

FIRST DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 13, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 3-13-17

The Board of Commissioners approved payment of County claims in the amount of \$20,783.08 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Interop ITX in the amount of \$2174.25 for the Information Technology

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 9:31 a.m. for an office staff meeting. Present were: Commissioners Tom Dale and Pam White, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. There was discussion about the need to schedule interviews for the candidates who've applied for the fair board member vacancies. Joe Decker reported on the following communication items: April is Child Abuse Awareness month so he'll work with the Prosecutor's Office in preparing a proclamation in the coming weeks for the Board's consideration; he will attend a wrap-up meeting for the employee portal on the County's website; an election will be held tomorrow so he will be at the Elections Office tomorrow night; he will attend the Emmett High School career day on Thursday; and this week he will work on a Department of Justice grant for mental health/law enforcement collaboration. The meeting concluded at 9:49 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION REDUCING THE JUVENILE PROBATION DEPARTMENT'S PETTY CASH ACCOUNT, AND CONSIDER SIGNING THE SPRING 2017 CANYON COUNTY JAIL POD 5 PERIMETER FENCING PROJECT SOLICITATION OF BIDS

The Board met today at 10:01 a.m. to consider signing a resolution reducing the Juvenile Probation Department's petty cash account, and the solicitation of bids for the Spring 2017 Canyon County Jail Pod 5 Perimeter Fencing Project. Present were: Commissioners Tom Dale and Pam White, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley,

Sheriff Kieran Donahue, Controller Zach Wagoner, Chief Probation Officer Elda Catalano, Facilities Director Paul Navarro, Olivia Weitz from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. The items were considered as follows:

Resolution reducing the Juvenile Probation Department's petty cash account:

A few years ago Ms. Catalano asked the Board to allow her to have petty cash because the department took payments from the public, but since then there have been modifications to where payments are made and while they still take a few payments the vast majority are now going to the courts so that means she longer needs the amount of petty cash she requested in 2004. She is requesting to reduce the amount from \$1200 to \$300. Zach Wagoner said the Court Clerks petty cash amount was increased because they are now taking on more responsibility for receiving juvenile payments. He thinks \$300 is an appropriate amount the Juvenile Probation Department. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to sign the resolution reducing the Juvenile Probation Department's petty cash amount. (See Resolution No. 17-045.) Ms. Catalano and Mr. Wagoner left at 10:05 a.m.

Solicitation of bids for the Spring 2017 Canyon County Jail Pod 5 Perimeter Fencing Project:

Sheriff Donahue said they have been looking to further the security measures of the tent facility and he believes an exterior fence around the property will further discourage anyone from leaving the facility without authorization. When Canyon County was allowed to change the classification system to a minimum security facility in 2010 a perimeter fence was one of the requirements of the City of Caldwell but the County never fulfilled its obligation to that requirement. Paul Navarro said it includes 360 linear feet of a 10-foot chain link been that's been donated by Jerome County, but it does not include the recreation yard lid because that will be a separate bid package since it requires a different skillset. The fence will be along Chicago Street, which is an arterial road to the city, so he has applied for a variance and the hearing will likely be held in April. The fence coincides with the Sheriff's five-point plan for security; the gate on the corner will be controlled access with a card reader and will be remotely openable from the inside to Pod 5. Security cameras will be added too. Commissioner Dale said the amount of available bed space in the state has been affected by the federal government's upgrade and enforcement on immigration holds and if this facility were closed and we were not allowed to keep minimum risk prisoners in it we wouldn't have any place to put them so we must make some upgrades. If the County is successful in bringing a jail design forward it will be at least two years before we can open the jail facility and discontinue using Pod 5 as place for minimum security prisoners so we need to secure it regardless. Upon the motion of Commissioner White and the second by

Commissioner Dale to sign the Spring 2017 Canyon County Jail Pod 5 Perimeter Fencing Project Solicitation of Bids. The solicitation will be sent to four potential contractors in an effort to get at least three bids. The meeting concluded at 10:20 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:07 a.m. for a quarterly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Tom Dale and Pam White, Weed Control Superintendent and Gopher District Director Jim Martell and Deputy Clerk Jenen Ross. Mr. Martell gave updates on the following topics: they have collected \$6877 for weed control, \$426 for pest and have paid out \$8881 in gopher bounty; they currently have 175 owl boxes up with 6 more to go; his department recently attended the Annual Hay Certification training and Norma Hosford is attending the pre-training this week to become a certified weed applicator; the 2017 Spring Weed Control meeting will be held on March 21st; they are spraying residual to prevent the oncoming season of puncture vine; there is a new requirement to have clean water wash tanks on their truck in case of a spill. The meeting concluded at 11:32 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:32 a.m. for a biweekly meeting with the Director of Development services to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, Director of Development Services Tricia Nilsson and Deputy Clerk Jenen Ross. Director Nilsson gave updates on the following topics: the department revenue is currently at \$526K and total expenses are at \$512K; she will meet with the controller next week to review revenue codes so that the source of the revenue by application type is more transparent. They expect to see a couple of conditional use permits coming in for onion packing sheds, once the building permits make it thru zoning with the ag exempt structures for storage they will be fast-tracked thru DSD. She will be meeting next week with SWDH to look at the E.coli issue and see what is happening there. A map was provided to the Board showing the location and expiration of current planning and zoning commissioners; right now all of the terms expire at the end of this year so she will work with Zach Wesley to get the terms back to being staggered; P&Z Commission members need to be chosen and kept on the board based on whether or not they come prepared to hearings, amount of participation, etc., additionally, any candidate needs to have lived in the county for 2 years; each P&Z member is provided a \$75 stipend for attending a hearing or meeting in addition to mileage, Canyon County is one of the highest in the area but Commissioner Dale is not in favor of lowering it; Ms. Nilsson and Kyle McCormick will be attending a conference in Denver for a training the end of this

week. The meeting concluded at 11:53 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES

The Board met today at 1:38 p.m. for a meeting with the County Agent to discuss general issues. Present were: Commissioners Tom Dale and Pam White, County Agent Jerry Neufeld Extension Educator Jackie Amende, Extension Educator Carrie Johnson and Deputy Clerk Jenen Ross. Mr. Neufeld brought the two new educators with him to introduce them to the Board. Jackie Amende is the Family and Consumer Sciences educator; she will be working with St. Al's and SWDH on the medical mobile outreach health fairs, she will be attending 5-6 each month. She will be working with the Family and Consumer Sciences educator in Ada County, she has received a grant for the diabetes prevention program in this region so Ms. Amende will be helping with that in Canyon County, they are also hoping to also do a Spanish version of the program that she will be helping with. She's seen a need for a workplace wellness program in the county, she will be having an advisory board meeting on May 25th to start discussions; Commissioner Dale suggested she get in touch with Sue Baumgart as he would really like to see a wellness program rolled out to county employees. She is part of a hypertension and diabetes coalition group and will be giving a presentation there next month about the U of I Extension services. She is hoping to do some work with the Hispanic Cultural Center with their junior chef program and maybe get 'Dining with Diabetes' program out with the Caldwell Parks and Rec.

Carrie Johnson is the 4-H Youth Development educator. She has been working a lot over the last few months to get familiar with the 4-H program in Canyon County and getting to know the community. She has a couple of employees that she supervisors, the 4-H program coordinator and 4-H specialist who works with afterschool programming at Farmway Village and some at the Nampa Housing Authority. Volunteers are helping put on "step" programs which are short-term enrollment programs that include cake decorating, knitting with the biggest enrollments being science and archery and shotgun. She has met with Juvenile Probation to work on setting up some summer day camps for some of the youth that they work with. Build Your Future is a career development program that is state-wide but there are several locations in Canyon County for youth that may not be sure what they want to do or how to get there; the program starts with a career exploration program where they can look at their interests and what kinds of jobs would align with that and then what kind of education and salary they may be looking at; right now she has Parma and Caldwell High Schools both signed up for the program. Commissioner Dale spoke to the changes that have happened recently with fair operations and that the fair will not be moving from its current location for the foreseeable future. There was recently a meeting between the City of Caldwell, the rodeo board, the College of Idaho and the County on how to work together in using that space; he let Ms. Johnson know that he'll make sure she is invited to the next meeting. She is happy to be a part of the future planning as she comes from a different perspective and may be able to offer some additional creative ideas. The meeting concluded at 2:04 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER AGENDA ITEMS

The Board met today at 2:05 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy and give direction and to consider agenda items. Present were: Commissioners Tom Dale and Pam White, Parks Director Tom Bicak, Outdoor Recreation Planner Nicki Schwend, Deputy P.A. David Eames, Olivia Weitz from the Idaho Press-Tribune, Representative from the Sheriff's Office (left at 2:15 p.m.) and Deputy Clerk Jenen Ross.

Consider Signing Ordinance Designating the County Gun Range Advisory Board and Consider Signing Legal Notice Requesting Participation on Gun Range Community Advisory Board

Director Bicak explained that the George Nourse Gun Range is the responsibility of Canyon County Parks, Cultural and Natural Resources and he has been working with several agencies to bring the gun range up to code. When the gun range was first created it was a fast, without blueprint process but there are codes that gun ranges are supposed to be built to so they are looking at how to convert the gun range to something safer and meets the expectation of the citizens and visitors. The first step is to give the citizens a say in how the range is maintained. David Eames explained the best way to move forward would be to create an ordinance to create an advisory body, which would be made up of 5 Canyon County citizens. Requests for applications will be noticed in the newspaper; they will be looking for citizens who have some expertise in various areas that could be helpful as far as firearm safety and experience in gun ranges, vendors, citizens that have legal knowledge – anyone who could be an asset to the Board. The board will also have two special advisory members from the County, one from Parks and one from the Sheriff's Office. The intent is to have regular monthly meetings where they will discuss and vote on certain issues and then those items will be brought to the Board of Commissioners by the two special advisory members. The goal is to get the community involved in the direction the gun range should go and help solve some of the issues. Mr. Eames explained that the first item to be signed is the ordinance designating a County gun range board as an advisory body, then a legal notice requesting participation and for people to apply to be on the board, additionally a summary of the ordinance will also be published. Commissioner Dale asked about the wording in regards to term limit, he would like to see a specified term with the terms being staggered. Mr. Eames said the ordinance could be altered to specify terms. It was agreed that terms would be broken up with 3 members serving a 4-year term and 2 members serving a 2-year term and once their term expires they can be reappointed to another 4-year term. Commissioner White made a motion to sign the ordinance designating the county gun range advisory board with the suggested changes, Commissioner Dale seconded the motion with the Board voting unanimously to sign the ordinance (See Ordinance No. 17-003).

Consider Signing Solicitation of Bids for Celebration Park Water Well Construction

Director Bicak said they are in the process of getting a well at Celebration Park but it needs to go thru the bid process. The DEQ has approved the project and the Idaho Department of Water Resources is reviewing the water right at this time and there shouldn't be a problem.

There was one issue earlier with a map that was sent back but it has been corrected and resubmitted so he anticipates that any day now water rights should be granted. DEQ has approved the well as submitted, however, that doesn't mean the water system at Celebration Park is not under scrutiny. Seven qualified well drilling companies have been identified for this project and they will be asked to submit bids for the well. Commissioner White made a motion to sign the solicitation of bids for the Celebration Park Water Well Construction, Commissioner Dale seconded the motion with the Board voting unanimously to sign the solicitation of bids.

Nicki Schwend gave an update on the following items: They are continuing to work with the Melba Fire Department on the wildland fire awareness campaign. They will also be attending a meeting on March 15th to discuss concerns regarding the Victory Lane access at Celebration Park and the Snake River Canyon. IT has been working on an online booking system for the educational programs at the parks. Contractors were recently out to do line of sight testing between the Pickles Butte landfill to Lake Lowell office. Eagle Scouts were out helping to improve the approach to the bridge, which helped make it safer and improve the erosion that's happened there. Clean-up has happened at the fishing access. Trash pick-up, clean-up from the sandbags, dock maintenance and fallen trees are being taken care of at Jubilee Park. The fence line at Celebration Park is being completed. The shed at the Clark Farm has collapsed under the weight of the snow; Director Bicak said they are still working with the attorneys and the USDA to acquire that land to be designated as a historical farm but it will stay in active farming and provide an educational opportunity. There was a pre-season coordination meeting on March 10th at the Deer Flat National Wildlife Refuge to discuss happenings from last year, expectations for this year; discussions included the swim areas, weed patches, lake events, incident reporting, equipment, safety and signage; the extended season of the boat docks was discussed, everyone is amenable to the compromise so instead of the boat docks being brought in on September 30 it will now be October 30 depending on weather. There was discussion regarding the grebes but there will not be any closures because of the grebes but the U of I has received a grant to study the grebes; Commissioner Dale stated he feels that taking no action against the carp would be the same as not taking action to save the grebes. Director Bicak has done some research on the subject, there is a proposal from Oregon Fish and Game to put tiger muskie in Phillips Reservoir (this is a reservoir in Oregon with a similar problem), the proposal is from 2012 so he will speak with the Oregon fish and game officials to see how successful the program was. The Idaho State Historic Preservation Office has awarded a grant for the Historic Preservation Plan. The Army Corps of Engineers and the BLM recently visited Celebration Park and the Crossroads Museum. Laura has been working with the BLM and the Wild Science Explorers on educational programs; they are working on expanding with the two groups the 5th grade wildland fire field trips and float trips from Swan Falls down to the parks facility with hope of expanding the programs they get to see. They are down one park tech but will be conducting interviews to fill that position. Jon Harman, the inventor of the DStretch technology, will be visiting the museum and giving a presentation the last weekend in May. Also, Dr. Ed Krupp is an astronomer who will be visiting Celebration Park and in August and has requested to see the petroglyphs at Wees Bar; additionally he will be giving a presentation called 'Echoes of the Ancient Skies' on August

24th at the Crossroads Museum. The meeting concluded at 2:43 p.m. An audio recording is on file in the Commissioners' Office.

SECOND DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 14, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

CONSIDER FINAL PLAT FOR BRITTANIA HEIGHTS NO. 2 (PHASE I) CASE NO. PH2015-54

The Board met today at 8:34 a.m. to consider a final plat for Britannia Heights No. 2 (Phase I) Case No. PH2015-54. Present were: Commissioners Tom Dale and Pam White, DSD Planner Jennifer Almeida, John Carpenter, and Deputy Clerk Monica Reeves. Jennifer Almeida said the applicant has complied with the preliminary plat conditions of approval and completed a portion of the subdivision improvements and has submitted a letter of credit payable to Canyon County for the remaining work to be done, which includes a portion of the private roadways, pressurized irrigation, fencing and the completion of the wastewater treatment facility. The plat meets Idaho Code and the Canyon County Zoning Ordinance requirements and has been reviewed by Keller and Associates. Staff recommends the Board approve and sign the final plat. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to approve the final plat for Britannia Heights No. 2(Phase I), Case No. PH2015-54. The meeting concluded at 8:36 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:55 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. Director Baumgart reported on the following items: She is working with Nicole Ahlstrom in regards to a wellness program; Ms. Ahlstrom will be attending a wellness program conference to learn more about coordinating a program to get people involved and engaged. A benefits overview has been created so at a departments request they are able to go out to the department and review all the benefits that are offered and perks that employees may not be aware of. Ms. Baumgart has been speaking with the Controller and the auditor's office to discuss the possibility of a new vendor for a payroll

system that could include a recruiting tracking system. She has been working closely with the facilities and the PA's office in regards to the salary rate & access control request, she has received approval of changes from the PA's office so she will be bringing that to the Board for review. Director Navarro has made maps of the courthouse and the admin building showing the access points so that the security access form can be filled out accurately. The form will now be separated, there will be one that is just the salary rate request form and one for security access; additionally, there will be a portion to just mirror another employees access so a complete sheet will not have to be filled out each time. She will also be including a section to be filled out for temporary, seasonal and contractors that will include a start and end date, if the contractor needs an extension the EO can request that extension. There have been issues in the past were a contractor's work is complete but the facilities department is not alerted leaving access cards active after the project is complete. Currently HR handles access to exterior doors and facilities handles the interior doors, soon facilities will be taking over all door accesses but the creation of the badge will remain with HR. The personnel manual is still being worked on, she is having regular meetings with Mike Porter and Zach Wesley in the PA's office; they are working out small pieces at a time instead of one big roll out. The manual will be reduced from approximately 170 pages to approximately 40 pages as there seems to be a lot of redundancy and blank pages. Several staff members will be attending training to help improve customer service and HR knowledge. The meeting concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS, RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION AND TO COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:12 a.m. for a legal staff update. A request was made to go into Executive Session to discuss personnel matters, records that are exempt from public disclosure and attorney-client communication and to communicate with risk manager regarding pending/imminently likely claims.

Commissioner White made a motion to go into Executive Session at 9:13 a.m. pursuant to Idaho Code, Section 74-206 (1) (b), (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Fair Director Diana Sinner, Event Coordinator Ellen Tingstrom, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:59 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE INTERIM FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER SIGNING FAIR CONTRACTS

The Board met today at 9:59 for a biweekly meeting with the interim Fair Director to discuss general issues, set policy and give direction and to consider signing fair contracts.

Present were: Commissioners Tom Dale and Pam White, Fair Director Diana Sinner, Event Coordinator Ellen Tingstrom, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. Ms. Sinner updated the Board on the following items: Director Navarro and his team have been at the fairgrounds doing work and things are looking much better; doors will be coming in but there are new door locks that have been installed; bathrooms have been updated and the grounds are being worked on. Commissioner Dale stated the meetings with the stakeholders need to continue but Ms. Sinner indicated that she's not received any follow-up and she's not sure who is really heading up that group. Commissioner Dale said he originally headed up the group but has asked Ms. Sinner to get in contact with Mayor Nancolas to see about scheduling another meeting; he also mentioned that the educators from the County Agents office were in yesterday and it may be good to invite them to the next meeting. She has met with Zach Wesley to discuss the contracts, their current status and how to streamline the process moving forward. Commissioner Dale asked Ms. Tingstrom about liability insurance in regards to damages to the building when they're rented for an event as Director Navarro is concerned about possible damages to the large fans that will be installed. Ms. Tingstrom said all the renters have insurance and they also have to pay a deductible; the deductible amount is based on the event that is being held and the likelihood of damage occurring. She said in the past if a renter has caused damage they've been made to pay for the repairs. She has also been working with Mr. Wesley to revise some of the language in the contracts and has contacted Ray Wolfe at the Hartwell Group in regards to insurance. Commissioner White presented the idea of giving 4-H first right of refusal as a goodwill gesture. Ms. Tingstrom explained that they currently have 8 free days; her only issue would be that she'd need to know their calendar of events in advance as she does have some paying renters that are paid 2-3 years in advance. Ms. Sinner said she'd be happy to reserve the building for them if they can get the dates to them as soon as possible. Commissioner Dale suggested that if we offer the building to 4-H maybe specify a certain amount to be weekends and a certain amount to be weekdays as weekends are the most popular for renting the facility to paid renters. On an annual basis rental of the fair building brings in approximately \$40-\$50K which does not include the concession stand or stall rental. Commissioner Dale also mentioned that Director Navarro had asked about the policy for renting the horse stalls on a pass-thru basis. Ms. Tingstrom said that there is a padlock with a 4-digit code and she provides them with her cell phone number if they have any issues. She also mention that they'd had an issue with a door not being locked when they returned the next morning, nothing in the office seemed to be disturbed but as a safety measure the facilities department will be putting cameras on the doors.

Consider signing Talent Coordinator Agreement with Rico Weisman of Boise Arts & Entertainment for the Canyon County Fair, Entertainment Contract with Matt Henry, Fusion Talent Group Entertainment Contract for the Canyon County Fair and Dance Competition Coordinator Contract for the Canyon County Fair

Zach Wesley explained these are primarily entertainment contracts and then a coordinator contract for Rico Weisman who negotiates the agreements. Mr. Wesley said these are all vendors that have been worked with in the past and that all the contracts have been reviewed and approved by the legal department; they include the standard insurance clauses and indemnification. Commissioner White made a motion to sign the talent

coordinator agreement with Rico Weisman (See Agreement no. 17-010), Entertainment contract with Matt Henry (See Agreement no. 17-011), Fusion Talent Group Entertainment Contract (See Agreement no. 17-012) and the dance competition coordinator contract (See Agreement no. 17-013) for the Canyon County Fair, the motion was seconded by Commissioner Dale and the Board voted unanimously to sign the contracts as read into the record. The meeting concluded at 10:16 a.m. An audio recording is available in the Commissioners' Office.

CONSIDER SIGNING INFORMATION TECHNOLOGY SERVICES AGREEMENT WITH WEST VALLEY HUMANE SOCIETY AND CANYON COUNTY

The Board met today at 10:35 to consider signing Information Technology Services Agreement with West Valley Humane Society and Canyon County. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Allen Shoff, Deputy P.A. Zach Wesley Director of IT Greg Rast and Deputy Clerk Jenen Ross. Mr. Shoff explained that this agreement is between West Valley Humane Society and Canyon County with the idea being that it would be more efficient for them to have access to county IT services, these services will come with compensation to the county as lined out in the agreement which has already been signed by the West Valley Humane Society. The IT department will be providing telephone, network and internet access. IT will also be providing service and support which will be billed to the WVHS on an hourly basis. Mr. Wesley stated this is possible because the building is being leased from the County to the WVHS – they are already tied into the county network, it's a county building and it's in the best interest of the county to maintain those networks and connections. The network side of the system to deliver the services belongs to the county but most of the other equipment belongs to the WVHS. Commissioner White made a motion to sign the information technology services agreement with West Valley Humane Society and Canyon County (See Agreement no. 17-014A), the motion was seconded by Commissioner Dale with the Board voting unanimously to sign the agreement. The meeting concluded at 10:44 a.m. An audio recording is on file in the Commissioners' Office.

THIRD DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 15, 2017

PRESENT: Commissioner Tom Dale, Chairman – Attending the Health Board Trustees meeting
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held this day.

FOURTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 16, 2017

PRESENT: Commissioner Tom Dale, Chairman – Attended the Heath Board Trustees meeting
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held this day.

FIFTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 17, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Steve Philpott, Stacy Moylan and Caroline Reynolds.

APPROVED CLAIMS ORDER NO.1712

The Board of Commissioners approved payment of County claims in the amount of \$1,530,571.28 for a County payroll.

APPROVED CLAIMS ORDER NO. 3-24-17

The Board of Commissioners approved payment of County claims in the amount of \$158,093.26, \$177,484.06, \$49,965.51 for a County payroll.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- HP Inc. in the amount of \$1210.00 for the Information Technology department
- Henriksen Butler Design Group in the amount of \$1028.77 for the Public Defender department
- Big Ass Fans in the amount of \$8280.00 for the Facilities department
- Michael Kane in the amount of \$6568.00 for the Facilities department
- Pavement Specialties of Idaho in the amount of \$19,452.37 for the Facilities department
- Quality Electric in the amount of \$23,515.00 for the Facilities department
- WESCO in the amount of \$7150.00 for the Facilities department
- Alpine Construction in the amount of \$7617.38 for the Facilities department
- Caldwell Glass in the amount of \$18,842.50 for the Facilities department
- Peterson Stampede in the amount of \$27,500.00 for the Fleet department
- Big Ass Fans in the amount of \$24,840.00 for the Facilities department
- IBM in the amount of \$10,386.40 for the Information Technology department

CONSIDER INDIGENT DECISIONS

The Board met today at 8:49 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Steve Rule, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Hearing Generalist Kellie George, Senior Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to issue initial denials with a written decision to be issued within 30 days on the following cases: Case Nos. 2017-609, 2017-587, 2017-574, 2017-608, 2017-446, 2017-564, 2017-589, 2017-551, 2017-464, 2017-606, 2017-480, 2017-586, 2017-557, 2017-575, 2017-573, 2017-610 and 2017-447. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to issue initial final approvals on the following cases: Case Nos. 2017-30, 2016-1559, 2016-1704, 2016-745, 2016-1099, 2016-1289, 2016-1206, 2017-83, 2016-1722 and 2016-925. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to deny the following cases: Case Nos. 2017-177, 2016-1714, 2016-697, 2016-746, 2016-1517, 2017-36, 2017-94. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to amend its previous final denial to a final approval for Case No. 2016-1064 in light of new information that was presented. Director Baker informed the Board of a request by the estate of a deceased applicant to reduce their reimbursement amount by \$5,000 for Case No. 2006-268. Based on the payment history associated with the case, Director Baker does not recommend the amount be reduced. Commissioner Rule made a motion to not accept the proposed \$5,000 reduction. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners White and Rule voting in favor of the motion which carried

unanimously. The meeting concluded at 9:00 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Senior Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:37 a.m. While in open session Commissioner White said no decisions were made in Executive Session although direction was given.

CONSIDER SIGNING FINAL PLAT FOR SMALL WOOD TRAIL SUBDIVISION

The Board met today at 9:45 a.m. to consider the final plat for Small Wood Trail Subdivision. Present were: Commissioners Pam White and Steve Rule, DSD Planner Debbie Root, Eric Houdek, Senior Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. Debbie Root said all signatures are in place. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to authorize the vice chair to sign the final plat. The meeting concluded at 9:46 a.m. An audio recording is on file in the Commissioners' Office.

AMENDMENT TO AGENDA: CONTINUED LEGAL STAFF UPDATE

The Board met today at 2:28 p.m. to consider amending its agenda to include a continued legal staff update. Present were: Commissioners Tom Dale and Pam White, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Mr. Laugheed asked for a motion and vote to amend the agenda to include a continued legal staff update which is needed due to fast-evolving circumstances that if not addressed timely could lead to financial injury or other consequence, and also because Commissioner Dale is not going to be here in order to have his voice heard on the matter for the next few days. (That explanation is why we didn't have 24 or 48 hours' notice on this issue.) Upon the motion of

Commissioner White and the second by Commissioner Dale, the Board voted unanimously to amend the agenda to have a legal staff update today at 2:29 p.m. Mr. Laugheed suggested the Board go into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner White made a motion to go into Executive Session at 2:30 p.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i) discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:52 p.m. with no decision being called for in open session. While in open session Mr. Laugheed said he received direction from the Board and there will be more on the record next week after he is able to compile some documents.

An audio recording of the open portion of the discussion is on file in the Commissioners' Office.

[SIXTH DAY OF THE MARCH TERM, A.D., 2017](#)
[CALDWELL, IDAHO MARCH 20, 2017](#)

PRESENT: [Commissioner Tom Dale, Chairman – out of the office](#)
[Commissioner Pam White](#)
[Commissioner Steve Rule](#)
[Deputy Clerk Monica Reeves / Jenen Ross](#)

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Pam White and Steve Rule, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. The meeting concluded at 8:37 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Mike Porter, Captain Daren Ward, and Deputy Clerk

Monica Reeves. Mr. Porter said they do not have any items for today's meeting. Captain Ward advised that he is here today to see if any objections were filed on the Jail Pod 5 perimeter fencing project. Staff noted that no objections were filed. The meeting concluded at 9:03 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- Vapor LLC dba Vape (See Resolution No. 17-046)

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN

The Board signed the Treasurer's Tax Charge Adjustments by PIN for February 2017

CONSIDER SIGNING CHILD ABUSE PREVENTION AND AWARENESS MONTH PROCLAMATION

The Board met today at 10:01 a.m. to consider signing a Child Abuse Prevention and Awareness Proclamation. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Erica Kallin, and Deputy Clerk Monica Reeves. April is child abuse awareness and prevention month and is part of a national campaign to raise awareness about the issue. Ms. Kallin spoke about the upcoming activities which include an April 3 press conference, an April 15 keeping kids safe seminar at the Nampa Library, and a superhero walk on April 22. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the proclamation recognizing child abuse prevention and awareness month. The meeting concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:34 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, Fleet Director Mark Tolman and Deputy Clerk Jenen Ross. Director Tolman updated the Board on the following items: He spoke about a recent purchase order that come thru for a Jeep Cherokee; he has two Jeep certified technicians and the tires will integrate into the fleet system. It won't be used as a pursuit vehicle but he'd like to test them with the Captains as they're out on the road but not in a pursuit fashion. There is about a \$7000 savings in not putting them in a pursuit vehicle and there needs to be some

diversity among the CID vehicle fleet. Additionally, he doesn't want to be reliant upon just one car dealership but the vehicle is still being purchased thru the government contract. He has just finished with the Parks service truck, it'll be on the road soon. The meeting concluded at 10:45 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER VARIOUS NEW PROPERTY TAX EXEMPTION APPLICATIONS AND RENEWING VARIOUS EXEMPTIONS UNDER CODES: 50-2014, 63-602B, 63-602C, 63-602D, 63-602E, 63-602GG and 63-602W

The Board met today at 10:47 a.m. to consider various new property tax exemption applications and renewing various exemptions under codes: 50-2014, 63-602B, 63-602C, 63-602D, 63-602E, 63-602GG and 63-602W. Present were: Commissioners Pam White and Steve Rule

Chief Deputy Assessor Joe Cox, Sr. Administrative Specialist Jennifer Loutzenhiser and Deputy Clerk Jenen Ross.

There has been some additional information provided in regards to the applications by Advocates Against Family Violence Inc. The Assessor does not see any reason why the exemption should not be renewed. Commissioner Rule made a motion to approve the exemption for the packet of 10 properties under Idaho code 63-602GG, the motion was seconded by Commissioner White with the Board voting unanimously to approve the exemptions.

6 applications to be exempted under Idaho code 63-602E and the Assessor recommends that the exemption is granted again for 2017. Commissioner Rule made a motion to approve the exemptions under 63-602E, the motion was seconded by Commissioner White with the Board voting unanimously to approve the exemptions as follows:

- Great America Financial Services Corporation (4 parcels)
- Leaf Capital Funding LLC (2 parcels)

12 properties that had been previously granted exemption under Idaho code 63-602C and the Assessor recommends these properties are again granted exemption. Commissioner Rule made a motion to approve the exemptions for the properties as follows under Idaho code 63-602C, the motion was seconded by Commissioner White with the Board voting unanimously to approve the exemptions.

- American Legion Loren M Trotter Post 35
- Canyon County Community Clinic
- Nampa Valley Grange #131
- Columbians of Nampa Inc.
- American Legion Diven Slonecker Post 126

- Idaho Chapter PEO
- Community Council dba Casa De Colores
- Community Council of Idaho Inc. (3 parcels)
- Canyon County Pet Haven Inc. (2 parcels)

186 properties that have been previously granted an exemption under Idaho code 63-602B and the Assessor recommends these properties are granted exemption. Commissioner Rule made a motion to approve the exemptions for the properties as follows under Idaho code 63-602B, the motion was seconded by Commissioner White with the Board voting unanimously to approve the exemptions.

- First Congregational United Church of Christ; Middleton Church of the Nazarene Inc.; Sterry Memorial Presbyterian Church Inc.(3 parcels); Evangelical Lutheran Zion Church; Harvest Life Ministries Inc.; La Iglesia DeDios Inc.; First United Methodist Church; Calvary Temple Inc.; Church of God of Prophecy Regional Office Inc.; Calvary Holiness Church Inc.; Homedale Church of the Nazarene; Wilder Assembly of God Church; Crossroads Assembly of God; Assembly of God Church Central Latin American Dist. Council; Spanish Assemblies of God Church Rosa De Saron; College of the Nazarene Inc. (5 parcels); NW District Bible Missionary Church; Southside Blvd Methodist (2 parcels); Bible Missionary Church of Greenleaf Idaho Inc.; Jehovah's Witnesses Nampa ID Inc. Lake Lowell Congregation; Grace Tabernacle Inc.; First Presbyterian Church; Bethel; First Regular Baptist Inc.; Meridian Missionary Baptist Church Inc.; Church of Christ; Jehovah's Witnesses Caldwell Idaho Inc. Central Congregation; Calvary Temple Inc.; KTSY radio station; WAT Idaho; First Christian Church of Caldwell dba Caldwell Christian Church (2 parcels); First Christian Church (4 parcels); Apostolic Assembly of Faith in Jesus Christ Inc.; First Church of the Nazarene (6 parcels); The Way Assembly of God Inc. (2 parcels); Midland Congregation of Jehovah's Witnesses Nampa; Nampa Church of Christ; Parma Miss Baptist Church; First Church of Christ Scientist; Lake Shore Dr. Baptist Church Nampa; Greenhurst Bible Church Inc.; Faith Evangelical Lutheran Church of Caldwell (2 parcels); New Covenant Baptist Church; New Jerusalem Pentecostal; Canyon Hill Church of Nazarene (4 parcels); Church of the Nazarene (3 parcels); Revival Center Church Inc.; Followers of Christ (2 parcels); Oregon Trail Church of God Inc.; Bible Missionary Church of Greenleaf Inc.; Church of God Apostolic of ID; Church of God; Treasure Valley Christian (3 parcels); Word of Truth Fellowship Inc.; Good News Community Church Inc.; New Hope Baptist Church; Church of the Nazarene; Grace Evangelical Lutheran; Church of the Brethren Inc.; First United Presbyterian (2 parcels); Messiah Lutheran Church (2 properties); Sovereign Grace Fellowship of Nampa Inc.; First Southern Baptist Church of Caldwell Inc.; Karcher Church of the Nazarene Inc. (2 parcels); Franklin

Community Church Inc.; Jehovah's Witnesses Inc. Nampa East Congregation (2 parcels); Centennial Baptist Church Inc.; Centennial Baptist Church Inc.; Wesleyan Holiness Church (2 parcels); International Church of the Foursquare Gospel; Apostolic Assembly of Faith in Jesus Christ Inc.; Treasure Valley Christian Center Inc. (3 parcels); Parma Church of the Nazarene; Church of the Nazarene; Golden Gate Baptist Church; Evergreen Heights; New Direction Inc. (3 parcels); Bible Pentecostal Church Inc. (2 parcels); Fist Friends Church of Caldwell Inc.; Salt & Light Catholic Radio (2 parcels); Bowmont Church of the Brethren (3 parcels); Greenleaf Friends Church (4 parcels); Praise Inc.; Church of God Prophecy; New Life Celebration Church of God #4888 (2 parcels); Protestant Episcopal Church of ID; Vine Outreach Ministries Inc.; Grace Episcopal Church of Nampa; First Methodist Church of Caldwell (3 parcels); Church of God Prophecy; Christian Faith Center Assembly of God Inc.(4 parcels); Crossroads Community Church Inc. (3 parcels); Trinity Evangelical Lutheran Church; Christ the King Community Church International; Anchored Church of God Inc.; West Valley Vineyard Christian Fellowship Inc.; Nampa 1st Southern Baptist Church; Fargo Community Church (2 parcels); Assemblies of God S. ID District; Boone Memorial Presbyterian Church of Caldwell Idaho Inc. (4 parcels); First Baptist Church; Iglesia Evangelica Mexicana De Wilder Inc.; First Baptist Church of Notus Inc.; Midway Bible Missionary Church; Free Holiness Church (2 parcels); Canyon County Church of Christ Inc.; Jehovah's Witnesses Inc. N. Caldwell Congregation; First Romanian Church Inc.; First Baptist Church of Roswell; Sandhollow First Baptist; Canyon Springs Christian Church Inc.; Lutheran Brethren Church Nampa Inc.; Free Methodist Church of North America; Bethel Church of the Nazarene; Calvary Chapel Caldwell Inc.; First Methodist Episcopal Church of Wilder; Idaho Conference of Seventh Day Adventists Inc. (10 parcels); Melba Friends Church Ltd. (2 parcels); Valley Pentecostal Church Inc.; Boone Memorial Presbyterian Church of Caldwell (2 parcels); Calvary Chapel Nampa Inc. (5 parcels); The Church of the Rock Inc. (2 parcels); South Idaho District Assemblies of God; Greater Life Church Inc. (2 parcels); Assembly of God Church of Caldwell (2 parcels); Antioch Miss Baptist Church; Church of God Prophecy; Rocky Mountain District of Christian Missionary Alliance; Refuge Counseling Center LLC; Church of God of Prophecy; Church of God Inc.; United Reform Church of Nampa; Grace Bible Church Inc.; Roman Catholic Diocese of Boise (11 parcels); Rosa De Saron Pentecostal Holiness Church; Church of God of Caldwell Inc.

The meeting concluded at 10:51 a.m. An audio recording is on file in the Commissioners' Office.

CANVASS ELECTION

The Board canvassed the March 14, 2017 Election.

SEVENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 21, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 3-24-17

The Board of Commissioners approved payment of County claims in the amount of \$18,137.00, \$7319.52, \$65,532.92, \$21,022.20, \$36,000.73, \$329,125.53 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- AA Tronics in the amount of \$2141.35 for the Facilities department
- Hanson Janitorial Supply in the amount of \$15,783.40 for the Sheriff's office

FILE IN MINUTES

The Board filed the monthly report of the Canyon County Treasurer for February 2017 in today's minutes.

BIWEEKLY MEETING WITH THE DIRECTORS OF FACILITIES AND IT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND CONSIDER SIGNING MEMORANDUM OF UNDERSTANDING TO PROVIDE TO THE CITY OF CALDWELL AIRPORT A DEDICATED CONNECTION TO THE CANYON COUNTY DARK FIBER NETWORK BETWEEN CANYON COUNTY AND CITY OF CALDWELL

The Board met today at 8:33 a.m. for a biweekly meeting with the directors of facilities and IT to discuss general issues, set policy and give direction and consider signing memorandum of understanding to provide to the City of Caldwell airport a dedicated connection to the Canyon County dark fiber network between Canyon County and City of Caldwell. Present were: Commissioners Pam White and Steve Rule, Facilities Director Paul Navarro, IT Director Greg Rast, Assistant IT Director Eric Jensen, Deputy P.A. Alan Shoff

(left at 8:35 a.m.) and Deputy Clerk Jenen Ross. Mr. Shoff explained the MOU will allow a tie in for the City of Caldwell airport to have access to the county's fiber network to serve as a critical emergency infrastructure function for the city and county to have cooperation. The MOU has already been signed by the city. Commissioner Rule made a motion to sign the memorandum of understanding to provide to the city of Caldwell Airport a dedicated connection to the Canyon County dark fiber network between Canyon County and the City of Caldwell, Commissioner White seconded the motion with the Board voting unanimously to sign the MOU (See Agreement No. 17-014).

Director Navarro gave an update on the following items: they have started installing the new roll-up doors at the fairgrounds and the man-doors are starting to arrive and will be installed soon. The bathrooms are being updated with new paint, an epoxy floor is being done and the sinks are not ADA compliant due to cabinets below the sinks so those are being removed and a new countertop is going to be installed so it will now be ADA compliant. He recently met with the Controller who has said that there are monies available in the fund balance to pay for the improvements. Commissioner White has asked Director Navarro to look into putting a powder room upstairs and more accessible for fair staff; Mr. Navarro has taken the request under consideration but indicated it may need to be requested in next year's budget. He recently met with Brent Orton at the City of Caldwell regarding storm water runoff issues as the whole road is pitched toward the fair building and they would like to move the cattle wash station as it is attached to the city's storm water and they'd rather have it hooked to the sewer; the city has agreed to pay to move the wash station over to the lawn area and when they do that they will probably re-grade and pave that whole road. There are another 2 wash stations, one for goat and sheep and another for horses, which are also connected to city storm water and the city has agreed to add those at their cost to into the city sewer system but since they are in pretty bad shape it's been requested that the county hire an architect to design something with possibly a small canopy, Mr. Navarro said the city may be willing to share in the cost of redesigning those stations and having them relocated. He is working to collect information for this request and doesn't believe it will be terribly expensive but probably won't be done before the fair this year. Fans and gutters have been ordered so they are on their way. Three Eagle Scout groups have responded to the request that was put out, one of them will be starting on the parking lot at 12th and Chicago the 21st of April and the other two will be working at the fairgrounds. As far as construction updates: the Clerk's office in the admin building, the new offices have been framed and the drywall is being installed, he anticipates them being done in about 2 weeks. They have started on the Elections office, ballots need to be kept in a secured location for 40 days after an election so they have started building a room to store those, he doesn't believe that will take more than a week and half to complete. He received drawings for the rec yard lid yesterday so he will get those printed and work with Sam Laugheed in getting the bid process started. They are still waiting on the variance, which will be heard on April 11th. The jail parking lot lighting project will begin soon, the poles and lights have been purchased by the county and then a contractor will be hired to install the lighting. He recently had a long time employee retire so he will be conducting interviews over the next couple of weeks to fill the open position.

Director Rast gave updates on the following items: The IT department will take over the processing of the mail for the fair; they will also be taking over the redesign of the website which will start in August once the fair is over. He will be attending the upcoming EO meeting to discuss the new OnBase program and that it will eventually replace all other paperless programs such as PaperClip and PaperVision. The Courtroom audio system is now working and there is county telephony in the courtroom. Commissioner White asked if the audio system is good enough to be able to use interpretive services remotely vs. having to fly an interpreter in. Mr. Rast indicated that is something that is in the works. They have located a vendor that is willing to support the recording system in the BOCC meeting room and they will be out to install a recording indicator light that run directly off the computer. The Board is okay with the \$2100 charge to get the system working correctly and said it can come out of either the IT or Facilities budget. The parks online booking system should be done by mid-April, the new system will provide email confirmations with the hope of cutting down on phone calls coming into the parks office. The meeting concluded at 8:56 a.m. An audio recording is available in the Commissioners' Office.

OPENING BIDS FOR SPRING 2017 CANYON COUNTY JAIL POD 5 PERIMETER FENCING PROJECT SOLICITATION OF BIDS

The Board met today at 9:02 a.m. to open bids for spring 2017 Canyon County Jail Pod 5 perimeter fencing project solicitation of bids. Present were: Commissioners Pam White and Steve Rule, Facilities Director Paul Navarro, Deputy P.A. Zach Wesley, Captain Daren Ward, Chief Deputy Sheriff Marv Dashiell, Director of Juvenile Detention Steve Jett and Deputy Clerk Jenen Ross. Director Navarro said that they had identified 4 contractors for this project and did an invitation for bid, there was a walk thru last week with one contractor showing for that. The monies are allocated for this project and the design is complete, they are just waiting on the variance from the city planning and zoning with that hearing being held on April 11th. Mr. Navarro will attend that meeting to present the application for the variance; the design includes a 10ft tall fence with 2 feet of razor wire and the city code only allows for an 8ft fence although he has learned that penal institutions are exempt from the razor wire ban on Chicago St. which is an arterial road of the city. The bid also includes removing the 3-strand barbed wire off the existing perimeter fence and adding it to put with the double helix razor wire, it also includes harvesting the chain-link and other materials from Gerome County. Mr. Wesley stated that the bids were due today and one bid was received from Cascade Fence Co. Inc. which Mr. Navarro said would be taken under advisement. The bid amount is \$33,000.00. The meeting concluded at 9:05 a.m. An audio recording is available in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:06 a.m. for a legal staff update. Present were Commissioners Pam White and Steve Rule, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. Zach Wesley stated there has been a request from the City of Caldwell requesting a copy of the audit report on the West Valley Humane Society. We've received some preliminary status updates from Denice McClure but there is no final report yet. He stated that Ms. McClure

has been in touch with the Caldwell Police Department and they've opened their own investigation. At this point, the preliminary reports are considered attorney work product and Mr. Wesley suggested that if the city would like additional information it may be best to set up a meeting that includes the City of Caldwell and Ms. McClure so she can provide a verbal update or they can get in contact with her directly. The meeting concluded at 9:09 a.m. An audio recording is available in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT: RIVERFRONT ESTATES CASE NO. AD2016-115

The Board met today at 9:35 a.m. to consider signing a final plat for Riverfront Estates, Case no. AD2016-115. Present were: Commissioners Pam White and Steve Rule, DSD Planner Jennifer Almeida, Trudy Webb and Deputy Clerk Jenen Ross. Jennifer Almeida gave a brief summary of this request stating that this is an approval of a final plat of Riverfront Estates, the applicant has received approval from the director for a minor re-plat and amendment to allow lot 7, block 1, to become a residential lot; it has also been requested to change the 100ft wildlife buffer to 70ft which has been approved by the director. The proposed re-plat of lot 7, block 1 adheres to Canyon County's zoning ordinance requirements as well as Idaho code requirements. All signatures have been obtained on the plat mylar and staff is recommending that the Board approve and sign the final plat. Commissioner Rule asked about the setback of the wildlife buffer, Ms. Almeida said this was just a condition that was put on the plat and that there are no high water issues or issues concerning fish and game. She also stated that they notify the Department of Water Resources who did not have any issue with the change. Commissioner Rule made a motion to authorize the acting chairman to sign the final plat for Riverfront Estates, case no. AD2016-115, Commissioner White seconded the motion with the Board voting unanimously to sign the plat. The meeting concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER SIGNING FY2017 VALLEY COUNTY AND CANYON COUNTY JUVENILE DETENTION HOUSING AGREEMENT

The Board met today at 10:01 a.m. for a biweekly meeting with the Director of Juvenile Detention to discuss general issues, set policy and give direction and to consider signing FY2017 Valley County and Canyon County juvenile detention housing agreement. Present were: Commissioners Pam White and Steve Rule, Director of Juvenile Detention Steve Jett, Deputy P.A. Zach Wesley (left at 10:08 a.m.) and Deputy Clerk Jenen Ross. Director Jett explained the agreement is an arrangement between Valley County and Canyon County to hold their kids in juvenile detention. They have a small detention center that will be closing in May as they have very few to no kids and it is cost prohibitive to continue to keep it open. Mr. Jett doesn't anticipate there being a large influx of kids but indicated the county could see more coming in from Gem and Washington County as those counties often sent their kids to Valley County. Zach Wesley stated this is a standard form agreement with standard fees charged. Commissioner Rule made a motion to sign the FY2017 Valley County and Canyon County Juvenile Detention Housing agreement, the motion was

seconded by Commissioner White with the Board voting unanimously to sign the agreement (Agreement No. 17-015).

Director Jett gave an update on the following items: His 3 new employees who started in October just finished the academy a week and a half ago. One of his detention officers has given notice, she will be working for the City Attorney's office in Boise. She is currently running the communication class and he hopes to hold on to her for POST training. He's also had a long-time supervisor leave which gives him a total of 3 open positions. Chelsea Schwichert recently found a grant to do some remodeling on one of their rooms for kids with severe mental health issues, he is working with the maintenance department as to what the cost for the remodel may be so they know what to ask for in the grant. He also has a teacher with a grant to get a 3D printer, they are still waiting for it to arrive but when it does Joe Decker will go over to do write up on it. There will be a contract coming over soon for Mr. Jett to conduct an audit for Fremont County in May and June, and during that time there is a meeting for administrators and the state detention standards which are all trying to be coordinated for the same time at the same location. The meeting concluded at 10:14 a.m. An audio recording is available in the Commissioners' Office.

BIWEEKLY MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:16 a.m. for a biweekly meeting with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, Division Supervisor Jose Orozco, Sr. Juvenile Probation Officer Brittany Sandoval, Juvenile Probation Officer Blanca Valadez, Sr. Juvenile Probation Officer Jessica Ishida, Chief Juvenile Probation Officer Elda Catalano, Director of Misdemeanor Probation Jeff Breach and Deputy Clerk Jenen Ross. Ms. Catalano gave updates on the following items: the past couple of years the probation department has become very involved in the community by doing different events, last year there was a kick ball tournament to highlight truancy prevention and to develop efforts to prevent kids from dropping out. They partner with local law enforcement and different providers that provide services to juveniles in the community and are hoping to put on the event again this year. She is asking for support from the Board on this event; there is no county funding that goes into this event, all funding comes from donations made by the community. Ms. Sandoval explained that it is also community awareness so it is a free event for the community to attend but they are sure to highlight issues facing youth today as far as going to school, dropping out or motivating students not to drop out and if a youth is thinking of dropping out, some resources that are available for homeschooling or alternative schooling. Additionally she believes it helps build relationships between different agencies as Caldwell and Nampa Police Departments both attend along with providers, the drug court team and the kids at juvenile probation. Commissioner Rule stated that he heard it was great success last year and supports doing it again this year, Commissioner White agreed with his statement. Ms. Catalano said she is looking at various types of desks as she's had one of her employees request to purchase a stand-up desk due to some issues they're encountering while doing their job. Each desk costs approximately \$700 for just one desk; Director Breach said IT helped with the purchasing of these desks

for his department and believes they were closer to \$350. The Board is okay with exploring different options for purchasing this type of desk.

Director Breach gave updates on the following items: He has been working with the Supreme Court regarding the Odyssey program transition and they have built an alternative sentencing function for the community service program. One of the biggest questions they've had with the Odyssey program is whether the community service fee will be able to be paid outside of the priority of payment schedule. Currently with the priority of payment schedule it is last which will affect timelines that judges set if a person has to pay off everything else first before they can pay the workman's comp fee. The Clerk's office has been working with the Supreme Court to get an answer as to whether this fee can be paid separate from the priority of payments; Mr. Breach feels that if a way can't be worked out to receive these payments they'll need to figure out a different way outside of the Odyssey program to receipt money for the community service program. He's spoken with his counterparts in Ada and Twin Falls counties and the other issue they've had is that in processing provision revenues in the Odyssey program have been cut in half, so when forecasting for his revenue projections for FY2018 he will cut that projection in half as that's what has happened in Ada and Twin Falls counties. Director Catalano said they are dealing with the same issue in being low on the priority of payment fee schedule. Director Breach stressed the importance of finding a resolution to the community service fee because people will not be able to start their community service without paying the workman's comp fee, just last week they had their first community service member injured which falls under a workman's comp claim. The domestic violence court is still being worked on, they've had the initial team meeting with the shareholders to discuss turning it into a more traditional problem solving court. He's spoken with Judge Ford and let him know that if his department doesn't get an additional PO position in FY2018 there is no way he'll be able to handle what's being asked. The Supreme Court will be paying to send two probation officers up to Coeur D'Alene for a domestic violence conference the first of April; they will pay for airfare and hotel, the county will only be responsible for per diem. Recently there was a trip taken to District VII to observe their domestic violence courts and he's received really good feedback and they've learned some good things. All POs have been thru a defensive tactics refresher, this is not a requirement, but the state is working to get this training out to all POs. The meeting concluded at 10:37 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:34 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, Public Defender Tera Harden and Deputy Clerk Jenen Ross. Ms. Harden reviewed the following topics: a review was given of where she's at in her year-to-date budget, her conflict counsel budget is high, airfare budget is high but education and training is lower due to the trainings being free and only having to pay for airfare, hotel, and per diem; her department is currently under budget and feels they'll remain that way for the year. She gave an update of minutes her attorneys spend on cases and active

caseloads. There are currently 432 cases conflicted out and the total number of open cases, including specialty courts, is 3900. Scott Pearson is working as an extern in her office, he is in his third year at the University of Idaho College of Law and currently doing a semester in practice. On average he spends 40 hours a week working on cases and will be with the office for 10 weeks. She is hoping to be able to hire him once he passes his bar exam this summer and feels he'll be able to take up a full caseload as soon as he starts since he is so familiar with the office. Commissioner Rule asked about the Public Defense Commission grant, Ms. Harden said they have a new grant application they're working on for next year that will take budgets moving forward so it will automatically increase from the last year 15%. There is a sunset clause in the legislature that allocated the \$5 million initially to reevaluate. She recently met with the executive director at the Public Defense Commission and has also spoken with a number of individuals on the PDC that funding should not be tied to a certain percentage of budget, that it should be tied to a percentage of cases in the county. The PDC is doing a time tracking workload study so they can adopt caseload caps; the study will be conducted for 12 weeks. Ms. Harden is not okay with this study. She received a letter on March 2nd from the PDC executive director who sent the same letter to her entire staff directing them that they would be involved in the study and that their time would be tracked. She has reached out to two PDC members and set up a meeting with the chair of the commission to express her displeasure and yesterday she met with the executive director, Kimberly Simmons and her deputy director to express her concern over them contacting Ms. Harden's staff directly. She will continue to track time in the system they've built over the past couple of years and it will be provided to the PDC in an Excel spreadsheet. She feels this was set up way too quickly and may be short-sided in the study and the information they'll be collecting to set caseload caps.

EXECUTIVE SESSION – PERSONNEL MATTER

A request was made to go into Executive Session to discuss a personnel matter. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 3:23 p.m. pursuant to Idaho Code, Section 74-206(1) (a) and (b). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Public Defender Tera Harden and Deputy Clerk Jenen Ross. The Executive Session concluded at 3:42 p.m. with no decision being called for in open session.

The meeting concluded at 3:43 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EIGHTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 22, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
 Commissioner Pam White
 Commissioner Steve Rule

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Robertson Supply in the amount of \$5828.00 for the Landfill
- Thomson Reuters in the amount of \$8000.00 for the Information Technology department
- Neopost in the amount of \$3468.00 for the Information Technology department
- BOE in the amount of \$4214.00 for the Information Technology department

CONSIDER INDIGENT DECISIONS

The Board met today at 8:55 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Steve Rule, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross. Director Baker presented case no. 2017-77 for cremation, per the Clerk's statement of findings this case does meet the criteria for approval. Commissioner Rule made a motion to approve the case as read into the record, Commissioner White seconded the motion with the Board voting unanimously to approve the case for burial. The following case nos. are initial decisions that don't meet the criteria for eligibility: 2017-481, 2017-588, 2017-611, 2017-619, 2017-615, 2017-593, 2017-635, 2017-637, 2017-618, 2017-617 and 2017-494; Commissioner Rule made a motion for the county to issue an initial denial within the next 30 days, the motion was seconded by Commissioner White with the Board voting unanimously on the initial decision for denials. The meeting concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

NINTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 23, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- SIRCHIE in the amount of \$1189.85 for the Sheriff's office

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-180

The Board met today at 9:07 a.m. to conduct a medical indigency hearing for Case No. 2017-180. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Hearing Generalist Kellie George, Timothy Ryan from Saint Alphonsus Regional Medical Center, the applicant, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to deny Case No. 2017-180. The hearing concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-1196

The Board met today at 9:14 a.m. to conduct a medical indigency hearing for Case No. 2016-1196. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Hearing Generalist Kellie George, Cassie Cacciopo from Saint Alphonsus Regional Medical Center, the applicant, Fatima Cornwall (Interpreter), and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2016-1196 under advisement and render a decision within 30 days. The hearing concluded at 9:21 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-198

The Board met today at 9:26 a.m. to conduct a medical indigency hearing for Case No. 2017-198. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Hearing Generalist Kellie George, Mercedes Lupercio (Interpreter), the applicant, Attorney Stephen Blackburn, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2017-198 under advisement and render a final decision within 30 days. The hearing concluded at 9:43 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY MATTERS

The Board met today at 9:48 a.m. to consider medical indigency matters. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Hearing Generalist Kellie George, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to take the following cases under advisement with a written decision to be rendered in 30 days: Case Nos. 2017-315, 2016-812, and 2017-199. Upon the motion of Commissioner White and the second by

Commissioner Rule, the Board voted unanimously to take the following cases under advisement with a written decision of denial to be issued in 30 days: Case Nos. 2016-1570, 2017-262, 2017-263, 2017-264, 2016-1232, 2017-183, 2016-1312, and 2016-1381. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to place Case Nos. 2016-1580 and 2016-1683 in suspension pending the outcome of social security information. The meeting concluded at 9:50 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 11:05 a.m. for a legal staff update. A request was made to go into Executive Session to communicate with legal counsel regarding pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 11:05 a.m. pursuant to Idaho Code, Section 74-206(1) (f) and (i). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:19 a.m. with no decision being called for in open session.

TENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 24, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 3-28-17

The Board of Commissioners approved payment of County claims in the amount of \$288.00 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Levi Daniel Griffith, Krista L. Howard, Joseph

Alexander Spayd and Scott Gatewood.

INDIGENT CASE NO. 2016-1614 TO BE PLACED IN SUSPENSION

The Board met today at 9:07 a.m. to consider a medical indigency matter. Present were: Commissioners Pam White and Steve Rule, Hearing Specialist Michelle Kidd, and Deputy Clerk Monica Reeves. Ms. Kidd said the Board took Case No. 2016-1614 under advisement on February 23, 2017, but new information has come to light and she is requesting the case be placed in suspension as opposed to a final decision. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to place Case No. 2016-1614 in suspension. The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER MEMORANDUM OF UNDERSTANDING BETWEEN CANYON COUNTY AND FREMONT COUNTY FOR THE ASSIGNMENT OF STEVE JETT TO CONDUCT A PREA AUDIT

The Board met today at 9:32 a.m. to consider a Memorandum of Understanding between Canyon County and Fremont County for the assignment of Steve Jett to conduct a PREA audit. Present were: Commissioners Pam White and Steve Rule, Juvenile Detention Director Steve Jett, and Deputy Clerk Monica Reeves. Audits are conducted every three years. There are 11 centers in Idaho, and Canyon County's facility has been audited twice. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the MOU with Fremont County for the assignment of Steve Jett to conduct a PREA audit. (See Agreement No. 17-016.) The meeting concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

ELEVENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 27, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 3-28-17

The Board of Commissioners approved payment of County claims in the amount of \$572.00 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Diana Sinner.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Pam White and Steve Rule, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. Joe Decker reported on the following communication issues: he will attend today's elected officials' meeting; new polling places for the May primary election; press release for Fair Director Diana Sinner; law enforcement memorial ceremony; free day at the landfill for spring cleanup day; child abuse awareness month proclamation; Department of Justice Grant for the Prosecutor's Office; and the United Way children's book drive. Commissioners Rule and White both expressed support for the salary rate request that will promote Diana Sinner from the Interim Fair Director to the Fair Director. The meeting concluded at 8:39 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Zach Wesley, HR Director Sue Baumgart, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:10 a.m. with no decision being called for in open session

TWELFTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 28, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Scantastik in the amount of \$2539.00 for the Information Technology department

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:51 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, HR Director Sue Baumgart, IT Director Greg Rast and Deputy Clerk Jenen Ross. Ms. Baumgart gave an update on the following items: she stated there have been some glitches with the new evaluation tool and she and Director Rast wanted to give an update on where they're at with the program. She said there have been some concerns because employee evaluations need to be done but not everyone is trained yet. Her understanding is that the Board mandated that each department under the Board to be using this tool but it just wasn't done on time for 2017 so she had the generalists email each of their departments and the other offices to find out if they were still planning to use it for 2017 or if they were going to continue with their current evaluation system and use the new system for 2018. Director Rast said what they've learned is that the "shotgun" approach across the whole county didn't work and the roll-out of the new program was slowed by the need for customization of each department. They are now targeting the departments that don't have any evaluation process in place and get them up and running first and will then work on the customization of different job descriptions with each department or office. Additionally, there is a complication in the long chain of command when multiple people need to sign off on an evaluation. At this point the recommendation is to just slowly work thru each department and office and bring each one on as the customization is completed with the hope to be fully implemented for 2018 evaluations. There will not be one big overall training, they will work department by department getting everyone trained on the new system. Director Rast asked about the Board's directors, Ms. Baumgart said that she's worked with legal and she has created a separate evaluation for employees to evaluate directors and for the other EO's to evaluate the Board's directors, this year they will be done thru Survey Monkey with the responses going to a third party as Ms. Baumgart doesn't feel she should receive them since she is one of the directors being evaluated. She will send a draft of the survey to the Board for their approval prior to it being sent out, she anticipates having that completed by the end of the week. The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:33 a.m. for a biweekly meeting with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, Director of Development Services Tricia Nilsson and Deputy Clerk Jenen Ross. Director Nilsson gave an update of the following items: she

provided a spreadsheet to the Board showing a comparison between 2015 and 2016 numbers; permits and valuations were up. She has been working with the Controller and IT in trying to get revenue codes better aligned with the types of building permits that are issued, she hopes to have it done by next fiscal year and then have it posted on their website. Dave Curl is meeting today with architects regarding an expansion at Sorrento Lactalis, she will have a better update after his meeting today. Her department has also been working with onion packing facilities in getting those to the top of the que once they come in. Last Thursday she attended a meeting at Southwest District Health along with several other agencies to discuss the area of the county where they're doing the E.coli investigation; they are still in the process of gathering information but the city is working to provide sewer to the affected area and residents will have the option of being on city sewer; the source has been determined to be human sewage but they aren't sure of the exact location of where the contamination is coming from. Long-term she would like to look at entire impact area and think about less dense zoning in that area. Commissioner Rule said he believes Director Nilsson is on the right track they just need to make sure developers are treating water if it shows contamination in the build area. He does not want to spend taxpayer dollars to do a bunch of well testing, he feels there are enough existing wells that can be tested. More information is still being collected to see what can be learned at the number of potential wells of immediate concern and then look at the bigger picture once all the data is collected. They have been working on updating the zoning fee schedule along with the building and mechanical permit fee schedule, there are no increases, there are however some new fees based on changes to the zoning ordinance; it is basically just for clarification. She will work with Zach Wesley to get the ordinance created so that it can be signed once it's been thru the public hearing. She is still working on the planning and zoning board appointments, she will create a table so terms can be tracked. Moving forward, if a board member resigns someone will be appointed to finish out that term in hopes of avoiding all the terms expiring at the same time. The meeting concluded at 9:54 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE INTERIM FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND CONSIDER SIGNING ENTERTAINMENT AGREEMENTS FOR THE 2017 CANYON COUNTY FAIR:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 10:05 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by

Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Zach Wesley, Interim Fair Director Diana Sinner and Deputy Clerk Jenen Ross. The Executive Session concluded at 10:15 a.m. with no decision being called for in open session.

Zach Wesley explained there are a number of agreements to be considered for the 2017 Canyon County Fair, the total cost for all three nights of entertainment is approximately \$107K with the payment being made to Romeo Entertainment who also has agreements with these artists to perform at the fair. The County then enters into addendums (also known as 'riders') to the contracts which includes all the details for the day of the performance. Mr. Wesley said the County bears more risk of loss on these contracts than normal contractual relationships due to these being national acts and in order to have them perform at the fair the county has to play by their terms. The agreements were prepared by Romeo Entertainment Group and contain indemnification clauses which requires the county to identify them and hold them harmless in the event that anything occurs. This has been reviewed with ICRMP in the past and they understand that in order to have a county fair this is a risk that has to be taken in order to bring these acts in. Romeo Entertainment negotiates the agreements and make the handwritten changes to the agreements with the artists, which will need to be initialed by the county; there is one master signature page within each agreement for the Board to sign and then a purchaser/buyer spot that Ms. Sinner will need to sign and with Board approval will initial each handwritten change. Commissioner Rule made a motion sign the following entertainment agreements for the 2017 Canyon County Fair: Romeo Entertainment Group agreement for the Marshall Tucker Band; Sammy Kershaw; and Old Dominion Fair Attractions (See Agreement No. 17-017), Marshall Tucker Band, Inc. contract addendum (See Agreement No. 17-018), Marshall Tucker Band, Inc. personal appearance contract rider (See Agreement No. 17-019), Steven Moakler contract addendum (See Agreement No. 17-020), Buggy Kershaw, LLC contract addendum (See Agreement No. 17-021), Buggy Kershaw, LLC, Sammy Kershaw concert rider (See Agreement No. 17-022), Two Up Two Down, LLC contract addendum (See Agreement No. 17-023) and Old Dominion contract rider (See Agreement No. 17-024). Commissioner White seconded the motion with the Board voting unanimously to sign the agreements as read into the record.

The Fair parking lot agreement is a renewal of an agreement, it is a relationship the county has with Caldwell Bowl that is located adjacent to the fairgrounds. The parking lot is rented for the days of the fair to be used for reserved parking. It is a standard agreement and the same rate has been used as in years past. Commissioner Rule made a motion to sign the Canyon County Fair Parking Lot Rental Agreement with Caldwell Bowl, Inc. (See Agreement No. 17-025), the motion was seconded by Commissioner White with the Board voting unanimously to sign the agreement.

Ms. Sinner gave an update on the following items: recently met with Peppershock Media to work with them for marketing and sponsorship for the 2017 fair; Mr. Wesley is

reviewing contracts and once that is finalized, and now that the main stage entertainment is finalized, a concert announce date and a date tickets will go on sale will be set. She is meeting with the private security company tomorrow to finalize the security needs for the fair, this company was used last year and they are also utilized for interim events at the fairgrounds. She is working with the ticketing company to analyze numbers per gate to determine staffing needs, they believe the gates were overstaffed last year. Stacy Moylan has been hired as the temporary exhibits supervisor and bookkeeper; she is working on finalizing the exhibits and working on the exhibitor guide. The fair building is booked 10 of the next 13 weekends and they are at 62% of the rental budget for revenue. She is working with facilities to identify dates that are available to complete work on the building. The meeting concluded at 10:25 a.m. An audio recording is on file in the Commissioners' Office.

THIRTEENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 29, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Peterson Stampede in the amount of \$26,900.00 for the Fleet department

APPROVED CLAIMS ORDER NO. 1713

The Board of Commissioners approved payment of County claims in the amount of \$1,440,221.24 for a County payroll.

CONSIDER INDIGENT DECISIONS

The Board met today at 8:48 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Steve Rule, Indigent Services Director Yvonne Baker, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to issue initial denials with a written decision to be issued within 30 days for the following cases: Case Nos. 2017-674, 2017-651, 2017-652, 2017-649, 2017-768, 2017-673, 2017-527, 2017-646, 2017-670, 2017-672, 2017-671, 2017-514, 2017-669 and 2017-656. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to issue a written

approval for Case No. 2016-962 within 30 days. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM 1 TO SOLICITATION OF BIDS FOR CELEBRATION PARK WATER WELL CONSTRUCTION

The Board met today at 9:31 a.m. to consider signing Addendum No. 1 to the Solicitation of Bids for the construction of the Celebration Park water well. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, and Deputy Clerk Monica Reeves. The addendum answers the questions that were asked and clarifies an error in one of the engineering reports as well as provides more information as to the well depth. Commissioner Rule made a motion to sign Addendum No. 1 to the Solicitation of Bids for the construction of the Celebration Park water well. The motion was seconded by Commissioner Dale and carried unanimously. The meeting concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Nampa Hospitality, LLC dba Best Western Plus (See Resolution No. 17-047)

FOURTEENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 30, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- AAA Cow Comfort in the amount of \$4927.39 for the Facilities department
- Northwest Service Technologies in the amount of \$6750.00 for the Facilities department

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Megan Melton.

FIFTEENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO MARCH 31, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held this day.

SIXTEENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO APRIL 3, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 4-10-17

The Board of Commissioners approved payment of County claims in the amount of \$52,865.66, \$63,135.44, \$85,598.67 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Interstate Electric Supply in the amount of \$2144.68 for the Facilities department

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Tom Dale and Steve Rule, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. Joe Decker reported on the following communication items: he will attend the child abuse awareness and prevention month press conference this morning; the

Landfill Spring Clean-Up Day will be April 22; he will attend a mental health crisis center steering committee meeting on Friday; he's been tasked with writing a grant for some part of that but after talking with Prosecutor Taylor they're going to wait and apply for a grant next year; he is awaiting final word from Clerk Yamamoto about changes to the polling places for the upcoming May election; had a law enforcement memorial ceremony planning meeting last week, scheduled for Friday May 19. Commissioner Dale said some citizens reached out to him regarding the gun range committee and said it will be good to get citizen input and control out there because right now it's like the Wild West out there. The meeting concluded at 8:42 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for La Cabana Restaurante, LLC dba La Cabana Restaurante (See Resolution No. 17-048)

CONSIDER SIGNING FINAL PLAT MYLAR FOR GOLDEN HILLS ESTATES SUBDIVISION

The Board met today at 9:04 a.m. to consider signing the final plat mylar for Golden Hills Estates Subdivision. Present were: Commissioners Tom Dale and Steve Rule, DSD Planner Debbie Root, Representatives from Golden Hill Estates Subdivision and Deputy Clerk Jenen Ross. Debbie Root said the improvements are substantially complete, there is one drainage swale that has to be regraded and completed but Development Services is comfortable knowing that will occur. They've completed all the other swales, hydro-seeding, roads are in and all signatures are on the mylar with the exception of the Board. Commissioner Rule made a motion in the case of Golden Hill Estates Subdivision that the Board authorizes the chairman's signature on the final plat mylar, Commissioner Dale seconded the motion with the Board voting unanimously for the chairman to sign the final plat. The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:06 a.m. for a legal staff update. Present were: Commissioners Tom Dale and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Lt. Dave Schorzman and Deputy Clerk Jenen Ross. Dave Schorzman spoke about the structures that are threatened by flooding and where the largest dangers are at risk. There is a lot of low lying area that is being flooded but it mostly consists of empty fields or farmland. The biggest place of concern is the KOA campground at Town Circle, it is very low lying and they are currently at 8000 CFS in the Middleton area. The biggest issue in that area is that with the water level being so high there has been a lot of seepage even

though it hasn't broken over the banks. People have been moving out but the problem is that some of those people are economically disadvantaged and don't have the ability or the money to go another place without assistance. He's been working with the campground owner and a lot of the people have been moved but several of the people have purchased their trailer but have no way to tow it; additionally, a lot of the other campgrounds require that campers be less than 10 years old and won't accept some of the older campers from the KOA campground. The City of Caldwell has a few places for people to go but it's not a long-term solution. If they raise the CFS much more there is going to be some life and property danger in that area. The other places of concern include Boise River Rd. between Notus Rd. and Hwy 95 as the river has run over the road on occasion causing the road to be closed temporarily; there is a lot of low level flooding but not a lot of structures are threatened other than one trailer off of Notus Rd. Lt. Schorzman's biggest concern remains the people and having a good option for temporary relocation; emergency shelters generally take 24-48 hours to be up and running to accept people. He has reached out to the highway district to see if they need any help with sandbagging or moving dirt to create banks or if they're going to need financial help from the county. Commissioner Rule said the Parma area may need some help as they've had some roadway flooding and Lt. Schorzman confirmed that he's spoken with the Golden Gate Highway district and they'd been out over the weekend to get some things shored up. He recommends signing the emergency disaster declaration, he doesn't see a downside to it and it will make things easier if there is an emergency in the middle of the night. Mr. Laugheed recommend following the EOP which seems to be happening and suggested adding the consider signing of the emergency declaration to tomorrow's agenda as an emergency item. The meeting concluded at 9:14 a.m. An audio recording is on file in the Commissioners' Office.

**SEVENTEENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO APRIL 4, 2017**

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Sockeye Grill & Brewery to be used 4/8/17 for a marathon.

WEEKLY MEETING WITH THE DIRECTORS OF FACILITIES AND IT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:35 a.m. for a weekly meeting with the Directors of Facilities and IT to discuss general issues, set policy and give direction. Present were: Commissioners

Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro, IT Director Greg Rast, Assistant Director of IT Eric Jensen and Deputy Clerk Jenen Ross.

Director Navarro updated the Board on the following items:

Janitorial assignments: He is working on some new janitorial assignments which will offer some cross training. His department has an open position so he will be conducting interviews this week to fill that position.

Fairgrounds: they are applying epoxy to the floors in the restrooms and the show office this week. The big fans have been shipped from Kentucky and he anticipates seeing them by the end of this week. They are running conduit right now but the service is still not available, he is continuing to work with Idaho Power to get this up and running. The concession stand remodel is underway. They are also working on a cellular dialer to replace the landline, there is a dedicated landline for the fire alarm, but the county has been working to get all campuses on a cellular dialer so there doesn't need to be a dedicated landline. There will be 2 Eagle Scout troops working on May 13 and 16, one will be doing a painting project and the other will be doing a landscape project.

Remodels: Finishing up a ballot box vault in the Elections office, should be painted this week. Two new offices have been built in the Records office, glass is being installed today and he anticipates it being finished up Thursday.

Other projects: Variance presentation to Caldwell planning and zoning next Tuesday night for the rec yard lid and for the fencing. The City of Caldwell fire marshal recently took a tour of the Pod 5 upgrades. There will be some grounds keeping crews replanting some trees around the courthouse campus and a sprinkler system will be installed at the 12th and Chicago parking lot, there will be another Eagle Scout group coming to help with that project on April 29th. He has reached out to Boswell Paving Solutions to coordinate a time to do the cold overlay on the new parking lot.

Director Rast gave the Board updates on the following items:

Fairgrounds: The fair staff has asked if they are a part of the bulk paper purchase that the county does, the understanding is that the fair is their own taxing entity and not a part of the general fund. The county is allowed to supply them with things but they will need to be invoiced for those products or services. The Board is okay with the invoicing practice.

Staffing: There are still 3 open positions within the IT department, interviews are scheduled for the next couple of weeks and he hopes to have the positions filled in the next month. The GIS position seems to be the hardest position to fill as it's kind of a niche market.

Security training: Secure the Human training will be going out to county employees soon; training modules will be assigned based on job position with each module averaging 2-3 minutes.

Additional updates: He is working on negotiations with Dell for the software that will true up several Microsoft Office applications and licenses, the cost is approximately \$150-160K a year. He anticipates the negotiations to take 30-45 days. AA Tronics will be out tomorrow to install the recording lights in the BOCC meeting room. He is in the process of writing a new application for the jury commissioner, she is currently using a very manual process, the program will take all of the manual process and put it into the new application, the hope is to have it done in 2018. Eventually they would like to have the jury selection on

the website. Legal has requested that he look into GSA pricing for the Idaho Tower hardware, however, that equipment is not what was spec'd out, it's subpar, more expensive and it's not upgradable therefore he does not feel comfortable going that direction. He will continue to work with legal to do an RFP for the equipment, it will cause a slight delay but the project is still moving forward.

The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FY2017 CANYON COUNTY CAMPUS SECURITY RESEARCH PROJECT REQUEST FOR PROPOSALS AND LEGAL NOTICE, AND THE FY2017 CANYON COUNTY JAIL NEEDS ANALYSIS AND CONCEPT DESIGN REQUEST FOR QUALIFICATIONS AND LEGAL NOTICE; AND CONDUCT A LEGAL STAFF UPDATE

The Board met today at 9:01 a.m. to consider signing the FY2017 Canyon County Campus Security Research Project Request for Proposals (RFP) and legal notice, as well as the FY2017 Canyon County Jail Needs Analysis and Concept Design Request for Qualifications (RFQ) and legal notice and to conduct a legal staff update. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Allen Shoff, Deputy P.A. Zach Wesley, Facilities Director Paul Navarro, IT Director Greg Rast, Assistant IT Director Eric Jensen, Captain Daren Ward, Chief Deputy Sheriff Marv Dashiell, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, an Idaho Press-Tribune Reporter, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider Signing FY17 Canyon County Campus Security Research Project Request for Proposals and Legal Notice: Sam Laugheed summarized the project. The review committee consists of Director Greg Rast, Director Paul Navarro, Chief Deputy Sheriff Marv Dashiell and Deputy P.A. Mike Porter, and the project is in its initial stages and involves the courthouse camera system and some other issues. The procurement process is designed to find a person or firm that's qualified to conduct a comprehensive safety assessment and develop a detailed security master plan for all of the County properties. We are looking for phased approach to provide for long-term planning and some immediate short-term solutions that will cover physical and technological infrastructure design issues, operations considerations, security awareness planning. We have a camera system with hundreds of cameras under different scopes of authority and with different operating systems but we have not had a comprehensive approach. The research committee will make a recommendation to the Board and it is possible the committee will identify a couple of firms and may recommend the Board conduct interviews. Once the consultant is in place they will be expected to work extensively with the stakeholders and the judiciary will be big part of that. Upon the motion of Commissioner Rule and the second by Commissioner

White, the Board voted unanimously to sign the FY17 Canyon County Campus Security Research Project request for proposals and legal notice.

Consider Signing FY17 Canyon County Jail Needs Analysis and Concept Design Request for Qualifications and Legal Notice: Sam Laugheed said the County has contracted in the past with Carter Goble Companies to provide needs analysis and strategic space planning services. The first agreement was prior to the construction of the administration building and all of the parking lots, and courthouse remodel and that analysis informed a lot of the subsequent projects that benefitted the County and the judiciary. The Board contracted with Carter Goble during the most recent jail expansion project to provide an analysis of various issues in August of 2016. We contracted with them for preliminary needs analysis/needs assessment work recently but we ended up deciding to terminate the contract purely for the County's convenience in order to address some concerns that were raised about the procurement process involved in contracting with Carter Goble. We felt that although we had this relationship with them and that it was financially in the best interest of the County to contract with them and it was also lawful because the needs analysis was not considered an architecture contract but it did have a limited component that would involve looking at drawings or photos. Some folks were concerned it was more of a design contract and so after consideration we decided it would be appropriate to more formally include a concept design portion into the needs assessment and in order to do that we decided to go through this more formal procurement process which is an RFQ. This will be published and provided to design professionals and needs assessment folks to provide statements of qualification that the Board or a committee will review and rank. The initial process will focus on essential questions related to the County's needs in terms of the jail project and it describes those needs in terms of how long the County can effectively use existing jail facilities and how many jail beds will be required in five year planning increments through the year 2040. We are looking for a pretty comprehensive concept approach at this point. Chief Dashiell asked if it also includes a re-use of the existing structures. The answer is yes, we have asked to what useful ends and what cost the existing jail facilities can be repurposed or renovated. Commissioner White said her greatest concerns are the reuse of the existing facilities, and the ability of a phased project, and both are included in this. Commissioner Dale said he was disappointed that we had to fall back and delay moving forward, but this covers our bases and answers the questions that were raised by a concerned party and it is judicious to take this approach. Commissioner White made a motion to sign the Canyon County Jail Needs Analysis and Concept Design RFQ and legal notice. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion. Commissioner Rule believes this is a waste of tax dollars and he will not vote for it. The motion carried by a two-to-one split vote with Commissioners White and Dale voting in favor and Commissioner Rule voting against the motion. Mr. Laugheed said the next step is to come back with an addendum depending on whether any interested consultants pose any questions to us.

Legal Staff Update: The Board was scheduled to have a legal staff update; an Executive Session was held as follows:

EXECUTIVE SESSION – ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner White made a motion to go into Executive Session at 9:17 a.m. pursuant to Idaho Code, Section 74-206(1) (c), (d) and (f) regarding acquisition of an interest in real property, records that are exempt from public disclosure, and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White, and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Allen Shoff, Deputy P.A. Zach Wesley, Facilities Director Paul Navarro, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Director Navarro left at 9:33 a.m. Director Nilsson and Ms. Almeida left at 9:40 a.m. The Executive Session concluded at 9:42 a.m. While in open session Allen Shoff reported on the letter from Attorney Dan Blocksom regarding the potential agreement with Owyhee County for forensic pathology services. Mr. Blocksom sent the letter so Canyon County can give its informed consent for him to represent Owyhee County. The Prosecutor's Office has reviewed it and sees no difficulties in Mr. Blocksom representing Owyhee County. Prosecutor Bryan Taylor and Coroner Vicki DeGeus-Morris have signed the letter and it is now before the Board for consideration. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to approve the letter from Dan Blocksom regarding the relationship with the Owyhee County Prosecutor which relates to the Coroners. The signed letter is on file with this day's minute entry. The meeting concluded at 9:43 a.m.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER AMENDING AGENDA (NON-48 HOURS' NOTICE); CONSIDER EXECUTING 2017 HAZARDOUS FLOODWATER DISASTER EMERGENCY DECLARATION

The Board met today at 10:00 a.m. to consider amending the agenda (non-48 hours' notice) to consider executing the 2017 Hazard Flood Water Disaster Emergency Declaration. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy Sheriff Marv Dashiell, Lt. Dave Schorzman, Captain Daren Ward, PIO Joe Decker, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to amend the agenda to include the item for consideration at this time. Lt. Schorzman said the action would be to declare an emergency

disaster for flooding and it would behoove us to declare an emergency now even though it doesn't necessarily attach a dollar amount but that way we can put the date of incidence in case we have to ask for a state or federal declaration. It doesn't necessarily obligate a certain amount of money but the state or federal government will ask if we've done everything we can do as a County before going to them for assistance. Commissioner Rule made a motion to sign both documents for local flood disaster emergency declarations one expiring May 31 and one on July 1st. The motion was seconded by Commissioner White and carried unanimously. (The declarations were recorded as Instrument Nos. 2017-012384 and 2017-012385 respectively.) Lt. Schorzman said his next step will be to meet with the highway districts with the Clerk and talk about where they are at with their budgets and see what their next steps will be because he anticipates them spending more than they normally would. The meeting concluded at 10:06 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:16 a.m. for a biweekly meeting with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Juvenile Probation Officer Elda Catalano, Director of Misdemeanor Probation Jeff Breach, Juvenile Probation Officer Stacey Jackson, Sr. Juvenile Probation Officer Sherri Root, Juvenile Probation Officer John Bassett, Juvenile Probation Division Supervisor Linda Hall, Juvenile Probation Officer Michelle Parker, Sr. Juvenile Probation Officer Logan Brewer and Deputy Clerk Jenen Ross. Ms. Catalano brought several staff members with her who each gave introductions and background information about themselves. The Caldwell Police department has asked for assistance with their graffiti problem; Ross Garvin has been out all week with juveniles to clean up the graffiti and her department has been working with the Caldwell PD to identify kids doing the graffiti. There is a conference taking place in Phoenix, AZ to discuss collaboration with other programs that she would like to attend; she would like to use some of the lottery funds that are received from the State, along with monies from the Prosecutor and Public Defender's offices to help pay for the conference registration and travel with the end goal being to advance what they're doing and collaborate better for the betterment of the juvenile justice system; her intention would be to have one representative for the Public Defender's office, the Prosecutors office along with herself, she anticipates the cost to be about \$750 per person to attend. Commissioner White requested that Ms. Catalano create a workshop once she returns to share the information with her staff and be able to capitalize on the training and grow the knowledge within the department. The Board is okay with the expenditure.

Director Breach spoke about the Odyssey trail, he's been working with the Clerk's office and the solution they've come up with is that his office will kind of be an extension of the Clerk's office; when Odyssey goes live in October his staff is will receipt money the same way the other clerks do and it will be receipted thru the court system. In regards to the

priority of payments, his clerks have come up with an option for the community service fee, there is a “miscellaneous fee” option in Odyssey so it was proposed to the Supreme Court to use that to collect the community service fee, it is currently set at #9 and the cost of supervision falls to #10. They are currently waiting to hear back from the Supreme Court to see if they will allow the “miscellaneous fee” to be used. If it does continue to have to be received under the priority of payments there will be a pretty big hit to the community service program. Commissioner Dale asked Director Breach to outline a course of action so that the issues can be addressed and the implications can be understood. Mr. Breach thought it would be advisable for the Board to send a letter to Ms. Thomas at the Supreme Court but Commissioner Dale would really like to have a face-to-face meeting. Commissioner Rule suggested a letter may be a better idea as it creates a paper trail. Mr. Breach said he’d see what he can get set-up. The meeting concluded at 10:34 a.m. An audio recording is on file in the Commissioners’ Office.

EXECUTIVE SESSION MEETING UNDER IDAHO CODE § 74-206 (1)(E) TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS

The Board met today at 11:01 a.m. for an executive session meeting under Idaho Code § 74-206 (1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Assessor Brian Stender, Erin Love from Mother Earth Brew Co. and Deputy Clerk Jenen Ross. Commissioner White made a motion to go into Executive Session at 11:02 a.m. pursuant to Idaho Code, Section 74-206(1) (e). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale, White and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Assessor Brian Stender, Erin Love from Mother Earth Brew Co. and Deputy Clerk Jenen Ross. The Executive Session concluded at 11:25 a.m. with no decision being called for in open session.

CONTINUATION OF PUBLIC HEARING – REQUEST BY TREASURE VALLEY RENEWABLES, LLC, FOR A COMPREHENSIVE PLAN MAP AMENDMENT, CONDITIONAL REZONE, AND DEVELOPMENT AGREEMENT, CASE NOS. PH2016-55 & 56

The Board met today at 1:31 p.m. to conduct a continuation of the public hearing in the matter of a request by Treasure Valley Renewables, LLC, for a Comprehensive Plan Map Amendment, conditional rezone, and development agreement, Case Nos. PH2016-55 & 56. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach

Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Chuck Anderson, Will Charlton, Tina Wilson, Kurt Christensen, Dave Jones, Bob Pittman, Neill Goodfellow, Jim McCune, Matthew Johnson, Jan Phillips, Michelle Page, Dorinda Wilkins, Aaron Flynn, Diana Sitts, Matthew Eicher, and Deputy Clerk Monica Reeves. Jennifer Almeida said the applicant has requested that the Planned Unit Development (PUD) appeal hearing scheduled for today be continued to April 27, 2017 at 2:00 p.m. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to continue the PUD appeal hearing to April 27 at 2:00 p.m. In regards to the comprehensive plan map amendment, conditional rezone, and development agreement, the Board heard testimony on March 8 and requested additional information from the applicant, specifically a letter from Intermountain Gas Company (IGC) and information regarding digesters or similar operations. Jennifer Almeida gave a brief summary of the exhibits presented.

The following people offered testimony in support of the application:

Chuck Anderson, who is the director of engineering and operations for Treasure Valley Renewables, said Exhibit 67 is a list of examples of current operating facilities in Idaho that are relatively close to the proposal and are using the methane gas in a beneficial manner. He spoke about project operations and the technology that will be used. The methodologies are safe and well-proven and according to the OSHA logs there have not been any anaerobic digester accidents in the past seven years, which is as far back as he could find. There has been considerable discussion with IGC and they have received all of the quality specifications they need for the gas in order to get into the pipeline as well as the equipment specifications in order to make the injection point. There are OSHA and National Institute of Occupational Safety and Health requirements as well as building codes and fire codes that must be adhered. Mr. Anderson said they will not stockpile at the location.

Will Charlton said they have a generator on site and they have to meet its capacity so they will have gas to produce their needs in those events. He said three things lead to a failure: 1) when people were trying to build digesters but they didn't know what they were doing; 2) when people didn't know how to operate a digester and those ended up being closed; and 3) when financial necessities are not in place and the facilities went bankrupt.

The following people offered testimony in opposition to the application:

Matthew Johnson said the application should be denied because it is an industrial scar in an agricultural area and there are major concerns. The letter from IGC is problematic for a number of reasons. He questioned what happens in times of low demand or when economics are off and IGC cuts them off; the applicant's response was they think they'll have plenty of advance notice and they'll shut down the digester but that's not as simple as it sounds so that's a question that will have to be answered. He said if IGC is not committed to receiving the product the applicant has to find something to do or shut their operations

down. He's glad to hear they will not stockpile on the property, but the letter from IGC raises questions they don't have answers for. Mr. Johnson said if the Board approves the request it deserves some detailed attention in drafting conditions on the rezone or at the PUD level. With regard to the list of digesters in Idaho, almost all are connected with a nearby facility and the proposal is much different from that. They are not talking about local waste piping in from a nearby dairy or other local properties, they're talking about trucking in waste from all over the area, most of it from outside of Canyon County so their site becomes a dumping ground for waste and they are processing it. This a major concern and it is not appropriate for this area. Another significant difference in those that are listed is where most are doing electricity production and they've negotiated contracts with Idaho Power to turn natural gas into electricity and sell it, but the applicants are not doing that, they are going through a different end process. They want to put it into the IGC facilities but they don't have a contract on that, and, they are talking about some sort of production, temporary onsite storage of these tanks and then transporting it off the site. There was a concern raised at the prior hearing about the lack of review or commentary from the fire department. They have no hazmat chemical gas handling equipment and they don't have any facilities in the area dealing with hazardous gas production; they can't answer until they have more specifics about their ability to handle this. He said they have dealt with some minor methane gas leaks related to residential facilities, but nothing at the industrial level. In conclusion he said this is not the right location for this project, but if the Board allows it to proceed they need to think much more about the conditions that should be imposed.

Jan Phillips, who served on the Parma Ambulance Service for 15 years, testified about response times and delays when dealing with second dispatch calls. She is opposed to the project due to its proposed location.

Maria Weber said the applicant stated there have not been any fires at anaerobic digester plants but when she did a Google search and researched anaerobic digester explosions she found an article stating there were almost 100 documented explosions or spills or problems in Germany alone. In January of 2017 in Florida there was a paper pulp digester that failed and in 2013 a digester in Oregon failed, and there were several others throughout the world with explosions, fires, pollution, contamination of water, and with injuries and fatalities so when the applicants say it's safe that is strongly misleading. Ms. Weber said this could be a great thing but at this location with so many residences so close to town is not the place to experiment with possible failure of plant facilities.

Matthew Eicher lives in Nyssa and owns the nearest residence to the proposed site on Shelton Road; he serves as a volunteer for the Vale Fire and Ambulance Department and he spoke about the difference between a fire response and a hazmat response.

Alan Weber referenced Exhibit 68 which is a letter from Bonnie Weber regarding findings of the P&Z Commission. The comprehensive plan map and the zoning change were

recommended for denial and his testimony is this is not the appropriate site for this type of facility.

Rebuttal testimony was offered by Chuck Anderson. He clarified the comments related to the offtake from the IGC pipeline. Their agreement is not with IGC, the offtake agreement will be with a major offtake company such as BP or Shell, but he can't reveal that. Some of their gas will end up in California; they are not adding gas to the pipeline, they are just diverting it from other locations. IGC is a local distributor and they purchase their gas from a third party source, Williams Pipeline, which is connected to IGC. It says IGC can receive less gas from Williams Pipeline and use our gas. The reason they would do that is the applicants will sell it to them cheaper than they can buy it from Williams Pipeline. The amount of gas they're adding is pretty minor in the entire scheme of things and because it's biogas it falls under the EPA regulations for reducing greenhouse gases. They will always produce their gas for internal consumption – the 8 megawatt power. Compressed Natural Gas is being used for trucks, so it's a replacement fuel for trucks and the tankage they use are designed to handle the pressures and the load.

Mr. Anderson said it was mentioned that there was a digester explosion at a pulp paper plant, but that was a pulp digester, not an anaerobic digester, and the company did not follow safety protocols. With regard to his search, he said he only looked at the United States.

Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to close public testimony. The Board's deliberation was as follows:

Commissioner White believe they are professionals in their field and are not lying or manufacturing things, but she thinks there are things they have not thought of or that they don't have specific information for and when it comes to the capacity and the involved technology she wants specifics. She said they did not look outside the U.S. but they did reference the success of it in European countries. She wants this business in Canyon County because it will benefit the agricultural community, but she does not believe it's compatible at this location. Other projects were placed on large open spaces, others are in industrial areas, and none of the others are on busy two-lane commuter lanes and she has grave concerns about placing the project at the highway 95 and Highway 20/26 location. It's an incredible business venture, but she is not comfortable with the location. Commissioner Rule said people are worried about the possible hazards associated with this plant, but there is a fertilizer plant and other commercial types of industry already in the area. He understands the neighbors' concerns with a change in industry locating there, but he likes industry and commerce so he looks at it from that side of things. Added traffic is insignificant to what the highways can handle, and there will have to be a traffic study. There is an industrial trend coming out of the east end of Parma and he believes the location is appropriate. They have the ability to handle the traffic and the biogas that's associated with the project, and, it has a long way to go before construction starts. Commissioner Dale said he relies on the policies, procedures and goals that have been

established by the comprehensive plan. There is a letter from the highway district that states they do not see any interference with traffic patterns or the flow of traffic that would cause concern. There are sufficient borders and boundaries to allow farm and agricultural opportunities not to be diminished in this area. There is significant commercial and industrial activity in downtown Parma. He believes the project can coexist with the agricultural uses in the area. Parma has a lack of housing and he believes the new jobs will spur new home growth. He appreciates the safety concerns expressed but said there are safeguards in place and there are studies and tasks that have to be completed before this moves forward at any kind of operational phase. There are regulations in place to make sure this type of cutting edge technology creative modeling of industry is safe to those around it. With regard to compressed natural gas, he said there is a lot of that usage in the Treasure Valley (Valley Regional Transit and Republic Services) and it is a proven technology. He said if IGC can't take gas we can require contractual agreements to be included in the contract with the suppliers of the raw materials that they have to be able to deal with those raw materials on their own should it become unfeasible for the applicant to receive that material. Also, there should be a stipulation that there can be no stockpiling of raw materials on the site. Methane gas is not referred to as hazardous material and he is comfortable that the fire department will not have to respond to a hazmat situation on this type of facility. Taking into account the factual material that's been presented and the material in our comprehensive plan that states these clear goals that this facility addresses, he is going to come down on the side of industry. We can put the safeguards in place to mitigate safety and proximity concerns. We need jobs and good economic development and this does that. There shall be no stockpiling of raw materials on site for the production of gas - those materials that are used in the anaerobic digester. There shall be contracts with suppliers of waste material so it's clear they could be shut off and they have to have a contingency plan to deal with their own waste. Commissioner Rule made a motion to approve the comprehensive plan map amendment to change the designation of the Parcels R38904 and R38904010 from Agriculture to Commercial and Commercial to Industrial. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor and Commissioner White voting against. The motion carried by a two-to-one split vote. Commissioner Rule made a motion to direct staff to prepare the resolution and written decision for the comprehensive plan map amendment for Case No. PH2016-55 and bring the written Findings on April 27, 2017 at 2:00 p.m. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor and Commissioner White voting against. The motion carried by a two-to-one split vote. Commissioner Rule made a motion to approve the ordinance directing the change to the official zoning map to change the designation of Parcel R38904 and Parcel R38904010 from Agriculture to Conditional Rezone Light Industrial. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor and Commissioner White voting against. The motion carried by a two-to-one split vote. Commissioner Rule made a motion to direct staff to prepare written Findings for the

Board's approval and bring the document back on April 27, 2017. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor and Commissioner White voting against. The motion carried by a two-to-one split vote. Commissioner Rule made a motion to continue the development agreement to April 27, 2017. The motion was seconded by Commissioner Dale. Ms. Almeida said the development agreement contains conditions pertaining to both requests so there's the need to continue that portion of it to April 27. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor and Commissioner White voting against. The motion carried by a two-to-one split vote. The hearing concluded at 3:31 p.m. An audio recording is on file in the Commissioners' Office.

**EIGHTEENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO APRIL 5, 2017**

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 4-10-17

The Board of Commissioners approved payment of County claims in the amount of \$172,772.85, \$98,475.57, \$421,360.67 and \$138,917.49 for accounts payable.

APPROVED JANUARY 2017 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of January 2017 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

CONSIDER INDIGENT MATTERS

The Board met today at 8:48 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Indigent Services Director Yvonne Baker, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to approve the initial denials

for the following cases: Case Nos. 2017-703, 2017-704, 2017-688, 2017-690, 2017-661, 2017-700, 2017-778, 2017-685, 2017-687, 2017-590, 2017-689, 2017-705, 2017-686, and 2017-789. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER AMENDING AGENDA (NON-48 HOURS' NOTICE): DISCUSSION REGARDING FLOODING IN CANYON COUNTY

The Board met today at 9:01 a.m. to consider amending the agenda concerning the non-48 hours' notice regarding flooding in Canyon County. Present were: Commissioners Tom Dale, Pam White, and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Allen Shoff, Controller Zach Wagoner, Lt. David Schorzman, Dale Nalder from the Idaho Office of Emergency Management, PIO Joe Decker, Captain Bill Adams, Captain Daren Ward, Lance Thueson, Alan Noe, Rex Barry, Ken Wood, Greg Shaw and other interested citizens and Deputy Clerk Monica Reeves. Clerk Chris Yamamoto arrived at 9:21 a.m. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to amend the agenda to include the discussion regarding flooding in Canyon County. Lt. Schorzman said on April 1 at midnight the Sheriff's Office called him regarding flooding at Rudd Road and Howe Road. The water was coming up pretty fast but then it went down and then the next day he received a call that Howe Road was washed out due to a breach in the Boise River near Weitz Road where the Eureka and the Upper Center Point canals. The water subsided after two private citizens, Lance Thueson and Alan Noe, worked to repair the breach. Lance Thueson said on early Friday morning he arrived on Weitz Road and he thought someone had opened the canals; everything was a normal, water was flowing, but later that day it was obvious it was more than the canal because the waste ditches were full and water was flowing toward houses. Ken Brush asked him if he would use his back hoe to breach the Center Point Ditch back into the Boise River, but that idea was nixed after he saw that the river was higher than the center point and it would bring more water in than out. Instead they decided to stop it at the diversion point by jamming it up with lava rock and other material. Then he said Alan Noe told him there was bigger problem on the Boise River where a chunk of the river bank was gone and the river was coming. They built a road so the trucks could get in and out and they spent the afternoon building the dam of rock over the Eureka. They were able to get it plugged. Mr. Noe was performing work downstream.

Alan Noe said he called dispatch about flooding on Howe Road that was threatening homes, and the highway district made the decision to cut the road and let it wash out the culvert to protect two homes which would have otherwise been under water before long. Commissioner Rule thanked Mr. Thueson and Mr. Noe for stepping up and being heroes and he questioned whether they could be sued by the Army Corps of Engineers (Corps) for the work the men did because they do not allow maintenance work on the river. He spoke about his frustration with Corps and his desire that the County's legal counsel help protect

Mr. Thueson and Mr. Noe should they get into trouble with the agency. Lt. Schorzman doubts they'll be sued because they were performing critical infrastructure and life saving measures. He will do a request for assistance to have a representative from the Corps provide expertise advice on where we're at and identify other places where we might need to shore up the river bank. Rex Barry, who is the state water master for the Boise River Basin, said the Corps has the final say on what happens on the Boise River and they work in cooperation with Bureau of Reclamation to plan and schedule releases based on rule curves but at the end of the day they have the final say. He believes the actions of Mr. Thueson and Mr. Noe helped protect the irrigation structures on the Boise River. Commissioner White asked if the County can take measures to shore it up, or do we need to go through the Corps to do that. Mr. Barry said the best course of action is to contact Brandon Hobbs with the Corps. He said they have hamstrung people on trying to do maintenance on the river for years and when asked about it he encourages people to contact their congressmen to see about getting some teeth back into doing maintenance on the gravel bars because that's our problem. Mr. Thueson said the patch work is holding but it's leaking and they need more wrap on the river side to support what they put in there. Commissioner Rule would like legal counsel to make a snapshot review of what we are authorized to have repaired and whether determine who has authority to tell them to fix this under emergent situation. He wants maintenance to start taking place and he wants Governor Otter informed of what is happening in this situation. Dale Nalder said with regard to the Corps, the requests have to come through the Idaho Office of Emergency Management and that can be done very quickly. He said Brandon Hobbs has been given the authority to take care of this area. A permit can be obtained in a matter of hours for the emergency work. Mr. Nalder does not recommend we do more at this point because it's not an emergency and we shouldn't push our good luck, but we should ask the Corps to look at the situation and give some recommendations and authorizations to do more things if we choose to do and then the Board can decide who will pay for it. Commissioner Dale wants to send a letter and request some changes and some aid. Ken Wood said the Lower Center Point Irrigation District has a diversion just below the spot where Mr. Thueson did some work and the water is going into the canal and is running across Notus Road through his ranch and onto Idaho Concrete's property. They had to cut the ditch to let the water go back to the river because it was filling up and threatening to go over. There are multiple places along the river that could be trouble and the district will have to come to the County and request assistance to do their repairs. Lt Schorzman said he and the Controller will meet with highway district directors tomorrow and talk about finances and after those meetings they'll have a better idea of who the point people will be and what the cost sharing would look like. Commissioner White wants the names of highway representatives and others involved and to get a timeline established so we know what we're doing. Greg Shaw, the Eureka Ditch Company President, said it was amazing that Mr. Thueson was able to shut it off because it was a huge amount of water that went to the head gates of the Eureka Ditch Company and ruined them so they're looking at trying to redo those. He said we have to be concerned with more breaches, and he asked how the district would apply for some emergency

funding to help rebuild their head gates. Lt. Schorzman will meet with Mr. Shaw after this meeting. Commissioner Dale wants a map of the area so we can identify the weak points. Mr. Barry said the only way to see what is actually happening is on the ground, but it would be helpful to have aerial photos at these current flow levels to see where the indentation is taking place, but the only way to see what is actually happening is on the ground. As far as concerns with potential failures, he said it needs to come from the landowners because they're the folks who can see it and maybe they can get the word out through social media. The meeting concluded at 9:47 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER SIGNING FY2017 CANYON COUNTY ELECTRONIC MONITORING SERVICES AGREEMENT

The Board met today at 9:56 a.m. for a legal staff update and to consider signing the FY2017 Canyon County Electronic Monitoring Services Agreement with Sentinel Offender Services. Present were: Commissioners Tom Dale, Pam White, and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Allen Shoff, Captain Daren Ward, and Deputy Clerk Monica Reeves. Allen Shoff said the contract is for Sentinel to provide alcohol and GPS monitoring for individuals who are released from custody while they are pending their court hearings. It's a renewal agreement with one small change. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to sign the Electronic Monitoring Services Agreement with Sentinel Offender Service. (See Agreement No. 17-026.) Zach Wesley presented the Board with a letter to Zions First National Bank providing the annual certificate of proof of insurance for the administration building. The County owns the property, the building is owned by the urban renewal agency financed through bonds through Zions Bank and we lease it back. The Board signed the letter, a copy of which is on file with this day's minute entry. The meeting concluded at 9:58 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REZONE REQUEST FOR DALE AND KATHY LEE, CASE NO. RZ-PH2016-65

The Board met today at 10:08 a.m. to conduct a public hearing in the matter of a request by Dale and Kathy Lee for a rezone of approximately 61 acres from Agricultural to Single Family Residential. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Kyle McCormick, Darin Taylor, Roger Hawker, Lillian Moore, Bill Manley, Jamie Sharpe, Tom Moore, Colleen Matosich, Christine Hitchner, and Deputy Clerk Monica Reeves. Kyle McCormick gave the oral staff report noting that staff is recommending approval of the request. Darin Taylor offered testimony on behalf of the applicants, Dale and Kathy Lee, who couldn't be here due to health reasons. The Lees have owned the property longer than any of the surrounding subdivisions have been

approved. They are surrounded on three sides by subdivisions; the lot sizes are in between 1-2 acres and the zone they are seeking allows for a minimum of a one acre average instead of rural residential which requires a minimum of a two acre average. The exact size of lots, location of lots, and lot layout is dependent upon access. There has been no established or agreed to access from the Lee property north to Kemp Road. According to Mr. Taylor the highway district is asking for something that is not legally possible so they will work through some of those subjects during the platting phase. The highway district is asking the Lees to connect to private roads and Mr. Taylor said they have talked with the landowners and the homeowners association for the last couple years but there's not an agreement on that subject. The Lees are not planning on accessing from any of the privately owned/maintained streets at this time. Based on the current discussions of concept plans they are looking at 43-45 lots meeting the requirements of the highway district as well as extending west the 60' foot wide no build/no septic tank area as required by the irrigation district. What is being considered today is the rezone phase; the design phase will come back to the Board at a later date. Rodger Hawker offered neutral testimony; he has concerns about how the proposal will impact his irrigation water, his water well, and the tax classification on his property. He also has concerns about the traffic in the area. Lillian Moore spoke about her concerns with why the P&Z Commission forwarded the case with a recommendation of denial, but staff is recommending approval. Director Nilsson said staff is required to give an independent recommendation to the Board of Commissioners. It's based on the comprehensive plan policies, rezones in particular, and the elements of a rezone decision analyzed with the context of the testimony from the hearings as well as agency comments and everything that comes in. Staff felt that since the comprehensive plan recommended the area be residential, and the P&Z Commission's decision came down to density, an R-1 versus an R-R and staff believes that the issues from the neighbors are very important but a lot of those will ultimately be determined by the nutrient pathogen study results, traffic impacts, other site constraints and that the R-1 will probably give more design flexibility. It will be platted and a lot of the issues will be fully vetted out and dealt with. Director Nilsson said the recommendations are independent, one isn't more important than the other. Jamie Sharpe testified about her concerns with safety, traffic, water, the amount of wells being drilled, and school enrollment being over capacity. She believes it would be appropriately zoned as "RR" rather than "R1". Colleen Matosich testified that she is not necessarily opposed to the proposal, but she is opposed to the lot density, which according to a report, could be up to 59. She said there are 27 platted subdivisions within a mile range and they have an average lot size of 2.89 acres so when looking at 59 homes on 60 acres its too dense. Ms. Matosich also testified about traffic concerns and negative impacts to the surrounding neighborhoods. Christine Hitchner testified that her concerns deal with public safety and the agencies' response times. Lori Edwards testified about how her concerns with how traffic will impact her property. Darin Taylor offered rebuttal testimony. He said the Lees have been good neighbors and the points of contention have arisen since they wanted to change their land use from agriculture. The issues appear to be whether or not to use Kemp Road on the north and so

the Lees are proceeding until that is resolved through the courts with a plan to not use Kemp Road to the north. The second point is the density. The maps in the staff report show the adjacent subdivision lot size very in size between 1-2 acres. The Lees are proceeding according to the 4-step process: 1) land use approval; 2) preliminary plat that also has to go to a public hearing before the P&Z Commission; 3) construction drawings; and 4) they will be required to install all improvements required by highway district, irrigation district, and other agencies providing services to this area. Once the infrastructure is constructed the Lees will file an application for a final plat. Mr. Taylor said the request from the landowners about density and lot size can be addressed at the land use stage with zoning but because of the soil types and requirements of the highway district and abutting subdivisions, a better chance to address the density is more appropriate on this project at the platting phase. The Lees intend to be good neighbors and follow all County and agency rules. The school district is aware of the situation with children and it is not dire. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to close public testimony. Commissioner Rule has no problem recognizing this as a growth area. The only problem area with the project deals with the lengthy letter from the highway district; there are a lot of issues that Chris Hopper has identified that will have to be resolved before the plat would be approved. He said Middleton is becoming a residential bedroom of the Boise area and he wishes the application was for industrial or commercial growth but this seems to be what comes from the Middleton area. Commissioner White said there weren't any concerns about the Lees so she will accept that they have been good neighbors and will continue to be good neighbors with what they want to do with their property. With regard to traffic concerns she suggested the neighbors get organized and ask the highway district for a four-way stop and move forward to address the concerns they have. She understands the concerns but believes the proposal fits well within the location, and she said the applicants have a lot of work to do. Commissioner Dale said the comprehensive plan says this area is designated residential, but the big issue seems to be density. He has a hard time requiring a two acre minimum when all around the area the minimum lot sizes are 1-2 acres. He said the school district has the responsibility to supply the schools for whatever population is there and although he takes it into consideration he will not cite that as a reason to turn down an application. Traffic concerns are legitimate and he will not sign a plat until he sees a traffic study and a plan to deal with the traffic given that Kemp Road and JR Way are private roads that are not likely to be allowed access to this. He believes in property rights and one of the tough things Commissioners do is determine the balance between governmental regulation and private property rights. There will be considerations that will likely limit the project to 40 lots rather than 50-60. Commissioner Rule made a motion to approve the rezone from agriculture to Single Family "R1" and sign the written Findings of Fact, Conclusions of Law and Order. The motion was seconded by Commissioner White. A roll call vote was taken on the motion to approve with Commissioners Rule, White, and Dale voting in favor. The motion carried unanimously. Commissioner Rule made a motion approve the ordinance directing changes to official

zoning map from Agriculture to “R1”. The motion was seconded by Commissioner White. A roll call vote was taken on the motion to approve with Commissioners Rule, White, and Dale voting in favor. The motion carried unanimously. (See Ordinance No. 17-004.) The hearing concluded at 11:13 a.m. An audio recording is file in the Commissioners’ Office.

NINETEENTH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO APRIL 6, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Anthony Bernstein, Paige Gabiola-Reedy, Audrey McKay and Steven Philpott.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Idaho Power in the amount of \$8630.00 for the Facilities department

APPROVED CLAIMS ORDER NO. 4-6-17

The Board of Commissioners approved payment of County claims in the amount of \$8630.00 for accounts payable.

CONSIDER INDIGENT MATTERS

The Board met today at 8:48 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Indigent Services Yvonne Baker, Hearing Generalist Kellie George, Interview Specialist Angela Papa, Hearing Specialist Michelle Kidd, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to continue Case Nos. 2016-1477 and 2017-137 to June 1, 2017, and Case No. 2017-291 to June 29, 2017. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the final denial and issue a written decision within 30 days for Case No. 2017-255. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to issue approval with a written decision to be issued

within 30 days for Case No. 2017-343. The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-847

The Board met today at 9:01 a.m. to conduct a medical indigency hearing for Case No. 2016-847. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Interview Specialist Angela Papa, Hearing Specialist Michelle Kidd, the applicant and his wife, Tim Ryan from Saint Alphonsus Regional Medical Center, Attorney Bryan Nickels, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to issue a written decision within the next 30 days. The hearing concluded at 9:48 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-1613

The Board met today at 9:52 a.m. to conduct a medical indigency hearing for Case No. 2016-1613. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, the applicant, Stephen DeVille from Saint Alphonsus Regional Medical Center, Attorney Bryan Nickels, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to take Case No. 2016-1613 under advisement with a written denial to be issued within the next 30 days. The hearing concluded at 10:02 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-109

The Board met today at 10:05 a.m. to conduct a medical indigency hearing for Case No. 2017-109. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, the applicant, the applicant's friend, Attorney Mark Peterson, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to approve the case and issue a written decision within 30 days. The hearing concluded at 10:17 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-252

The Board met today at 10:20 a.m. to conduct a medical indigency hearing for Case No. 2017-252. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, Attorney Mark Peterson, and Deputy Clerk Monica Reeves. The applicant did not appear. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to suspend the case. The hearing concluded at 10:25 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-265

The Board met today at 10:30 a.m. to conduct a medical indigency hearing for Case No. 2017-265. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, Stephen DeVille from Saint Alphonsus Regional Medical Center, the applicant, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to issue a written decision of denial within the next 30 days. The hearing concluded at 10:36 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-297

The Board met today at 10:40 a.m. to conduct a medical indigency hearing for Case No. 2017-297. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, Tim Ryan from Saint Alphonsus Regional Medical Center, the applicant, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to issue a written decision of denial within the next 30 days. The hearing concluded at 10:43 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-292

The Board met today at 10:46 a.m. to conduct a medical indigency hearing for Case No. 2017-292. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie

George, Hearing Specialist Michelle Kidd, Tim Ryan from Saint Alphonsus Regional Medical Center, and Deputy Clerk Monica Reeves. The applicant did not appear. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to place the case in suspension awaiting further information. The hearing concluded at 10:49 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-1320

The Board met today at 10:50 a.m. to conduct a medical indigency hearing for Case No. 2016-1320. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, Stephen DeVille Saint Alphonsus Regional Medical Center, Attorney Bryan Nickels, and Deputy Clerk Monica Reeves. The applicant did not appear. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to continue Case No. 2016-1320 to June 29, 2017. The hearing concluded at 10:57 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-271

The Board met today at 10:59 a.m. to conduct a medical indigency hearing for Case No. 2017-271. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, and Deputy Clerk Monica Reeves. The applicant did not appear. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to take Case No. 2017-271 under advisement and issue a final denial within 30 days. The hearing concluded at 11:00 a.m. An audio recording is on file in the Commissioners' Office.

TAKE MEDICAL INDIGENCY CASES UNDER ADVISEMENT

The Board met today at 11:00 a.m. to consider medical indigency matters. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Hearing Specialist Michelle Kidd, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to take the following cases under advisement to issue a final denial within 30 days: Case Nos. 2017-261, 2017-316, and 2017-254. The meeting concluded at 11:01 a.m. An audio recording is on file in the Commissioners' Office.

TWENTIETH DAY OF THE MARCH TERM, A.D., 2017
CALDWELL, IDAHO APRIL 7, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

OPEN BIDS FOR CELEBRATION PARK WATER WELL CONSTRUCTION PROJECT

The Board met today at 9:01 a.m. to open bids for the Celebration Park Water Well Construction Project. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Parks Director Tom Bicak, and Deputy Clerk Monica Reeves. The only company to submit a bid was Adamson Pump and Drilling, Inc., in the amount of \$32,010. It's unclear what their bid covers so Mr. Bicak will follow up with them. There was discussion about restarting the bid process with more specificity given as to the pump and manifold so that's clear what the requirements of the project are. Mr. Bicak and Mr. Eames will follow up with the Board next week. The meeting concluded at 9:21 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR THE REPLAT OF BC SIX SUBDIVISION

The Board met today at 9:30 a.m. to consider signing the final plat for the replat of the BC Six Subdivision. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Kyle McCormick, Johnny Ezacharias with T-O Engineering, and Deputy Clerk Monica Reeves. Kyle McCormick said the applicants are proposing to combine Lots 2 and 3 of BC Six Subdivision and remove the common boundary utility easement, as well as Tieg's Way, which is a private road ingress/egress easement, as well as a 10 x 10 foot fire hydrant easement. The purpose of the replat is to allow for the development of a feed store and gas station. The application did not meet the requirements of a minor replat as defined in the Canyon County Subdivision Ordinance in that it had to go through a substantial change process therefore they are bringing the final plat to the Board for a replat. The properties are zoned commercial. Southwest District Health has reviewed and approved the plat, and the Nampa Highway District has signed it. The Upper Deer Flat Fire District did not object to the replat and acknowledged the movement of the 10 x 10 fire hydrant easement as shown on the replat. Keller and Associates reviewed the plat and the corrections from their review were made by T-O Engineers. The subdivision meets the requirements of Idaho Code and the Canyon County Zoning Ordinance, Article 17 for a final plat. Staff is recommending the Board sign the final

plat. Director Nilsson said when it was originally platted there was a private road or easement that paralleled the state highway but it wasn't going to be used, it wasn't necessary, so part of the replat is to get rid of that so more land can be useable. There was also some work with the adjacent lot owner and highway district to make sure they have a common drive to limit the number of accesses to the arterial. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to authorize the Chairman to sign the final replat of BC Six Subdivision. The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

THE MINUTES OF THE FISCAL TERM OF MARCH 2017 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule and Pam White

ATTEST: CHRIS YAMAMOTO, CLERK

Jenen Ross, Deputy

DATE: 06/09/17