

FIRST DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 10, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Oxarc Inc. in the amount of \$1251.60 for the Parks department
- Custom Weld in the amount of \$92,750.00 for the Sheriff's Office

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:43 a.m. for an office staff meeting. Present were: Commissioners Pam White and Steve Rule, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. Joe Decker reported on the following communication issues: Adoption day proclamation signing on October 11; he will attend the public opinion event with Commissioner White and then head to KBOI 2 for a meet and greet with their staff; a trick-or-treat event will be held on October 31st from 2:00 to 4:00 p.m. in the administration building; he is editing training videos for the Elections Office; he will send election information to the media; and he returned media calls yesterday. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:51 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. Director Baumgart updated the Board on the following items: The first wellness fair happened last week; there was a pretty good turnout with over 100 people that attended and 37 people that signed up for the health screenings. Health screenings will help in evaluating benefits to see where people are with their health risk and shows the HR department where to focus the wellness fair next year. The next wellness fair will take place on the 18th. She is continuing to work with her department on their 2018 goals and building relationships with the other departments and offices. Open enrollment will take place November 1-15. The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER SIGNING AGENDA ITEMS

The Board met today at 9:01 a.m. for a legal staff update and to consider signing the October 10, 2017 agenda items. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Chief Deputy Sheriff Marv Dashiell, Lt. Ben Keyes, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider Signing Motorola Software Maintenance and Services Agreements for the Sheriff's Office: Chief Dashiell said the agreements are for the internal radio system in the Sheriff's Office and the Nampa Police Department as well as the tower systems. The software agreement works off an extended plan where we pay a smaller fee every year working towards the next upgrade for the firmware and software system. He will send an invoice for one-third of the cost to the Nampa Police Department. They had a drop in cost this year on the hardware agreement because of the upgrade to the system so we'll have one year covered maintenance and warranty. The reduction is between \$40,000 and \$50,000 and that will increase again next year; the software agreement will go up on the year of increase so we have one more year at the lower rate and when they roll out the new software we'll see a larger amount that year. Upon the motion of Commissioner Rule and the second by Commissioner White the Board voted unanimously to sign the Motorola Software Maintenance and Services Agreements. (See Agreement Nos. 17-133 and 17-134.)

Consider signing Purchase Order for purchase of 2017 Jet Boat: David Eames and Lt. Ben Keyes presented a purchase order for a custom weld boat in the amount \$92,750. A grant was awarded for \$62,750 and the Sheriff's Office's portion of the match will be the trade in of the two older boats. Upon the motion of Commissioner Rule and the second by Commissioner White the Board voted unanimously to sign the purchase order to Custom Weld.

Consider signing Memorandum of Understanding between Canyon County and Bonner County for the assignment of Steve Jett to conduct PREA Audit: Zach Wesley said the MOU is the same form and practice we have done in the past. Upon the motion of Commissioner Rule and the second by Commissioner White the Board voted unanimously to sign the Memorandum of Understanding with Bonner County for the assignment of Steve Jett to conduct PREA Audit. (See Agreement No. 17-132.)

As part of the legal staff update, the Board went into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Rule made a motion to go into Executive Session at 9:08 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i) discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's

risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Zach Wesley, Deputy P.A. David Eames and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:11 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meetings are on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's Tax Charge Adjustments by PIN for September 2017 in today's minutes.

SECOND DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 11, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Rebecca Coulter.

APPROVED CLAIMS ORDER NO. 1801

The Board of Commissioners approved payment of County claims in the amount of \$1,544,946.46 for accounts payable.

CONSIDER SIGNING ADOPTION DAY PROCLAMATION

The Board signed the Adoption Day Proclamation declaring November 17, 2017 National Adoption Day in Canyon County.

THIRD DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 12, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Northwestern University Center for Public Safety in the amount of \$9000 for the Sheriff's Office
- Lenco Armored Vehicles in the amount of \$274,689.00 for the Sheriff's Office

APPROVED TRANSFER OF VACATION LEAVE TIME TO SICK TIME

The Board approved the transfer of vacation leave time to sick time for Sherri Root.

LEGAL STAFF UPDATE AND CONSIDER SIGNING AGENDA ITEMS

The Board met today at 9:00 a.m. for a legal staff update and to consider signing the agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Mike Porter, Deputy P.A. Allen Shoff, Deputy P.A. Brad Goodsell, Chief Deputy Sheriff Marv Dashiell, Fleet Director Mark Tolman, Fleet Admin. Dawn Pence, Lt. Mike Armstrong, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider Signing Notice of Intent to Award Contract for the 2017 Request for Proposals for Canyon County Polling Places Compliance Surveying: Mike Porter said rather than asking the Board to sign the notice of intent to award, they would like the Board to sign a letter asking the proposers to narrow down their approach and give a dollar amount for their services and at that point the Clerk will decide how he wants to proceed. On Monday the Board will sign an addendum to change the calendar; the purpose of today's action is to put on the record that we are extending the deadline. (The signed letter that was sent to the proposers is on file with this day's minute entry.) Commissioner Dale asked if the Department of Justice has identified polling places that are not compliant. Mr. Porter said they have identified some things – some significant, some minor, but nothing that resulted in anyone not being able to vote. He said there are five or six locations that could be improved so they were moved to new locations, but now they are faced with the dilemma of finding 54 spots in the county that are completely ADA compliant and so the question is do we limit locations to ensure compliance and find places like the Idaho Center that are

completely compliant but people have to drive in from all over the County, or, do we try to find compromises.

Consider signing Purchase Order for Lenco BearCat armored vehicle pursuant to Idaho Code § 67-2803(9): The purchase price is \$274,689. Allen Shoff said Idaho Code provides that when a product has been competitively bid or is on the federal government general services administration schedule it's exempt from the requirements of the typical bid/RFP process. In this case the federal government has provided a public law that permits law enforcement related equipment to be procured by local entities through federal purchasing. The vehicle is included in the Schedule 84, (the federal government's classification schedule) and that's the procurement exemption we will be moving forward under. Due to federal regulations regarding defense products under the International Trade and Arms Regulations as well as the proprietary information of this vendor we will not be discussing the specifics related to the vehicle. Chief Dashiell said they have researched the project for several years and the vehicle is something the County will use for 20-30 years. The cost is a big number on the front end but we are at a point where the existing vehicle is not functional and it creates hazards to the employees who are in it and the reliability comes into question every time they turn the key. Mark Tolman said it's a 4-wheel drive vehicle and it can be used for many types of rescues. Commissioner Dale said the County's current vehicle is 33 years old which is way beyond the service life and even though we don't like to spend that kind of money this is a tool that's needed by the Sheriff's Office. The purchase order in the amount of \$274,689 was approved by Commissioners Dale and White.

As part of the legal staff update, Brad Goodsell requested the Board go into Executive Session as follows:

EXECUTIVE SESSION – REGARDING ACQUISITION OF AN INTEREST IN REAL PROPERTY; AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Commissioner Rule made a motion to go into Executive Session at 9:18 a.m. pursuant to Idaho Code, Section 74-206(1) (c) and (d) regarding acquisition of an interest in real property and discuss records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:36 a.m. with no decision being called for in open session.

An audio recording of the open portion of meeting is on file in the Commissioners' Office.

CONTINUATION OF PUBLIC HEARING REGARDING DENNIS PRUETT'S REQUEST FOR A CONDITIONAL REZONE

The Board met today at 9:36 a.m. for a continuation of the public hearing in the matter of Dennis Pruett's request for a conditional rezone. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. The Board heard the matter on October 5, 2017 and it was unanimously approved but the matter was continued to today's date so that staff can provide updated map. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the Findings of Fact, Conclusions of Law and Order for Case No. PH2017-48. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the development agreement with Dennis Pruett. (See Agreement No. 17-135.) Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to sign the ordinance to make the official change to the zoning map on Case No. PH2017-48. (See Ordinance No. 17-017.) The hearing concluded at 9:40 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS, PURSUANT TO IDAHO CODE § 74-206(1)(E)

Commissioner Rule made a motion to go into Executive Session at 10:05 a.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other in other states or nations. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Patrick Silveira, Greg Himes, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:19 a.m. with no decision being called for in open session.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for The Chicago Connection, LLC dba Chicago Connection.

CONSIDER SIGNING AGREEMENT WITH BEDSIDE X-RAY FOR DALE G. HALE DETENTION CENTER X-RAY SERVICES

The Board met today at 11:00 a.m. to consider signing an agreement with Bedside X-ray for Dale G. Hale detention center x-ray services. Present were: Commissioners Tom Dale, Pam

White and Steve Rule, Deputy P.A. Allen Shoff and Deputy Clerk Jenen Ross. Allen Shoff explained this is the x-ray service agreement with Bedside X-ray Service, Inc. for FY2018. This is for individuals who are housed in the detention center and have a need for medical x-rays. A fee schedule is attached which reflects the Medicare fee schedule. This is an agreement that has been in place in the past and from a legal perspective there are no issues with the contract. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the agreement (see agreement no. 17-136). The meeting concluded at 11:02 a.m. An audio recording is on file in the Commissioners' Office.

FOURTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 13, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

Board attended the District III Elected Officials meeting in Owyhee County.

FIFTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 16, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 10-13-17

The Board of Commissioners approved payment of County claims in the amount of \$407.12 for accounts payable.

APPROVED CLAIMS ORDER NO. 9-29-17

The Board of Commissioners approved payment of County claims in the amount of \$54,871.33 for accounts payable.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Guy Manley.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Corwin Ford in the amount of \$300,267.00 for Sheriff's Office and Fleet department
- Perkin Elmer in the amount of \$3200.00 for the Sheriff's Office
- HP in the amount of \$1226.00 for the Information Technology department
- HP in the amount of \$1092.88 for the Information Technology department
- The Sign Shoppe in the amount of \$5446.25 for the Facilities department
- The Blind Gallery in the amount of \$1636.00 for the Facilities department

LEGAL STAFF UPDATE AND CONSIDER SIGNING OCTOBER 16, 2017 AGENDA ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider signing the October 16, 2017 agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Chief Deputy Clerk Drew Maffei, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Chief Deputy Sheriff Marv Dashiell, Lt. Todd Herrera, Treasurer Tracie Lloyd, Deputy Treasurer Tonya May, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider Addendum No. 3 to the Canyon County Polling Places Consultant RFP: Mike Porter said three qualifying proposals were received and they'd like to extend the time to conduct interviews and ask the companies to provide additional information on their services and costs. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to sign the addendum.

Consider Lease Agreement with Ada County for portion of the Shafer Butte Radio Tower Facility: Lt. Herrera said 10 years ago we agreed to put our radio equipment in Ada County's building on top of Shafer Butte/Bogus Basin and through that agreement we would share our frequencies with them. There is no cost for the lease. Legal has made a few modifications to the agreement and consulted with our insurer, ICRMP, and everything is in line. The agreement is effective through 2022. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the lease agreement with Ada County for portion of the Shafer Butte Radio Tower Facility. (See Agreement No. 17-137.)

Consider signing Resolution Declaring certain Properties as not necessary for County use and authorizing the sale thereof; Notice of surplus property auction; and Notice of grant of real property to other political subdivision or taxing district: Brad Goodsell said we are preparing for the annual auction of surplus property and we are down to 10

properties that were taken for tax deed that have not yet been redeemed. The Treasurer's Office is proposing that five of those properties be sold at the sale and that three properties be transferred to the Caldwell Housing Authority and two properties be transferred to the Nampa Housing Authority. The resolution authorizes them to be sold and sets the minimum bids and authorizes the publication of the notice of sale. Treasurer Lloyd said the housing authorities find properties they wish to rehabilitate or refurbish and they either rent them or sell them. We have an agreement where they pay us a percentage per year on any unpaid taxes. The intent is to rehab the properties and get them back on the tax roll and benefit the housing authorities at the same time. The properties are subject to redemption up until the time of transfer or sale. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to sign the resolution declaring certain properties as not necessary for County use and authorizing the sale thereof. (See Resolution No. 17-177.) Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign notice of surplus property auction. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to sign the notice of grant of real property to other political subdivision or taxing district.

Legal Staff Update: Commissioner Dale said at last Friday's District III meeting the Public Defense Commission informed the group of some things they are doing and the elected officials had an opportunity to express their concerns about the PDC's propagation of rules and the impact it could have. He also said the Board was scheduled to conduct an Executive Session last Thursday afternoon with Darigold but he was the only Commissioner here and would like to go into Executive Session to give an update on that issue.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OR TRADE OR COMMERCE

Commissioner Rule made a motion to go into Executive Session at 9:15 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (e) to discuss records exempt from public disclosure and attorney-client communication and to consider preliminary negotiations involving matters or trade or commerce. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:32 a.m. for a monthly meeting with the Fleet Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Fleet Director Mark Tolman and Deputy Clerk Jenen Ross. Commissioner Rule left at 10:45 a.m. Director Tolman updated the Board on the following items: He would like to work with the local dealer to purchase the Sheriff's patrol vehicles instead of going thru the state contract. The state contract uses a dealer in Burley and last year there were some issues in getting the vehicles. The valley fleet directors have all gotten together and are working on a multi-agency bid so that they don't have to use the state bid in the future. Mr. Tolman has spoken with legal and as long as the reasons for the change are documented and it is in the best interest of Canyon County it would be okay to stay with the local dealer. Additionally, the vehicles are approximately \$400 less than the state bid. The Board is okay with Director Tolman working with the local dealer in purchasing the vehicles. There were several titles presented to the Board for vehicles to be auctioned or become parts cars. The meeting concluded at 10:49 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE PUBLIC HEARING TO CONSIDER A REQUEST BY BARRY BUTLER FOR A PRELIMINARY PLAT AND FINAL PLAT FOR WILLIS SUBDIVISION, CASE NO. PH2017-24

The Board met today at 11:02 a.m. to set a continuance date for the public hearing in the matter of a request by Barry Butler for preliminary plat and final plat approval of Willis Subdivision, Case No. PH2017-24. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Ms. Almeida said the applicant is still in the process of routing the mylar for signatures so they are seeking a continuance to November 1st. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to continue the hearing to November 1, 2017 at 11:00 a.m. The matter concluded at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:32 a.m. for a monthly meeting with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. Director Nilsson updated the Board on the following items: Her department has returned over \$500,000 to the general fund with expenditures coming in under budget. Plan review is at about a 4 week turnaround time. Dwayne Watkin has some informational items on Rails to Trails, when it was presented to RTAC they had a right-of-way cost estimate that seemed too high in her opinion and suggested they talk with the county assessors to see how they would look at rail rights-of-

way. It appears as though the estimates are based on if a new rail line was being put in and land was having to be purchased. She would like to work on the applicable ordinance portion of the areas of impact for Nampa and Caldwell. Ms. Nilsson has met with Brian Billingsley and Megan Basham who has provided a scope of work so that there can be some cost sharing between the two cities and the county to pull everything together. They just need to figure out which ordinances would need to be adopted and putting all the references together. Ms. Basham would be providing this service for about \$6000 total.

A request was made to go into Executive Session to discuss a personnel matter and communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 11:40 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (f). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The Executive Session concluded at 11:53 a.m. with no decision being called for in open session.

The meeting concluded at 11:53 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

SIXTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 17, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Big Al's to be used 10/20/17 for a wedding.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE AND TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES

The Board met today at 8:01 a.m. for a monthly meeting with the Administrative District Judge and Trial Court Administrator to discuss general issues. Present were:

Commissioners Tom Dale, Pam White and Steve Rule, Judge Bradley Ford, TCA Doug Tyler and Deputy Clerk Jenen Ross. Judge Ford updated the Board on the following items: Everyone has been working hard at the Odyssey switch over; several employees were in over the long holiday weekend working to get ready and make sure files and documents were moved over. From his observation and from what he's heard Canyon County has done well in the transition. There is still a lot of scanning and relating of documents to be done so the clerks are spending a lot of extra time getting that done. They are trying to get up to full calendars this week while the Ada and Twin county people are still here to help. The whole state should be on Odyssey within the next year. The remodel on the 3rd floor is continuing, the first two courtrooms are pretty well finished and turned out really nice; the last two courtrooms are being worked on. Judge Ford will attend the Administrative Conference in Boise this week, since it will be his last conference as the ADJ, Judge Wiebe will be attending with him since she will be the next ADJ. Commissioner Dale asked if Judge Ford has had any conversations with the new public defender, Aaron Bazzoli; he said that he has spoken with Mr. Bazzoli and has interactions with him in the past. They recently had a meeting between himself, Mr. Bazzoli, Mr. Topmiller and some of the clerks because district judges were being assigned at first appearances for vertical representation but with the way the Odyssey system is designed right now it doesn't allow for that. The state is working on a fix which they are hoping to have in place after the first of the year but until then they had to figure out a way to work around it. Doug Tyler said he will be getting a PO to the Board soon for IT to start on the re-design of the Family Court Services website. The meeting concluded at 8:18 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTORS OF FACILITIES AND IT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:34 a.m. for a biweekly meeting with the Directors of Facilities and IT to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro and Deputy Clerk Jenen Ross. Director Navarro updated the Board on the following items: As a follow-up to Commissioner Rule's question at Mr. Navarro's last meeting, he has spoken with Idaho Power about the power outages the landfill experiences regularly. Idaho Power was not aware of the outages and appreciated the county bringing it to their attention. They've put a recording meter out there to determine how often it's happening, which leg of the phases it's happening to and/or possibly what's causing it. There is a power outage scheduled for October 25th that will take down the Dale Haile center, the jail annex, the juvenile detention center, misdemeanor probation, juvenile probation, the pod 5 tent, the 911 dispatch and the parking lots on that side of the campus in order for Idaho Power to replace a critical piece of equipment. The outage is scheduled for 12:00 a.m. to 4:00 a.m. in order to minimize the impact and has been scheduled for the middle of the week in case there are any services that need to be called in once power is restored. The Dale Haile center, jail annex and the dispatch center all have generators that will be fully fueled in anticipation of having to run the entire 4 hours. Director Navarro will have staff here during that time and anticipates Director Rast will also have staff on hand to make sure everything comes back online properly. Two of the remodeled courtrooms are up and running and the second two

are catching up; they anticipate being done by the end of the month. There were 85 volunteers at the fairgrounds this past weekend to help with painting; all the goat barns are now completely painted. Mr. Navarro was contacted by the FBI yesterday regarding a fiber optic line being run into the CCNU building and have requested assistance in running conduit for it. There is no cost to the county, the FBI will be paying for everything including labor and materials. The Board is okay with the facilities department assisting with this. The synchronized clocks have come in and he will work with the Board's staff to find time to get them installed as there is some wiring that will need to be run. Over the next few weeks his staff will be headed over to the fairgrounds to start work on the arena heaters, wood upgrades and painting; he anticipates being out there for over a month. The meeting concluded at 8:42 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:03 a.m. for a legal staff update. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Board reviewed a draft email proposed to be sent by the Board to its department heads regarding the opportunity for grant writing training. The training workshops will be provided by Tom Bicak on Wednesdays at noon in the Prosecutor's training room for 10 weeks. We already have a contract with Mr. Bicak for grant writing services but he will volunteer his time for this training. The Board appreciates Mr. Bicak for offering his services and they will have staff send the email to department administrators. The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:05 a.m. for a monthly meeting with the Director of Juvenile Detention to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Juvenile Detention Director Steve Jett, Juvenile Detention Officer Abdiel Philpott, Juvenile Detention Officer Sydney Elliott, PIO Joe Decker and Deputy Clerk Jenen Ross. Mr. Jett introduced Mr. Philpott and Ms. Elliott to the Board and recognized that they both recently become POST certified. Mr. Philpott and Ms. Elliott both gave brief overviews of their background and how they came to work in juvenile detention. Mr. Philpott spoke about the symposium he attended last week, the biggest thing that stood out to him was mental health in juveniles. One speaker spoke about mental health first aid and ways to work with youth with mental health issues including programs such as yoga, aromatherapy and gardening which the juvenile detention already has. Mr. Jett continued with the meeting saying he is looking for someone to volunteer to instruct a yoga class for females. Every year he sends Sean Brown and Shawn Anderson to the ILEETA conference (International Law Enforcement Educators and Trainers Association) but this year he decided to send Tim Warner and Muntaga Bah to the conference which will take place in St. Louis this March. The Juvenile Training Council has indicated they have some money available and are considering sending a couple more

people so Mr. Brown and Mr. Anderson may still be able to attend this year. DataWorks is their automated fingerprint machine and in the past Mr. Jett has never paid a service contract, he didn't realize that this contract has been being paid by the Sheriff's Office. This year he received an invoice but not realizing the expense he didn't budget for it. Additionally, the CMS invoice was paid twice this year. The director of the probation and adult misdemeanor probation from Boise County was recently here for a tour and training. She was impressed with the facility and Mr. Jett feels we may now be seeing more kids from Boise County. The meeting concluded at 10:17 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:20 a.m. for a monthly meeting with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Misdemeanor Probation Jeff Breach, Chief Juvenile Probation Officer Elda Catalano and Deputy Clerk Jenen Ross. Director Breach updated the Board on the following items: Their Community Service Officer recently returned from maternity leave. They went live last week with the Odyssey transition and overall it's going pretty well. Unfortunately, not many of the bench warrant cases came over so that'll be quite a process getting those all in but all of the active cases that the POs are working are in the system. One issue they've run into is what to do with courtesy cases that are sent here from other counties. The Supreme Court hasn't quite figured out how to receive money on those cases but they are working to find a way to best resolve the issue. LSI training for all staff will take place next month. Ms. Catalano updated the Board on the following items: She recently met with the Supreme Court to get her portion of the Odyssey system up and running. They are starting to e-file as November 13th is the final date for paper filing. She currently has about 350 cases that her department is supervising, additionally there are 35 juveniles committed to the State that they are monitoring. She is working with one of her staff members to complete the report that is sent to IDJC regarding the juveniles they supervise throughout the year; she plans to review this report with Board in about a month. She has had an open position for the past couple months and is getting close to being able to make an offer, she is working with HR to help complete the reference checks. Ms. Catalano has attended a couple of meetings at the state level where she provided some input on probation standards. Probation standards are being revised and there is a group of administrators that are working towards updating the standards and providing that information to the legislature next year. The POST Academy Juvenile Training Council has asked them to also provide and help work on the probation academy POST curriculum. Two staff will be going to Kansas City next week for sex offender training, this is the annual, national training. The bike project is still going really well and they continue to receive a lot of donations. At least once a week Ross Garvin has kids working with him to fix up the bikes to be donated. For the last 6 months they've been hosting a victim impact panel, in the past when it was court ordered, they were sending kids to different places and/or people but it wasn't really meeting the objective. Mike Davidson has attended a couple of trainings and he has been doing the impact panel

once a month and they've seen a huge, positive response from different people who are attending and participating including parents and the courts. Her hope would be to expand it in the future to more of a community panel so it's not just for the kids on probation. The meeting concluded at 10:35 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:03 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, Public Defender Aaron Bazzoli, Office Administrator Deepak Budwani and Deputy Clerk Jenen Ross. Mr. Bazzoli updated the Board on the following items: Odyssey has created an oddity in regards to vertical representation, it won't allow you to assign a District Judge until after the preliminary hearing so they are working to find ways to work around this. The Board asked Mr. Bazzoli about an email that was received from Brianne McCoy; Mr. Bazzoli said they have the majority of the information she is requesting so they will gather that information so a response to Ms. McCoy can be prepared. Mr. Bazzoli gave a review of budget numbers; the conflict counsel line item will be over budget but he anticipates being able to make that up with other line items that are under budget. There was a review and breakdown of numbers including conflict counsel, evaluations/transcripts, minutes spent on cases, attorney active caseloads, types of cases conflicted out, open number of cases in JustWare, number of cases in specialty courts and the total number of cases including conflicted but not including paper files in storage/paper riders/FTA. A copy of the report that was reviewed is on file with this day's minute entry. Mr. Bazzoli will be working with Mike Porter in the PA's office on getting some conflict council contracts put together. This is something that had previously been in place but they seem to have gone by the wayside. The new contracts will ensure that the conflict attorneys carry malpractice insurance, they'll submit bills in a timely manner and have an understanding of what the standards are for public defense and are willing to comply. The meeting concluded at 3:08 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 3:10 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, Solid Waste Director David Loper, Deputy P.A. Mike Porter and Deputy Clerk Jenen Ross. Deputy P.A. Mike Porter left at 3:32 p.m. Director Loper updated the Board on the following items: Waste amounts were up another 7% in September with FY2017 being up a total of 7.20% and 265,017 tons of waste has been collected.

A request was made to go into Executive Session to discuss a personnel matter. The Executive Session was held as follows:

Commissioner White made a motion to go into Executive Session at 3:12 p.m. pursuant to Idaho Code, Section 74-206(1) (b). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Solid Waste Director David Loper, Deputy P.A. Mike Porter and Deputy Clerk Jenen Ross. The Executive Session concluded at 3:32 p.m. with no decision being called for in open session.

While in open session, Mr. Loper continued reviewing his agenda topics including the following items: The Title V permit and application are complete, he has spoken to DEQ and they have indicated there is nothing else to be done at this time. The application will now start thru the process at DEQ so it'll probably be another 2-5 months before we'll have a permit in hand. They are starting to move forward with the expansion plan; he is starting to get quotes to do some of the groundwater sampling and core drilling. The first thing to be done will be the groundwater sampling due to needing so many samples to show good, quality data. They've had some loads coming in that seem unsafe such as they are over-weight or carrying way too much material so he's spoken with the Idaho Transportation Department and he's asked to meet with the Port-of-Entry people who have rover units that can do weight checks. He'd like to see if it would be possible to have them come out once or twice a year to do some weight checking in hopes of educating the public. Additionally, they are still having issues with loads coming in uncovered which he is working with Brad Goodsell on and will be bringing to the Board in the future. The new scraper was delivered today and he will work with the Board's staff to schedule a time for the Board to go out and look at it. Mr. Loper met with Paul Navarro and some of the maintenance staff today to discuss back-up generators. On Thursday of this week Zach Wagoner and the auditors will be out at the landfill to meet with Director Loper and review the enterprise fund. Commissioner Dale asked if they are working from a new fee schedule yet; Director Loper said with the new fiscal year he will be putting together a new fee structure package to be implemented in the spring. The bio-solids is still going well although they have identified what percent wetness/dryness seems to work the best and he's spoken with Andy Zimmerman and the City of Nampa on how that can be handled and have come up with some ideas. The meeting concluded at 3:46 p.m. An audio recording is on file in the Commissioners' Office.

APPROVED THE AUGUST 2017 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of August 2017 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County

Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

SEVENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 18, 2017

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Airgas in the amount of \$1708.18 for the Facilities department

APPROVED CLAIMS ORDER NO. 9-29-17

The Board of Commissioners approved payment of County claims in the amount of \$10,063.92, \$97,265.08 and \$76,883.16 for accounts payable.

APPROVED CLAIMS ORDER NO. 10-25-17

The Board of Commissioners approved payment of County claims in the amount of \$338,631.23, \$42,032.88 and \$139,839.92 for accounts payable.

INDIGENT DECISIONS

The Board met today at 8:53 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Steve Rule, Indigent Services Director Yvonne Baker, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to issue a written denial within the next 30 days for the following cases: Case Nos. 2017-1601, 2017-632, 2018-3, 2017-1732, 2017-1608, 2017-1625, 2017-1602, 2017-1610, 2017-1606, 2017-1613, 2017-1549, 2017-1594, 2017-1604, 2017-1592, 2017-1624, 2017-1623, 2017-1603, 2017-1631, 2017-1605, 2017-1609, 2017-1595, 2017-1628, 2017-1614, 2017-1734, 2017-1596, 2017-1627, and 2017-1611. Upon the motion of Commissioner Rule and the second by Commissioner White the Board voted unanimously to issue an initial denial for Case No. 2017-1734. The meeting concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

EIGHTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 19, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Utility Truck Equipment in the amount of \$7900.00 for the Facilities department
- Corwin Ford in the amount of \$29554.00 for the Fleet/Facilities departments
- Metal Craft Manufacturing in the amount of \$13,348.00 for the Sheriff's Office
- Canyon County IT department in the amount of \$5000.00 for the Trial Court Administrator
- Nemo-Q in the amount of \$7899.00 for the Information Technology department
- QED Environmental Systems in the amount of \$44,445.00 for the Solid Waste department
- Bonneville Blue Precision Solutions in the amount of \$20,902.97 for the Solid Waste Department

CONSIDER INDIGENT DECISIONS

The Board met today at 8:51 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale and Pam White, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross. Director Baker read the following cases into the record stating that they meet the criteria for eligibility for county assistance: 2014-1308, 2016-1665 and 2014-919. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to approve the cases as read into the record with a written decision to be issued within 30 days. Ms. Baker said case no. 2016-486 has met the criteria for approval. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to issue an amended approval for the case as read into the record with a written decision to be issued within 30 days. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to continue case nos. 2017-1458 and 2017-1473 to January 25, 2018. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to issue an amended approval for case no. 2017-1218 with a written decision to be issued within 30 days. The meeting concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-1244

The Board met today at 9:03 a.m. to conduct a medical indigency hearing for Case No. 2017-1244. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, the applicant, Julie Wood with MedData for St. Alphonsus, Attorney Bryan Nickels for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to continue the case to December 14, 2017. The hearing concluded at 9:07 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-1307

The Board met today at 9:09 a.m. to conduct a medical indigency hearing for Case No. 2017-1307. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, the applicant, the applicant's daughter, Interpreter Mercedes Lupercio, Julie Wood with MedData for St. Alphonsus, Attorney Bryan Nickels for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to continue the case to November 16, 2017. The hearing concluded at 9:30 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2017-1213 AND 2017-1386

The Board met today at 9:38 a.m. to conduct a medical indigency hearing for Case Nos. 2017-1213 and 2017-1386. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, the applicant, the applicant's daughter, Julie Wood with MedData for St. Alphonsus, Attorney Bryan Nickels for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to approve the case with a written decision to be issued within 30 days. The hearing concluded at 9:46 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-1237

The Board met today at 9:53 a.m. to conduct a medical indigency hearing for Case No. 2017-1237. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Attorney Mark Peterson for St. Luke's, Michelle Davis for St. Luke's and Deputy Clerk Jenen Ross. The applicant did not appear. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to approve the case with a written decision to be issued within 30 days. The hearing concluded at 10:13 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-1179

The Board met today at 10:14 a.m. to conduct a medical indigency hearing for Case No. 2017-1179. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Kassi Daugherty for St. Luke's, Attorney Mark Peterson for St. Luke's and Deputy Clerk Jenen Ross. The applicant did not appear. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to continue the case to December 14, 2017. The hearing concluded at 10:19 a.m. An audio recording is on file in the Commissioners' Office.

INDIGENT MATTERS

The Board met today at 10:26 a.m. to consider indigent matters. Present were: Commissioners Tom Dale and Pam White, Indigent Services Director Yvonne Baker, Hearing Generalist Kellie George, Deputy P.A. David Eames and Deputy Clerk Jenen Ross. Ms. George has asked the Board to render a decision of denial on the following cases as neither the applicant nor the hospital appeared: 2017-1256, 2017-1216, 2017-1173, 2017-1180, 2017-993, 2017-1243 and 2017-1188, upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to issue final denials with written decisions to be issued within 30 days. The meeting concluded at 10:28 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH KAYLEE FARRELL FOR ADVOCATES AGAINST FAMILY VIOLENCE

The Board met today at 2:00 p.m. with Kaylee Farrell from Advocates Against Family Violence. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro, Kaylee Farrell from AAFV, and Deputy Clerk Monica Reeves. Ms. Farrell is the teen outreach coordinator at AAFV and is working to promote a teen dating violence awareness contest at area schools where they ask teens to show what dating violence means to them. February is Teen Dating Violence Awareness Month but they are promoting it now and they would like to display the poster entries at the courthouse. They expect to receive over 100 posters. The Board has no problem giving permission to display the posters at the County facility. Paul Navarro offered to display the posters with rope and clothes pins so the posters do not destroy walls. Commissioner White suggested that perhaps the city halls in Caldwell and Nampa would allow some posters to be displayed at those locations as well. Commissioner Dale said the libraries would be another good location. The meeting concluded at 2:10 p.m. An audio recording is on file in the Commissioners' Office.

NINTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 20, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Northwest Service Technologies in the amount of \$26,800.00 for the Fair

APPROVED CLAIMS ORDER NO. 10-25-17

The Board of Commissioners approved payment of County claims in the amount of \$11,001.07 and \$87,917.55 for accounts payable.

APPROVED CLAIMS ORDER NO. 9-29-17

The Board of Commissioners approved payment of County claims in the amount of \$27,777.78, \$44,371.58, \$76,196.81, \$67,243.63, \$33,946.73 and \$75,808.95 for accounts payable.

LEGAL STAFF UPDATE AND CONSIDER SIGNING JOINT POWERS AGREEMENT - IDAHO
CAPITAL CRIMES DEFENSE FUND

The Board met today at 9:05 a.m. for a legal staff and to consider signing the Joint Powers Agreement – Idaho Capital Crimes Defense Fund. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Sam Laugheed said the Joint Powers Agreement is proposed by the Idaho Association of Counties and has reference to the Idaho Capital Crimes Defense Fund which the County has paid in to consistently. The agreement was first signed in 1999, and since 2010 we have spent approximately \$400,000 in annual payments around \$66,000; the fund has monies used to supplement the defense of indigent persons charged with crimes where the death penalty could attach. Our contribution also secures access to the State Appellate Public Defender. The changes to the agreement from 1999 are overwhelmingly administrative, it changes references to the Capital Crimes Defense Program to the Capital Crimes Defense Fund. Given the significant financial benefit to the County of signing the agreement and the typical

normality of the language there's no reason not to sign it. Commissioner Rule asked if they are trying to make it more accessible where they can "raid the fund" for other purposes. Mr. Laugheed said no; he was looking for that but he did not find it. He was also looking for overlap between this and the Public Defense Commission and he didn't see anything troubling on either of those mostly because it's the same as it has been since 1999. Commissioner Rule said we need to keep an eye on it because in previous years they were trying to split the fund and make the funds available to solve other problems outside of capital defense. Zach Wagoner said it's not a given that we contribute every year; it depends on the balance of the fund. The balances were sufficient where there were no contributions this upcoming fiscal year. Commissioner Dale said it's for a specific purpose and it needs to remain for that purpose. Mr. Laugheed recommended the Board continue to ask IAC for an accounting of where the monies are going because that's where difficulties could arise if the scope of services (which is the document we've asked for that IAC didn't have immediately available) was expanded. What we are signing right now is about capital crimes and it is for cases where the relevant prosecuting attorney has filed a notice of intent to seek the death penalty so that's really a limited range. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the Joint Powers Agreement for the Idaho Capital Crimes Defense Fund. (See Agreement No. 17-138.)

At 9:11 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner White made a motion to go into Executive Session at 9:10 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (i) to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:36 a.m. with no decision being called for in open session.

An audio recording of the open portion of the discussion is on file in the Commissioners' Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

TENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 23, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- WCP Solutions in the amount of \$5855.00 for the Information Technology department
- Hess Construction Inc. in the amount of \$2800.00 for the Facilities department

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:34 a.m. for an office staff meeting. Present were: Commissioners Tom Dale, Pam White and Steve Rule, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. Joe Decker reported on the following communication items: will send a reminder about early voting that starts today and runs through next Friday; he will attend today's elected officials' meeting as well as some emergency operations staff training on Wednesday; he will attend a meet and greet tomorrow at KBOI 2; will post Sheriff's sale information on website; send a reminder notice about the driver's license office being closed one day for training; and media will attend the DLR meeting on Thursday. Commissioner Dale said there is benefit gained from the media seeing the presentation rather than reading the written report. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy P.A. Sam Laugheed, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Zach Wesley, HR Director Sue Baumgart, IT Director Greg Rast (left at 9:06 a.m.), Facilities Director Paul Navarro (left at 9:06 a.m.), Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. David Eames and Deputy Clerk Jenen Ross.

Consider signing independent contractor agreement with Triad Consulting & System Design, LLC – Mr. Laugheed said this is the culmination of the RFP process that started in April to find a security masterplan consultant that would work with the county on some long-term planning and short-term solutions. The scope of work was narrowed down in August after meeting with some of the groups and after receiving a revised scope of work that was reviewed by the security committee Triad Consulting has been recommended. Notice has been given and there were no objections. Before the Board today is the contract for the firm to start meeting with the stakeholders and coordinating between them and develop the security master plan. The agreement contains a not to exceed sum of \$75,935 and they have agreed to all of the insurance and other requirements. Mr. Laugheed stated there is no legal reason not to move forward. Upon the motion by White and second by Commissioner Rule the Board voted unanimously to sign the agreement with Triad Consulting & System Design, LLC (see agreement no. 17-140)

Consider signing equitable sharing agreement and certification – David Eames said this is essentially the same agreement as last year. Chief Dashiell said the equitable sharing agreement allows the county to apply for a share of proceeds from an assets forfeiture process at the federal level. There is currently a zero balance in the program and no pending funds have been requested, however, if we don't recertify every year and become inactive we would have to start the whole application process over if in the future we wanted to apply for assets. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the equitable sharing agreement and certification (see agreement no. 17-139)

Legal staff update – as part of the legal staff update Director Baumgart and Zach Wesley spoke on behalf of the health care trustees. Controller Wagoner and representatives from Gem Plan have utilized actuarial services to review the COBRA contribution rates and the results of that report show that several groups are paying significantly less than they should be. The trustees are recommending that the actuarial numbers be adopted into the COBRA rates as follows: employee \$752, spouse \$1178, child \$1001 and family \$1882. Mr. Wesley said this would just be an administrative change and no Board action is required. Ms. Baumgart said they would provide notice to the individuals currently utilizing the COBRA program.

EXECUTIVE SESSION –RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 9:13 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:15 a.m. pursuant to Idaho Code, Section 74-206(1) (d). The motion was seconded by Commissioner

White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Rule, White and Dale, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:20 a.m. with no decision being called for in open session.

The meeting concluded at 9:20 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY ELECTED OFFICIALS' MEETING

The Board met today at 9:35 a.m. for an elected officials' meeting which took place in the public meeting room of the administration building. Present were: Commissioners Tom Dale and Pam White, Clerk Chris Yamamoto, Treasurer Tracie Lloyd, Assessor Brian Stender, Sheriff Kieran Donahue, Captain Daren Ward, Prosecuting Attorney Bryan Taylor, PIO Joe Decker, Torrie Cope from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Topics of discussion were as follows:

Commissioner White thanked the elected officials for their support of the employee appreciation picnic where over 450 employees were served.

Sheriff Donahue said DLR is nearing completion of their analysis and will present their findings to the Board on October 26, and on November 3 they will mail the printed report. He said the number will be large and shocking and we need to decide where we are going. There are 600 people on pretrial, which is 350 more than should be in that program, and 250 of those people should be in jail. There are between 900 and 1,000 people are on post-sentencing. We need to run the jail like a jail not ask the judiciary to let people out. As part of the Justice Reinvestment Act, the state has 900-1000 inmates in county jails throughout the state. If we cannot rent jail bed space in Idaho we have to look at out of state locations which is very costly. Prosecutor Taylor said it comes down to public safety and we need to do something before something bad happens. Sheriff Donahue is worried about the tent jail (Pod 5) because it is made of fabric and it is nearing its shelf life and if there is a catastrophic event we'll have to immediately move 122 people. He said we've never had this many people on pretrial and we're at a breaking point. Captain Ward said there 27 people being held in out of county locations right now, and as of this morning they are 16 over target in the female population and 22 over in the male population. Prosecutor Taylor said there are between 7,000 and 10,000 outstanding warrants for misdemeanors and felonies but we have no place to house them. There was discussion about presenting the information to the public via public meetings and social media and how the cost to build a jail is huge but the cost of doing nothing is bigger. Based on today's numbers, if we do nothing about the current jail situation, with 567 beds the cost over 20 years will be over \$800 million. Sheriff Donahue said

solidarity is important and he asked each elected official for their thoughts on the jail. Treasurer Lloyd said there's no questions we need a new jail but she sees the other side of it in terms of senior citizens struggling to make ends meet. The state has not raised the benefit threshold in years but the income threshold has been raised. Commissioner White said the jail needs assessment puts it in black and white and how we need to consider the price vs. the cost because she wants people to see what it will cost them. We need options on the table and answers and ideas with funding options. Prosecutor Taylor agrees with and understands the need and he is supportive of the project. We have to get the public involved because it's everyone's issue. Clerk Yamamoto said the questions are: 1) What do we need? 2) What can we get by with? 3) What can we afford? With what the cities and schools are asking for he estimates we will need \$750 million to cover what's coming our way, but our tax base will not support it so we have to look at options. Perhaps construction, but not a full blown jail. He agrees with Treasurer Lloyd's comments and said Canyon County has the highest taxes in the area. Assessor Stender said there is a need but the number is staggering and we have to consider what we can afford. Sheriff Donahue said the potential cost to society has to be weighed; what will it cost if we do nothing? Commissioner White raised the issue of having a regional jail. Clerk Yamamoto said a push was made for a regional jail but it was unsuccessful, there was no interest at that time. Sheriff Donahue said they have looked into it but others are not interested because they are not in the shape Canyon County is in. Captain Ward said is worried about changing ideas midstream and he thinks we should hear what DLR has to say on the issue. Commissioner Dale spoke about how the assessed value is far greater than it was 10 years ago and that will lower the cost per taxpayer.

In other business, Clerk Yamamoto reported that early voting starts today, and Commissioner Dale reported this year's Fair was highly successful.

Commissioner Dale made a motion to adjourn the meeting at 10:47 a.m. The motion was seconded by Clerk Yamamoto. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS THE 2020 CENSUS/LUCA PROGRAM

The Board met today at 11:04 a.m. for a meeting to discuss the 2020 Census/LUCA program. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Brad Goodsell, GIS Lands Records Supervisor Sarah Van Dyke and Deputy Clerk Jenen Ross. Ms. Van Dyke explained the LUCA program is the Census for 2020. In preparation of the 2020 Census they are handing out addresses to the various entities such as the cities or counties to determine how many addresses have changed or if the numbers vary. If so, then providing them information on any new builds that they don't have. COMPASS has done this the last couple of censuses back in 2010 and 2000 so they already have the experience and are willing to do it. They are already doing it for the individual cities so this way it's consistent between the county and the cities. The work mostly consists of going thru databases and making sure everything matches up and if it doesn't then providing all the documentation for the ones that don't match. Once all the data is collected it is input in

their program and uploaded. The program is all volunteer, no entity is made to participate, but it benefits everyone to participate. Authorization has already been provided to Carl Miller at COMPASS. In the future, all census matters need to be directed to Ms. Van Dyke as she is the contact person for the county. The meeting concluded at 11:09 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH SILVERHAWK REALTY REGARDING REAL ESTATE ISSUE

The Board met today at 1:08 p.m. for a meeting with Silverhawk Realty regarding a real estate issue, specifically property located at 22108 Pond Lane and a part of parcel R3485100000. Present were: Commissioners Tom Dale and Pam White, Tracy Kasper and Todd Moffis from Silverhawk Realty, and Deputy Clerk Monica Reeves. Tracy Kasper presented the Board with an offer from the representatives of John and Kimi Smith who want to purchase the property located at 22108 Pond Lane and part of Parcel No. R3485100000. The buyers took Silverhawk's original list price of \$1.25 per square foot and split it in half and are seeking to buy the west 12 acres, splitting it north and south. (Note – Silverhawk was the original listing agent, and then the County listed it with another firm but that listing was subsequently cancelled.) Commissioner Dale said he appreciates Ms. Kasper going through the effort, but the property is off the market, it's not for sale because without that property we have no place to put a jail should a bond ever be approved. According to Ms. Kasper there are some amazing plans for that corner where people are looking to develop the entrance to the Notus highway, and she wants the Board to be aware of what's coming because it's possible a lot of people will say that is not the right location for a jail considering the plans to put a hotel and grocery store in the area. Commissioner White said some jails are situated in the middle of downtown areas and can be economic drivers. Commissioner Dale said on Thursday the Board will hear from DLR on the jail needs analysis, and he apologized that Ms. Kasper didn't get the message that the property is not for sale but said perhaps the buyers would want to purchase the property and give the County another piece that's just as ideally located for a jail. Todd Moffis said ground is not as expensive as when the County purchased the Pond Lane property so we could buy another piece and be in it for less money. The meeting concluded at 1:16 p.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY DANIEL URANGA FOR A CONDITIONAL REZONE FROM AN AGRICULTURAL ZONE TO A RURAL RESIDENTIAL) ZONE

The Board met today at 1:32 p.m. to conduct a public hearing in the matter of a request by Daniel Uranga, Case No. PH2017-17, for a conditional rezone of approximately 13.6 acres from an "A" (Agricultural) Zone to a "CR-R-R" (Conditional Rezone – Rural Residential) Zone located at 25090 Applewood Road in Wilder. Present were: Commissioners Tom Dale and Pam White, DSD Director Tricia Nilsson, DSD Planner Jenn Almeida, Alan Mills, Danny Uranga, and Deputy Clerk Monica Reeves. Jenn Almeida gave the oral staff report and said the applicant is restricting the development of the parcel into two parcels through a

development agreement. The access is proposed to be via Ustick Road and a variance has been approved. The existing residence will continue to use the Applewood Road access. The proposed use would not have a negative impact nor would it change the essential character of the area. The applicant is required to meet the requirements of Southwest District Health and as restricted by the development agreement, the request meets the zoning ordinance requirements and is harmonious with the comprehensive plan. The P&Z Commission recommended approval on September 21, 2017 and staff is recommending approval of the conditional rezone and development agreement and the proposed Findings of Fact, Conclusions of Law and Order, as well as the recommended conditions of approval. Alan Mills testified in favor of the request. The property is not viable for a commercial farming operation but it's his opinion if families can have a few acres they can subsidize and buy local products it will keep the acreage in production and it benefits the local economy but doesn't put the farmer under the onus of having make a profit on it. According to Mr. Mills, the neighbors do not oppose the request. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to close the public hearing. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to approve the conditional rezone and the Findings of Fact, Conclusions of Law and Order. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to approve the development agreement. (See Agreement No. 17-141.) Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to sign the ordinance directing amendments to the Canyon County Zoning Map. (See Agreement No. 17-018.) The hearing concluded at 1:39 p.m. An audio recording is on file in the Commissioners' Office.

ELEVENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 24, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 11:25 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Allen Shoff and Deputy Clerk Jenen Ross. Agenda items were considered as follows:

Consider signing a resolution classifying records of the Canyon County Prosecuting Attorney's Office and authorizing the imaging and/or destruction of certain juvenile case files/records and consider signing resolution classifying records of the Canyon County Prosecuting Attorney's Office and authorizing the imaging and/or destruction of certain criminal case files/records: Mr. Shoff said both these resolutions are related to records retention within the Prosecuting Attorney's Office. These resolutions are setting

the retention timelines, saying that documents that are being held that exceed the current retention period can be destroyed. The only change from prior years to this year is to clarify what “no action” status means. With these resolutions they would then be able to start dealing with the older files that are no longer legally required to be stored, as always, any files that are required for litigation or could potentially be used in litigation will be maintained. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution classifying records of the Canyon County Prosecuting Attorney’s Office and authorizing the imaging and/or destruction of certain criminal case files/records (see resolution no. 17-178). Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution classifying certain records of the Canyon County Prosecuting Attorney’s Office and authorizing the destruction of certain juvenile case files/records (see resolution no. 17-179). There were no discussion items for the legal staff update. The meeting concluded at 11:28 a.m. An audio recording is on file in the Commissioners’ Office.

WARD MEMORIAL PARK AND MARTIN LANDING TOUR

The Board toured Ward Memorial Park and Martin Landing. The Board spoke with Park staff to learn more about the condition of the parks and how they are maintained.

TWELFTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 25, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 1802

The Board of Commissioners approved payment of County claims in the amount of \$1,863,011.12 for a County payroll.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Acapulco Mexican Restaurant to be used 10/28/17 for a wedding.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Craig Olsen, Ross Garven, Leticia Vance, Mike Davidson, Adrian Chavez, Angie Martinez, Logan Brewer, Michelle Parker, Ellen Tingstrom, Katherine Kershner, Eric Eskew and Diana Sinner.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Nicole Brock.

CONSIDER INDIGENT DECISIONS

The Board met today at 8:48 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Customer Service Specialist Robin Sneegas and Deputy Clerk Jenen Ross. Ms. Sneegas said the following cases do not meet the criteria for county assistance: 2017-1695, 2018-0025, 2017-1657, 2017-1641, 2017-1639, 2017-1652, 2018-0011, 2017-1646, 2018-0027, 2017-1647, 2017-1643, 2017-1550, 2017-1562, 2017-1509, 2017-1630, 2017-1653, 2017-1655, 2018-0043 and 2017-1654 upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to issue initial denials for the cases as read into the record with written decisions to be issued within 30 days. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to approve payment for cremation on case no. 2018-0075. The meeting concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley (left at 9:13 a.m.), Deputy P.A. Mike Porter, Landfill Director David Loper (left at 9:13 a.m.), Controller Zach Wagoner (left at 9:13 a.m.) and Deputy Clerk Jenen Ross.

Consider signing a resolution authorizing the inclusion of certain charges, other than property taxes, on tax notices, as authorized by Idaho Code § 63-902(10): Brad Goodsell explained this is an annual exercise, the county receives 4 different kinds of charges from 3 different entities for consideration of being certified to the tax rolls: Caldwell, Nampa and Canyon County Weed and Gopher all submitted abatement charges. This resolution approves all those to be certified to the tax rolls. The City of Nampa also submitted delinquent LID payments but as in past years this resolution declines to certify those to the tax rolls. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the resolution authorizing the inclusion of certain

charges, other than property taxes, on tax notices, as authorized by Idaho Code § 63-902(10) (see resolution no. 17-180)

Consider signing change order #11 to the contract with Tetra Tech, Inc., to include additional engineering services related to ground water sampling services David Loper said that this change order is for the installation of the low flow monitoring wells that will go in all the wells at the landfill. The company that the low flow wells are being purchased from will have people on site helping with the installation but it will be good to have Tetra Tech at the landfill while the installation is being done to make sure it is done the way they feel it needs to be done in regards to the depths of the pumps. Additionally, while the work is being done they'd like to sample the wells to make sure they are working correctly and to get a first sampling with the low flow pumps installed. This is a critical step in moving forward with the landfill expansion. There is about \$7000 left over from a prior project that will be put towards this project so this change order cost is \$8500. The data will be reviewed and certified and then the county will get a report of all the sampling that was done. This is the first step in moving towards a third party sampler for the monitoring wells. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign change order #11 to the contract with Tetra Tech, Inc.

Consider signing real estate lease agreement with West Valley Humane Society: Zach Wesley said this is a renewal of the previous lease without any changes. The basics are that the facility is leased for \$12.00 a year and in return they operate the animal shelter. The county provides \$300,000 towards operating expenses of which \$100,000 is retained by the county for maintenance to the building for the year. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the real estate lease agreement with West Valley Humane Society (see agreement no. 17-142).

EXECUTIVE SESSION –RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:20 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:20 a.m. pursuant to Idaho Code, Section 74-206(1) (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Mike Porter and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:33 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

THIRTEENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 26, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Right! Systems, Inc. in the amount of \$4482.81 for the Information Technology department
- Avangate in the amount of \$1500.00 for the Information Technology department

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Andy Woolf.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, Landfill Director David Loper (left at 9:08 a.m.), HR Director Sue Baumgart (left at 9:08 a.m.), Fair Director Diana Sinner (left at 9:06 a.m.), DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross.

Consider signing Farm Lease Agreement with M&S Farms, Inc.: Zach Wesley said this property was formerly earmarked for the fair expansion. This agreement does not prevent the county from selling the property and includes a rate change to \$225 an acre. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the Farm Lease agreement with M&S Farms, Inc. (see agreement no. 17-143).

Consider signing a resolution to adopt changes to the job description, title and salary range of two (2) positions and the job title and salary of one (1) position at the County Landfill: Sue Baumgart explained this for succession planning of the screener/heavy equipment operator position. Mr. Loper said this resolution will ratify a couple of job description changes and to change a heavy equipment operator position to a screener position; budget wise it is a wash, the resolution is for succession planning, to provide some flexibility within the department, opportunity for movement upward, staff retainment, cross training, scheduling and work efficiencies. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the resolution (see resolution no. 17-181).

EXECUTIVE SESSION –RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO
COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY
LITIGATION

Note for the record: As properly noticed the Board met today at 9:09 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley and DSD Director Tricia Nilsson. The Executive Session concluded at 9:28 a.m. with no decision being called for in open session.

The meeting concluded at 9:28 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET
POLICY AND GIVE DIRECTION

The Board met today at 9:31 a.m. for a monthly meeting with the Fair Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Fair Director Diana Sinner and Deputy Clerk Jenen Ross. Ms. Sinner said they are working on booking concerts and other stage entertainment for next year's fair but nothing has been finalized yet. Rebecca Coulter has started full time, she is scheduling sponsor meetings and also working with IT on the new website. Nicole Brock has worked summers at the fair the past 10 years and will be starting part-time on November 1st and moving to fulltime prior to next year's fair. Ms. Brock will be responsible for part of the bookkeeping and will also be the exhibits supervisor. There is an event scheduled for the second weekend in November and the next event is the Western Idaho Ag Show which will take place the week of January 22, 2018; between the events construction in the building will take place. Ms. Sinner and Ms. Coulter will be attending the National Fair Convention at the end of November and will take the opportunity to meet with the entertainment buyer, the ticketing company and then there will be 4 days of education including a meeting with Homeland Security to discuss the events at the music festival in Las Vegas and ways to keep their venues and participants safe. Director Sinner has been meeting with the city, the college and the rodeo about moving stock pens. The rodeo wants to move the stock pens that are currently across the railroad to the grass area behind Simplot Stadium and depending on how much space they use it creates some concern for the horse shows and concerts. The plans are being worked out and put on paper, once that's complete they will meet again to further discuss options. Commissioner Dale asked Ms. Sinner to share some of her ideas for the east end of the fairgrounds. Ms. Sinner said on that end of the fairgrounds they have what is known as the "helicopter pad" and a large dirt

pile from the college library construction; what she'd like to do is change the helicopter pad over to grass, which could also be used by the college and the rodeo, and during the fair they would bring the stage in there. There is an access road right there which would be good for entertainment and production. Ms. Sinner believes it would be a better experience for everyone involved to have the concerts back on grass. On the other side of the creek there is enough room for a building where they envision an exhibit type building where the offices could be housed. During fair time the O'Connor Fieldhouse would be used strictly for 4H which would free up space in the fair building for other animals. This would allow concerts and commercial vendors to be more focused on the other side of the grounds. In her conversations with Mayor Nancolas he's indicated that the ballfields could be taken out and used for parking. Commissioner Rule said he's spoken a couple times on tiling the creek which would open up $\frac{3}{4}$ of an acre which would then make the space contiguous and would change the flow of things immensely. Ms. Sinner would like to see the creek tiled and believes the city would be in support of that as well. The Board would like to see the RFP process started and Ms. Sinner said she will get in touch with legal to get the process started. The meeting concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH PUBLIC DEFENDER TO DISCUSS FY2018 CONFLICT PUBLIC DEFENDER CONTRACT

The Board met today at 10:08 a.m. for a meeting with the Public Defender to discuss FY2018 conflict public defender contracts. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Public Defender Aaron Bazzoli and Deputy Clerk Jenen Ross. Mr. Bazzoli's understanding is that there may only be a few contracts in place and doesn't believe anything has been signed in recent years. The main issue from what he's heard is that the Board doesn't want a "blank check" out there which then begs the question of how to handle a fixed rate contract and how to define it. Mr. Bazzoli has seen the proposed contracts and obviously some things, such as certain insurances, are required. Commissioner White asked if conflict attorneys fall under county insurance and Mr. Bazzoli explained that they do not, they are considered independent contractors and need to have their own insurance. The PDC sent a proposed contract but it is excessively long; Mr. Bazzoli would like to see it more concise and feels this issue will need to be revisited sometime in the future. He will work with the PA's office to see about getting a contract put together with the idea of creating one universal contract for all contract attorneys. Mr. Bazzoli is currently working to find more attorney's within Canyon County vs. going outside the county as he would like to build up a pool of attorneys willing to take on public defense cases. The meeting concluded at 10:35 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:01 a.m. for a meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Weed Control Superintendent and Gopher District Director Jim Martell, Controller Zach Wagoner, Chief Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, HR Director Sue Baumgart and Deputy Clerk Jenen Ross.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 11:01 a.m. for a meeting with the Weed Control Superintendent and Gopher District Director. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 11:03 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Weed Control Superintendent and Gopher District Director Jim Martell, Controller Zach Wagoner, Chief Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. The Executive Session concluded at 11:36 a.m. with no decision being called for in open session.

At the conclusion of the executive session the Board instructed HR Director Baumgart to start the process of advertising for the position of Weed Control Superintendent and Gopher District Director. The meeting concluded at 11:37 a.m. An audio recording is on file in the Commissioners' Office.

DLR PRESENTATION OF JAIL NEEDS ANALYSIS PROCESS, FINDINGS, OUTCOMES, CONCEPTUAL DESIGNS AND COST MODELS

The Board met today at 1:03 p.m. for DLR's presentation of the jail needs analysis process, findings, outcomes, conceptual designs, and cost models. Present were: Commissioners Tom Dale and Pam White, Bill Valdez, Lori Coppenrath and Bill Xu from DLR, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Sheriff Kieran Donahue, Captain Daren Ward, Lt. Andy Kiehl, Lt. Dale Stafford, Treasurer Tracie Lloyd, Assessor Brian Stender, Clerk Chris Yamamoto, Controller Zach Wagoner, PIO Joe Decker, Facilities Director Paul Navarro, Director of Misdemeanor Probation Jeff Breach, Paul Alldredge, Bob Carpenter, Theresa Hardin from the Caldwell Chamber of Commerce, Natalie Wilhite, Bill Roscoe, Ken Wood, Nampa Council Members Paul Raymond and Bruce Skaug, Kirk Adams, Middleton Mayor Darin Taylor, Ben Petzinger from Okland, media members, and Deputy Clerk Monica Reeves.

DLR's final report will be mailed to the County on November 3; today, a PowerPoint presentation was given and highlights were as follows:

Lori Coppenrath said back in 2006-2007 when they did a similar analysis for the County the scope was finite; they didn't look at how we interact with the community, or jail alternatives, or how to make the jail work more efficiently. They were purely doing a number of beds

needs analysis. The new analysis encompasses so much more than that, such as: how to deploy programs in the community through the jail and provide programming for the inmates that would hopefully help reduce recidivism, and how to make the environment better to help with staff retention and recruitment increase. They looked at all of these components in addition to the jail bed need.

Statistics show we are at 2.9% on average increase per year and COMPASS thinks it will be 3.4% potentially going into the future. DLR used a 3% estimate to project the future population of Canyon County that was part of the basis for the analysis they did for bed need analysis.

Review of historical jail population, felony and misdemeanor bookings, average length of stay, and bed count need:

- | | |
|----------------------------------------------------|------------|
| • 2017 - Existing Population + Pretrial + 20% Ops. | 779 Beds |
| • 2027 - Avg. Ratio + Pretrial +20% Ops. | 1,055 Beds |
| • 2037 - Low Ratio + Pretrial + 20% Ops. | 1,086 Beds |
| • 2037 - Avg. Ratio + 20% Ops. | 1,055 Beds |

<u>Current Replacement Jail Solution</u>	<u>1,044 Beds</u>
------------------------------------------	-------------------

- | | |
|----------------------------------------------|----------|
| • Unit 1 Max Housing | 108 Beds |
| • Unit 1 Mental Health/Special Needs Housing | 88 Beds |
| • Unit 2 General Population Celled Housing | 384 Beds |
| • Unit 3 General Population Celled Housing | 384 Beds |
| • Work Release Dorm Housing | 80 Beds |

By 2037 DLR anticipates we will need 1,055 beds. They looked at a number of different scenarios and believe 1,055 is the right number right now on the conservative side. If we had the ability to build whatever we want then the number would be 1,300 beds. It is imperative that the County invest in programs and actually provide the services to reduce recidivism in order to keep us in line with the projections because if we don't the beds will be filled up really quickly. Commissioner Dale said we are looking at the potential of a crisis center to divert people away from jails or involuntary holds in hospitals; it won't solve the problem but it will be valuable to connect them with counselling services and ongoing support once they get out of that crisis mode.

DLR reviewed applying bed projections to the square footage and development of a program. Presently we have 477 beds and out of that number 122 are in the tent jail and 34 in the old jail annex. On any given day we have between 30 and 35 housed people outside of Canyon County. Sheriff Donahue said we have room for 477; the tent is a space holder and it could go away any day if there is a catastrophic tear in the roof, for example, and there would be 122 people we don't have space for. There are 34 inmates in the 1948 jail and there is the dangling number of 255 who should be in jail and that is a real concern and the taxpayers have to realize there is a risk in being that conservative. Ms. Coppenrath said she is concerned about it, but DLR cannot say we need 1,300 beds but if the jail is open in three years you will have capacity for those 255 right away and if you start incarcerating everybody who needs to be incarcerated your rate will come down because people will know

there is space to put them in jail. Our system is going to benefit dramatically from having empty beds right away and it will be scary but when we open at this level and right away come up pretty high in the number of beds that are full but after a little time they will normalize and go down – that’s about a four year cycle.

A news reporter asked what the difference is between the 1,055 bed number and the 1,044 bed number. Ms. Coppenrath said 1,055 is the projection, but 1,044 is the actual number of beds they can design in an efficient manner.

Captain Daren Ward said the 255 number is a snapshot of one day; today, they have 603 people on pretrial release. Sheriff Donahue said part of the problem with our inmate population is if you look at the 600 on pretrial and the other 400 in jail our number of sentenced persons is incredibly low. The national average is 66% should be pretrial and 33% should be sentenced, but Canyon County’s average is 98% as pretrial.

Kirk Adams asked for clarification that the 1,044 bed number includes the 20% vacancy rate but doesn’t include 255 number. That is correct. 1,044 should be an ample amount to meet over 10 years and possibly beyond 20 years of growth.

Paul Alldredge said the news reported on a \$1 million grant to Ada County where they are looking into how to run a jail on cheaper alternatives, and he asked where the money to operate the jail will come from. Commissioner Dale said we are already doing all of those things that Ada County is looking to do with the aid of their grant, in fact, we have been doing it for several years. With regard to the question about funding the operation of the facility, Bill Valdez said it will be addressed in the second segment of the presentation. Once DLR went through the projections and the need they went through concept designs and conceptual planning and from that they developed a staffing model with Captain Ward and the jail staff team, which will be reported on later.

Bob Carpenter asked if the existing jail and the old (1948) jail annex will be demolished and put aside or will they be retained. Commissioner Dale said we wanted to see how we can repurpose those buildings and said it is not our intent to operate two jails; we would require some holding space for court dates and that sort of thing but not a 24/7 jail. Mr. Carpenter asked if the legalization of marijuana would lower the jail population. Captain Ward said there is a very small amount of inmates held on just marijuana charges. Commissioner Dale said this addresses the myth that our jails are full of people who smoked marijuana. Ms. Coppenrath said she’s not aware of any statistically significant changes in jail population based on legalizing marijuana. Sheriff Donahue said we theorize that there is a crime increase because legalizing marijuana leads to methamphetamine use, opiate use and heroin use so we need to put that in perspective.

A news media member asked if we are to the point of making it so police and judges don’t have to make decisions based on jail overcrowding. Sheriff Donahue said the arresting officer will make the decision to arrest someone but whether they stay in jail is a recommendation based on the prosecutor, defense counsel and the jail to a judge. Out of necessity we have been doing that for the past four or five years and have set the model in the state by working to try to keep those numbers down

Natalie Wilhite asked if the study is based on the County already owning the Pond Lane property. Mr. Valdez said designs are based on that property. Ms. Wilhite said education should be at the forefront and there should be a video so everybody can see what’s going on. She asked if the operational costs will be addressed. Mr. Valdez said the last slides go through scenarios and comparables that look at both capital costs as well as additional alternative

mitigations to provide additional beds which would increase additional rental beds beyond the 30-40 we currently have been doing as well as comparing it back to what staffing and operational costs are. Ms. Wilhite asked if grants or private funding is included in the report. Ms. Coppenrath said in terms of construction costs there's not much you can get from the federal government at all and that has been factored in.

Commissioner White extended an invitation to those present today to tour the current jail. The Board took a brief recess at 2:02 p.m. and went back on the record at 2:12 p.m.

Bill Valdez continued with the second part of the PowerPoint presentation and highlights were as follows:

New Site Info, site plan, full building plans:

This part will take the space program and apply it to the project site. DLR was asked to do program and planning for the jail and the Sheriff's Office and look at opportunities for locating the Sheriff's Office at the Pond Lane site as well as the opportunity to locate the office at the existing courthouse campus. There is a perceived wetland in the southwest corner of the site; an easement on all sides as well as utility easements, and setbacks on the east and west, and a 70 foot easement that has to be provided off the highway. There is additional housing planned for future phases that would allow the facility to come close to doubling in size, up to 2,000 beds depending on whether they are general population, medium or minimum security, or additional maximum security. That will change whether the growth is 700 beds or if it's over 1,000 beds. We are planning for the future but are building for the now and what our current needs are. Once you incorporate parking and planned future expansion the site is pretty highly utilized so there's not additional space to accommodate the Sheriff's Office on the site which worked out well because the Sheriff's Office had already determined it would be best for them to be located at the current campus.

There was a review of the conceptual floor plans which included a Level 1 plan, a mezzanine level plan, Sheriff's Office Plan Level 1, and Sheriff's Office Plan Level 2. Once they determined it was not viable to put the Sheriff's Office at Pond Lane they looked at whether the Dale Haile facility would be a candidate for adaptive reuse as the Sheriff's facility. The Sheriff's program is about 35,000 square feet and is almost able to accommodate on the entire first floor of the existing jail and it is a great candidate based off the structure and the assessment DLR performed. It still has a lot of years of life within it from a structural standpoint. There has been a great amount of due diligence with regard to ongoing maintenance from electrical and mechanical standpoint but obviously there will have to be modifications in converting it to more of an office building function. It makes a lot of sense. They looked at a brand new facility and they looked cost models and in comparing the new facility that would be 35,000 square feet and comparing to the adaptive reuse. The K-9 unit would be the only unit on the second floor and the remaining cells left in place will be for court transport, transfer of inmates for holding as they wait for their time in court. The balance would not be unutilized at this point but would be available for any other County function. There will need to be a stair added for an egress corridor if it changes from a jail function to an office function. Converting from a jail to the Sheriff's Office would be very cost effective and efficient.

Building Massing and Exterior Materials:

The Pond Lane site is very agricultural and so they anticipate something very simple as far as materiality and form. Exterior walls won't have windows; roofs of the housing units will have skylights and the only windows would be in the staff occupied areas but there will be

public windows. The outdoor recreation areas are enclosed and covered (secured) but will allow for fresh air and daylight. It will be a low scale building. Although this is not finalized it allowed them to develop an understanding of materiality, size, and form so they could sit with consultants to develop an accurate cost model for what the facility would actually cost. Paul Alldredge said a heavy winter, like last year's, would be a killer to a flat roof and he asked how they plan to deal with the snow load. Mr. Valdez said it is designed to accommodate snow loads based on the regions they are in. It will have a minimum slope which allows for drainage to the perimeter of the roof so as not to capture rainwater or snow melt eliminating maintenance or concerns and having as minimal amount of internal roof drains as possible. The structural systems and bays are designed to accommodate the regional code requirements for snow load and drift loads.

Darin Taylor asked questions about the location of an attorney route within the facility and whether the pond on the property can be located to the southeast corner of the site so that more parking can be utilized in that area. He asked if the fire truck access extends all the way around the building. He also asked about the location of outdoor recreation areas.

Cost Model:

Total project budget: \$198,615,129 (total building and site work construction)

Additive Alternatives:

Alt 1 Sheriff's Office Renovation: \$22,527,700

Alt 2 Sheriff's Office Replacement (build a brand new facility for Sheriffs' Office): \$29,841,500

Staffing Plan:

Ms. Coppenrath reviewed the staffing plan. We could run this facility that is double the size with only 11 more employees and we could open with very similar staffing and over time as we open additional units and accommodate that growth we could bring on additional staff coming up to the total staffing plan indicated at 173 correctional staff.

Review of Project Options/Scenario:

They looked at different scenarios; bed need, capital cost and annual operations cost. It showed that a new jail would be more cost effective because of the cost of rental beds and due to the efficiency of staffing to be able to operate it makes it more efficient. This was based off a 20-year horizon of 1,044 beds. From an efficiency standpoint we are not going to need 1,044 beds from the very start. DLR did the same analysis looking at a linear growth of going from 779 beds from the day of opening up to 20-year horizon of at that point needing 1,044 beds, modifying the contract beds creating an average over that time period, and doing the same thing on staffing to be able to say looking at this scenario the numbers were closer but with still a new facility being more cost effective. In considering the 255 who are on pretrial but should be in jail they looked at doing a 50% credit off that pretrial number of 125 beds. With this it shows while numbers are getting closer a new construction is still more cost effective while closer and more similar to an expansion of the existing facility. An expansion still has a requirement of substantial amount of contract beds which we have determined they are not available within the state.

Commissioner Dale said the analysis helps clarify where we are in our options. The Dale Haile expansion opportunity doesn't exist because the city said they don't want it here but it was a great exercise to see it would have been \$20 million more than what a new facility would cost over the 20-year period of time. He said when he first heard some of the cost

figures his jaw dropped. There's a price to a facility like this and there is also a cost to our taxpayers so one of the things that is critical for us to understand is what does this cost per \$100,000 of assessed taxable value, which is the standard benchmark for bonds, so he asked Controller Zach Wagoner to provide some information.

Zach Wagoner said based on a \$198 million bond at 5% interest with a 20-year repayment that would be annual debt service of \$16 million. Currently the County has \$12 billion in taxable value so that would be a levy rate of .0013 so on \$100,000 of taxable value your property tax would be around \$132. Ten years ago when the County tried to pass a bond the cost would have been around \$100 per \$100,000 of taxable value. Commissioner Dale said the reason for the reduction is because we had a large increase in assessed value within the County over the last 10 years. 10 years ago it was around \$7 billion and now we're at \$12 billion.

Darin Taylor asked how questions about the camera monitoring system and whether the \$198 million cost includes a CCTV system. Ms. Coppenrath said the costs are included. There are over 500 cameras but not all are meant to be monitored, some are there just to record. Security systems are smartly managed and similar facilities are doing it efficiently and effectively and that is part of the staffing analysis. Mr. Taylor asked if the data storage system is on site or is it at the campus. Ms. Coppenrath said the \$198 million includes the equipment required to make the system functional. Mr. Valdez said the data storage will be wherever the judge is located at. Mr. Taylor said \$198 million cost is a shocking number and asked if the numbers are planning level numbers or are they based on actual plans that have been developed as far as construction plans and operation plans. Mr. Valdez said they are based off the square footage for the 20-year buildout which is the 1,044 beds. They made an assumption of a construction manager general contractor during the design process that provides expertise to the County and the design team and that does have an effect on the capital costs upfront so they incorporated that. It is based off the escalation growths and timing which is based on if we get something funded in the near future. Mr. Taylor said with regard to the remodeling/expanding the Dale Haile facility, the cost per bed approach he came up with is about \$31,000 per bed and to construct a new facility using the numbers talked about today it's about \$190,000 per bed and so as a taxpayer he would prefer not to spend money today that's going to last a short duration. He would rather the \$31,000 per bed go toward a new facility with a lifespan of 70 years. Even though they are huge numbers and one is less than the other when you take the long-term view there's only one clear answer and that is the new facility. Supporting that approach is the increased population. The \$198 million gets us the first three pods out of six. It's a clear path for the County when we are considering taxpayer dollars for the long-term and he is in support of it.

Commissioner Dale said the next phase is to engage the community and get as much information out as we can and once the County receives the written report it will be posted to our website.

Ben Petzinger from Okland asked where the projects used for the square foot and per bed metrics were located. Mr. Valdez said the facilities that the Sheriff's Office toured were in Washington, one was south of Seattle and one was in Skagit County north of Seattle. When they were constructed and bid (one was six years ago and one was three years ago) they were roughly in that \$100,000 to \$110,000 per bed timeframe. These cost models are based off the current construction market in Canyon County and based off current costs for materials, labor, labor force, and material shipping costs. Mr. Petzinger asked what

percentage is anticipated for the design fee. Mr. Valdez said some are built into contingencies, some are based off FF&E, and some are hard costs. Most are based off regional or state fee models for doing government work. DLR compared those against the Washington state fee schedule as well as some fee schedules for doing government work in Idaho to be able to add those in.

Sheriff Donahue asked for an estimate of the construction cost if we delayed for six months. Mr. Valdez said construction costs increase per escalation and the industry is increasing at 5% to 5.5%. In the coming years they think it will normalize around 4% to 4.5% so in the models they are carrying a 4.5% escalation to the midpoint of construction. That is \$10 million a year in escalation so if we delayed six months that's about \$5 million in escalation, and three months would be \$3 million in escalation if everything holds true based off that 4.5%.

Commissioner White said when you're doing something like this and giving a cost forecast there is a possibility that it will be less and she has hope that as we go forward we will see that. She said this is the people's decision and she thanked the public for attending the meeting and said we have to come together and decide how we are going to address this, and if not with a bond then how are we to address it because it won't go away, it will only get worse. If the citizens do not want a bond then we need more options and we need to partner and move forward on this problem because it is a public safety crisis and she does not want to gamble with the lives of the Canyon County citizens.

Commissioner Dale said this process has been going on for 11 years and prior to that we knew we had an inadequate facility. A bond has been voted down three times and we do not have the option of doing nothing. We are presenting to the community a scientific deep dive approach to assessing the long-term needs for jail space and a strategic plan for moving forward. It's not a pleasant to think about but it is necessary; status quo is not acceptable and the longer we wait the more expensive it will be. 10 years ago when we looked at a facility of 800 beds the cost has more than doubled from that point to now and if we continue to wait it will increase even more. It's a big number but we have to dig in and do it because public safety is at stake.

The meeting concluded at 3:51 p.m. An audio recording is on file in the Commissioners' Office.

RESCHEDULE PUBLIC HEARING IN THE MATTER OF A REQUEST BY JULIE DEGITZ FOR A PRELIMINARY PLAT AND IRRIGATION PLAN FOR JUBILEE PARADISE SUBDIVISION, CASE NO. PH2016-29

The Board met today at 3:51 p.m. to go on the record to reschedule the public hearing in the matter of a request by Julie Degitz for a preliminary plat and irrigation plan for Jubilee Paradise Subdivision, Case No. PH2016-29. Present were: Commissioners Tom Dale and Pam White, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to table the hearing to October 31, 2017 at 10:00 a.m. The matter concluded at 3:52 p.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 27, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Northwest Service Technologies in the amount of \$7109.00 for the Facilities department
- The Blind Gallery in the amount of \$10,722.00 for the Facilities department
- Wall 2 Wall Flooring in the amount of \$49,786.43 for the Facilities department
- Amazon.com in the amount of \$2996.00 for the Information Technology department
- HP, Inc. in the amount of \$2086.37 for the Information Technology department
- SPS: A Converge One Company in the amount of \$20,511.84 for the Information Technology department

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Piper Pub & Grill to be used 11/4/17 for a wedding.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Allen Shoff, Deputy P.A. David Eames, Deputy P.A. Brad Goodsell, Parks Director Nicki Schwend (left at 9:14 a.m.), Indigent Services Director Yvonne Baker (arrived at 9:12 a.m. and left at 9:24 a.m.), Chief Deputy Assessor Joe Cox (arrived at 9:23 a.m.) and Deputy Clerk Jenen Ross.

Consider signing cooperative agreement with Valley Regional Transit for annual assessment and service contribution: Allen Shoff said this is a yearly assessment for the portion of the program that is paid for by Canyon County, the request this year is for \$36,422 which provides for major lines between Nampa, Caldwell, Middleton, Meridian and Boise. There haven't been any changes to the agreement and the county is indemnified by Valley Regional Transit. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the cooperative agreement with Valley Regional Transit for annual assessment and service contribution (see agreement no. 17-146).

Consider signing memorandum of understanding between Idaho Department of Fish and Game and Canyon County Parks, Cultural, & Natural Resources concerning cooperative management of Wilson Ponds and Martin Landing access sites: Allen Shoff explained Fish and Game owns approximately 155 acres across several different sites including Wilson Ponds and Martin Landing, the parks department will manage these locations and collect fees at Martin Landing to be reinvested back into that access site. Fish and Game will continue to maintain the state hunting and fishing rules. This is a 10 year agreement and there would be no charges to the county. Upon the motion by Commissioner White and second by Commissioner Dale the board voted unanimously to sign the memorandum of understanding between Idaho Department of Fish and Game and Canyon County Parks, Cultural, & Natural Resources concerning cooperative management of Wilson Ponds and Martin Landing access sites (see agreement no. 17-144).

Consider signing memorandum of agreement for medical and non-medical indigent care in Canyon County: David Eames and Yvonne Baker explained that this is an agreement with Advocates Against Family Violence for a grant that the county provides in cooperation with the Indigent department. When this agreement was previously before the Board Commissioner White had questions regarding the counseling. Ms. Baker has been able to confirm that the counselor is a licensed, practicing counselor with all the counseling taking place at AAFV. The county provides a \$50,000 grant to assist in paying for counseling or emergency shelter. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the memorandum of agreement for medical and non-medical indigent care in Canyon County (see agreement no. 17-145)

EXECUTIVE SESSION –RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 9:25 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner White made a motion to go into Executive Session at 9:25 a.m. pursuant to Idaho Code, Section 74-206(1) (d). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:42 a.m. with no decision being called for in open session.

The meeting concluded at 9:42 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:42 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. Director Baumgart updated the Board on the following items: There were 195 attendees at the wellness fair with approximately 138 flu shots given and 83 blood screenings scheduled. Overall she feels the event was a success and based on these numbers they will evaluate what they'd like to do moving forward. Nicole Ahlstrom has been working on a "benefits-at-a-glance" pamphlet which goes over the basics of the health plan. They have been using it while meeting with people for open enrollment and will get it on the website for everyone to view. Open enrollment will happen November 1-15 and the generalists have been meeting with offices and departments to answer any questions. The weed and gopher job has been posted, once the job description is reviewed and approved that will be added to the posting. Ms. Baumgart is continuing to work with the PA's office to update and revise the personnel manual. The meeting concluded at 9:57 a.m. An audio recording is on file in the Commissioners' Office.

FIFTEENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 30, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 11-9-17

The Board of Commissioners approved payment of County claims in the amount of \$29,118.96 and \$48,517.68 for accounts payable.

APPROVED CLAIMS ORDER NO. 9-29-17

The Board of Commissioners approved payment of County claims in the amount of \$136,018.00 and \$6867.60 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for: Raising Our Bar dba Raising Our Bar (see resolution no. 17-183).

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:42 a.m. for an office staff meeting. Present were: Commissioners Tom Dale and Pam White, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. Joe Decker reported on the following communication items: On November 16th the Prosecutor is going to recognize Claire Roper for 30 years of volunteer service on the Canyon County Board of Community Guardians so he will prepare a press release for the event; Fox Nine News does a Jefferson award so he may nominate Ms. Roper for that community service award; early voting is still happening in the Elections Office; he is working on a veterans slide show to display photos of employees or their families who served in the military; and the courthouse will be closed next Friday for Veterans Day. The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:08 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. David Eames, HR Director Sue Baumgart (left at 9:10 a.m.) and Deputy Clerk Jenen Ross.

Consider signing a resolution to adopt changes to the job description of the Weed & Gopher Superintendent position: Director Baumgart said there really are not too many changes to the job description, the only real changes include editing and shortening of the description, she removed the classification summary, otherwise it is similar to the previous job description. Upon the motion by Commissioner White and second by Commissioner Dale to Board voted unanimously to sign the resolution to adopt changes to the job description of the Weed & Gopher Superintendent position (see resolution no. 17-182).

Consider signing Data Works Plus maintenance and support agreement for Juvenile Detention: David Eames said this agreement goes along with a piece of equipment used for testing. The equipment was purchased years ago but this agreement is for the software updates and hardware support. The cost of the agreement is \$3500.70 which is only a slight increase from previous years and has been reviewed by both Steve Jett and Mr. Eames without any issues. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the Data Works Plus maintenance and support agreement for Juvenile Detention (see agreement no. 17-148).

There were no items for discussion at the legal staff update. The meeting concluded at 9:13 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENTS

The Board met today at 9:31 a.m. to consider signing County Historic Preservation Support Award Agreements. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. Zach Wesley said these are the final agreements for the historic support awards as recommended by the Historic Preservation Commission. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the Canyon County Historic Preservation Support Award agreements with Melba Valley Historical Society (see agreement no. 17-150), Historical Society of Middleton (see agreement no. 17-151), Canyon County Historical Society (see agreement no. 17-152), Friends of the Nampa Public Library (see agreement no. 17-153), Joseph H. Murray Post 18 American Legion (see agreement no. 17-154), Greenleaf Historical Society (see agreement no. 17-155) and Caldwell Historical Society (see agreement no. 17-148). The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

SIXTEENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO OCTOBER 31, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 9-29-17

The Board of Commissioners approved payment of County claims in the amount of \$11,029.92 for accounts payable.

APPROVED CLAIMS ORDER NO. 11-9-17

The Board of Commissioners approved payment of County claims in the amount of \$81,897.27 and \$75,538.19 for accounts payable.

BIWEEKLY MEETING WITH THE DIRECTORS OF FACILITIES AND INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:36 a.m. for a biweekly meeting with the Directors of Facilities and Information Technology to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro, IT Director Greg Rast, Assistant IT Director Eric Jensen and Deputy Clerk Jenen Ross. Director Navarro updated the Board on the following items: He has been working with IT on the new point to point wireless at Celebration Park; they will be bringing

wireless to the museum, the shop and the office. The project will start Monday and he anticipates being out there about a week. Fairground projects will also start on Monday with paint and arena heaters; the fairground projects are anticipated to take approximately 4 weeks. New carpet will be going in at the DMV. Director Navarro's staff will be helping to hang some new signs at the University of Idaho Extension office. The well at Celebration Park is one step closer; they recently met with SPF Engineering and they have bid docs ready. It has been discovered that the brown outs at the landfill are due to the large pivot irrigation lines that are still running. There is no solution at this point but Idaho Power is still gathering more information and looking for a solution. Mr. Navarro's department is gearing up for winter; there is a snowplow coming and they will look to purchase ice melt directly from the manufacturer with 6-7 pallets to be purchased and shared with the parks department. Syringa Networks will be meeting with facilities to figure out how to bring fiber optics into the building.

Director Rast and Mr. Jensen updated the Board on the following items: In regards to the microwave connectivity project they have the connection from the maintenance shop to fleet and then to the landfill. The hardware is set up, aligned and running. They are currently waiting on a building permit to start work at the Lake Lowell site. The wireless units for Celebration Park came in yesterday. The Family Court Services website rebuild is now underway; the fair website is also being worked on. They are about $\frac{3}{4}$ way done with the ID badges for the Sheriff's Office. The Assessor has also expressed interest in the badges for his staff out in the field so the IT department may work on a template for that office. There is potential that the PA's Office, DSD, probation and other cities may be interested in using this service for their ID badges; there is a \$5.00 charge for each so this could also be revenue generating. The GIS investigation has been mostly completed by the City of Caldwell and two subpoenas have been served to see if there are any additional links back to Idaho as it has been tracked to a GIS analyst in Oregon. The jury wheel data refresh is in process; this is a clean-up that has to be done every 2 years in order to keep the jury selection pool updated. Director Rast's department is also working to build a program for DSD to replace the Accela program. The OnBase program is finally getting rolling, the Assessor's Office has gone live and is 100% digital; DSD will be the next department to be brought onto the OnBase program. The Windows 10 update should be completed by Christmas, there are just a few groups left to be done. Mr. Rast said they have one very good prospect for the IT Business Analyst position and he hopes the offer will go out either today or tomorrow. The meeting concluded at 9:00 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER SIGNING ROMEO ENTERTAINMENT GROUP AND CANYON COUNTY FAIR AGREEMENT

The Board met today at 9:06 a.m. for a legal staff update and to consider signing Romeo Entertainment Group and Canyon County Fair agreement. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, Fair Director Diana Sinner (left at 9:08 a.m.), DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross. Diana Sinner said that Romeo entertainment has been the long time entertainment buyer for the fair. They've worked well with fair staff in previous years and Ms. Sinner would like to continue

working with them. Zach Wesley explained this is the over-arching agreement and once the acts are narrowed down there will be agreements with those specific acts. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the agreement with Romeo Entertainment Group (see agreement no. 17-156).

As part of the legal staff update a request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner White made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:29 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING – PRELIMINARY PLAT AND IRRIGATION PLAN FOR JUBILEE PARADISE SUBDIVISION

The Board met today at 10:01 a.m. to conduct a public hearing in the matter of a request by Julie Degitz for preliminary plat and irrigation plan approval of Jubilee Paradise Subdivision. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Jenn Almeida, Carl Porter, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The property was rezoned from agricultural to rural residential in December of 2012, and the P&Z Commission recommended approval of the preliminary plat on September 21, 2017. The proposed lots meet the minimum average lot size and both lots have frontage onto Middleton Road. Lot 2, Block 1 contains the existing residence and Lot 1, Block 1 will be required to obtain an approach permit at the time of building permit on that lot. The existing residence has an established underground system and Lot 1, Block 1 will utilize the existing gravity system. The development will be served by individual wells and septic system. The applicant has completed a letter of map amendment. Keller & Associates has reviewed the plat and the required modifications noted in the letter have been made by the applicant. Staff is recommending the preliminary plat be approved. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to close the public hearing. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to approve the Findings of Fact, Conclusions of Law and Order, and conditions of approval for the preliminary plat and irrigation plan for Jubilee Paradise Subdivision. The hearing concluded at 10:06 a.m. An audio recording is on file in the Commissioners' Office.

SEVENTEENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO NOVEMBER 1, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Wall 2 Wall Flooring in the amount of \$29,121.78 for the Facilities department
- Rodda Paint in the amount of \$5976.70 for the Fair

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Stephanie Hailey, Elizabeth Leonard, Keshia Mendez-Ornelas and Lea Durfee.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Elda Catalano.

INDIGENT DECISIONS

The Board met today at 8:48 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale and Steve Rule, Indigent Customer Service Specialist Robin Sneegas and Deputy Clerk Jenen Ross. Ms. Sneegas said the following cases do not meet the criteria for county assistance: 2017-1687, 2017-1685, 2017-1668, 2018-0048, 2017-1698, 2018-0071, 2018-0052, 2017-1564, 2017-1673, 2017-1669, 2017-1693, 2017-1686, 2018-0078 and 2017-1455 – upon the motion by Commissioner Rule and second by Commissioner Dale the Board voted unanimously to issue initial denials on the cases as read into the record with written decisions to be issued within 30 days. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER SIGNING AGENDA ITEMS

The Board met today at 9:07 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. David Eames, Deputy P.A. Allen Shoff, Sheriff's Office Sergeant Rob Whitney (left at 9:09 a.m.), Juvenile Detention

Director Steve Jett (left at 9:09 a.m.) and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

DataWorks Plus maintenance and support agreement for Canyon County Sheriff's

Office: David Eames said this agreement is for equipment, software, hardware and support for testing equipment in the Sheriff's Office and jail. This agreement is for 3 machines for a cost of \$10,197. Sergeant Whitney has reviewed the agreement and the Sheriff's Office is okay with the contract and cost. Sergeant Whitney also clarified that these machines are fingerprint machines and used for concealed weapon applicants and inmates. Upon the motion by Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the agreement with DataWorks Plus (see agreement no. 17-157).

Consider signing Celebration Park – Vastine Family refuse and storage bins location

agreement: Allen Shoff explained that the Vastine Family owns property adjacent to Celebration Park and their property is the best place to put the storage and refuse bins. The Vastine's have been very open to the idea and are willing to allow these bins to be placed on their property. There is no charge for the space for the bins but the Parks department has agreed to keep the area maintained. Upon the motion by Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the agreement with the Vastine Family (see agreement no. 17-158).

There were no items for discussion at the legal staff update. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY BARRY BUTLER FOR A PRELIMINARY PLAT AND FINAL PLAT FOR WILLIS SUBDIVISION, CASE NO. PH2017-24

The Board met today at 11:01 a.m. to conduct a public hearing in the matter of a request by Barry Butler for a preliminary plat and final plat for Willis Subdivision, Case No. PH2017-24. Present were: Commissioners Tom Dale and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Jenn Almeida, Pat Tealey, and Deputy Clerk Monica Reeves. The property is located at 18814 Locust Lane in Caldwell. Jennifer Almeida gave the oral staff report. The property is zoned conditionally as rural residential and one of the requirements was that this one lot be platted. The applicant has applied for a short plat; the preliminary plat was recommended for approval by the P&Z Commission on July 20, 2017. The residential lot has frontage on Locust Lane which is a paved public road; an individual domestic well and individual septic are proposed for the site. The property will utilize the existing gravity irrigation system. Keller and Associates has reviewed the plat and the requested modifications have been made by the surveyor. There are no subdivision improvements that necessitate any bonding. It meets Idaho Code and Canyon County Zoning Ordinance requirements for both plats. Staff is recommending approval of the subdivision. Pat Tealey did not offer testimony. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to approve the preliminary plat and authorize the Chairman to sign the final plat for Willis Subdivision. Upon the motion of

Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to approve the corrected Findings of Fact, Conclusions of Law and Order for Willis Subdivision. The hearing concluded at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

EIGHTEENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO NOVEMBER 2, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- HP, Inc. in the amount of \$6308.82 for the Information Technology department

INDIGENT DECISIONS

The Board met today at 8:52 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale, Pam White and Steve Rule (arrived at 8:57 a.m.), Director of Indigent Services Yvonne Baker, Hearing Generalist Kellie George, Deputy P.A. David Eames (arrived at 8:58 a.m.) and Deputy Clerk Jenen Ross. Yvonne Baker said that on case no. 2013-1112 the applicant would like to refinance her home but in order to do that they need the county lien to be subordinated. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the subordination agreement. Kellie George said the following cases have all been resolved and she is requesting they be approved: 2017-609, 2017-1291, 2017-564, 2017-590, 2017-1162, 2016-1199, 2015-1383 and 2015-976. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to approve the cases as read into the record with written decisions to be issued within 30 days. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to continue case nos. 2017-1201, 2017-1178, 2017-1356, 2017-1732, 2017-1589, 2017-1532, 2017-1515, 2017-1453 and 2017-1535. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to place case no. 2017-1145 into suspension. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to issue denials for case nos. 2017-1118, 2017-334 and 2017-801 with written decisions to be issued within 30 days. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-1288

The Board met today at 9:07 a.m. to conduct a medical indigency hearing for Case No. 2017-1288. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Hearing Generalist Kellie George, the applicant, Julie Wood with MedData for St. Alphonsus, Attorney Bryan Nickels for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to approve the case with a written decision to be issued within 30 days. The hearing concluded at 9:13 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-1315

The Board met today at 9:17 a.m. to conduct a medical indigency hearing for Case No. 2017-1315. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Director of Indigent Services Yvonne Baker, Hearing Generalist Kellie George, the applicant, Kassi Glasgow for St. Lukes, Attorney Mark Peterson for St. Lukes and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to continue the case to January 25, 2018. The hearing concluded at 9:31 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2017-1283

The Board met today at 9:33 a.m. to conduct a medical indigency hearing for Case No. 2017-1283. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Director of Indigent Services Yvonne Baker, Hearing Generalist Kellie George, Tim Ryan for St. Alphonsus, Attorney Bryan Nickels for St. Alphonsus and Deputy Clerk Jenen Ross. The applicant did not appear. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to continue the case to February 8, 2018. The hearing concluded at 9:47 a.m. An audio recording is on file in the Commissioners' Office.

INDIGENT MATTERS

The Board met today at 9:51 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. David Eames, Director of Indigent Services Yvonne Baker, Hearing Generalist Kellie George and Deputy Clerk Jenen Ross. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to issue final denials with written decisions to be issued within 30 days on the following cases: 2017-1292, 2017-1235 and 2017-1250. The meeting concluded at 9:52 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION TO ISSUE A REFUND FOR A RETRO MECHANICAL INSTALLATION PERMIT TO LINDA TUMA

The Board met today at 10:08 a.m. to consider signing a resolution to issue a refund for a retro mechanical installation permit to Linda Tuma. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of DSD Tricia Nilsson and Deputy Clerk Jenen Ross. Director Nilsson said this refund is due because this property is located in the city limits of Caldwell and the permit needs to be issued thru them. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution issuing the refund to Linda Tuma (see resolution no. 17-184). The meeting concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION PURSUANT TO I.C. 74-206(1) (B) TO DISCUSS PERSONNEL ISSUES RELATED TO SPECIFIC EMPLOYEES AND RELATED DOCUMENTS

Commissioner White made a motion to go into Executive Session at 11:01 a.m. pursuant to Idaho Code, Section 74-206 (1) (b) to discuss a personnel matter. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, Parks Director Nicki Schwend, HR Generalist Jennifer Allen, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:10 a.m. with no decision being called for in open session.

PUBLIC HEARING – REQUEST BY ROBERT COOPER FOR A COMPREHENSIVE PLAN FUTURE LAND USE MAP CHANGE/AMENDMENT AND A CONCURRENT REZONE, CASE NO. CPR-PH2017-50

The Board met today at 1:32 p.m. for a public hearing to consider a request by Robert Cooper for a comprehensive plan future land use map change/amendment and a concurrent rezone for Case No. CPR-2017-50. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Debbie Root, Robert Cooper, and Deputy Clerk Monica Reeves. Debbie Root gave the oral staff report. The applicant is requesting to amend the comprehensive plan future land use map to change the land use designation from "Agriculture" to "Residential" for a parcel that is 2.989 acres for the purpose of dividing it into two pieces. The applicant is also requesting a concurrent rezone from "A" (Agricultural) to "R1" (Single Family Residential). The subject property is located at 26749 Boehner Road in Wilder in a portion of the SE quarter of Section 34, Township 4N, Range 5W, approximately 1100 feet west of the intersection of Batt Corner Road and Boehner Road. The P&Z Commission forwarded the proposed comprehensive plan future land use map amendment and concurrent rezone with a recommendation of approval on September 21, 2017. Staff is recommending approval. Mr. Cooper did not wish to offer testimony today. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to close the public hearing. Commissioner White made a motion to approve the comprehensive plan future land use amendment. The motion was seconded by

Commissioner Rule. The motion carried unanimously. Upon the motion of Commissioner Rule and the second by Commissioner White the Board voted unanimously to approve the zoning map amendment. Upon the motion of Commissioner White and the second by Commissioner Rule the Board voted unanimously to approve the Findings of Fact, Conclusions of Law and Order, as well as the resolution for the Comprehensive Plan Map Amendment, and the Ordinance for the Zoning Map Amendment. (See Resolution No. 17-185 and Ordinance No. 17-019.) The hearing concluded at 1:39 p.m. An audio recording is on file in the Commissioners' Office.

NINETEENTH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO NOVEMBER 3, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White – Washington Co. Magistrate Judge interviews
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Informa Software in the amount of \$5400.00 for the Information Technology department

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Try Pi Nampa, LLC dba Blaze Pizza (see resolution no. 17-186).

TWENTIETH DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO NOVEMBER 6, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 9-29-17

The Board of Commissioners approved payment of County claims in the amount of \$51,079.33 for accounts payable.

APPROVED CLAIMS ORDER NO. 11-9-17

The Board of Commissioners approved payment of County claims in the amount of \$65,633.61, \$504,037.93, \$36,420.99 and \$93,825.94 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Plumb Master in the amount of \$2657.00 for the Facilities department
- Advanced Automation in the amount of \$47,020.00 for the Facilities department
- Advanced Automation in the amount of \$21,916.00 for the Facilities department

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Megan Thomas.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:37 a.m. for an office staff meeting. Present were: Commissioners Tom Dale, Pam White and Steve Rule, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. Joe Decker reported on the following communication items: he is working on the Veterans Day slideshow that will be displayed on the monitors in the courthouse and administration building lobbies; he will be the webmaster today while Nick Toves is out of the office; tomorrow is election day and depending on how late he is here on Tuesday night he may not attend Wednesday's LEPC meeting; he will work on KBOI talking points; and he will work on the Veterans Day office closure notices. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:00 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Sam Laugheed, Lt. Dave Schorzman (left at 9:12 a.m.), Chief Deputy Clerk Drew Maffei (left at 9:06 a.m.), Deputy P.A. Zach Wesley, Deputy P.A. Allen Shoff, Controller Zach Wagoner (left at 9:12 a.m.) and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider signing Idaho Office of Emergency Management 2017 subrecipient agreement for Canyon County: Sam Laugheed said the standards, terms and conditions of

this agreement are the same as they have been for several years and does not see any reason not to move forward. Lt. Schorzman explained that this is a reimbursement of \$.50 on the dollar of money they spent on two different projects this year. One of those projects is Lt. Schorzman's salary and benefits and the other is the Motorola service maintenance agreement. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the Idaho Office of Emergency Management 2017 subrecipient agreement for Canyon County (see agreement no. 17-163).

Consider signing independent contractor agreements for Court Interpreters Andrew Robinovich, Helena Green and Paul Minh Tu: Allen Shoff explained this is to build the roster of court interpreters. They have three new languages so these three interpreters will help with that. Helena Green is a Russian interpreter, Andrew Robinovich is a Romanian interpreter and Paul Minh Tu is a Vietnamese interpreter. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the agreements with court interpreters Andrew Robinovich (see agreement no. 17-159), Helena Green (see agreement no. 17-160) and Paul Minh Tu (see agreement no. 17-161).

Consider signing firearm storage and transfer agreement with Mobile Home Locators Inc. dba Al's Pawn and Sports: Zach Wesley said this is a new agreement the Sheriff's Office is looking to enter into with Al's Pawn and Sports to handle the firearm storage and transfer that occurs when a private party, through a court process, has the Sheriff's Office seize a firearm for sale due to a judgment against the firearm owner. This agreement will allow Al's Pawn and Sports to act as the federal agent of the Sheriff's Office to accomplish these sales. They have a federal firearms license and the registration and authority to conduct a background check on someone trying to purchase a firearm. In addition to this, it will allow the Sheriff's Office to store the firearms separate from their own firearms. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the agreement with Mobile Home Locators Inc. dba Al's Pawn and Sports (see agreement no. 17162).

There were no items for discussion at the legal staff update. The meeting concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's Monthly report for September 2017, the quarterly report for July thru September 2017 and the annual report for October 2016 thru September 2017 in today's minutes.

TWENTY-FIRST DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO NOVEMBER 7, 2017

PRESENT: Commissioner Tom Dale, Chairman - out of the office

Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 1803

The Board of Commissioners approved payment of County claims in the amount of \$1,552,100.87 for a County payroll.

APPROVED CLAIMS ORDER NO. 9-29-17

The Board of Commissioners approved payment of County claims in the amount of \$25,633.82 for accounts payable.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Linda Hall and Jeff Breach.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The End Zone to be used 11/11/17 for a wedding.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Mike Porter, Chief Deputy P.A. Sam Laugheed, Chief Deputy Sheriff Marv Dashiell and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider signing Ada County Sheriff's Office jail housing bill agreement ratification signature page: Mike Porter explained that this is an agreement between the Ada County and Canyon County Sheriffs' Offices agreeing on the fee for housing inmates at the Ada County facility. This agreement was drafted by Ada County and paragraph 7 has an indemnification clause that suggests Canyon County will indemnify Ada County against any loss, liability or claims. Mr. Porter's interpretation of this paragraph is that, by constitutional statute, one county is not allowed to indemnify another county and does not feel this should prevent the Board from signing the agreement as it would not be binding. Upon the motion by Commissioner Rule and second by Commissioner White the Board

voted unanimously to sign the Ada County Sheriff's Office jail housing bill agreement ratification signature page (see agreement no. 17-164).

Consider signing aircraft hull and liability insurance application with ACE for the Canyon County Sheriff's Office Dragan Flyer X6 and terrorism insurance coverage disclosure agreement: Sam Laugheed said Mark Tolman is the only licensed pilot of the Dragan Flyer X6 at this time. The aircraft liability coverage was arranged thru the Hartwell Group but it is from Arthur Gallagher Risk Management and is the same as last year. It is a \$5 million liability policy, the hull itself has a value of \$35,000, and the county would be paying \$1300 for liability and \$544 for the hull for a total of \$1844. The second portion of this is to decline terrorism insurance coverage. This is coverage that is required to be offered by insurance providers and each year the county declines coverage for various reasons including that we're covered by all the other regular coverage and don't need to supplement. Commissioner Rule requested to see the log of each time the drone is flown prior to signing this agreement. Chief Dashiell said he would reach out to Director Tolman for that report and have him forward that report to the Board. Mr. Laugheed asked that this be reagentized once the Board has had time to review the log. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE PUBLIC HEARING - PRELIMINARY PLAT FOR KODIAK SUBDIVISION, CASE NO. PH2017-31

The Board met today at 10:30 a.m. to go on the record to continue the hearing in the matter of the request to approve the preliminary plat for Kodiak Subdivision, Case No. PH2017-31. Present were: Commissioners Pam White and Steve Rule, DSD Planner Kyle McCormick, and Deputy Clerk Monica Reeves. Mr. McCormick advised that the applicants are requesting to table the hearing to next Monday because they are working on getting a bond for the rest of their fence as well as a deferral agreement from the City of Nampa. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to continue the hearing to November 13, 2017 at 9:45 a.m. The meeting concluded at 10:31 a.m. An audio recording is on file in the Commissioners' Office.

TOUR OF PICKLES BUTTE LANDFILL

The Board toured Pickles Butte Landfill. The Board spoke with Landfill staff to learn more about the operation, maintenance and future expansion plans.

TWENTY-SECOND DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO NOVEMBER 8, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- ESRI in the amount of \$31,270.00 for the Information Technology department

APPROVED CLAIMS ORDER NO. 11-8-17

The Board of Commissioners approved payment of County claims in the amount of \$60.00 for accounts payable.

CONSIDER INDIGENT DECISIONS

The Board met today at 10:29 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Steve Rule, Customer Service Specialist Robin Sneegas, Customer Service Specialist Kelly Galloway and Deputy Clerk Jenen Ross. The following cases do not meet the criteria for county assistance: 2017-1726, 2017-1736, 2018-0132, 2017-1737, 2018-0070, 2017-1712, 2017-1733, 2018-0115, 2017-1713, 2017-1701, 2017-1705, 2017-1735, 2017-1704, 2017-1707, 2017-1702 and 2017-1729 - upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to deny the cases as read into the record with written decisions to be issued within 30 days. Case no. 2017-1612 meets the criteria for county assistance and case no. 2018-129 meets the requirements for cremation approval – upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to issue approval on the cases as read into the record. The meeting concluded at 10:31 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION TO APPOINT KATHLEEN AULBACH TO THE BOARD OF COMMUNITY GUARDIANS

The Board met today at 10:32 a.m. to consider signing a resolution to appoint Kathleen Aulbach to the Board of Community Guardians. Present were: Commissioners Pam White and Steve Rule and Deputy Clerk Jenen Ross. This resolution was tabled to a later date when legal counsel can attend the meeting and review the responsibilities of the Board of Community Guardians with the Board. The meeting concluded at 10:34 a.m. Due to a glitch in the system there is no audio recording of this meeting.

Note for the record: After this meeting concluded Commissioner White was able to have her questions answered in regards to the responsibilities of the Board of Community Guardians and the resolution was signed (see resolution no. 17-187).

EXECUTIVE SESSION TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS, PURSUANT TO IDAHO CODE § 74-206(1)(E)

Commissioner Dale made a motion to go into Executive Session at 1:47 p.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Dale and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioner Pam White, Commissioner Tom Dale, who participated via conference call, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Tina Wilson from the Western Alliance for Economic Development, representatives from Project Dry, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:20 p.m. with no decision being called for in open session.

TWENTY-THIRD DAY OF THE OCTOBER TERM, A.D., 2017
CALDWELL, IDAHO NOVEMBER 9, 2017

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Arrowhead Forensics in the amount of \$10,440.00 for the Sheriff's Office

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Randy Smith, Deepak Budwani and James Kouril.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:06 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia

Nilsson, Landfill Director David Loper, Deputy P.A. Brad Goodsell and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider signing change order #12 to the contract with Tetra Tech, Inc., to conduct annual performance analysis for landfill: Director Loper said the change order is for the annual performance calculations. Each year they fly the landfill to take photos and do contour mapping; with that data they are able to figure out performance as far as how many pounds per cubic yard, how much compaction and how much soil or material is being used. The change order amount is \$1504. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign change order #12 with Tetra Tech, Inc. (see agreement no. 17-165).

Consider signing resolutions to appoint John Carpenter and Robert Sturgill to the Canyon County Planning and Zoning Commission and resolutions to reappoint Richard Hall and Rod Garrett to the Canyon County Planning and Zoning Commission: Tricia Nilsson said there are two reappointments of existing Planning and Zoning Commissioners whose terms are up next month, those people are Richard Hall and Rod Garrett. There are two new appointments of Rod Sturgill and John Carpenter. Upon the motion by Commissioner White and Second by Commissioner Rule the Board voted unanimously to appoint John Carpenter (see resolution no. 17-189) to the Canyon County planning and zoning commission. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolutions for Robert Sturgill (see resolution no. 17-188) to be appointed to his first term on P&Z commission and reappointments of Rod Garrett (see resolution no. 17-190) and Richard Hall (see resolution no. 17-191) for a second term.

In the legal staff update Mr. Goodsell presented a letter of support for Project Dry to the Board for their consideration. The Board signed the letter and a copy will be sent to the Department of Commerce.

As part of the legal staff update there was a request made to go into Executive Session to discuss records that are exempt from public disclosure. The Executive Session was held as follows:

EXECUTIVE SESSION – RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE

Commissioner White made a motion to go into Executive Session at 9:14 a.m. pursuant to Idaho Code, Section 74-206(1) (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:22 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's Tax Charge Adjustments by PIN for October 2017 in today's minutes.

SURPLUS PROPERTY AUCTION/TAX DEED PROPERTY SALE

The Board met today at 10:00 a.m. to conduct a surplus property auction/tax deed property sale. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Deputy Treasurer Tonya May, Deputy Clerks Jenen Ross and Monica Reeves and interested citizens. Since the publication of the notice of auction, Parcel #3, PIN 31459012 0, was redeemed. The following parcels were sold:

PARCEL #1

PIN: 06822000 0

ADDRESS: 212 WALNUT ST CA ID

MINIMUM BID AMOUNT: \$11,771.00

PREVIOUS OWNER: TROY T. HINKLE

BID AMOUNT: \$114,000.00

BUYER: Angie O'Shea

PARCEL #2

PIN: 29605011 0

ADDRESS: 0 LAKE SHORE DR NA ID

MINIMUM BID AMOUNT: \$620.00

PREVIOUS OWNER: ANDREW A JENKINS, JENNIFER L JENKINS

BID AMOUNT: \$1,600.00

BUYER: Vickie Grimm

PARCEL #4

PIN: 38115010A0

ADDRESS: FARMWAY RD CA ID

MINIMUM BID AMOUNT: \$956.00

PREVIOUS OWNER: MARTHA A LIRA, NOE LIRA

BID AMOUNT: \$956.00

BUYER: Tom and Annette Bloch Trust

PARCEL #5

PIN: 11560012 0

ADDRESS: 1024 S ELDER ST NA ID

MINIMUM BID AMOUNT: \$4,600.00
PREVIOUS OWNER: BEVERLY ANDERSON
BID AMOUNT: \$13,100.00
BUYER: John Starr

Buyers will have until 2:00 p.m. today to deliver funds to the Treasurer's Office. The sale concluded at 10:21 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER RESOLUTION AUTHORIZING THE TRANSFER OF COUNTY PROPERTY BY QUITCLAIM DEED TO THE NAMPA HOUSING AUTHORITY AND THE CALDWELL HOUSING AUTHORITY

The Board met today at 10:24 a.m. to consider a resolution authorizing the transfer of County property by quitclaim deed to the Nampa Housing Authority and the Caldwell Housing Authority. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Mike Dittenber, Director of the Caldwell Housing Authority, Andy Rodriguez, Director of the Nampa Housing Authority, Deputy Clerk Jenen Ross, and Deputy Clerk Monica Reeves. The County published notice of the Board's intent to transfer four parcels – three to the Caldwell Housing Authority and one to the Nampa Housing Authority. Directors of both housing authorities were present and have previously provided, in writing, their request to have these properties transferred pursuant to agreements we have with them. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to sign the resolution authorizing the transfer of County property by quitclaim deed to the Nampa Housing Authority and the Caldwell Housing Authority. (See Resolution No. 17-192.) Mike Dittenber said the Caldwell Housing Authority is engaged to try to revitalize the north end of Caldwell and they want to clean the bare lot and build apartments for downtown living. The Board signed three quitclaim deeds to the Caldwell Housing Authority which were recorded as Instrument Nos. 2017-049135, 2017-049134, and 2017-049137. The Board also signed a quitclaim deed to the Nampa Housing Authority which was recorded as Instrument No. 2017-049136. The meeting concluded at 10:29 a.m. An audio recording is on file in the Commissioners' Office.

THE MINUTES OF THE FISCAL TERM OF OCTOBER 2017 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO. DATED THIS 14TH DAY OF DECEMBER, 2017. CANYON COUNTY BOARD OF COMMISSIONERS PAM WHITE AND TOM DALE; ATTEST: CHRIS YAMAMOTO, CLERK BY J.ROSS, DEPUTY CLERK