

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 1, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office  
Commissioner Pam White – out of the office  
Commissioner Steve Rule – out of the office  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 4, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 6/11/18

The Board of Commissioners approved payment of County claims in the amount of \$34,953.13, \$77,481.01, \$279,836.93 and \$20,389.01 for accounts payable.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Mandi Bravo.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- BI2 Technologies in the amount of \$10,718.01 for the Sheriff's Office
- Converge One in the amount of \$38,718.92 for the Information Technology department
- Amazon in the amount of \$1184.40 for the Information Technology department
- Netwrix in the amount of \$3955.00 for the Information Technology department
- Dell in the amount of \$3254.00 for the Information Technology department
- Dell in the amount of \$14,212.04 for the Information Technology department
- CDW-G in the amount of \$1470.00 for the Information Technology department
- WCP in the amount of \$23,100.00 for the Information Technology department

- HP, Inc. in the amount of \$2748.00 for the Information Technology department

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for The Orchard House Inc. dba The Orchard House; RSF Sunnyslope LLC dba Sunnyslope Market. See resolution no. 18-107.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Evra, Inc. dba Casa Mexico. See resolution no. 18-108.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Precept Brands LLC dba Ste. Chapelle Winery/Sawtooth Winery. See resolution no. 18-109.

CONTINUE THE SIGNING OF THE FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER IN THE MATTER OF THE REQUEST BY VIRGIL IOVU FOR A REZONE; AND CONSIDER SIGNING A RESOLUTION TO ISSUE A REFUND TO JOHN COTNER FOR BUILDING PERMIT FEES

The Board met today at 8:52 a.m. to consider signing the Findings of Fact, Conclusions of Law and Order (FCO's) in the matter of a request by Virgil Iovu for a rezone, and to consider a resolution to issue a refund to John Cotner for building permit fees. Present were: Commissioners Tom Dale and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. On May 30, 2018 the Board held a hearing for Mr. Iovu's rezone request which was denied by Commissioners White and Dale and the signing of the FCO's was scheduled for today; however, Commissioner White is out of the office and is expected to be out for the next two weeks so Commissioner Rule made a motion to continue the signing of the FCO's to June 20, 2018 at 10:30 a.m. The motion was seconded by Commissioner Dale and carried unanimously. With regard to the refund resolution, Director Nilsson said the builder's client changed their house plans resulting in a smaller house and lower fee. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to sign the resolution to issue a refund to John Cotner for building permit fees in the amount of \$922.40. (See Resolution No. 18-106.) The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

## CONSIDER AGENDA ITEMS

The Board met today at 9:01 a.m. to consider several agenda items. Present were: Commissioners Tom Dale and Steve Rule, Chief Deputy Sheriff Marv Dashiell, Lt. Dave Schorzman left at 9:10 a.m., Fair Director Diana Sinner left at 9:05 a.m., Deputy P.A. Allen Shoff, Deputy P.A. Zach Wesley, IT Director Greg Rast, IT Business Analyst Caitlin Pendell and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

### ***Consider signing 2018 Canyon County Fair entertainment agreements with the following:***

- Jackson Michelson (agreement no. 18-062)
- Norberto Herrera (agreement no. 18-066)
- Tejano Outlaw (agreement no. 18-069)
- Billie Madison aka Bubbie the Clown (agreement no. 18-063)
- Hypnotist Don Barnhart (agreement no. 18-067)
- Norma Lopez aka Pansy the Clown (agreement no. 18-070)
- Monique Michel Duarte Ballet Folkloric Mexico Lindo (agreement no. 18-068)
- Michel Duarte Dance Competition Coordinator (agreement no. 18-064)
- Parking lot agreement with Caldwell Bowl (agreement no. 18-065)
- Ryan Robinette (agreement no. 18-071)

Zach Wesley said most of the contracts are the standard contract with the exception of Jackson Michaelson who is an opening act for one of the mainstage artists. This contract has a lot of strikethroughs eliminating their indemnification and insurance clauses; they also have a standard rider that the county does not provide. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the agreements.

***Consider signing public safety radio network consolidated software upgrade agreement letter of interest to Ada County Board of County Commissioners:*** This is a letter of support for a regional plan for the maintenance agreement with Motorola. Ada County will hold the primary agreement and then other counties can enter into an agreement with Ada County which will offer a slight discount. Currently the county has three Motorola contracts but this one contract will consolidate those agreements. Ada County will conduct the negotiations and will sign a long term agreement and then the other counties that use the master site will contract with Ada County for both the master site and the service. This agreement should also help level out the cost for the software upgrades. A draft version of the contact has been reviewed and the Sheriff's office is comfortable with it. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the letter of interest to Ada County for the public safety radio network consolidated software upgrade agreement. A copy of the letter is on file with this day's minutes.

**Consider signing Amendment No. 1 to FY2017 Canyon County office devices support and maintenance agreement No. 17-061:** This is a modification amendment to the BOE (Boise Office Equipment) agreement that was signed last year. It is being amended to add the Duplo 646 Rotary Cutter. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign amendment no. 1 for FY2017 Canyon County office devices support and maintenance agreement no. 17-061 (see agreement no. 18-061).

**Consider signing a resolution to increase the credit card prepaid expense account for the Solid Waste Department:** This item was approved by the Board last month but it was not properly agendized so it is back on the agenda today for official action. Commissioner Rule made a motion to sign the resolution to increase the credit card prepaid expense account for the Solid Waste Department. The motion was seconded by Commissioner Dale and carried unanimously (see resolution no. 18-076).

The meeting concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

#### FY2019 BUDGET MEETING FOR THE ASSESSOR'S OFFICE

The Board met today at 10:01 a.m. for a budget meeting for the Assessor's Office. Present were: Commissioners Tom Dale and Steve Rule, Controller Zach Wagoner, Assessor Brian Stender, and Deputy Clerk Monica Reeves. Assessor Stender reviewed the budget as follows:

#### **Motor vehicle budget changes:**

The postage line item has been reduced because most of the cost goes through the state. IT recommended the purchase of 15 new computers so the budget has been increased by \$16,000. They also recommended the replacement of the main printer as the maintenance contract is expiring. He has plans for a project to increase the efficiency with the computer stations, specifically a station that will be used solely for dealer titles. He does not yet have a final construction number but the facilities staff should be able to start the work in 2019. The DMV is fully staffed, no new positions are being requested.

#### **Reappraisal budget changes:**

The operating income line item will increase by \$60,000 because he will ask the IAC litigation fund for funding to cover the costs of an outside professional appraiser for the cases that have been taken to district court. There is an increase in the miscellaneous professional services line item which includes \$144,000 for the aerial flights performed by Eagle View, formerly known as Pictometry. The total cost is \$190,000 but other entities will share in the cost and so the Assessor's share is \$144,000. Canyon Highway District is going to contribute some revenue for that flight as well. The budget includes a new position request of \$90,000 for a data modeler type position that will focus on the track-style homes which will free up time for the other appraisers to work on the houses that are more customized and take a little more time. The copier contract has been increased to reflect the upgrade in the blotter system. The GIS supplies line item has been reduced since some fees are now in the service

contract line item. IT recommended they update some computer systems that are five years old and so he has budgeted \$18,000 for 15 new desktop computers, \$12,000 for 10 mobile computers, and \$3,000 for monitor replacements.

The meeting concluded at 10:25 a.m. An audio recording is on file in the Commissioners' Office.

#### FY2019 BUDGET MEETING FOR THE CORONER'S OFFICE

The Board met today at 10:33 a.m. for a budget meeting for the Coroner's Office. Present were: Commissioners Tom Dale and Steve Rule, Controller Zach Wagoner, Coroner Vicki DeGeus-Morris, and Deputy Clerk Monica Reeves. Coroner DeGeus-Morris reviewed the budget as follows:

- Autopsy services were reduced from \$10,000 to \$5,000
- Copier contract has increased by \$1,000
- Cell phones were reduced by \$500
- Printing was increased to \$200
- She did not budget for meals and hotels because it's too soon to know what amount the new administration will request.
- Association dues were reduced to \$150 to cover IAC dues
- Gas and oil will remain the same
- She did not do anything with the airfare, education and training budget
- Office supplies will remain the same
- Uniforms were reduced to \$400 because she believes that amount will cover the costs
- Morgue supplies were reduced by \$1,000 because they have a good supplier and the prices are reasonable.

Commissioner Dale noted that the FY2019 budget is lower than the FY2018 budget, and Mr. Wagoner said the major cause of that is because in 2018 they budgeted \$36,000 for a new vehicle. Commissioners Rule and Dale decided to add \$2,000 to the budget for education, training and hotel just in case there's a conference the new Coroner wants to attend. Coroner DeGeus-Morris said a lot of training can be picked up locally thereby eliminating the need to travel out of state. The meeting concluded at 10:42 a.m. An audio recording is on file in the Commissioners' Office.

#### FISCAL YEAR 2019 BUDGET MEETING FOR THE SHERIFF'S OFFICE

The Board met today at 1:31 p.m. for the fiscal year 2019 budget meeting for the Sheriff's Office. Present were: Commissioners Tom Dale and Steve Rule, Clerk Chris Yamamoto, Sheriff's Financial Manager David Ivers, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv

Dashiell, Controller Zach Wagoner, Nicole Foy for the Idaho Press-Tribune and Deputy Clerk Jenen Ross. The budget was reviewed as follows:

- Out of county housing has an increase of \$400K over last year

A discussion ensued regarding out of county bed space and the shortage of bed space across the state.

- Spillman has offered a five year maintenance package. The server and software need to be upgraded which is about \$120,000. The five year package contains a fixed rate annually for the maintenance contract of \$131,000. They anticipate about 65% of the funds coming from E911 and 35% coming from the Justice fund
- Ammunition: reduced to \$35K as they were able to purchase their replacement duty ammo this year and are on a two year cycle with duty ammo replacement
- Police vehicles: worked with fleet to determine the replacement recommendation; Fleet is recommending 9 marked patrol units, 3 transport vans, and 1 unmarked unit for investigations
- If we do add housing there would be an increase in meals, a small increase has been accounted for this year. CBM (the vendor that provides the meals in the jail) generally has a 2% increase yearly
- Cert supplies: replacement of vests
- Machinery: recommendation by IT to replace 2 printers and to purchase a key tracking system
- Education and training: certification processing
- Boating safety: temporary personnel
- CCNU: the miscellaneous professional services is for salary match

Zach Wagoner brought to the Board's attention that under revenue there is a new line item for the Landfill work-release program – this is money that is paid from the Enterprise fund to the Justice fund. The meeting concluded at 2:13 p.m. An audio recording is on file in the Commissioners' Office.

#### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 5, 2018

PRESENT: Commissioner Tom Dale, Chairman – IACC Conference  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

#### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 6, 2018

PRESENT: Commissioner Tom Dale, Chairman – IACC Conference  
Commissioner Pam White – out of the office

Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 7, 2018

PRESENT: Commissioner Tom Dale, Chairman – IACC Conference  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 8, 2018

PRESENT: Commissioner Tom Dale, Chairman – IACC Conference  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Dramas LLC dba Bootleggers. See resolution no. 18-110.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 11, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 1818

The Board of Commissioners approved payment of County claims in the amount of \$1,627,048.36 for a County payroll.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Curb Bar & Grill to be used 6/30/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Parma Ridge to be used 6/16/18 for a movie night and dog show.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for McCain Pub to be used 6/13/18 for a SWDH employee event.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Curb Bar & Grill to be used 6/16/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Big Al's to be used 6/23/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michaels' Pub & Grill to be used 6/23/18 for a wedding.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Total Scale Service, Inc. in the amount of \$1726.00 for the Fair
- Markstaar in the amount of \$1477.81 for the Fair



- Henriksen Butler in the amount of \$2476.64 for the Development Services department
- Grainger in the amount of \$1649.00 for the Facilities department
- Matthew Bender & Co. in the amount of \$1344.00 for the Prosecuting Attorney's Office
- BOE in the amount of \$3526.00 for the Information Technology department
- Corwin Ford in the amount of \$57,368.00 for the Fleet department

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Wade Smith.

APPROVED APRIL 2018 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of April 2018 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 8:33 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Steve Rule, Clerk Chris Yamamoto, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Fair Director Diana Sinner, HR Director Sue Baumgart, Controller Zach Wagoner, Accountant Shawna Larson, IT Director Greg Rast, Assistant Director of IT Eric Jensen and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

***Consider signing agreement with Silverhawk Aviation for 2018 Canyon County Fair helicopter rides:*** This is a regular fair contract to provide helicopter rides during the fair. Silverhawk Aviation will make a \$750 payment to the county plus 20% of their on-site revenue. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the agreement with Silverhawk Aviation (see agreement no. 18-072).

***Consider signing agreement with Paylocity Services:*** Mr. Laugheed has reviewed the contract and sees no legal reason not to sign it. Zach Wagoner said the county has been using ADP for the past 7 years but they are not happy with the customer service they've received lately. Paylocity is a full suite of products that provide payroll and human resource solutions.

Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the agreement with Paylocity Services (see agreement no. 18-073).

There were no items for discussion at the legal staff update. The meeting concluded at 8:39 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING RESOLUTION TO APPROVE A NEW POSITION FOR INFORMATION TECHNOLOGY AND COUNTY SECURITY

The Board met today at 9:03 a.m. to consider signing a resolution to approve a new position for Information Technology and County security. Present were: Commissioners Tom Dale and Steve Rule, Clerk Chris Yamamoto left at 9:08 a.m., Director of IT Greg Rast, HR Director Sue Baumgart, Assistant Director of IT Eric Jensen, IT Project Manager Shawn Adamson, IT Operations Manager Don Dutton and Deputy Clerk Jenen Ross. Director Rast said this is the position that has been discussed over the last year for security of the county. He was planning to ask for this position in FY2019 but was asked if it could be funded for the remainder of FY2018 and due to some vacancy savings he is able to fund the position at this time. Per Mr. Rast, the county is way behind on security and it really needs to be addressed. There is currently a person in the IT department who would fill this position and the position left vacant will be backfilled. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the resolution approving an additional position of a Security Systems Administrator (see resolution no. 18-111) for the Information Technology department. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO DISCUSS THE OPIOID CRISIS WITH POSSIBLE DECISION TO FOLLOW

The Board met today at 9:16 a.m. to discuss the opioid crisis, specifically the possibility of going with the Crueger Dickinson law firm and joining the lawsuit they are involved with. Present were: Commissioners Tom Dale and Steve Rule, Clerk Chris Yamamoto, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Monica Reeves. Commissioner Dale said Krista Baisch from Crueger Dickinson answered the question that we are not engaging in liability by going with them as far as liability or being responsible for costs if they don't win the court case. Clerk Yamamoto and Chief Dashiell both questioned what kind of information the law firm is expecting because their offices have no way of differentiating between prescription usage or illegal usage therefore making it difficult to provide any useful data. Commissioner Dale said their damage computation is based on national trending and modeling, it's not necessarily specific information from each county. Commissioner Rule said the state is compiling a large percentage of information that would represent all counties in the state. The state is not a party to this but they would be affected in such a way that they have the ability to compile information and submit data to that effect. Chief Dashiell said the Sheriff's Office does not currently track whether it's prescription or illegal and even down to the opioid aspect even legal prescriptions could be a portion of what is coming into play.

Another concern is that the information coming out of the jail in terms of medical records are not easily obtained or shared. He does not want this putting a burden on the office to where they have to start reporting, researching, and tracking information that really doesn't affect their ability to do their jobs. Commissioner Dale said the biggest concern is whether it will result in a lot of extra work for staff but he believes it's worthwhile to have a conversation with Crueger Dickinson again to find out what they will require from the Clerk and the Sheriff. Clerk Yamamoto questions whether we should proceed with the lawsuit and whether his office could provide any data that would be useful. Commissioner Dale wants to make sure it's not going to force the County into a position where the offices are required to provide information that's difficult to find and costs extra time because that's something we can't afford to do. However, if it's a formula based on a national trend and it won't cost anything then he'd probably be willing to vote for it. It was decided that Commissioner Dale will contact Ms. Baisch with Crueger Dickinson and try to get some of these questions answered. The meeting concluded at 9:31 a.m. An audio recording is on file in the Commissioners' Office.

#### FY2019 BUDGET MEETING FOR THE PROSECUTOR'S OFFICE

The Board met today at 10:04 a.m. for a budget meeting for the Prosecutor's Office. Present were: Commissioners Tom Dale and Steve Rule, Prosecutor Bryan Taylor, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Prosecutor Taylor reviewed the budget as follows:

The "A" Budget: He is requesting one part-time scanning position and two part-time legal interns. On June 7, 2018 there was an RFQ that was submitted to the City of Caldwell and if the Prosecutor's Office receives that contract it would add four positions that would be funded by the contract. There's one part-time position they are utilizing right now but with the additional duties they would likely be asking for one victim coordinator and so if they are awarded the contract they will ask for four positions, plus a fulltime position which would replace the current part-time position.

The "B" Budget: The fleet line item has been moved to the Prosecutor's budget. They have six fleet cars and over the next three years Director Tolman wants to change them out. The IT Director wants them to purchase more expensive computers but Prosecutor Taylor believes they can utilize less expensive computers, and so they are trying to decide if it comes from the Prosecutor's budget or the IT budget. It's a matter of moving it from one budget to another. Everything else in the budget is nearly identical to last year's budget. Commissioner Rule asked for information about the asset forfeiture line item. Prosecutor Taylor explained that it's the drug seizure money and it has to be in the designated asset forfeiture because the money can only be used for training and purchasing. Controller Wagoner said they're not sure exactly how the monies will be spent, whether for education or training, but when it gets spent they record it based on how it was actually used. It's more of a placeholder for the forfeiture monies that can only be used at the Prosecutor's discretion. Prosecutor Taylor said it's been \$30,000 for the past 10 years and that's the basic amount

although the amount they seize is slim, around \$2,000. It fluctuates up and down. Commissioner Rule said it's a strange way of budgeting. Controller Wagoner said the money has built up over the years and they have a spreadsheet to keep track of the money in and the money out. Prosecutor Taylor said at most they spend \$1,000 of it a year; they just have to have an account designated because state statute requires them to have it. There was discussion regarding expenses and revenues and the process to determine them. They will be adding roughly \$630,000 in revenue for the Nampa prosecution contract; they just don't have a final number today for the Nampa contract for 2019. The expenditures from the Nampa contract budget is somewhere around \$10,000 to \$20,000, the rest is for salaries and benefits. The meeting concluded at 10:29 a.m. An audio recording is on file in the Commissioners' Office.

### FY2019 BUDGET MEETING FOR THE TREASURER'S OFFICE

The Board met today at 10:35 a.m. for a budget meeting for the Treasurer's Office. Present were: Commissioners Tom Dale and Steve Rule, Treasurer Tracie Lloyd, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Treasurer Lloyd said interest rates are up. The last year our total interest income was \$565,000 and to date it's \$536,000 and her goal is to exceed \$700,000 in interest income this year. She reviewed her budget as follows:

#### "A" Budget

Currently she doesn't have a chief deputy; they have taken the duties and segregated them out. She has requested some increases for some staff due to new tasks they have taken on and the overall efficiencies that have resulted. She is requesting 2.5% merit for a couple employees, who have taken on new and excelled at new responsibilities outside of their job descriptions. Commissioner Dale asked if that will go through a redefining of the job descriptions or does it fit with the discretionary fund we have. Controller Wagoner said one possibility could be in the compensation plan. Last year we included 1% of salaries for equity pay that was not a permanent part of somebody's salary, but in recognition for a job well done and for additional work. It was a one-time cash payment to recognize efforts. Treasurer Lloyd said that's where she would like to pull it from. She and Assessor Stender have discussed hiring a shared employee as both offices have certain times of the year where they are busy and they need an extra hand. They had hired a person and the shared position was available through the Assessor's budget. For FY2019 she is asking to fund one-third of that position. Controller Wagoner said it's currently a fulltime position in the Assessor's budget and there will be a decrease of this amount in his budget on that position. Treasurer Lloyd said if the new position request is approved, her requested \$5,000 amount for temporary help would go away because she would fill that fulltime position and share the employee. Commissioner Dale said it sounds like a good plan.

#### "B" Budget

There are no significant changes in the "B" Budget. In the miscellaneous professional services line item she is projecting a small increase due to increased numbers in properties.

Tax deed expenditures are up slightly. With regard to banking charges, they have always done earnings credits to offset our banking charges and in an increased interest environment they have to watch it closely because sometimes it's more beneficial to pay outright for those costs. Currently we are earning .75 for an earnings credit. We have to keep about \$9M in the account to cover banking charges and if she can reduce that amount and get a higher interest rate to offset those banking charges that's what she'll do. Loomis Fargo is requesting a 10.2% increase but she said told them no, however, she has included a small increase just in case she cannot negotiate something different.

The meeting concluded at 10:47 a.m. An audio recording is on file in the Commissioners' Office.

#### FY2019 BUDGET MEETING FOR THE COMMISSIONERS' OFFICE

The Board met today at 10:48 a.m. for a budget meeting for the Commissioners' Office. Present were: Commissioners Tom Dale and Steve Rule, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. The review was as follows:

##### Commissioners' budget:

Hotel reduced to \$5,000  
Airfare reduced to \$3,000  
Total "B" Budget: \$45,950

##### General, Tort and Misc. budgets:

Outside Auditor: \$52,000  
Miscellaneous Professional Services: \$5,000  
Fire Insurance Premium: \$40,000 (majority of ICRMP is paid from the Tort Fund)  
Treasure Valley Partnership \$5,918  
IAC dues \$21,000

Capital Crimes Defense Fund: Commissioner Dale said across the state there's been a large increase in murders so there will be quite a few capital crimes adjudicated in the next year. Controller Wagoner said we are going to receive some revenue from that fund this fiscal year and he thinks it makes sense from an accounting standpoint to put that activity in the indigent fund under public defense. The Board did not object.

VRT: Commissioner Dale said VRT is going to ask for increased funds to pay our share of the administrative costs that the City of Boise has been paying for the last several years. Commissioner Rule said until there's something in writing he will not raise a budget based on hearsay. Controller Wagoner said VRT requested \$36,340 for FY2019.

Chamber Dues: Commissioner Dale is in favor of continuing to pay the dues.

Community Development: Commissioner Rule said we haven't been utilizing the line item in a very particular way so he suggested it be reduced and move a couple thousand dollars into the Veterans budget and \$3,000 to \$4,000 into the Western Alliance for Economic Development (WAED) budget. Commissioner Dale agreed to reduce it to \$5,000. Clerk Yamamoto said in the past we added \$16,000 for the Veterans Services Officer and the Caldwell Veterans were receiving \$16,000 from the historical fund but now that the

construction has ended on their facility, that \$16,000 in historical preservation funding will go away. Commissioner Dale said now that they have a location they will see a lot more usage of the Veterans Service Officer. Clerk Yamamoto said most counties fund a VSO position, which would be substantially more than \$16,000 so he suggests we double that and make it \$32,000, which will not cover all the costs of a VSO, but it will go a long ways towards it. Commissioner Dale said he received an email from Tina Wilson from the WAED and she's had conversations with Gem County and they have given her a verbal agreement to pay some funds to WAED so she can provide services to them. Commissioner Rule said rather than Ms. Wilson asking for funds for training opportunities he suggests we provide \$4,000-\$5,000; he is not ready to support a VSO position at \$32,000, but he would support moving some of the community development funds to both of those. Commissioner Dale said if we reduce the community development line item to \$5,000 that will free up \$10,000 to move and if we gave WAED an extra \$3,000 they would be happy and we could give the Veterans an additional \$7,000. (\$30,650 for WAED and \$23,000 for the VSO position.) Commissioner Rule is not in agreement with funding the \$16,000 for the Veterans again, he is only in support of giving them an additional \$7,000. Controller Wagoner said the \$16,000 is to provide support for a position to work with Veterans and provide services. Commissioner Dale is in favor of keeping the \$16,000 and adding some to it.

Metro: \$125,000

Meals on Wheels: \$1500

RC&D: \$500

Soil Conversation District: They requested \$15,000 but in the past the County has given \$10,000. Commissioner Dale has no problem with providing \$15,000.

Miscellaneous Prof Services: \$1500

Reserves: \$500,000

Historical Society: Funding recommendations will be heard on June 18, 2018.

Tort Fund: This is for the majority of the ICRMP premium of which there is a slight increase. The County has been informed about an increase in our deductible from \$2500 to \$3500, which would save us about \$40,000 on the premium increase. We also have a reserve line item in here and we do have a dollar amount in here for any litigation fee. The Board decided to carry those numbers forward.

Health District: The funding request is \$1,008,280. Commissioner Rule said the budget description should include more detail rather than just the word "miscellaneous". Controller Wagoner said he can create a new line item and label it SWDH contribution.

Contingent revenues and expenditures: This is an amount set aside for any emergency type activity in the justice fund. Controller Wagoner asked if the Board wants to consider the \$250,000 reserves for the justice fund. Commissioner Dale said he does.

Animal Damage Control: The funding request is for \$2,000. Controller Wagoner recommends paying it from the pest control fund. Commissioners Rule and Dale agree.

The meeting concluded at 11:27 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER INDIGENT DECISIONS

The Board met today at 1:34 p.m. to consider indigent decisions. Present were: Commissioners Tom Dale and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kelli George, Customer Service Manager Robin Sneegas and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2018-0933, 2018-0996, 2018-0902, 2018-0906, 2018-0911, 2018-0927, 2018-0928, 2018-0791, 2018-0903, 2018-0895, 2018-0910, 2018-0900, 2018-0929, 2018-0918, 2018-0907, 2018-1029, 2018-0899 and 2018-0954 Commissioner Rule made a motion to uphold the denials as read into the record with written decisions to be issued within 30 days. The motion was second by Commissioner Dale and carried unanimously. The following cases were scheduled for June 14, 2018 but since the hearing date was vacated the following cases will be rescheduled to June 20, 2018 at 1:30 p.m.: 2018-523, 2018-625, 2018-588, 2018-491, 2018-490, 2018-280, 2018-587, 2018-571, 2018-652 and 2018-622. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted to continue the cases to the requested date. Case no. 2018-608 has met all eligibility criteria for approval after the initial denial. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to issue a final approval within 30 days. The meeting concluded at 1:38 a.m. An audio recording is on file in the Commissioners' Office.

#### MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE AND TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES

The Board met today at 1:38 p.m. for a monthly meeting with the Administrative District Judge and Trial Court Administrator to discuss general issues. Present were: Commissioners Tom Dale and Steve Rule, Judge Susan Wiebe, TCA Doug Tyler and Deputy Clerk Jenen Ross. Judge Wiebe let the Board know that she had written a response in regards to the magistrate secretaries being moved over to the Clerk. Commissioner Rule said he has not had a chance to read the letter. The implementation of that move was set for July but Judge Wiebe is hoping to have a little more time as they are meeting with the magistrates next month and her understanding is that Clerk Yamamoto said he would speak at that meeting about what he thought the change would do in terms of some efficiencies. Commissioner Dale's understanding is that there is a vacancy within the magistrate secretaries and the Clerk didn't want any confusion if there was a change. Judge Wiebe said she had a good discussion with Clerk Yamamoto recently and she believes a couple his concerns can be addressed thru their case management system which she included in the letter. Other points of discussion were that Payette, Washington and Gem counties are now live with Odyssey and that Judge DeMeyer will not stand for re-election so there will be a re-appointment in January and they anticipate Judge Grober in Owyhee County may be retiring soon. The meeting concluded at 1:49 p.m. An audio recording is on file in the Commissioners' Office.

#### FISCAL YEAR 2019 BUDGET MEETING FOR THE CLERK'S OFFICE

The Board met today at 2:00 p.m. for the Fiscal Year 2019 budget meeting for the Clerk's Office. Present were: Commissioners Tom Dale and Steve Rule, Clerk Chris Yamamoto, Controller Zach Wagoner, Director of Court Operations Denise Kennel, Elections Supervisor

Cassie Whitney, Director of Indigent Services Yvonne Baker, Other Clerk's Office employees and Deputy Clerk Jenen Ross. The budgets were reviewed as follows:

#### Auditor's budget

- Includes a portion of the Clerk's salary which is split between the auditor division and consolidated elections
- No changes to the 'A' budget from the prior year
- Miscellaneous Professional Services: the payroll provider is paid from this line and tied directly to the number of employees on the payroll. Best projection is \$115K for actual costs
- Service Contract: this is for the general ledger accounting software and for a portion of the property tax software annual maintenance bill
- Hotels: a few dollars have been added as Mr. Wagoner may attend the annual Government Finance Officers Association conference
- Computer Equipment: IT has recommended replacement of five desktop computers
- Advertising: may need to pay to advertise for a specialized position in the Auditor's office

#### Clerk of the Court

- Overtime and Part-time budget lines: the overtime budget is being decreased to \$25,000 and the part-time budget increased to \$55,000
- No additional positions are being requested although they would like to reclassify and rename one position; Court System Analyst to Court System Administrator in order to more closely match a similar position in the Prosecuting Attorney's Office and the Public Defender's department
- Computer Equipment: three laptop computers
- Small Office Equipment: six printers and one bulk scanner
- Misc. Personal Services: \$160,000 for the scanning effort
- Interpreter Fees: moved from the Trial Court Administrator budget to the Clerk of the Courts in order to get a better handle on those fees

#### Elections & Consolidated Elections

(The state provides the county approx. \$350,000 for consolidated elections activity)

- Accessibility: added \$5,000 to both budgets
- Temporary: \$2,500 added to each budget to help with the larger elections
- Ballots: ordering extra ballots for the election this November
- Peasley Delivery: costs have gone up so the budget was increased

#### Recorder

- New Position: requesting one new position for a total of \$50,000 for salary and benefits



- Service Contracts: has been reduced to \$20,000 for Hellion for the annual Recording software maintenance agreement
- Postage: reduced to \$17,000
- Computer Equipment: \$10,000 based on the recommendations from IT to replace 10 desktop computers

#### Indigent Services

- Involuntary Commitment: increased to \$2.65M
- Salary Adjustment: reclassification of a Customer Service Specialist to possibly Senior Customer Service Specialist
- Slight increase to various lines such as document shredding, copier contract, they also added a furniture line item for the replacement of chairs and it has been recommended by IT to replace four new computers and a new copier; the new copier is \$8,000 and the four computers are \$5,100
- Subscription to a TLO report which will help with investigations and reimbursement accounts
- Advocates Against Family Violence and the Community Clinic have both been moved over to the indigent services budget

The meeting concluded at 2:34 p.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER APPLICATION FOR HARDSHIP CANCELLATION OF PROPERTY TAXES FOR JANICE JORDAN

The Board met today at 3:04 p.m. to consider the application for hardship cancellation of property taxes for Janice Jordan. Present were: Commissioners Tom Dale and Steve Rule, Treasurer Tracie Lloyd, Deputy P.A. Brad Goodsell, Janice Jordan, John Jordan, and Deputy Clerk Monica Reeves. Treasurer Lloyd reported that Ms. Jordan owes \$856.64 in outstanding costs. John Jordan said he has a potential buyer for a vehicle that he's hoping to sell for \$850, and, he expects to receive a raise in August and he'll be able to pay quite a bit per month which will be applied to the taxes. Treasurer Lloyd said Mr. Jordan indicated he was doing that several weeks ago. Commissioner Rule said if we go "down this path" and the money isn't there the Jordan's will be facing a perilous situation with their home. Mr. Jordan said he was working on the situation with the vehicle this morning but his heart condition makes him tired therefore cleaning the vehicle takes a while. Commissioner Dale said at the previous meeting it was pointed out that the Jordan's bank statements include cable television and other expenditures that could be reduced and he encouraged the Jordan's to make the payment of their taxes a priority because the County does not want to take their home. Commissioner Dale said we will wait to hear from Treasurer Lloyd on the payment situation. The meeting concluded at 3:13 p.m. An audio recording is on file in the Commissioners' Office.

## MEETING TO DISCUSS 2018 ASSESSED VALUES FOR CANYON COUNTY

The Board met today at 3:30 p.m. to discuss the 2018 assessed value for Canyon County. Present were: Commissioners Tom Dale and Steve Rule, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Administrative Property Appraisal Supervisor Greg Himes, Administrative Analyst Jennifer Loutzenhiser, and Deputy Clerk Monica Reeves. Greg Himes gave a PowerPoint presentation which included slides with the following information:

- Forbes Magazine lists Boise Metropolitan Statistical Area (Treasure Valley) as the No. 1 place to live
- Average increases
- Sales volume and market information
- Slides showing annual percentage increase in gross assessed value for cities and rural and commercial/industrial categories
- Residential improved parcels = average sales price info
- Annual single family average sale price \*MLS data
- State tax Commission data on a 14-page report, (improved sales). Canyon County is at 96%, which is a statistical way of saying staff is doing a good job
- BOE comparable info- it's produced in ProVal and will have five comparable assessed properties
- Historic appeals numbers
- There are roughly 100,000 parcels and at the end of this the Assessor's Office will have made 1,000 contacts (just 1%) and out of that 1% if we only get 50 appeals that means they are doing a good job and are working with people. Of those 50 that file an appeal the Assessor believes they have the right value and they want the Board's support
- Numbers are similar to last year; 80% solve rate. Approximately 600 people contacted the Assessor's Office and as a result 90 appeal forms were given out, but to date only 9 appeals have been filed

There was a review of the upcoming hearing procedure. If the appellants do not present any data the Assessor is presumed to be correct. No Board action was require or taken as today's meeting was held for information purposes only. The meeting concluded at 4:06 p.m. An audio recording is on file in the Commissioners' Office.

### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 12, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Alyson Cooke, Cynthia Irma Avila and Nicole Hammett.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Los Mariachis Mexican Restaurant #2 to be used 7/6/18 for a wedding.

APPROVED CLAIMS ORDER NO. 6/15/18

The Board of Commissioners approved payment of County claims in the amount of \$172.50 for accounts payable.

APPROVED CLAIMS ORDER NO. 6/13/18

The Board of Commissioners approved payment of County claims in the amount of \$23,579.10 for accounts payable.

APPROVED CLAIMS ORDER NO. 6/25/18

The Board of Commissioners approved payment of County claims in the amount of \$125,941.10 and \$142,408.98 for accounts payable.

JUNE 2018 TERM

CALDWELL, IDAHO JUNE 13, 2018

PRESENT: Commissioner Tom Dale, Chairman – Idaho Boards of Health Conference  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

JUNE 2018 TERM

CALDWELL, IDAHO JUNE 14, 2018

PRESENT: Commissioner Tom Dale, Chairman – Idaho Boards of Health Conference  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 15, 2018

PRESENT: Commissioner Tom Dale, Chairman – Idaho Boards of Health Conference  
Commissioner Pam White – out of the office  
Commissioner Steve Rule – out of the office  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 18, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 6/18/18

The Board of Commissioners approved payment of County claims in the amount of \$518.94 for accounts payable.

APPROVED CLAIMS ORDER NO. 6/25/18

The Board of Commissioners approved payment of County claims in the amount of \$61,338.22, \$241,456.72, \$134,432.84 and \$237,475.66 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Curtis Blue Line in the amount of \$1188.00 for the Sheriff's Office

### APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Petre Danaila.

### APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The End Zone to be used 6/22/18 for a wedding.

### COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Tom Dale, Pam White, and Steve Rule, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed this week's schedule with staff. A conference call is scheduled for tomorrow at 11:00 a.m. regarding the opioid lawsuit but Commissioner Rule said he will not participate in the call because he stated his position three weeks ago and believes it would be advantageous to join the lawsuit. He said if the Board decides not to join the lawsuit that's okay too. Commissioner Dale said there has to be a vote by at least two Commissioners on whether to enter into a contract with the Crueger Dickinson law firm, but, before we get to the point of the actual signing of the contract it will have to be put on the Board's agenda. The Findings of Fact, Conclusions of Law and Order (FCOs) for the Virgil Iovu case are coming up on the schedule and it's a case where Commissioners White and Dale voted against the rezoning request, but Commissioner Rule voted in support of it. Commissioner White will not be here to sign the document, but Commissioner Rule said since the vote was already taken and he doesn't want to delay the process he will sign the FCOs so it can move forward. Commissioner Dale said it may be worthwhile to ask DSD if they've had a request for reconsideration on this case. Joe Decker reported on the following communications issues: Today marks the one year anniversary of the Bollinger case, and John Walsh is doing a new show for Investigation Discovery and he's interested in that case so when the Sheriff returns to office Mr. Decker will see if it's something he wants to do. The Press Tribune wants to do a story on Spanish speaking employees in the Sheriff's Office. KBOI Channel 2 wants to do another story on the Telmate tablets that are used in the jail so he will work with Captain Ward on getting that set up. The Parks Department is going to apply for a grant to rehabilitate a fishing dock at the upper dam of Lake Lowell so he created a survey monkey and a basic press release for it. Treasurer Lloyd asked him to prepare a press release on the second half property taxes being due on Wednesday. The meeting concluded at 8:45 a.m. An audio recording is on file in the Commissioners' Office.

## LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:02 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Mike Porter left at 9:12 a.m., Deputy P.A. Brad Goodsell, Chief Deputy Sheriff Marv Dashiell left at 9:12 a.m., Jail Captain Daren Ward left at 9:12 a.m. and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

***Consider signing procurement of software maintenance, support and licenses of existing Spillman Technologies system or platform under I.C. § 67-2801-2803(15):*** Spillman is the records management system, computer aided dispatch system and jail management system. The Sheriff's Office has been using the system since 2002 and they are coming into end of life with the operating and storage system. The approximate cost to upgrade the system is \$30K; Spillman has offered for the county to purchase the service and licensing for next five years at a reduced cost which will save about \$200K - \$250K over the course of the five years. A portion of the cost will come from the E911 funding and the general fund/Justice fund. Chief Dashiell said the contract includes wording that it is contingent upon the FY2019 budget for this being approved but this is a way to get on their schedule for the new fiscal year. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the procurement of software maintenance, support and licenses of existing Spillman Technologies system or platform under I.C. § 67-2801-2803(15) (see agreement no. 18-074).

***Consider signing medical assistant practicum agreement with CWI:*** the college sends externs out in order to get their externship hours and a jail employee will be with the student to help train them. Captain Ward said one benefit of the program is that often once the student completes their hours they will come to work for the jail. Commissioner Rule asked about the liability, Mr. Porter said that he believes ICRMP will cover any work an extern does under the county policy. Commissioner Rule made a motion to sign the medical assistant practicum agreement with CWI. The motion was seconded by Commissioner Dale and carried unanimously (see agreement no. 18-075).

## EXECUTIVE SESSION – COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

*A request was made to go into Executive Session to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:*

Commissioner Rule made a motion to go into Executive Session at 9:13 a.m. pursuant to Idaho Code, Section 74-206(1) (f). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Brad Goodsell and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:19 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND CONSIDER RECOMMENDATIONS FOR THE HISTORIC PRESERVATION GRANT FUNDING FY2019

The Board met today at 9:33 a.m. for a monthly meeting with the Parks Director to discuss general issues, set policy and give direction and consider recommendations for the Historic Preservation Grant Funding FY2019. Present were: Commissioners Tom Dale and Steve Rule, Clerk Chris Yamamoto, Controller Zach Wagoner, Deputy P.A. Zach Wesley, Parks Director Nicki Schwend and Deputy Clerk Jenen Ross.

***Consider Recommendations for the Historic Preservation Grant Funding FY2019:***

Zach Wesley said the commission met a couple weeks ago to review the applications; there were a total of 9 applications received with 8 remaining, Caldwell Veterans withdrew their application as it didn't fit with 'historic preservation'. Mr. Wesley reviewed the applications and amounts; requests were received from Advocates Against Family Violence/Odd Fellows Lodge, Caldwell Historical Society, Caldwell Page Turners, Canyon County Historical Society, Friends of the Nampa Public Library, Historical Society of Middleton, History of Idaho Broadcasting Foundation and Melba Valley Historical Society, a copy of this list and the amounts requested and recommended is on file with this day's minute entry. There is some question about the request from History of Idaho Broadcasting Foundation, they are requesting funding for restoration of the historic KFXD neon building sign which used to be on the building but the Historic Preservation Commission would like more information on the commercial use of the building, a timeline for the museum to be open and the right to use the call letters as they seem to still be in use by an a.m. sports radio station. Commissioner Rule has concerns about restoring a neon sign for a station that is still somewhat active and he will not be able to support funding of this particular request. A discussion was had regarding the hours of some of the historical societies to be able to offer more accessibility to the public and there seems to be a shift to digitalizing more records as some of the current methods are outdated and no longer supported. Director Schwend said since a couple changes were made to the preliminary recommendations today it put us below what is typically funded and said there are a couple late applications that have asked to be considered. She anticipates having those recommendations at her meeting next month. Zach Wagoner clarified that the property tax levy is very fund specific and there is a specific levy for the historical society fund. He asked Ms. Schwend if we will end up close to last year at about \$90,000, to which she said if the additional two late applications are approved it will be close to that amount again this year. The Clerk and Controller requested receiving that information as soon as possible so it can be accounted for in the budget.

Director Schwend continued her meeting by updating the Board on the following items: They recently received another grant for the Canoe School; A check was received today for the Digital Archive Grant; 2018 Lake Lowell Field trips were a success; They have been working with the landfill staff and ID State Parks OHV Safety Course Training regarding accommodation of the landfill expansion; Sue Abbott visited to speak about the Idaho Oregon Snake River Water Trail; Steve Vreeland, who is an NRA Range Tech, will be meeting with the Gun Range Advisory Board on July 26<sup>th</sup>; A copy of the draft preservation plan was

provided to the Board; The drinking fountain at Celebration Park is only working at about 25% capacity, Director Schwend has received a quote from C.R. Higer Plumbing in the amount of \$12,661. She will continue to work with facilities to look for other solutions and perhaps get additional quotes. The Lake Lowell Marathon, Meridian Rendezvous, Melba Vintage Auto Fun Run and archaeology month events all took place recently; Shoshone-Bannock Tribal members filmed some of the petroglyphs with the BLM NCA; staff attended the Raptor Reminiscence luncheon and took part in the Raptor Fest at Indian Creek Winery and the Idaho Museum of Mining and Geology special needs event; There has been some vandalism of rocks that her staff has had to remove and a window was damaged by a football at the Lake Lowell office; There has been some flooding at Martin Landing; There have been some recurring issues with dogs getting into garbage cans at Celebration Park, so far no one has been able to catch the dogs and dog control has suggested trying to entice them with food in order to catch them as they won't come out again until they're caught. Director Schwend has instructed her staff not to do this as it is not what they're trained to do. Commissioner Dale suggested using live traps. The meeting concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY DON RICKER FOR A REZONE, CASE NO. PH2018-20

The Board met today at 10:14 a.m. to conduct a public hearing in the matter of a request by Don Ricker for a rezone, Case No. PH2018-20. Present were: Commissioners Tom Dale and Steve Rule, DSD Planner Kyle McCormick, and Deputy Clerk Monica Reeves. Mr. McCormick informed the Board that the applicant and property owner have decided to withdraw the application. The property changed ownership since the first meeting and the current owner does not wish to move forward with the rezone. No Board action was required. The meeting concluded at 10:15 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY CINDY GRECO FOR A REZONE, CASE NO. RZ2018-2

The Board met today at 10:31 a.m. to conduct a public hearing in the matter of a request by Cindy Greco for a rezone, Case No. RZ2018-2. Present were: Commissioners Tom Dale and Steve Rule, DSD Planner Kyle McCormick, DSD Planner Jennifer Almeida, Cindy Greco, Rob Smith, and Deputy Clerk Monica Reeves. Kyle McCormick gave the oral staff report. The applicant is requesting a rezone of the subject parcel R25677505B from Agricultural to Rural Residential which allows for a two acre minimum parcel size. On May 17, 2018 the P&Z Commission recommended approval of the rezone. The vacant parcel is 2.61 acres and was once part of a 10 acre parcel which was Lot 6 of Block 1 of the Red Fox Estates Subdivision. In 2004 the platted parcel was split, it was a nonconforming split into three different parcels and now the applicant is requesting to recognize that split through rezoning it from agricultural to rural residential. If approved the applicant will be required to gain approval of a short plat application. The parcel has a County future land use designation as residential. The parcel is located within Nampa's city impact area and Nampa's future land use map designates the parcel as low density residential. The majority of the surrounding area is



agricultural and rural residential use. There are 35 residential subdivisions within the vicinity. Two of which are on Red Fox Drive and recently approved for a rezone to rural residential. Comments were received from Nampa Highway District stating the applicant will need to gain an approach permit and work out the access location. Staff is recommending the Board approve the rezone request. Cindy Greco testified her father, Ray Dowding, was the developer of Red Fox Estates having purchased the land 35 years ago and his plan was to develop one acre lots surrounding a community equestrian center with barns and riding rings. The zoning at the time was one house per five acres but Mr. Dowding was ultimately allowed to sell smaller pieces as long as the overall density was within the zoning of one house per five acres, which is why some parcels are much smaller than others in Red Fox Estates. Ms. Greco said the economy at the time was in a recession and it was easier to sell the small parcels but it took a while to find buyers who wanted the larger parcels. With the costs associated with development her father did not make the money he'd hoped but he was able to build a second home on 5.6 acres. He ended up donating a five acre parcel to a church because he could no longer afford the property tax and couldn't find a buyer for it. When her father passed away she and her sister inherited the house and it took quite a while to sell it. The buyer didn't want to pay the listed price but he didn't care about having the whole 5.6 acres so Ms. Greco's real estate agent suggested a lot split and she worked it out with the buyer. That was 15 years ago; she said nothing about the lot split was illegal, it was nonconforming and now that the zoning has changed she can request a building permit for the lot because the minimum requirement has gone down from five acres to two acres. I was here last year when Paul Jones did something similar in the same neighborhood. She wants to find a buyer who wants to build one home on the property. Rob Smith, who lives on Red Fox Drive in Nampa, testified that when he bought his property in 2001 the area was agricultural in nature. In 2003 Ms. Greco tried to subdivide this but it was denied by Hearing Examiner Jerome Mapp who said 2.5 acre parcels would be injurious and detrimental to the character of the area. In 2008 there was a request to subdivide the 11 acres behind him into two lots but Hearing Examiner Donna West denied it saying two large plots would be injurious to the other members of the subdivision. In 2012 Paul Jones wanted to buy a lot and put one home on it, but in 2016 he changed his mind and wanted another home for his parents, but the property had already been rezoned to rural residential so he received a permit because there was already rural residential and the neighborhood decided not to oppose it because it was just for one additional building permit. Mr. Smith sees these improper splits as a way to get around past decisions. He said if the request is approved people need to know there's a lease line on the property that attaches to the adjoining house and in order to get irrigation water they will have to get an easement across private property. Commissioner Dale asked Mr. Smith if the existence of the additional house on the Jones property negatively impacted his property, and Mr. Smith said it has devalued his property by \$50,000 because it sits 10 feet from the property line and obstructs his view. Ms. Greco said she understands Mr. Smith's point of view because that house is close to him but her property is on the other side of him from another house and she will not block anybody's view. The head gate is on the neighbor's property but she spoke with Dennis Goff who serves as the water master and he said no one can prevent them from accessing their irrigation water. She granted an easement but it's only 13 feet along the edge so whoever buys the property will have access to the land but when Mr. Barr, who owns her father's old house, needs to service his septic tank he can access it for that purpose only. She said it may

diminish the value of her property slightly but it won't stop the new buyer from putting in a septic tank. Commissioner Rule asked why Ms. Greco didn't do a lot line adjustment on the split so that when somebody builds a fence or services the septic tank they aren't tearing up other people's property. Ms. Greco said she will leave that up to the new buyer. She said future buyers will know about it because it will be part of the disclosure statement; it's not an easement, it's an encumbrance and they only have the right to access that land to service the septic tank. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to close public testimony. Commissioner Rule believes the easement issue is going to be a problem in the future and he suggests today's hearing be continued to a future date until the applicant can either work out a lot line adjustment, or an easement, that's on both titles. He believes the request is appropriate for the area but he's not going to approve it until the issue with the septic and easement is cleared up. Jennifer Almeida said it's been noted through testimony that the applicant and the Board are aware this exists so when a short plat application is made staff would verify that the easement is shown and described and states what that easement is for. A potential buyer will get a copy of the final plat from the title company and that easement will be clearly shown and it will give the buyer the knowledge that the easement exists and what purpose it has. Commissioner Rule said that will take care of his concern. Commissioner Dale agrees with Commissioner Rule's comments; he said there's still significant agricultural activity in the area but he doesn't think the rezone will negatively impact other property. Upon the motion of Commissioner Rule and the second by Commissioner Dale the Board voted unanimously to approve the Cindy Greco rezone. Upon the motion of Commissioner Rule and the second by Commissioner Dale the Board voted unanimously to approve the Findings of Fact, Conclusions of Law, and Order as well as the ordinance amending the zoning map. (See Ordinance No. 18-014.) The hearing concluded at 11:00 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY DAWN SCHWAB FOR A REZONE, CASE NO. RZ2018-3

The Board met today at 11:02 a.m. to conduct a public hearing in the matter of a request by Dawn Schwab for a rezone from "A" (Agricultural) to "R-1" (Single Family Residential), Case No. RZ2018-3. Present were: Commissioners Tom Dale and Steve Rule, DSD Planner Kyle McCormick, DSD Planner Jennifer Almeida, Dawn Schwab, and Deputy Clerk Monica Reeves. Kyle McCormick gave the oral staff report. The applicant is requesting a rezone which allows for a one acre minimum average lot size. The vacant parcel is located on Lewis Lane and is 4.82 acres and is considered an original parcel which means they are entitled to an administrative split into two residential parcels. With approval of a rezone to "R-1" they would be able to split the parcel into four parcels before a subdivision plat would be required. It has a designation of residential on the County's future land use plan. The majority of the surrounding area is farmland and rural residential; the parcel is located near five subdivisions. It's not considered prime farm ground. The parcel configuration would not adequately support agricultural uses and the rezone would allow it to be split for residential usage. The proposed rezone would not create an incompatible land use. Access will be reviewed by the Nampa Highway District prior to the submittal of the land division

application and will require a shared access point as well as meeting other private driveway and road standards. Nampa Highway District did comment on the application and determined the rezone and future division of the parcel would not create an impact to the existing road or future road network. Staff is recommending approval of the rezone request. Dawn Schwab testified she is requesting an extra split so that her mother can live on the property and her brother can live on the piece next to Ms. Schwab in order to help care for their mother. They will put in the required road on the west side and it will access all three properties with emergency vehicle turnaround. She said even though they are allowed to split the land into four parcels, they only want three buildable lots; her brother will live on one acre and she will have 1.92 acres and they will sell the 1.9 acre parcel. She has been in contact with Southwest District Health to do the septic testing for the permits and a surveyor is ready to do preliminary parcel lines. Mr. McCormick said if the rezone is approved it will require an administrative land division application at which time they will review the division to make sure it meets code. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to approve Case No. RZ2018-3 and approve the Findings of Fact, Conclusions of Law and Order and the changes to the ordinance map. (See Ordinance No. 18-015.) The hearing concluded at 11:12 a.m. An audio recording is on file in the Commissioners' Office.

#### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 19, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

#### APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Inland Crane in the amount of \$7000.00 for the Facilities department
- AA Tronics in the amount of \$3850.00 for the Information Technology department
- CDW-G in the amount of \$2760.00 for the Information Technology department
- Plural Sight in the amount of \$12,064.00 for the Information Technology department

#### APPROVED CLAIMS ORDER NO. 6/25/18

The Board of Commissioners approved payment of County claims in the amount of \$28,905.43 and \$100,421.48 for accounts payable.

LEGAL STAFF UPDATE AND CONSIDER SIGNING AGREEMENT BETWEEN CANYON COUNTY SHERIFF'S OFFICE AND DEVELOPMENT SERVICES DEPARTMENT FOR THE PROVISION OF CODE ENFORCEMENT SERVICES

The Board met today at 9:01 a.m. for a legal staff update and to consider signing an agreement between Canyon County Sheriff's Office and the Development Services department for the provision of code enforcement services. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Zach Wesley, Chief Deputy Sheriff Marv Dashiell left at 9:14 a.m., Captain Bill Adams left at 9:14 a.m., DSD Director Tricia Nilsson, Code Enforcement Officer John Nichols left at 9:14 a.m. and Deputy Clerk Jenen Ross.

***Consider Signing Agreement between Canyon County Sheriff's Office and Development Services Department for the Provision of Code Enforcement Services:*** Zach Wesley explained that DSD and the Sheriff's Office have been working on a cooperative agreement to outline their roles and responsibilities in code enforcement services. Director Nilsson said that this will be an opportunity to help with the really hard cases that they know aren't going to comply by streamlining the process and giving Mr. Nichols limited citation authority. The Sheriff's Office participated in the interview and screening process to find a person who they felt would work well and that they trust to have the authority under the Sheriff to go out and take on the assignments. This agreement applies to just one code enforcement officer who will receive limited deputization which will allow them to issue a misdemeanor summons. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the agreement between Canyon County Sheriff's Office and the Development Services Department for the Provision of Code Enforcement Services (see agreement no. 18-076).

EXECUTIVE SESSION - COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

*A request was made to go into Executive Session to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:*

Commissioner Rule made a motion to go into Executive Session at 9:16 a.m. pursuant to Idaho Code, Section 74-206(1) (f). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:29 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's tax charge adjustment by PIN for May 2018 in today's minutes.

MONTHLY MEETING WITH DIRECTOR OF HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND CONSIDER SIGNING A RESOLUTION TO ADOPT CHANGES TO THE JOB DESCRIPTION OF THE HUMAN RESOURCES INVESTIGATOR POSITION

The Board met today at 9:32 a.m. for a monthly meeting with the Director of Human Resource to discuss general issues, set policy and give direction and to consider signing a resolution to adopt changes to the job description of the Human Resources Investigator position. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Zach Wesley, HR Director Sue Baumgart and Deputy Clerk Jenen Ross.

***Consider signing a resolution to adopt changes to the job description of the Human Resources Investigator position:*** Director Baumgart said she has been working with the PA's Office to revise the job description of the investigator position. They have made some changes to outline when the PA's Office would be responsible for the investigation and clarified what the job responsibilities are. She plans to post the position starting today and closing on July 3<sup>rd</sup> with interviews to be conducted the following week with participation from the PA and Sheriff's offices. Commissioner Rule made a motion to sign the resolution to adopt changes to the job description of the Human Resources investigator position. The motion was seconded by Commissioner Dale and carried unanimously (see resolution no. 18-115).

Director Baumgart updated the Board on the following items: The wellness program is in full force with the hydration challenge starting soon. She is working on the department administrator evaluations and will schedule time to review those with the Board. She has met with several different consultants regarding leadership training and believes she has it narrowed to who would be the best for the department administrators. Met with Paylocity yesterday and the planned go-live will either be the middle of August or September depending on auditing's schedule. The meeting concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:01 a.m. for a monthly meeting with the Director of Juvenile Detention to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Steve Rule, Director of Juvenile Detention Steve Jett, Deputy Director of Juvenile Detention Sean Brown, Juvenile Detention Officer Cynthia Avila, Juvenile Detention Officer Alyson Overton, Juvenile Detention Officer Taga Bah, participants of the fitness program and Deputy Clerk Jenen Ross. Director Jett introduced Cynthia Avila and

Alyson Overton, both are veterans and started work at the detention center yesterday. They are currently in training for approximately the next 3 months. Dawn Mathis has completed the application for the National School Lunch Program so funding for next year has been secured. Director Jett spoke about the fitness program and the challenge that takes place each year and the winners were recognized. The meeting concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES

The Board met today at 10:30 a.m. for a meeting with the County Agent to discuss general issues. Present were: Commissioners Tom Dale and Steve Rule, County Agent Jerry Neufeld, 4-H Extension Educator Carrie Johnson and Deputy Clerk Jenen Ross. Jerry Neufeld updated the Board on the following items: Two new 4-H clover signs are being made right now and then will be installed on the building; they have filled their livestock educator position and she will be starting on July 2<sup>nd</sup>. Ms. Johnson updated the Board on the following: A 4-H horse camp recently took place in Cascade and a 4-H adventure camp will be happening soon; they are wrapping up 4-H enrollment; day camps are happening now and so far have had a really good turn out; the Fair aid started today so she is currently being trained; this year all 4-H entries must be done online and they are able to help anyone struggling with it as no paper applications are being accepted this year. Commissioner Dale asked if there has been any further discussion about Canyon County following 4-H state guidelines, Ms. Johnson said they are working on it but it's a long process with a lot to unravel as far as the agreements with 4-H, FFA, the Fair and the Extension office. Commissioner Rule thought perhaps a meeting with all the parties involved would be beneficial. The meeting concluded at 10:51 a.m. An audio recording is on file in the Commissioners' Office.

#### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 20, 2018

**PRESENT:** Commissioner Tom Dale, Chairman  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

#### APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Yazmin Rich.

#### APPROVED CLAIMS ORDER NO. 1819

The Board of Commissioners approved payment of County claims in the amount of \$1,525,340.29 for a County payroll.

#### APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Johnstone Supply in the amount of \$1334.08 for the Facilities department
- Green/Shapiro Labs, UCSC in the amount of \$1759.44 for the Sheriff's Office

#### MONTHLY MEETING WITH FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:50 a.m. for a monthly meeting with the Fleet Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Steve Rule, Fleet Director Mark Tolman and Deputy Clerk Jenen Ross. Director Tolman reported that he is getting ready to auction about 9 old patrol cars; the inmate work project has been reinstated as of today; he will be putting out for a new service writer. He also informed the Board that as of September 21, 2018 Ford will no long be taking orders for the 2019 utility vehicles. The problem being that Ford will be changing the design and the equipment that fits in the current design will not transfer to the new design. As of right now the Sheriff has requested several new vehicles in his budget. Commissioner Rule said he is not inclined to approve all the vehicles the Sheriff has requested. Commissioner Dale agreed that it would not be prudent to order new vehicles for a future budget year before the budget has been approved. The meeting concluded at 8:59 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER APPROVING APPLICATION FOR COMMERCIAL FILMING PERMIT FOR BRUNEAU PICTURES

The Board met today at 9:04 a.m. to consider approving an application for a commercial filming permit for Bruneau Pictures. Present were: Commissioners Tom Dale and Steve Rule, Parks Director Nicki Schwend, Deputy P.A. Allen Shoff and Deputy Clerk Jenen Ross. Christian Lybrook of Bruneau Pictures would like to film a children's music video in Celebration Park. They are planning one day of filming, June 28, 2018, on Guffey Bridge amidst the boulders, near the bluffs and at a campsite. Director Schwend has made it clear with Mr. Lybrook what areas the county owns and that other entities should be contacted which Mr. Lybrook has done. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the application for a commercial filming permit for Bruneau Pictures (a copy of this permit is on file with this day's minute entry). The meeting concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:11 a.m. for a monthly meeting with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Steve Rule, Deputy Director of Misdemeanor Probation Lisa Sheehan, Juvenile Probation Project Coordinator Mike Davidson, Juvenile Probation Training Coordinator Amaia Vicandi-Bow and Deputy Clerk Jenen Ross. Lisa Sheehan attended the meeting for Director Breach to update the Board on the following items: They have a new PO who started this week; three PO's were able to attend the training for persons who have experienced trauma and will be sharing what they learned at the staff meeting this afternoon; two PO's attended the domestic violence training recently; one senior PO recently received her PRIMA certification; they are partnering with the cities of Nampa and Caldwell police departments to do home visits on high-risk offenders and gang offenders which will happen over a two night period; the community service program has been really busy, last month finished with 286 offenders in the program; the Supreme Court has said they are getting closer to the process of receiving money for the courtesy supervision cases so that they can be billed and collected from the other counties. Commissioner Dale wanted to make sure that we're keeping track of what is owed by the other counties. Ms. Sheehan said she believes it is something the Directors of Probation are trying to sort out as there are Canyon County offenders being supervised in other counties. Mike Davidson attended the meeting on behalf of Chief Probation Officer Catalano to update the Board on the following items: they are continuing to prepare for the 'Kicking Truancy' event on August 25<sup>th</sup>, they would like to have Joe Decker send out a county-wide email looking for volunteers for the event and items to be donated for use at the event. The Board is okay with a county-wide email being sent. The First Tee program has just a couple weeks left with the award ceremony happening on June 29, 2018; the GED program continues to do great along with the partnership with CWI; this is the second summer they've had a partnership with the U of I Extension 4-H office for the summer programs; they are continuing to conduct their victim impact classes, parenting seminars and diversion programs. The meeting concluded at 10:28 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER IN THE MATTER OF THE REQUEST BY VIRGIL IOVU FOR A REZONE

The Board met today at 10:31 a.m. to consider signing the Findings of Fact, Conclusions of Law and Order (FCOs) in the matter of a request by Virgil Iovu for a rezone. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, other interested citizens, and Deputy Clerk Monica Reeves. Mr. Wesley said it's his understanding that in reviewing the FCOs members of the Board may have expressed to staff that they didn't support the conclusions as written in draft form and that there may be a need for taking additional evidence, reviewing additional matters, and maybe having another open session deliberation before the Board issues formal written findings and conclusions of law. He suggested the Board entertain a motion to



reopen the hearing and that the matter be set for another date and then staff can address the Board at that point. Commissioner Dale asked if he is recommending the Board reopen the hearing. Mr. Wesley said the recommendation is to reopen the record. Commissioner Dale said opening the meeting to have open deliberation is one thing, but to go to another public hearing that's another ball of wax. Mr. Wesley said we'll have to see where it goes. If it's just going to be additional deliberation and discussion of the findings he doesn't think we need to take additional public testimony, but if we're going to take additional evidence or review anything that's not already in the record then we will need to publish it as an additional public hearing and allow the applicant and the opponents to respond to whatever additional evidence the Board wants to take. Commissioner Rule said some of the findings do not reflect the Board's discussion and they needed to be re-written. Director Nilsson said there was communication from a Board member that the depiction of the site either was or was not sufficient to meet the compatibility finding so staff needs direction if the Board wants more visual evidence of the site to supplement the record, or, is the record sufficient to consider a reconsideration as part of the deliberation. Commissioner Dale said he had some questions but the ball was in the applicant's court to ask for a request for reconsideration and it's his understanding they have not done that. Director Nilsson said the applicant cannot request reconsideration until a written decision is issued. Commissioner Rule, who supported the applicant's rezone request at the May 30 hearing, said his position has not changed. Mr. Wesley said if the FCOs are sufficient for the Board they are ready to be signed. The applicant will have 14 days to request reconsideration and the Board will have 60 days to review the request and that could include taking additional evidence or having another hearing. Commissioner Rule asked staff to review the Board's earlier vote. Ms. Reeves reported that Commissioners White and Dale voted to deny the rezone request but Commissioner Rule was in favor of the applicant's request. Commissioner Rule said he is not changing his vote, he is approving the FCOs so the process can continue. Director Nilsson noted that if a Board member wanted to reconsider their vote than this would be reopening the record to add that. Commissioner Rule made a motion to approve the FCOs for Case No. PH2018-6. The motion was seconded by Commissioner Dale and carried unanimously. Director Nilsson said they will let the applicant know that they have to request reconsideration. The meeting concluded at 10:38 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION: CONSIDER APPLICATIONS FOR CASUALTY LOSS UNDER IDAHO CODE, SECTION 63-602X (CANCELATION OF VALUE) FOR JESSE PRATHER & JRP PROPERTIES, LLC; AND CHARLES & RUTH BUSKIRK

The Board of County Commissioners, sitting as a Board of Equalization, met today at 11:02 a.m. to consider applications for casualty loss under Idaho Code Section 63-602X (cancellation of value) for Jesse Prather for JRP Properties, and Charles and Ruth Buskirk. Present were: Commissioners Tom Dale and Steve Rule, Administrative Property Appraisal Supervisor Greg Himes, Administrative Analyst Jennifer Loutzenhiser, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Ms. Loutzenhiser said both properties were damaged by fire; the Prathers lost a shop and the Buskirks lost their home and so the Assessor is recommending casualty loss exemption as follows:

- Prather, Parcel No. 36355011 0, a reduction using the quotient of .077
- Buskirk, Parcel No. 22786000 0, a reduction using the quotient of .32

Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to grant the casualty loss exemptions as recommended by the Assessor's Office. The meeting concluded at 11:05 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (E) TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS

Commissioner Rule made a motion to go into Executive Session at 11:32 a.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Brad Goodsell, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Administrative Analyst Jennifer Loutzenhiser, Steve Fultz from the Caldwell Economic Development Council, Mayor Garret Nancolas, representatives from Project White and Deputy Clerk Monica Reeves. The Executive Session concluded at 12:00 p.m. with no decision being called for in open session.

CONSIDER INDIGENT DECISIONS

The Board met today at 1:31 p.m. to consider indigent decisions. Present were: Commissioners Tom Dale and Steve Rule, Director of Indigent Services Yvonne Baker, Customer Service Specialist Robin Sneegas, Deputy P.A. Jim Cornwell and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility requirements for county assistance: 2018-949, 2018-991, 2018-941, 2018-969, 2018-970, 2018-945, 2018-897, 2018-987, 2018-967, 2018-947, 2018-1054, 2018-904, 2018-1024, 2018-958, 2018-1053, 2018-901, 2018-986, 2018-959, 2018-995, 2018-944 and 2018-948 Commissioner Rule made a motion to issue initial denials with written decisions within 30 days. The motion was seconded by Commissioner Dale and carried unanimously.

Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to issue an approval with written decision within 30 days on case no. 2018-934.

Commissioner Rule made a motion to approve case no. 2018-1058 for cremation. The motion was seconded by Commissioner Dale and carried unanimously.

The meeting concluded at 1:33 p.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY MATTERS

The Board met today at 1:36 p.m. to consider medical indigency matters. Present were: Commissioners Tom Dale and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell and Deputy Clerk Jenen Ross. Case nos. 2016-965 and 2017-617 have been pulled from suspension as they now meet all eligibility criteria for approval. Commissioner Rule made a motion to issue final written approvals within 30 days for the cases as read into the record. The motion was seconded by Commissioner Dale and carried unanimously.

Case no. 2017-620 was remanded back from pre-lit for an amended final approval. Commissioner Rule made a motion to issue a final approval with a written decision within 30 days. The motion was seconded by Commissioner Dale and carried unanimously.

The meeting concluded at 1:38 p.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-523

The Board met today at 1:39 p.m. to conduct a medical indigency hearing for case no. 2018-523. Present were: Commissioners Tom Dale and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Attorney Mark Peterson for St. Luke's, the applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to approve case no. 2018-523. The hearing concluded at 1:42 p.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-280

The Board met today at 1:44 p.m. to conduct a medical indigency hearing for case no. 2018-280. Present were: Commissioners Tom Dale and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Julie Wood with MedData for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to continue the case to August 9, 2018. The hearing concluded at 1:49 p.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-587

The Board met today at 1:50 p.m. to conduct a medical indigency hearing for case no. 2018-587. Present were: Commissioners Tom Dale and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Julie Wood with MedData for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to continue the case to July 12, 2018. The hearing concluded at 1:52 p.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY MATTERS

The Board met today at 1:53 p.m. to consider medical indigency matters. Present were: Commissioners Tom Dale and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. Neither the hospital nor the applicant appeared on the following cases: 2018-625, 2018-491, 2018-490, 2018-571, 2018-652 and 2018-622. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to issue final denial with written decisions within 30 days on the cases as read into the record.

#### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 21, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office  
Commissioner Pam White - out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

#### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 22, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office  
Commissioner Pam White – out of the office  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

#### JUNE 2018 TERM

CALDWELL, IDAHO JUNE 25, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 6/25/18

The Board of Commissioners approved payment of County claims in the amount of \$50.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 7/10/18

The Board of Commissioners approved payment of County claims in the amount of \$39,887.08 for accounts payable.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Burt Merkley, Jairo Rodriguez, Ryan Cronrath and Kenneth Jack.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for CJTSAI LLC dba Tsai's Kitchen. See resolution no. 18-120.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for VSW LLC dba The Ranch. See resolution no. 18-121.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:01 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy Sheriff Marv Dashiell left at 9:09 a.m., Jail Captain Daren Ward left at 9:09 a.m., Juvenile Detention Director Steve Jett left at 9:12 a.m., Director of DSD Tricia Nilsson left at 9:04 a.m., Deputy P.A. Zach Wesley left at 9:12 a.m., Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter left at 9:09 a.m., Assessor Brian Stender arrived at 9:03 a.m., Chief Deputy Assessor Joe Cox arrived at 9:03 a.m. and Deputy Clerk Jenen Ross.

***Consider signing a resolution to issue a refund to Cindy Greiner, Treasure Valley Precast for an application to modify an existing development agreement; Case No. DA2018-0001:*** They were going to modify a development agreement but they've changed their mind, Director Nilsson said no staff time has been spent on it. See resolution no. 18-119.

***Consider signing a resolution to issue a refund to Diana Wallace for a land division and relocation of a building permit; Case No. AD2018-0061:*** The Wallaces applied for a division but after some research it was discovered that it wasn't necessary. See resolution no. 18-117.

***Consider signing a resolution to issue a refund to Jose Rodriguez for a rezone fee; Case No. PH2018-5:*** Mr. Rodriguez had a change of plans. See resolution no. 18-116.

***Consider signing a resolution to issue a refund to Ryan & Jennifer Hood for a rezone and development agreement; Case No. PH2017-80:*** After several months the Hoods decided not to go thru with their rezone. See resolution no. 18-118.

Commissioner Rule made a motion to approve the refunds to the parties as just read into the record by Director Nilsson. The motion was seconded by Commissioner White and carried unanimously.

***Consider signing notice of intent to enter into personal services contract with Correctional Health Partners, LLC:*** Mike Porter said there was a recent departure of the medical professional providing physiological care and with this there is an immediate need to fill the opening. Correctional Health Partners, LLC provides contract services for this kind of care; annually it will be more money but there are limited options for this kind of health care. Chief Dashiell said it will be approximately \$45,000 more than the previous contract but they do provide more tele-medicine and their own insurance. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the notice of intent to enter into a personal services contract with Correctional Health Partners, LLC.

***Consider signing memorandum of agreement to support clinical services in juvenile detention facilities for 2019:*** Director Jett said this is the agreement that they enter into for clinical support services in the Juvenile Detention Center for the mental health clinician. The County is responsible for hiring the clinician and reporting to the state. This MOU is between the County and the State Department of Juvenile Corrections, the prior versions of this MOU had a third party being the Department of Health and Welfare but the state took that part out. This is something that is paid for by the state, Director Jett simply forwards the invoice onto the state once it's received. Upon the motion of Commissioner Rule and second by

Commissioner White the Board voted unanimously to sign the MOA to support clinical services in juvenile detention facilities for 2019 (see agreement no. 18-077).

EXECUTIVE SESSION – ACQUISITION OF AN INTEREST IN REAL PROPERTY AND RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

*A request was made to go into Executive Session to discuss acquisition of an interest in real property and records that are exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:*

Commissioner White made a motion to go into Executive Session at 9:12 a.m. pursuant to Idaho Code, Section 74-206(1) (c) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Assessor Brian Stender, Chief Deputy Assessor Joe Cox and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:29 a.m. with no decision being called for in open session. At the conclusion of the executive session Commissioner Rule made a motion to continue the legal staff update to 10:30 a.m. today. The motion was seconded by Commissioner White and carried unanimously. This portion of the legal staff update concluded at 9:30 a.m.

At 10:31 a.m. the Board went back on the record for the continued legal staff update. Commissioner Rule made a motion to enter back into Executive Session pursuant to Idaho Code, Section 74-206(1) (c). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The meeting concluded at 10:59 a.m. An audio recording of the open portion of the meetings is on file in the Commissioners' Office.

**JUNE 2018 TERM**

**CALDWELL, IDAHO JUNE 26, 2018**

**PRESENT:** Commissioner Tom Dale, Chairman  
Commissioner Pam White  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Homestead Bar & Grill to be used 7/7/18 for a wedding.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR JOHN AND PAMELA DILBECK

The Board of County Commissioners, sitting as a Board of Equalization, met today at 9:07 a.m. to conduct a property tax assessment protest hearing for John and Pamela Dilbeck, Account No. 32709108 0. Present were: Commissioners Tom Dale and Steve Rule, Assessor Brian Stender, Appraisal Supervisor Greg Himes, Office Manager Karen DeLuna, Administrative Analyst Jennifer Loutzenhiser, Imaging Specialist Christine Heimbigner, John and Pamela Dilbeck and Deputy Clerk Jenen Ross. The Dilbecks offered testimony in support of the protest application. Karen DeLuna and Brian Stender offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to grant the homeowners exemption. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 9:25 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ABID KANUE

The Board of County Commissioners, sitting as a Board of Equalization, met today at 9:26 a.m. to conduct a property tax assessment protest hearing for Abid Kanue, Account No. 35129407 0. Present were: Commissioners Tom Dale and Steve Rule, Assessor Brian Stender, Appraisal Supervisor Greg Himes, Office Manager Karen DeLuna, Administrative Analyst Jennifer Loutzenhiser, Imaging Specialist Christine Heimbigner, Abid Kanue and his wife and Deputy Clerk Jenen Ross. The Abids offered testimony in support of the protest application. Karen DeLuna and Brian Stender offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to uphold the Assessor's value. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR GEOFFREY AND ALEENA HILL

The Board of County Commissioners, sitting as a Board of Equalization, met today at 9:35 a.m. to conduct a property tax assessment protest hearing for Geoffrey and Aleena Hill, Account No. 31996174 0. Present were: Commissioners Tom Dale and Steve Rule, Assessor Brian Stender, Appraisal Supervisor Greg Himes, Office Manager Karen DeLuna, Administrative Analyst Jennifer Loutzenhiser, Imaging Specialist Christine Heimbigner,



Aleena Hill and Deputy Clerk Jenen Ross. Aleena Hill offered testimony in support of the protest application. Karen DeLuna offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to uphold the Assessor's value. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR WILLIAM DEAN AND DENA FINER-DEAN

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:32 p.m. to conduct a property tax assessment protest hearing for William Dean and Dena Finer-Dean, Account No. 20208504 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Appraisal Supervisor Greg Himes, Administrative Analyst Jennifer Loutzenhiser, Appraiser Roger Craig, Appraiser Katrina Ponce, Dena Finer-Dean, Bill Dean, Other Assessor Office staff and Deputy Clerk Jenen Ross. The Deans offered testimony in support of the protest application. Katrina Ponce and Roger Craig offered testimony on behalf of the Assessor's Office. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to close public testimony. Following testimony, Commissioner Rule made a motion to adjust the value to \$785,000 which was seconded by Commissioner White. After further discussion Commissioner Rule made an amended motion to adjust the value to \$766,344. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 2:11 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR JAMES BROWN

The Board of County Commissioners, sitting as a Board of Equalization, met today at 2:14 p.m. to conduct a property tax assessment protest hearing for James Brown, Account No. 30286000 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy Assessor Joe Cox, Administrative Analyst Jennifer Loutzenhiser and Deputy Clerk Jenen Ross. Joe Cox explained that Mr. Brown notified the county that he was unable to attend the scheduled hearing due to a medical situation. Mr. Cox asked the Board to uphold the Assessor's value so that Mr. Brown can pursue further if he chooses. Commissioner White made a motion to uphold the Assessor's value. The motion was seconded by Commissioner Rule and carried unanimously. The hearing concluded at 2:15 p.m. An audio recording is on file in the Commissioners' Office.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 27, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White

Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Mariscos La Perla LLC dba Mariscos La Perla; WW Ink LLC dba Rusty Canteen Bar. See resolution no. 18-122.

LEGAL STAFF UPDATE AND CONSIDER SIGNING THE ORDINANCE AND SUMMARY  
REPEALING AND REPLACING CHAPTER 2, ARTICLE 1, PUBLIC NUISANCES

The Board met today at 8:32 a.m. for a legal staff update and to consider signing the ordinance and summary repealing and replacing Chapter 2, Article 1, Public Nuisance. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson left at 8:49 a.m., Code Enforcement Officer John Nichols left at 8:49 a.m., Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter arrived at 8:39 a.m. and left at 8:50 a.m. and Deputy Clerk Jenen Ross. Part of this ordinance will allow a certificate of non-compliance to be recorded so that when a title search is done or property changes hands an issue can be rectified at that point. In revising the ordinance they worked to make it consistent with some of the larger jurisdictions in the area. Zach Wesley reviewed the ordinance and some of the revisions that were made. Commissioner Rule had some questions about the 10 day timelines that are laid out. Director Nilsson said that is just a starting point and that they would work with someone trying to become compliant. Commissioner White made a motion to sign the summary of an ordinance repealing and replacing Chapter 2, Article 1, Public Nuisances. The motion was seconded by Commissioner Rule and carried unanimously. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the ordinance repealing and replacing Chapter 2, Article 1, Public Nuisances (see ordinance no. 18-016).

As part of the legal staff update Commissioner Dale asked about the county using impact fees for public safety which could be applied to capital projects such as the jail. He asked Mr. Wesley to gather some information on what it would take to go into an impact fee scenario for public safety reasons within the county. Mr. Wesley believes Sam Laugheed may have already done some research so he will speak with him and then get back to the Board to discuss further. Mike Porter let the Board know that on Friday Director Loper will be presenting an updated drug policy for the landfill. Mr. Porter nor Mr. Goodsell will be able to attend the meeting but wanted the Board to know that the policy has been reviewed by legal and they have no issues with it; it is consistent with the county policy and addresses some of the landfill-specific concerns.

EXECUTIVE SESSION – ACQUISITION OF AN INTEREST IN REAL PROPERTY AND RECORDS  
THAT ARE EXEMPT FROM PUBLIC DISCLOSURE

*A request was made to go into Executive Session to discuss acquisition of an interest in real property and records that are exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Rule made a motion to go into Executive Session at 8:51 a.m. pursuant to Idaho Code, Section 74-206(1) (c) and (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:00 a.m. with no decision being called for in open session. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

#### BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ROYCE BEOUGHER

The Board of County Commissioners, sitting as a Board of Equalization, met today at 9:06 a.m. to conduct a property tax assessment protest hearing for Royce Beougher, account nos. 30898010 0, 30917000 0 and 30898011 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, Royce Beougher and Deputy Clerk Jenen Ross. Mr. Beougher offered testimony in support of the protest applications. Darryl Speiser and Mike Cowan offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to uphold the Assessor's values on all three accounts. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 9:30 a.m. An audio recording is on file in the Commissioners' Office.

#### BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR SAMG NAMPA OB GYN, MERCY PHYSICIAN CARDIOLOGY AND GENERAL SURGERY NAMPA

The Board of County Commissioners, sitting as a Board of Equalization, met today at 9:31 a.m. to conduct a property tax assessment protest hearing for SAMG Nampa OB/GYN, Mercy Physician Cardiology and General Surgery Nampa, account nos. 64940656 0, 64937538 0 and 64940655 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, Andrew Bahnson, Miguel Rosas-Muniz and Marcie Harper for St. Alphonsus, and Deputy Clerk Jenen Ross. Mr. Bahnson, Mr. Rosas-Muniz and Ms. Harper offered testimony in support of the protest applications. Jennifer Loutzenhiser offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to uphold the Assessor's values on all three accounts. The motion was seconded by Commissioner Dale and carried in a 2-to-1 split vote with Commissioner White voting against the motion. The hearing concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR SAINT ALPHONSUS MEDICAL CENTER NAMPA INC.

The Board of County Commissioners, sitting as a Board of Equalization, met today at 9:42 a.m. to conduct a property tax assessment protest hearing for Saint Alphonsus Medical Center Nampa Inc., account no. 11776000 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, Marcie Harper for St. Alphonsus, Laurie Reynoldson for St. Alphonsus, Frank Lee for St. Alphonsus, Travis Leach for St. Alphonsus and Deputy Clerk Jenen Ross. Ms. Harper, Ms. Reynoldson, Mr. Lee and Mr. Leach offered testimony in support of the protest application. Darryl Speiser, Mike Cowan and Joe Cox offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion continue the hearing to July 6, 2018 at 9:30 a.m. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 10:02 a.m. An audio recording is on file in the Commissioners' Office

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR DAME BROTHERS CO. LLC

The Board of County Commissioners, sitting as a Board of Equalization, met today at 10:03 a.m. to conduct a property tax assessment protest hearing for Dame Brothers Co. LLC, account no. 24489010 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, David Eastman for Dame Brothers Co. LLC, Elijah Watkins for Dame Brothers Co. LLC and Deputy Clerk Jenen Ross. Mr. Eastman and Mr. Watkins offered testimony in support of the protest application. Mike Cowan and Joe Cox offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Dale made a motion to grant a 20% increase on the improvements from what they were in 2017. The motion was seconded by Commissioner Rule and carried unanimously. The hearing concluded at 10:34 a.m. An audio recording is on file in the Commissioners' Office.

JUNE 2018 TERM  
CALDWELL, IDAHO JUNE 28, 2018

PRESENT: Commissioner Tom Dale, Chairman  
Commissioner Pam White  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Miller Creek Associates in the amount of \$6415.00 for the Solid Waste department
- Zotto Corp – Manage Engine in the amount of \$10,795.00 for the Information Technology department
- Chem-Aqua in the amount of \$2301.12 for the Facilities department
- C&B Quality Trailer Works Inc. in the amount of \$11,015.00 for the Fleet department

#### APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Donna Smith.

#### CONSIDER INDIGENT DECISIONS

The Board met today at 8:51 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Customer Service Specialist Robin Sneegas, Deputy P.A. Zach Wesley, Deputy P.A. Jim Cornwell and Deputy Clerk Jenen Ross.

The following cases do not meet the eligibility requirements for county assistance: 2018-1004, 2018-1012, 2018-1006, 2018-1103, 2018-0985, 2018-0999, 2018-1002, 2018-1011, 2018-0997, 2018-0898, 2018-1013, 2018-1005, 2018-1014, 2018-1083 and 2018-1003. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to issue initial denials with written decisions within 30 days.

Commissioner Rule made a motion to issue an approval for cremation on case no. 2018-1119. The motion was seconded by Commissioner White and carried unanimously.

The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

#### INDIGENT MATTERS

The Board met today at 8:59 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Customer Service Specialist Robin Sneegas, Deputy P.A. Zach Wesley, Deputy P.A. Jim Cornwell and Deputy Clerk Jenen Ross.

Commissioner Rule made a motion to continue case number 2018-640 to August 23, 2018. The motion was seconded by Commissioner White and carried unanimously.

Case nos. 2018-418 and 2018-771 have met all the eligibility criteria for county assistance. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously issued final approvals with written decisions within 30 days on the cases as read into the record

Commissioner Rule made a motion to issue denials on the following cases: 2018-646, 2018-810, 2018-663, 2018-586 and 2017-1596. Commissioner White seconded the motion and it carried unanimously.

The meeting concluded at 9:01 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-618

The Board met today at 9:03 a.m. to conduct a medical indigency hearing for case no. 2018-618. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Julie Wood for St. Alphonsus, the applicant, the applicant's mother and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to approve case no. 2018-618. The hearing concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-664

The Board met today at 9:14 a.m. to conduct a medical indigency hearing for case no. 2018-664. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, the applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to continue the case to August 23, 2018. The hearing concluded at 9:22 a.m. An audio recording is on file in the Commissioners' Office.

#### INDIGENT MATTERS

The Board met today at 9:25 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George and Deputy Clerk Jenen Ross. Neither the hospital nor the applicant appeared for the following cases: 2018-584, 2018-661, 2018-751, 2018-673 and 2018-683. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to issue written denials within 30 days. The meeting concluded at 9:26 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR STEVEN NIBLE

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:16 p.m. to conduct a property tax assessment protest hearing for Steven Nible, Account No. 14285535B0. Present were: Commissioners Tom Dale and Steve Rule, Appraiser Kyla Austin, Appraiser Barbara Wade, Administrative Analyst Jennifer Loutzenhiser, Appraisal Supervisor Greg Himes and Deputy Clerk Jenen Ross. Mr. Nible offered testimony in support of the protest application. Kyla Austin and Greg Himes offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to adjust the total value to \$106,000. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 1:40 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR JARED SHARP

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:40 p.m. to conduct a property tax assessment protest hearing for Jared Sharp, Account No. 39371015 0. Present were: Commissioners Tom Dale and Steve Rule, Office Manager Karen DeLuna, Appraisal Supervisor Greg Himes, Jared Sharp, Whitley Reece and Deputy Clerk Jenen Ross. Mr. Sharp and Ms. Reece offered testimony in support of the protest application. Karen DeLuna offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to uphold the Assessor's value. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 1:48 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR DAVID ERLEBACH

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:48 p.m. to conduct a property tax assessment protest hearing for David Erlebach, Account No. 30872114 0. Present were: Commissioners Tom Dale and Steve Rule, Appraiser Sam Stone, Appraiser Barbara Wade, Administrative Analyst Jennifer Loutzenhiser, Appraisal Supervisor Greg Himes, David Erlebach and Deputy Clerk Jenen Ross. Mr. Erlebach offered testimony in support of the protest application. Sam Stone and Greg Himes offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to adjust the total value to \$725,000. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 2:15 p.m. An audio recording is on file in the Commissioners' Office.

## BOARD OF EQUALIZATION MATTERS

The Board of County Commissioners, sitting as a Board of Equalization, met today at 2:16 p.m. to consider Board of Equalization matters. Present were: Commissioners Tom Dale and Steve Rule, Administrative Analyst Jennifer Loutzenhiser and Deputy Clerk Jenen Ross. Ms. Loutzenhiser said William Augsburg, account no. 31488341 0 and Troy Wilson, account no. 15300675 0 both contacted the county to request that their valuations be upheld. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to uphold the Assessor's values. The meeting concluded at 2:16 p.m. An audio recording is on file in the Commissioners' Office.

## JUNE 2018 TERM

CALDWELL, IDAHO JUNE 29, 2018

**PRESENT:** Commissioner Tom Dale, Chairman  
Commissioner Pam White  
Commissioner Steve Rule  
Deputy Clerk Monica Reeves / Jenen Ross

## APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Brian McClure.

## APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- COREMR in the amount of \$1200.00 for the Sheriff's Office
- HP, Inc. in the amount of \$4380.00 for the Information Technology department
- Carousel Industries in the amount of \$31,200.00 for the Information Technology department

## LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 8:31 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Juvenile Detention Steve Jett 8:38 a.m., Juvenile Detention Officer Craig Olsen left at 8:38 a.m., Chief Probation Officer Elda Catalano left at 8:38 a.m., Project Coordinator Mike Davidson 8:38 a.m., Director of DSD Tricia Nilsson, Planner Jennifer Almeida, Deputy P.A. Zach Wesley, Controller Zach Wagoner left at 8:42 a.m., PIO Joe Decker left at 8:38 a.m., Rob King with the Caldwell School District left at 8:38 a.m. and Deputy Clerk Jenen Ross.



***Consider signing Southwest Idaho Juvenile Detention Center agreement with PVTC for GED testing services:*** Director Jett said this agreement allows for GED testing within the Juvenile Detention Center, he is also hoping to be able to test some of the kids within Juvenile Probation who have completed the test prep. The cost is about \$20 per test but he doesn't anticipate is adding up to much the first year. Zach Wesley said the agreement is not is the typical form that the county would prefer but this has been a long time in the making and the risk is fairly minimal so legal is okay with the agreement. Commissioner Rule made a motion to sign the SWIDJDC agreement with PVTC for GED testing services. The motion was seconded by Commissioner White and carried unanimously (see agreement no. 18-078).

***Consider signing memorandum of understanding between Canyon County and Minidoka County to assign Steve Jett to conduct PREA audit:*** Director Jett said this agreement will allow him to inspect the juvenile detention center in Minidoka County, Canyon County will then be reimbursed by Minidoka County. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the MOU between Canyon County and Minidoka County to assign Steve Jett to conduct the PREA audit (see agreement no. 18-079).

***Consider signing resolution authorizing Development Services Department fee refund:*** Director Nilsson said this resolution allows for the DSD Director to authorize refunds that are \$250 or less. Documentation of refunds will still be handled in the same fashion and checks will be cut thru auditing so there is a double check system still in place. Commissioner White made a motion to sign the resolution authorizing Development Services Department fee refund. The motion was seconded by Commissioner Dale. Commissioner Rule voted against the motion stating that he likes for the Board to review these items. The motion carried in a 2-to-1 split vote.

**EXECUTIVE SESSION – RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION**

*A request was made to go into Executive Session to discuss records that are exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:*

Commissioner White made a motion to go into Executive Session at 8:43 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, Planner Jennifer Almeida, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The Executive Session concluded at 8:51 a.m.

At the conclusion of the executive session Zach Wesley said there is one administrative action to be taken. Director Nilsson had previously been authorized, on the county's behalf, to pursue a rezone and comprehensive plan map text and map changes in the north Nampa area where the 20/26 former fairgrounds property is located. P&Z held a hearing regarding this property last week and are set to adopt formal findings on July 19<sup>th</sup>. Planning and Zoning is going to recommend approval of the text amendment and denial of the map change and rezone. Ms. Nilsson is looking for some direction as to whether or not to proceed with the two actions where P&Z is going to recommend denial. Commissioner White made a motion that in regards to the actions that were denied by Planning and Zoning that this Board withdraw those as moving forward actions and proceed on with the other two. The motion was seconded by Commissioner Rule and carried unanimously.

The meeting concluded at 8:54 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

#### CONSIDER SIGNING FINAL PLAT FOR RIVERBEND RANCH SUBDIVISION; CASE NO. PH2015-53

The Board met today at 9:01 a.m. to consider signing a final plat for Riverbend Ranch Subdivision; Case No. PH2015-53. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Donna Wilson and Deputy Clerk Jenen Ross. Jennifer Almeida said this project has been going thru the platting phase for some time. Their engineer has submitted a certification of subdivision improvements and all improvements that were required have been completed which include asphalt roadways, swales are constructed and located outside of the right of way, lot grading and street sign installation. This project is utilizing individual wells for irrigation so there was not an irrigation system that was required to be constructed or certified. All conditions of the preliminary plat have been met. The plat has been reviewed and approved by the county engineer as well as approval of construction drawings that were submitted for this project. The Mylar has been reviewed and signed by all applicable agencies and staff is recommending for the Board to sign the final plat. Commissioner Rule made a motion to authorize the chairman to sign the final plat for Riverbend Ranch Subdivision. The motion was seconded by Commissioner White and carried unanimously. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

#### MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:20 a.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Solid Waste Director David Loper, HR Director Sue Baumgart and

Deputy Clerk Jenen Ross. Director Loper talked about the updated drug testing policy saying that it mostly refers to the current personnel manual, however, there are additional items that this departmental policy will cover including an employee acknowledgment to make sure all staff are aware of the personnel manual. It also addresses the DOT testing for CDL drivers in more detail and issues with prescription and OTC medication that sometimes occur. The Board is okay with this new policy. Director Loper continued his meeting with a review of tonnage numbers; in the month of May a little of 30K tons were received and for this fiscal year they are up 14% over the prior year. An independent contractor agreement is being worked on with Stericycle for next fiscal year. Instead of holding one annual household hazardous waste event they'd like to do quarterly collection. Director Loper has been working with Brad Goodsell on the fee for special waste and construction disposal and hopes to have that in front of the Board for discussion soon. Commissioner Rule asked if the Landfill was fully staffed at this point, Director Loper said the only position they have open is the caretaker position but in FY2019 he will budget for an additional fee collector position. The meeting concluded at 10:31 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR CALDWELL PROFESSIONAL CENTER

The Board of County Commissioners, sitting as a Board of Equalization, met today at 10:39 a.m. to conduct a property tax assessment protest hearing for Caldwell Professional Center, account no. 01301000 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy Assessor Joe Cox, Appraisal Supervisor Greg Himes, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, Other Assessor's Office staff, Wayne Fuller and Leslee Smith for Caldwell Professional Center and Deputy Clerk Jenen Ross. Mr. Fuller and Ms. Smith offered testimony in support of the protest application. Darryl Speiser and Mike Cowan offered testimony on behalf of the Assessor's Office. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to close public testimony. Following testimony, Commissioner Rule made a motion to adjust the total value to \$283,050. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 11:22 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR SELKIRK LLC

The Board of County Commissioners, sitting as a Board of Equalization, met today at 11:22 a.m. to conduct a property tax assessment protest hearing for Selkirk LLC, account no. 62222130 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief

Deputy Assessor Joe Cox, Appraisal Supervisor Greg Himes, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, Other Assessor's Office staff, Richard Smith for Selkirk LLC and Deputy Clerk Jenen Ross. Mr. Smith offered testimony in support of the protest application. Dawn Houghton and Joe Cox offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to uphold the Assessor's value. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 11:50. An audio recording is on file in the Commissioners' Office.

#### CONSIDER BOARD OF EQUALIZATION MATTERS

The Board of County Commissioners, sitting as a Board of Equalization, met today at 11:52 a.m. to consider Board of Equalization matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Administrative Analyst Jennifer Loutzenhiser, Appraiser Darryl Speiser, Chief Deputy Assessor Joe Cox and Deputy Clerk Jenen Ross. Darryl Speiser offered testimony regarding account no. 34956000 0 for Rambo Sand Gravel Inc. He has adjusted the land value to \$433,880. Commissioner Rule made a motion to adjust the land value to \$433,880. The motion was seconded by Commissioner White and carried unanimously. Jennifer Loutzenhiser said that Quantum Lenders Trust, account no. 04567000 0, has been in contact with the county and requested that the Assessor's value be upheld. Commissioner White made a motion to uphold the Assessor's value. The motion was seconded by Commissioner Rule and carried unanimously. The meeting concluded at 11:55 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING AN OFFER TO PURCHASE PARCEL NUMBERS R04919000 0, R35090000 0, R04923000 0, R04926000 0, AND R04927000 0

The Board met today at 1:17 p.m. to consider signing an offer to purchase parcel numbers R04919000 0, R35090000 0, R04923000 0, R04926000 0, and R04927000 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Controller Zach Wagoner, Deputy P.A. Zach Wesley, Facilities Director Paul Navarro and Deputy Clerk Jenen Ross. This is the purchase and sale offer for Canyon Springs School; it will be an official and binding offer if it is accepted. The offer is for \$2M and includes a lease option for the school district to continue using it thru August 2019. Commissioner Rule said he supports this action. Director Navarro said the total acreage is about 4-5 acres. He said for the time being it may just need some cosmetic changes and could potentially house the Public Defender department which would allow elections to move to that vacated space and the vacated elections office could be used for alternative sentencing, SILD, or a security department if that were to come to fruition; it could also potentially be used for storage instead of continuing to lease storage spaces. Zach Wagoner said there is \$3M available in the current expense fund for capital projects which is where these monies will come from. Commissioner Rule made a motion to sign the offer to purchase parcel numbers R04919000

0, R35090000 0, R04923000 0, R04926000 0, and R04927000 0. Commissioner White seconded the motion which carried unanimously. The meeting concluded at 1:26 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR LEO TAYLOR

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:33 p.m. to conduct a property tax assessment protest hearing for Leo Taylor, account no. 20343000 0 and 20344000 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Assessor Brian Stender, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, Leo Taylor and Deputy Clerk Jenen Ross. Mr. Taylor offered testimony in support of the protest application. Mike Cowan, Darryl Speiser and Brian Stender offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to close public testimony. The motion was seconded by Commissioner White and carried unanimously. Commissioner Rule then made a motion to uphold the Assessor's values on both accounts. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 1:51 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR JOHN BULLIS AND DESERT INVESTMENTS INC.

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:52 p.m. to conduct a property tax assessment protest hearing for John Bullis and Desert Investment Inc., account nos. 35889010 0 and 35889000 0. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Assessor Brian Stender, Administrative Analyst Jennifer Loutzenhiser, Appraiser Mike Cowan, Appraiser Darryl Speiser, Mike Huter and Deputy Clerk Jenen Ross. Mike Huter offered testimony in support of the protest applications. Darryl Speiser and Mike Cowan offered testimony on behalf of the Assessor's Office. Following testimony, Commissioner Rule made a motion to uphold the Assessor's values. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 2:12 p.m. An audio recording is on file in the Commissioners' Office.

THE MINUTES OF THE FISCAL TERM OF JUNE 2018 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO. DATED this 16<sup>th</sup> day of August, 2018 by Canyon County Board of Commissioners Steven J. Rule, Tom Dale and Pam White. Attest: Chris Yamamoto, Clerk by J. Ross, Deputy Clerk.