

NOVEMBER 2020 TERM
CALDWELL, IDAHO NOVEMBER 2, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- American Time in the amount of \$5,179,00 for the Facilities Department

APPROVED CLAIMS ORDER NO. 568214 TO 568217

The Board of Commissioners approved payment of County claims in the amount of \$27,992.39 for accounts payable.

APPROVED CLAIMS ORDER NO. 568186

The Board of Commissioners approved payment of County claims in the amount of \$1,467.15 for accounts payable.

APPROVED CLAIMS ORDER NO. 568190 TO 568197

The Board of Commissioners approved payment of County claims in the amount of \$4,585.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 568198 TO 568204

The Board of Commissioners approved payment of County claims in the amount of \$2,604.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 568132 TO 568185

The Board of Commissioners approved payment of County claims in the amount of \$288,617.64 for accounts payable.

APPROVED CLAIMS ORDER NO. 568187 TO 568189

The Board of Commissioners approved payment of County claims in the amount of \$3,227.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 568081 TO 568131

The Board of Commissioners approved payment of County claims in the amount of \$15,250.49 for accounts payable.

APPROVED CLAIMS ORDER NO. 567948 TO 567983

The Board of Commissioners approved payment of County claims in the amount of \$107,996.62 for accounts payable.

APPROVED CLAIMS ORDER NO. 568205 TO 568213

The Board of Commissioners approved payment of County claims in the amount of \$31,084.99 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, Deputy Clerks Jenen Ross and Monica Reeves. The Board reviewed the upcoming schedule with staff. Commissioner Van Beek requested a meeting regarding the Roderic Lewis case in Nampa as it appears all conditions have not been met. Following discussion it was determined follow-up is required with DSD Director Tricia Nilsson before a meeting is scheduled. Commissioner Van Beek asked if there is a reason why the HR Department is not open. She has been informed that the office is locked and staff is working from home, which concerns her given that all Board departments are up and running. Commissioner Dale and Commissioner White believe the office is open and staff is providing services, although they may be working on a rotating shift. Commissioner Van Beek wants to see staff's work schedule. Commissioner White said perhaps some staff members are working from home as they could have been exposed to COVID-19. Commissioner Dale reported on a recent property tax meeting he attended. The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF PUBLIC HEARING - REQUEST BY WEATHERBY ESTATES SUBDIVISION FOR A PRELIMINARY PLAT, IRRIGATION AND DRAINAGE PLAN, CASE NO. SD2019-0053

The Board met today at 9:03 a.m. to conduct a continuation of the public hearing regarding the request by Weatherby Estates Subdivision for a preliminary plat and an irrigation and drainage plan, Case No. SD2019-0053. Present were: Commissioners Pam White, Tom Dale, and Leslie Van

Beek, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Jennifer Almeida and Matthew Graham with T-O Engineers. Today's hearing was continued from October 22, 2020 to get clarification on a *deferral* versus a *waiver* of the City of Nampa's requirements for subdivision improvements, and to review language on a plat note regarding proximity to the airport. Ms. Almeida submitted additional exhibits and since the hearing was closed on October 22nd, a motion to reopen is necessary. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to reopen the public record. Ms. Almeida reported that the Nampa City Council's denial of the deferral agreement was also meant as a denial of the waiver, meaning their desire is to have the subdivision construct the improvements. They did not grant any sort of waivers of improvements or any deferrals. She also spoke of communication she had with Nampa staff regarding a plat note regarding proximity to the airport, specifically regarding restrictions placed on the height of structures. Following her report, Ms. Almeida responded to questions from the Board. Matthew Graham offered testimony on behalf of the applicant regarding subdivision improvements noting that the applicant was not anticipating doing them. Board discussion ensued about subdivision improvements and the costs associated with those items, and the uniformity of standards the Board has applied to other subdivisions in the County. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to close public comment. Commissioner Dale is not in favor of imposing city requirements on this project because it is a rural subdivision with one-acre lots and he thinks it should be developed as a rural subdivision according to County standards. Commissioner Van Beek supports those comments and said the onus is on the engineer representing this case. It's not within the Board's best interest to apply standards differently in rural subdivisions and she is in favor of allowing the development to move forward. She said it seems we should eliminate Item No. 7 on the conditions of approval, and note for the record that the property owner is willing to participate in some cost share for maintaining the historic irrigation lateral drains and flow patterns through the property. Commissioner White wants there to be a condition for the owner to maintain landscaping/grass up to the internal public road right-of-way. Commissioner Van Beek suggested a requirement for a stub street, but Commissioners White and Dale did not agree. Staff will prepare language for the proposed conditions and present the findings of fact, conclusions of law and order to the Board at a later date. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to continue the hearing to November 6, 2020 at 10:00 a.m. The hearing concluded at 9:54 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DEVELOPMENT SERVICES DEPARTMENT FOR A DEMONSTRATION OF A LAND USE TRACKER

The Board met today at 9:56 a.m. for a demonstration of a newly created online land use tracker where people can track development activity. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, IT Director Greg Rast, IT Development Mgr. Rick Fisher, IT GIS Administrator Hannah Burgard, and Deputy Clerk Monica Reeves. Director Nilsson demonstrated how the tracker will work with the CAPS program (Canyon Application

Processing System). Director Rast said Tony Almeida in DSD created this program where you input the parcel information and information is then pulled, extracted and displayed in real time. Director Rast said CAPS is a big application that was written by Rick Fisher and it tracks the heartbeat of DSD, the P&Z Commission, and impact fees. Director Nilsson is looking for direction on how to announce this new program. She plans to forward the information to PIO Joe Decker to prepare a press release so the public is aware it is available and on the County's website. She said other groups want to announce it as well. Commissioner Van Beek had questions about what kind of training will be provided to the front office staff so they are competent in using the program. Rick Fisher spoke of the plans he has to train staff. Commissioner Van Beek asked about the use of the program for code enforcement issues. Director Rast said they are enhancing the code enforcement side of this next. Hannah Burgard, who will serve as a backup to Ms. Almeida, spoke of her work experience. The Board was very impressed with the online tracker. The meeting concluded at 10:20 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY JESSE PRATHER FOR A REZONE, CASE NO. RZ2020-0005

The Board met today at 2:02 p.m. to conduct a public hearing in the matter of a request by Jesse Prather of JRP Properties, LLC, for a rezone of approximately 38.66 acres from an "A" (Agricultural) zone to an "M-1" (Light Industrial) zone, Case No. RZ2020-0005. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Jesse Prather, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Jennifer Almeida and Dylan Bonds. Jennifer Almeida gave the oral staff report. There is a conditional use permit that allowed the operation of an irrigation supply business on the property which is designated as industrial on the future land use map. The property is located within Greenleaf's area of city impact and it lies within area that's anticipated for industrial uses. The conceptual plan depicts eight industrial lots, and a plat will be required if the rezone is approved. Staff is recommending approval of the rezone request. Jesse Prather testified he wants to develop the property into a light industrial park for primarily agricultural businesses; one lot will potentially go to a turbine well rebuilder, and one to an irrigation wholesaler. He had to change the conceptual plan slightly to appease Simplot with a 500-foot barrier. Following his testimony Mr. Prather responded to questions from the Board. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to close public comment. Commissioner Dale said this area is planned for this type of use and it fits within the parameters for light industrial which brings business and jobs. He then made a motion to approve the rezone for Case RZ2020-0005. Commissioner Van Beek seconded the motion and said she believes this area, specifically Highway 19, is a good layout for industrial development. The motion carried unanimously. (Ordinance No. 20-033.) The hearing concluded at 2:10 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM
CALDWELL, IDAHO NOVEMBER 3, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND ACTION ITEMS

The Board met today at 9:02 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom (left at 9:16 a.m.), Deputy P.A. Zach Wesley (arrived at 9:09 a.m.), Director of Juvenile Detention Sean Brown (left at 9:16 a.m.), Chief Public Defender Aaron Bazzoli participated via Webex (left at 9:18 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing Canyon County Juvenile Detention Housing agreement with Owyhee County: Director Brown explained this is just a renewal and that the only change this year is that the cost went from \$191 to \$210. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the Canyon County Juvenile Detention Housing agreement with Owyhee County (see agreement no. 20-154).

Consider signing independent contractor agreement for Public Defender conflict counsel with Preston Atamancyk: Mr. Bazzoli provided a background of Mr. Atamancyk and what kind of cases he'll be handling. At the request of Commissioner White, Mr. Bazzoli spoke briefly about the reports that have been received recently from the attorneys providing conflict counsel services which needs to be provided to the PDC as part of their required reporting. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to sign the independent contractor agreement for Public Defender conflict counsel with Preston Atamancyk (see agreement no. 20-155)

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

A request was made to go into Executive Session as follows:

Commissioner Dale made a motion to go into Executive Session at 9:18 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) records exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:57 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY APRIL BIBBINS FOR A REZONE, CASE NO. RZ2020-0014

The Board met today at 10:03 a.m. to conduct a public hearing in the matter of a request by April Bibbins for a rezone, Case No. RZ2020-0014. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Dan Lister and April Bibbins. Dan Lister gave the oral staff report. The request is for a rezone of Parcel R33835011 from an A" (Agricultural) zone to an "R-1" (Single Family Residential) zone. The 4.7-acre property is located at 23412 Lansing Lane in Middleton. The P&Z Commission recommended approval on September 17, 2020; staff is recommending the Board approve the rezone as well. Following his report, Mr. Lister responded to questions from the Board. April Bibbins testified in support of the request and stated they purchased the property so their daughters and families could build on the property. The plan is for the daughters to build on one-acre lots on the back side of the property, and she will keep the rest of the property. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to close public comment. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to sign the findings of fact, conclusions of law, and order as well as the ordinance approving the rezone request by April Bibbins, Case No. RZ2020-0014. (Ordinance No. 20-034.) The hearing concluded at 10:20 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR BARNES ESTATES (SD2020-0012) AND KALOS PLACE (SD2020-0004)

The Board met today at 2:01 p.m. to consider the final plat for Barnes Estates, Case No. SD2020-0012, and the final plat for Kalos Place, Case No. SD2020-0004. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, DSD Planner Dan Lister, other interested persons, and Deputy Clerk Monica Reeves. The plats were considered as follows:

Final plat for Barnes Estates

Dan Lister reported the preliminary plat was approved by the Board on September 10, 2020 and all conditions have been met for this one-lot subdivision. All necessary signatures on the plat have been obtained and staff is recommending approval. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to authorize the Chairman to sign the final plat for Barnes Estates.

Final plat for Kalos Place

Mr. Lister said the preliminary plat for this two-lot subdivision came before the Board in September of 2020 and it was approved subject to seven conditions. He reviewed the conditions noting they have been met. Mr. Lister responded to questions from the Board. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the final plat for Kalos Place.

The meeting concluded at 2:11 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING DEVELOPMENT AGREEMENT AND ORDINANCE REGARDING THE SLAGEL CONDITIONAL REZONE, CASE NO. CR2020-0006

The Board met today 2:26 p.m. to consider signing a development agreement and ordinance regarding the David and Verna Slagel conditional rezone, Case No. CR2020-0006. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Planner Dan Lister, David and Verna Slagel, and Deputy Clerk Monica Reeves. The Board heard this case on October 1, 2020 and approved the request but delayed the signing of the development agreement and the ordinance because the applicant needed to sign a release document. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to sign the development agreement. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the ordinance. (Agreement No. 20-133 and Ordinance No. 20-030.) An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 4, 2020

PRESENT: Commissioner Pam White, Chair - Out of the office
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 2103

The Board of Commissioners approved payment of County claims in the amount of \$1,771,084.64 for a County payroll.

No meetings were held this day.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 5, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Right! Systems, Inc., in the amount of \$34,970.00 for the Information Technology Department
- ZOHO Corporation in the amount of \$1,210.00 for the Information Technology Department
- HP, Inc., in the amount of \$7,760.00 for the Information Technology Department
- Pro Vision in the amount of \$1,722.00 for the Sheriff's Office
- Caldwell Glass in the amount of \$3,012.40 for the Facilities Department

APPROVED EMPLOYEE STATUS CHANGE FORM

The Board approved an employee status change form for Sean Johnson, Application Support Analyst I, and for Dawn Mathis, Administrative Specialist.

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:45 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Case Manager Terri Salisbury, Case Manager Kelsee Hale and Deputy Clerk Jenen Ross.

Case no. 2021-0072 meets the eligibility criteria for county assistance and upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to issue approval on the case as read into the record.

Case nos. 2020-1143, 2020-1146, 2021-0117, 2020-1141, 2020-1138, 2020-1055, 2021-0099, 2021-0100 and 2020-1129 do not meet the eligibility criteria for county assistance. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to issue initial denials on the cases as read into the record.

Liens and CAT assignments were presented for Board signatures.

The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-630

The Board met today at 9:00 a.m. to conduct a medical indigency hearing for case no. 2020-630. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom, Deputy P.A. Tyler Powers, Director of Indigent Services Yvonne Baker, Case Manager Kelsee Hale, Timothy Ryan with St. Alphonsus, Attorney Bryan Nickels for St. Alphonsus, Applicant and Deputy Clerk Jenen Ross. Commissioner Van Beek made a motion to approve the case with the parameters she outlined. The motion was seconded by Commissioner Dale for discussion. A vote was taken with Commissioners Dale and Van Beek voting in favor of approving the case and Commissioner White voting in opposition. The motion carried in a 2-to-1 split vote. The hearing concluded at 10:38 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY MATTERS

The Board met today at 10:39 a.m. to consider medical indigency matters. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Case Manager Kelsee Hale and Deputy Clerk Jenen Ross. Case no. 2020-365 meets the eligibility criteria for county assistance and upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to approve the case with written decision to be issued within 30 days. The meeting concluded at 10:40 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING 2020 LOCAL DISASTER EMERGENCY DECLARATION – COVID 19 – NOVEMBER 5 EXTENSION THROUGH DECEMBER 3

The Board met today at 10:50 a.m. to consider signing the 2020 Disaster Emergency Declaration - COVID-19 - November 5 extension through December 3, 2020. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, PIO Joe Decker, EOM Christine Wendelsdorf, and Deputy Clerk Monica Reeves. The extension keeps the County eligible for COVID funds; to date the County has received just over \$1 million in emergency funds. There was discussion regarding the storage of PPE and the City of Caldwell's decision to allow the County to store PPE at O'Connor Fieldhouse. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to sign the extension of the declaration to December 3, 2020. The meeting concluded at 10:55 a.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 6, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Curtis Blue Line in the amount of \$1,188.00 for the Sheriff's Office

APPROVED CLAIMS ORDER NO. 568218

The Board of Commissioners approved payment of County claims in the amount of \$7,625.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 568030 to 568080

The Board of Commissioners approved payment of County claims in the amount of \$56,995.82 for accounts payable.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Two Horse Saloon to be used 11/21/20 for the Gem State Cutting Horses Association.

CONTINUATION OF PUBLIC HEARING - REQUEST BY WEATHERBY ESTATES SUBDIVISION FOR A PRELIMINARY PLAT, IRRIGATION AND DRAINAGE PLAN, CASE NO. SD2019-0053

The Board met today at 10:04 a.m. for a continuation of the public hearing to consider the preliminary plat and irrigation and drainage plan for Weatherby Estates Subdivision, Case No. SD2019-0053. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Today's hearing was continued from November 2, 2020 so that staff could work on the conditions of approval. Director Nilsson reviewed the conditions of approval and noted they reflect the decision of the Board at the underlying hearing. Following comments from the Board, Commissioner Dale made a motion to sign the findings of fact, conclusions of law, and order for Case No. SD2019-0053. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 10:10 a.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 9, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568351 to 568400

The Board approved claims 568351 to 568400 in the amount of \$29,026.29

MEETING WITH THE DIRECTOR OF HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:07 a.m. with the Director of Human Resources to discuss general issues, set policy and give direction. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. Director Baumgart updated the Board on the following:

- The HR department is continuing to work on open enrollment; they have had several Webex sessions to review enrollment options with employees and the generalists have been meeting with offices and departments individually as necessary.
- Approximately 160 people have done health screenings but the number of flu shots that have been given are not yet available.
- 32 employees participated in Walktober this year which is down from last year.
- Discussion ensued regarding the work schedule of the HR department; Ms. Baumgart has not heard any complaints about response times but would appreciate people coming to her with any concerns. Staff is mostly in the office and rotating working from home, there are always 3 people in the office.
- She has been in working with Ron Price on supervisor training as she would really like to do that training in person vs. online. There are 40 supervisors so bringing them all together in one space can't happen at this time and she just doesn't think it would be as beneficial to do it virtually. At this point Director Baumgart would rather delay the training than mandate masks for the training or do it virtually. Quarterly training will continue with the directors but she will reach out to the other directors on how they feel about going forward and how they'd like the training conducted - either in-person, virtually or postponed for the time being.

The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER ACTION ITEMS

The Board met today at 9:33 a.m. with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing a resolution reappointing Patrick Williamson to the P&Z Commission: Director Nilsson said Mr. Williamson is the vice-chair this year and is willing to continue serving. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the resolution reappointing Patrick Williamson to the P&Z Commission (see resolution no. 20-167).

Consider signing a resolution granting a refund to Dallas and Alicia Riley for a permit fee: Director Nilsson explained that the Riley's applied for a building permit for an accessory structure but once it was reviewed it was determined that they qualify for an ag exemption. DSD is recommending a refund of the plan review fee. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to sign the resolution granting a refund to Dallas and Alicia Riley for a permit fee (see resolution no. 20-168).

Director Nilsson updated the Board on the following:

Budget and personnel update: October was very busy especially with building permits. In response to a question from Commissioner White, Director Nilsson spoke about impact fees for the county. She said that the budget for Elizabeth Connors was held over from FY2020 in order to have a facilitated conversation among the elected officials to scope out the CIP. Commissioner White would really like to see this move forward. Commissioner Dale would like to have an evaluation done to determine what the collected fees could be used for. The Code Enforcement officer has given notice. Commissioner Van Beek said when she met with them recently they indicated to her that they didn't have the proper equipment to do their job; Director Nilsson said she hadn't heard anything from them regarding their concerns. She wants to meet with the other Code Enforcement Officers find the best path to move forward as this feels like a very "clunky" task for the Development Services Department.

P&Z public hearings: Director Nilsson needs to work with EOM Christine Wendelsdorf and Facilities Director Paul Navarro to determine a set-up plan for the public meeting room for the hearings and questioned how disregard of health district guidelines and security issues will be addressed. Director Nilsson said her priority is to keep her staff and the Commissioners safe even if there isn't a mandate in place.

The meeting concluded at 9:54 a.m. An audio recording is on file in the Commissioners' Office.

RESCHEDULE PUBLIC HEARING REGARDING A REQUEST BY EPIC HOLDING LLC, FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND A CONDITIONAL REZONE, CASE NOS. OR2020-0005 AND CR2020-0005

The Board met today at 10:03 a.m. to conduct a public hearing in the matter of a request by Epic Holding, LLC, for a comprehensive plan map amendment and conditional rezone, Case Nos. OR2020-0005 and CR2020-0005. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Todd Lakey, Alan Mills, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Dan Lister, Truman Mathews, Barbara Dopp, Jarron Langston, and Todd Campbell. Prior to the start of today's hearing, DSD staff advised Mr. Lakey that the subject property was not posted and in order to meet the posting requirements we need to reschedule the hearing to at least seven days from today's date to comply with the posting

requirements. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to reschedule the hearing to November 19, 2020 at 1:30 p.m. The proceeding concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE ADMINISTRATIVE DISTRICT JUDGE AND TCA TO DISCUSS GENERAL ISSUES

The Board met today at 1:30 p.m. with the Administrative District Judge and Trial Court Administrator to discuss general issues. Present were: Commissioners Pam White and Leslie Van Beek, Commissioner Tom Dale (arrived at 1:32 p.m.), Judge Southworth, TCA Doug Tyler, Deputy Judicial Marshal Jim West, Assistant TCA Benita Miller and Deputy Clerk Jenen Ross. The following items were discussed:

- Jim West has been working with Director Navarro to find more space for personnel. The Board is supportive of the TCA and Marshal working with Facilities on renovations to an old, unused jury room. Additionally, there is another space available they would like to renovate for storage/organization for jury related supplies.
- Judge Southworth said they have not been able to have jury trials and just heard that with the COVID numbers going up the Supreme Court is going to issue a new order which he believes may delay jury trials until the first of the year.
- Discussion ensued regarding how COVID is affecting offenders and the arrangements that are being worked out, court programs available to change behavior of repeat offenders and the decriminalization of hard drugs in Oregon. There was also discussion regarding the need for additional support staff and office space if the Supreme Court provides additional judges to Canyon County and the letter of support from the Board that would be necessary.

The meeting concluded at 2:14 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER AN ACTION ITEM

The Board met today at 2:15 p.m. with the Parks Director to discuss general issues, set policy and give direction and to consider an action item. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Parks Director Nicki Schwend, Deputy P.A. Zach Wesley (left at 2:24 p.m.) and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider signing resolution reappointing Mathew Andrew to the George W. Nourse Gun Range Advisory Board: Director Schwend said Mr. Andrew has been great on the Board. At some point in

the future they will probably look to replace a member of the board whose term has expired. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the resolution reappointing Mathew Andrew to the George W. Nourse Gun Range Advisory Board (see resolution no. 20-169).

Lori Berry who works as both camp host and maintenance technician at Celebration Park has made a request to use a county vehicle to move her RV closer to the museum which will be a better placement all around. The camp host position is a volunteer position but the maintenance position is a paid county employee position. Discussion ensued regarding a release of damage for both her RV and the county vehicle and who would actually drive the vehicle. The Board is in favor of allowing Ms. Berry to use the vehicle to move her RV.

EXECUTIVE SESSION – PERSONNEL MATTER

A request was made to go into Executive Session as follows:

Commissioner Van Beek made a motion to go into Executive Session at 2:25 p.m. pursuant to Idaho Code, Section 74-206(1) (b) regarding personnel matters. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley, Parks Director Nicki Schwend and Deputy Clerk Jenen Ross. The Executive Session concluded at 2:34 p.m. with no decision being called for in open session.

At the conclusion of the executive session Director Schwend updated the Board on the following:

- Virtual fieldtrip success
- Crossroads Museum exhibit
- Director Schwend and Laura Barbour will take over the Crossroads magazine for the time being
- BLM Victory Roads Improvements
- New camp host site
- Sun sail pole repair
- Dormitory outdoor shower
- Cement repair at the visitor center
- Display monitors in Crossroads Museum and classroom
- Kiosks and signage
- Safety features at the new office
- HPC meeting will take place tomorrow night

The meeting concluded at 2:55 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS THE ORIGINAL CARES ALLOCATION AND PUBLIC SAFETY PAYROLL

The Board met today at 3:01 p.m. to discuss the original CARES allocation and public safety payroll. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Clerk Chris Yamamoto, Controller Zach Wagoner, Coroner Jennifer Crawford, Assessor Brian Stender, EOM Christine Wendelsdorf, Sheriff Kieran Donahue, Treasurer Tracie Lloyd, Southwest District Health Director Nikki Zogg, and Deputy Clerk Monica Reeves. Commissioner White said the Board received information from the PA's Office and the Controller's Office identifying a potential opportunity for the County to max out the use of the original CARES funding of \$5.6 million. Controller Wagoner believes we have an opportunity to receive an additional \$3 million to \$3.5 million of our original allocation of CARES Act dollars, and in referring to a document (on file with this day's minute entry) he reviewed the detail on how the CARES Act funds have trickled down to Canyon County. \$282 million was made available to Tribal and local governments and it was split into two pieces, one piece was \$188 million tied to the Governor's public safety property tax initiative and those monies were only available for those entities that were willing to offset or reduce their property tax. Out of that \$282 million, \$94 million was allocated based on population and was split between county, city, governments, special purpose taxing districts, and tribal governments. A total of \$44 million was allocated between Idaho's 44 counties. Canyon County was allocated \$5.6 million based on our population, and in response to that we created a specific code to track eligible Coronavirus relief fund spending and there has been great cooperation to identify and track eligible spending under the CARES Act. Approximately \$2 million of the original \$5.6 million has been spent. The deadline to submit requests is December 11, 2020 and the state controller's office has communicated that any unspent funds will be reviewed for possible reallocation or return to the federal government. They estimate to have roughly \$3.5 million available in unspent original allocation as of December 2020, and public safety payroll costs are eligible for that reimbursement. Commissioner White asked if it is no longer specific to COVID because that was the sticking point. Controller Wagoner said another sticking point was the requirement to offset the revenue with property tax reduction, but that requirement is no longer tied to this money. Sheriff Donahue said this is different than COVID money and the restrictions are not tied to it and though that was a sticking point for him, this is different because it comes from the original CARES money. Controller Wagoner said based on our public safety functions, the payroll associated with that is eligible for reimbursement out of the original allocation of \$5.6 million. The monies are good through December 30, and there are still a few bills we need to get some specifics on, but he would like to ensure that the County requests up to the maximum of the \$5.6 million. Clerk Yamamoto said the Elections Office will take a fair amount of it. Controller Wagoner said we are not out of the woods but given the uncertainty with federal legislation the goal is to get the cash into the County's bank account and then in January or February if something comes up the cash will be in our account. Treasurer Lloyd said she is 100% behind this; it's the original allocation that we are taking from, we are not providing property tax relief as the CARES Act prohibits, and what was intended with the Governor's safety protection which she was strongly opposed. Clerk Yamamoto does not have any conflict with requesting the funds. He said no Board action is

required, but they need to be aware that the Auditor's Office will include it in our reimbursement. Assessor Stender said whether we use it today or in the future, it will offset a purchase that taxpayers will not have to pay for and that is a good deal. Commissioner Dale is comfortable moving forward, and Commissioner White appreciates everyone weighing in. The meeting concluded at 3:24 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 10, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek - Out of office
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568401 to 568421

The Board approved claims 568401 to 568421 in the amount of \$28,970.96

SIGNED RESOLUTIONS FOR ALCOHOLIC BEVERAGE LICENSE

The Board signed a replacement alcoholic beverage license for Mariscos El Viejon LLC, dba Mariscos El Viejon. Original license signed on 05/12/2020 was misplaced.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- ZoHo in the amount of \$4,150.00 for Information Technology department
- Quadient, Inc. in the amount of \$19,349.80 for Information Technology department

MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:35 a.m. with the Director of Information Technology to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Tom Dale IT Director Greg Rast, Assistant IT Director Eric Jensen and Deputy Clerk Jenen Ross. The following updates were provided to the Board:

- Microsoft Office 2019 upgrade: IT is working to get everyone updated. One issue has been discovered in the Prosecutor's Office and the Public Defender's office with some of the applications they use so they will continue to use Microsoft Office 2016 until some of the bugs can be worked out.
- Phones: This weekend there was an issue with the Skype system that took them offline for the weekend. Microsoft is phasing out Skype so a replacement will need to be found. With Mr. Jensen's help, Director Rast would like to either move to Avaya, like is used in the Sheriff's Office, or Cisco. They anticipate the Skype system being phased out over the next couple of years so the process of finding a new system needs to start now.
- Landfill: Working with them on an automated outbound scale.
- Celebration Park: Museum display screen project should be done in the next couple of weeks, they will then start working with facilities on cameras.
- Case management system for the Coroner's Office: This is a system that was written in-house but there have been some features that Ms. Crawford would like added including asset tracking which would also be beneficial to the Treasurer and Indigent Services. IT will be meeting with Ms. Crawford to determine her needs and how the program can be revised to accommodate her requests. Director Rast spoke about meetings he's been a part of in which there has been an effort to create a decedent workflow in an effort to streamline the process between the Coroner's Office, Treasure's Office, Indigent Services and funeral homes.
- Nemo Q: Working with the vendor to get the system in place at the DMV. The server is 4-5 weeks out but IT will bring in an interim server to get the system up and running.

The meeting concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley (left at 9:07 a.m.), Chief Deputy Sheriff Marv Dashiell, Director of Court Operations Kennel (left at 9:09 a.m.), Director of Juvenile Detention Sean Brown (left at 9:07 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing 2020-21 juvenile detention housing agreements with Gem County, Payette County, Valley County and Malheur County: Mr. Wesley said the agreements with the Idaho counties are all the standard agreement that is used and the only change is the rate increase. The agreement with Malheur County is a new agreement and because they are located in Oregon there is some

language in the contract to reflect Oregon law; the rate and indemnification language is the same as the standard contract. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the 2020-21 juvenile detention housing agreements with Gem County, Payette County, Valley County and Malheur Counties (see agreement nos. 20-156 – 20-159).

Consider signing independent contractor agreement for interpreter services with Farnoush Davis and Leslie Davis: Ms. Kennel reviewed the languages each interpreter speaks. Leslie Davis is certified so her rate is slightly higher. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the independent contractor agreements for interpreter services with Farnoush Davis and Leslie Davis (see agreement nos. 20-160 and 20-161).

Consider signing Traffic Enforcement Grant Project Agreement (TEGPA) with Idaho Transportation Department Office of Highway Safety: Chief Dashiell said this is a renewal of a grant used for overtime reimbursement during targeted enforcement projects. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the Traffic Enforcement Grant Project Agreement (TEGPA) with Idaho Transportation Department Office of Highway Safety (see agreement no. 20-162).

Consider signing amendment no. 6 to food services agreement with Summit Food Services: Chief Dashiell said this is an annual renewal; the same rate scale as last year was used. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the amendment no. 6 to food services agreement with Summit Food Services (see agreement no. 20-163).

At the request of Commissioner Dale, Chief Dashiell gave a brief update on Pod 6. The ADS team is working well with the Facilities department. They are looking at possibly replacing all the doors as there are continued issues with the hinges and locks.

The meeting concluded at 9:21 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY MATTHEW AND CHRISTINE TRAVIS, CASE NO. RZ2020-0011

The Board met today at 2:30 p.m. to conduct a public hearing in the matter of a request by Matthew and Christine Travis for a rezone, Case No. RZ2020-0011. Present were: Commissioners Pam White and Tom Dale, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Present via Webex: Matthew Travis, Christine Travis, and William Mason. Jennifer Almeida gave the oral staff report. The applicants are seeking a rezone of 10.69 acres from an "A" (Agricultural) zone to an "R-1" (Single Family Residential) zone. The future land use map designates the property

as residential and the rezone complies with that designation. The property is within Nampa's impact area and is designated as medium-density residential. The property lies within a nitrate priority area and health district requirements will be required during the development of the site. The Nampa Engineering Department does not oppose the rezone but they did indicate there is a water main along the west boundary that could be utilized for development purposes if an agreement for connectivity was established between the owner and the city. The P&Z Commission recommended the request be approved and staff recommends as approval as well. William Mason testified in support of the request. The property is a flag lot bounded by canals; they do not anticipate more than 7 or 8 lots on the site. He gave testimony regarding the water situation and the possibility of tying into the city water main in the future. Matthew Travis testified that he and his wife purchased the land to create a micro neighborhood with larger lots. He responded to questions regarding the water situation and wells, and he said they will look at the total cost of connecting to city services and if they can make it work it will be on their list. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to close public comment. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to approve the rezone request for Matthew and Christine Travis for Case No. RZ2020-0011. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to approve the findings of fact, conclusions of law and order, and the ordinance. (Ordinance No. 20-035.) The hearing concluded at 2:52 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 12, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568422 to 568455

The Board approved claims 568422 to 568455 in the amount of \$57,892.49.

APPROVED CLAIMS ORDER NO. 568219 to 568277

The Board approved claims 568219 to 568277 in the amount of \$515,596.24.

APPROVED CLAIMS ORDER NO. 568278 to 568300

The Board approved claims 568278 to 568300 in the amount of \$11,011.81.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Grainger in the amount of \$3,614.63 for the Facilities Department
- R&H Wholesale Supply in the amount of \$1,480.37 for the Facilities Department

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:46 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Case Manager Terri Salisbury and Deputy Clerk Jenen Ross.

The following cases do not meet the eligibility criteria for county assistance: 2021-6, 2021-7, 2020-1158, 2020-1159, 2020-1148, 2021-2, 2021-9 and 2020-1160. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to issue initial denials with written decisions within 30 days on the cases as read into the record.

Liens were presented for Board signature.

Director Baker spoke of a case previously before the Board involving Altrua which is a medical share program. Altrua has denied the claim and the county/indigent services is at the point they would like to speak with Altrua and their CEO in hopes of reversal of their denial and to explain how the county is the payer-of-last-resort. Mr. Blocksom has prepared a letter explaining how the county indigent program works and that the county is not a resource. A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 8:54 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (f) records exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom, Director of Indigent Services Yvonne Baker, Case Manager Terri Salisbury and

Deputy Clerk Jenen Ross. The Executive Session concluded at 9:15 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

Canvass November 3, 2020 Election - Canyon County Elections Office

The Board canvassed election results for the November 3, 2020 General Election. The official documents were presented by Elections staff and were signed in the Elections Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE

The Board met today at 10:30 a.m. with county attorneys for a legal staff update. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell (left at 10:42 a.m.), Treasurer Tracie Lloyd (left at 10:42 a.m.), DSD Director Tricia Nilsson, DSD Planner Dan Lister and Deputy Clerk Jenen Ross.

Mr. Goodsell spoke about the tax sale logistics in regard to the potential of the Governor's roll back to stage 2 and limited space in the meeting room. Discussion ensued about some of the options which may include use of the large super courtroom, limiting the number of people and/or mandate of masks for anyone attending the auction.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Dale made a motion to go into Executive Session at 10:42 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) records exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P. A. Zach Wesley, Director of DSD Tricia Nilsson, DSD Planner Dan Lister and Deputy Clerk Jenen Ross. The Executive Session concluded at 11:11 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 1:32 p.m. with the County Agent to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Tom Dale, Commissioner Leslie Van Beek arrived at 1:35 p.m., County Agent Jerry Neufeld, Carrie Johnson, Nick Ysabel and Deputy Clerk Jenen Ross. The follow updates were provided to the Board:

Mr. Ysabel gave a review of his past year in Master Gardner program, spoke about gardening in relation to the virus this year, how landscaping can improve home value and the pest alert network.

Mr. Neufeld spoke about conducting programming online vs. in-person this year. They are conducting them virtually so that people can still obtain their certifications. They are following general safety protocols such as limiting the number of people, mask and plexi-glass.

Ms. Johnson spoke about the 4-H program and changes that had to be made during the pandemic. They are still trying to do community outreach – looking at other ways to conduct meetings such as online, hybrid or meeting outdoors. She spoke about the fair and the market livestock sale this year. 4-H enrollment started October 1st.

The meeting concluded at 1:56 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 13, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568482 to 568517

The Board has approved claims 568482 to 568517 in the amount of \$18,305.22.

APPROVED CLAIMS ORDER NO. 568456 to 568481

The Board has approved claims 568456 to 568481 in the amount of \$27,128.03.

EXECUTIVE SESSION – CONSIDER PERSONNEL MATTER PURSUANT TO IDAHO CODE, SECTION 74-206(1)(A) AND (D); INTERVIEW AND CANDIDATE EVALUATION FOR COMMISSIONERS’ OFFICE SENIOR ADMINISTRATIVE SPECIALIST POSITION

The Board met today at 8:55 a.m. for an Executive Session to interview and evaluate candidates for the Commissioners’ Office Senior Administrative Specialist position. Commissioner White made a motion to go into Executive Session at 8:55 a.m. pursuant to Idaho Code, Section 74-206(1) (a) and (d) regarding a personnel matter and to discuss records exempt from public disclosure. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners White, Dale, and Van Beek voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, and Deputy Clerks Jenen Ross and Monica Reeves. Terri Salisbury joined the session from 8:56 a.m. to 9:20 a.m. Jaquelyn Garay joined the session from 9:24 a.m. to 9:55 a.m. Cheri Good joined the session from 10:01 a.m. to 10:28 a.m. Kelsee Hale joined the session from 10:55 a.m. to 11:17 a.m. The Board took a break at 11:22 a.m. and resumed the session at 1:30 p.m. Cassandra Silver arrived at 1:31 p.m. and left at 1:50 p.m. The Executive Session concluded at 2:03 p.m. with no decision being called for in open session.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 16, 2020

PRESENT: Commissioner Pam White, Chair – out of office
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek – via teleconference
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568518 to 568550

The Board has approved claims 568518 to 568550 in the amount of \$43,253.18.

APPROVED CLAIMS ORDER NO. 568301 to 568350

The Board has approved claims 568301 to 568350 in the amount of \$63,810.92.

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Safariland LLC in the amount of \$1790.00 for the Sheriff's Office

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:39 a.m. for an office staff meeting. Present were: Commissioner Tom Dale, Commissioner Leslie Van Beek via conference call, Deputy Clerks Jenen Ross and Monica Reeves. Chief Civil Deputy PA Sam Laugheed and PIO Joe Decker arrived at 8:44 a.m. The Board reviewed this week's schedule with staff. Commissioner Van Beek referenced emails the Board received regarding impact fees, a capital improvement plan, and communication from the Fleet Director to drive the 2020 Ford F350 that was purchased with COVID funds to assist with the transporting of PPE. The Board has no problem with the request from Director Tolman. Sam Laugheed and Joe Decker were present to answer questions regarding Governor Little's recent order returning the State of Idaho to Stage 2. There was discussion regarding the Board sending communication to its department heads asking them to review their operation plans. Mr. Laugheed asked if the Board is amenable to setting up Webex meetings more frequently; the Board is amenable to that request, staff will schedule all meetings via Webex. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

CANYON COUNTY ELECTED OFFICIALS' AND MAYORS' COVID-19 MEETING

Canyon County's elected officials and local mayors met today at 1:33 p.m. in the public meeting room of the administration building located at 111 No. 11th Avenue. Present were: Sheriff Kieran Donahue, Chief Civil Deputy PA Sam Laugheed, Prosecutor Bryan Taylor, Judge Davis VanderVelde, PIO Joe Decker, Commissioner Tom Dale, Coroner Jennifer Crawford, EOM Christine Wendelsdorf, Clerk Chris Yamamoto, SWDH Director Nikki Zogg, Treasurer Tracie Lloyd, Assessor Brian Stender, and Deputy Clerk Monica Reeves. Present via Skype: Commissioner Leslie Van Beek, Kirk Carpenter from the City of Nampa, Parma Mayor Angie Lee, Nampa Mayor Debbie Kling, Caldwell Mayor Garret Nancolas and Melba Mayor Cory Dickard. The group met today to review the Governor's order that was issued on November 13, effective November 14, 2020, and highlights from the discussion were as follows:

Director Nikki Zogg reported on the increase in COVID cases and hospitalizations and the concern about how the surge in cases will impact the healthcare system. Vaccine shipments should arrive

mid-month to early December and doses will be going to hospitals. Health districts in Idaho could see 7,000 doses in the first shipment.

While noting that it's important to continue economic activities Sheriff Donahue asked how the ice-skating rink at the Indian Creek Plaza will adhere to social distancing requirements. Director Zogg said she has not reviewed the plan but is confident her team has. Any plans that were approved under the previous order, which said there could be exceptions to gathering sizes for events that were approved by health districts that are scheduled before November 22 could continue. The Winter Wonderland starts on Friday, November 20, and the ice rink will continue to be monitored as we move forward. It's outdoors so it's likely a safer activity.

Mayor Nancolas said they have been in constant contact with SWDH about the Winter Wonderland event which is outside where the transmission rate is much lower. They have eliminated a majority of the events including the creek lighting and most of the congestion points. Their advertisements say *come with your household, wear a mask, and social distance*. The Mayor noted he has not been involved with the ice skating plans.

In referring to sports activities throughout the state, Sheriff Donahue said groups such as the athletic association who have the authority on activities, need to use that authority rather than passing it off to the Governor or to law enforcement or to elected officials.

Sam Laugheed said there is not a lot of direct guidance for boots on the ground operations and he asked if SWDH has recommendations for local government operations. Director Zogg said no, not specifically, but they are happy to provide consultation with anybody who would like it. The mitigation strategies are pretty broad. She spoke of a statewide call she will participate in with the Governor's Office to talk about getting clarity on events, particularly those that have an economic effect and whether the Governor will allow exemptions for events with vendors. She noted sports activities have been a hot topic because they are contributing to spread in the community.

Sheriff Donahue spoke about remote work conditions. He estimates the Sheriff's Office has 15 employees out today with COVID and they are seeing people bringing it to work from outside activities such as family events and public events. There are not a lot of cases in the jail. He spoke about the significant increase in inmate transports and he noted the state has transported people out of the jail in the last 2-3 weeks.

Christine Wendelsdorf said she has the ability to check online test results for the Canyon County workforce that come into the state lab. Sam Laugheed asked for more information and noted the importance of individual patient privacy issues. EOM Wendelsdorf will work with Legal and HR to make sure we are covered entirely.

Sheriff Donahue and EOM Wendelsdorf reported on the recent purchase of a Hyster, trailer and pickup truck to help facilitate the moving and storage of PPE into one location, the O'Connor Fieldhouse in Caldwell.

Prosecutor Taylor spoke about the recent Supreme Court order vacating all trials through the rest of the year. They will revisit the issue on January 4, 2021. The Prosecutor's Office has been working with the TCA and ADJ for more clarity on what court proceedings are going to look like – some are in-person, some are not. 94% all hearings are done via Zoom. Regarding the Governor's order, Prosecutor Taylor's office has revisited their original plan that was submitted to EOM Wendelsdorf and they are continuing with the plan adopted when we were in a stage red 4. Sam Laugheed spoke about the need to revisit the plans we put in place at the beginning of pandemic and review what we have learned and what the benefit of experience has given us about what things work and what things did not in terms of signage, doors being opened to the public, etc. He asked if SWDH has any recommendations about County employees wearing masks in public spaces. Director Zogg said SWDH mandates face coverings for their staff, and they do health screenings of all staff and visitors, and they require visitors to wear face coverings with the exception of community rooms. They also try to limit the number of people in breakrooms. She said they have not had any spread from staff-to-staff although more staff is out with exposures that occur outside the workplace.

Sheriff Donahue proposed the elected officials meet again the week after Thanksgiving to review what we had in place and decide how to move forward.

Judge VanderVelde anticipates the Courts will operate on the status quo as far as in-person hearings. Even if the Supreme Court order were to go away the Governor's limitation of 10 people would eliminate the potential for jury trials at least at the district court level until the number changes. He said defense attorneys have worked well with the Prosecutor's Office to attempt to resolve as many cases as possible short of trials and he doesn't believe they are too far behind. He noted there are trials that have been delayed that need to move forward.

Commissioner Dale reported that the Board will encourage people to participate in public hearings via Webex. He asked if there is any desire to have marshals at the doors the administration building to direct patrons where to go. Sheriff Donahue said the manpower is allocated from the courts. Treasurer Lloyd supports the idea. The Treasurer's Office will not be shutting down. Staff is able to social distance while at their desks, and if they are waiting on customers they will wear masks. Clerk Yamamoto said his offices will not be shutting down. He does not object to having marshals at the entrances to the administration building and noted that having less traffic in the building and fewer people in the restrooms will be helpful. He gave an election update and spoke of his belief that there was fraudulent activity in certain states. Assessor Stender is not opposed to the marshals being in the building either. Treasurer Lloyd will coordinate with the Sheriff on when to have marshals at the administration building.

Assessor Stender reported on the severe wait times that persist at the DMV. He and Sheriff Donahue expressed frustration with the Idaho Transportation Department's software program which they believe was rolled out too soon the result of which continues to cause substantial wait times for customers frustrating both staff and citizens. Assessor Stender will need more staff to help with the workload. He said ITD has been assisting with the backlog of title work that needs

to be done. There are plans to have a queuing system for the driver's license side and vehicle registration side that allows people to check in and then return to the vehicles (so they don't have to wait outside in the weather) and when it's time for their transaction they will get a text telling them to come inside. Sheriff Donahue said the software program has been a catastrophic failure and he has complained to the Governor about it.

Commissioner Van Beek and Commissioner Dale both spoke of plans for the Board to meet with its directors and review the strategic plans and revisit the protocols for each department and see if revisions are needed.

Treasurer Lloyd reported that the November 18, 2020 tax deed property sale has been cancelled and she is working with the Prosecutor's Office on the possibility of having an online auction after the first of year.

Kirk Carpenter from the City of Nampa said there are small clusters of employees who have COVID and so they are reminding employees to stay home when sick and if they live in the same house as someone who is ill. Mayor Nancolas said the City of Caldwell has employees who are working from home and they have closed some city buildings to the public other than by appointment only. Mayor Lee said the City of Parma is trying to tighten the reins on protocols. Melba Mayor Dickard said the Christmas event in Melba has been cancelled.

Upon the motion of Clerk Yamamoto and the second by Commissioner Dale the meeting adjourned at 2:46 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 17, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman – afternoon meetings only
 Commissioner Leslie Van Beek – remote – via Webex
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORM

The Board approved an employee status change form for Terri Salisbury, Sr. Administrative Specialist.

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- NTOA in the amount of \$1722.00 for the Sheriff's Office

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:08 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioner Pam White, Commissioner Leslie Van Beek via conference call, Deputy P.A. Dan Blocksom left at 9:23 a.m., Chief Deputy Sheriff Marv Dashiell left at 9:23 a.m., EOM Christine Wendelsdorf left at 9:23 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing legal notice of entering into personal services contract with Preston Atamanczyk with the Public Defender: Dan Blocksom explained that publishing of the legal notice is in the event the service goes over \$10K in the year; the contract was signed last week. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the legal notice of entering into personal services contract with Preston Atamanczyk.

Consider signing 2020 Emergency Management Performance Grant Sub-recipient agreement: Christine Wendelsdorf said this grant covers half the salary for the Emergency Operations Manager and the service portion of the Motorola contract for the towers. The award amount for this year is \$146,761.86. Discussion ensued regarding some of the dates noted in the grant. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the 2020 Emergency Management Performance Grant Sub-recipient agreement (see agreement no. 20-164).

Consider signing 2020 State Homeland Security Program Sub-recipient agreement: This grant is available to fund projects for first responders. The award amount for this year is \$278,909.00. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the 2020 State Homeland Security Program Sub-recipient agreement (see agreement no. 20-166). Chief Dashiell and Ms. Wendelsdorf spoke about some of the projects that the grant monies are used for. Funding and tracking of the projects are managed by the Emergency Operations Manager.

Consider signing 2017 Pre-Disaster mitigation grant agreement articles CFDA# 97.047 (extension): Ms. Wendelsdorf said this grant started with her predecessor but due to the COVID pandemic meetings and work were halted so they are requesting an extension to March 2021 to turn in the work they've done. The grant amount is \$52,008.00. Upon the motion of Commissioner Van Beek

and second by Commissioner White the Board voted unanimously to sign the 2017 Pre-Disaster Mitigation grant agreement articles CFDA# 97.047 – extension (see agreement no. 20-165).

Consider signing letter of support for Project Trade: Commissioner Van Beek is in support of sending the letter as that is what the Board has committed to doing. The letter lays out the parameters that the Board is able to work within based on the ordinance but makes no other commitments. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the letter of support for Project Trade. A copy of the letter is on file with this day's minutes.

A brief discussion ensued regarding a draft letter to the City of Middleton regarding the Parks and Recreation District impact fees. Zach Wesley will attend the legal staff meeting on Thursday to discuss further with the Board.

The meeting concluded at 9:30 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:45 a.m. with the Director of Juvenile Detention to discuss general issues, set policy and give direction. Present were: Commissioner Pam White, Commissioner Leslie Van Beek participated via teleconference, Director of Juvenile Detention Sean Brown, Assistant Director of Juvenile Detention Shawn Anderson and Deputy Clerk Jenen Ross. Director Brown updated the Board on the following:

- This month they've ranged from having 20 to 29 juveniles in the facility. 11 are from Canyon County but the rest are from various other counties and agencies.
- Gloves they use for the pat-down searches are getting hard to find and the cost has doubled. In response to a question from Commissioner Van Beek, Director Brown said he is not sure at this point how this will affect his budget; currently costs are being charged to the COVID budget.
- One juvenile recently took the GED test and CWI is helping with that process.
- The dishwasher in the facility is about 25 years old and has finally given out; parts are no longer available and it's no longer serviceable. Their supplier has a minimally used one that can be purchased for \$1500 which is a fraction of the cost of a new one. Director Brown has checked with the Controller and the purchase can be run thru the cigarette tax line item. Commissioners White and Van Beek are in favor of the purchase so Mr. Brown will contact the supplier.

- They have 2 candidates that are in the background phase of the hiring process so employee status change forms will be coming to the Board soon if the background checks go thru.
- His department was recently able to attend a training and due to it being virtual everyone in his department was able to take part unlike in previous year where only a few were able to attend.

The meeting concluded at 10:58 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER ACTION ITEMS

The Board met today at 11:03 a.m. with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioner Pam White, Commissioner Leslie Van Beek via Webex, Director of Misdemeanor Probation Jeff Breach, Chief Juvenile Probation Officer Elda Catalano, Controller Zach Wagoner, TCA Doug Tyler and Deputy Clerk Jenen Ross. Via Webex: Judge Onanubosi (left at 11:28 a.m.) and HR Director Sue Baumgart. The action items were considered as follows:

Consider approving FY2020 budget adjustments: Controller Wagoner explained these adjustments do not increase the 2020 budget it is just transferring between the 'A' and 'B' budgets and something that happens on an annual basis. Mr. Wagoner responded to several questions regarding details of the adjustments and reviewed the 3 adjustments being made which are as follows:

- PIO: \$100 from 'A' budget to 'B' budget for subscription costs
- HR: \$9000 from 'A' budget to 'B' budget for professional services including human capital and benefit management and evaluations
- Elections: \$10,500 from 'B' budget to 'A' budget for elections activities including a City of Caldwell runoff election.

Commissioner Van Beek made a motion to sign the resolution approving FY2020 budget adjustments. The motion was seconded by Commissioner White and carried unanimously. See resolution no. 20-171.

Consider signing the Juvenile Justice Annual Report: Ms. Catalano reviewed the report which shows the funds that were allocated in FY2020 from the Juvenile Corrections Act Fund, Tobacco Tax and Lottery Tax funds and how those monies were spent. All of the funds were spent this year so there is no carryover. Additionally, the secondary portion of the report was reviewed which details supervised diversion, supervised probation, petitions filed during reporting period and recidivism. Commissioner White made a motion to sign the Juvenile Justice Annual report. The motion was

seconded by Commissioner Van Beek and carried unanimously. A copy of the report is on file with this day's minutes.

Consider signing a resolution adopting changes to three (3) job descriptions in the Misdemeanor Probation department: Director Breach reviewed the three positions to be revised which has been done to more closely match the duties that are being done. There is no change to the pay scale or the current pay of the positions. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution adopting changes to three (3) job descriptions in the Misdemeanor Probation department. See resolution no. 20-170.

The meeting concluded at 11:33 a.m. An audio recording is on file in the Commissioners' Office.

RESCHEDULE PUBLIC HEARING FOR JACK'S PLACE, LLC, REQUEST FOR A REZONE AND PRELIMINARY PLAT, IRRIGATION AND DRAINAGE PLAN APPROVAL FOR JACK'S PLACE SUBDIVISION, CASE NOS. RZ2020-0004 AND SD2020-0006

The Board met today at 1:31 p.m. to go on the record to reschedule the public hearing in the matter of the request by Jack's Place, LLC, for a rezone and a preliminary plat and irrigation and drainage plan for Jack's Place Subdivision, Case Nos. RZ2020-0004 and SD2020-0006. Present were: Commissioners Pam White and Tom Dale, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Ms. Almeida said the applicant wishes to have all Board members present for their hearing. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to reschedule the hearing for Jack's Place to December 15, 2020 at 1:30 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 18, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek – remote for morning meeting
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- A-Gem Supply Inc., in the amount of \$2472.00 for the Parks Department

APPROVED CLAIMS ORDER NO. 2104

The Board of Commissioners approved payment of County claims in the amount of \$1,776,579.99 for a County payroll.

APPROVED CLAIMS ORDER NO. 568705 to 568720

The Board has approved claims 568705 to 568720 in the amount of \$60,640.28.

APPROVED CLAIMS ORDER NO. 568679 to 568704

The Board has approved claims 568679 to 568704 in the amount of \$6,657.37.

APPROVED CLAIMS ORDER NO. 568721 to 568740

The Board has approved claims 568721 to 568740 in the amount of \$11,721.00.

APPROVED CLAIMS ORDER NO. 568654 to 568678

The Board has approved claims 568654 to 568678 in the amount of \$20,125.28.

CONSIDER SIGNING A RESOLUTION AUTHORIZING THE GRANTING OF REAL PROPERTY TO OTHER POLITICAL SUBDIVISION OR TAXING DISTRICT

The Board met today at 10:04 a.m. to consider a resolution authorizing the granting of real property to other political subdivision or taxing district. Present were: Commissioners Pam White and Tom Dale, Treasurer Tracie Lloyd, Mike Greenewald, and Deputy Clerk Monica Reeves. Present via Webex: Commissioner Leslie Van Beek and Deputy P.A. Brad Goodsell. Today the Board considered the transfer of two parcels as follows:

To the Caldwell Housing Authority

PIN: 04450503 0

Address: 502 Joliet Street, Caldwell

Legal Description: 22-4N-3W NE Northside Mobile Manor Lt 4 Blk 1

Acres: 0.20

Previous owners: Michael and Brenda Greenewald

To the City of Caldwell

PIN: 04087000 0

Address: 0 Beech Street, Caldwell

Legal description: 35-4N-3W NW Mountain View Subdivision 1 E 30' of the S 132.15' Blk V

Acres: 0.09

Previous owners: Decia Kiser Cole

Michael Greenewald attended today's meeting and asked for a grace period to the end of the week or the end of the month because he and his wife are in the process of getting a \$12,000 payment which will be used to pay the tax bill for their property located at 502 Joliet Street in Caldwell. Treasurer Lloyd said the Greenewalds have been notified for four years that there were delinquent taxes. Last year they made payments prior to the tax deed being issued, but this year that did not happen so she followed through with the tax deed proceedings as required by law. The Caldwell Housing Authority has requested the property be transferred to them and that transfer is what the Board is considering today. The property is in Canyon County's name. Commissioner Dale was hoping to see some documentation from the Greenewalds proving the \$12,000 payment is coming; however, he does not object to extending today's action. Commissioner Van Beek questioned why the Greenewalds waited until today when they have had prior notice of the delinquency. Mr. Greenewald spoke of the hardships he has faced but is confident he will soon have the funds to pay the taxes. Brad Goodsell said the practical effect of continuing this matter for a week or a month is it just maintains the status quo and extends the redemption period. He does not think either the city or the housing authority is that worried about getting the properties today. Commissioner Dale said there is a tax bill that is due and the Greenewalds have allowed themselves to get into this position by a continued pattern of irresponsibility and it is contingent upon them to come up with the funds to pay the tax bill. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to continue this process to December 4, 2020 at 10:00 a.m. for both parcels being considered today. The meeting concluded at 10:24 a.m. An audio recording is on file in the Commissioners' Office.

SURPLUS PROPERTY AUCTION - *CANCELLED*

NOTICE: Due to the Governor's order issued November 13, 2020, limiting gatherings to 10 persons, the surplus property auction scheduled for November 18, 2020, has been cancelled. The auction will be rescheduled for a later time and notice will again be published as required by law.

PUBLIC HEARING – REQUEST BY ROGER HOWELL FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND CONDITIONAL REZONE, CASE NO. OR2020-0006 AND RZ2020-0013

The Board met today at 1:33 p.m. to conduct a public hearing in the matter of a request by Roger Howell for a comprehensive plan map amendment and conditional rezone, Case Nos. OR2020-0006 and RZ2020-0013. Present were: Commissioners Pam White and Tom Dale, Roger Howell, Jay Howell, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Dan Lister and William Mason. Dan Lister gave the oral staff report noting this matter came before the Board previously as a request for a comprehensive plan map amendment and rezone with the idea of

splitting the 9-acre parcel into 4 lots. At the underlying hearing it was decided that a map amendment couldn't be supported but the applicant was willing to do a development agreement and conditional rezone to allow this to be divided once into two properties and once it's rezoned they can do a land division application and they will not have to go through the platting process. The lot will be split into two lots, with one lot remaining over 5 acres in size so it could in the future be used for agricultural purposes and could also qualify for an agricultural exemption. The development agreement has conditions that state the applicant will need to go through a land division application after this is approved and will only have one division after that, no further divisions will be allowed unless they come back with another application. Mr. Lister said if the Board wishes to approve this request, the action will be to deny the comprehensive plan amendment, and if it agrees with the conditions the Board can approve the FCO's for the conditional rezone and sign the development agreement and ordinance. Roger Howell testified he agrees with the development plan and the conditions presented by staff. He will do one division creating two parcels; one lot will be over five acres and the other is just over three acres. Following testimony, Commissioner White made a motion to close public comment. The motion was seconded by Commissioner Dale and carried unanimously. Following the Board's deliberation Commissioner Dale made a motion to deny the comprehensive plan map amendment for Case OR2020-0006. The motion was seconded by Commissioner White and carried unanimously. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to approve the conditional rezone for Case No. RZ2020-0013 and sign the findings of fact, conclusions of law, and order as well as the ordinance and development agreement. (See Ordinance No. 20-036 and Agreement No. 20-167.) The hearing concluded at 1:43 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 19, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek – remote via Webex
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- SHI, Inc. in the amount of \$1,023.10 for Information Technology
- Smart Deploy in the amount of \$4000.00 for Information Technology

- Idaho Tower Construction Co. in the amount of \$2,248.80 for Information Technology (PO #4582)
- Idaho Tower Construction Co. in the amount of \$2,248.80 for Information Technology (PO #4604)
- Apple Store in the amount of \$3,780.00 for Information Technology
- Brady in the amount of \$1,500.00 for Juvenile Detention

APPROVED CLAIMS ORDER NO. 568598 to 568653

The Board has approved claims 568598 to 568653 in the amount of \$37,034.03.

APPROVED CLAIM ORDER NO. 565018

The Board has approved claim 565018 in the amount of \$7,642.02.

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:47 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White and Tom Dale, Director of Indigent Services Yvonne Baker, Case Manager Terri Salisbury, Case Manager Kelsee Hale, Case Manager Jenniffer Odom and Deputy Clerk Jenen Ross.

The following cases do not meet the eligibility criteria for county assistance: 2021-51, 2021-142, 2021-40, 2021-57, 2021-39 and 2021-101. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to issue initial denials with written decisions within 30 days on the cases as read into the record.

Liens were presented for Board signatures.

Commissioner Dale made a motion to continue case no. 2020-994 to December 17, 2020. The motion was seconded by Commissioner White and carried unanimously.

Case nos. 2020-881 and 2020-915 have both been withdrawn and upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to issue final denials with written decisions within 30 days on the cases as read into the record.

Commissioner White made a motion to issued final approvals with written decisions within 30 days on case nos. 2019-532 and 2019-1232. The motion was seconded by Commissioner Dale and carried unanimously.

The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AN ACTION ITEM

The Board met today at 10:00 a.m. for a meeting with county attorneys for a legal staff update and to consider signing the Treasurer's tax charge adjustments by PIN for October 2020. Present were: Commissioners Pam White and Tom Dale, Commissioner Leslie Van Beek participated via Webex (left at 10:39 a.m.), Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 10:00 a.m. for a legal staff update. A request was made to go into Executive Session as follows:

Commissioner Dale made a motion to go into Executive Session at 10:02 a.m. pursuant to Idaho Code, Section 74-206(1) (d) records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Tom Dale, Commissioner Leslie Van Beek via Webex, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross. The Executive Session concluded at 10:39 a.m. with no decision being called for in open session.

At the conclusion of the executive session the action item of considering the Treasurer's tax charge adjustments by PIN for October 2020 was taken up. Commissioner Dale made a motion to approve the tax charge adjustments. The motion was seconded by Commissioner White and carried unanimously. A copy of the document is on file with this day's minutes.

As a ministerial item, a letter to Tim O'Meara of the Greater Middleton Parks and Recreation District and Middleton Mayor Steve Rule was signed by the Board. Commissioners White and Dale noted that Commissioner Van Beek gave her permission during the executive session to use her signature stamp on the letter.

The meeting concluded at 10:40 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY EPIC HOLDINGS, LLC, FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND CONDITIONAL REZONE, CASE NO. OR2020-0005 AND CR2020-0005

The Board met today at 1:32 p.m. to conduct a public hearing in the matter of a request by Epic Holdings, LLC, for a comprehensive plan map amendment and a conditional rezone, Case Nos. OR2020-0005 and CR2020-0005. Present were: Commissioners Pam White and Tom Dale, DSD Director Tricia Nilsson, Todd Lakey, Alan Mills, Jarron Langston, Truman Mathews, and Deputy Clerk Monica Reeves. Present via Webex: Commissioner Leslie Van Beek, DSD Planner Dan Lister, Barbara Dopp, David Tilson, Dean Waite, Todd Campbell, and Jerome Mapp. Dan Lister gave the oral staff report. The applicant is requesting a comprehensive plan map amendment to change the future land use designation of Parcels R34252, R34263012, R34263010, R34263, and R34263011 from “Agricultural” to “Residential”. The properties consist of approximately 108 acres and are located on Northside Boulevard in Caldwell. The application also includes a request for a conditional rezone of approximately 98 acres from an “A” (Agricultural) zone to an “R-1” (Single Family Residential) zone, and approximately 10 acres from an “A” (Agricultural) zone to an “R-R” (Rural Residential) zone. A development agreement is included with the conditional rezone to restrict residential development on the 98 acres within the “R-1” zone to 48 lots. The City of Nampa said this is near their residential community, mixed use and they are not opposed to it. Staff noted this area is for high-density residential and even though the City of Nampa did not oppose this staff finds it’s not compatible with the City of Nampa’s comprehensive plan. The City of Caldwell opposes the request because they feel it is inconsistent with the comprehensive plan and without connecting city services and infrastructure they feel it is premature development. Mr. Lister noted that the P&Z Commission voted unanimously to approve the application; however, DSD staff is recommending the application be denied for the following reasons: the property is zoned agricultural and has been divided multiple times and there are no more splits available; staff feels an approval would promote rural density sprawl in an area that is projected to be medium and high-density residential commercial uses in the future without connectivity to services or infrastructure. Staff believes this is not consistent with the comprehensive plan; it is not more appropriate than the agricultural zone; it would not be compatible with surrounding uses; and it would negatively affect the character. Staff believes it would be more appropriate for it to be an R-R zone with five-acre lots or greater to retain the agricultural land and allow for redevelopment in the future, and work with the city to establish easements to allow future stubbing of services. Following his report Mr. Lister responded to questions from the Board. Todd Lakey testified on behalf of the applicant and stated the P&Z Commission appreciated the larger residential estates lots with the quality custom homes that will be built in this project which provides a good transition between the higher density development that’s coming from the west and that may be coming from the south and the east. The neighbors much prefer this over the high-density city subdivisions. The County’s comprehensive plan, not the City of Caldwell’s comprehensive plan, applies to this property. He referred to annexed properties and existing zoning in the area. There are planning designations and zoning that fits their request. He spoke of the collector design. The proposal fits with the existing character of the area, but the city density does not. Following his testimony Mr. Lakey responded to questions from the Board regarding the demand for larger lots and quality custom homes, traffic impacts, and the character of the area. Alan Mills testified in favor of the request and spoke about the demand for this type of rural

development. Jerome Mapp from the City of Caldwell testified in opposition to the request and asked the Board to deny the application and let the City of Caldwell do what it is supposed to do, which is plan for orderly growth. Todd Lakey offered rebuttal testimony noting the request received a unanimous recommendation of approval from the P&Z Commission. They recognize there is a value in preserving the integrity and quality of the development in the area and this project does that. It's on the edges of Nampa's and Caldwell's impact areas, it does provide a good transition for that higher density development. Mr. Lakey said if this develops on individual well and septic systems it doesn't change the sewer plan because the plan was not to run sewer through the project, it was simply to stub it based on the topography for the site. This property can endure on the individual wells and septic systems. The project will not have a negative impact on the character of the area, the existing agricultural operations, and rural nature. It is not viable for commercial development. The project provides a good transition, diversity, quality, and has less impact than a higher density development that's coming from the west. Mr. Lakey responded to questions from the Board following his testimony. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to close public comment. Commissioner Van Beek likes this project. She said page 1 of the staff report is used as an argument to deny but when considering the surrounding land uses, higher density would significantly change the character of the area. It has an agricultural feel that is growing and would support the kind of proposal that's being made today. She agrees there is a demand for 1.8 acre residential lots and there appears to be a hole that could be filled by this kind of development which is significantly more compatible on a long-term plan, not discounting Mr. Mapp's testimony for the City of Caldwell. She commends the land owners for taking an interest in wanting to see how this develops. Commissioner White spoke of the need to have housing for doctors and professionals. The landowners have given good service of the land and when they get to a place where they can sell it she thinks they should realize the full value of the property. She would like to see five-acre lots, but doesn't know how that works for the owner. She hopes quality homes will be built in this subdivision as was testified to today. Commissioner White believes the City of Caldwell will realize the benefit of a development like this. Commissioner Dale said this is prime farm ground and we don't want to see it disappear but this is an area that has been designated by Caldwell to be a highway commercial zone which could potentially have very high density. He appreciates Jerome Mapp's testimony, but the deciding factor for him is looking at this in the long-term and he believes this will be a benefit to the County. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to approve the request by Epic Holding, LLC for a comprehensive plan map amendment and to sign the resolution for Case No. OR2020-0005. Director Nilsson asked for a brief recess to confer with Mr. Lakey regarding exhibits to the development agreement. After a short break the Board went back on the record. Director Nilsson said for the development agreement we have the conceptual site plan and updated concept plans from Todd Lakey and those will be Exhibit C versus the older version in the agreement. The location of the collector is subject to the highway district requirements so when looking at condition of approval E, that will cover it. She wants it on the record that the location of the collector is subject to the highway district. Dan Lister said all four owners are not present to sign today so we will have to postpone the signing of the development agreement. Commissioner Dale said the Board can approve the agreement but it won't become official until it has been signed by the parties, and then he made a motion to approve the conditional rezone for

Case No. CR2020-0005 and approve the ordinance and development agreement that has been described by and modified by DSD Director Nilsson. The motion was seconded by Commissioner Van Beek. The motion carried unanimously. The Board signed the findings of fact, conclusions of law and order for the rezone and for the findings of fact, conclusions of law and order, as well as the resolution approving the comprehensive plan map amendment. The ordinance and development agreement will be brought back at a later date. (See Resolution No. 20-172.) The hearing concluded at 3:24 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS USE OF CARES ACT FUNDING TO PURCHASE COVID-19 PUBLIC SERVICE ANNOUNCEMENTS ON LOCAL SPANISH RADIO

The Board met today at 3:31 p.m. to discuss the use of CARES Act funding to purchase COVID-19 public service announcement on local Spanish radio. Present were: Commissioners Pam White and Tom Dale, PIO Joe Decker and Deputy Clerk Jenen Ross. Mr. Decker explained he has been part of a COVID-19 task force in conjunction with SWDH, City of Nampa, City of Caldwell, Department of Health and Welfare, Hispanic Chamber of Commerce along with several other agencies and organizations. They've done some video PSAs that Idaho Department of Health and Welfare purchased commercial air on Telemundo for. Additionally, they'd like to get on some of local Hispanic radio stations. Mr. Decker has spoken with Controller Wagoner about using CARES monies for this purchase. Mr. Wagoner indicated that this would be a good use of the CARES money and exactly what it is designed for. A couple of proposals have been received from Radio Rancho; the most fitting proposal would be \$1000 for 35 weekly commercials starting next week thru December 27th and Radio Rancho would match that running an additional 35 commercials on their other radio station. They are also hoping to do a couple of segments with a bilingual doctor allowing people to call in with any questions. Commissioners White and Dale are in support of moving forward with this. The meeting concluded at 3:36 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 20, 2020

PRESENT: Commissioner Pam White, Chair - out of office (approving claims remotely)
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek- out of office (approving claims remotely)
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568741 to 568743

The Board has approved claims 568741 to 568743 in the amount of \$22,039.96.

APPROVED CLAIMS ORDER NO. 568551 to 568597

The Board has approved claims 568551 to 568597 in the amount of \$59,328.66.

No meetings were held this day.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 23, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek - out of office
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568891 to 568947

The Board has approved claims 568891 to 568947 in the amount of \$18,659.00.

APPROVED CLAIMS ORDER NO. 568784 to 568833

The Board has approved claims 568784 to 568833 in the amount of \$45,188.34.

APPROVED CLAIMS ORDER NO. 568834 to 568890

The Board has approved claims 568834 to 568890 in the amount of \$8,550.00.

APPROVED CLAIMS ORDER NO. 568744 to 568783

The Board has approved claims 568744 to 568783 in the amount of \$34,574.18.

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Western States CAT in the amount of \$2517.51 for the Sheriff's Office

APPROVED EMPLOYEE STATUS CHANGE FORM

The Board approved an employee status change form for Alyson Overton, part time juvenile detention.

No meetings where held this day.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 24, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek - out of office
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 568981 to 568991

The Board has approved claims 568981 to 568991 in the amount of \$9,048.00.

APPROVED CLAIMS ORDER NO. 568948 to 568980

The Board has approved claims 568948 to 568980 in the amount of \$28,592.25.

APPROVED CLAIMS ORDER NO. 568992 to 569116

The Board has approved claims 568992 to 569116 in the amount of \$26,522.00.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- H.P. in the amount of \$1,832.00 for Information Technology
- Hiddleston Drilling & Pump Co. in the amount of \$14,770.00 for Solid Waste
- Hiddleston Drilling & Pump Co. in the amount of \$21,315.00 for Solid Waste
- Western States in the amount of \$14,370.00 for Solid Waste

FILE TREASURER'S REPORTS IN MINUTES

The Board filed the Treasurer's monthly report for September 2020, and the quarterly report for July 1, 2020 thru September 30, 2020, and the annual report for October 1, 2019 thru September 30, 2020

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:46 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White and Tom Dale, Director of Indigent Services Yvonne Baker, Case Manager Jenniffer Odom and Deputy Clerk Jenen Ross.

The following cases do not meet the eligibility criteria for county: 2020-1144, 2021-104, 2021-120, 2021-189, 2021-86, 2021-74, 2021-95, 2021-75, 2021-59 and 2021-87 and upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to issue initial denials with written decisions within 30 days on the cases as read into the record.

Case no. 2019-331 has been pulled from suspension for initial approval and case no. 2019-741 has been pulled from suspension for final approval. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to issue approvals with written decisions to be issued within 30 days on the cases as read into the record.

The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:01 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White and Tom Dale, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Director of Juvenile Detention Sean Brown left at 9:04 a.m., Chief Deputy Sheriff Marv Dashiell, Director of DSD Tricia Nilsson left at 9:02 a.m., Controller Zach Wagoner and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing Conditional Use Permit waiver for Celebration Park: Director Nilsson explained that the Parks Department needs an updated CUP for the RV improvements being done at Celebration Park. Director Schwend has requested the fee of \$850 be waived. Upon the motion of

Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the Conditional Use Permit fee waiver for Celebration Park (see resolution no. 20-173).

Consider signing Memorandum of Agreement between Ada County and Southwest Idaho Juvenile Detention Center and the Idaho State Department of Juvenile Corrections: Director Brown said this is the memorandum with Ada County and the State of Idaho in case there was an evacuation at one of the locations juveniles could be moved to another facility. This MOA has been in place for about 8 years and there are no changes in the contract. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the Memorandum of Agreement between Ada County and Southwest Idaho Juvenile Detention Center and the Idaho State Department of Juvenile Corrections (see agreement 20-169).

Consider signing extension notice of temporary detention facility equipment lease agreement: As part of the agreement with All Detainment Solutions they require the county give notice of continuation of the lease. This letter lets ADS know that we will continue with the lease for another year. The lease amount was included in the FY2021 budget. In response to a question from Commissioner Dale, Chief Dashiell said that ADS is on location to address the door/hinge issues and working with the facilities team on any other items that need addressing. Upon the motion of Commissioner Dale and second by Commissioner White. A copy of the letter

The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:01 a.m. with the Fair Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Tom Dale, Fair Director Diana Sinner and Deputy Clerk Jenen Ross. The following items were discussed:

Fair Building rental: At this time they are going to pause scheduling events due to the Governor's moving the state back to stage 2. The only event that is really affected is the weekly barrel races but the director of that event has a proposed solution along with protocols that are already in place. Last week Director Sinner was not comfortable holding events but with these protocols in place she feels slightly more comfortable. She asked for guidance from the Board as the ultimate goal is to have a 2021 fair even if that means pausing events now. Commissioner Dale feels this is a good plan and that these events can continue to move forward; if the doors are open on both ends of the building it will create air movement and would be a low chance of transmission. Commissioner White is still a little nervous about continuing with the events.

Fair Expo Building: This project is scheduled to go to bid on January 6, 2021. A meeting was held last week with the City of Caldwell, Caldwell Night Rodeo and the College of Idaho to discuss the fencing and gate requirements. Director Sinner has been working with Parks Director Schwend regarding outdoor benches, picnic tables and trash cans.

2021 Canyon County Fair: All of the main stage concerts have been finalized. They are working on the date to announce, developing promotional material and have been in contact with radio stations for announcements.

The International Fairs and Expositions Convention will be held virtually next week and Diana Sinner and Nicole Brock will be attending.

The meeting concluded at 10:25 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 1:36 p.m. with the Public Defender to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Tom Dale, Chief Public Defender Aaron Bazzoli via Webex and Deputy Clerk Jenen Ross. Mr. Bazzoli updated the Board on the following:

- Office policy regarding COVID-19 safety protocols.
- All jury trials have been cancelled until 2021, however, they are doing what they can with the cases they have. Conversation ensued regarding 'right to a speedy trial'. Some very specific cases are being held in person with safety protocols in place.
- His office is remaining fully open and functioning but has rolled back to his stage two plan. They are working on a rotation of in-office and remotely. He is going to purchase some devices in order to do virtual conferencing with their clients.
- A brief review of the FY2020 budget was given; his department came in significantly under budget.
- The year-end report has been submitted to the Public Defense Commission.
- Comparison review of 2019 case numbers to 2020 case numbers which were about equal, only about 600 case difference.
- They will be hiring a new person and will be submitting paperwork to change one job description.
- Based on a question from Commissioner Dale, a conversation ensued regarding concerns that have been mentioned about parking around the administration building.

The meeting concluded at 1:58 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:00 p.m. with the Solid Waste Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Tom Dale, Director Solid Waste David Loper and Deputy Clerk Jenen Ross. The following items were discussed:

- Waste amounts were up 5.84% in October.
- Next week an application packet for DEQ and the health district will be presented for Board signatures for the site certification.
- The following three purchase orders were discussed and presented for Board signatures. All of the costs were budgeted for in FY2021 and the POs were signed by Commissioners White and Dale.
 - Western States in the amount of \$14,370.00 for an extended 3 year/3000 hour powertrain warranty on the scraper.
 - Hiddleston Drilling & Pump Co. in the amount of \$14,770.00 for the well on the Stuart property.
 - Hiddleston Drilling & Pump Co. in the amount of \$21,315.00 for the well on the Stuart property.

The Board briefly went off the record and back on at 2:23 to discuss a trapped fox that was found at the motorcycle park and how the issue was dealt with. Director Loper is working with the Prosecutor's Office on the rights and responsibilities of the county in this situation.

The meeting concluded at 2:34 p.m. An audio recording is on file in the Commissioners' Office.

NOVEMBER 2020 TERM
CALDWELL, IDAHO NOVEMBER 25, 2020

PRESENT: Commissioner Pam White, Chair –out of the office
 Commissioner Tom Dale, Vice Chairman – out of the office
 Commissioner Leslie Van Beek-out of office –out of the office

Deputy Clerks Monica Reeves/Jenen Ross

No meetings were held this day.

NOVEMBER 2020 TERM

CALDWELL, IDAHO NOVEMBER 30, 2020

PRESENT: Commissioner Pam White, Chair -out of the office
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek – out of office
 Deputy Clerks Monica Reeves/Jenen Ross

No meetings were held this day.

THE MINUTES OF THE FISCAL TERM OF NOVEMBER 2020 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this 18th day of February, 2021.

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Leslie Van Beek

Commissioner Keri K. Smith

Commissioner Pam White

ATTEST: CHRIS YAMAMOTO, CLERK

By: Jenen Ross, Deputy Clerk