

MINERAL EXTRACTION SHORT TERM CHECKLIST

CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue, #310, Caldwell, ID 83605

zoninginfo@canyoncounty.id.gov

Phone: 208-454-7458

Fax: 208-454-6633



MINERAL EXTRACTION SHORT TERM CCZO § 07-02-03 the various activities associated with the extraction of mineral resources, including, but not limited to, gravel from the ground. CCZO § 07-17-37 Short term mineral extraction is allowed during the process of subdivision construction following the provisions of this chapter. The six (6) month time limit shall apply to extraction during each phase as shown on the approved preliminary plat. CCZO § 07-15-15 Gravel, sand, soil or other minerals may be excavated and removed from a maximum of a two (2) acre site, per parcel. The minerals must be removed from the subject property within six (6) months from the date excavation begins. Extracted minerals may not be stored on site beyond the six (6) month time period.

THE FOLLOWING ITEMS MUST BE SUBMITTED WITH THIS CHECKLIST:

<input type="checkbox"/>	Master Application completed and signed
<input type="checkbox"/>	Detailed letter fully describing the proposed use, time lines and who will be the operator, include if crushing, screening, processing, mixing or batching are part of the request; include hours of operation/days of operation.
<input type="checkbox"/>	Site Plan showing the following: entire property, north arrow, location of all proposed extraction, distances from extraction areas to property lines, location of stock piling and distances to property lines, screening methods
<input type="checkbox"/>	Copy of reclamation plan approved by Idaho Department of Lands; extraction commencement date and completion date (no later than 6-months after commencement date)
<input type="checkbox"/>	Floodplain development permit (if applicable)
<input type="checkbox"/>	Deed or evidence of property interest to the subject property; include landowner, name of the operator/extractor; legal description of the property where gravel is to be extracted
<input type="checkbox"/>	\$600 non-refundable fee

PROCESS: DIRECTORS DECISION

MASTER APPLICATION

CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue, #140, Caldwell, ID 83605

www.canyonco.org/dsd.aspx Phone: 208-454-7458 Fax: 208-454-6633



PROPERTY OWNER	OWNER NAME:	
	MAILING ADDRESS:	
	PHONE: EMAIL:	
I consent to this application and allow DSD staff / Commissioners to enter the property for site inspections. If owner(s) are a business entity, please include business documents, including those that indicate the person(s) who are eligible to sign. Signature: _____ Date: _____		
(AGENT) ARCHITECT ENGINEER BUILDER	CONTACT NAME:	
	COMPANY NAME:	
	MAILING ADDRESS:	
	PHONE: EMAIL:	
SITE INFO	STREET ADDRESS:	
	PARCEL #: LOT SIZE/AREA:	
	LOT: BLOCK: SUBDIVISION:	
	QUARTER: SECTION: TOWNSHIP: RANGE:	
	ZONING DISTRICT: FLOODZONE (YES/NO):	
HEARING LEVEL APPS	____ CONDITIONAL USE ____ COMP PLAN AMENDMENT ____ CONDITIONAL REZONE ____ ZONING AMENDMENT (REZONE) ____ DEV. AGREEMENT MODIFICATION ____ VARIANCE > 33% ____ MINOR REPLAT ____ VACATION ____ APPEAL ____ SHORT PLAT SUBDIVISION ____ PRELIMINARY PLAT SUBDIVISION ____ FINAL PLAT SUBDIVISION	
	DIRECTORS DECISION APPS	____ ADMINISTRATIVE LAND DIVISION ____ EASEMENT REDUCTION ____ SIGN PERMIT ____ PROPERTY BOUNDARY ADJUSTMENT ____ HOME BUSINESS ____ VARIANCE 33% > ____ PRIVATE ROAD NAME ____ TEMPORARY USE ____ DAY CARE ____ OTHER _____
	CASE NUMBER: DATE RECEIVED:	
	RECEIVED BY: APPLICATION FEE: CK MO CC CASH	

SITE PLAN & LETTER OF INTENT - CHECKLIST

CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue, #140, Caldwell, ID 83605

www.canyonco.org/dsd.aspx Phone: 208-454-7458 Fax: 208-454-6633



The site plan is a detailed GRAPHICAL description of existing and proposed site features. Include all applicable items on your site plan:

- | |
|--|
| <input type="checkbox"/> All existing and proposed structures and dimensions (i.e. 40'x30' shop, 20'x20' shed, 40'x50' house, 10' windmill, etc.) |
| <input type="checkbox"/> Infrastructure: well, septic, irrigation ditch, settling ponds, drainage swales, etc. |
| <input type="checkbox"/> Transportation: parking, loading areas, driveways, etc. adjacent driveways, roads, highways or other accesses |
| <input type="checkbox"/> Easement locations and dimensions |
| <input type="checkbox"/> Setbacks from property lines, section lines, collectors and arterial roads and/or building envelope |
| <input type="checkbox"/> Areas of steep slopes, wetlands, and/or floodplain |
| <input type="checkbox"/> Existing or proposed fences |
| <input type="checkbox"/> Signs |
| <input type="checkbox"/> Major landscaping or hardscaping, such as large trees, berms, or retaining walls, water features |
| <input type="checkbox"/> Areas of activity, outdoor seating, food vendor area, stockpiling, open pit, etc. |
| <input type="checkbox"/> Any other site features worth noting |

The Letter of Intent is a detailed WRITTEN description of proposed and existing uses at the site. Include all applicable items in your letter:

- | |
|---|
| <input type="checkbox"/> A description of the proposed use and existing uses |
| <input type="checkbox"/> A description of the proposed request and why it is being requested |
| <input type="checkbox"/> Expected traffic counts and patterns |
| <input type="checkbox"/> Phasing of development |
| <input type="checkbox"/> How proposed use may affect neighboring uses |
| <input type="checkbox"/> A description or further explanation of the site features (see site plan list above) |
| <input type="checkbox"/> Explanation of any other permits through other agencies that may be required |
| <input type="checkbox"/> Description of business operations, such as number of employees, hours of operation, delivery and shipping |
| <input type="checkbox"/> A description of how the proposed use is consistent with specific zoning criteria or comprehensive plan policies |
| <input type="checkbox"/> Any other items which may require further explanation |

DIRECTOR'S DECISION APPLICATION PROCESS

CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue, #140, Caldwell, ID 83605

www.canyonco.org/dsd.aspx Phone: 208-454-7458 Fax: 208-454-6633



1.

- DUE DILIGENCE BY APPLICANT (PARCEL INQUIRY OR PRE-APP MEETING)

2.

- SUBMIT APPLICATION & FEES TO DEVELOPMENT SERVICES

3.

- APPLICATION REVIEW BY STAFF

4.

- NOTIFICATION PERIOD TO AGENCIES & NEIGHBORS (15 DAYS) (if required)

5.

- DECISION PREPARATION BY STAFF

6.

- DIRECTOR APPROVAL

7.

- RECORDATION OF DOCUMENTS (if applicable)

8.

- APPEAL PERIOD