

APRIL 2022 TERM
CALDWELL, IDAHO APRIL 1, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

FILE TREASURER'S REPORT IN MINUTES

The Board filed the Treasurer's monthly report for February 2022.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

APRIL 2022 TERM
CALDWELL, IDAHO APRIL 4, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Juli McCoy, Planner II

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Stor Mor Sheds in the amount of \$3,920.00 for Parks Department
- Interstate Electric Supply in the amount of \$1,627.67 for Parks Department
- Miwall Corporation in the amount of \$1,280.00 for Canyon County Sheriff
- Data Works Plus in the amount of \$24,200.00 for Canyon County Sheriff
- Alexander Clark Printing in the amount of \$2,224.14 for Canyon County Sheriff

MEET AS A BOARD OF EQUALIZATION

The Board of Canyon County Commissioners, sitting as a Board of Equalization, met today at 8:59 a.m. to consider any BOE matters that may have been presented. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek and Sr. Admin Specialist Terri Salisbury. No other BOE items were requested for consideration. The meeting concluded at 8:59 a.m. An audio recording is on file in the Commissioners' Office.

COMMUNITY INPUT MEETING

The Board met today at 9:01 a.m. for a community input meeting. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Pep Waite, ElJay Waite, Laurie Haverfield, Larry Olmsted, Sandy Bowden, Steve Burton, Kim Yanecko, Kim Deugan, Beverly Emmert, and Sr. Admin Specialist Terri Salisbury. Commissioner Smith read comments that were emailed to the Board from the following citizens:

Colleen Lawrence has a concern about the train horn that sounds at midnight as trains cross Midland Blvd., and she wants to know if sound walls can be installed for the residences that back up to Midland. She also has concerns about the high-density being planned on Midland, north of Cherry Lane. The Board will send an email to Ms. Lawrence with information on which agencies have jurisdiction over those issues. Duane Tamura would like information on the mosquito abatement policy. The Board will include this topic at the next community input meeting. Commissioner Van Beek said there was also an email from Kim Calderon asking about the process on agendizing items for community meetings. Commissioner Smith explained the internal process where there is communication amongst the Board and if two Commissioners agree then an item can be placed on the agenda. Commissioner Van Beek said there was Board agreement at the last community input meeting where Clerk Yamamoto asked for items to be brought for discussion (*in response to citizens who have concerns about the elected officials' letter calling for Commissioner Van Beek's resignation*). Commissioner Smith said the Clerk stated there would be a fair chance to have that conversation and she agreed there would be a time and a place, but she did not say she agreed that the community input meeting was the time and place for that specifically. She said responses to public records requests are still going out, but there are personnel concerns and sensitive issues that are not going to be discussed on the open record due to liability concerns. She doesn't know whether there is consensus to bring forth any additional information at this time. Commissioner Van Beek said citizens have the right to provide statements for the record in the time they are allotted to speak.

The following citizens offered comments:

Kim Deugan said April is a busy month for the Advocates Against Family Violence as it is child abuse prevention month and sexual assault prevention month. She gave an update on the number of children who come to the shelter as well as the programs that are offered. In the coming days they will have pinwheel plantings at Caldwell City Hall, the Caldwell Police Department, and the AAFV campus to bring awareness to the issues as well as the services offered.

Pep Waite had questions regarding employee salary increases, the funding formula, and whether regular performance reviews and exit interviews are conducted. She reported that Ada County has two HR Directors and one or two compensation analysts who determine salaries, and they have a citizens committee that doesn't include any of the elected officials. According to Ms. Waite, they decided to give a 2% COLA and up to 2% for performance, and when they give raises they have 10 counties they compare themselves to. Commissioner Smith said the County gave a 7% increase and funded the compensation plan for step increases based on where they met in the compensation plan. Some saw a 7% increase and some had double-digit increases. At an elected officials' meeting there was general discussion regarding the formation of a review committee, but nothing has been set up yet. The Prosecutor's Office recommended the County hire an outside company that has the expertise that can be evaluated by a committee. Ms. Waite said the Prosecutor's Office did not want to do that because it would cost the citizens money. Commissioner Smith said there is no status of that committee, but we are working on it internally for a process. Performance reviews are completed every year. The Board made that requirement mandatory for its departments and the directors completed a performance review on every employee before pay increases happened at the fiscal year start. Exit interviews are also required and are conducted by the HR Department. The Board does not control what the other elected officials do for performance reviews or exit interviews. Commissioner Van Beek said Canyon County took the highest COLA adjustment in the state and also granted a step increase that was added to the 7.5% increase. An HR department or department director should conduct exit interviews to keep that from being impugned and keep it confidential so accurate feedback can be given. She feels a fair process would be to have outside people evaluate salary increases. She also said Canyon County has some issues that need to be resolved.

ElJay Waite referenced this year's tentative operating budget and spoke about items he believes are difficult for the public to understand. Page 8 talks about the compensation for the County and it gives a list from 2017-2021 of what the raises were. There was a 2.1% average raise for \$933,630, and on the next page it talks about a \$5 million investment in current personnel and positions and he thinks that investment means salary increases and added positions. Page 11 talks about the American Rescue Plan ACT (ARPA) and a budget of \$6 million. That number didn't exist before and he knows there are specific uses that could be part of that to help the County grow and so perhaps some of that money could be used to help increase efficiencies or employee satisfaction. Page 14 references the expenditures in the ARPA budget that were in the previous year's budget that are now being shown as paid out of this fund, but he doesn't think it's clear. Commissioner Smith clarified a couple of points raised by Mr. Waite: Page 8 shows a 2% change and that was for the pay increase for FY2021, and for FY2022 it was the 7% increase plus step. She said the Clerk/Auditor is responsible for preparing the budget and it would be nice to have the opportunity to work with them on it. She looks forward to Mr. Waite's comments and suggestions

so that the Board might have the opportunity to discuss it with them. Commissioner Van Beek said she's presented the Clerk and Controller with Ada County's adopted budget that shows budget to actuals and it's very easy to understand and she would like something similar for Canyon County. Mr. Waite said he will do a more extensive review of the budget. Commissioner Smith said with regard to the page that references the ARPA funds, the Board adopted that based on the Clerk's recommendation to use revenue replacement funds that are allowed by ARPA and we did a calculation on what our lost revenue was from COVID and that amount came to \$41 million, and she referenced the items that were allocated for the use of those funds.

Laurie Haverfield asked who was tasked with searching through emails to find the evidence of the accusations the elected officials included in their letter to Commissioner Van Beek? Commissioner Smith said the process starts with the Public Information Officer, and then it gets routed to the IT Department who pulls the emails, and then they go through the clerks. Ms. Haverfield asked if the letter is a private letter since it was not on County letterhead. Commissioner Smith said the letter was signed by the elected officials. Ms. Haverfield wants to know who authored the letter calling for the resignation? Commissioner Smith said there were executive sessions where the elected officials met, and there were various meetings where personnel issues or other imminently likely litigation issues could be discussed. She said Commissioner Van Beek could have come to the meeting. Commissioner Van Beek said she does not remember receiving an invitation to an executive session to discuss those items. She was presented with the letter during an Idaho Association of Counties conference and said she was threatened that if she did not comply with the terms of the letter it would go public. She has retained an attorney and has provided a response to the letter. Commissioner Smith said Commissioner Van Beek is invited to every elected officials' meeting and every legal staff update that is available, and she was not in attendance at one of the meetings where the letter was discussed. Commissioner Van Beek said there were email communications between the elected officials that did not include her.

Larry Olmsted had questions about employee performance evaluations and said he will request copies of those results so he can see what percentage of employees surpassed expectations, met expectations, or were below expectations. What progress are we making on impact fees? What is the status of the capital construction fund? How many dollars in the last 12 years have been earmarked for jail construction? Commissioner Van Beek said the Board oversees 15 different departments and the directors have not had a performance evaluation from the Board since 2018 and that's something she wants to see completed because it's the only way to measure performance. Commissioner White said she contacted Anne Wescott with Galena Consulting and is waiting for a return call so the Board can schedule a meeting to discuss where we're at with impact fees. Regarding the capital construction fund, she made a proposal and it went to capital equipment needs; she said the money that was used for the new election equipment needs to be replenished to the capital fund. We need a capital fund that is specific to capital investments. Commissioner Van Beek said she's met with ElJay Waite, Clerk Yamamoto and Controller Wagoner on establishing permanent revenue sourcing that includes percentages of property tax, non-property tax, and retiring incentives. We need to look to the future and not just drawdown or take a lump sum from fund balance and perhaps we need to find/hire someone to assist with revenue sourcing. Mr. Olmsted hopes the money the County won't be spending on indigency

matters could go into the capital construction fund. Commissioner Smith said the Board has been hosting meetings with local mayors and impact fees cannot just be something the County residents pay, it has to be something the cities contribute to as well. That issue will be discussed at this week's Mayor's meeting. She said money has not been set aside for the jail; she's hoping a capital construction fund will be included in the FY2023 budget.

Sandy Bowden asked the following questions: What is the cost of the mid-year raise and how will it be funded? Do Commissioners believe that wage increases are the only way to retain employees? What can officials from all jurisdictions do to eliminate the inter-governmental wage war? Commissioners Smith and Van Beek said they do not believe wage increases are the only way to retain employees. Commissioner Van Beek believes it's a conflict of interest to have the highest paid people in the County providing legal counsel and also asking for those kinds of wages. Commissioner Smith said there were mid-year raises, but they were requesting a variance to allow an attorney a step into the level in the compensation plan. It was an early increase but it did not impact the budget. The PA gave up two funded fulltime attorney positions that had not been filled and his return of those two employees, which will not be in the FY2023 budget, will not be going back to the PA's Office. Commissioner Van Beek said there was an analysis done and wages for many Canyon County positions now exceed Ada County wages and the PA makes approximately \$20,000 more than the attorney general. There needs to be an outside entity analyzing the wages. Commissioner White said the wage wars are going on with everybody right now. Canyon County is a training ground and Nampa is in a position to offer more money for similar law enforcement services.

Steve Burton asked for a status update on the Star Impact Area process. Commissioner Smith said the County signed the ordinance, and the Mayors of Star and Middleton have an opportunity to negotiate the overlapping areas. The City of Star has a public hearing scheduled for April 19, 2022.

Kim Yanecko said the Commissioners agreed to hold a meeting on the resignation letter and she would like the meeting held in May before the election so that citizens have time to review the responses to the public records requests, and she would like the meeting to be scheduled for longer than one hour. She asked if the Board agenda'd the discussion regarding the resignation letter so that Commissioner Van Beek knew to attend the meeting? Ms. Yanecko asked Commissioner White about her previous residence history and whether she lived in California. She also had questions about the building official's actions pertaining to building permit 2021-0870 and other issues within the building department. Regarding the question about a meeting, Commissioner Smith said the Board did not vote to have a meeting. Commissioner Van Beek wanted one and Clerk Yamamoto, although he is not a Board member, said there would be one, and Commissioner Smith said there are community input meetings that occur every month and she supports those meetings continuing. Regarding the question about whether there was an agenda'd meeting where the elected officials were going to speak about Commissioner Van Beek, Commissioner Smith said the Board does not agenda'd someone's name out of respect for the liability it could cause. Ms. Yanecko asked additional questions about why Commissioner Van Beek is not entitled to the information. Commissioner Van Beek said she was not able to find any agenda'd executive sessions with the elected body during December or January, and so if those

existed they existed outside of an agendized meeting. Commissioner Smith said there were legally agendized meetings. Executive sessions are held to maintain attorney-client privilege in those meetings and to protect Canyon County from liability. She said if Ms. Yanecko feels the Board violated the law she can file a complaint with the attorney general. Regarding Ms. Yanecko's question about the building permit, Commissioner Smith said she will look into that issue.

The meeting concluded at 10:04 a.m. No Board action was required or taken. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE DIRECTOR OF FACILITIES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:06 a.m. with the Director of Facilities to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Facilities Director Rick Britton, Assistant Director of IT Eric Jensen, Director of DSD Steve Fultz (arrived at 10:19 a.m.), Interim Lead HR Generalist Jennifer Allen (arrived at 10:29 a.m.) and Deputy Clerk Jenen Ross.

Topics of discussion included the following:

- Animal shelter technology, flooring and roof; discussion ensued regarding the county's responsibility in funding the technology portion, suggested the animal shelter include it in their budget request.
- Review of Building Maintenance projects which include 2nd floor courtrooms, admin building space, fair expo building (gantt chart provided to the Board), gun range fencing, park clean up and pruning of trees.
- Discussion regarding manning the gun range and charging a fee. Facilities is out there every week trying to clean up anything left behind.
- Review of projects in legal which include fair expo concrete polishing, fair expo AV project, fair expo pedestrian bridge project, Pod 5 roof replacement (sole source), Trane chiller replacement at JDC rooftop (sole source), warehouse project design working on special use permit with the city of Caldwell.
- Currently the department is down one full-time employee and working hard not to burn-out employees.
- On May 12th at 9:00 a.m. there will be a Zoom meeting with the City of Caldwell regarding the new office building.

The meeting concluded at 10:34 a.m. An audio recording is on file in the Commissioners' Office.

BI-WEEKLY MEETING WITH HR STAFF TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER ACTION ITEMS

The Board met today at 10:38 a.m. for a bi-weekly meeting with HR staff to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz, Lead HR Generalist Jennifer Allen and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing a resolution to change the title and salary of one position in the HR department: Cindy Lorta will transition to Ellen Cahalen's job in being the generalist for the Sheriff's office; CCSO is aware of the change and are okay with it. There will be a change to the PCN and salary. At the request of Commissioner Van Beek, Ms. Allen spoke of the difference between the specialist and generalist positions and about the work Ms. Lorta has been doing. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution to change the title and salary of one position in the HR department (see resolution no. 22-041).

Consider signing a resolution to change the job description of one position in the Development Services Department: For the past several months DSD has tried to find an engineer without much success. They've had one person apply but he does not yet have his PE, however, he has worked for the City of Caldwell as an intern. Director Fultz would like to hire this person on a conditional basis, providing they complete their degree within a specified timeframe. The Board would like to move forward with an associate type position and then can move into an engineer position with a resolution created for the associate position. There is no Board action today.

Ms. Allen would like to implement exit interviews for voluntary terminations. A draft version of an exit interview was provided to the Board for review. The Board would like to see exit interviews done for all county employees in all Offices. Commissioner Smith recommended Ms. Allen work with the Board and staff to draft a letter detailing the expectation. The Board would also like to see employee status change forms be process for employees put on either paid or unpaid administrative leave.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – PERSONNEL MATTERS

Commissioner White made a motion to go into Executive Session at 10:56 a.m. pursuant to Idaho Code, Section 74-206(1) (b) regarding personnel matters. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Interim Lead HR Generalist Jennifer Allen and DSD Director Steve Fultz. The Executive Session concluded at 11:14 a.m. with no decision being called for in open session. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE AND TCA TO DISCUSS GENERAL ISSUES

The Board met today at 11:15 a.m. with the Administrative district Judge and TCA to discuss general issues. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, ADJ Davis Vander Velde, Deputy Trial Court Administrator Benita Miller and Deputy Clerk Jenen Ross. The following topics were discussed:

- Courts are back in full operation; Zoom is still used based on judge preference.
- Facemask signs should have been removed last week.
- A new Family Court Services Manager was hired and will start April 25th; An Eviction Court Coordinator will start mid-May. Stats for the eviction court can be provided to the Board at a future meeting.
- Commissioner Van Beek would like to see the ADJ invited to the elected officials meeting. The Board feels it's appropriate to invite the ADJ and the TCA would attend on behalf of the ADJ if he is unavailable.
- In response to a question from Commissioner Smith, Ms. Miller said she would be willing to work with HR on exit interviews.

The meeting concluded at 11:25 a.m. an audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH PUBLIC INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:30 a.m. for a weekly meeting with the Public Information Officer to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, PIO Joe Decker and Deputy Clerk Jenen Ross. The following topics were discussed:

- Commissioner Smith asked Mr. Decker to prepare responses to issues brought forth from the community input meeting.
- Employee exit interview form will be required county-wide and the Board has asked Ms. Allen to work with Mr. Decker to get an email out to DAs and EOs.
- Discussion regarding fees for public records requests; and how fees are determined between the media vs. general citizen requests. Additionally, Commissioner Smith recommended a page be created to explain executive sessions.
- Start by Believing proclamation will be signed Wednesday morning and the superhero walk is this weekend.
- Commissioner Smith asked about the quarterly newsletter, she thinks it's important but doesn't know the other EOs have bought in. The BOCC will prepare information and if the other EOs want to participate they can.

The meeting concluded at 11:38 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER FINAL PLAT FOR STEADY ACRES SUBDIVISION, CASE NO. SD2021-0048

The Board met today at 1:33 p.m. to consider the final plat for Steady Acres Subdivision, Case No. SD2021-0048. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Planner Jennifer Almeida, DSD Director Steve Fultz, Jay Walker, and Deputy Clerk Monica Reeves. The Board cannot sign the final plat today as it needs to be signed by the County Treasurer. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to continue the meeting to April 7, 2022 at 9:00 a.m. The meeting concluded at 1:34 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A REPLAT FOR PHEASANT LANDING SUBDIVISION 1&2, CASE NO. SD2022-001

The Board met today at 1:35 p.m. to consider signing a replat for Pheasant Landing Subdivision 1 & 2, Case No. SD2022-001. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz, DSD Planner I Cassie Lamb, DSD Planning Official Dan Lister, and Deputy Clerk Monica Reeves. Cassie Lamb presented the revised amended subdivision plat for Lot 1 of Block 3 and Lot 4 of Block 1 both in the Pheasant Landing Subdivision 1 and 2. There was an irrigation easement that was platted in the incorrect location so this plat represents getting that removed from the lot. It also gives a flag lot that is behind the Vance property; there is a 20-foot section of a canal easement that will remain in place and is being gifted to the neighboring property. This is a Director's administrative division and staff is requesting the Board's signature on the final plat. Commissioner Van Beek made a motion to sign the replat for Pheasant Landing Subdivision No. 1 & 2 given the information from the planner regarding the irrigation easement. The motion was seconded by Commissioner White and carried unanimously. Commissioner Smith signed the plat. The meeting concluded at 1:38 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH CALDWELL RURAL FIRE PROTECTION DISTRICT TO RECEIVE GENERAL INFORMATION AND WEEKLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:02 p.m. with Caldwell Rural Fire Protection District to receive general information and weekly meeting with the director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz, DSD Planning Official Dan Lister, Mark Wendelsdorf with Caldwell Rural Fire Protection District (left at 2:27 p.m.), Chief Deputy Assessor Joe Cox (arrived at 2:26 p.m.) and Deputy Clerk Jenen Ross.

Commissioner Smith explained that the Board would like to understand what has changed, what is to be expected and what Mr. Wendelsdorf's new role is. Mr. Wendelsdorf explained that nothing has changed; the Rural Fire District has always contracted with the City of Caldwell for all of its fire protections, building inspections, working with planning and zoning at both the city and the

county. The rural fire district not only covers the unincorporated portions of the city but also the cities of Greenleaf, Notus and everything south of the Middleton River in Middleton City and the fire commissioners are concerned with the amount of growth that is coming. Mr. Wendelsdorf is more of a planner, although his title is District Manager, he tries to help plan for the future and provided the commissioners with what kind of impact the growth will have on the fire department and ability to provide fire service. In response to a question from Commissioner Smith, Mr. Wendelsdorf said he would appreciate receiving notice of land use hearings coming before Canyon County; Commissioner Smith indicated that he could be added to the notification list.

Mr. Wendelsdorf answered several other questions posed by the Board about his position and responsibilities.

Director Fultz continued with his meeting updating the Board on the following:

- There is a 602NN meeting this Wednesday.
- Elizabeth Allen has put together a public involvement summary, starting in 2019 when the new comprehensive plan was started.
- Several DSD staff will meet with the City of Parma planning and zoning commission tonight to discuss the contract for comprehensive plan work.
- Carol Mitchell with the City of Caldwell is planning to attend the next mayor's meeting with the Board.
- Dan Lister and Elizabeth Allen each have 5 cases before P&Z this week; ideally, Director Fultz would like to reduce Mr. Lister's caseload with several new planners getting up to speed.
- Jennifer Allen is working on the job description for the associate engineer position.
- Mark Ottens has retired; interviews are being conducted this week to fill that position.
- Activity summary – 2021 vs. 2022: valuations are up about 42%, building inspections are up 14%, gross for March was \$444,583, total net was \$396,149.61.
- Mr. Lister estimates cases are taking 5-7 months to make it thru the system and spoke about ways they are trying to be more efficient.
- Director Fultz spoke in general about some of the issues that were discussed in executive session earlier today.

The meeting concluded at 2:43 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS CHIEF OPERATING OFFICER POSITION

The Board met today at 3:00 p.m. to discuss the Chief Operating Officer position and to consider an action item. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Clerk Chris Yamamoto, Controller Zach Wagoner, Treasurer Tracie Lloyd (left at 4:01 p.m.), PIO Joe Decker, Chief Deputy Sheriff Marv Dashiell, Chief Deputy Assessor Joe Cox, Lead HR Generalist Jennifer Allen, COO Steve Rutherford with Ada County via Webex (left at 3:41 p.m.), Deputy Clerk Jenen Ross.

Commissioner Smith explained the Board is not trying to relinquish control; it oversees 15 departments and it's been hard for DAs and other EOs to get work accomplished without the public meeting setting. She asked Mr. Rutherford to give an overview of his position and interactions. Mr. Rutherford explained that his role is to work internally. He assists the department administrators, meets with them on a regular basis and is involved in more of the big initiatives vs. the day to day business where it involves the Board. Additionally, since he has started in this position he has worked to create a better working relationship between all the department administrators. He is not a decision maker but he does assist in collecting information to be presented to the Board for their decision.

In response to questions and comments from the Board, Mr. Rutherford spoke about the team building he does, relationships that have been created between the department administrators, working as the liaison between the DAs, Board and other departments/elected officials, assistance with Board initiatives, follow-up on Board direction to DAs, and other various tasks and roles he supports.

Commissioner Smith spoke about the difficulties that have been encountered in filling and keeping someone in the HR Director position. She said the Clerk has been informally managing Board employees and that the Board needs someone who can be a liaison between Department administrator and the Board. She explained that with the constraints of open meeting laws it makes it difficult for the Board to manage so many departments which has caused issues with the management of some of those employees. She feels like this is a good solution; this person would be able to help with research, manage departments as well as help recruit and hire an HR Director. She said there is money in the budget that could be allocated to this position.

Commissioner Van Beek is not in favor of another EO managing Directors under the Board so there is support for having a position under the Board to work as a liaison. She likes the idea of having help with project management and thinks this is a great way to bring unity to the department heads. She is not in favor of opening the budget but there are resources available.

Commissioner White doesn't feel it's the right time or that this is the solution. She is not in favor of it and is concerned that it would be growing government. She feels it gives away a lot of the Board responsibility and doesn't think the position is necessary. She does think the compensation plan needs to be evaluated and updated.

Commissioner Smith responded to Commissioner White noting that the other elected officials have indicated it's hard to work with the Board on the compensation plan because of public meeting law requirements and because of that the Board typically gets left out. She feels it would be beneficial to have one person who works directly beneath the Board to provide feedback, participate on the compensation and impact fee committees and be involved in other issues that affect the community. She doesn't feel like the position would be growing government but a way to work more efficiently. No Board authority is being given away, the position wouldn't be a decision-making position, they would simply provide information to the Board.

Discussion ensued regarding how this change would affect the budget, necessity of a resolution to make a budget adjustment, the still existing need for an HR Director and how the salary range for the position was determined.

Commissioner Smith asked Controller Wagoner for an analysis of the impact to the budget based on the min, mid, max pay range and how that will impact the budget for the remainder of fiscal year and, percentage-wise, where the HR budget is at. She said that going forward there will be both an HR Director and COO position.

The Board would like additional time to review the job description and upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to continue the meeting to April 8, 2022 at 9:00 a.m.

The meeting concluded at 4:17 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 5, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Justin Hambley, Deputy Sheriff-Inmate Control; Allen Hamilton William, Customer Service Specialist-Booking; Joshua Hunsucker, Deputy Sheriff-Inmate Control

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- T.O. Engineers in the amount of \$18,000.00 for Facilities Department

APPROVED NOVEMBER 2021 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of November 2021 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also

approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:03 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White and Leslie Van Beek, Deputy P.A. Zach Wesley, Chief Deputy Sheriff Marv Dashiell (left at 9:17 a.m.), Sgt. Jason Roberts (left at 9:17 a.m.) and Deputy Clerk Jenen Ross.

Discussion regarding surplus dive equipment: Chief Dashiell explained Sgt. Roberts has been going thru inventory to determine equipment that is still useful and necessary. There are about 20 items that are old and really no longer safe for anyone to be using. They checked with dive shops in the area regarding the value of the equipment – one shop offered \$100 cash, one shop offered \$300 store credit and one shop offered an open dive certification which is valued at approximately \$1800. Chief Dashiell explained that the county has conducted dives in recovery efforts and it would be beneficial for Sgt. Roberts to be open dive certified, possibly giving the opportunity to team up with other area agencies. There is some question as to whether the value of the items is based on individual items or by the lot; as individual items there is nothing that comes close to the \$250 value (which would require an auction), but as a lot the value would be close to \$250. Mr. Wesley feels that these items could be valued individually as they were all purchased separately and worked independently of each other. Chief Dashiell said he will work with the Prosecutor's Office to get a resolution prepared to trade the equipment.

Discussion ensued regarding an email that was received yesterday regarding National Boating Safety Week and requesting that the Board sign a proclamation declaring May 21-27 National Boating Safety Week. Commissioners White and Van Beek are in favor of this and Mr. Wesley will work to get a proclamation prepared.

Consider signing a Resolution Waiving Certain Landfill Fees for Public Nuisance Properties on Saturday, April 23, 2022: The waiving of fees for nuisance properties was previously discussed on March 17, 2022. A letter will be provided to residents with code enforcement issues allowing them to exceed the amount normally accepted on that specific day. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the resolution waiving certain landfill fees for public nuisance properties on Saturday, April 23, 2022 (see resolution no. 22-042).

The meeting concluded at 9:19 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY WAYNE LIPPERT, REPRESENTED BY WINDERMERE REAL ESTATE, FOR A CONDITIONAL REZONE WITH DEVELOPMENT AGREEMENT, CASE NO. RZ2021-0049

The Board met today at 10:22 a.m. to conduct a public hearing in the matter of a request by Wayne Lippert, represented by Windermere Real Estate, for a conditional rezone of Parcel R37431010 from an "A" (Agricultural) Zone to an "R-R" (Rural Residential) Zone. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Planner Elizabeth Allen, Wayne Lippert, Darin Kindrick, Andrew Wachter, and Deputy Clerk Monica Reeves. Elizabeth Allen gave the oral staff report. The request includes a development agreement limiting future development to no more than two parcels. The property consists of 20 acres and is located at 9626 Gilbert Road, Middleton. Three land use cases have been approved since 2017, and the property immediately to the west has an active case for a conditional rezone to rural residential which is going before the P&Z Commission on May 5, 2022. The farmland report identified the property as nonprime farmland with soil types at 100%. Due to location of the site and the residential uses in the area, development of the site is not expected to fragment farmland and based on the soil capability and viability of the site, development of the site will not consume viable farmland. A nitrate priority area is located to the southwest approximately ½ mile from the site. Access to the future property will be provided onto Breezy Lane. The highway district recommends a dedication of 20 feet of public-right-of-way along the eastern boundary of the property for future improvements, and an updated road users' maintenance agreement (RUMA) for the Breezy Lane access point. The existing home takes access from the existing driveway. The highway district recommends a 20-foot dedication of public-right-of-way along the southern boundary of the property for future improvements. Roadway improvements shall be required at time of the preliminary plat. Conditions of approval address the requirements of the highway district to ensure appropriate access and dedication of right-of-way are provided. The applicant is proposing private domestic well and septic. A conditional rezone to rural residential is consistent with the future land use map, and the project aligns with several polices and goals in the comprehensive plan. There are some goals of the comprehensive plan that the request does not align with. Staff has identified the request is consistent with the comprehensive plan and compatible with the existing character of the area. No public comments were received. The City of Nampa responded with no comments, and the Canyon Highway District provided comments regarding out parcels, existing access, future access, transportation impacts, administrative land divisions, and section line setbacks. Staff has proposed conditions of approval and recommends the Board approve the request subject to the development agreement. Commissioner Smith asked if they can do the two splits administratively and not require platting there isn't any reason to put that condition of approval in the development agreement.

The following people testified in support of the request:

Darin Kindrick said the Lipperts contacted him about doing a 5-acre split so they could sell off some land and build a home. They were told by a previous planner they needed to go through a small subdivision process so they have been going through that process but they have no desire to develop any further than the one parcel. They want five acres at the top of the hill to afford them

some privacy and give them financial backing. They would like some leniency on the condition pertaining to Gilbert Road since it's not associated with the split to the north, it's associated with a development to the west where six homes are planned. Mr. Kindrick said the Lipperts are concerned with the financial implications of developing that road. Commissioner Smith said the highway district provided a local area map and identified three parcels with the rezone applications, and she asked if the condition is for the Lipperts to develop Breezy Lane. Ms. Allen said Breezy Lane is a public road that's privately maintained so they need to update the RUMA. The properties on the east have a dedicated right-of-way but the highway district wants the dedication on the west side as well to improve that road. Commissioner Smith had questions regarding Condition 2C which states the developer shall be responsible for the cost of developing the road in accordance with Canyon Highway District requirements including, if applicable to the construction of the road as proposed, the removal and relocation of fences currently in the right of way, power poles, and culverts as may be required. A dedication of 20 feet of right-of-way shall be required on Breezy Lane and Gilbert Road in accordance with Canyon Highway District requirements. Ms. Allen said the property to the west of the parcel is landlocked and the owners are seeking a conditional rezone in May, 2022 and the highway district is determining if they are going to take access from the west on Eric Lane or from Gilbert Road. Otherwise their other option is to take access going up Breezy Lane and cutting over the west and then down. Commissioner Smith said the Lipperts should not be required to build the roads especially where they are agreeing to only two houses. The highway district is implying full development of a rural residential zone, but the application is for a conditional rezone that is limited to two lots. The district needs to update their letter based on two lots, not at full development. Commissioner Van Beek agrees. Mr. Kindrick said the piece that was landlocked was once together with the piece to the west so that seller sold it as a landlocked piece knowing you cannot get to it and now the Lipperts are being asked to pay for the road to it. There was discussion regarding the landlocked portion and the proposed conditions of approval. Commissioner Smith said the right-of-way to the north needs to happen, but she doesn't know about the right of way to the east and if it's a planned road that was part of the access management plans. She doesn't want to force a roadway there unless the district shows that is part of their plan. Commissioner Van Beek agrees and said the applicant should not have to pay for all of the improvement. Commissioner Smith wants to confirm the original parcel, and she said the highway district needs to provide an applicable letter and what the requirements are. The Board does not want to force the applicant to give right-of-way to a property owner. Further discussion ensued about access, existing roadways, and pending land use applications.

Wayne Lippert said some neighbors told him they have been in contact with the highway district who said they would leave it up to the neighbors to figure out where they wanted the road. The neighbors asked him if he would allow them to do an easement on the lower portion and Mr. Lippert said he would consider it. Breezy lane runs alongside the property and his property line is in the middle of Breezy Lane so he's already given them that much road to build the road. They couldn't distinguish who owns the road, but it was noted the Clark family originally sold the property. Following his testimony, Mr. Lippert responded to questions from the Board regarding access.

Commissioner Smith said the subject parcel has access and frontage, but what we don't know is what improvements the highway district is going to require for one parcel. The landlocked parcel does not belong in today's discussion. They should meet the minimum road requirements of the zoning ordinance. If they have to plat it, they would plat the road lot which the highway district is going to require dedication along Breezy Lane. Mr. Lippert said he is willing to do that dedication along Breezy Lane. Commissioner Smith asked Ms. Allen for her recommendation on whether to ask for an updated agency response before making a decision, or just allow it to meet minimum standards and move forward. Ms. Allen believes the highway district was looking at the future development of the site and the landlocked portion as well as the rezone to the north. Commissioner Smith wants to move forward and remove that condition. We should not have a condition to require platting. She wants the condition reworded to state: The subject property shall be developed (*remove the word platted*) in compliance with Chapter 7, Article 17 of the Canyon County Subdivision Ordinance. Condition No. 2A is important. Future subdivision development shall be in substantial compliance with the conceptual site plan herein attached as Exhibit "C". Subject to the following restrictions: The development shall not exceed two lots and each lot shall contain no less than 5.01 acres. This sentence could be deleted: ~~Development of more than two lots shall require a development agreement modification~~ because they have to rezone it because there are no standards for approval in a development agreement modification. The existing public road that is privately maintained, Breezy Lane, shall meet the minimum requirements of our road section. The applicant shall construct future private driveways to meet Canyon County Code of Standards: private road and driveways, and record a road users' maintenance agreement at the time of building permit submittal. Commissioner Van Beek said there should be clarification on the road named Veral Road, which is also known as Veral Lane on the original plat because it's not referenced outside of the Board's discussion. Commissioner Smith asked Mr. Lippert if he understands he will have to work with his neighbors on a new road users' maintenance agreement, and Mr. Lippert said he does understand that although he is not sure exactly what it would be. Commissioner Smith said he will have to go to the six home owners who use the road and negotiate the maintenance of that road and what the split share of costs would be before he can get a building permit. Mr. Lippert agreed to do that. Commissioner Smith said if they further divide it there should be a separate condition that states development of more than two lots would require application for a straight rezone of the property. Mr. Lippert said he only wants one house up there and he only wants to sell one five-acre piece. He does not want additional homes. Commissioner Smith recommended changes to the conditions of approval as follows:

Condition No. 2, changes shall be developed in compliance with Article 17.

Condition No. 2A

- i. Remove the development agreement modification
- ii. Include also known as Veral Lane on the original plat (we need the name of the plat)
- iii. The language stays the same

Condition No. 2B is an ordinance condition so 2B can be deleted.

Condition No. 2C, regarding dedication, will be deleted as an extra condition from the Board forcing the applicant to do it is applicable.

Condition No. 4 shall state development of more than two lots will require a new rezone application and approval from Canyon County. Mr. Lippert said if he does sell the property he will have an attorney prepare paperwork stating it cannot be done any other way.

Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to close public testimony. Commissioner Van Beek made a motion to approve the request by Wayne Lippert for a conditional rezone with a development agreement, Case No. RZ2021-0049, and to approve the changes to the conditions of approval as discussed. The motion was seconded by Commissioner White and carried unanimously. Staff will make changes to the development agreement, which will need to be signed by the applicant, and then all documents will be brought back to the Board for consideration. The hearing concluded at 11:33 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER ACTION ITEMS

The Board met today at 2:33 p.m. to consider action items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Treasurer Tracie Lloyd, Chief Deputy Assessor Joe Cox, Deputy P.A. Doug Robertson and Deputy Clerk Jenen Ross. The action items were considered as follows:

Review public comment, if any, regarding sale of odd-lot property 2419 Lincoln Street, Caldwell, Idaho: No comments were received and no one appeared to offer comment.

Consider signing Quitclaim Deed to Doug Davidson for odd-lot property 2419 Lincoln Street, Caldwell, Idaho: An offer was considered and accepted at the last hearing for \$5800 which Mr. Davidson has presented a certified check for. A quitclaim deed has been prepared for Board signature. Upon the motion of Commissioner Van Beek and second by Commissioner White the board voted unanimously to sign the quitclaim deed to Doug Davidson for odd-lot property 2419 Lincoln Street, Caldwell (see recorded documents 2022-018377 and 2022-018816).

The meeting concluded at 2:36 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY ELECTED OFFICIALS' MEETING

The Board met today at 3:00 p.m. for a monthly elected officials' meeting. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Sheriff Kieran Donahue, Clerk Chris Yamamoto, Coroner Jennifer Crawford, Prosecutor Bryan Taylor, Treasurer Tracie Lloyd, Chief Deputy Sheriff Marv Dashiell, Judge Davis Vander Velde, Facilities Director Rick Britton (left at 3:40 p.m.), PIO Joe Decker, Chief Deputy Assessor Joe Cox and Deputy Clerk Jenen Ross.

The following topics were discussed:

- Safety in relation to street parking, signage for the administration building public parking, possibly blocking off 11th Street between Albany and Belmont for additional angled parking.
- A roundtable discussion with the City of Caldwell regarding a new county office building will take place on May 12th to determine requirements; approximate cost at this time for a 4 story, 140,000 square foot building is \$24M; there would be parking below the structure; the first two floors would be constructed by the contractor and the top two would be completed by the facilities staff as needed.
- Potential rental of the old Rite Aid building for elections use and to accommodate other space needs; it is currently under a retail use permit but Director Britton has asked what would need to be done to transfer it to a Class B permit; Jerome Mapp with the City of Caldwell would like to set up a roundtable discussion on April 14th to discuss further – Director Fultz and Clerk Yamamoto will participate in that discussion.
- County owned buildings that are not occupied by county offices or departments and the need for additional space throughout the county.
- Lots around the animal shelter and the possibility of building at that location.
- The Board will be hosting a Mayors’ meeting on Thursday to discuss growth; the other elected officials are invited to attend.
- Sheriff Donahue spoke about the meeting he and the Chief had last week to discuss their loss of manpower and lack of applications. Most critical positions are ad-tech, communications center and jail staff. He spoke about the need to increase salaries in order to keep and attract employees. Clerk spoke to how well Canyon County is taking care of the taxpayers by not taking any new construction, foregone or 3% and the Sheriff said there are mandated services that must be funded. Commissioner Van Beek expressed her concern in making sure there sustainable funding.
- Clerk Yamamoto spoke about the exorbitant amount of public record’s requests that have been received recently and possible solutions to addressing them.

The meeting concluded at 4:24 p.m. An audio recording is on file in the Commissioners’ Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 6, 2022

PRESENT: Commissioner Keri K. Smith, Chair – Attending offsite meetings
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White

APPROVED CLAIMS

- The Board has approved claims 583390 to 583424 in the amount of \$62,905.71

APPROVED CLAIMS ORDER NO. 2214

- The Board of Commissioners approved payment of County claims in the amount of \$1,893,781.13 for a County payroll

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Total Scale Service in the amount of \$15,311.61 for Solid Waste Department
- Hyatt Regency Bellevue in the amount of \$1,175.00 for Information Technology Department
- Dell in the amount of \$1,125.20 for Information Technology Department

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Cindy Lorta, HR Generalist; and Jennifer Almeida, DSD Office Manager

CONSIDER SIGNING PROCLAMATION FOR START BY BELIEVING DAY

The Board met today at 10:02 a.m. to consider signing a proclamation for Start by Believing Day. Present were: Commissioners Pam White and Leslie Van Beek, PIO Joe Decker and Deputy Clerk Jenen Ross. Mr. Decker explained that the county has taken part in Start by Believing day for the past several years. This is a nationwide campaign to change how communities respond to victims and alleged perpetrators of crimes. Today is national Start by Believing Day and a Superhero walk will take place on Saturday. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the Start by Believing Day proclamation.

Additionally, an email was received today from Advocates Against Family Violence regarding Denim Day on April 27th. The Board would like Mr. Decker to put out a notification to all county employees encouraging everyone to participate.

The meeting concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE SECTION 74-206(1)(E) TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING TRADE OR COMMERCE IN WHICH THE COUNTY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS

Commissioner White made a motion to go into Executive Session at 10:33 a.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving trade or commerce in which the county is in competition with governing bodies in other states or nations. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Leslie Van Beek, DSD Director Steve Fultz, Economic Development Specialist Tammie Halcomb, Chief Deputy Assessor Joe Cox and Representatives for Project Three participated in-person and via Webex. The Executive Session concluded at 11:14 a.m.

PUBLIC HEARING TO CONSIDER A REQUEST BY EAGLE LAND SURVEYING REPRESENTING DAN CALLAHAN FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND REZONE WITH A DEVELOPMENT AGREEMENT, CASE NOS. OR2021-0020 & RZ2021-0043

The Board met today at 1:33 p.m. to conduct a public hearing in the matter of a request by Eagle Land Surveying representing Dan Callahan for a comprehensive plan map amendment and a rezone with a development agreement, Case Nos. OR2021-0020 & RZ2021-0043. Present were: Commissioners Keri Smith, Pam White Leslie Van Beek, DSD Planner Elizabeth Allen, Robin Callahan, Dan Callahan, Scott Brock, Larry Haviland, Robert Tunison, Anne Wagner, Emery Meeks, Dustin Schiffler, Tyson Meeks, and Deputy Clerk Monica Reeves. Deputy PA Zach Wesley arrived at 2:45 p.m. Elizabeth Allen gave the oral staff report. Eagle Land Surveying representing the property owner, Dan Callahan, is requesting a comprehensive plan map amendment to change the future land use designation of parcel No. R37410 from Agriculture to Residential. Also requested is a rezone of 39.98-acres from the current zoning designation of "A" (Agricultural) to an "R-R" (Rural-Residential) zone with a development agreement restricting future development of the site to four 10-acre parcels. The subject property is located on the northwest corner of Galloway Road in Middleton. The subject property is an original lot and has been farmed by the property owner and leaser. Within one mile of the site there are seven sporadic residential zoning designations with an average minimum lot size of 43.45 acres. Active farmland and agricultural zones are located in all directions surrounding the site, as well as homesites. Within one mile of the site there have been four land use cases approved since 2017: one case was a conditional rezone to rural residential that restricted development to one homesite; another case was a conditional rezone to rural residential that restricted the development to two 6-acre lots; and another case was a rezone to rural residential. The project site and surrounding area are primarily active farmland and development of the site could potentially fragment viable farmland. Two dairies are located within two miles of the site and one site is situated within three miles of the site. A feedlot is situated over two miles from the site. The site is located within a nitrate priority area and a majority of the sampled wells contain a nitrate level of .005 to 49.80 milligrams per liter of nitrates. Individual wells and septic systems are proposed when the site develops. Ms. Allen

reviewed the agency comments. Staff found the requested comprehensive plan map amendment is inconsistent with the 2020 comprehensive plan. The proposed residential designation is not compatible with designations to the north and west. Extending residential designation to this property introduces a designation that is not compatible with the area's character nor is it consistent with the vision. For the straight rezone to rural residential, staff found it is not compatible with the character of the area. After the P&Z Commission hearing the applicants met with staff to discuss adding a development agreement to make it a conditional rezone and if that moves forward it would require a second hearing with the Board. The items addressed include an acre and a half homesite footprint limited to one of the four corners of each 10-acre parcel. Landscaping can be placed within the homesite footprint and trees can be located around each parcel so long as they do not impede the visibility of drivers. Fencing will be option, pressurized irrigation and irrigation management plan are proposed; road and access will meet County and highway district standards. Staff found the proposed conditional rezone and development agreement, based on the letter of intent, would be more compatible than a straight rezone. The building footprint size will allow the remaining property to be utilized as some form of agriculture and create a buffer between the homes and the other adjacent ag operations. Letters of opposition were received citing concerns about the loss of farmland and impacts farming operation, rural character, water quality, fragmentation of remaining farmland, impacts to infrastructure and services, and objections to the process for the development agreement and that it should go back to the P&Z Commission. On February 3, 2022, the P&Z Commission recommended denial of the requests. At the time of denial, the applicant had not agreed to a development agreement. Alternative options for the applicant: since it's considered an original parcel it could be eligible for one land division and they could build a primary residence and a secondary residence on both parcels. Staff had recommended to the property owner at the time of submittal to explore a development agreement, but they did not add that until after the P&Z Commission hearing. Following her report, Ms. Allen responded to questions from the Board.

The following people testified in support of the request:

Robin Callahan testified she lives two miles from the site and her family currently farms the subject property which has been in their family since 1977. They have three surviving children and their intent for the conditional rezone is to provide the opportunity for their children to live close to each other and have more land. The Callahans hope to live on the property as well. They have proposed a development agreement and initially they were concerned with what that would entail and the requirements that might be asked of them but as they met with staff they came up with a proposal that made sense for the community. By minimizing it to four 10-acre developments it would be more viable and help address the concerns about additional traffic, high-density, and the loss of farm ground. The property was heavily leveled in the 1980's and for many years they struggled with having it be a viable piece to raise crops. The pivot has helped, but they do struggle with irrigating the corners. They've tried to keep it as farm ground because it's been in the family for many years and they wanted to keep it and eventually make it productive. They have struggled with the development that's occurred in the area; they used to farm ground on Emmett Road and Purple Sage Road and they just turned it back to the landlord this year because it's difficult to move farm equipment. There is residential on the south and east side and if they are granted their

four 10-acre lots it could act as buffer to help continue to keep it as farm ground and yet allow people to farm all around it. A survey was completed and the total acreage of the property is 40.01 acres. They will take the pivot out once they have a plan to develop it and they will use wheel lines or other irrigation, but they will have pressurized irrigation to each of the four parcels with homesites located in any of the corners so they are not as restricted in where they choose to place their home. Following her testimony, Ms. Callahan responded to questions from the Board regarding the location of the pivot and proposed homesites.

Scott Brock testified he has a real estate license although there is no licensing, compensation, or developer involved with this project. Mr. Brock said the Callahans are not looking to harm their fellow farmers, they simply want to allow their children to live on the property. Mike Wagner, the farmer across the street, has no opposition to the request. According to Mr. Brock the City of Middleton has a “gobble” mentality and he was asked by the Mayor of Middleton to help square things away and ease up the appetite for density. The property directly to the south is owned by someone who’s going to put water and sewer there because it will fall into Middleton’s new comprehensive plan. Following his testimony, Mr. Brock responded to questions from the Board.

Neutral testimony was offered as follows:

Larry Haviland testified he spoke with Mr. Callahan and was pleased to hear they are proposing four lots with a 10-acre minimum, although he would like them to restrict the property so it cannot be further split. He referenced the Willowbrook Development north of Star and asked if the Commissioners are communicating with Ada County to restrict it because the development will severely impact the surrounding area. He wants the County and the cities to charge developers impact fees.

Testimony in opposition was as follows:

Robert Tunison, the attorney representing the trust of Anne Wagner, said there has not been transparency on this case and he is concerned today’s hearing was not properly noticed for a conditional rezone. The straight rezone and comprehensive plan map amendment should be denied. He believes people would be more open to the idea if there are restrictions to the development such as whether it’s for the Callahan children. They applicants have not shown how the property will be irrigated in the future or where the homesites will be located. They need to show engineered drawings of where everything will be and how it will work out in the end. Mr. Tunison said a conditional rezone should not be discussed today, it should be noticed properly for a future hearing. In response to question from Commissioner White about the development agreement and its conditions, Mr. Tunison said he doesn’t believe his client would agree to any form of approval today. The hearing was not noticed as a conditional rezone and there is confusion on multiple parties on whether it’s a conditional rezone or a straight rezone and there has not been an adequate process to discuss it. More developed plans should be submitted so that parties can weigh in on those plans regarding what exactly will go in.

Commissioner Van Beek had questions of staff regarding the applicant's intent. Elizabeth Allen said staff added conditions in the findings for a conditional rezone, but there is not an official draft of a development agreement in the packet. She does not agree with the County attorney's recommendation to go to a second BOCC hearing; she believes it should go back to the P&Z Commission for a transparent process. Staff moved the case forward based on the advice of legal counsel. Commissioner Smith said this is a unique case where the application changed between the P&Z Commission and the Board. The Board has made recommendations for development agreements on other cases and those hearings get tabled and re-noticed with a final decision at the second hearing. The P&Z Commission did not have an opportunity to review a conditional rezone so it would be nice to hear from the Commission; however, the flip side is state statute is clear in that if the Board makes a substantial change a second hearing is mandated.

Mr. Tunison said under Idaho Code it is not required to have P&Z Commission review applications first; it can go straight to a board; however, Canyon County has decided to use a P&Z Commission and therefore it should go back to the P&Z Commission because Canyon County Code contemplates this process, and the process has not been adequately followed and transparent. Commissioner White has no problem with re-noticing the hearing for a conditional rezone and development agreement. Commissioner Smith read from County code and state statute regarding noticing requirements. She understands the point of sending it back for a recommendation and she said the Board has the power to do that if it wants to, but she doesn't think a judge would throw it out per state statute. Deputy PA Zach Wesley arrived at 2:45 p.m. at which time Commissioner Smith wanted to go into Executive Session regarding Mr. Tunison's concern about the legality of the hearing. The session was held as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 2:47 p.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Smith, Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, Deputy PA Zach Wesley, DSD Planner Elizabeth Allen and Deputy Clerk Monica Reeves. The Executive Session concluded at 3:00 p.m. with no decision being called for in open session.

Deputy PA Wesley said the Board asked him to address the noticing issue regarding today's hearing. Initially the application for the P&Z Commission included a request for comprehensive plan map amendment and a rezone of approx. 40 acres from an agricultural to a rural residential. The P&Z Commission recommended denial and the applicant altered their proposal to include a conditional rezone with a development agreement in an attempt to persuade the Board to adopt the proposal. The notice went out with the original application language and that remains the

main thrust of the application, however, they are now offering to limit their rural residential use with a development agreement in order to persuade the Board to adopt their proposal. We can deal with this in several ways: prior Boards have had a preference to allow applicants to make changes during a hearing to their proposal and have engaged in a dialogue/negotiation about what the terms of a conditional rezone would be because those changes in adopting that would be materially different from what was proposed to the P&Z Commission and a second hearing would be held with additional notice with the more specific terms of approval and then a second hearing could be held so that there could be another opportunity for people to address those specific conditions, or development agreement, or whatever changes were made. Another option is to have the applicant present their new proposal to the P&Z Commission, which is an option the Board has used less frequently because it has opted to forego the extra procedure if it agrees with the proposal. There is one other potential option that if the P&Z Commission heard it they would have the chance to make a recommendation on the new proposal and it would come back to the Board for the same hearing procedure with re-noticing of the new application terms and if the Board agreed, it would be one hearing and if it disagreed with the P&Z Commission they would end up with two hearings. Either procedure would satisfy the notice procedures in the Local Land Use Planning Act and he will leave it to the Board's discretion on whether it wants to consider the application today as a plea or a request from the property owner to persuade it to grant the rezone. Or, as a new application in which case it would go back through the P&Z Commission. Commissioner White wants it to be noticed properly; it does not need to go back to P&Z. Commissioner Smith said the Board is acknowledging that that were issues and that there is a discrepancy in the legal description, however, the ordinance does allow that each person who showed up today received adequate notice. The correct noticing would proceed with the second hearing as allowed by Idaho statute, or, we have the latitude to agree to a hearing or to remand it back for a recommendation if that is important for the Board to hear that the P&Z Commission would still recommend denial on a conditional rezone with conditions and if that's the case and we would want to know the recommendation on this proposed case. Commissioner Smith is interested in what the P&Z Commission would say, however, if we were going to do that we should have a policy that requires everyone to do that. Moving forward, if there is any change to the application, then the case would go back to the P&Z Commission, but right now we have been functioning and doing a good job with second hearings and testimony is often introduced that changes and application and so she is comfortable moving forward with a second hearing by the Board. Commissioner Van Beek said there is merit to the argument Mr. Tunison has made. There is an acknowledgement of an error and a remedy for that that we are using as precedent. We have not remanded it back to P&Z for the reasons we have articulated already even though she agrees that due process appears impugned on that, she wants to move forward to hear what the argument is. If we approve this there will be a second hearing and it's possible the conditions could persuade Ms. Wagner to create that transitional area that protects some of that. It's complicated because there was an error. Commissioner Smith said the safest route is to go back to the P&Z Commission. The other option is to continue today's hearing and if we decide to move forward with conditions it will be sent back for a second hearing. Commissioner White said we are going to re-notice this properly so we hear the new request accurately. There was further discussion on process. Commissioner Van Beek said there is merit on both sides, and if we're just going to function on process than there is an argument that's been made and it's no one's fault,

it's just an error and she wants to get to a point to find an area of common agreement and if that is not going to be allowed then she supports stopping the testimony. Commissioner Smith said the Board will start over with a legally noticed document for a conditional rezoning and a development agreement and noticing the change from the P&Z Commission's decision. The site will have to be posted as well. Staff will find the soonest date possible and re-notice the hearing. The hearing concluded at 3:20 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 7, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 583641 to 583678 in the amount of \$89,321.77
- The Board has approved claims 583594 to 583640 in the amount of \$56,100.24
- The Board has approved claims 583563 to 583593 in the amount of \$34,938.34
- The Board has approved claims 583679 to 583683 in the amount of \$7,266.18
- The Board has approved claims 583455 to 583474 in the amount of \$20,166.00
- The Board has approved claims 583425 to 583454 in the amount of \$30,198.07

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Amazon in the amount of \$2,429.10 for the Information Technology Department

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Dawn Moore, Legal Assistant IV; and Veronica Garcia, Legal Assistant III

APPROVED COMMUTER VEHICLE AUTHORIZATION FORM

- The Board approved a commuter vehicle authorization form for Katie Phillips

SIGNED RESOLUTIONS FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Bob's Trolley House II LLC dba Bob's Trolley House II (Resolution no. 22-044)
- The Board approved an Alcoholic Beverage License reviewal for Sushi LW LLC dba Sushi Sushi and Idaho Golf Partners, Inc dba Timberstone Golf Course (Resolution no. 22-043)

MEDICAL INDIGENCY DECISIONS

The Board met today at 8:59 a.m. to consider matters related to medical indigency decisions. Present were: Commissioners Keri Smith, Pam White, Director of Indigent Services Yvonne Baker and Sr. Admin Specialist Terri Salisbury.

The following case does not meet the eligibility criteria for county assistance and upon the motion of Commissioner White and second by Commissioner Smith the Board voted unanimously to issue an initial denial with written decision within 30 days on the following case: 2022-387

Case no. 2022-476 meets the eligibility criteria for county assistance. Commissioner White made a motion to issue an initial approval with written decision within 30 days on the case as read into the record. The motion was seconded by Commissioner Smith and carried unanimously.

Liens and lien releases were presented for Board signatures. The meeting concluded at 9:01 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING THE FINAL PLAT FOR STEADY ACRES SUBDIVISION, CASE NO. SD2021-0048

The Board met today at 9:08 a.m. to consider the final plat for Steady Acres Subdivision, Case No. SD2021-0048. Present were: Commissioners Keri Smith, Pam White, Planner Jennifer Almeida, Jay Walkler, the applicant's representative, and Sr. Admin Specialist Terri Salisbury. Ms. Almeida stated that all conditions and the necessary signature have been obtained on the final plat. Mr. Walker responded to questions from the Board. Following comments/questions from the Board, Commissioner White made a motion to sign the final plat for Steady Acres Subdivision, Case No. SD2021-0048, the motion was seconded by Commissioner Smith and carried unanimously. The meeting concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:14 a.m. for a meeting with County Attorney's for a legal staff update and to consider action items. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek (arrived at 9:43 a.m.), Deputy P.A. Zach Wesley, Chief Deputy Sheriff Marv Dashiell (left at 9:30 a.m.), Director of Facilities Rick Britton (left at 9:25 a.m.) and Sr. Admin Specialist Terri Salisbury. The action items were considered as follows:

Action Item: Consider signing Services Agreement with Crime Stoppers of Southwest Idaho: Chief Dashiell gave an overview of the Crime Stoppers program, which provides crime-solving assistance to law enforcement agencies. The cost to the County for this service is \$5,700. Deputy P.A. Wesley will bring back an amended agreement to reflect the correct the effective date of September 30, 2023, not 2022. Upon the motion of Commissioner White and second by Commissioner Smith, the Board voted unanimously to approve the amended contract with the updated date. (No. 22-021.)

Action Item: Consider signing Amendment No. 2 to Canyon County's Agreement with Cole Architects Agreement No. 19-127: Deputy P.A. Wesley presented the agreement and reviewed the changes. The idea of the amendment is that the County has agreed to a fixed price to extend the work on the construction period because of existing delays, and in the main body of the agreement there are a number of additional services that are not included in the main contract price so when the amendment was drafted they included those items. If there are additional services that are a result of our failure to meet a contractual requirement then we would be responsible for additional services payments. Following comments/questions from the Board, Commissioner White made a motion to sign Cole Architects Agreement No. 19-127, the motion was seconded by Commissioner Smith and carried unanimously. Commissioner Smith wanted it to be clear that they cannot just bill the County without talking to us; there is agreement on ownership of whose responsibility it was. (No. 22-019a.)

Action Item: Consider signing Addendum No. 1 for Canyon County Fair Expo Building Audio/Visual Equipment and Installation IFB: Deputy P.A. Wesley presented the addendum and reviewed the process. The addendum clarifies that there were no written questions to respond to, and it adds a scoring sheet. Upon the motion of Commissioner White and second by Commissioner Smith the Board voted unanimously to sign Addendum No. 1 for the Canyon County Fair Expo Building Audio/Visual Equipment and Installation IFB.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – REGARDING PERSONNEL MATTERS, RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner White made a motion to go into Executive Session at 9:35 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), and (f) regarding personnel matters, records that are exempt from public disclosure, and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Smith. A

roll call vote was taken on the motion with Commissioners White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek (who arrived at 9:43 a.m.) and Deputy P.A. Zach Wesley. The Executive Session concluded at 9:55 a.m. with no decisions being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING - REQUEST BY J.A.P.S. OF IDAHO, LLC, FOR APPROVAL OF A PRELIMINARY PLAT, IRRIGATION, GRADING, DRAINAGE AND TRAIL PLAN FOR STADIUM SUBDIVISION NO. 2, CASE NO. SD2020-0027

The Board met today at 10:03 a.m. to conduct a public hearing in the matter of a request by J.A.P.S. of Idaho, LLC, for approval of a preliminary plat, irrigation, grading, drainage plan and trail plan for Stadium Subdivision No. 2, Case No. SD2020-0027. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, DSD Planning Official Dan Lister, Todd Lakey, Matthew Graham, Jay Gibbons, Michael Conklin, Jake Conklin, Amy Woodruff, and Deputy Clerk Monica Reeves. This case was initially heard by the Board on February 8, 2022 and staff was directed to re-notice the hearing so the applicant could develop a trail master plan as required by the development agreement.

Dan Lister gave the oral staff report. The applicant provided a trail plan which included the location, design, access, signage, and maintenance plan which appears to meet the intent of the development agreement conditions. Staff has provided updated FCO's which included two additional conditions based off the deliberation at the underlying hearing regarding a landscape entry to the subdivision with a monument sign, and requiring the applicant to adhere to the trail plan, access, allowable use, signage, and maintenance shall be included in the CC&R's.

Testimony in support was offered as follows:

Matthew Graham, project engineer, said the trail plan complies with the development agreement. Walking, biking, horseback riding are acceptable uses, but motorized vehicles such as cars, trucks, scooters, and motorized bikes are not allowed. The trail will be maintained by the HOA. They plan to have signage at the front that says what the acceptable and non-acceptable uses are and they could add verbiage about where the trail starts and stops. Commissioner Smith would like them to add verbiage about discouraging use of Goodson Road. The Board wants the condition reworded to state that fire sprinklers may (not shall) be enforced through the CC&R's.

Todd Lakey said they are in compliance with the requirements for approval of the preliminary plat and they have presented the trail plan as requested.

Jay Gibbons said he tried to talk the highway district into allowing them to locate the trail adjacent to the pavement edge of the road, but they chose not to allow that because they wanted a separation between the road and the trails.

Amy Woodruff offered neutral testimony. She purchased the 20 acres south of the project a few years ago and she is not thrilled about having 131 new neighbors and wells. She doesn't like that the trail is located in the right-of-way and fronts other people's properties, and she would prefer it go around the exterior boundary of the property that's safer and functional. She wants to know how it will be used and evolve over time. Commissioner Smith thinks the trail will be used but she acknowledges people will go where they want.

Todd Lakey offered rebuttal comments. The trail has been part of the discussion since 2006 and there are some pros and cons either way and if it's located along the back it will be across private property and there be fences to deal with. We have the development agreement and condition no. 3A that states the owner shall install running and riding trails and pathways throughout the development that are open and accessible to the public along at least one side of the public streets that run through the project. It talks about the trail width, material to be used, and the trail plan was to be submitted but it has to conform with the development agreement which says the trail is in front along at least one side of the road. To change it would be contrary to the terms of the agreement. Mr. Lakey said they will put in signage to help people understand this is a public trail and discourage the use of Goodson Road.

Commissioner Smith requested changes to the conditions of approval that says fire sprinklers may be required instead of shall be required; and signage should say the path does not intend for passage along Goodson Road and is discouraged. Commissioner Van Beek supports the changes. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to close public testimony. Commissioner Van Beek made a motion to approve the request by J.A.P.S. of Idaho, LLC, for approval of a preliminary plat, irrigation, grading, drainage and trail plan for Stadium Subdivision No. 2, Case No. SD2020-0027 with the changes to the conditions of approval as outlined by Chairman Smith. The motion was seconded by Commissioner White and carried unanimously. The hearing concluded at 10:43 a.m. An audio recording is on file in the Commissioners' Office.

MEET WITH LOCAL MAYORS TO DISCUSS COUNTY GROWTH

The Board met today at 1:36 p.m. with local mayors to discuss county growth. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz, Chief Deputy Sheriff Marv Dashiell, PIO Joe Decker, Star Mayor Trevor Chadwick, Caldwell Mayor Jarom Wagoner, Caldwell Finance Director Carol Mitchell, Nampa Mayor Debbie Kling, Greenleaf Mayor Brad Holton, Paul Fitzer, Attorney for City of Greenleaf, Clerk Chris Yamamoto, and Deputy Clerk Monica Reeves. Newly elected Caldwell Mayor Jarom Wagoner was welcomed, and then there was a roundtable discussion on the need for a new jail, safety impact fees, and growth/property tax impact fees as follows:

When asked if the County should run another bond or wait for local option sales tax, Mayor Chadwick and Mayor Wagoner said the better option would be to run the bond due to the long wait time for local option sales tax.

Commissioner Smith asked what impact fees the cities have in place. Mayor Wagoner said the City of Caldwell has impact fees for police, fire, parks & recreation and next year they will have impact fees for traffic. They are taking steps now to appoint new members to the impact fee committee.

Mayor Chadwick said the City of Star has impact fees for fire, parks & recreation, the Ada County Highway District impact fee, and they are getting ready to impact fees for police. Star is in the process of updating impact fees for Ada County who is in the process of getting it done for the Coroner's Office and the Sheriff's Office. He is on board with Canyon County implementing impact fees because we have to find ways to fund these things without passing it on to the current taxpayer. With that said, it doesn't hurt to run a bond again because you could adjust the bond to pay it back with some of the impact fees. Star is doing another dive into their comprehensive plan to reduce densities throughout out area because it's a problem. Mayor Chadwick estimates Star's percentage of growth over the last five years has been 20%. With the passage of HB389 and how it will prevent cities from funding police, Mayor Chadwick said he met with the building contractors' association and told them they need to figure out how to fund police in the future otherwise they have to stop because HB389 prevents the city from being able to fund it correctly. They are working through options to see what's going to work for a funding formula that would sunset in a certain period of time as the property tax portion catches up to pay for it. They are doing a proportionate share with the developments to fund the widening of unfunded portions of the state highways that go through Star. They look outside the box and find ways to buildout the infrastructure without putting burden on the current taxpayer who's already there.

Commissioner Van Beek supports collecting impact fees for the Coroner, Parks, Sheriff and transportation.

Mayor Kling said the City of Nampa has impact fees for parks, fire, and police, and on Monday they approved an increase to their impact fees, but they removed the streets portion and will hold another public hearing on that portion. In 2018 the decision was that direct frontage improvements were to be covered by impact fees, but they found the fees will not cover the cost of frontage improvements, it only covers intersection improvements. The greatest complaint is around transportation and street congestion but because they are so far behind on transportation funding, which is a state issue, it make it really difficult. You have to accumulate impact fees over a period of time and if the economy were to slow the fees would also slow, so for a jail, to only fund growth from today that is the difficulty. The County may need to consider a bond election because the impact fees are so far out. Mayor Kling asked if the cities be paying County impact fees on top of impact fees. Commissioner Smith said we would each need to have an MOU where you would collect impact fees and disperse them back to the County for the amount that was for the jail. We don't want city residents to pay for the actual officers or vehicles, it would be for the infrastructure for the jail. Mayor Kling said the County has to fund a study to know where you're

at, and it would be helpful to have a consultant do the research on what other cities are doing, what are the costs, how do you allocate it, etc. The capital improvement plan is a key piece of the impact study, but somebody needs to run the numbers to know how many years it's going to take to have enough money to even touch a jail.

Mayor Chadwick asked if the County can run a bond and pay it back with impact fees to reduce the cost of the current taxpayers. Commissioner Van Beek said the impact fees were never intended to make the annual payment on the lease, it's just a piece of the revenue source.

Chief Marv Dashiell reported on bed space numbers and needs, current population levels, and staffing levels at the jail as well as pretrial release and alternative sentencing programs. He spoke about the scale of the mental health problem and how we need programs that can get people the help they need at the right time. All law enforcement agencies in the area are having staffing issues and how the candidate pool has been reduced.

Mayor Chadwick said we need to do a big push on updating the impact fee statute to allow for an impact fee to be utilized for a period of time to help pay for staff for police and fire.

Commissioner Smith spoke about the critical need for a teen crisis center. We can get the funding for the start-up costs, which is a couple million dollars, but we cannot find a location for the center. Mayor Kling agreed that we need help for teens too, and we need a long-term solution for behavioral health issues where a lot of issues stem from drugs. It's not just a jail issue, it's a judicial issue and we can't fix it all. Commissioner Smith said the jail is significant and is the greatest service the County provides to the cities and we have to come up with a solution together and if we're all saying this is how we need to fund it and this is the plan moving forward she feels like that is the path forward even if it will cost the taxpayer more we need buy-in from each city.

Mayor Kling said there is buy-in two different ways: We all agree a jail is needed. The cost of that jail and what it consists of was the problem last time. There has to be an upfront collaborative discussion and a willingness to listen regarding what the jail needs to be and we need to get the concerned citizens onboard because they are a tremendous asset because of the thoroughness in which they look at things, and we have to be open to answering those hard questions. Commissioner Smith agrees. Mayor Chadwick said the County will have support from the City of Star. He asked about the possibility of adding a mental health unit to the process. Chief Dashiell said there wasn't anything specific on a mental unit other than including programming space we don't currently have. He believes the jail plans need to be refreshed with new numbers, growth estimates, etc. Mayor Kling asked if there could be funding from a different source to cover the behavioral health side. What about having the current jail serve as a women's facility and building a jail for the men so we are utilizing the existing facility without having to build as large a facility. Commissioner Van Beek said the existing jail is poor, we have to think about those who are housed in there and the mental health of the people who have to work in those conditions.

There was discussion about the significant construction costs that will be involved, as well as the long-term costs of manning two facilities. Commissioner Smith asked about the possibility of

moving juvenile detention to the current jail, and converting part of the facility for use as a teen crisis center? Chief Dashiell said it's not a terrible idea, it just hasn't been discussed.

There was discussion about why the jail bond failed in the past and what we need to work on:

- Need more than one funding source
- Dedicate a long-term funding source that will include some property tax and non-property tax sources
- The need for a structured and tight budget
- Have impact fees offset the growth portion
- The need for data analysis

Some say the County should have a savings concept to pay for the jail. Clerk Yamamoto said he's not a fan of a savings account because when he's asked concerned citizens how much they want to raise taxes to put dollars aside they oppose the raising of taxes and propose cutting expenses instead and when asked what services they want to cut that's where the conversation breaks down. Commissioner Van Beek talked about how the capital improvements project fund should remain intact and not be exercised. Clerk Yamamoto said it comes down to how much you want to tax property owners.

Commissioner Smith asked if there is any way to combine funds and build a County mental health facility using opioid dollars.

Mayor Chadwick said he used to work for a commercial estimator who used to build jails. Is there a way to squeeze the jail down and build it with future expansion plans or add-alternates to make it more feasible for people to see. We have a 500-bed facility now and we were asking for a 1,000-bed facility, but we're not using the 500 beds we currently have which makes it a hard sell. Chief Dashiell talked about the phasing and operation plan for the new jail. There was discussion regarding the housing of state inmates, which has been an issue for many counties in the state. Commissioner Smith said she attended a meeting where Governor Little said they are working on a plan to build a new state prison.

The Mayors group will be allowed to tour the jail in a couple of weeks. Joe Decker was asked to send the jail plans to the group.

Carol Mitchell asked if this is an additional fee or an increase on top of the fees the city is collecting for parks & recreation, police, fire and streets, or is it just on to the police side? Commissioner Smith said would be a new impact fee for the jail, we don't want double dipping. We would have to do MOU's with everybody and have all those things figured out collaboratively. Mayor Chadwick said it has to be used within 8 ½ years. Commissioner Smith said it's worth looking into to see if we build the space for that 8 years can it go back to pay down those years of expenses because we pre-built it. It's worth asking to adjust it with the legislature and utilize it for personnel on a separate aspect.

Commissioner Smith asked when impact fees are too much and Mayor Chadwick said that would be when home prices drop down to \$200,000. Right now, we need to help fund growth. Mayor Kling said it goes to regionalism and if one community gets too high and one is too low then you're going to drive growth that direction so it has to be a collective decision on what we are doing regarding growth.

There was discussion about how the HR managers at the cities and County need to talk with each other about law enforcement wages.

Mayor Chadwick asked if there is an updated projected cost for the facility? He estimates the costs will increase by 40% from the 2017 estimate. Commissioner Smith said Sheriff Donahue was going to contact DLR and ask for an updated cost, but if that hasn't been done the Board will reach out so we can have an updated idea. We also need to establish what the baseline is. Another question is whether the new temporary spaces could be included in the needs assessment? Mayor Chadwick asked if there have been enough bond failures to force the action of a judicial review? Commissioner Smith and Chief Dashiell spoke about how the judiciary has not wanted to do that. The goal is to get the jail issue re-started with a team.

Commissioner Smith would like to use part of the landfill enterprise funds to help pay for the jail, but we cannot use those funds without major legislative change. Mayor Kling asked if there could be a vote on reallocating a certain amount of dollars?

Mayor Holton said there is a quality of life issue and we don't know yet what this growth is doing to us other than one clear thing is the people who lived here five years ago can no longer choose to sell their house and buy a new house so what does that do culturally to us, other than completely change who we are, what our priorities are, and what our quality of life is and that creates a slippery slope if not thought through about not having mental holds and a place to interrupt that person who's in crisis. If all we have is small over-crowded jail they're just going to be educated on how to become a criminal. We have to get the message to the people that it's a building, a jail, but we have to sell the package as more holistic than just 1,100 beds. That mentality has to change. Carol Mitchell said it's a problem every county is facing and she asked about the possibility of lobbying the legislature to allocate some of the liquor apportionment for funding assistance. Mayor Kling said that's not a bad idea; however, it's challenges when the cities lose revenue streams, and last year they lost \$1 million due to HB389 revenue reductions and if we keep losing revenue and go into a major recession we'll have to lay off employees.

Commissioner Smith said she would like to see a vape tax.

The group will meet again on May 3, 2022 from 12:15 p.m. to 1:30 p.m., and personal invitations will be sent to make sure all Mayors attend the meeting. For the next meeting the group hopes to have an idea from DLR on what the cost will be to update the jail plan. Commissioner Smith said we need to find out where we're at and then we can start talking about a committee and make sure we get the right people on the initial committee. She wants to visit with Attorney General Lawrence Wasden about the potential of using the opioid settlement funds along with a

way to tie in a behavioral health component. Commissioner White will contact Attorney General Wasden. Another topic for the next meeting will be water issues, potential drought conditions. The meeting concluded at 3:21 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 8, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerk Monica Reeves

APPROVED CLAIMS

- The Board has approved claims 583515 to 583562 in the amount of \$165,576.83
- The Board has approved claims 583475 in the amount of \$7,683.27
- The Board has approved claims 583476 to 583514 in the amount of \$210,628.13

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Idaho Electric Signs in the amount of \$19,248.00 for Facilities Department
- Curtis Blue Line in the amount of \$2,154.20 for Canyon County Sheriff

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Scott Michael Hitt, P/T Deputy Sheriff-Courts & Transports; Dustan Gentry, Deputy Sheriff-Inmate Control; Scott Hillman, Building Inspector; Ryan Magee, Shop Tech; and Thomas McGarry, Computer Network Technician

APPROVED CATERING PERMIT

- The Board approved an Idaho Liquor Catering Permit for Shewil LLC dba Slicks Bar to be used 4/30/22

APPROVED DECEMBER 2021 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of December 2021 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

GO ON THE RECORD AND CONTINUE PUBLIC HEARING – CANYON COUNTY'S REQUEST FOR ORDINANCE AMENDMENT – 2004 DATE OF ORIGINALITY ORDINANCE, CASE NO. OR2021-0029

The Board met today at 9:05 a.m. to go on the record to continue the public hearing that was scheduled for Case No. OR2021-0029: An Ordinance amending Chapter 7, Articles 2, 17, and 18, Zoning Regulations, of the Canyon County Code of Ordinances; and severability clauses; and effective dates to include provisions for the land division of parcels created prior to September 6, 2004 and other amendments regarding the division of property. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to reschedule the hearing to May 3, 2022 at 10:00 a.m. The proceeding concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF MEETING TO DISCUSS CHIEF OPERATING OFFICER POSITION

The Board met today at 9:07 a.m. for a continuation of a meeting to discuss the Chief Operating Officer (COO) position. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Controller Zach Wagoner, HR Lead Generalist Jennifer Allen, PIO Joe Decker, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Monica Reeves. Today's meeting was continued from April 4, 2022 where the Board wanted further review of the job description as well as additional information from the Controller. There was discussion regarding funding for the COO position and the HR Director (HRD) position; staffing changes that have occurred in the HR Department as well as the need for an HRD; and personnel issues the Board is having in managing its employees and how a COO would help with that. Commissioner White is not supportive of the COO position. Commissioner Van Beek does not want to open the budget to fund the COO position. She supports the idea that it's a necessary and needed position but we also have a need to have an HRD that is respected will get the buy-in and interaction from all elected officials. Timing is critical and we need to have the HRD position staged in a way that we have training for staff and leadership in the department. We have the allocated funds for the HRD already in the HR budget, but that has been depleted somewhat due to a salary increase to one position and other movement within the department. Commissioner Smith said there have been issues with Board-management of employees and now we have a memo and a very clear path that we are not individually to give direction to department heads because it hinders work and they are not able to get the help and oversight that's needed. We are mid-year in a precarious position where are employees need help. Commissioner Van Beek said that's not a unique issue to this year; the directors have not

had performance evaluations for four years and the Board needs to come together and figure out how to manage them. She believes it's premature to post the HRD position at this time because the Board needs to work out some of the issues so the position can succeed. Commissioner White recognizes there are some issues to be worked out, but said we need an HRD in place. Commissioner Smith said there is not consensus to move forward with COO today. She is supportive of hiring an HRD; the position is funded and she wants to post the job. She asked for suggestions of who should serve on the review committee. Commissioner Van Beek said someone suggested to her that the HR Generalists and the Board should be the ones to participate on the committee. Commissioner Smith said the last committee included the Board, an HR Generalist, the Sheriff, the Clerk, and a Deputy PA during the review/interview process. If we are going to post the job we need to have it identified so we can post it for two weeks and then have the 6 committee members identified. Commissioner Van Beek said we have to work out some of the dynamics before the job is posted in fairness to the applicants. Commissioner White said there has to be representation from the largest elected offices since they have the majority of employees. She would also like the Treasurer or Coroner to participate on the committee. Commissioner Van Beek asked where the funding will come from for the unbudgeted position? Controller Wagoner said it would likely come from increased sales tax revenues, which are up 15%. Commissioner Smith said there is not a consensus to move forward with the COO position at this time. She asked Jennifer Allen to get the job description ready for the HRD and visit with some of the people suggested today by Commissioner White. Commissioner Smith does not want the committee to include more than six people, and said it should be clear that although the Board is asking for help in the process, it will be the Board's decision on hiring. The meeting concluded at 9:38 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN FOR MARCH 2022

The Board met today at 10:01 a.m. to consider signing the Treasurer's tax charge adjustments by PIN for March 2022. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. Treasurer Lloyd reviewed the adjustments and noted the Assessor's Office discovered a duplicate homeowner exemption which will be put back on the tax roll in the amount of \$9,809.20. The other adjustments are self-explanatory as listed on the report. The total amount put back on the tax rolls is \$6,798.40. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to sign the Treasurer's tax charge adjustments by PIN for March 2022. The meeting concluded at 10:03 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION TO CHANGE THE JOB DESCRIPTION OF ONE POSITION IN THE DEVELOPMENT SERVICES DEPARTMENT

The Board met today at 10:03 a.m. to consider signing a resolution to change the job description for the engineer position in the Development Services Department. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz, and Deputy Clerk Monica

Reeves. Director Fultz has worked with the Controller and HR on the change and he has had further discussions with the City of Caldwell through a mentoring opportunity with the Public Works Director and the City Engineer who have agreed to continue that mentoring process as the employee moves forward to get his license. Commissioner Van Beek said the allocated budget for engineering services for FY2022 was \$70,000 and the minimum starting wage for the engineer position is \$92,000 and \$22,000 will be covered by increased fees for services. Director Fultz said he has working on a resolution for fee increases. The position will eventually take the place of Keller & Associates engineering services, although there will be some times when DSD has to utilize their services because the person does not yet have his P.E. although he anticipates taking the test within the next two months with certification to follow. He hopes the person is able to start the first part of May. Commissioner Smith said this is an already-existing position with an already-approved job description and job range; the purpose of today's meeting is to change the job description which would allow the availability to test within six months and receive the certificate within one year. The beginning wage would be \$82,500 until he passes the test. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to approve the change to the job description for the engineer position in the Development Services Department. (Resolution No. 22-045.) The meeting concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 11, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Silvia K Lane dba The Vault 21 Club; Asia Market Inc dba Asian Grocery; Pantera Market LLC dba Pantera Market; and Little Saigon Vietnamese Restaurant LLC dba Little Saigon Vietnamese Restaurant (Resolution no. 22-046)

MONTHLY CODE ENFORCEMENT MEETING TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:16 a.m. for a monthly code enforcement meeting to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Leslie Van Beek, Code Enforcement Officer Eric Arthur and Sr. Administrative Specialist Terri Salisbury. The following topics were discussed:

- Mr. Arthur reviewed the current case load with year-to-date numbers and comparisons to last year's numbers.
- There are currently 3 code enforcement officers; they have split the County into 3 areas and given each officer an area to cover.
- There was a review of specific code enforcement cases. A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – REGARDING RECORDS THAT ARE EXEMPT FROM AND TO COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Van Beek made a motion to go into Executive Session at 9:25 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) regarding records that are exempt from public disclosure and to communicate regarding pending/imminently likely claims. The motion was seconded by Commissioner Smith. A roll call vote was taken on the motion by Sr. Admin Specialist Terri Salisbury with Commissioners Van Beek and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Leslie Van Beek, and Code Enforcement Officer Eric Arthur. The Executive Session concluded at 9:49 a.m. with no decision being called for in open session.

Commissioner Smith said the Board received updates on various cases and if additional action is necessary the Board is supportive of assisting staff through the staff. Officer Arthur said they sent out letters on 86 cases. The Board is hoping there will be success at the free day at the landfill.

The meeting concluded at 9:51 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY WEED & GOPHER MEETING TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:52 a.m. for a monthly weed & gopher meeting to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Leslie Van Beek, Director of Weed & Gopher AJ Mondor, Lead Weed Applicator Cory Flatt and Sr. Administrative Specialist Terri Salisbury.

The following topics were discussed:

- There was a review of the current caseload totals and projects for March 2022.
- Director Mondor attended the Idaho Association of Weed Control Superintendents meeting in Salmon, Idaho and provided an update of the meeting.
- Request to put Cory Flatt through the Leadership Agricultural Program. (Request granted)
- 2 employees are currently at UTV training provided by Idaho Parks and Rec.

- The department currently has 90 work orders.
- Director Mondor answered questions about gopher trapping program.

The meeting concluded at 9:59 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:03 a.m. with the Parks Director to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith and Leslie Van Beek, Parks Director Nicki Schwend, Visitor Services Specialist Dylon Starry and Deputy Clerk Jenen Ross. The following were discussed with the Board:

- Update on staffing.
- Discussion regarding revising the Interpretive Specialist job description.
- There is a septic issue at Lake Lowell but they are having a hard time getting a septic company out there. Director Schwend is working with SWDH and is concerned they may require a new drain field which was not budgeted for. In the meantime, porta-potties may need to be used.
- There really hasn't been any interest from contractors regarding the mezzanine at Celebration Park museum due to small size of the project and distance to the park. If this project doesn't move forward the budgeted funds may need to be used towards the drain field at Lake Lowell which Commissioner Van Beek expressed her support of. This is not a project the Facilities department can do.
- A meeting will be held in May to discuss the Parks Master Plan.
- Martin Landing is now open with a camp host on site.
- Director Schwend will be scheduling a meeting with the Board to discuss the gun range and what to do with the advisory board.
- A review was done of Director Schwend's April update which included the following: drone footage of Celebration Park indicating use on a Saturday in February. At the suggestion of Commissioner Smith, Director Schwend will look into ped counters; review of upcoming Historic Preservation Commission dates; updating field trip workbooks and graphics; Archaeology month events are happening May 7th, 8th and 21st; Desert Studies Institute will happen in June; ADA RV site renovations are complete at Celebration Park East End camping area; first aid/CPR training was provided to Celebration Park staff; updated signage was done at Lake Lowell; docks at Lake Lowell have been put in and the lake will open on April 15th; there has been increased vandalism at Lake Lowell and Celebration

Park; an article was done by PLOS One regarding aging of the petroglyphs featured at Celebration Park.

The meeting concluded at 10:32 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:34 a.m. with the Director of Information Technology to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith and Leslie Van Beek, Director of IT Greg Rast, Assistant Director of IT Eric Jensen, Business Manager Caiti Pendell, Project Manager Shawn Adamson and Deputy Clerk Jenen Ross.

Director Rast explained that a custom application is being written to provide a portal for public meeting spaces to be reserved. The first spaces to be available will be the admin building public meeting room and the HR and IT training rooms.

A review was done of project closures which included the following:

- Coroner Case Management System
- Homeowners Exemption
- Asset Management
- Internet of Things (IoT) and Switch Refresh
- Fair Website 2021 Refresh
- Jury Wheel 2021
- Third District Court Website
- OnBase Foundation Upgrade
- BPMS Conversion
- Voter Look-up Rewrite
- Online Training Website for the Sheriff's Office

Director Rast updated the Board that in regard to staffing he only has one vacancy. In regard to the IT needs at the previous Rite Aid building, Director Rast said there is no way to get elections moved into that building by May and have them up and running. His department would need to allocate time and resources into their schedule to get it done and estimate it would take approximately 4 months. He thought that perhaps the location could still be used as a polling location.

The meeting concluded at 11:02 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING DETENTION CENTER POD 5 ROOF REPLACEMENT AGREEMENT

The Board met today at 11:03 a.m. to consider signing the detention center pod 5 roof replacement agreement. Present were: Commissioners Keri Smith and Leslie Van Beek, Chief Deputy P.A. Doug Robertson, Facilities Director Rick Britton and Deputy Clerk Jenen Ross.

Mr. Robertson explained Hedrick Construction will be the general contractor for this project and Signature Structures will be the subcontractor under Hedrick. Signature Structures is the only company that can replace the roof without having to displace inmates, however, they do not have a public works license in the state of Idaho. There has been one change in that the timeframe to start the project has changed from 90 days to 180 days. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the detention center pod 5 roof replacement agreement (see agreement 22-023).

The meeting concluded at 11:06 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH PUBLIC INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:33 a.m. with the Public Information Officer to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith and Leslie Van Beek, PIO Joe Decker and Deputy Clerk Jenen Ross. The following topics were discussed:

- Review of project management timesheet.
- Mr. Decker will reach out to Director Sinner about updating the Fair event calendar on the website.
- Mr. Decker has heard there is going to be a fair amount of interest in the public 'logic and accuracy test' during the evening of April 25th so he will plan to stay that evening.
- An updated video press release has been received from CGI which could be posted on the website noting that more videos will be coming soon.
- There are some graphs hung in the Admin building which Mr. Decker will confirm are on the website.
- At the request of the Board, Mr. Decker will follow-up with Clerk and Ms. Hicks in Elections regarding terms of elected officials being posted on the website. The Board is good with just the Canyon County elected official terms being posted but in a previous meeting the other elected officials wanted the term of every elected official in Canyon County posted. Commissioner Van Beek thought perhaps it could be done in a staged approach as it is a large undertaking.

The meeting concluded at 11:42 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE SECTION 74-206(1)(E) TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING TRADE OR COMMERCE IN WHICH THE COUNTY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS

Commissioner Van Beek made a motion to go into Executive Session at 1:37 p.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving trade or commerce in which the county is in competition with governing bodies in other states or nations. The motion was seconded by Commissioner Smith. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Leslie Van Beek, DSD Director Steve Fultz, Economic Development Specialist Tammie Halcomb, Planner Kate Dahl, Assessor Brian Stender, Steve Jenkins with the City of Caldwell, Chief Deputy Assessor Joe Cox and Representatives from Project Imagine. The Executive Session concluded at 2:37 p.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:39 p.m. with the director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith and Leslie Van Beek, DSD Director Steve Fultz and Deputy Clerk Jenen Ross. The following topics were discussed:

- The person taking the engineering position will start on April 28th and a scope of work is being created.
- An offer has been made for an Assistant Plans Examiner who will start next Monday.
- Juli McCoy will start Monday as a Planner.
- Jenn Almeida will be moving to the Office Manager position and they will start advertising for the open Planner III position.
- Currently they are running 2 P&Z hearings each month as well as the hearing examiner; currently the hearing examiner hears cases on Thursday but due to his caseload they are proposing to move those to Wednesday so they don't overlap with P&Z. 8-12 cases are being heard each month between P&Z and the hearing examiner. They are still backlogged but working to keep people informed as much as possible.
- A draft copy of the comprehensive plan outreach report will be provided by Elizabeth Allen.
- There is a URA meeting tonight that Director Fultz will attend.
- A new inspector will start on Monday.
- There have been some issues brought to Director Fultz's attention regarding customer service so they may be putting together a customer service training.
- The BOCC has not yet provided comments on the comprehensive plan and Commissioner Smith would like to delay the workshop a couple of weeks.

- At the direction of Commissioner Smith, Director Fultz will look into membership at SRBC and noted the BVEP will now always reside in the DSD budget. Additionally, Director Fultz has attended several of the recent WAED meetings. Discussion ensued regarding assisting the smaller communities with economic development.

The meeting concluded at 2:57 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 12, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claim 583685 in the amount of \$100.00
- The Board has approved claims 583686 to 583689 in the amount of \$983.00

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Devin Krasowski, Associate Engineer; Debbie Cabodi, Assistant Plans Examiner; Trent Cluck, Systems Administrator I; Robert Fuller, Computer Network Technician; Linda Vanacore, Fair Events Coordinator; and Marcus Gomez, Imaging Specialist

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Alex Klempel, Director of Juvenile Probation Elda Catalano (left at 9:06 a.m.), Facilities Director Rick Britton (left at 9:06 a.m.), IT Director Greg Rast (left at 9:06 a.m.), Elections Supervisor Haley Hicks (left at 9:15 a.m.), Elections Specialist Brandi Long (left at 9:15 a.m.), Elections Specialist Aidan Lorenz (left at 9:15 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Open bids for Canyon County Fair Expo Building audio/visual equipment and installation IFB: Only one bid was received for this project. A bid from Neurilink was received April 12, 2022 at 8:00 a.m. The bid will be reviewed and a recommendation will be made to the Board on April 21, 2022. A copy of the bid is on file with this day's minutes.

Consider signing Canyon County agreement with DocuSign for Juvenile Probation: This is an agreement that started last year and it is working out well. This year's contract will be about \$2500 less than last year. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the Canyon County agreement with DocuSign for Juvenile Probation (see agreement no. 22-024).

Consider signing resolution designating polling locations for May 17, 2022 Election: Ms. Hicks explained that some locations are still listed as 'TBD' but if there is no answer today they will have to move forward without those locations. Discussion ensued regarding early voting and potential locations. Ms. Hicks will look into the possibility of using the Nampa and Caldwell senior centers and spoke about the struggle in meeting ADA requirements in some locations. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution designating polling locations for the May 17, 2022 election (see resolution no. 22-047).

Consider adopting the City of Star Area of City Impact Ordinance Summary: Commissioner Smith explained this application has been approved but this is the last piece that authorizes action by the Board to put notice in the newspaper and provides for the effective date of the ordinance. Ms. Klempel said that it is her understanding that upon approval by the Board today the publishing date will be delayed one week in order to ensure that the City of Star passes their ordinance at their April 19th meeting. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously adopt the City of Star Area of City Impact Ordinance summary. A copy of the summary is on file with this day's minutes.

The meeting concluded at 9:17 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY MICHAEL LIST FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND REZONE FROM A “C-2” (SERVICE COMMERCIAL ZONE) TO AN “R-R” (RURAL RESIDENTIAL) ZONE, CASE NOS. OR2021-0025 AND RZ2021-0050

The Board met today at 10:02 a.m. to conduct a public hearing to consider the request by Michael List for a comprehensive plan map amendment and rezone from a “C-2” (Service Commercial) Zone to an “R-R” (Rural Residential) Zone, Case Nos. OR2021-0025 and RZ2021-0050. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, DSD Planning Official Dan Lister, Michael List, Stephen List, and Deputy Clerk Monica Reeves. Dan Lister gave the oral staff report. The parcel is 5.2 acres and is adjacent to 17317 Batt Corner Road and the request is for one house to be placed on the property. It's an original parcel that was owned by the Idaho Department of

Fish and Game in the 1970's and was purchased by a different owner. To the north is a platted subdivision and one of the owners in that subdivision used it as their backyard. There are a number of platted subdivisions around this area and there are some commercial uses toward Highway 95. There are some agricultural uses and older homes in the areas as well. The zoning is predominately agricultural, but along Highway 95 as it goes toward Homedale there is a designation for commercial and industrial uses. The parcel is located outside of a nitrate priority area and it's 1200 feet northeast from Homedale's Municipal Airport and should meet the land compatibility requirements. The use is low density and plans show the proposed dwelling is over 1500 feet from the roadway and in line with other residential uses along the river. The property is within a floodplain, there is an "A" zone along the river and a floodplain development permit and standards must be met if the building is going to be within that location. According to the applicant's construction plans it looks like the house will be outside of the "A" zone. Staff does not find the request will impact the commercial uses in the area, and finds it's in general consistency with the comprehensive plan. Mr. Lister reviewed agency comments. At the P&Z hearing the applicant provided a brochure of the request depicting what it would like. On March 3, 2022 the P&Z Commission recommended approval of both requests, and staff recommends approval as well. Following his report, Mr. Lister responded to questions from the Board. Commissioner Smith does not agree with the state flood plain coordinator's analysis; this exceeds what the minimum standards are for a single-lot development outside of the floodplain.

The following people testified in support of the request:

Michael List testified he purchased the site for his retirement property. It's a unique parcel with a lot of potential and he plans to build a house outside the highwater mark and floodplain. The area is not developed for a dock or beach area although the neighbor to the north does have a dock. The waterway that comes around was developed by Fish and Game and the water district so they could put fish into the river.

Stephen List testified that because of the flume and easements across the land, there isn't much that can be done with one-third of the property so it doesn't make a lot of sense for it to be a commercial property.

Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to close public testimony. Commissioner Smith said the requested rezone is more appropriate than the commercial zoning and she is supportive of it. Commissioners White and Van Beek support the request as well. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to approve the comprehensive plan map amendment and rezone as presented for Case Nos. OR2021-0025 and RZ2021-0050. (Resolution No. 22-048 and Ordinance No. 22-007.) The hearing concluded at 10:20 a.m. An audio recording is on file in the Commissioners' Office.

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Hanson Janitorial in the amount of \$15,873.40 for Canyon County Sheriff
- Scott Hedrick Construction, Inc in the amount of \$78,404.92 for Facilities Department

APPROVED CATERING PERMITS

- The Board approved Idaho Liquor Catering Permits for Raising Our Bar to be used 5/1/22; 5/7/22; 5/14/22; 5/15/22; 5/16/22; 5/21/22; 5/27/22; and 5/29/22

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Idaho Bowling Corporation Inc dba Nampa Bowl; Craft Lounge LLC dba Craft Lounge; and Grey Stone Corp dba V-Cut Lounge (Resolution no. 22-051)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Linda S Barr dba Pete's Tavern; George Fletcher Inc dba Melba Valley Market; Montucky Brewing LLC dba White Dog Brewing Co.; Golden Palace Inc dba Golden Palace; Raising Our Bar LLC dba Raising Our Bar; JCTSAI LLC dba Tsai's Kitchen; Pilot Travel Centers LLC dba Pilot Travel Center #638; THD LLC dba Mongolian Fire Grill; Inter Mountain Management LLC dba Fairfield Inn & Suites (Resolution no. 22-052)

MEDICAL INDIGENCY DECISIONS

The Board met today at 9:03 a.m. to consider matters related to medical indigency decisions. Present were: Commissioners Keri Smith, Leslie Van Beek, Director of Indigent Services Yvonne Baker and Sr. Admin Specialist Terri Salisbury. The following cases do not meet the eligibility criteria for county assistance and upon the motion of Commissioner Van Beek and second by

Commissioner Smith the Board voted unanimously to issue initial denials with written decisions within 30 days on the following cases: 2022-406; 2022-408; 2022-493; 2022-414; 2022-393; 2022-482; 2022-468; 2022-381; and 2022-484. Director Baker reviewed two assignments from the catastrophic fund. With the indigent program ending the only two things remaining are indigent burials because they fall under Chapter 34; it was Chapter 35 that was repealed except for the reimbursements so they will continue to accept and collect the payments and then the proportionate share that goes to the catastrophic fund will eventually be sent to the State of Idaho general fund. The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

RESCHEDULE PUBLIC HEARING – PRELIMINARY PLAT FOR LANSING LAND SUBDIVISION: CASE NO. SD2021-0046

The Board met today at 9:07 a.m. to go on the record to reschedule the public hearing in the matter of a request by April Bibbins for approval of a preliminary plat for Lansing Lane Subdivision, Case No. SD2021-0046. Present were: Commissioners Keri Smith, Leslie Van Beek and Sr. Admin Specialist Terri Salisbury. There was a request to table the case to May 19, 2022. Upon the motion of Commissioner Van Beek and the second by Commissioner Smith, the Board voted unanimously to continue the hearing to May 19, 2022 at 1:30 p.m. The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION GRANTING REFUND TO BLACKSTONE HOMES FOR IMPROPERLY COLLECTED IMPACT FEE

The Board met today at 10:19 a.m. to consider signing a resolution granting a refund to Blackstone Homes for an improperly collected impact fee. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Director of DSD Steve Fultz and Deputy Clerk Jenen Ross. Director Fultz explained that a residential building permit was applied for but the commercial rate for impact fees was inadvertently charged. Staff is recommending a refund of \$1186.00. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution granting a refund to Blackstone Homes for an improperly collected impact fee (see resolution no. 22-049).

Discussion ensued regarding the administration of impact fees for Canyon Highway District. Commissioner Smith asked Director Fultz to find out if the highway district has an open meeting planned to discuss this and suggested that they could attend.

The meeting concluded at 10:21 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF PUBLIC HEARING TO CONSIDER A REQUEST BY IDAHO DEVELOPMENT, LLC, FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND CONDITIONAL REZONE WITH

DEVELOPMENT AGREEMENT, AS WELL AS A PRELIMINARY PLAT FOR BURRIS RANCH ESTATES SUBDIVISION, CASE NOS. OR2021-0014, RZ2021-0029 & SD2021-0017

The Board met today at 10:32 a.m. to conduct a public hearing in the matter of a request by T-O Engineers representing Idaho Development, LLC, who is requesting a comprehensive plan map amendment (OR2021-0014) to change the designation of parcel no. R38127 from Residential and Commercial to Residential. Also requested is a conditional rezone with a development agreement (RZ2021-0029) of approximately 31.11 acres from "R-R" (Rural-Residential) and "C-1" (Neighborhood Commercial) to "R-1" (Residential). Also requested is approval of a preliminary plat (SD2021-0017) for Burris Ranch Estates Subdivision which proposes 30 lots consisting of 27 buildable lots and 3 common lots with an average parcel size of 0.96 acres to be served by individual well and septic. The property is located on the southeast corner of Old Highway 30 and Purple Sage Road. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Planner Elizabeth Allen, John Carpenter, Alec Eggurolo, Robert Hunt, other interested citizens, and Deputy Clerk Monica Reeves. Today's hearing was continued from March 31, 2022 where there was discussion about having a connection, pathway, or crosswalk from Purple Sage to the golf course. Commissioner Van Beek was not here for the previous hearing, but she has an interest in the conditions for the preliminary plat. She has taken into consideration Robert Hunt's testimony concerning transportation and his desire to see the Board implement something to mitigate for the traffic concerns. She disclosed a conversation she had with Canyon Highway District regarding impact fees.

Elizabeth Allen gave the oral staff report. Based on the discussion at the previous hearing, staff has provided revised conditional rezone FCO's along with a development agreement. She reviewed the conditions that were added: all pathways located within the site shall be maintained by the HOA; the right to farm shall be disclosed to all future parcel owners; landscaping will be provided per the landscape plan (exhibit E); a pathway or walkway will be provided as shown in the landscape plan; pathways in the highway district's rights-of-way are subject to approval of Canyon Highway District and the developer shall not be held to the condition in the event the highway district does not allow it. Following her report, Ms. Allen responded to questions from the Board.

The following people testified in favor of the request:

John Carpenter, the project engineer, testified that in most country subdivisions with one-acre lots there are no pathways and the projects to the east and south do not have them. If the Board wants a pathway and the highway district says it cannot be in their right-of-way they will have to have a detached pathway to be maintained by the HOA. It's not normal and there is a cost and if it gets pushed out of the right-of-way it will be a burden to the future homeowners, but the developer is willing to do it if the Board deems it necessary. He spoke to Canyon Highway District about getting across Purple Sage Road, there's not a natural crossing location, that's something the district will take up. The developer will pay for the cost to stripe the crosswalk. Mr. Carpenter believes the location for a future crosswalk is in the adjacent subdivision because that intersection lines up with the golf course entry. The highway district does not want pathways in the right-of-

way, it needs to be on private property and that means two property owners to the east would have to agree to that. As far as the drain fields and wells, everything west of the pipeline is yards with no utility so in the event the highway district needs more right-of-way in the future there won't be any drain fields or wells there. The developers understand impact fees from the highway district are coming and they are anticipating those fees and if they get approval they will do design for construction drawings and by the time they break ground they will be beyond six months. Commissioner Smith said the County pushed it back to the highway districts to collect their own fees and is waiting for a response from them. Commissioner Van Beek had questions regarding the process for easements and rights-of-ways. Commissioner Smith had follow-up questions regarding the one-acre lot size, pathways, and safe roadways.

The following people testified in opposition to the request:

Robert Hunt testified in opposition citing concerns regarding the need for impact fees, traffic safety, road improvements, and subdivision improvements such as walkways, curbs and gutters. The taxpayers should not have to pay for improvements or impacts associated with this development. Commissioner Smith said impact fees have not yet been approved but they are ready to be adopted sooner rather than later. The highway district went through a process and then it came to the Board for approval and we are in negotiations for the highway district to collect their own fees; it is not in the County's benefit to collect someone else's impact fees. That is the last piece of negotiation and then we will enter an agreement with the HD. Mr. Hunt said there should be an oversight committee so that developers have clear concise engineering that they have to abide by and the community around it can grow with it. Commissioner Smith encouraged Mr. Hunt to push the highway district to do that because it's their statutory responsibility to do that.

John Carpenter offered rebuttal testimony and said the emergency access will be a gravel roadway per the fire district requirements. He reviewed the plans for the landscaped areas and said the pathway will be paved. The developer is not opposed to putting in a crosswalk. Commissioner Smith said impact fees cannot fix what's already broken, we can only look forward from today and what is the need for future growth and it makes improvements from. She suggested Mr. Carpenter should put pressure on the highway district about it not being a safe intersection and they are responsible to make improvements to it.

Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to close public testimony. The Board's deliberation was as follows: Commissioner Smith wants to talk about the pathway along the public streets on the interior of the subdivision and how she doesn't think it's necessary. Commissioner Van Beek agreed and said she does not see it as a necessary component, but she wants to pick up Mr. Hunt's suggestion that there should be a paved access for EMS vehicles. Could there be a stipulation that money be set aside to help with the cost share on the improvements to the roadway given traffic conditions along Purple Sage Road? Commissioner Van Beek made a motion to reopen testimony to ask John Carpenter regarding impact fees. Commissioners White and Smith did not object to the motion. Commissioner Smith said the discussion should be about helping with the proportional share of

the improvements to Purple Sage Road that Canyon Highway District identified and whether the developer is willing to support that. Mr. Carpenter said asphalt that's not driven on does not do well over time. The fire department is capable of driving over a gravel surface. It's not a problem if the developer has to pave it, but he sees no benefit in doing so. The gravel section is designed to be elevated so there aren't drainage issues. He said impact fee need to be fair; it is unfair if one developer has to pay \$55,050 in fees if another developer of an adjacent subdivision doesn't have to pay at all. He also said there's no reason why impact fees can't be in place a year from now, but that's how long it will take for this development to have building permits. Moving impact fees forward should be a priority. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to close public testimony again. Commissioner White said would like the project to include a pathway with the developer determining what type of material will be used. Commissioner Van Beek said if they have an asphalt pathway it would be more desirable although she's not set on it because there are places around there where people can walk such as the high school track. She's good with not having an interior path, but keeping the path along the eastern boundary as originally proposed. Commissioner Smith said they can use the road as originally intended, it's a dead-end street and there will be limited traffic and a pathway along the eastern boundary for the loop. The compromise is a partial path and a road. She said the condition of approval for #4 is still fine because if there is a way to do the path in the right-of-way and stripe it the developer can do that and if the highway district won't allow it then the developer can do the path on the eastern portion. Mr. Carpenter said the condition should be removed if you're going to get rid of the pathway on the road. Discussion ensued regarding the possible rewording of conditions. It was decided that Mr. Carpenter will work with staff on revised language for an appropriate condition that meets the intent of the Board. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to approve the comprehensive plan map amendment from a commercial designation to a residential designation, Case OR2021-0014. (Resolution No. 22-050.) Commissioner Van Beek made a motion to approve the conditional rezone for Case No. RZ2021-0029 which included the conditions of approval in the development agreement, and to direct staff to make those changes for the Board's signature at a later date. The motion was seconded by Commissioner White and carried unanimously. Commissioner Van Beek made a motion to approve the FCO's for the subdivision for Case No. SD2021-0017 as presented. The motion was seconded by Commissioner White and carried unanimously. The Board will sign the approval documents for the conditional rezone and the subdivision at a later date once the ordinance is ready. The hearing concluded at 11:40 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM
CALDWELL, IDAHO APRIL 14, 2022

PRESENT: Commissioner Keri K. Smith, Chair

Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- New Pig in the amount of \$4,344.00 for the Solid Waste Department

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Kellie L Artie, Customer Service Specialist; and Alyssa N. Doyle, Customer Service Specialist-Temporary

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for George & Kayla White dba Keystone Pizza (Resolution no. 22-053)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Chop Shop LLC dba Chop Shop; Dos Caminos Mexican Restaurant LLC dba Dos Caminos Mexican Restaurant; MRG Inc dba Buck's Saloon & Steakhouse; City of Nampa dba Ridgecrest Golf Club; Fiesta of Nampa Inc dba Fiesta Guadalajara; Fiesta's Arts Inc dba Fiesta Guadalajara; Garden City Bar LLC dba 1918 Lounge; and Cloudcroft Inc dba River Bend Golf Course (Resolution no. 22-054)

CONTINUE PUBLIC HEARING - REQUEST BY RYAN & TANYA ROBINSON FOR A CONDITIONAL REZONE, CASE NO. RZ2021-0042

The Board met today at 1:39 p.m. to conduct a hearing in the matter of a request by Ryan and Tanya Robinson for a conditional rezone from an "A" (Agricultural) Zone to a "CR-M-1" (Conditional Rezone – Light Industrial) Zone. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy PA Zach Wesley, DSD Planning Official Dan Lister, DSD Planner Sage Huggins, DSD Planner Madelyn Vander Veen, other interested citizens, and Deputy Clerk Monica Reeves. The applicant did not appear for the hearing. Commissioner Smith said this will be the final continuation of the hearing unless there are unknown circumstances that arise. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted

unanimously to continue Case No. RZ2021-0042 for Ryan and Tanya Robinson to April 20, 2022 at 9:30 a.m. The hearing concluded at 1:41 p.m.

MEETING TO CONSIDER APPROVING FINAL PLAT FOR PURPLE SAGE ESTATES NO. 5, CASE NO. SD2021-0066

The Board met today at 3:04 p.m. to consider approving the final plat for Purple Sage Estates No. 5, Case no. SD2021-0066. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Planner Jennifer Almeida, Assistant Plans Examiner Stephanie Hailey, Representatives for Purple Sage Estates and Deputy Clerk Jenen Ross. Jennifer Almeida provided the staff report stating that the site is zoned R-1, single family residential and phase 5 contains 25 residential lots. Internal public roads are provided within the subdivision, individual wells and septic systems will be utilized, and pressurized irrigation will be supplied. All seven conditions of approval have been met. All signatures are on the plat mylar and staff is recommending that the Board approve the final plat for Purple Sage no. 5. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to approve the final plat for Purple Sage Estate no. 5, case no. SD2021-0066. The meeting concluded at 3:06 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE IDAHO DEPARTMENT OF WATER RESOURCES TO REVIEW EMERGENCY DROUGHT DECLARATION PROCESS

The Board met today at 4:03 p.m. with the Idaho Department of Water Resources to review the emergency drought declaration process. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek (Commissioner Van Beek left at 4:32 p.m.), EOM Christine Wendelsdorf, Gary Spackman with IDWR and Deputy Clerk Jenen Ross.

Commissioner Smith said she has been approached by a few farmers who are very concerned about the drought and the affect it could have on their business.

Mr. Spackman spoke about benefits of the declaration stating that IDWR has the authority to approve temporary transfers of water rights if there is a drought declaration signed by the Director of the Department of Water Resources and approved by the Governor at the state level. It essentially allows them to transfer water rights in an abbreviated process as opposed to the normal process which can take several months.

In response to a question from Commissioner White, Mr. Spackman spoke about how transfer of water rights work. Water has to be hydraulically connected. He spoke about how there are some federal programs that incentivize fallow ground during times of drought and how the Governor's office has requested they sponsor drought summits. At this time there are summits tentatively planned for eastern Idaho and Twin Falls. Commissioner Smith said she would like to have a summit in the west.

Discussion ensued on the topic of prioritizing water in a drought, such as ensuring there is irrigation water for farmers and ranchers over watering golf courses or running car washes. Mr. Spackman indicated that IDWR doesn't have any authority over those sorts of decisions.

A resolution and request from the Board would be needed for the declaration. Ms. Wendelsdorf expressed her concern for getting information out to the community explaining the purpose of the declaration and Commissioner Smith suggested that the resolution be geared more toward the farming community. Mr. Spackman will email the Board examples of requests received from other agencies.

Discussion ensued regarding communication to the community so they are informed of what the declaration means and what it doesn't.

The meeting concluded at 5:04 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 15, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Cole Architects in the amount of \$5,110.00 for Facilities Department
- Bridge Brothers, Inc in the amount of \$70,576.00 for Facilities Department
- ACCO in the amount of \$4,859.00 for Facilities Department

APPROVED CATERING PERMITS

- The Board approved Idaho Liquor Catering Permits for Bob's Trolley House II to be used 6/11/22; The Getaway Bar & Grill to be used 5/4/22

BOARD OF COUNTY COMMISSIONERS DEPARTMENT ORGANIZATION AND NEEDS (CHIEF OPERATING OFFICER POSITION)

The Board met today at 10:03 a.m. discuss BOCC department organization and needs. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Clerk Chris Yamamoto, Controller Zach Wagoner, Fair Director Diana Sinner, DSD Director Steve Fultz, Facilities Director Rick Britton, Parks Director Nicki Schwend, IT Director Greg Rast, Chief Juvenile Probation Officer Elda Catalano, Fleet Director Mark Tolman, Lead Generalist Jennifer Allen, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Monica Reeves. The Board previously met regarding the Chief Operating Officer (COO) position and decided it would not move forward with that position, although it did decide to move forward with the HR Director position. Commissioner Van Beek sent a follow-up email asking to have discussion regarding the proposal that the Board retain authority over the HR Department and balance it with a COO and an HR Manager, instead of an HR Director, and hire a compensation specialist. Commissioner White does not support the position because she does not want to turn over BOCC duties to a COO. Commissioner Smith said it is illegal for Commissioners to give away their duties and none of the Commissioners want to do that. The Board wanted to hear from its department administrators (DA's) on the COO position, and their comments were as follows:

How will the COO position affect the other elected officials? It's envisioned that the position would function like Ada County's COO who reports directly to the BOCC and is able to keep projects moving and meet with DA's. The person would not make decisions, but DAs could work with them "on the fly." Ada County does a daily or weekly debrief with the BOCC and their COO is able to bring information back from the DA's in an administrative meeting that is not recorded. It's an opportunity to manage. The COO acts as a middleman between the BOCC and DA's but does not oversee anything related to the other elected officials; however, he has built a relationship with them over time.

Would the role of the DA's change with the hiring of a COO? No, DA titles and roles will not change. The purpose of the position is purely for increasing efficiency, it is not a reflection of the work the DA's are doing. The BOCC has a very packed schedule, and it has taken on some big projects and things like DA evaluations were put on the backburner and this position could help keep the process moving along and create a process for evaluations and make sure their job descriptions are still correct and identify areas where they may need help or training, and then come back to the BOCC for a discussion about it.

Would the COO take the place of the HR Director? No. It is important to have both positions, but because we are mid-budget we could hold on the HR Director position until the new budget cycle and fund both positions at the beginning of the next budget cycle and not have a big impact to this year's budget and prioritize which one is most important. The thought is it would augment the ability for the BOCC to perform its duties and get things done. A COO doesn't necessarily negate any direct contact the BOCC would have with DA's. It would allow for the ability to meet without being on the open record so that some of the issues can be flushed out and then the COO would come back and interface with the BOCC.

Will the COO perform DA evaluations? No, they will do initial research and work with DA's and bring a recommendation and help the BOCC be prepared for that evaluation.

Would it help for DA's to communicate on a quarterly basis with their accomplishments, challenges, or needs they have? Yes, the meetings with the BOCC should always be geared toward those things.

There is a lot of potential to the position, but we need to find someone who understands the personalities and politics involved and they must be interested in being here for the long-term. If the position becomes a hindrance there will not be support for it.

One DA is concerned because their department updates have been changed to a quarterly basis and they are worried they will become a low priority and may not get the support needed.

If the right person for the job is found it could be successful, but if we don't have the right person in the position, it will be difficult for the DA's.

Who will serve on the hiring committee? Commission Smith would like buy-in and perhaps the DA's could help pare it down.

Will it be an appointed position that serves at the pleasure of the BOCC and could it be a situation where the person would have to move on when new Commissioners take office? The County cannot have appointed positions so it would be a normal, exempt position hired by the BOCC and would follow the normal at-will status.

Clerk Yamamoto said 15 years ago he looked in to going to a 5-person BOCC with a manager, which is different than a COO, but there aren't many counties that do that. The success of the position depends on who the person is and whether there is trust.

The DA's agreed with the proposal to hire a compensation analyst versus contracting with an outside company to perform those services.

The meeting concluded at 10:47 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 18, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Pacific Steel & Recycling in the amount of \$8,381.75 for Solid Waste Department
- Oracle America, Inc. in the amount of \$4,000.00 for Information Technology Department
- Jatheon in the amount of \$7,649.00 for Information Technology Department

CONSIDER SIGNING APRIL 18, 2022 ACTION ITEMS

The Board met today at 8:46 a.m. to consider signing the April 18, 2022 action items. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, DSD Office Manager Kathy Frost, DSD Planner Elizabeth Allen, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider signing resolutions granting refund to Oakmont Homes for an improperly collected fee: When the permit fee was taken staff inadvertently calculated a commercial fee of \$1,304.92, however, it is for a residential project which has a fee of \$809.00. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to approve the refund in the amount of \$495.92 to Oakmont Homes. (Resolution No. 22-055.)

Consider signing FCO's and Development agreement for Burriss Ranch Estates, Case Nos. RZ2021-0029, OR2021-0014, and SD2021-0017: The request was for a C-1 zone change to an R-1 zone which was approved by the Board on April 13, 2022. Staff was asked to modify the documents to include language regarding the pathway. Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to approve the FCO's and the development agreement for Burriss Ranch Estates, Case No. RZ2021-0029, OR2021-0014 and SD2021-0017. (Agreement No. 22-026 and Ordinance No. 22-009.)

Consider signing FCO's and Development agreement for Wayne Lippert, represented by Windermere Real Estate, Case No. RZ2021-0049: The Board approved the case with modifications to the FCO's and development agreement on April 5, 2022. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to sign the FCO's and development agreement for Case No. RZ2021-0049. (Agreement No. 22-025.)

The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY RUSS & VICKI ELSBERRY FOR A SHORT PLAT FOR BERRY ACRES SUBDIVISION, CASE NO. SD2020-0041

The Board met today at 9:03 a.m. to consider a request by Russ and Vicki Elsberry for a short plat for Berry Acres Subdivision, Case No. SD2020-0041. Present were: Commissioners Keri Smith and Pam White, DSD Planner Elizabeth Allen, and Deputy Clerk Monica Reeves. Elizabeth Allen gave the oral staff report. The project consists of three residential lots. On March 28, 2022 the Board approved a comprehensive plan map amendment and conditional rezone for the subject property

and at that hearing the Board could not make a decision on the short plat since signatures were not included on the plat mylar, and the hearing was rescheduled and re-noticed in accordance with the Canyon County Code. The subject property has been conditionally rezoned to rural residential and the proposed lots meet the minimum lot size. For access, Lots 1 and 2 will utilize the frontage on Stage Coach Road and approach locations will be determined by the Nampa Highway District at the time of building permit, and Lot 3 will utilize a 30-foot ingress easement to Track Road. An easement reduction request has been approved. The project will utilize individual wells and septic systems, and irrigation will be provided via a private ditch pursuant to a recorded water users agreement. Ms. Allen reviewed the agency comments. Keller & Associates have reviewed the preliminary and final plats and found they are in conformance with the county code and have recommended approval. On September 2, 2021, the P&Z Commission recommended approval of the preliminary plat. Staff finds the preliminary and final plats meet both county and state codes, and based on the Board's approval of the comprehensive plan map amendment and conditional rezone, staff has provided amended FCO's. Commissioner Smith said the FCO's need to be updated with the correct zoning designations and hearing dates as well as the inclusion of a conclusion of law that states the request complies with the ordinance. The Board took a break at 9:11 a.m. so staff could update the FCO's, and went back on the record at 10:09 a.m. to review the updated FCO's. Following the review Commissioner White made a motion to approve the FCO's as presented and to sign the final plat for Case No. SD2020-0041. The motion was seconded by Commissioner Smith and carried unanimously. The hearing concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH PUBLIC INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:32 a.m. with the Public Information Officer to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek

PIO Joe Decker, Lead HR Generalist Jennifer Allen and Deputy Clerk Jenen Ross. Mr. Decker updated the Board on the following:

- Sgt. Jason Roberts has reached out about National Safe Boating week happening in May. The organization Sgt. Roberts has been working with would like Canyon County to do a PSA. The Board is supportive of doing this; Mr. Decker will get it organized.
- Mr. Decker has been contacted regarding the National Day of Prayer on May 5th. In the past they've used Justice Park and the portable podium. Mr. Decker said he will work with Director Britton in getting that arranged.
- A press release from CGI has been received and Mr. Decker will work with Nick Toves in IT to get it posted on the website.
- Commissioner Smith spoke about how she would like to receive citizen input on the budget prior to the final budget hearing. She would like Mr. Decker to get notice out to the community inviting them to the budget meetings with the intention that an input meeting

will be scheduled to receive comments. Mr. Decker also suggested the meetings could be livestreamed and/or posted to be viewed online at a later time.

- The Board asked Mr. Decker to put a notice out to all county employees that Denim Day is April 27th for Sexual Assault Awareness Month encouraging everyone to participate.

The meeting concluded at 10:39 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE HR STAFF TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:39 a.m. for a meeting with HR Staff to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek, Interim Lead HR Generalist Jennifer Allen and Deputy Clerk Jenen Ross.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – PERSONNEL MATTERS AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Van Beek made a motion to go into Executive Session at 10:40 a.m. pursuant to Idaho Code, Section 74-206(1) (b) regarding personnel matters. The motion was seconded by Commissioner White. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek and Interim Lead HR Generalist Jennifer Allen. The Executive Session concluded at 11:18 a.m. with no decision being called for in open session. Once the Board went back on the record Commissioner Van Beek made an amended motion to include section (d) regarding records exempt from public disclosure. The motion was seconded by Commissioner White. A roll call vote was taken on the amended motion with the Board voting unanimously in favor of the amendment.

The Board has requested that Ms. Allen compile information comparing a Compensation Analyst position to a Compensation Manager position.

Commissioner Smith spoke about an email she sent to the other Board members and Ms. Allen outlining seven items in regard to the process of hiring a Human Resources Director. The Board is supportive of Ms. Allen moving forward with the process as outlined.

Ms. Allen will work on the personnel issue as discussed in the executive session.

The meeting concluded at 11:20 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 583798 to 583834 in the amount of \$44,887.02
- The Board has approved claims 583767 to 583784 in the amount of \$14,996.50
- The Board has approved claim 583766 in the amount of \$78,404.92
- The Board has approved claims 583709 to 583739 in the amount of \$33,781.35
- The Board has approved claims 583690 to 583708 in the amount of \$13,194.00

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Caxton Printers in the amount of \$1,025.50 for the Trial Court Administrator’s Office
- D&B Supply in the amount of \$10,575.00 for the Solid Waste Department

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Tony Cassinelli, Maintenance Technician; Tracy Sevy, Part-Time Housekeeper; Cody Bailey, Deputy Sheriff-Inmate Control 51003; Curtis Graves, Deputy Judicial Marshal; Kevin Alvarez, Eviction Mediation Services Coordinator-Part-Time; Alyssa Gray, Sr. Administrative Specialist; and Kendra Elgin, HR Generalist

APPROVED CATERING PERMIT

- The Board approved an Idaho Liquor Catering Permit for Bubbly Bar to be used 4/24/22

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Sportsman’s Hideout LLC dba Sportsman’s Hideout; Firehouse Sports Pub & Pizza LLC dba Firehouse Sports Pub; Macabi Inc dba Acapulco Mexican Restaurant; and Mariscos El Viejon LLC dba Marisco El Viejon (Resolution no. 22-057)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Jacksons Food Stores Inc dba Extra Mile #177; Jackson's Food Stores Inc dba Jacksons Food Stores #3; Jackson's Food Stores Inc dba Jacksons Food Stores #5; Jackson's Food Stores Inc dba Jacksons Food Stores #22; Jackson's Food Stores Inc dba Jacksons Food Stores #59; Jackson's Food Stores Inc dba Jacksons Food Stores #60; Jackson's Food Stores Inc dba Jacksons Food Stores #61; Jackson's Food Stores Inc dba Jacksons Food Stores #62; Jackson's Food Stores Inc dba Jacksons Food Stores #64; Jackson's Food Stores Inc dba Jacksons Food Stores #82; Jackson's Food Stores Inc dba Jacksons Food Stores #85; and Jackson's Food Stores Inc dba Jacksons Food Stores #63 (Resolution no. 22-058)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Holy Cow Idaho LLC dba Holy Cow!; JLC 9 Inc dba Idaho Pizza Co; JLC2 Inc dba Idaho Pizza Company; JLC Corporation dba Idaho Pizza Company; BI-Mart Corp dba BI-Mart #614; Hutching Enterprises LLC dba H&M Meats and Catering; ItalianToGo Co, LLC dba ItalianToGo Co; Costco Wholesale Corporation dba Costco Wholesale #734; Jackson's Food Stores Inc dba Jacksons Food Stores #198; Jacksons Food Stores Inc dba Extra Mile #196; Jacksons Food Stores Inc dba Extra Mile #184; Jacksons Food Stores Inc dba Extra Mile #183; and Jacksons Food Stores Inc dba Extra Mile #182 (Resolution no. 22-059)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Jacksons Food Stores Inc dba Extra Mile #181; Jacksons Food Stores Inc dba Extra Mile #180; Jacksons Food Stores Inc dba Extra Mile #179; Jacksons Food Stores Inc dba Extra Mile #178; Jacksons Food Stores Inc dba Extra Mile #115; Jacksons Food Stores Inc dba Extra Mile #117; Jacksons Food Stores Inc dba Extra Mile #126; Jacksons Food Stores Inc dba Extra Mile #143; Jacksons Food Stores Inc dba Extra Mile #144; Jacksons Food Stores Inc dba Extra Mile #147; Jacksons Food Stores Inc dba Extra Mile #148; Jacksons Food Stores Inc dba Extra Mile #149; and Jacksons Food Stores Inc dba Extra Mile #164 (Resolution no. 22-060)

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:01 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Keri Smith (arrived at 9:05 a.m.), Pam White and Leslie

Van Beek, Deputy P.A. Alex Klempel, Deputy P.A. Zach Wesley, Chief Public Defender Aaron Bazzoli, HR Generalist Demi Etheridge, Chief Deputy Sheriff Marv Dashiell (left at 9:05 a.m.), Controller Zach Wagoner, Assistant TCA Benita Miller (left at 9:12 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing a resolution classifying certain records of CCSO and authorizing destruction: Chief Dashiell explained the records for destruction are in regard to fingerprint cards used for hiring purposes. In working with legal, it has been determined that the cards are considered temporary records and only need to be retained for 2 years. Chief Dashiell also noted for the record that the machines themselves hold a digital record and are maintained on a federal level. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the resolution classifying certain records of CCSO and authorizing destruction (see resolution no. 22-056).

Consider signing addendum no. 1 to FY2022 Pickles Butte Sanitary Landfill Dust Control Project: Ms. Klempel said there were no questions and no clarifications necessary on this project. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign addendum no. 1 to FY2022 Pickles Butte Sanitary Landfill Dust Control Project.

Discussion with the Public Defender regarding reimbursement for murder cases to conflict counsel: Mr. Bazzoli said they have a case that has four co-defendants; his office has been able to retain two but the other two may need to be conflicted out. Mr. Bazzoli spoke about the rates being paid specific to 1st degree homicide cases, normally everyone is paid at \$70/hour, however, had this case been assigned by the courts it would be at \$150/hour. He feels that it would be within his budget to increase the \$70/hour rate to \$100/hour to pay for the 1st chair attorney and suggested possibly \$90/hour if there is a 2nd chair attorney involved. The Board is supportive of the change. Mr. Bazzoli will work with the Prosecutor's Office to prepare a resolution.

Discussion regarding compensation plan for the Public Defender's office: Commissioner Smith noted that Prosecutor Taylor nor Chief Deputy Laugheed were available to attend today's meeting. She explained that the compensation plan was not adjusted for the Prosecutor's Office, they did a market adjustment as per allowed in the resolution regarding salaries. Information was provided from the Attorney General's office as well as Ada County relating to salaries and then specific duties and responsibilities were increased for the identified attorneys. Her belief is that the Prosecutor does not believe there is disparity. She encouraged Mr. Bazzoli to review the information that PA Taylor presented for the market adjustments and if he has positions that need those it's very important. There was discussion about not changing the compensation plan because of broader impacts. She feels it's an unfortunate situation to have to make case-by-case adjustments but the resolution did allow for market adjustments to be made. In response to a question from Commissioner Van Beek, Mr. Bazzoli said he is not sure what the impact would be to his budget for the 12 employees that would be affected by a revision to the pay bands. Mr. Bazzoli explained that his understanding of the compensation plan is that it is based on years since Bar passage and amount of responsibilities did not affect pay. He said that there are now people in the Prosecutor's Office with less experience handling misdemeanor cases that have jumped

from being a 3-year attorney to being paid like a 7-year attorney, compared to his office where attorneys are handling a greater, more experienced caseload. Commissioner Smith suggested Mr. Bazzoli work with Prosecutor Taylor and Controller Wagoner to do some comparisons, find agreement with the parity between the offices and evaluate the full financial impact. Additionally, she would like Mr. Bazzoli to look at other public defenders in other communities to verify wages. Mr. Bazzoli said he has evaluated other communities which was all compiled into the compensation plan several years ago, although, he said he doesn't mind meeting with Mr. Taylor and providing any necessary information to Controller Wagoner and the Board. Commissioner Smith said that if Mr. Bazzoli and Mr. Taylor cannot come up with an agreeable resolution then it would be the Board's responsibility as Mr. Bazzoli's elected officials to step in and help facilitate a resolution. Commissioner Van Beek said that the original email from Prosecutor Taylor is not classified as 'attorney-client' communication. She has lobbied for caseload information from the Prosecutor's Office and doesn't feel that a comparison with Latah County is comparable. By statute, the Board of County Commissioners set salaries so the Board should be, as elected official to elected official, involved in the discussion. She noted that in her discussion yesterday with Kathleen Elliott and Jennifer Work, they cited Idaho Code Title 19, Chapter 8, point 7 that there should be reasonable equity between the defending attorneys and the prosecuting attorneys with respect to resources, staff and facility. They went on to cite the IDAPA administrative code which is section 61.01.02 which says that in so far as possible, defending attorneys and their staff will not be compensated less than a properly funded prosecutor and staff with similar experience and performing similar duties and 04 states that the county will frequently review and assess equity between the resource of defending attorneys and prosecutors. Commissioner Van Beek said that the statement that has been made that there is disparity, she hears what was stated as grave concern with the inequity that's now been created as a result. She noted that she did not vote for the disruption in the plan, the point has been well made, she did not approve the increase without looking at the ancillary costs and the windfall that would happen because of that. The fact that this has been brought forward and now has to be dealt with only highlights that the county needs a compensation analyst and cannot be making case-by-case individual decisions regarding the taxpayer money that goes to fund these increases. Commissioner Smith reiterated to Mr. Bazzoli that there are members of the Board that support what he is trying to do but again asked him to work with Prosecutor Taylor to find a resolution – if no resolution can be reached the Board will step in to help. Mr. Bazzoli said he has sent a response to Mr. Taylor and Mr. Laugheed, additionally he has forwarded to the Board, Mr. Wagoner and Mr. Taylor the most recent pay levels for Ada County attorneys. He indicated that Ada County uses a different standard that is not necessarily based entirely on years. In response to a comment from Commissioner White, Mr. Bazzoli said that his understanding of the compensation plan was to use the number of years since Bar passage in order to remove the subjectivity of salary designation and so there wouldn't be lateral moves for increased salary. Commissioner Van Beek noted the low turnover rate in Mr. Bazzoli's department and that she is supportive of what he has expressed, she is not in support of the randomness of the request to increase salaries, particularly in light of citing Idaho code and the IDAPA rules. Mr. Bazzoli said he's happy to meet back with the Board as soon as possible.

The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE PUBLIC HEARING – GUILLERMO MARTINEZ AND COLLIAS FAMILY TRUST –
COMPREHENSIVE PLAN MAP AMENDMENT AND CONDITIONAL REZONE, CASE NOS. OR2021-
0018 AND RZ2021-0023

The Board went on the record today at 10:03 a.m. to continue the public hearing that was scheduled for 10:00 a.m. regarding the request by Guillermo Martinez & Collias Family Trust for a comprehensive plan map amendment to change the designation of the southwest portion of Parcel no. R29983 from Agriculture to Residential. Also requested is a conditional rezone with a development agreement of approximately 89.74 acres from “A” (Agricultural) to “R-R” (Rural Residential). Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, and Deputy Clerk Monica Reeves. The applicant has requested the case be continued to a later date. Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to continue the hearing to June 7, 2022 at 10:00 a.m. The hearing concluded at 10:04 a.m. An audio recording is on file in the Commissioners’ Office.

MEETING WITH COUNTY TREASURER TO CONSIDER CASUALTY LOSS APPLICATION FOR JM HESS
CONSTRUCTION COMPANY, INC.

The Board met today at 10:32 a.m. with the County Treasurer to consider a casualty loss application for JM Hess Construction Company, Inc. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. Treasurer Lloyd said casualty loss occurred on September 6, 2021 as a result of a fire. There were 117 days of loss which equates to \$46,600 in value for a total tax request of \$548.99, on Account No. 16664010 0. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to approve the request by JM Hess Construction Co., Inc., for a casualty loss as presented by the Treasurer. The meeting concluded at 10:34 a.m. An audio recording is on file in the Commissioners’ Office.

WEEKLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL
ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:03 a.m. with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz, Assistant Plans Examiner Stephanie Hailey (left at 11:14 a.m.) and Deputy Clerk Jenen Ross.

Mr. Fultz spoke about an email he forwarded to the Board regarding the Boise River LOMR which is an opportunity for the county to address some of the issues on the CAV. He feels this is a process that they could move forward with and utilize going with Keller Associates as well as Resource Systems Inc. which will have associated professional fees. Ms. Hailey spoke about a team of local engineers that have created a local repository for any new data collected from the area and the

tracking of projects in the area. The team has provided a lot of good technical information and support to the county at no cost, however, the cost for the LOMR is something the county will have to incur in order for that to take place. The Howe Rd. property included in the CAV is the residence that there have been previous discussions about different ways to mitigate the issue, at this point a good solution has not been found. Some research has been done on this property and it has been discovered that some of the information is inaccurate so in order for this property to be removed from the CAV, the LOMR will have to be done to remove the entire property along with several other properties, which will be a great benefit to not only the county in removing the Howe Rd. property but 153 other properties that will be affected. Commissioner Smith feels it is the county's responsibility to have this better data and continue to move forward even if the new data has negative impacts along the way. Ms. Hailey said that community outreach will happen as the LOMR process continues. Mr. Fultz explained the proposed contract for project management and LOMR submittal package is a total cost of \$16,500; he has two funds within his budget he feels he could pull from to cover this cost – professional consultants and/or miscellaneous professional services – both of these accounts have approximately \$20,000 available. Additionally, there is a fee of \$8250 for FEMA to process the LOMR which he believes could be paid from either of the two accounts. He has spoken with Ms. Hailey and they feel there are a few things listed under the *general assumptions* portion of the agreement that could be handled by staff. There are some items such as surveying that are not included but they are not sure if that will be required. He doesn't think that permitting and/or environment investigation will be an issue. Public outreach will be handled by staff. Property investigations are not included in the scope; however, they are not entirely sure what that is – Commissioner Smith believes that would probably be if they are having to do actual survey work on a property. The Board is supportive executing an agreement for this.

Director Fultz updated the Board on the following:

- More information has been received on Project 600; they are now looking at a number of properties with a potential of 2 million square feet in the north revenue allocation area for Caldwell.
- Juli McCoy started with the department yesterday and seems to be catching on quickly. Director Fultz is working to develop an onboarding SOP specific to his department. By the end of the month he hopes to share the overall department SOPs with the Board.
- The Idaho Economic Development Association conference starts today; Director Fultz is a Board member so he will be attending this year but will be turning it over to the economic development team in future years.
- Overall the department continues to be busy – the hearing examiner has 4 cases scheduled for this week. Planning and zoning has 4 cases this week as well and is looking at 3-4 cases every meeting. There are at least 100 cases in process that will require a hearing.
- Sage Huggins is gravitating towards an interest in GIS, so she may be able to assist in that area as back-up to Tony Almeida. Commissioner Smith said one of her frustrations is that maps are only updated at the beginning and there are a lot that changes between the time

an application is being processed and when it's heard by the Board. She feels that updated case maps, subdivision maps and rezone maps would be really beneficial.

- Staff evaluations will be done early next month.
- There was recently a presentation regarding the workflow design for the digital plan review program. This is a program that is used by several other area agencies and Director Fultz believes will offer an opportunity to provide better customer service. The program is fairly expensive but will be included and presented in the FY2023 budget. Director Fultz is anticipating \$120,000 for start-up, training and to be part of the program.
- Budget preparations are beginning.
- Director Fultz has spoken with Planning Official Dan Lister who has indicated that he is continuing to work with Zach Wesley on updates to the fee schedule. Director Fultz believes the resolution is close to being complete.

The meeting concluded at 11:25 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 1:35 p.m. with the Fair Director to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Fair Director Diana Sinner and Deputy Clerk Jenen Ross. Director Sinner updated the Board on the following:

Expo Center/Event Center site improvements:

- AV contract is scheduled to be awarded later this week.
- Pedestrian bridges should be delivered in 16 weeks.

Fair Building rental

- Budgeted revenue has already been exceeded with 4, 3-day weekend events left between April and May and all events in September.

2022 Fair

- Main Stage concerts announced; Thursday, July 28th is Mark Chesnutt and Friday, July 29th is Jordan Davis. The Saturday concert has not yet been finalized. Tickets are scheduled to go on sale the first week of May. All other entertainment agreements are being completed and should be to the Board for consideration soon.
- Vendor agreements are being sent out this week.
- The livestock exhibitor guide was posted on April 1st; there were 195 swine declarations; horse declarations were due April 15th; sheep/goat declarations are due May 10th; the poultry show has been cancelled due to the Avian Flu.

- Discussion ensued regarding awards. Commissioner Smith said she is supportive of more money being spent on awards.

New Fair building name

Director Sinner said naming rights are being pursued so they could change in a couple of years. Some of the name suggestions are as follows:

- Canyon County Premier Event Center
- Canyon County Fair Pavilion
- Canyon County Fair Event Center
- Canyon County Fair Wilson Creek Center
- Canyon County Fair Stock Trail Center
- Canyon County Fair Legacy Center
- The Center at the Canyon County Fair
- Canyon County Fair Exposition Center
- Canyon County Fair Expo Center

After discussion amongst the Board and with Director Sinner, the consensus for the building name is *The Center at the Canyon County Fair*.

In response to Commissioner Smith's question about the events coordinator position, Director Sinner said they have someone who helps during the summer that they've brought on as temporary right now to help. There are also two people who hadn't seen the position but are interested; Director Sinner has met with one and is scheduled to meet with the other.

The meeting concluded at 1:59 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:06 p.m. with the Public Defender to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Chief Public Defender Aaron Bazzoli and Deputy Clerk Jenen Ross.

As a point of clarification from the meeting earlier today, Mr. Bazzoli asked if he should be meeting with Prosecutor Taylor as supervisor to supervisor or as legal counsel to the Public Defender's office. Commissioner Smith thinks it should be as supervisor to supervisor. Commissioner Van Beek feels it should be a meeting between elected officials.

At the request of Commissioner Smith, Mr. Bazzoli provided an updated on HB781 which is property tax reform that changes the indigent/public defense fund. Mr. Bazzoli gave a review of his understanding of the bill and the effects it will have on his department. Additionally, he spoke

about how the dollar amounts were calculated, stating the funding will be based on FY2021 budgets but it's still not known if the county will have to supplement that amount. At this time, it doesn't seem that housing of public defenders has been taken into account or how public defense will operate once it's taken over by the state.

The meeting concluded at 2:28 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE DIRECTOR OF FACILITIES AND THE CLERK TO DISCUSS POTENTIAL RENTAL PROPERTIES

The Board met today at 2:30 p.m. with the Director of Facilities and the Clerk to discuss potential rental properties. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Clerk Chris Yamamoto, Assessor Brian Stender, Facilities Director Rick Britton, Controller Zach Wagoner, Director of Indigent Services Yvonne Baker, Elections Supervisor Haley Hicks, IT Director Greg Rast, Chief Public Defender Aaron Bazzoli, Elections Specialist Brandi Long, PIO Joe Decker (arrived at 3:04 p.m.) and Deputy Clerk Jenen Ross.

Clerk Yamamoto spoke about some of the struggles the elections office and staff face with the current location such as early voting turnout becoming a distraction to other office functions, a lack of parking and generally no space for constituents on busy days, especially on days with inclement weather. Ideally what they'd like to see is separation between the office, loading, storage, set-up/calibration, training and staging of equipment for delivery to locations on election day. With the location that has been identified, along with Celebration Church in Nampa, this would provide two very good locations for early voting.

In response to a question from Clerk Yamamoto, Controller Wagoner said that over the past 12 years there has been very little to no change, no increase, in the elections budget for the portion that is funded on the local level by county taxpayers. In 2010 the elections budget was \$406,000 and in 2022 the budget is \$436,000. What has changed since 2010 is consolidated elections, funding is received from the state in addition to the \$400,000 to help support elections activities. Clerk Yamamoto noted that the budget doesn't include the new election equipment that was purchased several years ago. He spoke about how he is still very happy with that purchase and one of the main reasons is because they were having several issues with wrong ballots being issued at the polling places. With the new equipment and use of the e-pollbooks that issue has been largely eliminated. Prior to the equipment purchase, with those mistakes they had multiple very close elections. One of the cost-saving features provided by the Hart system is the ballot on demand so there is no waste, whereas before they would have to order 100,000+ ballots at a time in advance.

In regard to the Rite Aid building, it is right on the boulevard and signage would make it very easily identifiable. Director Britton spoke about how if this location can be used for elections it would open up some opportunities to fulfill other space needs. He also spoke about how it would provide other opportunities to possibly be split for use by another office or department, offers ample

storage capabilities, loading docks and is climate controlled. A list was provided to the Board of county owned buildings which includes square footage and Director Britton spoke about some of the changes he'd like to make. A copy of the document is in file with this day's minutes. Recently Mr. Britton met with the City of Caldwell regarding the building, their only request was for upkeep of the landscaping. There would need to be a permit for signage and a use permit. There could be more renovations down the road but for now the building is usable as-is.

In response to a question from Commissioner Van Beek, Director Britton said that storage in the building is not large enough to store all that is currently being stored in the jail annex, nor the surplus items that are received daily. Additionally, if there is a tax seizure of a property due to a death the county is responsible for bring all those items back to the warehouse to be catalogued and put up for auction. He said that the current warehouse space is 5000 sq. ft. and is full.

Director Rast said their recommendation for connectivity to the building would be microwave off the fleet tower, which will be about \$25,000. The county would own the equipment so if there were a change in location the equipment could be moved and there wouldn't be any monthly fees. If the elections office wanted to use the building for early voting they could use the Verizon hotspots they've been using. As far as timing for the microwave equipment, it could be 6 months for installation.

Commissioner Smith asked Director Britton about keeping up maintenance on an additional building as his staff has not grown as the county has continued to grow. He has indicated that his department really wouldn't be able to do much until the fair expo building is completed. As far as keeping up with the landscaping and basic maintenance, Director Britton feels his department would be able to keep up with that portion. Commissioner Smith recognized his department is doing a great job but that they can't get it all done – no one has ever requested for that department to grow to keep up with the amount of land they are maintaining. She said that all the properties need to be maintained at a certain level – the facilities department needs more help and she encouraged Director Britton not to take on more than can be handled. Director Britton feels this is a project that they'll be able to get to at the beginning of the year. Clerk Yamamoto said that initially cleaning and landscape companies could be hired to assist.

Clerk Yamamoto said the annual lease cost is \$218,400, however it is up for negotiation. Within that number there was a certain amount that was allocated to the tenant as to their needs to move in. In order to move in as soon as possible the elections department would clean up the floors as best they could, do some painting, put in some desks and that would be it until they were able to do more. The floors are a tile floor that are a little cracked or chipped although not a trip hazard, otherwise just need a good cleaning.

In response to Commissioner White's question about voting security, Clerk Yamamoto said initially they would have to do something as simple as motion cameras to cover certain areas. Ms. Hicks said that as long as the ballots and scanners are stored, under camera, locked and no one is able to access the building when staff isn't there it covers the security measures of early voting. Additionally, in regard to voter security, their current office is not set up in a manner that it should

be in regard to storage of election material – they are separated between the warehouse and their office. The warehouse houses the items that don't need climate control such as tables; their vault is also a storage space but once it's locked for the 20-day timeframe after canvassing they are not able to access some of their materials. Ms. Hicks thinks that the potential new building will allow for better storage along with a more organized, professional office environment for voters. Right now, everything in their office is on folding tables and she would really like for Canyon County voters to feel more confident in the voting process and bring back the pride to Canyon County voters to know voting is safe. Clerk Yamamoto spoke about how much more efficient they will be with storage, set-up and training if they were able to be in one centralized location where they did not have to constantly set-up and breakdown equipment each day.

Discussion ensued about other possible locations that were evaluated for early voting such as the Job Corps. building and the Caldwell Airport.

Clerk Yamamoto and Ms. Hicks answered Board questions regarding the lease amount and a comparison of space between the Rite Aid building and Celebration Church. Clerk Yamamoto said that once negotiations are allowed to move further there could be negotiation of the numbers and they would have a clearer picture of the triple net numbers.

Commissioner Smith said that in a conversation with Caldwell Mayor Wagoner he has indicated that his intent is to centralize city functions which she feels would open up buildings that could potentially be purchased by the county for fair price.

The Board has given approval to Clerk Yamamoto in order to move forward for the purpose of collecting more finalized numbers. Time is of the essence in order to make something happen before the May 17th primary election in order to provide polling location information to Canyon County citizens.

Controller Wagoner said that when he visits with the election staff he regularly hears about location/space needs – it is a constant battle for this staff and he is always amazed at what they can do for \$400,000 a year. He recognized how hard the election staff works to find the best possible locations for the voters and for their own office. He feels this would be a great investment for the community, the voters, and the elections office.

In response to a question from Commissioner Van Beek in regard to eliminating other precinct locations, Clerk Yamamoto said he would love to do that and they've proven thru the use of O'Connor Fieldhouse that it can work and that it actually works better. However, the Secretary of State has not been entirely supportive of the idea. In the future he would like to demonstrate to Canyon County and the State of Idaho that the concept works and makes sense. He feels it is the most economical, safest and best way to vote.

Commissioner Smith confirmed there is Board consensus for the Clerk to continue moving forward to collect numbers and try to secure the space. Clerk Yamamoto said he will do what he can, he believes it will be fairly easy to get the necessary insurance and tax information but is unsure how

easy it will be obtain the utility information. He reiterated that time is of the essence so he would like to get another meeting with the Board scheduled as soon as possible.

Director Rast said he would like to start working with vendors in regard to the microwave connectivity. In response to a question from Commissioner Smith regarding the possibility of needing to reopen the budget, Controller Wagoner said that reopening the budget is an accounting type exercise that may be required and that there are sufficient cash/financial resources to make this happen. He feels that ARPA money would be an appropriate use in this situation to carry out an essential function.

The Board will meet again on Friday, April 22 at 10:00 a.m. with a possible action item.

The meeting concluded at 3:36 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 20, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 2215

- The Board of Commissioners approved payment of County claims in the amount of \$1,789,520.83 for a County payroll

APPROVED CLAIMS

- The Board has approved claim 583925 in the amount of \$70,576.00
- The Board has approved claims 583897 to 583924 in the amount of \$50,204.35
- The Board has approved claims 583835 to 583861 in the amount of \$85,101.49

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Dell in the amount of \$2,349.34 for Information Technology Department

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Smoky Mtn Pizza & Pasta Nampa LLC dba Smoky Mountain Pizzeria Grill; The Getaway Bar & Grill Inc dba The Getaway; and BFC 12th Avenue LLC dba Boise Fry Company (Resolution no. 22-061)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Labyrinth Escape Games LLC dba Labyrinth Escape Games; Franklin United Inc dba United Oil; Owyhee Motor Sales Inc dba Owyhee Motor Sales Inc; Albertsons LLC dba Albertsons #166; Albertsons LLC dba Albertsons #176; Albertsons LLC dba Albertsons #103; and Albertsons LLC dba Albertsons #1602 (Resolution no. 22-062)

PUBLIC HEARING – REQUEST BY RYAN AND TANYA ROBINSON FOR A CONDITIONAL REZONE, CASE NO. RZ2021-0042

The Board met today at 9:38 a.m. to conduct a public hearing in the matter of a request by Ryan and Tanya Robinson for a conditional rezone of parcel R36137010 from an “A” (Agricultural) Zone to an “CR-M-1” (Conditional Rezone - Light Industrial) Zone, Case No. RZ2021-0042. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy PA Zach Wesley, DSD Planning Official Dan Lister, DSD Planner Juli McCoy, Tanya Robinson, Paul Calverly, and Deputy Clerk Monica Reeves. Tanya Robinson was unable to attend the hearing scheduled for April 6th, and her attorney has requested for a delay to June so he can prepare for the case. Staff is not opposed to the request to delay. Commissioner Smith said the property should be posted again as we get closer to the new hearing date so the neighbors know about the hearing. Commissioner White is hoping the delay is because the applicant is working toward doing what the Board asked at them to do at the previous hearing. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to continue the hearing to June 23, 2022 at 1:30 p.m. with the property to be posted. The hearing concluded at 9:44 a.m. An audio recording is on file in the Commissioners’ Office.

APRIL 2022 TERM
CALDWELL, IDAHO APRIL 21, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claim 583785 in the amount of \$2,438.50

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Veronica Valenzuela, Drug Testing Technician-Part-Time

MEDICAL INDIGENCY DECISIONS

The Board met today at 8:49 a.m. to consider matters related to medical indigency decisions. Present were: Commissioners Keri Smith and Pam White, Director of Indigent Services Yvonne Baker and Sr. Admin Specialist Terri Salisbury. The following case does not meet the eligibility criteria for county assistance and upon the motion of Commissioner White and second by Commissioner Smith the Board voted unanimously to issue an initial denial with written decision within 30 days on the following case: 2022-453. Case no. 2018-91 is an approved case and the applicant is requesting a reduction in their lien. Director Baker reviewed the request and answered questions from the Board. Upon the motion of Commissioner White and second by Commissioner Smith the Board voted unanimously to deny the request for a lien reduction. The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:00 a.m. with county attorneys for legal staff update and to consider action items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed, Sanitary Landfill Director David Loper, Facilities Director Rick Britton (left at 9:03 a.m.), IT Director Greg Rast (left at 9:03 a.m.) and Deputy Clerk Jenen Ross.

Consider signing notice of intent to award for Canyon County Fair Expo Building Audio/Visual Equipment and Installation IFB: There was one bid received from Neurilink. The bid came in at the anticipated amount and both the scope of work and bid have been reviewed. In response to a question from Commissioner White, Directors Rast and Britton said they are very comfortable working with this company and would like to move forward with the project. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the notice of intent to award for Canyon County Fair Expo Building Audio/visual Equipment and Installation IFB.

Consider signing notice of sole source procurement of Caterpillar Model 972MXE Wheel Loader from Western States Equipment: Director Loper explained that this sole source purchase will be included in the FY2023 budget but due to the long lead time the process needs to be started now. Generally, it is taking about 8-9 months to receive the machine once the sales agreement is signed. Director Loper spoke about the number of hours on the current machine and the rotation he uses for these machines to keep them under the government warranty. The cost of the new machine is \$585,500 with a buyback of \$150,000 for the current machine leaving a net cost of \$435,500. Director Loper provided some additional information about the efficiency and use of the machine. Mr. Laugheed said this purchase is appropriate under Idaho law and as identified in the notice; there is no legal reason not to move forward. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the notice of sole source procurement of Caterpillar Model 972MXE Wheel Loader from Western States Equipment.

Opening Bids for FY2022 Pickles Butte Sanitary Landfill Dust Control System Project Solicitation of Bids: One bid was received via email from Desert View Construction on April 21, 2022 at 8:14 a.m. The bid will be reviewed by Director Loper and legal. A recommendation to the Board will be made at a later time.

The meeting concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER AGENDA ITEMS

The Board met today at 9:51 a.m. to consider agenda items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider new alcoholic beverage licenses for Family Dollar Inc. dba Family Dollar Store #30004 and Kenal LLC dba Kenal Leasing: Commissioner Smith said she has reviewed both applications which are standard and look to be compliant. Commissioner White made a motion to approve the new alcoholic beverage licenses for Family Dollar Inc. dba Family Dollar Store #30004 (see resolution no. 22-063) and Kenal LLC dba Kenal Leasing (see resolution no. 22-064).

The meeting concluded at 9:52 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:00 a.m. with the Director of Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Director of Misdemeanor Probation Jeff Breach and Deputy Clerk Jenen Ross.

Director Breach spoke about some of the personnel issues he's been working thru. The Board encouraged him to focus on succession planning and is supportive of him making necessary changes to the department organization to introduce leadership opportunities and ensure succession planning is in place. Additionally, he spoke to the challenges they are facing in attracting applicants to open positions.

The Public Defender's office recently contacted Director Breach wanting to start a DUI diversion program and needing someone to supervise participants. The Public Defender's office will be making a proposal to the Prosecuting Attorney's Office at which time it will be determined if the program continues to move forward.

A review was given of several recent and upcoming trainings being attended.

The meeting concluded at 10:14 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE DIRECTOR OF JUVENILE PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:14 a.m. with the Director of Juvenile Probation to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Director of Juvenile Probation Elda Catalano, Joe Langan with Idaho Department of Juvenile Corrections and Deputy Clerk Jenen Ross.

Mr. Langan provided a handout and reviewed the following:

- Youth arrests, detention admissions, youth petitions; breakdown of charges filed – felony, misdemeanor, status offense
- Probation and diversion and success rates
- Intake breakdown by demographic
- One day snapshot from September 30th showing youth on probation, diversion, in IDJC custody, hours of community service completed, restitution paid to victims, recidivation rate at 6, 12 and 24 months
- Legislative pass through funds of JCA, Tobacco & cigarettes, lottery; State behavioral health funds: SUDS, CBAS; Juvenile justice budget

Director Catalano updated the Board on recent staff turnover. She has several open PO positions and the Project Coordinator position has been vacated. Ms. Catalano has been working with HR

and Controller Wagoner on possibly reclassifying the Project Coordinator position in an effort to increase efficiency within the department. The Board is supportive of plans to restructure and to make sure succession planning is in place. Director Catalano said she will continue working with HR in reclassifying the position.

HB500 which proposes that juvenile fees be done away with was recently proposed. Director Catalano is opposed to the bill as it would be one less tool to encourage people to make lifestyle changes. Proponents of the bill have not yet reached out to the Commissioners or the judiciary so she is not sure where the it will go.

Her department is facing staffing issues but she is working to reorganize and reprioritize work in an effort to off-set staffing shortages.

Commissioner Smith spoke briefly about a teen crisis center.

The meeting concluded at 10:42 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:42 a.m. with the Director of Juvenile Detention to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Assistant Director of Juvenile Probation Sean Anderson and Deputy Clerk Jenen Ross. In Director Brown's absence, Assistant Director Sean Anderson updated the Board on the following:

- Spoke about the writing program at the detention center; a handout of the poems written by the juveniles and an invitation to Cambia was provided to the Board.
- Population has fluctuated between 10 and 30 in the past few months; there are currently 24 juveniles in custody.
- The department has three vacant positions but Mr. Anderson is working to contact applicants and schedule interviews.
- There are 10 Probation Officers needing to attend POST. The next session runs May 22nd thru June 10th which they will be sending 6 POs to.
- A review was provided of recent and upcoming trainings and certifications.
- The garden is being prepared.
- Several programs including AAFV, smoking cessation and Wise Guys will be coming in soon. Caldwell Fine Arts has contacted them and will be coming in once a month.

- Mr. Anderson spoke about the GED program which works with the kids in laying out a plan to complete their education and between January and March 9 tests were completed. Commissioner Smith encouraged Mr. Anderson to reach out to Job Corps.

The meeting concluded at 10:58 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM
CALDWELL, IDAHO APRIL 22, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Kelly Galloway, Senior Customer Service

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Trafficalm in the amount of \$1,539.52 for Solid Waste Department
- SBI in the amount of \$3,160.00 for Facilities Department

APRIL 2022 TERM
CALDWELL, IDAHO APRIL 25, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claim 584113 in the amount of \$259.00
- The Board has approved claims 583993 to 584018 in the amount of \$17,363.82
- The Board has approved claims 584019 to 584046 in the amount of \$31,433.30
- The Board has approved claims 583926 to 583951 in the amount of \$52,702.68
- The Board has approved claims 583952 to 583992 in the amount of \$92,135.10
- The Board has approved claims 584086 to 584112 in the amount of \$34,898.27
- The Board has approved claims 584047 to 584085 in the amount of \$68,401.37
- The Board has approved claims 583862 to 583896 in the amount of \$58,127.52
- The Board has approved claims 583740 to 583765 in the amount of \$52,386.91

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Colleen Lorenz, Temporary elections worker; Lydia Lorenz, Temporary elections worker; Ellen Cahalan, Part Time Generalist; Chimene Eisfelder, Deputy Sheriff-Inmate Control; Shirley Santos, Drug Testing Technician Part-Time; and Richard Cabana, Deputy Judicial Marshal

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for I.C.A.N. Foods Inc dba The Griddle; Pantera Market 4, Inc dba Pantera Market #4; Vapor LLC dba Vape; Heather Zimmerman dba The Garage Café; Armgusher LLP dba Nampa Gusher; Larosita Mexican Store Inc dba Larosita Mexican Store; Tita's LLC dba La Playita; Messenger LLC dba Messenger; and County Line Wine Company LLC dba County Line Wine Company (Resolution no. 22-068)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Nampa Restaurant Ventures, LLC dba T.G.I. Friday's; Nampa Wings, LLC dba Winger's Restaurant & Alehouse; O Seafood Inc dba O Crab; Galimofre LLC dba Italianesque; Apple Idaho LLC dba Applebee's Neighborhood Grill & Bar; Jak*s Place dba Jak*s Place Neighborhood Grill; and Caldwell Treasure Valley Rodeo Inc dba Caldwell Night Rodeo (Resolution no. 22-069)

FILE TREASURER'S MONTHLY AND QUARTERLY REPORTS

File in minutes the Treasurer's monthly report for March 2022 and quarterly report for January 1, 2022 to March 31, 2022.

MONTHLY MEETING WITH FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:03 a.m. with the Fleet Director to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Fleet Director Mark Tolman and Deputy Clerk Jenen Ross. Director Tolman updated the Board on the following:

- He is continuing to wait for vehicles to arrive; some have been shipped and are in Salt Lake. He anticipates that vans and trucks will be hard to get this year so there may be some vehicles that need to roll over into next year.
- Commissioner Smith asked about the use of fleet vehicles by the Assessor's appraisers, Director Tolman said he has some vehicles that they will start to utilize.
- He has had discussions with Controller Wagoner about increasing the mileage amount to follow the federal rate of \$.58/mile. Commissioner Smith asked Director Tolman to follow up with Controller Wagoner about the resolution.
- Today he will be looking at a used van for the kitchen to transport meals; the purchase wasn't planned but they can make it work within the Sheriff's budget.
- Director Tolman spoke about an arrangement the state and few other counties have in place which allows them to sell vehicles to other entities within the state. He asked if it would be possible to create a resolution for Canyon County to do this sort of thing. There is a smaller entity within the area that is interested in some Canyon County vehicles that are being taken offline this year. The Board is supportive of this idea so Mr. Tolman will work on creating a resolution.
- An update was provided on the carwash; they are still waiting on some information on design and access to power. There will need to be a new bid process as the 90-day timeline has been exceeded.

The meeting concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER ACTION ITEMS

The Board met today at 10:21 a.m. to consider action items. Present were: Commissioners Keri Smith and Pam White and Deputy Clerk Jenen Ross.

Commissioner Smith said she has reviewed the following applications and they appear to be in order. Upon the motion of Commissioner White and second by Commissioner Smith the Board voted unanimously to sign the below new alcoholic beverage licenses.

Olive Branches LLC dba Olive and Vyne Caldwell (see resolution no. 22-067)

Red Brick LLC dba Vape (see resolution no. 22-066)

Melba Pizza Extreme LLC dba Melba Extreme Pizza (see resolution no. 22-065)

The meeting concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 1:33 p.m. for a meeting with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz and Deputy Clerk Jenen Ross. Director Fultz updated the Board on the following:

- Code enforcement clean-up day was a success.
- Update on the conference he attended last week.
- Juli McCoy started with the department last week; Assistant Plans Reviewer started today; Engineer starts Thursday.
- The comprehensive plan joint workshop was postponed to May 23rd; an update was given on areas of the plan they are currently focusing on; discussion ensued regarding possible 10, 20- and 30-year plans and impact areas.
- Once the engineer starts they would like to start pre-application meetings. Director Fultz is more supportive of having a fee that could be applied to the application fee. Simple questions/inquiries will not be charged a fee.
- SOPs are still being worked on but he is hoping to have them done by the end of the week.
- Discussion ensued regarding the wording on several applications stating that fees are non-refundable and how refund amounts should be determined.
- There is no new update from Snake River Valley Building Contractors.
- Director Fultz spoke about a letter that was sent to some of the smaller communities letting them know what Canyon County is doing in regard to economic development. Tina Wilson with WAED contacted Mr. Fultz to express her frustration that the relationship between Canyon County and WAED was not recognized in the letter. Commissioner Smith doesn't feel it is necessary to send a revised letter recognizing the relationship as it was the choice of the WAED to discontinue the partnership with the county. Director Fultz wants to be a good partner with the smaller communities and is willing to work with Ms. Wilson in whatever way necessary. The Board is supportive of this plan.
- Commissioner Van Beek asked about an upcoming meeting with Canyon Highway District No. 4 regarding impact fees, she would like the entire Board to be able to participate. Commissioner Smith clarified that the meeting being referenced is this Wednesday and that she and Director Fultz will be attending to discuss the administrative acceptance but due to noticing requirements it cannot be a Board meeting. Commissioner Smith said that in order to keep the process moving and a good relationship with the highway district they

will be attending the meeting to answer questions. At that point there could be a meeting to include the whole Board and a board member and staff from the highway district. Commissioner Van Beek said she still thinks it's important because it is a new process for the county and the highway district that is being evaluated for other areas.

The meeting concluded at 2:03 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 26, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claim 584119 in the amount of \$99.45
- The Board has approved claims 584116 to 584118 in the amount of \$2,979.14
- The Board has approved claim 584115 in the amount of \$289.86
- The Board has approved claim 584114 in the amount of \$3,826.31

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Main Street Motors in the amount of \$23,606.00 for Fleet

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 1:36 p.m. with the Solid Waste Director to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Landfill Director David Loper, County Agent Nic Usabel (arrived at 1:51 p.m.) and Deputy Clerk Jenen Ross. Director Loper updated the Board on the following:

- Waste amounts were up 2.8% in March and up 9.1% for FY22
- Bids were opened recently for the dust control project at the landfill. Only one bid was received but was higher than expected; \$200,000 was budgeted for the project but the bid came in at \$323,000. Director Loper has been working with the Prosecutor's Office and would like to put the project on hold until the fall in hopes of it getting more attention. At

that point it would be put out for bid again and included in the FY23 budget. Director Loper explained that there is a rental pool agreement in place so he doesn't feel quite as much pressure to move forward with this project. Additionally, the county has about 3 years still to do something with the Stuart well water rights which will be used as a supplemental water source during the spring and fall when there is limited water availability. The Board is supportive of a letter being sent to the bidder and prospective bidders included in the original IFB for the dust control project.

- A meeting is scheduled for May 25th where Tetra Tech will be in attendance to review the landfill gas design and provide an overview of the project that will be put out for bid in FY23. Director Loper anticipates the cost of the project to be approximately \$3M.
- With the upcoming landfill gas project Director Loper may ask for an additional FTE in FY23, tentatively named an Environmental Compliance/Safety Manager, to assist in handling the project along with several other responsibilities. He is working to put together a job description and proposal for the salary range. At the request of Commissioner Van Beek, Director Loper spoke about how household hazardous waste is handled at the landfill.
- A brief discussion was had regarding the success of 'free landfill day' and the good participation of residents with code enforcement violations.
- In response to a question from Commissioner Smith about the Canyon County Solid Waste advisory committee, Director Loper said that Mr. Laugheed is working on creating the bylaws and collecting information on forming a committee. After discussion regarding timelines, Mr. Loper and the Board decided to set the end of May as a deadline to present for Board consideration.

The meeting concluded at 1:56 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:02 p.m. with the County Agent to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, County Agent Nic Usabel and Deputy Clerk Jenen Ross. The following items were discussed:

- An update on programs and activities was provided including the crops program, horticulture program and 4-H Youth Development.
- Currently the Family Consumer Sciences and Small Acreage/Livestock positions are open. Both positions have been posted and they hope to start reviewing applications on April 30th and moving forward with interviews.
- The previously vacant Customer Service Specialist position has been filled by a current county employee.
- Mr. Usabel said that he received budget paperwork from both the BOCC and the Controller and wondered which one he needs to be filling out as this is his first year participating in

the budget process. Commissioner Smith doesn't believe it is necessary for the BOCC application to be filled out as the County is required to fund the County Agent but not the other pieces. She recommended using the BOCC application as a guide as the Board is seeking more information from organizations requesting funding.

- Mr. Usabel asked about the MOU between the University of Idaho and the County which included the shared employee agreement. The last he knew the MOU was back at the county for review and he wanted to know what needs to be done to move that forward. Commissioner Smith referenced the minutes from the meeting on October 7, 2021 where the Board said they wanted the Fair contract signed (which has been done) but also asked for an annual audit and review of the previously used funds and the plan for moving forward. Commissioner Smith thinks that perhaps a meeting needs to be scheduled to review the MOU and make sure that it's working for everyone and that the relationship between the two offices is clearly defined. In response to a question from Mr. Usabel regarding the audit of funds, Commissioner Smith said it wasn't about the dollar amount that was being used, it was more about how the funds were being used and the return on investment. She added that there needs to be a clear understanding on how county taxpayer dollars are spent which is why the MOU will help clearly define what county funds will be used for and what the responsibility of those are. A brief discussion was had in regard to the use of county fleet vehicles by extension office employees and the need to revise the fleet policy. Mr. Usabel said he will await more information from the Board in terms of looking at the audit of funds and information on the MOU in regard to what needs to be provided to move it forward. Commissioner Smith made reference to the recently submitted organization chart noting that she wants there to be a clear understanding of the relationship between the extension office and the Commissioners' Office.
- Fair preparation work is underway.
- Commissioner Smith would like to have an action item added to the next meeting to approve the MOU. Any suggested changes to the MOU will be sent by the Board to Mr. Usabel.

The meeting concluded at 2:35 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM
CALDWELL, IDAHO APRIL 27, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- New Horizons in the amount of \$1,190.00 for Information Technology Department
- WCP in the amount of \$17,724.00 for Information Technology Department

PUBLIC HEARING – REQUEST BY GUNNER AND THERESA BRADFORD FOR A CONDITIONAL REZONE, AND A PRELIMINARY PLAT FOR BRADFORD ESTATES SUBDIVISION, CASE NOS. CR2021-0007 & SD2021-0036

The Board met today at 10:00 a.m. to conduct a public hearing in the matter of a request by Gunner and Theresa Bradford for a conditional rezone of 19.75 acres from an “A” (Agricultural) zone to an “R-R” (Rural Residential) zone. Also requested is approval of a preliminary plat, and an irrigation and drainage plan for Bradford Estates Subdivision, Case Nos. CR2021-0007 and SD2021-0036. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, DSD Planner I Juli McCoy, DSD Planner II Kate Dahl, Darin Taylor, Gunner Bradford, Theresa Bradford, Debra Bruner, Mike Wieland, Melissa Wieland, Bill McFarland, Nathan Coombs, Lola Lodigiani, and Deputy Clerk Monica Reeves.

Juli McCoy gave the oral staff report. Gunner and Theresa Bradford, represented by Darin Taylor, are requesting a conditional rezone of approximately 19.75 acres from an “A” (Agricultural) zone to an “R-R” (Rural Residential) zone. Also requested is a preliminary plat and an irrigation and drainage plan for Bradford Estates Subdivision. The plat includes two residential lots approximately 9-10 acres each. The subject property is located at 28876 Crossfire Trail in Middleton. The initial parcel was created through a land division. The average lot size in the area is 93.51 acres with no platted subdivisions. There is no surface irrigation or an irrigation district that services the area. The request is generally not in compliance with the comprehensive plan. A significant challenge for this request for a rezone is the condition of the private roads that provide access to the un-platted subdivision in the area. Although the roads are paved they do not appear to meet the required width of 24 feet for a private street with over 100 daily trips. Shalako Street was found by the county engineer to not meet private road requirements as part of the rezone and they would need to bring the entire road section up to private road standards and Crossfire Trail would need to meet private road standards for under 100 daily trips by being widened to 20 feet and extended to the subject property. The fire district did not comment on this request but they did provide comment on the Ridgeline Estates case; the community is over the threshold of 30 homes which will require a secondary access and a turnaround and compliance with standards including fire suppression for the properties in question. Ms. McCoy reviewed the comments from neighbors and agencies and following her staff report she responded to questions from the Board.

The following people testified in support of the request:

Darin Taylor, the applicants' representative, focused his testimony on the staff report and questioned how staff found the application to be against, inconsistent, or in conflict with the comprehensive plan. He believes the staff report contains erroneous information and exposes a bias, not a balanced planning approach. The future land use map does not match the 2020 comprehensive plan text. We have the ability to identify the lands that are truly agricultural and distinguish those from wasteland and it's a planning duty to identify those areas in the future comprehensive plan. We have nonviable farmland in an agricultural zone and that's what we are struggling with. Wise planning would be identifying areas that are not farmland and are suitable for residential development. Mr. Taylor said the County "stubs its toe" when it distinguishes subdivisions created by CUP, rezone, or administrative land divisions and said we need to treat the subdivisions like a subdivision, no matter how they were formed so the residents can be treated equally and it won't be confusing. This application is a perfect example of bias and not balanced planning in application of codes and standards in the County. Commissioner Smith said Mr. Taylor should have spent some time on the seven other elements, specifically, how there is less concern about access and a lot of concern about road construction standards and in review of the conditional rezone of the property to the north and the east there was substantial conversation about the road from the neighbors and the applicant, who was represented by Todd Lakey, about the roads not meeting construction standards. Mr. Taylor said the private roads met the standards when the administrative land divisions were approved. The standards changed and this Board has the ability to recognize that the requirement for one lot to bring all the roads up to current county private road standards is onerous and the type of condition the Idaho Supreme Court has rejected in Boise County and Valley County. The applicants can apply for a variance if that would be helpful to the County as it considers the application because this would be a hardship to bring those roads up to standards. The road does not meet current standards because of the sub-base, but it is in decent condition to travel. If the Board approves this application that's one lot and 10 trips per day would be added. The Bradfords are splitting the property because they are nearing retirement age and they don't want to maintain the extra 10 acres. Following his testimony, Mr. Taylor responded to questions from the Board.

Gunner Bradford gave testimony regarding the roads. Crossfire Trail is a one-lane access and is under the obligation of the HOA to bring up to standards. There are only two houses on that lane, his home and the one belonging to the Coombs. He submitted Google Earth photos to demonstrate 20 years of property history. The property is not farmable, it has never been farmed and is part of BLM land that rolls off to private property. The developer of the subdivision built the Bradford house and they bought it from the bank in a foreclosure. They propose a driveway down the property line to the second half of the property and the closest house to that is the Coombs house. Following his testimony, Mr. Bradford responded to questions from the Board.

Theresa Bradford testified there is a 30-house minimum that changes the road requirements for the fire district and they are under that threshold. They have 20 acres which is larger than the three properties to the north, and after the split they will still be some of the largest parcels out there. Splitting the land keeps with the agricultural character of the neighborhood; there won't

be any change other than adding one house. It's not viable agricultural land, it's sagebrush with no irrigation and seems to be suited for this rezone use. They are happy to work with their neighbors to respect their property uses. At the end of Crossfire Trail as it enters the Bradford property, there is a cul-de-sac designated for that road that's never been paved and they had discussed with the Coombs that they would deepen that to accommodate the cul-de-sac that would service the other property. Following her testimony, Mrs. Bradford responded to questions from the Board. Commissioner Smith said if the case is approved the Board cannot waive the road standards and the Bradfords would be required to meet the standards and provide access including road width requirements and construction at the time of platting. Commissioner Van Beek had follow-up questions. Discussion ensued regarding road standards as well as the process for a variance and an easement reduction. The access and road issue need to be resolved.

Neutral testimony was offered as follows:

Debra Bruner has lived in the area for 11 years and the size of the split would be consistent with the existing properties and it could improve the ambience of the area with landscaping, trees, and access to water. Currently it's a field of weeds and so the request is a good use of the land. Ms. Bruner used to serve on the HOA board and they did a special assessment a number of years ago and they have a significant amount of money in their account but they do not have enough to finish Crossfire Trail. It's her understanding that the HOA owns the roads and it has been discussed that Crossfire Trail would be brought up to standards consistent with the rest of the subdivision. The improvement in that section was the responsibility of the HOA and they have been paying into it for that purpose.

Commissioner Smith said the ordinance does not require asphalt if it's for private roads that serve less than 100 trips per day; this will only serve 9 homes and so it falls under that threshold (the Rio Lobo section). Kate Dahl said Crossfire Trail is 60 feet and the 30-foot easement is the part that would access the new lot the Bradfords want to create. The easement reduction doesn't need to be provided at this point, but it will when they want to plat it. Additional discussion ensued.

Melissa Wieland lives on High Plains Road and her property is not directly impacted which is the reason for her neutral testimony. She is not concerned about the reduction in size, but she is concerned about the access which should be pushed toward the BLM side and provide appropriate access to that home on the back side. Ms. Wieland is the current HOA Treasurer and she said there are funds (less than \$40,000) available and their dues are for road maintenance and to finish Crossfire Trail. The HOA is going to find out what the current costs are.

Ms. Dahl said Crossfire Trail isn't the issue, it's the Rio Lobo and High Plain road sections that are in question. Further discussion ensued on this topic.

Bill McFarland testified that at the last hearing the property was denied due to the concern of getting rid of agricultural land but this property has never been in agricultural use and yet the Board approved 190 acres for the Ridgeline development which was in agricultural production and now that land will be developed and that is confusing to him. The engineering on the roads was

based on over 30 homes and there are only 22 lots if the request is approved. That's confusing as well. According to Mr. McFarland, this is the kind of property that should be approved. It's currently in weeds but at least a nice home will be built eventually.

Testimony in opposition was offered as follows:

Nathan Coombs agrees with the recommendation of denial from the P&Z Commission and staff and said it's important to maintain ag zoning, road access/road construction standards and lot configuration. Agriculture is much more than just whether you can irrigate it; it's rangeland, grazing land, etc. There is ability to irrigate a portion of the property from a well. When vehicles travel Crossfire Trail he can hear it inside his house and so having a third roadway on the south property line will likely be gravel and he would hear it and it would affect the enjoyment of his property. He believes the proposed 30-foot lot width should be 60 feet. There is no proof the roads were built to standards. There are no current plans for the HOA to improve Crossfire Trail. According to Mr. Coombs, the review by Keller & Associates is incorrect when it states the preliminary plat is in compliance when code requires a 60-foot minimum lot width. Following his testimony, Mr. Coombs responded to questions from the Board.

Rebuttal testimony was offered by Mr. Taylor. If the lot width has to be 60 feet there is room to do that and there can be adjustment to the plat; however, his primary point is the application was filed July 6, 2021 and it did include an application and fee for a reduction of width from 60 feet to 30 feet. Kate Dahl has a full-size plat and frontage and width are at 30 feet on the flag lot. Lot width is measured at the front setback; the flag lot does meet code. We trust that Keller's review is correct. The proof that roads were built to standards is the existence of dwellings out there otherwise the County would not have approved building permits if the access/road standards did not match. Mr. Taylor said the staff report citing the fire district letter from Ridgeline Estates is erroneous, it's a very different subdivision and it does not have applicability so it should not have any bearing on this application. There were follow-up questions from the Board.

Commissioner Smith said the applicants could solicit a response from the fire district and get clarification from Keller Associates and the PA's Office on the road lot width as well as what's being certified as in compliance. We can conclude there is legal access to the property but she doesn't know that the subdivision is ready for approval because there is information that's questionable regarding road lot widths and road construction and what standards should apply. The Board has enough information to render a decision on the rezone, but there the conditions of the development agreement need to be discussed. Commissioner Van Beek is reluctant to partially approve the case, but she is in favor of continuing the hearing and giving them the opportunity to look at it. Commissioner Smith said it appears that Keller Associates only looked at the boundaries of the subdivision rather than the entire private road system and whether it complies with the private road standards. Mr. Taylor said they have a subject property that touches a private road lot that meets County standards in width. Rio Lobo and High Plains do not meet today's standards. Commissioner Smith said we need the engineer to confirm what the requirements are and we need to consult with legal on the requirement for interpretation of getting to the property. We know that Shalako does not meet standards but the developer to the east agreed to make those

improvements so the language in the FCO's and the development agreement will rely on that. Ms. Dahl said it would be nice if the applicant could have an engineer look at the roads and provide a cross-section and some specific evidence of what's out there. Commissioner Smith agreed. Mr. Taylor said if the Board votes in favor of the rezone and the subdivision this would need a second hearing and that would give him time to come back with the other information. Commissioner Smith said that is true and the subdivision cannot be approved today because it doesn't have land use approval. It will require a second hearing no matter what so we can impose requirements to "confirm the road" which would get them to the second hearing. Kate Dahl said staff will need to know what the road standards are so they can write that into the conditions of the development agreement. Commissioner Smith said it would be reversing the P&Z Commission's recommendation and then staff would still have time to consider and evaluate the eight (8) questions. She doesn't think the original staff analysis included the case analysis from the east, but it should be included. Commissioner White agrees but she would like more time to review the additional information that was provided today. Commissioner Smith reviewed the options for the Board's consideration and then she made a motion to reverse the P&Z Commission's decision and recommend the case be approved and direct staff to address the Board's comments and concerns that were voiced today and work with Keller Associates as well as the PA's Office on an interpretation for access to the property and road construction standards, and to re-notice this case for another hearing. The motion was seconded by Commissioner Van Beek. Commissioner White was opposed to the motion. The motion carried by a two-to-one split vote. The hearing concluded at 12:10 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 28, 2022

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 584210 to 584211 in the amount of \$243.00
- The Board has approved claims 584120 to 584149 in the amount of \$65,179.95
- The Board has approved claims 584150 to 584169 in the amount of \$90,686.90
- The Board has approved claims 584170 to 584189 in the amount of \$9,704.80
- The Board has approved claims 584190 to 584209 in the amount of \$72,531.03

APPROVED CATERING PERMIT

- The Board approved an Idaho Liquor Catering Permit for 1918 Lounge to be used 5/3/22

APPROVED EMPLOYEE STATUS CHANGE FORMS

- The Board approved an employee status change form for Samuel Mohr, Juvenile Probation Officer; Evelyn Grace Alvarado, Marine Deputy-Temp; and Patrick Collins, Deputy Sheriff-Patrol

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal G & G Investments Idaho LLLP dba Bud's; Angeles De Puebla Ice Cream LLC dba Angeles De Puebla Ice Cream; The Tackle Shop LLC dba The Tackle Shop; Darice Feigel dba The Undiscovered Barrel; and Flying Pie Pizzeria 2 LLC dba Flying Pie Pizzeria (Resolution no. 22-070)

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

- The Board approved an Alcoholic Beverage License renewal for Vern's Lounge LLC dba Vern's Lounge; Indian Creek Steakhouse LLC dba Indian Creek Steakhouse; WW Inc LLC dba Rocco's Roadhouse; La Copa LLC dba La Copa; Nampa Lodge #1389 BPOE Inc dba Nampa Elks Lodge #1389; and Nampa Hospitality LLC dba Best Western Plus (Resolution no. 22-071)

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:50 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Deputy P.A. Alex Klempel and Deputy Clerk Jenen Ross.

Case nos. 2022-463 and 2022-472 do not meet the eligibility criteria for county assistance and upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to issue initial denials with written decisions within 30 days.

Liens and lien releases were presented for Board signatures.

The meeting concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:52 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Deputy P.A. Alex Klempel and Deputy Clerk Jenen Ross.

Case nos. 2022-159 and 2022-81 meet the criteria for approval and upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to issue final approvals with written decisions to be issued within 30 days.

Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to issue final denials with written decisions within 30 days on case nos. 2022-1 and 2022-200.

Case no. 2021-1037 was before the Board on February 10, 2022 where there was discussion regarding emergent vs. non-emergent services. Since that time the bill has divided to indicate the difference and the portion the county is responsible for. Commissioner White made a motion to issue an approval of \$291,324.79 for case no. 2021-1037 with a written decision to be issued within 30 days. The motion was seconded by Commissioner Van Beek and carried unanimously.

The meeting concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2021-957

The Board met today at 9:02 a.m. to conduct a medical indigency hearing for case no. 2021-957. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Deputy P.A. Alex Klempel, Attorney Bryan Nickels for St. Alphonsus and Deputy Clerk Jenen Ross. Following testimony provided by Director Baker and Mr. Nickels and Board discussion, Commissioner White made a motion to continue the case to May 26, 2022. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 9:07 a.m. to consider matters related to medical indigency. Present were: Commissioner Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross.

Neither the hospital nor the applicant appeared on case nos. 2022-242, 2022-251 and 2022-318. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to issue final denials with written decisions within 30 days on the cases as read into the record.

The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 10:02 a.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Zach Wesley, Controller Zach Wagoner and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider signing Exhibit C to Administrative Services Agreement with Blue Cross of Idaho and Gem Plan: Mr. Wesley said this is a standard amendment that is signed annually and explained that Gem Plan is a self-insured fund that is primarily made up of the smaller counties contributing to one pool of money. Some counties, including Canyon County, have their own fund but Gem Plan negotiates with Blue Cross on behalf of the county. In response to a question from Commissioner White, Mr. Wagoner doesn't anticipate costs increasing with Blue Cross at this time. He feels this year the county will break even on claims but that going forward employee contributions will probably need to increase. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign Exhibit C to the Administrative Services Agreement with Blue Cross of Idaho and Gem Plan (see agreement no. 22-027).

Discussion ensued regarding fees throughout the county and the possible need to evaluate them to make sure they are adequate to the service being provided. Mr. Wesley clarified there are two categories of fees charged by the county, some are set by MOU or agreement which are evaluated and set yearly, others are user-based fees paid on an as-needed basis. The Board thought it may be beneficial to bring the department administrators and elected officials together for one meeting to discuss further. An email will be sent to all elected officials and department administrators asking if there are any fees that need evaluation.

The meeting concluded at 10:18 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH ASSESSOR'S OFFICE TO CONSIDER VARIOUS NEW AND RENEWING PROPERTY TAX EXEMPTIONS UNDER CODES: 602W, 602D, 602P, 602B, 602C, 602E, 602GG, AND 50-2014

The Board met today at 11:03 a.m. with the Assessor's Office to consider various new and renewing property tax exemptions under codes 602W, 602D, 602P, 602B, 602C, 602E, 602GG, AND 50-2014. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Assessor Brian Stender, Business Manager Jennifer Loutzenhiser, Imaging Specialist Helena Thompson and Deputy Clerk Jenen Ross. The exemptions were considered as follows:

50-2014 - Urban Renewal

Commissioner Van Beek made a motion to grant exemptions on parcel nos. 04551000 0 and 04552000 0 for the Urban Renewal Agency of Caldwell City. The motion was seconded by Commissioner White and carried unanimously.

Commissioner Van Beek made a motion to grant an exemption on parcel no. 04637000 0 for the Urban Renewal Agency of Caldwell. The motion was seconded by Commissioner White and carried unanimously.

Commissioner Van Beek made a motion to deny the exemption on parcel no. 04638000 0 for the Urban Renewal Agency of the City of Caldwell Idaho. The motion was seconded by Commissioner White and carried unanimously.

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant exemptions on parcel nos. 35307010 0 and 35307101 0 for the Urban Renewal Agency of Caldwell City.

602B - Religious

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant an exemption on parcel no. 09846000 0 for the First Church of the Nazarene.

Commissioner Van Beek made a motion to grant an exemption on parcel no. 38749010 0 for Launch Pad Ministries. The motion was seconded by Commissioner White and carried unanimously.

Commissioner Van Beek made a motion to partially remove the exemption on parcel no. 01341000 0 for Boone Memorial Presbyterian Church of Caldwell Idaho Inc. The motion was seconded by Commissioner White and carried unanimously.

Commissioner Van Beek made a motion to deny the exemption on parcel no. 19438000 0 for ID Dist. United Pentecostal Church Inc. The motion was seconded by Commissioner White and carried unanimously.

63-602C - Charitable

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant an exemption on parcel no. 67120010B0 for the Warhawk Air Museum Inc.

602B - Religious

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant exemptions on the 297 parcels as follows:

- 64941674 0 Educational Media Foundation
- 61111020 0 Refuge Counseling Center LLC
- 61111005 0 KTSY Radio Station
- 78392000 0 First United Methodist Church
- 78097000 0 Wesleyan Holiness Church

76061000 0 Karcher Church of The Nazarene Inc
75203000 0 Fargo Community Church
74415000 0 Crossroads Assembly of God
73546000 0 The Way Assembly of God Inc
73481000 0 Messiah Lutheran Church
70230000 0 Bible Missionary Church of Greenleaf Idaho Inc
61111002 0 Salt & Light Catholic Radio
39123000 0 Sterry Memorial Presbyterian Church Inc
39122000 0 Sterry Memorial Presbyterian Church Inc
39089010 0 Sterry Memorial Presbyterian Church Inc
38996000 0 First Baptist Church of Roswell
38837117 0 Southern Idaho Corp of Seventh Day Adventists
38837011A0 Southern Idaho Corp of Seventh Day Adventists
38686011A0 Corp of Presiding Bishop of Jesus Christ of LDS
37691000 0 Sandhollow First Baptist
37169000 0 Fargo Community Church
37097000 0 Wilder Assem of God Ch
37021000 0 Free Holiness Church
37012000 0 Free Holiness Church
36264000 0 Greenleaf Friends Church
36263010 0 Greenleaf Friends Church
36242000 0 Greenleaf Friends Ch
36241000 0 Greenleaf Friends Ch
36165000 0 Bible Missionary Church of Greenleaf Inc
35797000 0 Christian Faith Center Assembly of God Inc
35746000 0 Caldwell Free Methodist Church Inc
35666000 0 Church of Christ Cald Inc
35616000 0 Grace Evangelical Lutheran
35436000 0 First Friends Church of Caldwell Inc
35391000 0 First Methodist Ch of Cald
35389000 0 First Methodist Ch of Cald
35252000 0 Salt and Light Radio Inc
35133000 0 Valley Pentecostal Church Inc
35080000 0 Evergreen Heights
34536000 0 Oregon Trail Ch of God Inc
34513011 0 Corp of Presiding Bishop of Jesus Christ of LDS
34443011A0 Corp of Presiding Bishop Church of Jesus Christ of LDS
34366201 0 Corp of Presiding Bishop of Jesus Christ of LDS
34356011 0 Corp of Presiding Bishop of Jesus Christ of LDS
34349100 0 Corp of Presiding Bishop of Jesus Christ of LDS
34324000 0 Corp of Pres Bis of the Church of Jesus Christ of LDS
34174000 0 Franklin Community Ch Inc
33946000 0 Canyon Springs Christian Church Inc
33945011 0 Corp of Presiding Bishop of Jesus Christ of LDS

33945000 0 Canyon Springs Christian Church Inc
 33912000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33715011 0 Homedale Church of Nazarene
 33670010 0 Homedale Friends Comm Church
 33483000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33472000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33409000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33408000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33401000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33400010 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33395010 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33388000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 33158000 0 Free Methodist Church of North America
 33003011A0 United Reform Church of Nampa
 32923000 0 Followers of Christ Inc
 32918000 0 Followers of Christ
 32900101 0 Corp of Presiding Bishop Of
 32596000 0 First Ch of the Nazarene
 32566010 0 Corp of Presiding Bishop of Jesus Christ of LDS
 32558010 0 Corp of Presiding Bishop of Jesus Christ of LDS
 32510010 0 Centennial Baptist Ch Inc
 32419253 0 Corp of Presiding Bishop-Church of Jesus Christ of LDS
 32400000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 32334100 0 Roman Catholic Diocese of Boise
 32334000 0 Roman Catholic Diocese of Boise
 32273000 0 Sunnyridge Assembly of God
 32186010 0 First Romanian Church Inc
 32135000 0 Messiah Evangelical
 32097010 0 New Hope Baptist Church Inc
 32096000 0 Lakeview Bible Church Inc
 32041010 0 Corp of Presiding Bishop of Jesus Christ of LDS
 32007000 0 First Congregational Church United Church of Christ Nampa Inc @@
 32003000 0 Christian Faith Center Assembly of God Inc
 32001010A0 Grace Bible Church Inc
 31999000 0 Trinity Evangelical Luth Ch
 31971000 0 First United Presbyterian
 31968000 0 First United Presbyterian
 31822011 0 Roman Catholic Diocese of Boise
 31793399 0 Crossroads Community Church Inc
 31793395 0 Crossroads Community Church
 31793394 0 Crossroads Community Church Inc
 31478010 0 Church of God of Prophecy
 31460000 0 Rock of The Christian And Missionary Alliance Inc
 31454000 0 Harvest Life Ministries Inc

31440010A0 Church of The Brethren Inc
 31408000 0 Karcher Church of The Nazarene Inc
 31395000 0 Calvary Chapel Nampa Inc
 31394000 0 Calvary Chapel Nampa Inc
 31355010 0 Maranatha Romanian Church of God No 10953
 31065000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 30895000 0 Midland Congregation of Jehovahs Witnesses Nampa Id Inc
 30666011 0 Corp of Presiding Bishop of Jesus Christ of LDS
 30381000 0 Fellowship Baptist Church Inc
 29729000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 29578012 0 Lake Shore Dr Baptist Church Nampa
 29542011a1 Southside Blvd Methodist
 29527000 0 Southside Blvd Methodist
 29411100 0 Corp of Presiding BishOp
 29336013a0 Corp of Presiding Bishop of Jesus Christ of LDS
 29261011 0 General Assembly and Church of The First Born Inc
 29233000 0 Bethel Ch of the Nazarene
 29230010 0 First United Methodist Ch
 29179000 0 Corp of Presiding Bishop
 28875000 0 Greenhurst Bible Church Inc
 28688000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 28615014 0 Assemblies of God S Id Dist
 27472000 0 Midway Bible Missionary Ch
 27440000 0 First Christian Church of Caldwell Db a Caldwell Christian Church
 27439000 0 First Christian Church of Caldwell Db a Caldwell Christian Church
 26438000 0 Jehovahs Witnesses Inc Nampa East Congregation
 26436000 0 Jehovahs Witnesses Nampa East Congregation
 25909000 0 Southern Idaho Corp of Seventh Day Adventists
 25279011 0 Corp of Presiding Bishop of Jesus Christ of LDS
 25279010 0 Corp of Presiding Bishop of
 25279000 0 Corp of Pres Bis of the Church of Jesus Christ of LDS
 25266000 0 La Iglesia De Dios Inc
 24709010 0 Corp of Presiding Bishop of Jesus Christ of LDS
 24564010 0 Roman Catholic Diocese of Boise
 24563000 0 First Southern Baptist Church of Caldwell Inc
 24428010 0 Idaho Conference of Seventh Day Adventists Inc
 23934019 0 Corp of Presiding Bishop of Jesus Christ of LDS
 23118000 0 Calvary Chapel of Nampa Inc
 23113000 0 Calvary Chapel of Nampa
 23112000 0 Calvary Chapel of Nampa Inc
 22961000 0 Teen Challenge International Pacific Northwest Centers
 22926000 0 Wat Idahophoxaiyaraam Inc
 21150000 0 Buddhist Society of Idaho
 20157000 0 Corp of Presiding Bishop of Jesus Christ of LDS

20155000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 20007000 0 Church of God
 19940000 0 Iglesia Evangelical Mexicana De Wilder Inc
 19936000 0 Calvary Holiness Church Inc
 19935000 0 First Methodist Epis Ch Wilder
 19928000 0 Golden Gate Baptist Ch
 19565000 0 Revival Center Ch Inc
 19367000 0 Parma Miss Baptist Ch
 19192000 0 Parma Ch of the Nazarene
 19191000 0 Church of Christ Of Parma Idaho Inc
 19148000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 18988000 0 Bible Believers Fellowship LLC
 18987000 0 First Presbyterian Ch
 18975000 0 Roman Catholic Dioc Of Boi Sacred Hearts of Jesus Mary Church
 18857000 0 First Baptist Church of Notus Inc
 18689000 0 Middleton Ch of Naz Inc
 18469000 0 First Baptist Church of Middleton
 17999000 0 Way Assembly of God Inc
 17993000 0 Methodist Church
 17902114 0 Idaho Conference of Seventh Day Adventists
 17779000 0 First Baptist Church of Middleton
 17769000 0 First Baptist Church of Middleton
 17607033 0 Canyon County Church of Christ Inc
 17607020 0 Roman Catholic Diocese of Boise
 17544000 0 Melba Friends Church Limited
 17537000 0 Melba Friends Church Ltd
 17535000 0 Community Baptist Church of Melba Inc
 17503000 0 Roman Catholic Dioc Of Boise Melba Church
 17502000 0 Roman Catholic Diocese of Boise
 17048000 0 Bowmont Ch of the Brethren
 17047000 0 Bowmont Ch of the Brethren
 17042000 0 Church of The Brethren
 16765000 0 Nampa Ch of Christ
 16270500 0 New Covenant Baptist Church
 16238000 0 Roman Catholic Diocese of Boise
 16195000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 16101000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 16040000 0 Wesleyan Holiness Ch of Na
 16034010 0 Mennonite Church
 15617000 0 Roman Catholic Dioc of Boise St Pauls Church
 15502000 0 Church of The Living God Inc
 15459000 0 Sovereign Grace Fellowship of Nampa Inc
 15441000 0 First Christian Ch-Na
 15439000 0 First Christian Ch-Na

15437000 0 First Christian Ch-Na
 15436000 0 First Christian Ch
 15426010 0 Olivet Assembly Inc
 15234000 0 Lutheran Brethren Ch Na Inc
 15228000 0 Roman Catholic Diocese of Boise
 15227000 0 Roman Catholic Diocese of Boise
 15216010 0 Jehovahs Witnesses Nampa Id Inc Lake Lowell Congregation
 15216000 0 Southern Idaho District Council of the Assemblies of God
 14990002 0 West Valley Baptist Church Inc
 14950550 0 Nampa First Church of The Nazarene
 14926000 0 Corp of Presiding Bishop
 14656000 0 Grace Tabernacle Inc
 14329000 0 Fairview Church of The Nazarene Inc
 14327000 0 Fairview Church of The Nazarene Inc
 14303000 0 Fairview Church of The Nazarene Inc
 14302000 0 Fairview Church of the Nazarene Inc
 14301000 0 Fairview Church of the Nazarene @@
 14096000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 13891000 0 First Church of the Nazarene
 13817000 0 First Church of the Nazarene
 13718000 0 Olivet Assembly Inc
 13715000 0 Olivet Assembly Inc
 13681000 0 Grace Episcopal Ch of Na
 13611000 0 International Church of The Foursquare Gospel
 13570000 0 New Direction Inc
 13530000 0 New Direction Inc
 13490010 0 Involve Church Inc
 13443000 0 Bible Pentecostal Church Inc
 13441000 0 Bible Pentecostal Church Inc
 13439000 0 Bible Pentecostal Church Inc
 13034011 0 Nampa First Assembly of God of The City of Nampa Idaho Inc
 12829000 0 Rosa De Saron Pentecostal Holiness Church Inc
 12798000 0 Apostolic Assembly of Faith in Jesus Christ Inc
 12514000 0 Ch of the Nazarene
 12158000 0 Ch of the Nazarene
 11205000 0 College Ch of The Naz Inc
 11204000 0 College Ch of the Nazarene
 11200000 0 College Ch of the Nazarene
 11134000 0 Greater Life Church Inc
 11133000 0 Greater Life Church Inc
 11081000 0 Nampa 1st Southern Bapt Ch
 10993000 0 College Church of The Nazarene Inc
 10954000 0 Evangelical Lutheran Zion Ch of Na
 09845000 0 First Church of The Nazarene

09825000 0 Nampa First Church of The Nazarene
 09824000 0 First Church of The Nazarene
 09492010A0 Southern Idaho Corp of Seventh Day Adventists
 09492010 0 Southern Idaho Corp of Seventh Day Adventists
 09491000 0 Southern Idaho Corp of Seventh Day Adventists
 09488000 0 Idaho Conference of Seventh-Day Adventists Inc
 09013000 0 The Church of The Rock Inc
 09006000 0 The Church of The Rock Inc
 08988000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 08833000 0 Ch of the Nazarene
 08807000 0 Apostolic Way Inc
 08712000 0 Ch of God Prophecy
 08588000 0 Good News Community Church Inc
 08575000 0 Ch of the Nazarene
 08573000 0 Ch of the Nazarene N Na Inc
 07347000 0 First Church of Christ Scientist
 07275000 0 Northwest Latin Conference of The International Pentecostal
 06161000 0 First Baptist Ch-Ca
 05799000 0 Jehovahs Witnesses Caldwell Idaho Inc Central Congregation
 05176000 0 Cp Reformed Church Inc
 05096000 0 Ch of God of Prophecy Regional Office Inc
 05061000 0 Heritage Holiness Chapel Incorporated
 05032000 0 Idaho Conference of Seventh Day Adventists Inc
 04945000 0 Word of Truth Fellowship Inc
 04865000 0 Antioch Miss Baptist Ch
 04778000 0 New Life Celebration
 04774000 0 New Life Celebration
 04657000 0 Calvary Temple Inc
 04656000 0 Calvary Temple Inc
 04513102 0 Church of God Inc
 04255000 0 Canyon Hill Ch of Nazarene
 04222000 0 Canyon Hill Ch of Nazarene
 04221000 0 Canyon Hill Ch of Nazarene
 04218000 0 Canyon Hill Ch of Nazarene
 04152000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 04100010A0 Corp of Presiding Bishop of Jesus Christ of LDS
 04001000 0 Idaho Conference of Seventh Day Adventists
 03686000 0 Faith Evan Luth Ch of Cald
 03685000 0 Treasure Valley Christian
 03684000 0 Faith Evan Luth Ch of Cald
 03683000 0 Treasure Valley Christian
 03678010 0 Treasure Valley Christian
 02815545 0 NW District Bible Missionary Church
 02759000 0 Treasure Valley Christian Center Inc

02709000 0 Protestant Episc Ch of Id
 02657000 0 Assembly of God Ch of Ca
 02653000 0 Assembly of God Ch of Ca
 02157000 0 Church of God of Caldwell Inc
 02119000 0 Ch of God of Prophecy
 02092000 0 Iglesia Misionera Pentecostes Inc
 02091000 0 Iglesia Misionera Pentecostes Inc
 02090011 0 Iglesia Misionera Pentecostes Inc
 02033000 0 Spanish Assemblies of God Church Rosa De Saron
 02016000 0 Assembly of God Ch Central Latin American Dist Council
 01772000 0 Calvary Chapel Caldwell Inc
 01577000 0 Church of God Apostolic of ID
 01414000 0 Treasure Valley Christian Center Inc
 01413000 0 Treasure Valley Christian Center Inc
 01379000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 01369000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 01368000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 01367000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 01354000 0 Boone Memorial Presbyterian Church of Caldwell Idaho Inc
 01353000 0 Boone Memorial Presbyterian Church Inc
 01342000 0 Boone Memorial Presbyterian Church Inc
 01143000 0 Apostolic Assembly of The Faith in Christ Jesus
 01136000 0 Apostolic Assembly of The Faith in Christ Jesus
 01112011 0 Jehovahs Witnesses Inc N Caldwell Congregation
 00632000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 00631000 0 Corp of Presiding Bishop of Jesus Christ of LDS
 00330000 0 First Regular Baptist Inc
 00087000 0 New Life Bible Fellowship Inc

63-602C - Charitable

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant exemptions to the following 105 parcels:

64941254 0 Deseret Industries
 64941025 0 Canyon County Community Clinic
 61111027 0 Idaho Youth Ranch
 61111026 0 Idaho Youth Ranch
 61111024 0 Idaho Youth Ranch
 61111022 0 Community Council (Dba)
 61111015 0 Idaho Youth Ranch
 61111007 0 Goodwill
 61111004 0 Grace Place (The)
 67371501 0 Warhawk Air Museum Inc
 67371500 0 Warhawk Air Museum Inc
 67340100 0 Hispanic Cultural Crt Of Idaho

67336800 0 Shep Rock Foundation
67165255 0 Mission Aviation Fellowship
67165204 0 Mission Aviation Fellowship
67120000 0 Warhawk Air Museum Inc
64941714 0 Terry Reilly Health Services
64941545 0 Terry Reilly Health Services
64941544 0 Terry Reilly Health Services
64941543 0 Terry Reilly Health Services
64941542 0 Terry Reilly Health Services
64941541 0 Terry Reilly Health Services
64941540 0 Terry Reilly Health Services
61111023 0 Terry Reilly Health Services (Clinic)
61111021 0 Terry Reilly Health Services
38762010 0 Parma Area Sr Citizs Cntr Inc
37939000 0 Blazing Hope Youth Family Ranch Inc
37785000 0 Idaho Youth Ranch Inc
37781011 0 Idaho Youth Ranch Inc
36736000 0 Arena Valley Park Assoc Inc
36402000 0 Pleasant Ridge Grange #135
35865012 0 Witco Inc
35865011 0 Witco Inc
35865010 0 Witco Inc
35818000 0 St Vincent De Paul Of Caldwell Inc
35790115 0 Lifeways Inc
35723101 0 Young Mens Christian Association of Boise Inc
35723100 0 Young Mens Christian Assoc Of Boise Inc
35307103 0 Metro Community Services Inc
35141010 0 Caldwell Odd Fellow Lodge No 10
35091000 0 Advocates Against Family Violence Inc
34971000 0 Caldwell Chapter of The Izaak Walton League of America
33612000 0 Lizard Butte Easter Sunrise
32548178 0 Salvation Army
32109010B0 Witco Inc
31730000 0 Mission Aviation Fellowship
31328012 0 Boise Rescue Mission Inc
31328011 0 Boise Rescue Mission Inc
31312000 0 Boise Rescue Mission Inc
31305000 0 Boise Rescue Mission Inc
31304000 0 Boise Rescue Mission Inc
31139000 0 Pacific Press Publishing Assoc
31060011C1 Love Inc Of Treasure Valley
30505204 0 Idaho Fish and Wildlife Foundation Inc
28695010 0 Community Health Clinic DbA
27333106 0 Corp Of Presiding Bishop of Jesus Christ Of Lds

27333105 0 Corp Of Presiding Bishop of Jesus Christ Of Lds
 22891000 0 Mission Aviation Fellowship
 19896000 0 V F W Post 11065
 17607030 0 American Legion Diven Slonecker Post 126
 17540000 0 Melba Valley Historical Society
 16883000 0 Community Health Clinics Inc
 16880000 0 Community Health Clinics Db
 16873000 0 Community Health Clinic
 16835000 0 Boise Rescue Mission Inc @@
 16046000 0 Canyon County Pet Haven Inc
 15988584 0 Salvation Army The
 15957000 0 Lifeline Crisis Preg Cntr Inc
 15954000 0 Lifeline Crisis Pregnancy Center Inc
 14822000 0 Fleet Reserve Assoc Branch 382
 14447015 0 Community Health Clinics Inc
 14447000 0 Community Health Clinics Inc
 14442000 0 Nampa Valley Grange #131
 13704000 0 Salvation Army The
 13576000 0 Salvation Army
 13447000 0 Society of St Vincent De Paul Southwest Id Dist Council Inc
 13286000 0 American Legion Joseph H Murray Post 18
 11805010A0 Hands of Hope Northwest Inc
 11805010 0 Hands of Hope Northwest Inc
 11805000 0 Hands of Hope Northwest Inc
 08777000 0 Community Health Clinics Inc
 08760000 0 Community Health Clinics Db
 08759000 0 Community Health Clinics
 08670000 0 Nampa Aerie No 2103 Foe
 08640000 0 Nampa Aerie #2103 Foe
 08237000 0 Nampa Lodge #1389 BPOE
 08154000 0 Treasure Valley Transit Inc
 07900101 0 Community Health Clinics Inc Db Terry Reilly Health Services
 05779000 0 Idaho State Chapter PEO Sisterhood Inc
 04887000 0 Salvation Army The
 04770000 0 Canyon County Historical Society Inc
 04735000 0 Caldwell Model Railroad Club & Historical Society Inc
 04699000 0 Mt Moriah Lodge 39 A F Am Inc
 03136000 0 Community Health Clinic Db Terry Reilly Health Services
 02530505 0 Community Council of Idaho Inc
 02530502 0 Community Council of Idaho Inc
 02530501D0 Community Council of Idaho Inc
 01801000 0 Grand Lodge of Id IOOF Inc
 01788000 0 Linc Living Independence Network Corp
 01147501 0 Idaho Youth Ranch Inc

01147500 0 Idaho Youth Ranch Inc
01114000 0 Caldwell Elks Home Assn
01113000 0 Caldwell Elks Home Assn Inc
00855000 0 Lambda-Chi Chapter of Kappa Sigma House Corporation
00201000 0 Theta Psi House Corporation

63-602D – Hospitals

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant exemptions on the following 44 parcels:

64941679 0 St Lukes Regional Medical Center
64941628 0 Saint Alphonsus Physician Admin Offices
64941625 0 St Lukes Regional Medical Center
64941624 0 St Lukes Regional Medical Center
64941585 0 Saint Alphonsus Emergency Department Neighborhood Hospital
64941492 0 St Lukes Regional Medical Center
64941490 0 Saint Alphonsus Neighborhood Hospital
64941482 0 St Lukes Regional Medical Center
64941410 0 St Lukes Regional Medical Center
64941293 0 St Alphonsus Medical Center Karcher Clinic
64941099 0 Birkeland Maternity Center & Heart Care Center
64940734 0 Saint Alphonsus Regional Medical Center Stars
64940656 0 General Surgery Nampa
64940655 0 SAMG Nampa Ob Gyn
64940654 0 NHP Wound Hyperbaric
64940652 0 NHP Occ Med
64940651 0 NHP Stars
64940645 0 Nampa Hospital
64940243 0 St Lukes Regional Medical Center
64940186 0 St Lukes Regional Medical Center
64940185 0 St Lukes Regional Medical Center
64937764 0 St Lukes Regional Medical Center Ltd
64937538 0 Mercy Physician Cardiology
64936391 0 St Lukes Regional Medical Center Ltd
64935408 0 Saint Alphonsus Physician Services Inc
64932721 0 St Alphonsus Physician Serv Inc
60664500 0 St Lukes Regional Medical Center
31112010 0 Saint Alphonsus Medical Center
31104012 0 Saint Alphonsus Medical Center Nampa Inc
31104011 0 Saint Alphonsus Medical Center Nampa Inc
31100000 0 Saint Alphonsus Medical Center Nampa Inc
31099010 0 Saint Alphonsus Medical Center Nampa Inc
31099000 0 Saint Alphonsus Medical Center Nampa Inc
31098000 0 Saint Alphonsus Medical Center Nampa Inc
31096000 0 Saint Alphonsus Medical Center Nampa Inc

31095000 0 Saint Alphonsus Medical Center Nampa Inc
31084012A0 Saint Alphonsus Medical Center Nampa Inc
31084000 0 Saint Alphonsus Medical Center Nampa Inc
30995012 0 St Lukes Regional Medical Center Ltd
30995011F0 St Lukes Regional Medical Center Ltd
30995011 0 St Lukes Regional Medical Center Ltd
30995000 0 St Lukes Regional Medical Center Ltd
01649000 0 St Lukes Regional Medical Center Ltd
01646010 0 St Lukes Regional Medical Center Ltd

63-602E – Educational

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant exemptions on the following 76 parcels:

64941673X0 Greatamerica Financial Services Corporation
64941581 0 TIAA Commercial Finance Inc
64941572 0 Na Pali Coast Capital LLC
64941362 0 Na Pali Coast Capital LLC
64941357 0 Insight Investments LLC
64941113X0 Xerox Financial Services LLC
64941106 0 TIAA Commercial Finance Inc
64940608X0 Xerox Financial Services LLC
64940104 0 Greatamerica Financial Services Corporation
64936374 0 TIAA Commercial Finance Inc
64935345 0 Quadient Leasing USA Inc
64935344 0 Quadient Leasing USA Inc
61111011 0 Treasure Valley Community College
60724001 0 Greatamerica Financial Services Corporation
60724000 0 Greatamerica Financial Services Corporation
60204000X0 US Bank National Association
76062000 0 Greenleaf Friends Academy
36822011 0 Canyon Owyhee School Service Agency
36241010 0 Greenleaf Friends Church
35723012 0 Heritage Community Charter School Inc
35287105 0 Thomas Jefferson Charter School Inc
34795011 0 Mosaics Public School Inc
34320000 0 Vision Charter School Inc
34113000 0 Western Idaho Community Action Programs Inc
32717010 0 Idaho Conference of Seventh Day Adventists Inc
32716000 0 Idaho Conference of Seventh Day Adventists Inc
31539000 0 Christian Schools Foundation of Nampa Idaho Inc
31537010 0 Nampa Christian Sch Inc
31537000 0 Nampa Christian Sch Inc
31535010 0 Nampa Christian Schools
31533000 0 Nampa Christian Schools

31448010 0 Nampa Christian Schools Inc
29567011A0 Victory Charter School Inc
29567011 0 Liberty Charter School Inc
29454010A0 Legacy Public Charter School Inc
19863000 0 Western Idaho Community Action Program Inc Head Start
17885010 0 Building Hope Main Street LLC
13034013A0 Idaho Arts Charter School
13034012 0 Idaho Arts Charter School
13034011A0 Idaho Arts Charter School Inc
13025112 0 Northwest Nazarene University Inc
11633000 0 Northwest Nazarene University Inc
11504000 0 Evan Luth Zions Cong of The
11246000 0 Northwest Nazarene University Inc
11201000 0 Northwest Nazarene University Inc
11194014 0 Northwest Nazarene University Inc
11194013 0 Northwest Nazarene University Inc
11194012 0 Northwest Nazarene University Inc
11194011 0 Northwest Nazarene University Inc
11194010 0 Northwest Nazarene University Inc
11194000 0 Northwest Nazarene University Inc
11189000 0 Northwest Nazarene University Foundation Inc
11188000 0 Northwest Nazarene University Inc
11184000 0 Northwest Nazarene University Inc
11180000 0 Northwest Nazarene University Inc
11007000 0 Northwest Nazarene University Inc
08991000 0 Idaho Arts Charter School
08901000 0 Idaho Arts Charter School
08900000 0 Idaho Arts Charter School
08891000 0 Idaho Arts Charter School
08890000 0 Idaho Arts Charter School
08631000 0 Idaho Arts Charter School
07314000 0 College of Idaho
07311000 0 College of Idaho
07216000 0 College of Idaho-Campus
03956000 0 College of Idaho Inc
03955000 0 College of Idaho Inc
03820000 0 College of Idaho Inc
02530536 0 Western Idaho Community Action Partnerships Inc
02287000 0 Building Hope Chicago Street LLC
00925000 0 Idaho Conference of Seventh Day Adventists@@
00851000 0 College of Idaho Inc
00845000 0 College of Idaho Inc
00842000 0 College of Idaho Inc
00841000 0 College of Idaho Inc

00838000 0 College of Idaho Inc

63-602GG – Low Income Housing

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant exemptions to the following 14 parcels:

38770000 0 Elderly Opportunity Agency Inc
36243000 0 Idaho Friends Retirement Homes Inc
35333236 0 Advocates Against Family Violence Inc
35333212 0 Advocates Against Family Violence Inc
35129131 0 Advocates Against Family Violence Inc
32564318 0 Advocates Against Family Violence Inc
32504483 0 Advocates Against Family Violence Inc
32480180 0 Advocates Against Family Violence Inc
19406000 0 Elderly Opportunity Agency Inc
15438000 0 Nampa Christian Housing Inc
12983500 0 Trinity New Hope Inc
06438114 0 Advocates Against Family Violence Inc
06438106 0 Advocates Against Family Violence Inc
06438102 0 Advocates Against Family Violence Inc

50-2014 – Urban Renewal

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to grant exemptions on the following 10 parcels:

13601000 0 Nampa Development Corporation
13415011 0 Nampa Development Corp
13415000 0 Nampa Development Corp
04591000 0 Urban Renewal Agency of The City of Caldwell Idaho
04561000 0 Urban Renewal Agency of Caldwell City
04559000 0 Urban Renewal Agency of Caldwell City
04558000 0 Urban Renewal Agency of Caldwell City
04557000 0 Urban Renewal Agency of Caldwell City
04556000 0 Urban Renewal Agency of Caldwell City
04555000 0 Urban Renewal Agency of The City of Caldwell Idaho

The meeting concluded at 11:18 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2022 TERM

CALDWELL, IDAHO APRIL 29, 2022

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
Commissioner Leslie Van Beek, Vice Chairman

Commissioner Pam White - **OUT**
Deputy Clerks Monica Reeves/Jenen Ross

There were no meetings held this day.

THE MINUTES OF THE FISCAL TERM OF APRIL 2022 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this 29th day of July, 2022.

CANYON COUNTY BOARD OF COMMISSIONERS
Commissioner Leslie Van Beek
Commissioner Keri K. Smith
Commissioner Pam White

ATTEST: CHRIS YAMAMOTO, CLERK
By: J. Ross, Deputy Clerk