



CANYON COUNTY SHERIFF

Kieran Donahue
Sheriff

Douglas S. Hart
Chief Deputy

Garnishment Requirements

Sheriff's Fees are due in **advance**.
Please make check or money order payable to: **CCSO**
Debit and Credit Cards are NOT accepted.

Personal Service: \$70.00
Mail Service: \$35.00
Certified Mail: Additional \$7.00 fee
Bank Search Fee: \$7.00 made payable to financial institution

~ Required Documents ~

Letter of Instruction to the Sheriff (found on the CCSO web page)

Number of copies to be furnished by the Plaintiff/Plaintiff's Attorney:

Writ of Execution:

Original: 1 stamped original or electronically filed copy
Copies: 1 copy for each employer served
1 copy for each defendant listed on the writ and/or to be served

Notice of Garnishment:

Copies: 1 copy for each employer served
1 copy for each defendant listed on writ and/or to be served

Interrogatories (Answers/Questions):

Supreme Court required *Interrogatories To Garnishee* -form CAO Cv 10-13 **must be included**

Banks or other Financial Institutions:

Banks and Financial Institutions require a \$7.00 search fee. A separate check or money order (no cash) must be made payable to the Bank or Financial Institution being served.

You must also supply a 6 x 9 envelope (no metal clasp on back) with each defendant's last known address. Please **Do Not** provide postage.

~ **Our Sheriff's Office will provide the Claim of Exemption packet** ~

Public Safety, Teamwork, Community