

OCTOBER 2022 TERM  
CALDWELL, IDAHO    OCTOBER 3, 2022

PRESENT:     Commissioner Keri K. Smith, Chair – **Out of the Office**  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White – **Out of the Office**  
                 Deputy Clerks Monica Reeves/Jenen Ross

There were no meetings scheduled this day.

OCTOBER 2022 TERM  
CALDWELL, IDAHO    OCTOBER 4, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White  
                 Deputy Clerks Monica Reeves/Jenen Ross

*There were no Board of Equalization matters that came before the Board.*

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Gartner Conference in the amount of \$4,975.00 for the IT Department
- Northwest Power Systems in the amount of \$14,084.86 for the Facilities Department
- CHPWS in the amount of \$1,328.00 for the Sheriff's Office
- NEMO Arms, Inc., in the amount of \$66,156.00 for the Sheriff's Office
- Holosun in the amount of \$5,942.00 for the Sheriff's Office

APPROVED EMPLOYEE STATUS CHANGE FORM

The Board approved an employee status change forms for Caroline Kelso, Deputy Coroner

APPROVED TRANSFER OF SICK LEAVE TO VACATION LEAVE; AND VACATION LEAVE TO SICK LEAVE

The Board approved the transfer of sick leave to vacation leave for Scott Gatewood; Barbra Ferre; Aaron Bazzoli; and Demi Etheridge. The Board also approved vacation leave to sick leave for Dawn Pence and Mark Tolman.

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE AND ACTION ITEMS

The Board met today at 9:02 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Zach Wesley, Deputy P.A. Oscar Klaas, Director of Juvenile Detention Sean Brown (left at 9:14 a.m.), Interpreter Coordinator Grace Almeida (left at 9:12 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

***Consider signing Independent Contractor Agreements for Interpreter Services with Amine Elfajri, Lina De Guzman Ferrer, Mercedes Lupercio and Sign Language Interpreter Services with Deborah Arment:***

Ms. Almeida said that last year they did over 4000 interpreter cases/events and provided an overview to the Board of the work her department does and the way they operate. Most of these contracts are new interpreters and Mr. Wesley said they are standard contracts. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the independent contractor agreements for interpreter services with Amine Elfajri (see agreement no. 22-112), Lina De Guzman Ferrer (see agreement no. 22-113), Mercedes Lupercio (see agreement no. 22-114) and Sign Language Interpreter Services with Deborah Arment (see agreement no. 22-115).

***Consider signing Memorandum of Agreement between Ada County, Southwest Idaho Juvenile Detention Center, and Idaho State Department of Juvenile Corrections for FY 23:***

Director Brown explained this agreement has been in place for several years in order to provide housing in case of emergency at the juvenile detention center. This is a renewal agreement and the same terms as prior years. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the Memorandum of Agreement between Ada County, Southwest Idaho Juvenile Detention Center, and Idaho State Department of Juvenile Corrections for FY23 (see agreement no. 22-111).

**EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION**

*A request was made to go into Executive Session as follows:*

Commissioner Van Beek made a motion to go into Executive Session at 9:15 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner White. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Zach Wesley and Deputy P.A. Oscar Klaas. The Executive Session concluded at 9:53 a.m. with no decision being called for in open session. After the executive session it was noted for the record that Mr. Wesley will speak with Development Services staff about ordinance language regarding spot zoning. The meeting concluded at 9:53 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH THE CITY OF MIDDLETON AND THE MIDDLETON URBAN RENEWAL AGENCY  
REGARDING THE PROPOSED EAST URD PROJECT LIST AND DRAFT PLAN REVIEW

The Board met today at 10:07 a.m. with the City of Middleton and the Middleton Urban Renewal Agency regarding the proposed East URD Project List and Draft Plan Review. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy PA Zach Wesley, Middleton City Clerk Becky Crofts, Attorney Meghan Conrad, Attorney Abbey Germain, Chief Deputy Sheriff Marv Dashiell, Controller Zach Wagoner, Chief Deputy Assessor Joe Cox, Steve Fultz, Mark Wendelsdorf, and Deputy Clerk Monica Reeves. Today's meeting was intended to be a classification workshop and a PowerPoint presentation was given which summarized the project list that will be the foundation of the what the district will do.

Class 1 – Highest Priority:

Middleton Road Corridor

Class 2 – Priority Projects: *Funded with Revenue Projections*

Water Utility Loop beneath Boise River

Recycle Water Treatment Equipment and Initial Distribution Pipes

High Pressure Natural Gas Extension

Class 2A – Priority Projects: *Likely to be within Revenue Projections*

River Walk Park Initial Development

Class 3 – Key Projects: *Possible if revenues exceed expectations*

Hawthorne & Crane Creek Area

Riverwalk Park Expansion

Class 4- Projects: *Unlikely to be funded*

City Shops

Boise River Bridge

Duff Intersection

Recycle Water Distribution Piping Expansion

Various Utility Improvements

River Walk Park – Final Expansion

Class 5 – Low Priority Projects:

Regional Power Grid Upgrade

Boise Street Reconstruction

Water, Sewer, Roads, and Trails within Project Development Areas

Additional Trail System

There is \$85 million in the project and if the area performs the way the city anticipates they will be able to complete Class 1, Class 2 and Class 2A projects, as well as possible Class 3. Meghan

Conrad gave a brief overview of the draft urban renewal plan. The City will meet with the Board again on October 21<sup>st</sup> to ask the Board to consider approving the transfer of power ordinance and intergovernmental governmental agreement for roles and responsibilities. The documents have been provided to the attorneys for review. No Board action was required or taken as today's meeting was held for information purposes only. The meeting concluded at 10:32 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY ZACH AND LELA BROOKS FOR A CONDITIONAL REZONE FROM AN "A" (AGRICULTURAL) ZONE TO A "CR-R-R" (CONDITIONAL REZONE – RURAL RESIDENTIAL) ZONE, CASE NO. CR2022-0004

The Board met today at 10:37 a.m. to conduct a public hearing in the matter of a request by Zach and Lela Brooks are requesting a conditional rezone of Parcel R28940013 &13A from an "A" (Agricultural) Zone to a "CR-R-R" (Conditional Rezone – Rural Residential) Zone. The request includes a development agreement. Present were: Commissioners Leslie Van Beek and Pam White, DSD Planning Official Dan Lister, Zach Brooks, Lela Brooks, Heidi Beers, and Deputy Clerk Monica Reeves. Commissioner White said she was not present for the previous hearing but she has read the minutes and the information on the case. Commissioner Van Beek said Zach Brooks asked her a procedural question and she referred him to Dan Lister; there was no discussion that would disqualify her from making a decision on this case. Dan Lister gave the oral staff report. The 10.71-acre property is located at 4102 Dye Lane, Kuna. On July 20, 2022, the Hearing Examiner recommended approval of the request subject to the conditions of the development agreement. On August 30, 2022, the Board of County Commissioners' motions failed ending in a tied vote and since it was a de facto denial and no decision was made the case had to be re-noticed for another hearing because the de facto denial was different than the Hearing Examiner's recommendation. Dan Lister gave the oral staff report. Zach Brooks is requesting to divide the property into two 1.5-acre lots with the remainder staying in agriculture and it would connect to the existing parcel where Lela Brooks currently resides. The request includes limiting development to no more than primary dwellings, no secondary dwellings and no further divisions other than what is being requested. The request creates a 3.75-acre average lot size and it would have to go through the platting process. The property is within Nampa impact area and the future land use map designates it as residential. One property owner does not like the location of the one of the 1.5-acre properties and wants it relocated elsewhere. The City of Nampa submitted a letter stating the property is in their low-density residential area and they want 32,000 square foot lots in this location. However, there are no city services near this area and to request those lots in this location would be out of character so staff is not recommending the city's request be included in the development agreement. Staff recommends approval of the request. Zach Brooks said the proposal is a good compromise between what the City of Nampa wanted with high density and with the land remaining completely agricultural. An existing parcel is 1.48 acres and that's where they came up with the proposal for two 1.5-acre parcels. He testified about the driveway that serves the properties and the road users' agreement which he plans to sign. The current farmer plans to continue farming the 7.7 acres. Mr. Brooks' sister has not yet decided if she will move to one of the parcels and so it will remain in hay until she decides; the secondary parcel will not be

sold, it will be reserved for family. Mr. Brooks plans for his parcel is to have a hobby farm. Heidi Beers testified she supports her brother's request. She does not know how long it will be before she moves there, but it will stay farmland until that time. Lela Brooks supports the request and offered testimony regarding the easements that serve the property as well as their plans to have a hobby farm. Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to close public testimony. Commissioner White believes this is an easy case to decide as it's a good use of the land and it's for family. Commissioner Van Beek supports the Hearing Examiner's recommendation of approval. Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to approve request by Zach and Lela Brooks for a conditional rezone of Parcel R28940013 & 13A from an "A" (Agricultural) Zone to a "CR-R-R" (Conditional Rezone – Rural Residential) Zone. The signed FCO's, Ordinance and Development Agreement are on file with this day's minute entry. (Ordinance No. 22-021; and Agreement No. 22-116.) The hearing concluded at 11:10 a.m. An audio recording is on file in the Commissioners' Office.

#### OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 5, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White  
                 Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED CLAIMS

- The Board has approved claims 588411 to 588452 in the amount of \$101,861.03
- The Board has approved claims 588453 to 588511 in the amount of \$157,559.61
- The Board has approved claims 588512 to 588528 in the amount of \$17,691.01
- The Board has approved claims 588651 to 588692 in the amount of \$39,793.21

#### MEETING TO CONSIDER AGENDA ITEMS

The Board met today at 9:04 a.m. to consider agenda items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Zach Wesley (left at 9:18 a.m.), Clerk Chris Yamamoto, Controller Zach Wagoner, Elections Supervisor Haley Hicks (left at 9:18 a.m.), Elections Specialist Robin Sneegas (left at 9:18 a.m.), Elections Specialist Aiden Lorenz (left at 9:18 a.m.), HR Director Kate Rice, Compensation/Benefits Manager Bosco Baldwin, TCA Jamie Robb and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

**Consider signing a Resolution Designating Polling Locations for the November 8, 2022 Election:** Ms. Hicks said that there are some additional locations that have been included in the list and provided a review of the locations that have been added and/or are replacement locations. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution designating polling locations for the November 8, 2022 election (see resolution no. 22-203).

**Consider finalizing FY2023 salaries for fulltime and part-time personnel:** Controller Wagoner explained that with 900 fulltime positions maintaining the spreadsheet is a very fluid situation and since September 15<sup>th</sup> when resolution no. 22-188 was signed there have been several changes. He said they took the most current information and applied FY2023 principles for the most accurate representation which includes the 9% increase for part-time personnel. This secondary resolution will supersede resolution 22-188 for the most amount of transparency and cleanest audit trail. Mr. Wagoner said that all amounts are well within the approved amount, are funded and sustainable. He feels this is an investment in the community and valuable personnel. Commissioner Van Beek's questions regarding corrections to lead and specialty pay and years-in-place were addressed by Mr. Baldwin and Mr. Wagoner. Commissioner Van Beek requested a spreadsheet showing percentage changes fiscal year to fiscal year. Commissioner Smith asked Controller Wagoner to add a language to the resolution noting that this resolution will supersede 22-188 signed on September 15<sup>th</sup> in order to avoid any confusion.

*A request was made to go into Executive Session as follows:*

#### EXECUTIVE SESSION – PERSONNEL MATTERS

Commissioner White made a motion to go into Executive Session at 9:36 a.m. pursuant to Idaho Code, Section 74-206(1) (b) regarding personnel matters. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Clerk Chris Yamamoto (left at approximately 10:00 a.m.), Controller Zach Wagoner, HR Director Kate Rice, Compensation/Benefits Manager Bosco Baldwin and TCA Jamie Robb. The Executive Session concluded at 10:41 a.m. with no decision being called for in open session.

At the conclusion of the executive session Commissioner Smith noted that one position was discussed and that there is still some work to be done in order to confirm market analysis of the position discussed. Controller Wagoner informed the Board that the requested language has been added to the resolution. Commissioner White made a motion to sign the resolution finalizing FY2023 salaries for fulltime and part-time personnel. The motion was seconded by Commissioner Smith. A vote was taken with Commissioners White and Smith voting in favor of the motion and Commissioner Van Beek voting in opposition. The motion carried in a 2-to-1 split vote (see resolution no. 22-204).

*Reschedule public hearing to consider the preliminary plat (including irrigation and drainage) for Bella Toscana Subdivision No. 3:* The hearing was originally scheduled for September 9, 2022 but was continued to today's date. Last week, DSD staff requested another continuance in order to gather additional materials. Commissioner Van Beek made a motion to continue the hearing to October 11, 2022 at 10:00 a.m. the motion was seconded by Commissioner White and carried unanimously.

The meeting concluded at 10:43 a.m. An audio recording is on file in the Commissioners' Office.

#### OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 6, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White  
                 Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Sabrina Minshall, DSD Director.

#### APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Copper Alibi Sports Zone LLC to be used 10/22/22.

#### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- W2W Flooring in the amount of \$27,207.22 for the Facilities Department
- Smith's Lawnmower Sales in the amount of \$16,622.00 for the Facilities Department
- Sun Belt Controls in the amount of \$4600.00 for the Facilities Department
- Pro Vision in the amount of \$22,840.33 for the Sheriff's Office
- National Business Furniture in the amount of \$6726.00 for the Sheriff's Office
- Axon Enterprise in the amount of \$8377.00 for the Sheriff's Office
- Dell in the amount of \$30,148.96 for the Sheriff's Office
- Dell in the amount of \$24,892.38 for the Sheriff's Office
- Premier Wireless in the amount of \$28215.00 for the Sheriff's Office

#### APPROVED CLAIMS

- The Board has approved claims 588529 to 588549 in the amount of \$15,174.00
- The Board has approved claims 588550 to 588565 in the amount of \$13,061.00
- The Board has approved claims 588566 to 588609 in the amount of \$82,463.87
- The Board has approved claims 588610 to 588650 in the amount of \$144,866.88
- The Board has approved claims 588651 to 588692 in the amount of \$39,793.21
- The Board has approved claims 588693 to 588703 in the amount of \$443,149.68
- The Board has approved claims 588704 to 588730 in the amount of \$106,434.68
- The Board has approved claims 588731 to 588745 in the amount of \$10,070.03
- The Board has approved claim 588746 ADV in the amount of \$546,692.00
- The Board has approved claim 588747 ADV in the amount of \$1,413.17

#### MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:49 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross.

Per the Clerk's statement of findings, case no. 2022-521 does not meet the eligibility criteria for county assistance and upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to issue an initial denial with written decision in 30 days.

The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2022-502

The Board met today at 9:02 a.m. to conduct a medical indigency hearing for case no. 2022-502. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Attorney Mark Peterson on behalf of St. Luke's, Michelle Torres with St. Luke's and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to continue the case to December 8, 2022. The hearing concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

#### MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 9:11 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross.



Neither the hospital nor the applicants appeared for case nos. 2022-494 and 2022-499 and upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to issue final denials with written decisions within 30 days.

The meeting concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AN ACTION ITEM

The Board met today at 10:04 a.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Sheriff Kieran Donahue, CCSO Admin Bunny Malmin, PIO Joe Decker and Deputy Clerk Jenen Ross. The action item was considered as follows:

***Consider Signing Resolution Awarding Officer's Badge and Duty Weapon to Chief Deputy Sheriff Marv Dashiell Pursuant to Idaho Code § 31-830:*** Chief Dashiell will retire the 17<sup>th</sup> of October and Sheriff Donahue spoke to his impact on CCSO for the past 32 years with an additional 3 years at Washington County Sheriff's Office. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution awarding officer's badge and duty weapon to Chief Deputy Sheriff Marv Dashiell pursuant to Idaho Code § 31-830.

The meeting concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO REVIEW CODE ENFORCEMENT CASES

The Board met today at 11:03 a.m. to review code enforcement cases. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Code Enforcement Officer Eric Arthur and Deputy Clerk Jenen Ross. Mr. Arthur said the cases presented today are well over a year old and still out of compliance. By the Board signing the Certificates of Non-Compliance and them being recorded it notifies any potential buyers or lenders that there is a code enforcement issue on the property. Pictures and details of the following address were provided by Mr. Arthur to the Board.

- 20256 Allendale, Wilder
- 25724 Fern Ln, Wilder
- 11488 Flamingo, Nampa
- 39 S. Pit, Nampa
- 1508 Powerline, Nampa
- 16947 Locust Ln, Caldwell
- 19586 Hillview Ave, Caldwell
- 27999 Old Hwy 30, Caldwell

- 4404 E. Locust Ln, Nampa
- 5202 Howard Ln, Nampa

Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign certificates of non-compliance on the addresses as discussed. In addition to the certificates of non-compliance being issued on the 27999 Old Hwy 30 and 4404 E. Locust Ln. addresses the Board is supportive of infractions being issued.

The meeting concluded at 11:30 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER OCTOBER 6, 2022 ACTION ITEMS

The Board met today at 1:18 p.m. to consider the October 6, 2022 action items. Present were: Commissioners Keri Smith and Pam White, PIO Joe Decker, Victim-Witness Coordinator Brandi Clough-Kolka, Lt. Chuck Gentry, and Deputy Clerk Monica Reeves. The items were considered as follows:

***Consider signing proclamation for Domestic Violence Awareness Month:*** Joe Decker introduced the proclamation which brings awareness to the month of October being domestic violence awareness month. Upon the motion of Commissioner White and the second by Commissioner Smith, the Board voted unanimously to sign the proclamation. Commissioner Smith will read the proclamation at tomorrow's press conference which will be held at Justice Park.

***Consider signing a resolution granting a new alcoholic beverage license to Casa Robles and to Valhalla Pub:*** Upon the motion of Commissioner White and the second by Commissioner Smith, the Board voted unanimously to approve the resolutions granting new alcoholic beverage licenses to Casa Robles and Valhalla Pub. (Resolution Nos. 22-206 and 22-207.)

The meeting concluded at 1:23 p.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO DISCUSS DSD DIRECTOR'S DECISION REGARDING CASE NO. AD2022-0042/RD2022-0007

The Board met today at 1:30 p.m. to discuss the DSD Director's decision regarding Case No. AD2022-0042/RD2022-0007. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, TJ Wellard, Sheena Wellard, DSD Planning Official Dan Lister, County Engineer Devin Krasowski, and Deputy Clerk Monica Reeves. TJ Wellard requested the meeting to discuss an where the Melba Fire District is essentially using the international fire code to put requirements onto a private road and telling new property owners they cannot get a building permit because the road did not meet standards. He had previously sent an email which summarized the issue as follows: A project went through the administrative land division application process which

necessitated private roads and a private road application. The land division and private road applications were approved with no comment from Melba Fire District. Thus, over \$60,000 was spent to build a private road that exceeded Canyon County ordinance standards. This road was certified by an Idaho licensed professional engineer. The parcels were sold and land owners attempted to pull building permits. During this process the Melba Fire Department told those landowners the roads were not built to the fire district standards and they would not give approval for the building permit or certificate of occupancy until the access was built to International fire code standards. Now there are land owners who think they were duped by both the County and the seller of the parcels, when that is not the case at all. Dan Lister said the County's code regarding private roads and requirements, 07-10-03(2), states fire district road requirements through a construction of driveways and private road longer than 150 feet from the public street right-of-way line to the most distant portion of the inhabited building must be approved in writing for the applicable fire district. The timing comes down to when we require evidence which goes back to 07-10-03(3)(b) which is inspection of certification: a driveway or private road must be constructed prior to final inspection of an inhabited building. The construction of driveways longer than 150 feet from public street right-of-way to the most distant portion of the inhabited building and private roads shall be inspected and certified by the applicant's engineer prior to obtaining a certification. If we go back to the approval it states that notice was provided to Melba Fire District and the highway district, and Melba Fire disapproved. In this case, the applicant built the road at 20 feet, but the fire district is asking for 26 feet and will deny it because it doesn't meet their requirements. Discussion ensued regarding road standards, the process for review, the international fire code, state code exemptions, and the intent of the County code. Commissioner Smith said the Board needs to follow up with an ordinance amendment to address the issue raised by Mr. Wellard, and it can be documented in the minutes that we have complied with our road width requirements, we have an engineer's report that complies, and state code exempts parcels that are five acres or more for access. Sheena Wellard said section 07-10-03(b) needs to be amended because it says two different things. The Wellards and DSD staff have different interpretations of the section; DSD staff believes if it's over 150 feet long or a private road it requires a certification. If it's over 150 feet, staff would ask the fire district if they checked on it and staff wants proof of approval. Mr. Lister said in 07-10-03(2) we can add "unless exempt through state law", or add our own exemptions per state law. If the comprehensive plan is approved the section could undergo a massive update. Commissioner Smith wants to visit with legal counsel and compare the two different paragraphs and then provide something in writing to Mr. Wellard for the property owners with at least a recommendation. Commissioner Van Beek said subsection 2 is the problem and she would like the Board involved in the discussion and for staff to own their ideas for it. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to continue the meeting to October 7, 2022 at 9:00 a.m. so the Board can discuss the issue with legal counsel. The meeting concluded at 2:12 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 7, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White  
                 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 2301

The Board approved payment of County claims in the amount of \$3,548,357.36 for a County payroll.

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change forms for Chandra Guillen, Legal Assistant; Alberto Ortega, Deputy Public Defender I; and Kristin Elam, Juvenile Detention Officer.

APPROVED TRANSFER OF SICK LEAVE TO VACATION LEAVE

The Board approved the transfer of sick leave to vacation leave for Deborah Lowber.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Acapulco Mexican Restaurant to be used 10/29/22.

EXECUTIVE SESSION PURSUANT TO IDAHO CODES §§74-206(1)(C) AND 74-206(1)(D) REGARDING ACQUISITION OF AN INTEREST IN REAL PROPERTY AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Van Beek made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 74-206(1) (c) and (d) regarding acquisition of an interest in real property and records exempt from public disclosure. The motion was seconded by Commissioner White. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Oscar Klaas, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Chief Deputy Sheriff Doug Hart, Cpt. Mike Armstrong, Facilities Director Rick Britton and Controller Zach Wagoner. The Executive Session concluded at 9:43 a.m. with no decision being called for in open session.

## DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

## ACTION ITEM - SIGN NOTICE OF LIEN FOR PROPERTY ABATEMENT: 221 AMBER STREET, CALDWELL, IDAHO

The Board met today at 1:03 p.m. to consider signing a notice of lien for abatement for property located at 221 Amber Street in Caldwell. Present were: Commissioners Keri Smith and Pam White, and Deputy Clerk Monica Reeves. The abatement work was completed on October 5, 2022 for a cost of \$4,580. Upon the motion of Commissioner White and the second by Commissioner Smith, the Board voted unanimously to approve the notice of lien. The meeting concluded at 1:04 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2022 TERM  
CALDWELL, IDAHO      OCTOBER 11, 2022

PRESENT:      Commissioner Keri K. Smith, Chair  
                  Commissioner Leslie Van Beek, Vice Chairman  
                  Commissioner Pam White – **Out of the Office**  
                  Deputy Clerks Monica Reeves/Jenen Ross

## APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- 1,000 Bulbs in the amount of \$4,823.28 for the Facilities Department
- Novelty Lights in the amount of \$2,695.00 for the Facilities Department
- 3iD Management in the amount of \$2,814.50 for the Facilities Department

## APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change forms for Curtis Graves, Deputy Judicial Marshal; and Richard Lattin, Deputy Judicial Marshal.

## MEETING TO CONSIDER AGENDA ITEMS

The Board met today at 9:06 a.m. to consider agenda items. Present were: Commissioners Keri Smith and Leslie Van Beek, Deputy P.A. Zach Wesley, Deputy P.A. Alex Klempel, DSD Planning Official Dan Lister, Associate Engineer Devin Krasowski, Assistant Parks Director Laura Barbour (left at 9:09 a.m.), Facilities Director Rick Britton (left at 9:09 a.m.), Chief Deputy P.A. Aaron Bazzoli (left at 9:12 a.m.), TJ and Sheena Wellard (left at 9:24 a.m.), DSD Planner Elizabeth Allen (joined at 9:57 a.m. and left at 10:02 a.m.) and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

***Public hearing to receive comment regarding the sole source procurement for the construction of a Mezzanine Addition to the Canyon Crossroads Transportation Museum at Celebration Park:*** No comments were received.

***Consider signing an agreement with Veritas Maintenance for the construction of the Mezzanine Addition to the Canyon Crossroads Transportation Museum:*** There has been an effort for several years to find a contractor for this project and Veritas Maintenance recently came forward as a contractor who can do this work. It is an estimated 30-day completion. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the agreement with Veritas Maintenance for the construction of the mezzanine addition to the Canyon Crossroads Transportation Museum (see agreement no. 22-117).

***Consider signing Legal Notice of Entering into Personal Services Contract with: Jay Kiiha, Bethany Haase, Ali Perkins, Aaron Hooper, Jolene Maloney, Paul Taber, Joshua Taylor, Kevin Shupperd, John Kormanik, Rondee Blessing, and Krista Howard to provide legal services for representation of conflict cases assigned by the Courts under the supervision of the Chief Public Defender; Delia Gonzalez and Maria G. Escobedo-Gonzalez to provide court interpreter services; and Heather Carrizales to perform duties of project coordinator for substance abuse disorders system:*** These are contracts that are automatic annual renewals. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the legal notices of entering into personal services contracts with the above named.

***Meeting to discuss DSD Director's decision regarding Case No. AD2022-0042/RD2022-0007:*** Mr. Lister provided a background of the situation in regard to the already constructed road width. Mr. Wellard read from the international fire code and spoke about an email he received from Mr. Hoagland at the fire district.

*A request was made to go into Executive Session as follows:*

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 9:24 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Smith. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Leslie Van Beek, Deputy P.A. Alex Klempel, Deputy P.A. Zach Wesley, DSD Planning Official Dan Lister, Associate Engineer Devin Krasowski. The Executive Session concluded at 9:57 a.m. with no decision being called for in open session.

Commissioner Smith directed DSD staff to contact the fire district for a possible solution to the road width issue. Additionally, staff has been directed to propose an amendment to the ordinance that is less conflicting and clearer for the public to understand.

***Consider signing Findings of Fact, Conclusions of Law and Order for Case No. RZ2021-0060:*** Elizabeth Allen explained these findings are for a final denial of this case. She said there were changes addressing the traffic impact and the character of the area based on discussion at the previous hearing. Commissioner Van Beek made a motion to approve the FCOs as presented. The motion was seconded by Commissioner Smith and carried unanimously.

***Discuss making appointments and reappointments to the Canyon County Planning and Zoning Commission and consider signing a resolution reappointing Harold Nevill to the Canyon County P&Z Commission:*** Commissioner Smith said Mr. Nevill filled a term when he was appointed which ran from January 2022 to December 2022. Mr. Nevill has since requested to be appointed to a 4-year term and Mr. Lister spoke about his contribution to the P&Z Board. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the resolution reappointing Harold Nevill to the Canyon County P&Z Commission (see resolution no. 22-208). Commissioner Smith said there is one open position on the Board and she would like to see some recruitment and to have the position posted. Discussion ensued regarding more diversity on the Board in terms of both gender and residency.

The meeting concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER THE PRELIMINARY PLAT (INCLUDING IRRIGATION AND DRAINAGE) FOR BELLA TOSCANA SUBDIVISION NO. 3

The Board went on the record today at 10:09 a.m. to go on the record and continue the hearing for the preliminary plat (including irrigation & drainage) for Bella Toscana Subdivision No. 3. Present were: Commissioners Keri Smith and Leslie Van Beek, and Deputy Clerk Jenen Ross. The case was tabled from a previous date to allow staff additional time to work through some of the issues, and after reviewing the staff report the applicant has requested additional time. The Board decided not to table the case to a date certain, but to re-notice it for a new hearing date. The

County will cover the renotification costs. The meeting concluded at 10:10 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 12, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White  
                 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change forms for Jonathan Herrick, Deputy Sheriff – CID, Darr Anderson, Deputy Sheriff – Patrol, Scott McDonald, Deputy Sheriff – CID, Shonelle Dutcher, Customer Service Specialist – Booking, Bryce Moore, Sergeant – CCNU, Sean Weigelt, Sergeant – Patrol, Stephen Craig, Corporal – Patrol, Isaac Hodges, Corporal – Patrol, Douglas Schofield Hart, Chief Deputy.

Detailed minutes to come at a later time

Public hearing to consider a request by Troost Family Living Trust for a rezone, Case no. RZ2021-0035

The Board will consider the following:  
Findings of Fact, Conclusions of Law, and Order  
Ordinance

Public Hearing to Consider the Canyon County 2030 Comprehensive Plan Update

The Board may consider the following:  
Adoption of the Canyon County 2030 Comprehensive Plan Update  
Findings of Fact, Conclusions of Law, and Order

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 13, 2022



PRESENT: Commissioner Keri K. Smith, Chair  
Commissioner Leslie Van Beek, Vice Chairman  
Commissioner Pam White  
Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- BDS in the amount of \$2575.00 for the Treasurer's Office
- Hart Intercivic in the amount of \$4100.00 for the Elections department
- Command Sourcing in the amount of \$15292.12 for the Sheriff's Office
- Police Service Dogs in the amount of \$12,500 for the Sheriff's Office
- Dell in the amount of \$28,489.86 for the Sheriff's Office

#### APPROVED CLAIMS

- The Board has approved claim 588769 ADV in the amount of \$310.50
- The Board has approved the August Jury claim in the amount of \$8,402.47

#### APPROVED TRANSFER OF SICK LEAVE TO VACATION LEAVE

The Board approved the transfer of sick leave to vacation leave for Robert Jason Williams.

#### APPROVED CATERING PERMITS

The Board approved two (2) Idaho Liquor Catering Permits for O'Michael's Pub & Grill to be used 11/5/22.

#### MEETING TO CONSIDER AGENDA ITEMS

The Board met today at 1:31 p.m. to consider agenda items. Present were: Commissioners Pam White and Leslie Van Beek, Deputy P.A. Alex Klempel, Deputy P.A. Oscar Klaas, Deputy P.A. Zach Wesley, Solid Waste Director David Loper (left at 1:42 p.m.), Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Robyn Sellers with the City of Nampa, David Wood with FAMCO and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Director Loper explained each of the declarations line out the reason for sole source; each one is very specific to the design approved by the Department of Environmental Quality (DEQ) for the gas collection and control system project. Ms. Klempel stated that she feels there is sufficient basis to proceed with sole source on all three items.

***Consider Signing a Declaration and Notice of Sole Source Procurement for Drilling and Installation of Gas Well at Pickles Butte Sanitary Landfill:*** Quoted cost is \$213,950.50.

***Consider signing a Declaration and Notice of Sole Source Procurement for equipment and labor to construct and Install a candlestick flare and skid station at the Pickles Butte Landfill:*** Quoted cost is \$343,000.

***Consider signing a Declaration and Notice of Sole Source Procurement for equipment, labor, and materials to construct a skid station compressor building at the Pickles Butte Landfill:*** Quoted cost is \$83,719.

Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign each of the above listed declarations and notices of sole source procurement.

***Public meeting to consider a resolution granting Fresh Air Manufacturing Company dba FAMCO a property tax exemption pursuant to Idaho Code 63-602NN:*** No member of the public attended the hearing to offer comment.

***Consider signing a resolution granting Fresh Air Manufacturing Company dba FAMCO a property tax exemption pursuant to Idaho Code 63-602NN:*** Mr. Wood explained their intent is to move their operation from Ada County to Canyon County in order to consolidate their operation and increase efficiencies. He provided a background of the company noting they are a metal manufacturer and often source materials locally. They have 140 employees and anticipate adding 90+ employees over the next 10-15 years. They are still in the process of evaluating sites as what they had previously planned did not work out as expected. Ms. Sellers spoke about the infrastructure and development in the area FAMCO is considering. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the resolution granting Fresh Air Manufacturing Company dba FAMCO a Property Tax Exemption Pursuant to Idaho Code 63-602NN (see resolution no. 22-209).

The meeting concluded at 2:01 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 14, 2022

PRESENT:        Commissioner Keri K. Smith, Chair – **Out of Office**  
                  Commissioner Leslie Van Beek, Vice Chairman  
                  Commissioner Pam White – **Out of Office**  
                  Deputy Clerks Monica Reeves/Jenen Ross

There were no meetings scheduled this day.

#### OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 17, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White - **OUT**  
                 Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED CLAIM

- The Board has approved claim 588770 ADV in the amount of \$4,823.28

#### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- SHI in the amount of \$26,219.16 for the Information Technology department
- ESRI in the amount of \$46,197.81 for the Information Technology department
- SHI in the amount of \$3,495.23 for the Information Technology department
- Idaho Tower in the amount of \$2,750.00 for the Information Technology department (PO #5279)
- Idaho Tower in the amount of \$2,750.00 for the Information Technology department (PO #5278)
- SHI in the amount of \$10,023.00 for the Information Technology department
- Paessler in the amount of \$1,552.27 for the Information Technology department
- Idera, Inc. in the amount of \$8,766.45 for the Information Technology department
- Redgate Pass Data Community in the amount of \$1,685.00 for the Information Technology department
- HomeAway.com, Inc. in the amount of \$1,225.09 for the Information Technology department
- Bonneville Blue Precision in the amount of \$66,022.00 for the Solid Waste Department

#### APPROVED TRANSFER OF SICK LEAVE TO VACATION LEAVE

The Board approved the transfer of sick leave to vacation leave for Mandi Bravo and Jeff Breach.

## APPROVED COMMUTER VEHICLE AUTHORIZATION FORM

The Board approved a commuter vehicle authorization form for Caroline Kelso.

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 18, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White  
                 Deputy Clerks Monica Reeves/Jenen Ross

## APPROVED CLAIMS

- The Board has approved claims 588771 to 588772 in the amount of \$222.50

## APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Bragg Crane Service in the amount of \$2194.20 for the Facilities department

## APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Daniels Pecunia, Landfill Operations Manager; Zachary Blakeslee, Recorder/Passport Specialist.

## MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:03 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Alex Klempel, Deputy P.A. Zach Wesley, Deputy P.A. Oscar Klaas, Controller Zach Wagoner (left at 9:29 a.m.), HR Director Kate Rice, Comp./Benefits Coordinator Bosco Baldwin (left at 9:29 a.m.), Benefit & Training Coordinator Nicole Ahlstrom (left at 9:29 a.m.), Treasurer Tracie Lloyd (left at 9:08 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

***Consider signing a resolution authorizing the inclusion of certain charges, other than property taxes, to be placed on the tax roll:*** Treasurer Lloyd explained that this is just a formality to add other charges to the tax roll – submittals were received from the City of Nampa and Canyon County Code Enforcement for abatement charges. Ms. Lloyd noted that there has been some communication with the property lender on Canyon County charges and those may be paid in full instead of being added to the tax roll. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution authorizing the inclusion of certain charge, other than property taxes, to be placed on the tax roll (see resolution no. 22-210).

***Consider signing VSP 2023 Renewal:*** This is a standard renewal with no increase to administrative fees. There has been a proposal to change to the glasses frame allowance from \$150 to \$200 as there hasn't been a change since 2014. The estimated claim increase for the year is \$1000 which would happen regardless of the increase to frame proposal. Commissioner White made a motion to sign the VSP renewal for the *VSP Signature Plan – Renewal Alternative Plan*. The motion was seconded by Commissioner Van Beek and carried unanimously (see agreement no. 22-121).

***Consider signing Delta Dental 2023 Renewal:*** This is a standard renewal contract with a 5% increase this year. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the Delta Dental 2023 Renewal (see agreement no. 22-120).

***Consider signing Administrative Services Agreement with Peak One:*** Ms. Ahlstrom explained they are proposing a change from the current administrator of Flores to Peak One. There have been several factors recently that have prompted the change including a lack of customer service and issues with technology compatibility, among other issues. Ms. Ahlstrom has evaluated several administrators and Peak One is the most favorable option – they are located in Idaho which offers better hours for Canyon County employees to contact them, Director Rice has worked with this company before and had a positive experience and there is more compatibility between systems. There will be no changes to the way the plan is administered and is comparable to the way the Flores plan is administered. Debit cards for HRA accounts will be issued, reimbursements will remain the same and the cost for administration is comparable to Flores. Any money left in a Flores accounts at the end of year will be rolled to and administered by Peak One. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the administrative services agreement with Peak One (see agreement no. 22-119).

*A request was made to go into Executive Session as follows:*

EXECUTIVE SESSION – PERSONNEL MATTERS, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 9:29 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f) regarding personnel matters, records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner White. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were:

Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Alex Klempel, Deputy P.A. Oscar Klaas, Deputy P.A. Zach Wesley and HR Director Kate Rice. The Executive Session concluded at 10:09 a.m. with no decision being called for in open session.

The meeting concluded at 10:09 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY GARY STARK FOR A CONDITIONAL REZONE FROM AN "A" (AGRICULTURAL) ZONE TO A "CR-RR" (CONDITIONAL REZONE - RURAL RESIDENTIAL) ZONE, CASE NO. CR2021-0013

The Board met today at 10:16 a.m. to conduct a public hearing in the matter of a request by Gary Stark for a conditional rezone from an "A" (Agricultural) zone to a "CR-RR" (Conditional Rezone – Rural Residential) Zone, Case No. CR2021-0013. Present were: Commissioners Leslie Van Beek and Pam White, DSD Planner Elizabeth Allen, Gary Stark, Kimber Hall, Tyler Slate, Kohl Hall, Cindy Urresti, Laurie Smith, Brian Smith, Lela Janicek, Monte Janicek, Karen Wilson, and Deputy Clerk Monica Reeves. Commissioner Van Beek disclosed that she knows some of the audience members the Halls and Janiceks who are present today but that will not impact her ability to make an unbiased decision in this case. DSD Planner Elizabeth Allen gave the oral staff report. The applicant is requesting a conditional rezone to change the zoning designation of parcel R38442011, approximately 23.15 acres, from "A" (Agriculture) to CR-RR (Conditional Rezone - Rural Residential) zone. The original request included a development agreement to limit residential development to three 2-acre lots. The P&Z Commission held a hearing on the case on June 2, 2022, and recommended denial of the conditional rezoning. On August 11, 2022, the Board requested the item be re-noticed to consider approval to limit the conditional rezone to two 2-acre lots and leave the remaining land as agricultural zoning with no residential uses permitted. The two parcels on the north side will be residential and the rest would be zoned agriculture for the remaining 19.15 acres. The property is located on Hop Road northeast of Notus. The property was divided without County approval to create the subject parcel and the division left those two parcels as undeveloped with no building permits until the parcels meet County requirements. If approved they could do an after-the-fact administrative land division. Ms. Allen reviewed the criteria staff's analysis was based on, and she reviewed agency and citizen comments. The applicant initially proposed a full rezone of the property with three residential lots; the proposed change to two residential lots and a larger agricultural lot limits the site through zoning to the proposed residential lots with no building permits available on the ag lot. As conditioned, the proposal creates a development pattern that's consistent with the surrounding area and leaves 83% of the subject property in agricultural production with either farm land or equine activities. Staff is recommending approval of the request subject to conditions of approval. Following her report, Ms. Allen responded to questions from the Board. Gary Stark testified his request includes a development agreement to restrict the development to two 2-acre lots which will be for his family, and he will leave the remaining land zoned agricultural with no residential uses permitted. He wants family members close to help with his horse training operation and to have someone watch over the property when they are out of town. The location of the two lots is the most logical

because they are on the least productive portion of the property and least disturbing to the irrigation layout. Any property that is not used for homes will be farmed. Laurie Smith is opposed to the request. Her farm is located in a highly agriculture intensive area and the subject property has already been split twice from the original parcel and she questions how many more splits Mr. Stark will get. There is a right-to-farm act in place to protect farming operations; if approved, the proposal will impact aerial application of pesticides and will directly impact her way of living. Ms. Smith said she will agree to compromise and ask to move the proposed road 500 feet south of their boundary. With the proposed construction next to her boundary she will have a loss in production and income with no means of compensation. The P&Z Commission said this is predominately agriculture and the proposal does not fit with the comprehensive plan or the current land use character of the area. She worries the proposal will set a precedence that is inconsistent with the current zoning of the area as well as the comprehensive plan. From her perspective it appears P&Z is willing to accommodate Mr. Stark's request for a rezone and look past the current policies in place to protect the farmers who have maintained the land for years. Ms. Smith said there is opposition from property owners and aerial applicators about the loss of farm ground, and she asked the Board to postpone a decision until more information can be gathered on the long-lasting impact. Following her testimony, Ms. Smith responded to questions from the Board. Brian Smith has been neighbors with the Starks and he likes Mr. Stark's plan to have his family move there and help him out, but he is concerned that others will want to do the same and divide their properties. When properties are divided it makes it harder to farm and he is concerned that development will change the area. Karen Wilson is opposed to the proposal. She has lived on her property for nearly 43 years and testified about the increased traffic, demand for services, and impacts to schools the proposal will create. This is a farming community and she does not support additional homes on the property. Lela Janicek testified she is opposed to the rezone citing the following concerns: problems that come with new housing developments; changes to the agricultural character of the area; impacts to property and livestock by people trespassing on her property; and the difficulty in understanding why active farm fields are the subject of new building projects when there are other areas that are not as productive that would fit more into the expanding boundaries of urban developments. Monty Janicek is opposed to the request and questioned what would stop others from dividing their land just as the Starks want to do. Where does it stop? He spoke of how housing impacts agriculture and he spoke of the problems he has had with a neighbors' dog harming one of his calves. Rebuttal testimony was offered by Gary Stark. The lots are 250 feet square so to go with Laurie Smith's proposal of 500 feet would put the road in the middle of the property, doesn't make any sense because he's trying to preserve farm ground put a road up the middle. He plans to put the road along the boundary so it can be a shared road for the two 2-acre parcels. Mr. Stark responded to questions about application of pesticides; property taxes; and dogs in the area. Laurie Smith offered additional testimony regarding aerial applications in the area and her concern about a buffer. Mr. Stark said does not see his proposal having an impact on aerial applications. Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to close public testimony. The Board took a brief recess to review the exhibits. During the Board's deliberation, Commissioner White supports the request for the following reasons: there is a right-to-farm and the development agreement restricts development. Commissioner Van Beek said in this case there is a farm rancher that wants to continue the farm ranching who understands the

rural lifestyle. She wants staff to look at the agricultural setbacks to protect the property on the north, and she wants the Starks and the Smiths to come to an agreement on those setbacks, and to get additional information regarding the placement of the houses or parcels. Commissioner Van Beek made a motion to approve the request by Gary Stark for a conditional rezone with the addition to the FCO's that they work with Valley Air regarding and the applicant in looking at the optimal placement of homes or parcels to accommodate the request for setbacks and to minimize the impact on agriculture. Commissioner White said if the Board is waiting on additional information it needs to delay a decision until that information is received. Commissioner Van Beek withdrew her motion. Commissioner White made a motion to table the case to November 2, 2022 at 9:00 a.m. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 11:44 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO DISCUSS THE CALDWELL AREA OF CITY IMPACT

The Board met today at 1:38 p.m. to discuss the Caldwell Area of City Impact. Present were: Commissioners Pam White and Leslie Van Beek, DSD Director Sabrina Minshall, DSD Planning Official Dan Lister, DSD Planner Jenna Petroll, DSD Planner Elizabeth Allen, Steve Fultz with the City of Caldwell and Deputy Clerk Jenen Ross.

Mr. Fultz explained that the City of Caldwell is looking to increase their Area of City Impact. A rough draft proposal with maps was provided and reviewed with the Board by Mr. Fultz. The City of Caldwell is looking to do something similar to the City of Nampa. Discussion ensued regarding how the recently adopted Revenue Allocation Area impacted this request, cooperative work between the county and city to develop a plan that works for both, annexation of county parcels into the city and water and sewer extensions.

Ms. Minshall said she has done a quick review of the documents and has had a brief conversation with Mr. Lister and Ms. Allen about it. There are still some items to work thru to make sure it's a cooperative agreement between the city and county but feels DSD and the City of Caldwell will have a good working relationship in coming to an agreement that works for both.

The meeting concluded at 2:13 p.m. An audio recording and copy of the documents provided to the Board is on file in the Commissioners' Office.

#### MEETING TO DISCUSS CITY OF GREENLEAF BRIC GRANT

The Board met today at 2:15 to discuss the Greenleaf BRIC grant. Present were: Commissioners Pam White and Leslie Van Beek, Deputy P.A. Zach Wesley, DSD Director Sabrina Minshall, EOM Christine Wendelsdorf, Greenleaf City Clerk Lee Belt and Deputy Clerk Jenen Ross.

Ms. Wendelsdorf explained in order for the City of Greenleaf to apply for this grant they needed to be a part of the All Hazard Mitigation Plan that was adopted several years ago. However, due



to many extenuating circumstances the City of Greenleaf missed the deadline to be included. Since the City of Greenleaf is not part of the plan the county would need to apply for and administer the grant on behalf of the city. Ms. Wendelsdorf explained she is willing to help with the administration and that she has spoken with Controller Wagoner in regard to the financial administration of the grant; Mr. Wagoner has requested that the city pay any invoice upfront and request reimbursement from the county for the grant monies.

Mr. Belt said they are applying for this grant in order to construct a waste water treatment plant. At this time, it is not imminent but they know it will be necessary in the future and would like to be prepared.

The deadline to apply for the grant is mid-January and will require a 25% match of approximately \$500,000 which will be covered by the city, there is no financial obligation to the county for this grant.

Mr. Wesley said the county has done similar things before and an MOU between the city and the county could be prepared.

Commissioners Van Beek and White are in support of this moving forward.

The meeting concluded at 2:27 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2022 TERM  
CALDWELL, IDAHO      OCTOBER 19, 2022

PRESENT:      Commissioner Keri K. Smith, Chair  
                  Commissioner Leslie Van Beek, Vice Chairman  
                  Commissioner Pam White - **Out of Office**  
                  Deputy Clerks Monica Reeves/Jenen Ross

Detailed minutes to come at a later time

Monthly meeting with the Director of Development Services to discuss general issues, set policy and give direction

Action Items:

Consider signing a resolution granting a refund to Jess Mickelson and Mike Engebritson for a rezone application fee and a subdivision application fee (resolution no. 22-212)

Consider signing a resolution granting a refund to Legends Heating for a mechanical permit fee (resolution no. 22-213)

Consider signing a resolution granting a refund to Leonard & Mary Williams for a withdrawn conditional rezone application fee (resolution no. 22-214)

Monthly Code Enforcement meeting to discuss general issues, set policy and give direction

Monthly meeting with the Director of Facilities to discuss general issues, set policy and give direction

Action item: Consider signing a resolution changing the job description of one (1) position and the job title, job description, salary range and FLSA status of two (2) positions in the Facilities department (resolution no. 22-211)

Monthly meeting with HR Director to discuss general issues, set policy and give direction

## OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 20, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White – **Out of the Office**  
                 Deputy Clerks Monica Reeves/Jenen Ross

### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Grainger in the amount of \$4301.45 for the Facilities department (PO# 5288)
- Command Sourcing in the amount of \$8160.00 for the Sheriff's Office (PO# 5303)

### APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Justin McConnell, Landfill Environmental Compliance/Safety Manager; Mary Gomez, Misdemeanor Probation Officer.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2022-501

The Board met today at 9:07 a.m. to conduct a medical indigency hearing for case no. 2022-501. Present were: Commissioners Keri Smith and Leslie Van Beek, Case Manager Kellie George, Attorney Kevin Griffiths for St. Alphonsus and Deputy Clerk Jenen Ross. Following testimony provided by Ms. George and Mr. Griffiths and Board discussion Commissioner Van Beek made a motion to continue the hearing to December 8, 2022 at 9:00 a.m. The motion was seconded by Commissioner Smith and carried unanimously. The hearing concluded at 9:25 a.m. An audio recording is on file in the Commissioners' Office.

### MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The board met today at 9:25 a.m. to consider matters related to medical indigency. Present were: Commissioners Keri Smith and Leslie Van Beek, Case Manager Kellie George and Deputy Clerk Jenen Ross.

Commissioner Van Beek made a motion to sign lien releases for case nos. 2022-128 and 2022-497. The motion was seconded by Commissioner Smith and carried unanimously.

The meeting concluded at 9:26 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 10:01 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Keri Smith and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Alex Klempel, Deputy P.A. Zach Wesley, Director of Juvenile Detention Sean Brown (left at 10:16 a.m.), Director of Misdemeanor Probation Jeff Breach (left at 10:20 a.m.), Treasurer Tracie Lloyd (left at 10:14 a.m.), Deputy Treasurer Tanya May (left at 10:14 a.m.), Emergency Operations Manager Christine Wendelsdorf, HR Director Kate Rice, HR Generalist Jennifer Allen (left at 10:20 a.m.), HR Generalist Cindy Lorta (left at 10:24 a.m.), Sheriff Kieran Donahue (left at 10:24 a.m.), Chief Deputy Sheriff Doug Hart (left at 10:24 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Treasurer Lloyd explained the notice being considered is for surplus property being put up for auction on November 9<sup>th</sup>. There is also a notice for granting property to the Nampa Housing Authority if the Board so chooses. Discussion ensued regarding parcel no. 39312000 0 known as the Anderson Corner property. This property was once sold at auction but was later discovered had many EPA issues that needed to be addressed and was purchased back by the county. All of the issues have not yet been resolved but Treasurer Lloyd thinks it may be time for the county to consider selling it again. There has been discussion with the surrounding landowner who has interest in purchasing the property 'as-is', is fully aware of all the current and previous issues and is willing to pay the \$50,000 which is the amount the county has incurred in remediating the property. Commissioner Van Beek is in favor of allowing the surrounding property owner to purchase the property without putting it to auction. Commissioner Smith feels that the appropriate path forward is to put it to auction. Further discussion ensued about offering a portion of the property to ITD for right-of-way dedication and the best course of action knowing the EPA issues on the property. At this time additional conversation is needed on the best way to move forward and it was decided to remove the parcel from the auction notice.

***Consider signing resolution declaring certain properties as not necessary for county use and authorizing sale thereof:*** Commissioner Smith made a motion to sign the resolution noting it will be amended to remove the Anderson Corner property, parcel no. 39312000 0. The motion was seconded by Commissioner Van Beek and carried unanimously (see resolution no. 22-216).

**Consider signing notice of surplus property auction:** Commissioner Van Beek made a motion to sign the notice but with the amendment to remove the Anderson Corner property, parcel no. 39312000 0. The motion was seconded by Commissioner Smith and carried unanimously.

**Consider signing notice of grant of real property to other political subdivision or taxing district:** The Nampa Housing Authority is interested in the property located at 132 Owyhee Ave, Nampa, parcel no. 08419000 0. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the notice of grant of real property to other political subdivision or taxing district.

**Consider signing Juvenile Detention Housing Agreement with Valley County:** Director Brown said there are no changes from last year and is the same as previous housing agreements signed by the Board. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the Juvenile Housing Agreement with Valley County (see agreement no. 22-122).

**Consider signing a resolution changing the title, description and salary range for one position in the Misdemeanor Probation department:** Director Breach said this is to change a Customer Service Specialist position to a Sr. Administrative Specialist position as these two positions are often sharing job responsibilities. This change will make both positions equitable and allow equal job knowledge. With this change the department will no longer have a Customer Service Specialist position. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the resolution changing the title, description and salary range for one position in the Misdemeanor Probation department (see resolution no. 22-217).

**Consider signing a resolution approving the change in job title, job description and salary range of two (2) positions in the Sheriff's Office:** Sheriff Donahue said this is to reclassify two positions which will address the immediate needs in DMV and Emergency Management. A vacant Deputy Sheriff position will be changed to a Customer Service Specialist and a vacant Food Services Supervisor to a Sr. Administrative Specialist; both of these positions are funded in the FY23 budget. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the resolution approving the change in job title, job description and salary range of two (2) positions in the Sheriff's Office (see resolution no. 22-215).

*A request was made to go into Executive Session as follows:*

EXECUTIVE SESSION – PERSONNEL MATTERS, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION AND TO COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Van Beek made a motion to go into Executive Session at 10:25 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), (f) and (i) regarding personnel matters, records exempt from public disclosure, communicate with legal counsel regarding pending/imminently likely

litigation and to communicate with risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Smith. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley and Deputy P.A. Alex Klempel. The Executive Session concluded at 11:36 a.m. with no decision being called for in open session.

The meeting concluded at 11:36 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

#### OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 21, 2022

PRESENT:     Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White - **Out of the office**  
                 Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Brandon Black, Sr. Misdemeanor Probation Officer; Coby Michael Armstrong, Deputy Sheriff – Inmate Control; Marylee Beth Lewis, Customer Service Specialist – Booking; Stephanie Angeleena Marie Browne, Call Taker – Dispatch; Hunter Alexander Onofrei, Deputy Sheriff – Inmate Control; and Kevin Michael Patchett, Deputy Sheriff – Inmate Control.

#### MEET WITH THE MIDDLETON URBAN RENEWAL AGENCY

The Board met today at 10:05 a.m. with the Middleton Urban Renewal Agency and the following action item was considered: *Transfer of Power Ordinance and Intergovernmental Agreement for Roles and Responsibilities Under Idaho Code Section 50-2906(3)(b)*. Present were: Commissioners Keri Smith and Leslie Van Beek, Middleton Mayor Steve Rule, Middleton Public Works Director Jason Van Gilder, Middleton City Clerk Becky Crofts, Attorney Meghan Conrad, Attorney Abbey Germain, Roberta Stewart, Treasurer Tracie Lloyd, Sr. System Analyst Steve Onofrei, Controller Zach Wagoner, Deputy PA Zach Wesley, DSD Director Sabrina Minshall, and Deputy Clerk Monica Reeves. Meghan Conrad gave a PowerPoint presentation (included with today's minutes) highlighting the following:

- The proposed boundaries
- Plan approval process
- Intergovernmental Agreement and Transfer of Powers Ordinance
- Next Steps - Updated Plan Approval Timeline
- MURA East - Plan Elements
- Infrastructure Improvements Prioritization
- Class 1 and Class 2 Improvements
- Class 2a Improvements
- Class 3 and 4 Improvements
- Economic Feasibility Study
- Anticipated Revenues
- Anticipated Discounted Revenues
- Estimated Project Costs
  - Priority Class 1 URD funded project costs are estimated at \$25.3M
  - Priority Class 2 URD funded project costs are estimated at \$19.8M
  - Priority Class 2a identifies \$24.4M in public infrastructure costs which would be eligible for funding should excess revenues exist
- Other Items
  - Agricultural operation consents - Completed
  - Maps and legal descriptions have been updated
  - 10% valuation analysis completed - 5.2% of total taxable value
  - Limitations on amendments to the plan - Idaho Code 50-2903A
    - Base reset
    - Exceptions

The City of Middleton requested the Board move to approve Intergovernmental Agreement and Transfer of Powers Ordinance. Questions and discussion followed with Mayor Rule spoke about how the city is out of scale with residential/industrial, and they will have a tool that can be used to bring on commercial and industrial growth. Commissioner Smith said she wants it clear that the County will not be following city codes in the unincorporated areas. Zach Wagoner spoke about his concern regarding property taxes and paying for services because as the revenue allocation area grows those properties are going to require County services (public safety, prosecution, assessment, and tax collection). The taxes paid by those properties are diverted to the urban renewal agency so those services will be paid for by other taxpayers. For instance, Sky Ranch properties pay incremental tax that is billed, collected and remitted through the County so there are services provided on behalf of those properties that is not the limit of that RAA, that RAA has thousands of residential homes and they require significant amounts of services. Commercial and industrial do have a lessor pull for services, but there is residential growth and they require a higher level of service. Abbey Germain said the city originally came with two proposed RAA's and they let go of the west district (MURA West) so that was a major concession in reducing that area. She asked the question *Without urban renewal would this growth even be happening but for the funds that are incentivizing development?* Controller Wagoner said there are financial implications

to this; for 20 years citizens outside of this area will pay taxes. Deputy PA Wesley, who had to leave the meeting, requested today's action item be continued to next Friday. Mayor Rule said we cannot miss the next step due to delays and he asked the Board to take action today with the understanding that the attorneys will work out the last few details on the language. Deputy PA Wesley said he does not object to having a motion to approve the agreement an ordinance and then the signing of the documents will take occur October 27, 2022. The County wants the documents to denote that for unincorporated parcels Canyon County will administer its own ordinances and comp plan. Upon the motion of Commissioner Van Beek and the second by Commissioner Smith, the Board voted unanimously to approve the Intergovernmental Agreement and Transfer of Powers Ordinance. The meeting concluded at 11:19 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: The Board was scheduled to meet with The Hartwell Corporation and ESIS to review the Third-Party Administrator Agreement today at 1:00 p.m. however, the meeting was rescheduled to November 2, 2022 at 10:00 a.m. A request was made to go into Executive Session which was held as follows:*

Commissioner Smith made a motion to go into Executive Session at 1:34 p.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i) to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion by Deputy Clerk Monica Reeves with Commissioners Smith and Van Beek voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Leslie Van Beek, Prosecutor Bryan Taylor, Chief Civil Deputy PA Sam Laugheed, Deputy PA Alex Klempel, Deputy PA Zach Wesley, HR Director Kate Rice, Chief Deputy Sheriff Doug Hart, and Shannon Kinney and Brian Baughman from The Harwell Corporation. Clerk Chris Yamamoto arrived at 1:43 p.m. The Executive Session concluded at 2:15 p.m. with no decision being called for in open session.

OCTOBER 2022 TERM  
CALDWELL, IDAHO    OCTOBER 24, 2022

PRESENT:        Commissioner Keri K. Smith, Chair  
                  Commissioner Leslie Van Beek, Vice Chairman  
                  Commissioner Pam White – **Out of the Office**  
                  Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED CLAIMS

- The Board has approved claims 588748 to 588768 in the amount of \$26,419.00
- The Board has approved claims 588773 to 588800 in the amount of \$40,083.25
- The Board has approved claims 588801 to 588835 in the amount of \$267,532.09
- The Board has approved claims 588836 to 588871 in the amount of \$216,270.66
- The Board has approved claims 588872 to 588905 in the amount of \$24,293.61
- The Board has approved claims 588906 to 588947 in the amount of \$177,589.42
- The Board has approved claims 588948 to 588990 in the amount of \$68,345.28
- The Board has approved claims 588991 to 589037 in the amount of \$308,685.43
- The Board has approved claims 589082 to 589134 in the amount of \$491,629.93
- The Board has approved claims 589135 to 589143 in the amount of \$4,992.75
- The Board has approved claims 589144 to 589147 in the amount of \$5,740.44

#### APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Robert Baird-Levine, PA Deputy Attorney II.

#### APPROVED CLAIMS ORDER NO. 2302

The Board approved payment of County claims in the amount of \$2,162,592.92 for a County payroll.

#### APPROVED SICK TO VACATION TIME TRANSFERS

The Board approved sick to vacation time transfers for Dawn Pence and Mark Tolman.

#### APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Michael B. Mauldin, Deputy Judicial Marshal.

Detailed minutes to come at a later time

Meeting with Director of Development Services

Action Item: Consider signing a resolution approving a new alcoholic beverage license for Craft Lounge (see resolution no. 22-218)

Action Items: Consider signing Certificates of Noncompliance for the following properties:

16485 Orchard Avenue and 0 Riverside Road, Caldwell

209 Crestview Drive, Nampa

5103 Sunny Ridge Drive, Nampa

16820 Sand Hollow Road, Caldwell



20147 Linda Lane, Caldwell  
11973 Moss Lane, Nampa

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 25, 2022

PRESENT:        Commissioner Keri K. Smith, Chair - **Attending offsite meetings**  
                  Commissioner Leslie Van Beek, Vice Chairman  
                  Commissioner Pam White – **Out of the Office**  
                  Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 589148 to 589160 in the amount of \$5,960.00
- The Board has approved claims 589038 to 589081 in the amount of \$231,973.69  
*\*Commissioner Van Beek is not in favor of paying invoice 03384 in the amount of \$165,737.75 until the issues with the quality have been resolved. Vendor/sub information clarified.*
- The Board has approved the September Jury claim in the amount of \$3,631.60

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 26, 2022

PRESENT:        Commissioner Keri K. Smith, Chair  
                  Commissioner Leslie Van Beek, Vice Chairman  
                  Commissioner Pam White - **Out of the Office**  
                  Deputy Clerk Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- WCP in the amount of \$39,480.00 for the Information Technology department
- Carbon Networks in the amount of \$28,950.00 for the Information Technology department
- Avaya in the amount of \$49,723.08 for the Information Technology department

Detailed minutes to come at a later time

Consider signing proclamation declaring November 6th Day of Prayer & Fasting for Gratitude

Monthly meetings with Directors to discuss general issues, set policy and give direction  
Information Technology  
Weed & Gopher Superintendent  
Action Item: Consider signing Addendum to Services Agreement with Cintas

Consider signing final plat for SKM Estates Subdivision, Case no. SD2021-0028

Monthly meetings with Directors to discuss general issues, set policy and give direction  
County Agent  
Public Defender

OCTOBER 2022 TERM  
CALDWELL, IDAHO      OCTOBER 27, 2022

PRESENT:      Commissioner Keri K. Smith, Chair  
                 Commissioner Leslie Van Beek, Vice Chairman  
                 Commissioner Pam White  
                 Deputy Clerk Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 589161 ADV in the amount of \$398.00

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Ferguson Waterworks #1076 in the amount of \$3240.00 for the Landfill
- Acco in the amount of \$3580.00 for the Facilities department
- Dell in the amount of \$1660.24 for the Information Technology department
- SHI in the amount of \$2486.00 for the Information Technology department
- Dell in the amount of \$1515.00 for the Information Technology department

## APPROVED CATERING PERMITS

- The Board approved Idaho Liquor Catering Permits for Raising Our Bar to be used 11/4/22, 11/5/22, 11/6/22, 11/11/22, 11/12/22, 11/13/22 and 11/28/22.

Detailed minutes to come at a later time

Meeting with County attorneys for legal staff update and action items:

Action Items:

Consider signing Resolution Authorizing the Destruction of Files of Former Employees with Employment End Date Prior to October 1, 2012 maintained by the Canyon County Human Resources Department

Consider signing Independent Contractor Agreement with Bruce Eggleston

Meeting to consider adopting of the Canyon County 2030 Comprehensive Plan Update

Action Items:

Consider signing the Findings of Fact, Conclusions of Law and Order

Consider signing Resolution adopting the Canyon County 2030 Comprehensive Plan Update

As per the Board majority decision which was made at the public hearing held on October 12, 2022

Public hearing to consider a request by Treasure Valley, LLC(Mike Titera), represented by Matt Wilke, for a conditional rezone from "A" (Agricultural) to "R-R" (Rural Residential), Case No.CR2021-0008

The Board will consider the following:

Findings of Fact, Conclusions of Law and Order

Development Agreement

Ordinance

Consider the request for reconsideration for Case No. CU2022-0010-APL

Action item:

Action Item: Execution Transfer of Power Ordinance and Intergovernmental Agreement for Roles and Responsibilities Under Idaho Code Section 50-2906(3)(b)

OCTOBER 2022 TERM

CALDWELL, IDAHO    OCTOBER 28, 2022

PRESENT: Commissioner Keri K. Smith, Chair – **Out of the office**  
Commissioner Leslie Van Beek, Vice Chairman  
Commissioner Pam White – **Out of the office**  
Deputy Clerk Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Barbie Getchell, Interpretive Specialist; Michael A. Aldava, Juvenile Probation Officer; Elizabeth Joy Hayes, Customer Service Specialist – Booking; Mary Ann Davis, Deputy Sheriff – Inmate Control; William Allen Hamilton, Deputy Sheriff – Inmate Control.

OCTOBER 2022 TERM  
CALDWELL, IDAHO    OCTOBER 31, 2022

PRESENT: Commissioner Keri K. Smith, Chair – **Out of the office**  
Commissioner Leslie Van Beek, Vice Chairman  
Commissioner Pam White – **Out of the office**  
Deputy Clerk Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for Tom Crosby, Building Official.

THE MINUTES OF THE FISCAL TERM OF OCTOBER 2022 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CANYON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Commissioner Leslie Van Beek

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Commissioner Keri K. Smith

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Commissioner Pam White

ATTEST: CHRIS YAMAMOTO, CLERK

By: \_\_\_\_\_, Deputy Clerk

DRAFT