



CANYON COUNTY SHERIFF

Kieran Donahue
Sheriff

Douglas S. Hart
Chief Deputy

Civil Service Fees:

Updated 1/31/23

Sheriff's Fees are due in **ADVANCE**.

Please make check or money order payable to **CCSO**

Debit and Credit Cards are NOT accepted.

Summons, Small Claims, Subpoena, Citation, Order, Notice, Motion, etc.:

Fee is per person, per case number: \$50.00

Jail service requests for these types of documents: **\$10.00**

Writ of Execution – Wage Garnishments – Personal Service: **\$70.00**

Wage Garnishments – Service by Mail: **\$35.00**

Certified Mail: Additional **\$7.00** Fee

Writ of Execution – Bank Garnishments – Personal Service: **\$70.00**

Bank Garnishments – Service by Mail: **\$35.00**

Additional Advanced Fee: **\$7.00** payable to the bank for their search fee
(**no cash**, applies to both service types)

Writ of Execution – Cash Demands, Till Taps: **\$50.00**

Writ of Restitution – Evictions/Move Outs & Writ of Possession (pick up and turn over property): **\$100.00**

Writ of Execution – Seize and Sell Personal Property: **\$100.00**

Additional Advanced Fees (minimum deposit) **\$2000.00** required for labor, storage and/or towing.

Vehicle Seizures: **\$2000.00** per vehicle

Writ of Foreclosure or Order of Sale on Real Property: **\$200.00**

Additional Advanced Fees (minimum deposit) required for publications: **\$800.00**

Required Documents:

For ALL Services, Garnishments, and Writs:

Letter of Instruction to the Sheriff: (found on the CCSO Web page)

For Summonses, Small Claims, Subpoenas, Orders, Notices, etc.:

1 copy for each party to be served

For Cash Demands, Till Taps, Evictions, and Possessions:

1. Writ of Execution/Restitution:

Original: 1 stamped original or electronically filed copy

Copies: 1 copy for each defendant listed on the writ and/or to be served

For Wage and Bank Garnishments:

1. Writ of Execution:

Original: 1 stamped original or electronically filed copy

Copies: 1 copy for each employer served

1 copy for each defendant listed on the writ and/or to be served

2. Amended/Renewed Judgment

Copies: 1 copy for Sheriff's garnishment file

3. Notice of Garnishment:

Copies: 1 copy for each employer served

1 copy for each defendant listed on the writ and/or to be served

4. Interrogatories (Answers/Questions):

Supreme Court required *Interrogatories To Garnishee* – form CAO Cv 10-13

MUST BE INCLUDED

5. Envelope: Must supply **6X9 envelope** (no metal clasp on back) with each defendant's last known address. Please **DO NOT** provide postage

~ Our Sheriff's Office will provide the Claim of Exemption Packet ~

For any other service, please contact our office at (208)454-7510.

Public Safety, Teamwork, Community

1115 Albany Street * Caldwell, Idaho 83605 * phone (208)454-7510 * fax (208)454-7476 * www.canyoncounty.id.gov/sheriff

Civil Email: ccsocivil@canyoncounty.id.gov * Records Email: ccsorecords@canyoncounty.id.gov

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