

ADDENDUM NO. 1

Date: May 23, 2023

**TO: CANYON COUNTY'S REQUEST FOR QUALIFICATIONS
DESIGN/ENGINEERING SERVICES FOR CANYON COUNTY ELECTIONS
BUILDING CONSTRUCTION PROJECT**

See Attached Exhibit "1," incorporated by reference herein, which consists of Addendum No. 1 to Canyon County's Design/Engineering Services for Elections Building Construction Project.

Approved this 23rd day of May, 2023.

BOARD OF COUNTY COMMISSIONERS

unavailable for signature
Commissioner Leslie Van Beek

Brad Holton
Commissioner Brad Holton

Zach Brooks
Commissioner Zach Brooks

ATTEST: CHRIS YAMAMOTO, Clerk

Jenew Ross
Deputy Clerk

Date: 05.23.23

**ADDENDUM NO. 1
OVERVIEW**

Date: May 23, 2023

**Design/Engineering Services for
Elections Building Construction Project**

To: All Design/Engineering Professionals

STATEMENTS OF QUALIFICATION DUE DATE: As stated in the Calendar of Events, Statements of Qualifications must be delivered to the Clerk, Board of County Commissioners' Office, Canyon County Courthouse, 1115 Albany Street, Caldwell, Idaho 83605, no later than **9:00a.m. on June 1, 2023.**

1. NOTICE TO DESIGN/ENGINEERING PROFESSIONALS:

- A. This Addendum shall be considered part of the original Canyon County, Idaho's Request for Qualifications ("RFQ") for issued by the Board of County Commissioners on **April 27, 2023.**
- B. Design/Engineering Professionals are hereby notified that they shall make necessary adjustments in their based upon this Addendum.
- C. This Addendum consists of:
 - Cover Sheet (1 page)
 - Addendum No. 1 Overview (1 page)
 - Miscellaneous Clarifications (2 pages)

**ADDENDUM NO. 1
MISCELLANEOUS CLARIFICATIONS**

Date: May 23, 2023

**Design/Engineering Services for
Elections Building Construction Project**

To: All Design/Engineering Professionals

Proposals Due: June 1, 2023

To: All Design/Engineering Professionals

Design/Engineering Professionals shall make the following modifications to Canyon County's Request for Qualifications issued by the Board of County Commissioners on April 27, 2023. *No attachments included with this Addendum No. 1.*

Miscellaneous Clarifications:

The **Calendar of Events** on page 3 of the RFQ shall be modified to reflect the following **Revised Calendar of Events** and shall take precedence over all dates or times listed throughout the original RFQ issued on April 27, 2023.

Revised Calendar of Events

The following is a revised schedule of events concerning the qualification process: (**Note:** Unless specifically provided otherwise, all events will take place in the Commissioner's Meeting Room on the first floor of the Canyon County Courthouse, 1115 Albany Street, Caldwell, Idaho 83605.)

1. Execution of the RFQ and Legal Notice 9:30a.m., Thursday, April 27, 2023
2. Publication Wednesday May 3 and May 10, 2023
3. Questions/Clarifications to RFQ Due 5:00p.m. Wednesday, May 17, 2023
4. **Addendum #1.....1:15 p.m. Tuesday, May 23, 2023**
5. SOQ Due Date 9:00 a.m., Thursday, June 1, 2023
6. Selection Process Begins 9:30a.m, Thursday, June 1, 2023
7. Notice of Ranking (top 3) released 9:30a.m., Thursday, June 15, 2023
8. Supplemental interviews (if necessary) TBD
9. Notice of Intent to Negotiate Issued by Board TBD
10. Contract Signing TBD

Questions:

Written questions were submitted by:

- Cushing Terrell

Q.1. In Section B. Table of Contents, it states include entries with the title for sections C-H below. Do you mean Sections C - I to include I. Statement of Approach?

A.1. Yes, that was a ministerial error. Section III.B. Table of Contents should include entries with the titles for Sections C-I to include a Statement of Approach.

Q.2. Is the county expecting the design team to bring and construction partner as a part of the team? Or will the county be issuing a design -bid - build contract in which the design team prepares the design and construction documents, and assists the county with the bidding and construction administration?

A.2. The County is preparing to issue a request for qualifications to select a Construction Manager / General Contractor ("CM/GC") to coordinate and manage preconstruction, construction, and related construction management risk services for this project. The County intends to utilize an A&E Professional to design the Project. The selected CM/GC will be expected to work and coordinate with the selected A&E Professional in the design phases of the Project.