

PRE-APPLICATION MEETING REQUEST

CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 North 11th Avenue, #310, Caldwell, ID 83605

zoninginfo@canyoncounty.id.gov Phone: 208-402-4164



To schedule a pre-application meeting with a planner, this form must be completed. Once the application is accepted, the request will be assigned to a planner. The assigned planner will contact the applicant to schedule a pre-application meeting.

APPLICANT INFORMATION

Name: _____ Date: _____

Phone Number: _____

Email address: _____

PROJECT & SITE INFORMATION

Address(es): _____

Tax Parcel Number(s) _____

PRE-APPLICATION TYPE (check all that apply):

_____ Building permit and/or land division eligibility:

- ***Has a parcel inquiry been completed?***

Yes _____ No _____ (*A parcel inquiry must be completed prior to making an appointment.*)

_____ Application Submittal Review (check all that apply):

☐ Director Decision Application ☐ Public Hearing Application ☐ Subdivision Plat Application

- ***Application submittal materials must be included.***
- ***A pre-application meeting is not mandatory for application submittal.***

_____ Other: Please describe what you would like to discuss.

Case No: _____	Date Received: _____	Received By: _____
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