



**Board of County Commissioners**  
**Hearing Date: August 20, 2025**  
*Canyon County Development Services Department*

**PLANNING DIVISION ADDENDUM**

**CASE NUMBER:** OR2025-0003

**APPLICANT:** Canyon County Development Services Dept. (DSD)  
**PROPERTY OWNER:** Canyon County

**APPLICATION:** Comprehensive Plan Text Amendment – Impact Fees

**LOCATION:** Unincorporated County

**ANALYST:** Jay Gibbons, Director  
**REVIEWED BY:** Aaron Williams, Director Constituent Services

**P&Z RECOMMENDATION:** Approval

**SUMMARY:**

The applicant requests a comprehensive plan text amendment to the County's 2030 Comprehensive Plan encouraging the County to enter into intergovernmental agreements with the fire districts to agree to collect and expend impact fees on behalf of the fire districts and Highway District 4 and to add an Appendix B to the comprehensive plan containing the Capital Improvements Plans for said districts. The applicant was submitted by DSD staff and the applicant's representative is Bill Gigrey. The Planning & Zoning Commission heard the case at a public hearing held on Thursday, April 3, 2025. After deliberation the Planning & Zoning Commission recommended Approval of the request (Exhibit I & II).

The Staff report packet dated Thursday, April 3, 2025, and all supporting material are contained in Exhibit III. Any additional agency & public comments received for the subject public hearing, or received as a late exhibit at the previous public hearing may be found in Exhibits IV & V. A draft version of the Board's Findings of Fact, Conclusions of Law & Order (FCO) may be found in Exhibit VI. Any Additional supporting documentation provided by the applicant to considered by the Planning & Zoning Commission May be found in Exhibit VII.

**EXHIBITS:**

- I. Planning & Zoning Commission FCOs Dated: May 1, 2025**
- II. Planning and Zoning Commission Minutes Dated: April 3, 2025**
- III. Staff Report Packet Dated April 3, 2025**
- IV. Agency Comments Received by August 10, 2025**
  - a. City of Nampa; Received: June 12, 2025
  - b. DEQ; Received: June 17, 2025
  - c. ITD; Received: June 17, 2025
  - d. City of Nampa; Received: July 12, 2025
  - e. DEQ; Received: July 21, 2025
- V. Public Comments Received by August 10, 2025**
  - a. None
- VI. Additional Supporting Documents - Noticing**

- a. Published in Idaho Press Tribune for July 17, 2025 hearing July 2, 2025
- b. Published in Idaho Press Tribune for July 17, 2025 hearing July 17, 2025
- c. Legal Notice (full political) for August 20, 2025 hearing July 16, 2025
- d. Published in Idaho Press Tribune for August 20, 2025 hearing July 21, 2025
- e. Published in Idaho Press Tribune for August 20, 2025 hearing July 24, 2025



<b>DESCRIPTION OF EXHIBITS AND DOCUMENTS</b>	
<b>Identified with prefix "A"</b>	
<b>A</b>	<p>The Planning and Zoning Staff Report contains the following sections and exhibits:</p> <ul style="list-style-type: none"> <li>• Application: Letter of Intent Exhibits 7-A1 7-A2 inclusive of the following Applicants capital improvement plans: <ul style="list-style-type: none"> <li>➤ City of Caldwell Fire Department &amp; Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019</li> <li>➤ Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021, and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021</li> <li>➤ Homedale Rural Fire Protection District Capital Improvement Plan and Development Impact Fee Study January 27, 2025</li> <li>➤ Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan Final Report November 30, 2021</li> <li>➤ Marsing Rural Fire District Capital Improvement Plan and Development Impact Fee Study January 13, 2025</li> <li>➤ Middleton Rural Fire District Capital Improvement Plan and Development Impact Fee Study September 15, 2023</li> <li>➤ Nampa Fire Protection District Capital Improvement Plan and Development Impact Fee Study February 21, 2025</li> <li>➤ Parma Rural Fire Protection District Capital Improvement Plan and Development Impact Fee Study August 25, 2022</li> <li>➤ Star Fire Protection District Capital Improvement Plan and Development Impact Fee Study August 23, 2023</li> <li>➤ Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019</li> </ul> </li> <li>• Certificate of Legal Notification Exhibit 7-B1</li> <li>• Legal Notice Transmittal Exhibit 7-B2</li> <li>• Idaho Department of Environmental Quality response no comment on application Exhibit 7-B3</li> </ul>
<b><u>CANYON COUNTY</u></b> <b><u>COMMISSIONER ACTIONS</u></b> <b>Documents</b> <b>Identified with prefix "CC"</b>	
<b>CC-1</b>	<p>Canyon County Commissioners Resolution amended the Canyon County 2020 Comprehensive Plan dated June 22, 2020 to include among others as Appendix 3 Appendices 1, and 7 the following capital improvement plans: <i>City of Caldwell Fire Department &amp; Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019, and Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019.</i></p>



<b>DESCRIPTION OF EXHIBITS AND DOCUMENTS</b>	
<b>CC-2</b>	Canyon County Commissioners Resolution on July 20, 2022 amended the Canyon County 2020 Comprehensive Plan to include <i>Appendices 10 and 11 the Canyon Highway District No. 4 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021, and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021.</i>
<b>CC-3</b>	Canyon County Board of Commissioners adopted the Canyon County Development Impact Fee Chapter Ordinance No. 20-018 on June 22, 2020, codified as Articles 1 and 2 of Chapter 11 Canyon County Code of Ordinances.
<b>CC-4</b>	Canyon County Board of Commissioners adopted the Canyon Highway District No. 4 Development Impact Fee Ordinance No. 22-014 on 7-20-2022, codified as Articles 3 and 4 of Chapter 11 Canyon County Code of Ordinance.
<b>CC-5</b>	Canyon County Board of Commissioners adopted by Resolution No. 22-220 on October 27, 2022 amended the County's Comprehensive Plan by the adoption of the Growing Together Comprehensive Plan 2030.
<b>CC-6</b>	<p>Canyon County Board of Commissioners minutes of September 12, 2024 approving a motion to sign the following Intergovernmental Agreements:</p> <ul style="list-style-type: none"> <li>○ <i>Second Amended and Reformed Canyon County and Caldwell Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems;</i></li> <li>○ <i>Canyon County and Homedale Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;</i></li> <li>○ <i>First Amended and Reformed Canyon County and Kuna Rural Fire District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;</i></li> <li>○ <i>First Amended and Reformed Canyon County and Marsing Rural Fire District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;</i></li> <li>○ <i>First Amended and Reformed Canyon County and Middleton Rural Fire District Intergovernmental and</i></li> </ul>

<b>DESCRIPTION OF EXHIBITS AND DOCUMENTS</b>	
	<p><i>Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;</i></p> <ul style="list-style-type: none"> <li>○ <i>Canyon County and Parma Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;</i></li> <li>○ <i>First Amended and Reformed Canyon County and Star Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;</i></li> <li>○ <i>First Amended and Reformed Canyon County and Wilder Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements; and</i></li> <li>○ <i>First Amended and Reformed Canyon County and Highway District No. 4 Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Highway District Systems Improvements.</i></li> </ul>
<b>CC-7</b>	<p>Canyon County Commission on February 18, 2025 approve a motion to enter into the following Intergovernmental Agreement:</p> <ul style="list-style-type: none"> <li>○ <i>Second Amended and Reformed Canyon County and Nampa Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;</i></li> </ul>
<b><u>Notices, Documents</u> identified with the prefix "N"</b>	
<b>N-1</b>	Idaho Press Affidavit of Publication
<b>N-2</b>	Planning and Zoning Commission Agenda Notice
<b><u>TischlerBise/ Galena</u> Documents identified with the prefix "T"</b>	

<b>DESCRIPTION OF EXHIBITS AND DOCUMENTS</b>	
<b>T-1</b>	Canyon County Fire District Impact Fees & CIP/Power Point

### **April 3, 2025 Public Hearing Conducted before Planning and Zoning Commission:**

The Public Hearing properly noticed April 3, 2025. The public hearing was commenced by the Commission, at 6:30 p.m. for the receipt of reports, testimony, and comment from County Development Services Staff, the Applicants, and the public.

#### **Canyon County Prosecutor's Office**

- Zachary J. Wesley/ Civil Deputy Prosecuting Attorney gave an introduction of the purposes of and the legal reasons for the Applications.

#### **Canyon County Development Services Staff:**

- Aaron Williams II/Director Canyon County Constituent Services Department presented the Staff Report.

#### **Applicant Representatives provided information in support of their applications:**

- Wm. F. Gigray, III of the firm of White, Peterson, Gigray & Nichols, P.A. attorney for all the Applicants gave an introduction of his clients proposed amendments to the County's comprehensive plan, the process that will follow with the County Commissioners and other presentations that will be made in support of the pending applications. He also reported on Highway District No. 4 name change from Canyon Highway District No. 4 to Highway District No.4 following the County Commissioners previous amendment to the County Comprehensive Plan.
- Mark Wendelsdorf, Administrative Chief and Commissioner Leslie Beauchamp Commissioner Caldwell Rural Fire Protection District. Appeared. Mark Wendelsdorf spoke in favor of the Application and to answer questions regarding this Fire District's capital improvement plan.
- Chris Hopper, P.E., and Bruce Bayne Director of Highway District No. 4, District Engineer were both available by phone to answer questions regarding this Highway District's capital improvement plan.
- Dennis Uria, Fire Chief Homedale Rural Fire Protection District appeared in support of the Application and to answer questions regarding this Fire District's capital improvement plan.
- T.J. Lawrence, Fire Chief Kuna Rural Fire Protection District appeared to in support of the Application and answer questions regarding this Fire District's capital improvement plan.
- Jerry Meyer, Fire Chief Marsing Rural Fire District appeared to answer questions regarding this Fire District's capital improvement plan.

- Greg Timinski, Fire Chief Middleton Rural Fire District and Star Fire Protection District appeared in support of the Application and to answer questions regarding this Fire District's capital improvement plan.
- Ron Johnson, Fire Marshal Nampa Fire Protection District appeared in support of the Application and to answer questions regarding this Fire District's capital improvement plan.
- Jeff Rodgers, Fire Chief Parma Rural Fire Protection District, appeared in support of the Application and to answer questions regarding this Fire District's capital improvement plan.
- Kathryn Zaiss Secretary/Treasurer, of Parma Rural Fire Protection District appeared in support of the Application and to answer questions regarding this Fire District's capital improvement plan.
- Steve Rhodes, Fire Chief appeared in support of the Application and to answer questions regarding this Fire District's capital improvement plan. Chad Christiansen Assistant Chief of the Wilder Rural Fire Protection District was also available.
- Colin McAweeney of TischlerBise who prepared Exhibit T and presented the capital improvement plans of the following fire district applicants which are the subject of the Applications:
  - ✓ Homedale Rural Fire Protection District
  - ✓ Marsing Rural Fire District
  - ✓ Middleton Rural Fire District
  - ✓ Nampa Fire Protection District
  - ✓ Parma Rural Fire Protection District
  - ✓ Star Fire Protection District

**Other persons appearing and making statements before the P&Z Commission:**

- Patrick Williamson asked a question as a tax payer regarding lower level of service.

## **FINDINGS OF FACT**

**The Planning and Zoning Commission does hereby make these following findings of fact:**

**The Applicants are:** Caldwell Rural Fire Protection District, Highway District No. 4, Homedale Rural Fire Protection District, Kuna Rural Fire District, Marsing Rural Fire District, Middleton Rural Fire District, Nampa Fire Protection District, Parma Rural Fire Protection District, Star Fire Protection District and Wilder Rural Fire Protection District (the "Applicants").

**The Applications are:** Applications to consider an amendment to the *Canyon County 2030 Comprehensive Plan* (the "Comprehensive Plan") by the amendment of the following:

- To amend Table 7. Public Services, Facilities, Utilities Goals, Policies, and Actions by amending G7.01.00 to read as follows:

G7.01.00 Endeavor to continue providing reliable public services, public safety facilities, & public utilities that support existing developed areas and future growth. Enter into intergovernmental agreements with districts, authorized by Idaho Code Section 67-8204A, for the purpose of agreeing to the collection and expenditure of development impact fees to assure that new development pays for its impact on district facilities, utilities, and services.

- To amend Table 7. Public Services, Facilities, Utilities Goals, Policies, and Actions by the addition of a new section A7.01.00a to read as follows:

A7.01.00a Include, as Comprehensive Plan appendices, all approved development impact fee capital improvements plans.

- To amend by the addition to the Comprehensive Plan of new appendix B to read as follows:

Appendix B - Intergovernmental Agreement Capital Improvements Plans:

#### CAPITAL IMPROVEMENTS PLANS

The following Capital Improvements Plans are the basis of development impact fees set forth in Article 1 of Chapter 11 Development Impact Fee Ordinance of the Canyon County Code of Ordinances.

- B-1 City of Caldwell Fire Department & Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019
- B-2 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021, and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021
- B-3 Homedale Rural Fire Protection District Capital Improvement Plan and Development Impact Fee Study January 27, 2025
- B-4 Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan Final Report November 30, 2021
- B-5 Marsing Rural Fire District Capital Improvement Plan and Development Impact Fee Study January 13, 2025
- B-6 Middleton Rural Fire District Capital Improvement Plan and Development Impact Fee Study September 15, 2023
- B-7 Nampa Fire Protection District Capital Improvement Plan and Development Impact Fee Study February 21, 2025
- B-8 Parma Rural Fire Protection District Capital Improvement Plan and Development Impact Fee Study August 25, 2022
- B-9 Star Fire Protection District Capital Improvement Plan and Development Impact Fee Study August 23, 2023
- B-10 Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019

**Public Notice and Hearing:** [See Exhibits N-1 and N-2] and [See Exhibit A and including Exhibit B1 and Exhibit B2]

The Notice of Hearing was published in the *Idaho Press* on March 4<sup>th</sup> and March 19<sup>th</sup> of 2025. The Public Hearing Notice was also made available to other papers, radio, and television stations

serving the Canyon County for use as a public service announcement. Public Hearing Notice was also mailed to all political subdivisions providing services within the Canyon County, including school districts and the manager or person in charge of the local public airports. The public hearing, regarding the Applications, was held and conducted by the Planning and Zoning Commission on April 3, 2025 as identified in the Notice of Hearing.

**The Capital Improvement Plans:** [See Exhibit A including Exhibit 7-A1 and Exhibit 7-A2]

- The Canyon County Commissioners Resolution amended the Canyon County 2020 Comprehensive Plan dated June 22, 2020 to include among others as Appendix 3 Appendices 1, and 7 the following capital improvement plans: *City of Caldwell Fire Department & Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019, and Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019* [See Exhibit CC-1]
- Canyon County Commissioners Resolution on July 20, 2022 amended the Canyon County 2020 Comprehensive Plan to include *Appendices 10 and 11 the Canyon Highway District No. 4 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021, and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021* [See Exhibit CC-2]
- The following capital improvement plans remain unchanged since the Canyon County Commissioners amended the Canyon County 2020 Comprehensive Plan on June 22, 2020: *City of Caldwell Fire Department & Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019, and Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019, Canyon Highway District No. 4 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021, and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021* (the “Previously Approved Applicant Capital Improvement Plans”). [Testimony of Chris Hopper P.E., Mark Wendelsdorf, Steve Rhodes]
- Canyon County Board of Commissioners adopted the Canyon County Development Impact Fee Chapter Ordinance No. 20-018 on 6-22-2020, codified as Articles 1 and 2 of Chapter 11 Canyon County Code of Ordinances. [See Exhibit CC-3]
- Canyon County Board of Commissioners adopted the Canyon Highway District No. 4 Development Impact Fee Ordinance No. 22-014 on 7-20-2022, codified as Articles 3 and 4 of Chapter 11 Canyon County Code of Ordinance. [See Exhibit CC-4]
- Canyon County Board of Commissioners adopted by resolution on October 27, 2022 amendments of the County’s Comprehensive Plan by the adoption of the Growing Together Comprehensive Plan 2030 which does not include any of the Applicant’s capital improvement plans nor are there any references to any of the Applicant’s capital improvement plans. [See Exhibit CC-5]
- The following Applicant’s capital improvement plans, which are subjects of the Applicants’ application for amendments to the Growing Together Comprehensive Plan 2030, are new since June 22, 2020: *Homedale Rural Fire Protection District Capital Improvement Plan and Development Impact Fee Study January 27, 2025, Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan Final Report November 30, 2021, Marsing Rural Fire District*



*Capital Improvement Plan and Development Impact Fee Study January 13, 2025, Middleton Rural Fire District Capital Improvement Plan and Development Impact Fee Study September 15, 2023, Nampa Fire Protection District Capital Improvement Plan and Development Impact Fee Study February 21, 2025, Parma Rural Fire Protection District Capital Improvement Plan and Development Impact Fee Study August 25, 2022, and Star Fire Protection District Capital Improvement Plan and Development Impact Fee Study August 23, 2023 (the “New Applicant Capital Improvement Plans”) [See Exhibit A included Exhibits 7-A1 7-A2 1]*

- There was no evidence presented in the record of this proceeding that any of the Previously Approved Applicant Capital Improvement Plans had been subsequently unapproved by the County Commissioners, and the failure to include them in the County Commissioners resolution of October 27, 2022. This error can be corrected by the approval of the pending Application. [See Exhibit A Letter of Intent]
- Each of the New Applicant Capital Improvement Plans has been prepared by a qualified professional in the fields of finance, and planning. [Exhibit A -Exhibits 7A-1 and &-A-2, Colin McAweeney testimony and Exhibit T]
- Each of the New Applicant Capital Improvement Plans contains the necessary information required by Idaho Code Section 67-8208 (1) (a-i) and (k). [Exhibit A -Exhibits 7A-1 and &-A-2, Colin McAweeney testimony and Exhibit T]

**Intergovernmental Agreements:** [See Exhibits CC-6 and CC-7]

- Canyon County Board of Commissioners resolution approved on September 12, 2024 authorizing the chairman of the Canyon County Commission to execute on behalf of Canyon County the following Intergovernmental Agreements:
  - *Second Amended and Reformed Canyon County and Caldwell Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems;*
  - *Canyon County and Homedale Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;*
  - *First Amended and Reformed Canyon County and Kuna Rural Fire District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;*
  - *First Amended and Reformed Canyon County and Marsing Rural Fire District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;*
  - *First Amended and Reformed Canyon County and Middleton Rural Fire District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;*

- *Canyon County and Parma Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;*
  - *First Amended and Reformed Canyon County and Star Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;*
  - *First Amended and Reformed Canyon County and Wilder Rural Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements; and*
  - *First Amended and Reformed Canyon County and Highway District No. 4 Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Highway District Systems Improvements. [See Exhibit CC-6]*
- Canyon County Commissioners on February 18, 2025 approve a motion to enter into the following Intergovernmental Agreement:
    - *Second Amended and Reformed Canyon County and Nampa Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements;*

### **History:**

- Applicant Highway District No. 4's name was changed by Resolution after a public hearing by the Applicant's Board of Commissioners on August 30, 2023 from Canyon Highway District No. 4 to Highway District No.4 [testimony of Chris Hopper, P.E.]
- Each of the Applicants, pursuant to I.C. § 67-8204A, has entered into an intergovernmental agreement with the County [see Exhibits CC6 and CC7]; and
- The County and each Applicant are experiencing and is affected by considerable growth and development. [see Exhibit A including Exhibit 7-A1 and Exhibit 7-A2]
- The Canyon County Board of Commissioners adopted by resolution on October 27, 2022, the Growing Together Comprehensive Plan 2030 which is the current edition of Canyon County's comprehensive plan (the "Comprehensive Plan"). [See Exhibit A and Exhibit CC-5]
- The County Commissioners have adopted the Canyon County Development Impact Fee Chapter Ordinance No. 20-018 on 6-22-2020, codified as Articles 1 and 2 of Chapter 11



Canyon County Code of Ordinances establishing development impact fees for Caldwell Rural Fire Protection District, Kuna Rural Fire District, Marsing Rural Fire District, Middleton Rural Fire District, Nampa Fire Protection District, Star Fire Protection District, and Wilder Rural Fire Protection District. [See Exhibit A and Exhibit CC-3]

- Canyon County Board of Commissioners have adopted the Canyon Highway District No. 4 Development Impact Fee Ordinance No. 22-014 on 7-20-2022, codified as Articles 3 and 4 of Chapter 11 Canyon County Code of Ordinance establishing development impact fees for Highway District No. 4 formerly known as Canyon Highway District No. 4. [See Exhibit A and Exhibit CC- 4]
- The Canyon County Commissioners Resolution amended the Canyon County 2020 Comprehensive Plan on June 22, 2020 to include among others as Appendix 3 Appendices 1, and 7 the following capital improvement plans: *City of Caldwell Fire Department & Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019, and Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019*. [See Exhibit A and Exhibit CC-1]
- The Canyon County Commissioners Resolution on July 20, 2022 amended the Canyon County 2020 Comprehensive Plan to include *Appendices 10 and 11 the Canyon Highway District No. 4 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021, and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021*. [See Exhibit A and Exhibit CC-2]
- Applicants have made application to the Canyon County Commissioners to include in the County's Comprehensive Plan the Previously Approved Applicant Capital Improvement Plans and the New Applicant Capital Improvement Plans each of which was prepared in accordance with the requirements of Idaho Code § 67-8208: [See Exhibit A Letter of Intent including Exhibits 7-A1 and 7-A2]
- Parma Rural Fire Protection District's and Homedale Rural Fire Protection District's comprehensive plan amendment applications to include their capital improvement plans in the County's Comprehensive Plan and proposal for new development impacts fees for those two Applicants. [See Exhibit A Letter of Intent and Exhibits CC-3 and CC-8]

## STATEMENT OF LEGAL AUTHORITY AND CONCLUSIONS OF LAW

1. Article XII Section 2 of the Constitution of the State of Idaho provides that counties may make and enforce within its limits, all such local police, sanitary, and other regulations as are not in conflict with the general laws.
2. The Act at I.C. § 67-8208 (1) provides those governmental entities, such as the County, who are required to undertake comprehensive planning pursuant to Chapter 65, Title 67, Idaho Code, are also required to prepare and adopt capital improvements plans according to the requirements contained in chapter 65 of title 67 Idaho Code (the “Local Planning Act”), section 67-6509, Idaho Code, and shall be included as an element of the comprehensive plan.
3. The County has provided for the processing of an amendment to its Comprehensive Plan, authorized by Section 67-6509, Idaho Code.
4. No neighborhood meetings are required, as provided in Canyon County Code of Ordinances Section 07-01-15, because the Applications do not involve a variance, conditional use, zoning ordinance map amendment, expansion, or extension of nonconforming uses and does not affect any land use within the unincorporated area of the County.
5. I.C. § 67-6509 (1) provides that the Canyon County Planning and Zoning Commission, prior to recommending an amendment to the County’s Comprehensive Plan to the County Commissioners, shall at least fifteen (15) days prior to the hearing, publish public hearing notice of the time and place and a summary of the proposed amendment to the plan in the official newspaper or paper of general circulation within the County. The planning and zoning commission is also required to make available the public hearing notice to other papers, radio, and television stations serving the Canyon County for use as a public service announcement. Public hearing notice of intent to amend the Comprehensive Plan shall also be sent to all political subdivisions providing services within the Canyon County, including school districts and the manager or person in charge of the local public airport.

6. The County has the authority, pursuant to Chapter 82 of Title 67 Idaho Code, to enact impact fees by ordinance; and, pursuant to I.C. § 67-8204A, to enter into an intergovernmental agreement with the Fire Districts and the Highway District for the purpose of agreeing to collect and expend development impact fees for fire district's and highway district's systems improvements.
7. The *Idaho Development Impact Fee Act* (the "Act") codified at Chapter 82 of Title 67 Idaho Code provides for:
  - The imposition, collection, and expenditure of development impact fees in accordance with the provisions of the Act; and
  - The promotion of orderly growth and development by establishing uniform standards by which local governments may require that those who benefit from new growth and development pay a proportionate share of the costs of new public facilities needed to serve new growth and development; and
  - Minimum standards for the adoption of development impact fee ordinances by governmental entities which are authorized to adopt ordinances; and
  - The contents of a capital improvements plan and the process to be followed for the adoption of a capital improvements plan.
8. The County is a governmental entity as defined in the Act at Idaho Code § 67-8203(14) and, as provided at Idaho Code § 67-8202(5), has ordinance authority to adopt a development impact fee ordinance whereas the Fire Districts nor the Highway District do not have ordinance authority and cannot adopt a development impact fee ordinance.
9. The Act provides, at Idaho Code § 67-8204A, that the County, when affected by growth and development, has the authority to enter into an intergovernmental agreement with the fire districts and highway districts for the purpose of agreeing to collect and expend development impact fees for Fire Districts 'System Improvements and the Highway District's System Improvements.
10. The County is a governmental entity required, by I.C. § 67-6503, to exercise the powers conferred upon it pursuant to Chapter 65 of Title 67 Idaho which includes a comprehensive

planning process designed to prepare, implement, and review and update a comprehensive plan.

11. The County is required by I.C. § 67-8208(1) to include each of the Applicants' Capital Improvement Plans as an element of the County's Comprehensive Plan.
12. I.C. § 67-8208 (2) and (4) provide that a government entity imposing a development impact fee shall update the capital improvements plan at least once every five (5) year period, and capital improvements plans are to be updated each time a government entity proposes the amendment, modification or adoption of a development impact fee ordinance.
13. I.C. § 67-6535 (1) provides that an approval or denial of any application which is authorized pursuant to Chapter 65 of Title 67 Idaho Code (the "Local Land Use Planning Act") shall be based upon standards and regulation of the County in its land use ordinance.
14. I.C. § 67-6535 (2) provides that any approval or denial of any application required or authorized pursuant to Chapter 65 of Title 67 Idaho Code shall be in writing and accompanied by a reasoned statement the explains the criteria and standards based on the applicable provisions of the comprehensive plan, relevant ordinance, statutory provisions, pertinent constitutional principles and factual information contained in the record.
15. Canyon County Code of Ordinances § § 07-06-01, and 07-06-03 provides the comprehensive plan amendment standards and regulation of the County which provide: that applications are filed with the County's Development Services Department accompanied by the adopted fee, and may be consolidated for notice and hearing purposes. This Commission is to review the particular facts and circumstances of each proposed comprehensive plan amendment and make recommendation regarding the same to the Board of Commissioners and shall determine the following:
  - Do the proposed amendments meet the requirements of Land Use Planning Act codified at Chapter 65 of Title 67 Idaho Code; and
  - Is the requested type of growth generally in conformance with the comprehensive plan; and
  - Considering surrounding land uses, is the proposed land use more appropriate than the current comprehensive plan designation; and

- Is the proposed comprehensive plan amendment compatible with surrounding land uses; and
- Do development trends in the general area indicate that the current designation and circumstances have changed since the comprehensive plan was adopted; and
- Will the proposed comprehensive plan amendment impact public services and facilities.

### **REASONED STATEMENT**

The following is a reasoned statement summary explaining the criteria and standards considered relevant and the rational for the Planning and Zoning Commissioners determination and recommendation to the County Commissioners the pending Applications.

1. The above stated "Record of Proceedings" is the record of the evidence presented and admitted at the hearing together with the testimony presented which is preserved in the audio and video conferencing of the above-entitled matter is the basis upon which the Commissioners have determined the facts.
2. The above stated "Findings of Facts" are the facts which the Commissioners have found are relevant to their determination and rational for their recommendation to the County Commissioners.
3. The proposed amendments to the Growing Together Comprehensive Plan 2030 [Exhibit A Letter of Intent] meet the requirements of Land Use Planning Act codified at Chapter 65 of Title 67 Idaho Code because the County has entered into intergovernmental agreements pursuant to I.C. § 67-8204A with each applicant for the establishment of development impact fees for each applicant, and I.C. § 67-8208(1) requires that the County include each applicant's Capital Improvement Plan as an element of the County's Comprehensive Plan.
4. The Applications are in response to growth and anticipated growth within each of the Applicant's service areas [Exhibit A Letter of Intent], but not as a request for growth.

5. The Applications [Exhibit A Letter of Intent] do not involve any need to consider surrounding land uses or whether or not it is compatible with surrounding land uses because the Applications do not involve any change in any land uses.
6. The Applications [Exhibit A Letter of Intent] do not involve any issue related to development trends in the general area nor do they affect current designations or involve any issues related to any changed development trend circumstances changes since the Growing Together Comprehensive Plan 2030 was adopted.
7. The Applications [Exhibit A Letter of Intent] for proposed comprehensive plan amendments will positively impact public services and facilities by providing a new growth and development funding sources to pay new growth's share of the costs of Applicant facilities to maintain their current level of services. [See Exhibits C-1 through C-10].
8. The following capital improvement plans were approved by the County Commissioners and have remained unchanged since the Canyon County Commissioners amended the Canyon County 2020 Comprehensive Plan on June 22, 2020: *City of Caldwell Fire Department & Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019*, and *Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019*, *Canyon Highway District No. 4 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021*, and the *Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021* (the "Previously Approved Applicant Capital Improvement Plans"). [See Exhibit CC-5, testimony of Chris Hopper P.E., Mark Wendelsdorf, Steve Rhodes]
9. There is no evidence that the Canyon County Board of Commissioners repealed Canyon County Development Impact Fee Chapter Ordinance No. 20-018 on 6-22-2020, codified as Articles 1 and 2 of Chapter 11 Canyon County Code of Ordinances. [See Exhibit CC-3]
10. There is no evidence that Canyon County Board of Commissioners repealed the Canyon Highway District No. 4 Development Impact Fee Ordinance No. 22-014

on 7-20-2022, codified as Articles 3 and 4 of Chapter 11 Canyon County Bode of Ordinance. [See Exhibit CC-4]

11. There is an omission of any of the following named Applicant's capital improvement plans nor are there any references to any of the following named Applicant's capital improvement plans (Applicant Star Fire Protection District Middleton Rural Fire District Highway District No. 4, Caldwell Rural Fire Protection District, Wilder Rural Fire Protection District, Marsing Rural Fire District, Nampa Fire Protection District, and Kuna Rural Fire District) in the Growing Together Comprehensive Plan 2030. [See Exhibit CC-5]
12. Because I.C. § 67-8208 (1) requires: *For governmental entities required to undertake comprehensive planning pursuant to chapter 65, title 67, Idaho Code, such capital improvements plan shall be prepared and adopted according to the requirements contained in the local planning act, section 67-6509, Idaho Code, and shall be included as an element of the comprehensive plan*, the granting of the Applications will rectify the omissions in the Growing Together Comprehensive Plan 2030.
13. Granting the Applications complies with I.C. § 67-8208 (1) by including their capital improvement plans in the County's Comprehensive plan and in particular:
  - Re-establishes Applicants: Caldwell Rural Fire Protection District's, Highway District No. 4's, and Wilder Rural Fire Protection District's unchanged capital improvement plans as an element in the County's Comprehensive Plan. [See Exhibits CC-5 and C-2, and c-10]
  - Updates and re-establishes Applicants: Star Fire Protection District's, Middleton Rural Fire Protection District's, Marsing Rural Fire District's Nampa Fire Protection District's, and Kuna Rural Fire District's capital improvement plans as an element in the County's Comprehensive Plan in compliance with I.C. § 67-8208 (1) (2) and (4). [See Exhibits CC-5 and C-4, C-5, C-6, C-7, and C-9]


- Establishes for the first time Applicants: Homedale Rural Fire Protection District's and Parma Rural Fire Protection District's capital improvement plans as an element in the County's Comprehensive Plan in compliance with I.C. § 67-8208 (1) and (4). [See Exhibits CC-5 and Exhibit A including Exhibit 7-A1]



**DECISION AND RECOMMENDATION TO THE CANYON COUNTY BOARD OF COMMISSIONERS**

**THEREFORE**, the Canyon County Planning and Zoning Commission hereby **recommends** to the County Commissioners that the above stated Applications for amendments to the *Canyon County 2030 Comprehensive Plan* be **approved and granted**.

Findings of Fact **adopted** this 1 day of May, 2025.

  
\_\_\_\_\_  
Robert Sturgill, Chairman  
Canyon County Planning and Zoning Commission

Attest:

  
\_\_\_\_\_  
Caitlin Ross, DSD Hearing Specialist

W:\Work\Development Impact Fees\Canyon County 2024\Canyon County Documents 2024\02-CC -2 PZ Findings and Conclusion Comp Plan  
CIP wfg 04.04.2025.docx



CANYON COUNTY PLANNING & ZONING COMMISSION  
MINUTES OF REGULAR MEETING HELD  
Thursday, April 3, 2025  
6:30 P.M.

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1<sup>ST</sup> FLOOR PUBLIC MEETING ROOM SUITE 130, CANYON COUNTY ADMINISTRATION BUILDING

Commissioners Present : Robert Sturgill, Chairman  
Brian Sheets, Vice Chairman  
Harold Nevill, Commission Secretary  
Geoffrey Mathews, Commissioner  
Matt Dorsey, Commissioner

Staff Members Present: Jay Gibbons, Director of Development Services  
Joshua Johnson, Assistant Director of Development Services  
Aaron Williams, Director of Constituent Services  
Zach Wesley, Deputy Prosecuting Attorney IV  
Dan Lister, Principal Planner  
Michelle Barron, Principal Planner  
Amber Lewter, Associate Planner  
Caitlin Ross, Hearing Specialist

**Chairman Sturgill** called the meeting to order at 6:30 p.m.

**Commissioner Nevill** read the testimony guidelines and proceeded to the first business item on the agenda.

**CONSENT AGENDA**

- A. February 6, 2025 MINUTES**
- B. Case No. VAC2024-0001 - Thueson:** Approve revised FCO's
- C. Case No. CU2024-0003 - Garman:** Approve revised FCO's

**Motion:** Commissioner Matthews moved to approve the Consent Agenda, seconded by Commissioner Sheets. Voice vote, motion carried.

**Item 2A:**

**Case No. CR2022-0027 – Hess:** The applicant, David Hess, is requesting a conditional rezone of parcels R33459010 and R33459010B from an "A" (Agricultural) zone to a "CR-R-R" (Conditional Rezone-Rural Residential) zone. The request includes a development agreement limiting development to a five-acre average minimum lot size. The subject parcel is located directly south of 20208 Nancy Ln Caldwell, ID 83607.

On February 6, 2025, the case was continued to a date certain of April 3, 2025.

**Chairman Sturgill** asked Planner Lister to summarize what transpired at the last hearing and where they are in the process.

Planner Lister stated at the February 6, 2025 hearing testimony was received. At the conclusion of the testimony the P&Z Commission tabled the hearing to allow the applicant to work with Golden Gate Highway District to address the access location. The P&Z Commission also requested information from

Marsing Fire District. Although testimony was received at the prior hearing, public testimony remained open. Staff requested that testimony be limited to the new information.

**Chairman Sturgill** called the applicant to testify.

**David Hess – (Applicant) IN FAVOR – 116 Arabian Way, Nampa, ID 83687**

Mr. Hess stated that had talked to Planner Lister and Bob at Golden Gate Highway District it was decided that the access would be off of 1<sup>st</sup> St. with a private driveway parallel to Nancy Ln. The access would be separate from Nancy Ln. Mr. Hess sent an email to Marsing Rural Fire District and they indicated a 20 ft. access road would be required.

Commissioner Nevill asked about the construction of the private driveway. Mr. Hess understood it would just need to meet Marsing Rural Fire District standards.

**Planner Dan Lister** reviewed the updated information/staff report for the record.

**Chairman Sturgill** affirmed the witnesses to testify.

**Testimony:**

**Alan Laird – IN NEUTRAL – 20086 Nancy Ln., Caldwell, ID 83607**

Mr. Laird stated that the arrows on the map depict 2<sup>nd</sup> Street not 1<sup>st</sup>.

**Ben Newby – IN NEUTRAL – 14737 Sunnyslope, Caldwell, ID 83607**

Mr. Newby discussed the map which depicts the access. He asked for clarification on the access.

**David Hess – (Applicant) REBUTTAL – 116 Arabian Way, Nampa, ID 83687**

Mr. Hess clarified the access to the property. From 1<sup>st</sup> Street they will cross into the 30 ft. easement and then into the driveway, parallel to Nancy Ln.

Commissioner Nevill asked for clarification on the maps utilized for access. Planner Lister explained the access. Platting is required for this development.

Commissioner Dorsey stated that he was not part of the first hearing for this development. He also indicated for the record that he used to farm this property before it started to be developed. Chairman Sturgill suggested that Commissioner Dorsey recuse himself as he was not part of the first hearing.

**MOTION:** Commissioner Sheets moved to close public testimony on Case No. CR2022-0027 seconded by Commissioner Mathews. Voice vote, motion carried.

**Deliberation:**

Commissioner Nevill stated that it is easier to condition now to restrict no secondary residences.

Commissioner Sheets agreed to an addition of a condition.

**MOTION:** Commissioner Nevill moved to **recommend approval** of Case No. CR2022-0027 to the Board of County Commissioners, accepting staff's Findings of Fact, and adding condition no. 5 to state that no secondary residences are allowed. Seconded by Commissioner Mathews.

**Discussion on the Motion:**

None.

Roll call vote: 4 in favor, 0 opposed, motion passed.

**Item 2B:**

**Case No. CU2024-0018 – Idaho Dept of Fish and Game:** The applicant, Idaho Dept. of Fish and Game, represented by Kristy Newkirk, is requesting a conditional use permit of approximately 11.14 acres for a fish rearing hatchery renovation in the R-R (Rural Residential) zone. The subject property is located at 3806 S. Powerline Rd, Nampa, Idaho, also referenced as Parcel R29144.

On January 16, 2025, the case was proposed to be tabled to a date certain of February 20, 2025. On February 20, 2025, the case was proposed to be tabled to a date uncertain.

**Chairman Sturgill** called the applicant to testify.

**Kristy Newkirk – (Applicant) IN FAVOR – 11939 W. Musket Dr., Boise, ID 83713**

Ms. Newkirk stated the need for the conditional use permit has been triggered by the reconstruction project for the fish hatchery. The improvements will be restricted to the southeast side of the property. Fish & Game purchased the property in 1982. The property had been used as a hatchery since 1975. The hatchery needs infrastructure improvement. The current use predates the zoning code and has been operating as a legal non-conforming use. Approval of the conditional use permit to allow for the improvements will make the use legal conforming. The proposed changes will not change the day to day operations. The improvements will produce a healthier stock fish. All of the criteria for a conditional use permit have been met.

Commissioner Nevill asked about access to the site. Ms. Newkirk stated that the proposed access was depicted on their site plan.

Chairman Sturgill referred to Exhibit 7D4, in regards to a fence, which appeared to be a tradeoff for reducing a 70 ft. setback to 50 ft. Ms. Newkirk stated there is a 70 ft setback from the centerline of Locust Lane. The existing hatchery is approximately 18 ft. from centerline. They are proposing to bring it to 50 ft. They were not able to meet the 70 ft. setback. Screening will be added when the road is widened in the future.

**Director of Development Services, Jay Gibbons** reviewed the Staff Report for the record.

Chairman Sturgill asked about fencing and whether or not it would be appropriate to add a condition requiring that it be installed when the road is widened. DSD Director Gibbons replied, yes that would be appropriate.

**Chairman Sturgill** affirmed the witnesses to testify.

**Testimony:**

**Kenny Pfeifer – IN NEUTRAL – 1825 E. Locust Ln., Nampa, ID 83686**

Mr. Pfeifer is not opposed to the request. He stated at the first meeting he had with the applicant's they had agreed that each of them would give up 10 ft. for right of way. The second meeting they weren't giving up 10 ft and it was all on him. They need to also provide 10 ft.

**Kristy Newkirk – (Applicant) REBUTTAL – 11939 W. Musket Dr., Boise, ID 83713**

Ms. Newkirk stated it was her understanding that the 50 ft. was for the entire right of way for expansion. If there is a road widening it will come onto the fish hatchery property.

Commissioner Nevill asked about the fence. If a condition was placed, what type of fence would be installed. She understood 6 ft. site obscuring. Commissioner Nevill asked for clarification on the 50 ft. right of way. Ms. Newkirk explained the right of way.

Assistant Director Johnson explained the setback from section line for the record and the reasons for the setback. He believed the discussions may have taken place before discussions with the highway district.

Director of Development Services discussed a potential condition regarding fencing & Nampa City Code.

**MOTION:** Commissioner Sheets moved to close public testimony on Case No. CU2024-0018, seconded by Commissioner Dorsey. Voice vote, motion carried.

**Deliberation:**

Commissioner Sheets stated that in the long term a rezone may have been more appropriate, however, with the property history and use being in place for quite some time, he is in support. The fencing requirements are between the city and the highway district.

**MOTION:** Commissioner Sheets moved to **approve** Case No. CU2024-0018, and adopt the findings and conditions as recommended by staff. Seconded by Commissioner Dorsey.

**Discussion on the Motion:**

Commissioner Nevill suggested adding a condition no. 3 to require fencing when Locust Ln. is widened.

Commissioner Sheets to his motion an addition of condition no. 3, "A copy of the agreement between the City of Nampa and the highway district indicating fencing."

Commissioner Dorsey said his condition still stood however, felt the condition was redundant.

Roll call vote: 5 in favor, 0 opposed, motion passed.

**Item 2C:**

**Case No. CU2024-0013 – The Wild Oak, LLC:** The applicant, Derek Olson, represented by Rafael Sanchez with Provost & Pritchard Consulting Group, is requesting a Conditional Use Permit for a special events facility named The Wild Oak on approximately 3.72 acres in an "A" (Agricultural) zone. The subject property is located at 19781 Middleton Rd, Caldwell, ID 83605, also referenced as Parcel R34316, a portion of the NE quarter of Section 30, T4N, R2W, BM, Canyon County, Idaho.

**Chairman Sturgill** called the applicant to testify.

**Matthew Barnes – (Applicant) IN FAVOR – 1965 S. Eagle Rd., Ste. 140, Meridian, ID 83642**

Mr. Barnes is representing Mr. Sanchez as he is not able to be in attendance this evening. They are asking for a special events facility. The proposed use is costent in the agricultural zoning district via a conditional use permit. There will be a bridal suite, grooms lounge, catering prep kitchen, ceremony sites, greenhouse, reception hall, & parking area. The facility will be open on weekends and select holidays for events with flexible consultation hours. The owner plans on participating in community outreach hoping that the facility could be used for that as well. Mr. Barnes stated they would comply with all County

Ordinances and conditions of approval with no outdoor music or amplified sound. Highway District 4 approved access onto Middleton Rd. The lighting will be fully shielded and directed downward. There will be alcoholic beverages per licensing requirements and compliant with all applicable laws. They will comply with standard construction hours and mitigate dust during the construction of the site.

Commissioner Matthews asked if the meal prep would be done onsite or catered out. It would be done mostly themselves and they will apply for the necessary permits and licenses.

Commissioner Sheets stated there are 16 recommended conditions and asked if Mr. Barnes and his client had had an opportunity to review those. Mr. Barnes indicated they had reviewed them and he had a couple of minor changes. The first change would be condition 8B, in regard to parking standards. They asked to utilize the County's definition of hard surface instead. The second change would be in regard to condition 11B, and asked that the timeframe required be adjusted to 12 months.

Chairman Sturgill asked about sewer service. Mr. Barnes stated that an individual system is proposed. The City would not provide service unless annexed. The septic system would be scaled for the use.

Commissioner Matthews asked where the drain field would be located. Mr. Barnes depicted where the drain field would be.

**Associate Planner, Amber Lewter** reviewed the Staff Report for the record.

Commissioner Nevill discussed an emergency plan and requiring it as a condition. Planner Lewter stated this condition can be added. Commissioner Nevill was concerned that the parking was over the septic drain field. Planner Lewter stated that Southwest District Health indicated that the drain field couldn't be under the driveway.

Commissioner Sheets asked Planner Lewter if there were any concerns with the requested condition modifications from the applicant. Planner Lewter did not have concerns regarding the modifications.

**Chairman Sturgill** affirmed the witnesses to testify.

**Testimony:**

**Marisa Foster – IN OPPOSITION – 19683 Alleghenny Way, Caldwell, ID 83605**

Ms. Foster stated they live south of the proposed event center. Her concerns were in regard to long operating hours, number of events, traffic & safety, as well as loud noise. Noise also comes from venue patrons. Amplified sounds, even within a building, has impact. She is concerned about her property value. The property is surrounded by subdivisions and residential uses.

Commissioner Nevill asked if the trees between the properties would help with noise. Ms. Foster didn't feel that it would.

**Peter Gowman – IN OPPOSITION – 19681 Alleghenny Way, Caldwell, ID 83605**

Mr. Gowman lives in the Saddleback Subdivision. He stated that this is an event center not a small wedding venue. The events would not be limited to weddings. Noise, lights, and late-night operating hours can have an impact. Landscaping buffers do not control noise. In the wintertime, plants go dormant and don't provide any sort of buffer. Mr. Goman is concerned about the impact the late-night hours could have as the property is adjacent to residential uses. The property is approximately four acres in size, and the building is placed as far away from Middleton Rd. as possible, but by doing so, is located closer to the

subdivisions. He requested that the conditional use permit not be approved. If approved, please restrict the number of events and operating hours.

Commissioner Nevill asked what Mr. Gowman thinks is reasonable. Mr. Goman stated one event per week.

**Leeah Merkert – IN OPPOSITION – 19673 Alleghenny Way, Caldwell, ID 83605**

Ms. Merkert has concerns about the event center being located in a residential area. Traffic and safety must be considered. She is concerned about the noise associated with the event center. With these types of events, the use of alcohol must also be considered and the added risk of accidents. Property values are a major concern as most people would not want to live near an event center. She lives in the Saddleback community and if she would have known an event center was there/or to be located there, she would have re-considered. This type of use should not be forced on the community. The developer is the only one benefiting from this use. She requested that the P&Z listen to the community and deny the permit.

**Matthew Barnes – (Applicant) REBUTTAL – 1965 S. Eagle Rd., Ste. 140, Meridian, ID 83642**

Mr. Barnes stated many of the concerns were addressed in his previous testimony. They will comply with all applicable ordinances. The business is a family business. They currently live in Utah and many of their neighbors have complimented their existing facility in that state. There would be no neighborhood traffic, it would remain on Middleton Rd. Mr. Barnes referenced the landscaping plan and noted it is for visual appeal, not to control noise. Alcohol would comply with licensing requirements.

Commissioner Dorsey asked where the water for the water feature was coming from, and if that would be year-round. Mr. Barnes stated there is an existing well on site and water would be pumped for the feature and fire suppression. Commissioner Dorsey asked if the well was domestic. Mr. Barnes was not 100% sure. Commissioner Dorsey noted the changes that may be required to the site plan and it is likely that city services may have to be used. Mr. Barnes stated they would continue to work with Southwest District Health.

Commissioner Nevill asked for additional information about the landscape plan. Mr. Barnes stated that the plan would be aesthetic. Commissioner Nevill asked if a berm would be considered. Mr. Barnes replied, yes.

Chairman Sturgill asked if Mr. Barnes had been to the Utah location. He replied, no. Mr. Barnes clarified that this event center will be largely a wedding venue, but wanted the opportunity for community events.

Commissioner Matthews stated that in regard to the residents to the south that may be impacted by the noise. He stated that he is concerned that this is not appropriate for the site.

**MOTION:** Commissioner Sheets moved to close public testimony on Case No. CU2024-0013 seconded by Commissioner Matthews. Voice vote, motion carried.

**Deliberation:**

Commissioner Sheets had concerns in regard to the site plan and how that relates to the information from Southwest District Health. He understands the condition grants flexibility but he would like to know what the actual site plan will be. He would be amenable to postponing a decision on the case. He understands that the future land use for this property is commercial and a special event center is an allowed use if the property was commercial. He is in generally in favor.

Commissioner Matthews stated in regard to the commercial designation, if you look at what exists now as far as residential uses, a commercial area may not be compatible. He is opposed.

Commissioner Nevill stated that the late exhibits read into the record by Planner Lewter raise some concerns. The use could be conditioned, but in the end, he is still opposed.

Commissioner Dorsey is concerned about the sewer/water and location. He agreed with Commissioner Sheets.

**MOTION:** Commissioner Sheets moved to **continue** The Wild Oak, LLC, Case No. CU2024-0013 to a date certain of June 5, 2025. Seconded by Commissioner Dorsey.

**Discussion on the Motion:**

Commissioner Nevill asked if the Commission needs to delimitate what information needs to come back.

Commissioner Sheets noted he would like to see an updated site plan after the discussions with Southwest District Health and any other affected water jurisdiction/ sewer jurisdiction / or if city services will be utilized.

Roll call vote: 3 in favor, 2 opposed, motion passed.

Chairman Sturgill stated he has reviewed the number of people signed up for each remaining item on the agenda. It appears that item 2F has the most people signed up. Chairman Sturgill invited a motion to move that item up on the agenda.

**MOTION:** Commissioner Sheets moved to move item 2F, Impact Fees Case No. OR2025-0003 next on the agenda. Seconded by Commissioner Matthews. Voice vote. Motion carried.

**Item 2F:**

**Case No. OR2025-0003 – Impact Fees:** An Amendment to Canyon County 2030 Comprehensive Plan to incorporate capital improvement plans for Parks Department, Sheriff Department and Coroner allowing collection of impact fees for each entity.

Director of Development Services, Jay Gibbons clarified that the discussion will be regarding fire district and highway districts into an Appendix B in the Comprehensive Plan.

Chairman Sturgill asked the Director to outline the process for Ordinance approval and the P&Z Commission's role. Zach Wesley explained the process for the record. Mr. Wesley stated that the original appendix in the 2020 Comprehensive Plan was not brought forward into the 2030 plan and that needs to be rectified. There is also a requirement that the capital improvement plans are updated from time to time. Impact Fee Committees evaluate capital improvement plans and make recommendations. All of the capital improvement plans have to be adopted as part of the County Comprehensive Plan. The recommendation of the P&Z Commission will then go to the Board of County Commissioners. The board will hear the Comprehensive Plan portion, request for fee changes, new fees, and also any changes to ordinances/procedures.

Chairman Sturgill asked about supplying feedback from the P&Z Commission as part of the Commission's recommendation. Zach Wesley stated that could be a part of any motion made for recommendation.



Director of Constituent Services, Aaron Williams stated that the applicants being represented this evening are Caldwell Rural Fire District, Highway District No. 4, Homedale Rural Fire Protection District, Kuna Rural Fire District, Marsing Rural Fire District, Middleton Rural Fire District, Nampa Fire Protection District, Parma Rural Fire District, Star Fire Protection District, and Wilder Rural Fire District. The applicants have submitted previously approved and new capital improvement plans prepared in conformance with Idaho Code §67-8208. Bill Gigray is representing the fire & highway districts.

**Bill Gigray – (Applicant) IN FAVOR – 5700 E. Franklin Rd. Ste. 200, Nampa, ID 83651 – Via telephone**

Mr. Gigray is representing all ten applicants. The purpose of the applications is to amend the 2030 County Comprehensive Plan by amending table 7 of the Public Services Facilities & Utilities goals, policies & actions. Also amending G7.01.00 with some additional verbiage to link it to the Comprehensive Plans which would be amended to be included.

Chairman Sturgill requested that Mr. Gigray be sworn in. **Chairman Sturgill** affirmed the applicant to testify. Once sworn in Mr. Gigray's testimony continued.

Mr. Gigray noted those who are in the audience that would be available to testify if there were questions. Chris Hopper would be available by phone. There are seven exhibits, CC-1 through CC-7, which our County Commissioner action documents that are necessary for the record of this proceeding to establish the history of what has happened up to date in regard to the capital improvement plans.

**Chairman Sturgill** affirmed the witnesses to testify.

**Ron Johnson – IN FAVOR – 3140 E. Highball Ct. Meridian, ID 83642**

Mr. Johnson is representing Nampa Fire Protection District.

Testimony was then provided by Mr. Gigray.

[Mr. Gigray noted:

- Exhibit CC1 is the Canyon County Commissioner Resolution which amended the 2020 Comprehensive Plan, June 22, 2020. Which includes all of the capital improvement plans of the 7 fire districts at the time. The City of Caldwell Fire Department and Caldwell Rural Fire District Impact Fee Capital Improvement Plan of July 2, 2019 and the Wilder Impact Fee of March 6, 2019.
- Mr. Gigray stated Exhibit CC2- Canyon County Commissioner's resolution of July 20, 2022 which amended the 2020 Comprehensive Plan and included appendices 10 and 11 which is Canyon Highway District No. 4's Capital Improvement Plan. Subsequent to that Capital Improvement Plan, the Highway District changed their name from Canyon Highway District 4. to Highway District 4.
- Exhibit CC3 is the Board of County Commissioner Resolution for Development Impact Fees from June 22, 2020 that provided for impact fees for fire districts.
- Exhibit CC4 was the Board of County Commissioner adoption of Highway District impact fee dated July 20, 2022
- Exhibit CC5 is Resolution #22-020, dated October 27, 2022, in which the comprehensive plan was amended to adopt the 2030 Comprehensive Plan. This eliminated any reference to CIP's.
- Exhibit CC6 are the Board of County Commissioner minutes from September 12, 2024 which approved all of the amended and updated intergovernmental agreements for highway & fire districts.
- Exhibit CC7 requested a change in the aforementioned agreement. February 18, 2025 which updated the Nampa Fire Protection District intergovernmental agreement.

Mr. Gigray requested that these be adopted into the record. Chairman Sturgill suggested these could be adopted at the end. ] Mr. Gigray stated that Kuna's updated CIP somehow did not get included in the 2020 Comprehensive Plan.

A recent supreme court case rendered an opinion January 22, 2025 in which Findings must be supported by specific factual evidence on the record. Mr. Gigray asked that the agenda for tonight's meeting be included in the record as Exhibit N2.

**Colin McAweeney – IN FAVOR – 999 W. Main St. Boise, ID**

Mr. McAweeney provided information in regard to impact fees. Impact fees are critical to cities and fire districts. Impact fees are one-time payments that new growth pays to offset their new demand on infrastructure. The fees are collected when the building permit is issued. The fee has to be proportionate to the demand. In Idaho these funds are kept separate from the general fund. The impact fee is set in an escrow and mailed out. Mr. McAweeney discussed the process for adoption of impact fees. Demand factors are considered as part of the fees. He discussed plan-based approach (10 yr. CIP) what percent is growth related / demand factors.

Commissioner Sheets asked if the impact fees are a one-time fee. Mr. McAweeney stated, generally speaking, yes. If you're a commercial developer and changing uses, cities can capture that new net impact.

Commissioner Nevill asked about areas that aren't covered by a fire district. Mr. McAweeney stated that after adoption a majority of those areas would be covered by impact fees. Once an impact fee is collected, the fees must be used within eight years on capital expansion.

**Kathryn Zaiss – IN NEUTRAL – 25508 Pet Ln., Parma, ID 83660**

Ms. Zaiss is an employee of Parma Fire Department. According to their CIP they expect to have 780 homes in their area. This would be a 40% increase in residents. They need to be able to expand on what they are offering in their services.

**Mark Wendelsdorf – IN FAVOR – 707 Notus Rd., Notus, ID 83656**

He represents the Caldwell Rural Fire District and impact fees have been in place since 2022. They support the continuation of fees.

Chairman Sturgill asked what the biggest problem with impact fees is in his opinion. Mr. Wendelsdorf stated trying to project out the new cost of a station.

**Steve Rhodes – IN FAVOR – 201 5<sup>th</sup> St. Wilder, ID**

Wilder Fire has been collecting impact fees for approximately six years. The cost for apparatus that was in their CIP is going up faster than the fees they are collecting. Tax money is used for wages.

**Greg Timinsky – IN FAVOR – 11665 W. State St. Star, ID**

Agreed with previous testimony.

Chairman Sturgill asked about levies and how Middleton/Star is handling those. Mr. Timinsky stated that the highest percentage in favor they received in Middleton for levies was 46% and in Star 49% but was not enough to pass. The level of service has increased at least a minute a year. Call volume has increased as well. They also struggle with water supply when properties aren't in the city.

Commissioner Nevill stated comments regarding the wildland urban interface is helpful as evidence/conditions.

**TJ Lawrence – IN FAVOR – 150 W. Boise St., Kuna, ID 83634**

Agreed with previous testimony. (Kuna Fire)

**Ron Johnson – IN FAVOR – 9 12<sup>th</sup> St. S. Nampa, ID 83651**

Agreed with previous testimony. Impact fees are important in helping with buildings an apparatus. Without that it would not be possible. (Nampa Fire)

Commissioner Dorsey asked how the process could work better. Mr. Johnson stated once it is set up it works smoothly.

**Jeff Rodgers – IN FAVOR – 33512 Apple Valley Rd., Parma, ID 83660**

Mr. Rodgers agreed with previous testimony. (Parma Fire).

Chairman Sturgill asked what Parma Fire's unique challenges are. Mr. Rodgers stated growth and their rural location. They would love to be able to build a new station to help with response times.

**Dennis Uria – IN FAVOR – 3709 River Rd., Homedale, ID**

He works for Homedale Fire and the impact fees would benefit them greatly. His department is all volunteer.

**Patrick Williamson – IN NEUTRAL – 19550 Eat A Bite Ln., Caldwell, ID 83607**

Mr. Williamson had questions in regard to Marsing Fire. He asked what special events/ampatheaters fall under. In regard to highway district fees, a failing grade, should mean it gets priority.

Mr. Gigray stated there is no change in the capital improvement plan for Highway District 4 from the one previously approved by the Board of County Commissioners.

**MOTION:** Commissioner Sheets moved to close public testimony on Case No. OR2025-0003 seconded by Commissioner Matthews. Voice vote, motion carried.

**MOTION:** Commissioner Sheets moved to accept late exhibits CC1-CC7 and N-2 and include them in the record, seconded by Commissioner Matthews. Voice vote, motion carried.

**Deliberation:**

Commissioner Nevill noted testimony from Mr. Gigray in regard to findings.

Zach Wesley stated that his office has prepared findings / format for DSD Findings in the past. Mr. Wesley discussed motion verbiage with the Commission.

Chairman Sturgill asked if recommended findings were included in the staff report. Development Services Director, Jay Gibbons noted the criteria for a comprehensive plan were in the staff report.

**MOTION:** Commissioner Nevill moved to **recommend approval** of Case No. OR2025-0003 to the Board of County Commissioners, to amend Canyon County's Comprehensive plan and adopt the findings as outlined in the staff report. Seconded by Commissioner Dorsey.

Roll call vote: 5 in favor, 0 opposed, motion passed.

**Item 2D:**

**Case No. OR2025-0001 – Spring 2025 Ordinance:** The applicant, Canyon County, represented by Josh Johnson, is requesting a zoning ordinance text amendment to the Canyon County Code, Chapter 7, Zoning Regulations to improve definitions, remove inconsistencies and insert a summary table of zoning processes.

Assistant Director of Development Services, Josh Johnson stated the purpose of the ordinance is to do some minor cleanup, alleviating confusion, & address one procedural conflict. An example of the changes is a summary matrix of the process. This does not change process it merely summarizes what is in the ordinance now. Definitions for clarity of who makes decisions. Cleaning up inconsistencies in the code in regard to Comprehensive Plan Changes to include delivery of services that is in state code.

**Chairman Sturgill** noted that the only witness to sign up to testify had previously been sworn in.

**Patrick Williamson – IN NEUTRAL – 19550 Eat A Bite Ln., Caldwell, ID 83607**

Mr. Williamson asked where the APA Ordinance would fit in with the summary table. The APA Board will be making some decisions related to zoning.

Director Gibbons stated that the APA would be a recommending body.

**MOTION:** Commissioner Sheets moved to close public testimony on Case No. OR2025-0001, seconded by Commissioner Nevill. Voice vote, motion carried.

**Deliberation:**

Chairman Sturgill invited comment on Exhibit A, text amendment, summary of zoning changes 7-01-11 through 07-02-03.

Commissioner Sheets stated he understood the intent of the change, but presiding party needs to be amended as well to be aligned with state code.

Chairman Sturgill referenced the definition of dwelling unit. As he went through the balance of the ordinance both dwelling and dwelling unit are used.

Commissioner Matthews referenced page 2, definition for Single Family Dwelling. He would like to strike the word “family” and replace with “household.” He referenced sub item 2, and he is concerned about the nature of how mental illness is defined. Zach Wesley stated that is derived from state law but was not sure if the federal law uses that term. Federal law requires a group home be treated the same as a single-family dwelling.

Commissioner Dorsey provided comment in regard to “acreage definitions.” He felt this was broad and vague. Assistant Director Josh Johnson stated it had more to do with the definition of original parcels and number of divisions. Planner Barron further clarified the divisions available based on acreage that is currently outlined in code. This is just clean up.

Chairman Sturgill asked if Exhibit B was part of the ordinance. Assistant Director Josh Johnson clarified that will be added in 07-05-11 and will be all new text.

Commissioner Nevill stated a column for APA should be added.

Commissioner Sheets asked about the column for Planning & Zoning Hearing, there is a question mark for

final plat. Assistant Director Josh Johnson stated that should be a recommendation. Chairman Sturgill asked what a blank space means in the table. Assistant Director Josh Johnson stated that would mean there is no role in that. The Hearing Examiner can hear cases other than a Preliminary plat. Assistant Director Josh Johnson will make those changes.

**MOTION:** Commissioner Nevill moved to **recommend approval** of Case No. OR2025-0001 to the Board of County Commissioners, with the recommended changes enumerated during deliberation, Seconded by Commissioner Dorsey.

Roll call vote: 5 in favor, 0 opposed, motion passed.

**Item 2E:**

**Case No. OR2025-0002 – Private Road Ordinance:** An ordinance amending Canyon County Code, Chapter 7, Section 01-10-03 to provide standards for Private Road and Driveway requirements; add the requirement of improvements to occur and be certified by County Engineer prior to issuance of a building permit; provide minimum standards to be met; and to reduce the number of inhabited structures utilizing the private road for legal access prior to requiring pavement improvements from 100 ADT to 60 ADT.

Chairman Sturgill stated he lives on a private road and he has had discussions with the County regarding private roads last year. He wanted that disclosed for the record. His discussions have been documented and he believes they are part of the public record.

Zach Wesley stated that the ordinance amendment is initiated by the Board of County Commissioners. The Board has a desire to resolve a long-standing issue in regard to the “11<sup>th</sup>” household and improvements. Mr. Wesley discussed the high points and bigger changes in the ordinance for the record. Applications will be required and the road has to be approved and improved prior to issuance of a building permit. The current ordinance sets the limit at 100 ADT for paving. The proposed ordinance lowers the threshold.

Commissioner Sheets asked when the Board of County Commissioners started this process. Zach Wesley stated he thought it was early last year. Commissioner Sheets asked where the number of 60 ADT came from and wanted to understand the rationale. Zach Wesley stated this number came from the Board and during their discussions.

Commissioner Nevill referenced Exhibit 7-A3, pg. 2. He had concerns that a Road User’s Maintenance Agreement was only listed under item 4, but was needed for 2 or more. Zach Wesley stated that would be a good addition. Commissioner Nevill stated that one thing he has heard from the fire department is that even one home that doesn’t have a road they can drive on is a problem. Director Gibbons stated that a letter from the fire district is required with a building permit.

Commissioner Dorsey asked about the application for private road and whether the improvements are required to meet or exceed fire district requirements. Director Gibbons replied it meets the fire district.

Chairman Sturgill stated the movement from 100 daily trips to 60 ADT is meant to resolve the issue sooner than later. The code is silent on what happens if it is not resolved. Zach Wesley noted that is correct, however, he explained the changes in the code which now requires that the improvements are done before a building permit is issued.

Commissioner Dorsey stated asked if the roads that currently have 10 homes on them would be grandfathered in. If the private road construction is based on fire district standards why does it change

based on the number of homes. Director Gibbons, stated it is changing because the more homes that takes access the faster the road will break down if it is not constructed to accommodate it. Zach Wesley stated the ordinance will not be applied retroactively.

**Chairman Sturgill** affirmed the witnesses to testify.

**David Ferdinand – IN NEUTRAL – 2419 W. Herron Loop, Nampa, ID 83686**

Mr. Ferdinand complimented Development Services to update the ordinances. He is a licensed commercial real estate agent. What he doesn't see in the ordinance is apron access.

Director Gibbons stated aprons are not included because each new access/ private road requires an approach permit from the applicable highway district. The Highway Districts have their own application approval process.

Mr. Ferdinand asked about the two-home stipulation or a secondary residence. A Road User's Maintenance Agreement is valuable even for the second residence.

**MOTION:** Commissioner Sheets moved to close public testimony on Case No. OR2025-0002, seconded by Commissioner Nevill. Voice vote, motion carried.

**Deliberation:**

Chairman Sturgill asked if there were any proposed changes. Exhibit 7-A3. He had a recommendation on Item No. 5, the approval should be specific and state what kind approval that is. This is also under 2 sub bullet 5.

Commissioner Sheets referenced 3 sub 2, and felt that delineating what document or ownership form needs to be reconciled. Zach Wesley explained how that was arrived at. Driveways serving two inhabited structures would be a driveway. Three inhabited structures would mean it would need to be a private road. Mr. Wesley discussed easements and noted those administrative divisions that might not be platted. In that instance the only way to capture is within a perpetual recorded easement. A plat requires a road to be a lot. Commissioner Sheets' concern was having two separate forms of ownership (#8).

Commissioner Dorsey discussed the 28' easement. He noted that some existing roads don't have that size of an easement.

Planner Barron noted for the record that easements are much wider than the driving surface.

Commissioner Nevill stated that private driveways serving two inhabited structures should have a RUMA (Road User's Maintenance Agreement).

Chairman Sturgill suggested a change to the table. The last line before the notes, the verbiage "all weather driving surface" is not repeated. The size and width is noted but not the "all weather driving surface." Planner Barron noted that is due to the requirement to pave.

Commissioner Sheets suggested a change to sub 5, private road width and driveway reduction; to add the phrase "proposed easement." Zach Wesley noted that some of the reductions can be existing easements. All parties would have to be involved in the application. Planner Barron explained the process for an easement reduction, required submittals, and approval process. After explanation, Commissioner Sheets withdrew his suggestion. Commissioner Sheets was curious as to the impact for lowering the threshold to 60 ADT.

Assistant Director of Development Services, Josh Johnson, stated that a single-family home typically has 10 ADT per day. The 60 ADT strikes the balance of considering that admin splits were already taken and, on those splits, secondary residences can be built.

Commissioner Dorsey suggested going to 80 ADT. He understands that 100 ADT isn't working.

Zach Wesley indicated he had compiled the suggested changes and has them written down. Repeating them would not be necessary.

Commissioner Sheets referenced the private road & driveway thresholds and stated that you can have one lot that is under the same ownership that has two inhabited structures. He questioned how one can get an easement on the property. Zach Wesley stated that is how it is written now, and rarely is that secondary residence built without a lender involved or maintained by the same household. Those often get split.

**MOTION:** Commissioner Nevill moved to **recommend approval** of Case No. OR2025-0002, to the Board of County Commissioners with the recommended changes enumerated during deliberation, Seconded by Commissioner Matthews.

Roll call vote: 4 in favor, 1 opposed, motion passed.

**3. DIRECTOR, PLANNER, COMMISSION COMMENTS:**

Director of Development Services informed the Commission that Josh Johnson is now Assistant Director of Development Services and Dan Lister is the Planning Supervisor. Applications are being reviewed for vacant Planning positions within Development Services.

**4. ADJOURNMENT:**

**MOTION:** Commissioner Nevill moved to adjourn, seconded by Commissioner Mathews. Voice vote, motion carried. Hearing adjourned at 11:34 P.M

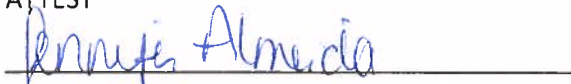
An audio recording is on file in the Development Services Departments' office.

Approved this 1<sup>st</sup> day of May, 2025

A handwritten signature in blue ink, appearing to read "Robert Sturgill", is written over a horizontal line.

Robert Sturgill, Chairman

ATTEST

A handwritten signature in blue ink, appearing to read "Jennifer Almeida", is written over a horizontal line.

Jennifer Almeida, Office Manager



**Planning Commission**  
**Hearing Date: April 3, 2025**  
*Canyon County Development Services Department*

**EXHIBIT III**

**PLANNING DIVISION STAFF REPORT**

**CASE NUMBER:** OR2025-0003  
**APPLICANT/REPRESENTATIVE:** Canyon County Constituent Services Department  
**PROPERTY OWNER:** N/A

**APPLICATION:** Amendments to the 2030 Canyon County Comprehensive Plan

**LOCATION:** Unincorporated County

**ANALYST:** Aaron Williams  
**REVIEWED BY:** Jay Gibbons

**REQUEST:**

Applicants are requesting an amendment to the 2030 Canyon County Comprehensive Plan to add an 'Appendix B' to the plan regarding impact fees for Caldwell Rural Fire Protection District, Highway District No. 4, Homedale Rural Fire Protection District, Kuna Rural Fire District, Marsing Rural Fire District, Middleton Rural Fire District, Nampa Fire Protection District, Parma Rural Fire Protection District, Star Fire Protection District and Wilder Rural Fire Protection District (the "Applicants")

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**PUBLIC NOTIFICATION:**

Agency and Full Political notice:  
Newspaper notice published on:

March 4, 2025  
March 4 & 19, 2025

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**1. BACKGROUND:**

Each applicant has entered into an intergovernmental agreement with the County under I.C. § 67-8204A, in response to the significant growth and development affecting both the County and the applicants. In light of these dynamics, the Canyon County Board of Commissioners adopted the Growing Together Comprehensive Plan 2030 on October 27, 2022, and had previously amended the 2020 Comprehensive Plan on multiple occasions to incorporate various capital improvement plans. These plans include studies and fee programs for local fire departments, rural fire protection districts, and traffic impact fee initiatives. Additionally, the County implemented



development impact fee ordinances—one on June 22, 2020, covering several districts, and another on July 20, 2022, specifically addressing Highway District No. 4. Moreover, the applicants have submitted proposals to include both previously approved and new capital improvement plans prepared in accordance with Idaho Code § 67-8208, while similar comprehensive plan amendments have been pursued by Parma Rural and Homedale Rural Fire Protection Districts as part of their respective intergovernmental agreements with the County and their proposals for new development impact fees.

REQUIRED CRITERIA: The standards in Idaho Code § 67-8208

## **2. HEARING BODY ACTION:**

### **OPTIONAL MOTIONS:**

**Approval of the Application:** “I move to recommend the approval of the nine (9) Fire District’s and the Highway District’s application to amend the County’s Comprehensive Plan.

**Denial of the Application:** “I move to recommend denial of the nine (9) Fire District’s and the Highway District’s application to amend the County’s Comprehensive Plan as it **does not** meet the required criteria for approval.”

**Table the Application:** “I move to continue amendments to the 2030 Canyon County Comprehensive Plan to *[date certain or uncertain]*”

### 3. REQUIRED CRITERIA

**HEARING CRITERIA (07-06-03 (1)):** The board shall, when considering an application for an amendment to the zoning ordinance text, consider the required criteria as analyzed below.

Compliant			County Ordinance and Staff Review	
Yes	No	N/A	Code Section	Analysis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Idaho Code §67-6509 (c) and CCZO §07-06-01 (3)</b>	<b>Is the amendment generally in conformance with the comprehensive plan;</b>
			<b>Staff Analysis</b>	The requested type of growth is generally in conformance with the 2030 Comprehensive Plan. It must be noticed and heard by the P&Z commission and then approved by the Board of County Commissioners.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>CCZO §07-06-03 (A-E)</b>	<b>Criteria for Comprehensive Plan Amendment:</b> A. Is the requested type of growth generally in conformance with the comprehensive plan; B. When considering the surrounding land uses, is the proposed land use more appropriate than the current comprehensive plan designation; C. Is the proposed comprehensive plan amendment compatible with surrounding land uses; D. Do development trends in the general area indicate that the current designation and circumstances have changed since the comprehensive plan was adopted; and E. Will the proposed comprehensive plan amendment impact public services and facilities. What measures will be implemented to mitigate impacts? (Ord. 11-003, 3-16-2011)
			<b>Staff Analysis</b>	A. Yes, as it speaks to public service delivery being impacted and impact fees are a form of mitigation. B. Yes, adding an appendix B to the comprehensive plan to include the impact fee studies and Capital Improvement Plans prepared by the districts addresses impact fees to the above districts. C. Yes, as it will mitigate the impact of development by allowing the fire and highway district to collect impact fees. D. Yes, amending the comprehensive plan to update and include impact fees for the highway and fire districts. E. The proposed impact fees may mitigate negative impacts associated with growth throughout the county for the requesting districts.

#### **4. AGENCY COMMENTS:**

The letter of agency notification can be found on Exhibit B-1 and a list of notified agencies can be found on Exhibit B-2.

Staff received agency comments from the following agencies:

- IDEQ

All agency comments received by the aforementioned materials deadline are located in Exhibit B.

Pursuant to Canyon County Ordinance 01-17-07B Materials deadline of March 24, 2025, the submission of late documents or other materials does not allow all parties time to address the materials or allow sufficient time for public review. After the materials deadline, any input may be verbally provided at the public hearing to become part of the record.

#### **5. PUBLIC COMMENTS:**

Staff received NO written public comments by the materials deadline of March 24, 2025.

Pursuant to Canyon County Ordinance 01-17-07B Materials deadline, the submission of late documents or other materials does not allow all parties time to address the materials or allow sufficient time for public review. After the materials deadline, any input may be verbally provided at the public hearing to become part of the record.

#### **6. SUMMARY:**

In consideration of the application and supporting materials, staff concludes that the proposed comprehensive plan amendment is **compliant** with Canyon County Ordinance 07-06-03. A full analysis is detailed within the staff report.

Should the Commission wish to approve the subject application, staff recommends the following conditions be attached:

**No conditions are proposed**

#### **7. EXHIBITS:**

##### **A. Application Packet & Supporting Materials**

1. Letter of Intent
2. Proposed comprehensive plan text amendment Appendix B

##### **B. Agency Comments Received by: March 24, 2025**

1. Letter of Agency Notification
2. List of Notified Agencies
3. Idaho Department of Environmental Quality; Received: March 7, 2025

**C. Public Comments Received by: March 24, 2025**

1. None

Case# OR2025-0003

## Letter of Intent

The purpose of the application is to consider an amendment to the Canyon County Comprehensive Plan, 2030 (the “Comprehensive Plan”) as follows:

- Amending Table 7. Public Services, Facilities, Utilities Goals, Policies, and Actions by amending G7.01.00 to read as follows:  
G7.01.00 Endeavor to continue providing reliable public services, public safety facilities, & public utilities that support existing developed areas and future growth. Enter into intergovernmental agreements with districts, authorized by Idaho Code Section 67-8204A, for the purpose of agreeing to the collection and expenditure of development impact fees to assure that new development pays for its impact on district facilities, utilities, and services.
- Amending Table 7. Public Services, Facilities, Utilities Goals, Policies, and Actions by the addition thereto of a new section A7.01.00a to read as follows:  
A7.01.00a Include, as Comprehensive Plan appendices, all approved development impact fee capital improvements plans.
- By the addition to the Comprehensive Plan of new appendix B to read as follows:  
Appendix B - Intergovernmental Agreement Capital Improvements Plans:

### CAPITAL IMPROVEMENTS PLANS

The following Capital Improvements Plans are the basis of development impact fees set forth in Article 1 of Chapter 11 Development Impact Fee Ordinance of the Canyon County Code of Ordinances.

- B-1 City of Caldwell Fire Department & Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019
- B-2 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021 and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021
- B-3 [Homedale Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study January 27, 2025
- B-4 Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan Final Report November 30, 2021
- B-5 [Marsing Rural Fire District] Capital Improvement Plan and Development Impact Fee Study January 13, 2025
- B-6 [Middleton Rural Fire District] Capital Improvement Plan and Development Impact Fee Study September 15, 2023
- B-7 [Nampa Fire Protection District] Capital Improvement Plan and Development Impact Fee Study February 21, 2025
- B-8 [Parma Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 25, 2022
- B-9 [Star Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 23, 2023

B-10 Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement  
Plan March 6, 2019

## Appendix B - Intergovernmental Agreement Capital Improvements Plans

## CAPITAL IMPROVEMENTS PLANS

The following Capital Improvements Plans are the basis of development impact fees set forth in Article 1 of Chapter 11 Development Impact Fee Ordinance of the Canyon County Code of Ordinances.

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- B-2 Canyon Highway District No. 4 Traffic Impact Fee Program May 7, 2021 and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021
- B-3 [Homedale Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study January 27, 2025
- B-4 Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan Final Report November 30, 2021
- B-5 [Marsing Rural Fire District] Capital Improvement Plan and Development Impact Fee Study January 13, 2025
- B-6 [Middleton Rural Fire District] Capital Improvement Plan and Development Impact Fee Study September 15, 2023
- B-7 [Nampa Fire Protection District] Capital Improvement Plan and Development Impact Fee Study February 21, 2025
- B-8 [Parma Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 25, 2022
- B-9 [Star Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 23, 2023
- B-10 Wilder Rural Fire Protection District Impact Fee Study and Capital Improvement Plan March 6, 2019

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**FINAL REPORT**

July 2, 2019

**City of Caldwell Fire Department &  
Caldwell Rural Fire District  
Impact Fee Study and Capital  
Improvement Plans**

**Prepared for**

City of Caldwell/Caldwell Rural Fire District

**Prepared By**

Galena Consulting  
Anne Wescott  
1925 North Montclair Drive  
Boise, ID 83702





# Section I.

## Introduction

This report regarding impact fees for the City of Caldwell, Idaho is organized into the following sections:

- An overview of the report's background and objectives;
- A definition of impact fees and a discussion of their appropriate use;
- An overview of land use and demographics;
- A step-by-step calculation of impact fees under the Capital Improvement Plan (CIP) approach;
- A list of implementation recommendations; and
- A brief summary of conclusions. Each section follows sequentially.

### Background and Objectives

The City of Caldwell and the Caldwell Fire District hired Galena Consulting to calculate impact fees. As the Caldwell Fire Department provides fire protection services on contract for the Caldwell Rural Fire District, and calls for service within each jurisdiction are served by the same stations, apparatus and crews, this impact fee study is inclusive of both the City and the District.

This document presents impact fees based on the City/Districts' demographic data and infrastructure costs before credit adjustment; calculates the City's monetary participation; examines the likely cash flow produced by the recommended fee amount; and outlines specific fee implementation recommendations. Credits can be granted on a case-by-case basis; these credits are assessed when each individual building permit is pulled.

### Definition of Impact Fees

Impact fees are one-time assessments established by local governments to assist with the provision of Capital Improvements necessitated by new growth and development. Impact fees are governed by principles established in Title 67, Chapter 82, Idaho Code, known as the Idaho Development Impact Fee Act (Impact Fee Act) which specifically gives cities, towns and counties the authority to levy impact fees. The Idaho Code defines an impact fee as "... a payment of money imposed as a condition of development approval to pay for a proportionate share of the cost of system improvements needed to serve development."<sup>1</sup>

**Purpose of impact fees.** The Impact Fee Act includes the legislative finding that "... an equitable program for planning and financing public facilities needed to serve new growth and development is necessary in order to promote and accommodate orderly growth and development and to protect the public health, safety and general welfare of the citizens of the state of Idaho."<sup>2</sup>

**Idaho fee restrictions and requirements.** The Impact Fee Act places numerous restrictions on the calculation and use of impact fees, all of which help ensure that local governments adopt impact fees that are consistent with federal law.<sup>3</sup> Some of those restrictions include:

- Impact fees shall not be used for any purpose other than to defray system improvement costs incurred to provide additional public facilities to serve new growth;<sup>4</sup>
- Impact fees must be expended within 8 years from the date they are collected. Fees may be held in certain circumstances beyond the 8-year time limit if the governmental entity can provide reasonable cause;<sup>5</sup>
- Impact fees must not exceed the proportionate share of the cost of capital improvements needed to serve new growth and development;<sup>6</sup>
- Impact fees must be maintained in one or more interest-bearing accounts within the capital projects fund.<sup>7</sup>

In addition, the Impact Fee Act requires the following:

- Establishment of and consultation with a development impact fee advisory committee (Advisory Committee);<sup>8</sup>
- Identification of all existing public facilities;
- Determination of a standardized measure (or service unit) of consumption of public facilities;
- Identification of the current level of service that existing public facilities provide;
- Identification of the deficiencies in the existing public facilities;
- Forecast of residential and nonresidential growth;<sup>9</sup>
- Identification of the growth-related portion of the Police, Fire and Parks Capital Improvement Plans;<sup>10</sup>
- Analysis of cash flow stemming from impact fees and other capital improvement funding sources;<sup>11</sup>
- Implementation of recommendations such as impact fee credits, how impact fee revenues should be accounted for, and how the impact fees should be updated over time;<sup>12</sup>
- Preparation and adoption of a Capital Improvement Plan pursuant to state law and public hearings regarding the same;<sup>13</sup> and
- Preparation and adoption of a resolution authorizing impact fees pursuant to state law and public hearings regarding the same.<sup>14</sup>

**How should fees be calculated?** State law requires the City to implement the Capital Improvement Plan methodology to calculate impact fees. The City can implement fees of any amount not to exceed the fees as calculated by the CIP approach. This methodology requires the City to describe its service areas, forecast the land uses, densities and population that are expected to occur in those service areas over the 10-year CIP time horizon, and identify the capital improvements that will be needed to serve the forecasted growth at the planned levels of service, assuming the planned levels of service do not exceed the current levels of service.<sup>15</sup> This list and cost of capital improvements constitutes the capital improvement element to be adopted as part of the City's individual Comprehensive Plan.<sup>16</sup> Only those items identified as growth-related on the CIP are eligible to be funded by impact fees.

The City intending to adopt an impact fee must first prepare a capital improvements plan.<sup>17</sup> To ensure that impact fees are adopted and spent for capital improvements in support of the community's needs and planning goals, the Impact Fee Act establishes a link between the authority to charge impact fees and certain planning requirements of Idaho's Local Land Use Planning Act (LLUPA). The local government must have adopted a comprehensive plan per LLUPA procedures, and that comprehensive plan must be updated to include a current capital improvement element.<sup>18</sup> This study considers the planned capital improvements for the ten-year period from 2019 to the end of 2028 that will need to be adopted as an element the City's Comprehensive Plan.

Once the essential capital planning has taken place, impact fees can be calculated. The Impact Fee Act places many restrictions on the way impact fees are calculated and spent, particularly via the principal that local governments cannot charge new development more than a "proportionate share" of the cost of public facilities to serve that new growth. "Proportionate share" is defined as "...that portion of the cost of system improvements . . . which reasonably relates to the service demands and needs of the project."<sup>19</sup> Practically, this concept requires the City to carefully project future growth and estimate capital improvement costs so that it prepares reasonable and defensible impact fee schedules.

The proportionate share concept is designed to ensure that impact fees are calculated by measuring the needs created for capital improvements by development being charged the impact fee; do not exceed the cost of such improvements; and are "earmarked" to fund growth-related capital improvements to benefit those that pay the impact fees.

There are various approaches to calculating impact fees and to crediting new development for past and future contributions made toward system improvements. The Impact Fee Act does not specify a single type of fee calculation, but it does specify that the formula be "reasonable and fair." Impact fees should take into account the following:

- Any appropriate credit, offset or contribution of money, dedication of land, or construction of system improvements;
- Payments reasonably anticipated to be made by or as a result of a new development in the form of user fees and debt service payments;
- That portion of general tax and other revenues allocated by the City to growth-related system improvements; and
- All other available sources of funding such system improvements.<sup>20</sup>

Through data analysis and interviews with the City and the District, Galena Consulting identified the share of each capital improvement needed to serve growth. The total projected capital improvements needed to serve growth are then allocated to residential and nonresidential development with the resulting amounts divided by the appropriate growth projections from 2018 to 2028. This is consistent with the Impact Fee Act.<sup>21</sup> Among the advantages of the CIP approach is its establishment of a spending plan to give developers and new residents more certainty about the use of the particular impact fee revenues.

**Other fee calculation considerations.** The basic CIP methodology used in the fee calculations is presented above. However, implementing this methodology requires a number of decisions. The considerations accounted for in the fee calculations include the following:

- Allocation of costs is made using a service unit which is “a standard measure of consumption, use, generation or discharge attributable to an individual unit<sup>22</sup> of development calculated in accordance with generally accepted engineering or planning standards for a particular category of capital improvement.”<sup>23</sup> The service units chosen by the study team for every fee calculation in this study are linked directly to residential dwelling units and nonresidential development square feet.<sup>24</sup>
- A second consideration involves refinement of cost allocations to different land uses. According to Idaho Code, the CIP must include a “conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, agricultural and industrial.”<sup>25</sup> In this analysis, the study team has chosen to use the highest level of detail supportable by available data and, as a result, in this study, every impact fee is allocated between aggregated residential (i.e., all forms of residential housing) and nonresidential development (all nonresidential uses including retail, office, agricultural and industrial).

### **Current Assets and Capital Improvement Plans**

The CIP approach estimates future capital improvement investments required to serve growth over a fixed period of time. The Impact Fee Act calls for the CIP to “. . . project demand for system improvements required by new service units . . . over a reasonable period of time not to exceed 20 years.”<sup>26</sup> The impact fee study team recommends a 10-year time period based on the City’s best available capital planning data.

The types of costs eligible for inclusion in this calculation include any land purchases, construction of new facilities and expansion of existing facilities to serve growth over the next 10 years at planned and/or adopted service levels.<sup>27</sup> Equipment and vehicles with a useful life of 10 years or more are also impact fee eligible under the Impact Fee Act.<sup>28</sup> The total cost of improvements over the 10 years is referred to as the “CIP Value” throughout this report. The cost of this impact fee study is also impact fee eligible for all impact fee categories. Each fee category was charged its pro-rated percentage of the cost of the impact fee study.

The forward-looking 10-year CIP for Caldwell’s Fire Department/Fire District includes some facilities that are only partially necessitated by growth (e.g., facility expansion). The study team met with the City to determine a defensible metric for including a portion of these facilities in the impact fee calculations. A general methodology used to determine this metric is discussed below. In some cases, a more specific metric was used to identify the growth-related portion of such improvements. In these cases, notations were made in the applicable section.

## Fee Calculation

In accordance with the CIP approach described above, we calculated fees for the Caldwell Fire Department/Caldwell Rural Fire District by answering the following seven questions:

1. **Who is currently served by the City/District?** This includes the number of residents as well as residential and nonresidential land uses.
2. **What is the current level of service provided by the City/District?** Since an important purpose of impact fees is to help the City *achieve* its planned level of service<sup>29</sup>, it is necessary to know the levels of service it is currently providing to the community.
3. **What current assets allow the City/District to provide this level of service?** This provides a current inventory of assets used by the City, such as facilities, land and equipment. In addition, each asset's replacement value was calculated and summed to determine the total value of Fire current assets.
4. **What is the current investment per residential and nonresidential land use?** In other words, how much of each service provider's current assets' total value is needed to serve current residential households and nonresidential square feet?
5. **What future growth is expected in the City/District?** How many new residential households and nonresidential square footage will the City serve over the CIP period?
6. **What new infrastructure is required to serve future growth?** For example, how many new engines will be needed by the City of Caldwell Fire Department within the next ten years to achieve the planned level of service of the City?<sup>30</sup>
7. **What impact fee is required to pay for the new infrastructure?** We calculated an apportionment of new infrastructure costs to future residential and nonresidential land- uses for the City. Then, using this distribution, the impact fees were determined.

Addressing these seven questions, in order, provides the most effective and logical way to calculate fire impact fees for the City and District. In addition, these seven steps satisfy and follow the regulations set forth earlier in this section.

## "GRUM" Analysis

In Caldwell, as in any local government, not all capital costs are associated with growth. Some capital costs are for repair and replacement of facilities e.g., standard periodic investment in existing facilities such as roofing. These costs *are not* impact fee eligible. Some capital costs are for betterment of facilities, or implementation of new services (e.g., development of an expanded training facility). These costs *are generally not entirely* impact fee eligible. Some costs are for expansion of facilities to accommodate new development at the current level of service (e.g., purchase of new fire station to accommodate expanding population). These costs *are* impact fee eligible.

Because there are different reasons why the City invests in capital projects, the study team conducted a “GRUM” analysis on all projects listed in each CIP:

- **Growth.** The “G” in GRUM stands for growth. To determine if a project is solely related to growth, we ask “Is this project designed to maintain the current level of service as growth occurs?” and “Would the City still need this capital project if it weren’t growing at all?” “G” projects are only necessary to maintain the City’s current level of service as growth occurs. It is thus appropriate to include 100 percent of their cost in the impact fee calculations.
- **Repair & Replacement.** The “R” in GRUM stands for repair and replacement. We ask, “Is this project related only to fixing existing infrastructure?” and “Would the City still need it if it weren’t growing at all?” “R” projects have nothing to do with growth. It is thus not appropriate to include any of their cost in the impact fee calculations.
- **Upgrade.** The “U” in GRUM stands for upgrade. We ask, “Would this project improve the City’s current level of service?” and “Would the City still do it even if it weren’t growing at all?” “U” projects have nothing to do with growth. It is thus not appropriate to include any of their cost in the impact fee calculations.
- **Mixed.** The “M” in GRUM stands for mixed. It is reserved for capital projects that have some combination of G, R and U. “M” projects by their very definition are partially necessitated by growth, but also include an element of repair, replacement and/or upgrade. In this instance, a cost amount between 0 and 100 percent should be included in the fee calculations. Although the need for these projects is triggered by new development, they will also benefit existing residents.

Projects that are 100 percent growth-related were determined by our study to be necessitated solely by growth. Alternatively, some projects can be determined to be “mixed,” with some aspects of growth and others aspects of repair and replacement. In these situations, only a portion of the total cost of each project is included in the final impact fee calculation.

It should be understood that growth is expected to pay only the portion of the cost of capital improvements that are growth-related. The City and District will need to plan to fund the pro rata share of these partially growth-related capital improvements with revenue sources other than impact fees within the time frame that impact fees must be spent. These values will be calculated and discussed in Section IV of this report.

<sup>1</sup> See Section 67-8203(9), Idaho Code. “System improvements” are capital improvements (i.e., improvements with a useful life of 10 years or more) that, in addition to a long life, increase the service capacity of a public facility. Public facilities include: parks, open space and recreation areas, and related capital improvements; and public safety facilities, including law enforcement, fire, emergency medical and rescue facilities. See Sections 67-8203(3), (24) and (28), Idaho Code.

<sup>2</sup> See Section 67-8202, Idaho Code.

<sup>3</sup> As explained further in this study, proportionality is the foundation of a defensible impact fee. To meet substantive due process requirements, an impact fee must provide a rational relationship (or nexus) between the impact fee assessed against new development and the actual need for additional capital improvements. An impact fee must substantially advance legitimate local government interests. This relationship must be of “rough proportionality.” Adequate consideration of the factors outlined in Section 67-8207(2) ensure that rough proportionality is reached. See *Banbury Development Corp. v. South Jordan*, 631 P.2d 899 (1981); *Dollan v. City of Tigard*, 512 U.S. 374 (1994).

<sup>4</sup> See Sections 67-8202(4) and 67-8203(29), Idaho Code.

<sup>5</sup> See Section 67-8210(4), Idaho Code.

<sup>6</sup> See Sections 67-8204(1) and 67-8207, Idaho Code.

<sup>7</sup> See Section 67-8210(1), Idaho Code.

<sup>8</sup> See Section 67-8205, Idaho Code.

<sup>9</sup> See Section 67-8206(2), Idaho Code.

<sup>10</sup> See Section 67-8208, Idaho Code.

<sup>11</sup> See Section 67-8207, Idaho Code.

<sup>12</sup> See Sections 67-8209 and 67-8210, Idaho Code.

<sup>13</sup> See Section 67-8208, Idaho Code.

<sup>14</sup> See Sections 67-8204 and 67-8206, Idaho Code.

<sup>15</sup> As a comparison and benchmark for the impact fees calculated under the Capital Improvement Plan approach, Galena Consulting also calculated the City’s current level of service by quantifying the City’s current investment in capital improvements for each impact fee category, allocating a portion of these assets to residential and nonresidential development, and dividing the resulting amount by current housing units (residential fees) or current square footage (nonresidential fees). By using current assets to denote the current service standard, this methodology guards against using fees to correct existing deficiencies.

<sup>16</sup> See Sections 67-8203(4) and 67-8208, Idaho Code.

<sup>17</sup> See Section 67-8208, Idaho Code.

<sup>18</sup> See Sections 67-8203(4) and 67-8208, Idaho Code.

<sup>19</sup> See Section 67-8203(23), Idaho Code.

<sup>20</sup> See Section 67-8207, Idaho Code.

<sup>21</sup> The impact fee that can be charged to each service unit (in this study, residential dwelling units and nonresidential square feet) cannot exceed the amount determined by dividing the cost of capital improvements attributable to new development (in order to provide an adopted service level) by the total number of service units attributable to new development. See Sections 67-8204(16), 67-8208(1)(f) and 67-8208(1)(g), Idaho Code.

<sup>22</sup> See Section 67-8203(27), Idaho Code.

<sup>23</sup> See Section 67-8203(27), Idaho Code.

<sup>24</sup> The construction of detached garages alongside residential units does not typically trigger the payment of additional impact fees unless that structure will be the site of a home-based business with significant outside employment.

<sup>25</sup> See Section 67-8208(1)(e), Idaho Code.

<sup>26</sup> See Section 67-8208(1)(h).

<sup>27</sup> This assumes the planned levels of service do not exceed the current levels of service.

<sup>28</sup> The Impact Fee Act allows a broad range of improvements to be considered as “capital” improvements, so long as the improvements have useful life of at least 10 years and also increase the service capacity of public facilities. See Sections 67-8203(28) and 50-1703, Idaho Code.

<sup>29</sup> This assumes that the planned level of service does not exceed the current level of service.

<sup>30</sup> This assumes the planned level of service does not exceed the current level of service.

## Section II. Land Uses

As noted in Section I, it is necessary to allocate capital improvement plan (CIP) costs to both residential and nonresidential development when calculating impact fees. The study team performed this allocation based on the number of projected new households and nonresidential square footage projected to be added from 2019 through 2029 for the City and the District. These projections were based on current growth estimates from COMPASS as well as recommendations from City Staff.

The study team also gathered growth projections for the boundaries of the City combined with the boundaries of the Caldwell Rural Fire District.

Demographic and land-use projections are some of the most variable and potentially debatable components of an impact fee study, and in all likelihood the projections used in our study will not prove to be 100 percent correct. The purpose of the Advisory Committee's annual review is to account for these inconsistencies. As each CIP is tied to the City's land use growth, the CIP and resulting fees can be revised based on actual growth as it occurs.

The following Exhibit II-1 presents the current and future population for the City.

**Exhibit II-1.**  
**Current and Future Population, City of Caldwell and Caldwell Rural Fire District**

	2019	2029	Net Increase	Percent Increase
City Population	63,028	92,000	28,972	46%
District Population	<u>15,000</u>	<u>27,450</u>	<u>12,450</u>	83%
Total	78,028	119,450	41,422	53%

The service area of the City of Caldwell Fire Department and Caldwell Rural Fire District, currently has approximately 78,034 persons residing within its boundaries. Over the next ten years, we expect the population in this area to grow by approximately 41,422 persons, or at an annual growth rate of 5.3 percent.

The following Exhibit II-2 presents the current and future number of residential units and nonresidential square feet for the City and District. We expect the service area to have 39,817 residential households and 11.0 million nonresidential square feet by 2029 based on existing growth rates.



**Exhibit II-2.****Current and Future Land Uses, City of Caldwell and Caldwell Rural Fire District**

	2019	2029	Net Growth	Net Increase in Square Feet	Percent of Total Growth
Population	78,028	119,450	41,422		
Residential (in units)	26,009	39,817	13,807	27,614,667	87%
Nonresidential (in square feet)	6,984,676	11,000,000	4,015,324	4,015,324	13%
Total				31,629,991	100%

As shown above, the service area is expected to grow by approximately 13,807 residential units and 4.0 million nonresidential square feet over the next ten years. Eighty-seven percent of this growth is attributable to residential land uses, while the remaining thirteen percent is attributable to nonresidential growth. These growth projections will be used in the following section to calculate the appropriate impact fees for the City.

## Section III.

### Fire Department/Rural Fire District

In this section, we calculate fire impact fees. The City of Caldwell has been collecting fire impact fees more than a decade for growth within the City boundaries. The Fire Department also provides its services on contract to the Caldwell Rural Fire District, which encompasses the Caldwell Area of Impact outside City boundaries. The Department and the District utilize the same capital infrastructure for response and a decision has been made by the City of Caldwell and the Caldwell Rural Fire District Commission to analyze the assessment of impact fees to new development within the District at the same rate as that which is assessed to new development in the City so that growth in the City is not subsidizing costs created by growth in the District.

The Legislature gave taxing districts the authority to collect impact fees in an amendment to State Statute several years ago. Because Districts do not issue building permits, however, they were given the authority to have the City or County collect on their behalf. In the case of the Caldwell Fire District, development permits are issued by Canyon County. The County Commission has indicated a willingness to collect and will be reviewing impact fee proposals by seven rural fire districts later this year.

Therefore, this section refers to the projected growth and capital needs for the combined Caldwell Fire Department/Caldwell Rural Fire District following the seven-question method outlined in Section I of this report.

#### 1. Who is currently served by the Caldwell Fire Department/Caldwell Rural Fire District?

As shown below, the Caldwell Fire Department and Caldwell Rural Fire District currently serve 78,028 people; 26,009 residential units and approximately 6.9 million square feet of nonresidential land use within their combined boundaries.

#### Exhibit III-1. Current and Future Land Uses – Caldwell Fire Department/Caldwell Rural Fire District

	2019	2029	Net Growth	Net Increase in Square Feet	Percent of Total Growth
Population	78,028	119,450	41,422		
Residential (in units)	26,009	39,817	13,807	27,614,667	87%
Nonresidential (in square feet)	6,984,676	11,000,000	4,015,324	4,015,324	13%
Total				31,629,991	100%

**2. What is the current level of service provided by the Caldwell Fire Department/Caldwell Rural Fire District?**

Caldwell's Fire Department provides a level of service of a 90 percent fractile response time of 5 minutes to its residents and the residents of the Caldwell Rural Fire District. As the City and unincorporated area grows, additional infrastructure and equipment will be needed to sustain the Department's current level of service.

**3. What current assets allow the Caldwell Fire Department/Caldwell Rural Fire District to provide this level of service?**

The following Exhibit III-2 displays the current assets of the Caldwell Fire Department/Caldwell Rural Fire District.

**Exhibit III-2.**

**Current Assets – Caldwell Fire Department/Caldwell Rural Fire District**

Type of Capital Asset	Square Footage	Replacement Value
Facilities		
Station #1	5,000	\$ 3,000,000
Station #2	7,500	\$ 4,500,000
Notus Station	5,000	\$ 2,500,000
Station #3 Land		\$ 250,000
Training Facility		\$ 1,100,000
Apparatus/Vehicles/Equipment		
6 Engines		\$ 6,000,000
Ladder Truck		\$ 1,600,000
Tender		\$ 500,000
6 Command Vehicles		\$ 450,000
Brush Truck		\$ 150,000
Tactical Tender		\$ 1,250,000
HazMat Utility Trailer		\$ 175,000
Air Trailer		\$ 150,000
Decon Trailer		\$ 100,000
Waterways Trailer		\$ 100,000
Support Trailer		\$ 125,000
Foam Trailer		\$ 50,000
<b>Total Assets</b>		<b>\$ 22,000,000</b>
Plus Cost of Fee-Related Research		
Impact Fee Study		\$ 8,000
Plus Fund Balance		\$ 1,492,202
<b>Grand Total</b>		<b>\$ 23,500,202</b>

As shown above, the Caldwell Fire Department/Caldwell Rural Fire District currently owns approximately \$23.5 million of eligible current assets. These assets are used to provide the current level of service.

#### 4. What is the current investment per residential unit and nonresidential square foot?

The Caldwell Fire Department/Caldwell Rural Fire District has already invested \$789 per residential unit and \$0.43 per nonresidential square foot. This figure is derived by allocating the value of the Fire Department and District's current assets between the current number of residential units and nonresidential square feet.

We will compare our final impact fee calculations with these figures to determine if the two results will be similar; this represents a "check" to see if future residents will be paying for infrastructure at a level commensurate with what existing residents have invested in infrastructure.

#### 5. What future growth is expected in the Caldwell Fire Department/Caldwell Rural Fire District?

As shown in Exhibit III-1, the City of Caldwell and Caldwell Rural Fire District is expected to grow by approximately 13,807 residential units and 4.0 million square feet of nonresidential land use over the next ten years.

#### 6. What new infrastructure is required to serve future growth?

The following Exhibit III-3 displays the capital improvements planned for purchase by the Caldwell Fire Department/Caldwell Rural Fire District over the next ten years.

#### **Exhibit III-3. Caldwell Fire Department/Caldwell Rural Fire District CIP 2020-2029**

Type of Capital Infrastructure	CIP Value	Growth times Portion equals	Amount to Include in Fees	Amount from Other Sources
<b>Facilities</b>				
Fire Station #3 - Airport area (land already acquired)	\$ 5,000,000	100%	\$ 5,000,000	\$ -
Fire Station #4 - Greenleaf area	\$ 5,250,000	100%	\$ 5,250,000	\$ -
3-Bay Maintenance Station	\$ 6,000,000	0%	\$ -	\$ 6,000,000
Remodel Training Facility	\$ 250,000	0%	\$ -	\$ 250,000
			\$ -	\$ -
<b>Vehicles/Apparatus</b>				
Engine for Station #4 - Type 3	\$ 400,000	100%	\$ 400,000	\$ -
Brush Truck for Station #4	\$ 150,000	100%	\$ 150,000	\$ -
Aerial Platform	\$ 1,200,000	100%	\$ 1,200,000	\$ -
Replacement Vehicles	\$ 5,597,013	0%	\$ -	\$ 5,597,013
<b>Total Infrastructure</b>	<b>\$ 23,847,013</b>		<b>\$ 12,000,000</b>	<b>\$11,847,013</b>
<b>Plus Cost of Fee-Related Research</b>				
Impact Fee Study	\$ 8,000	100%	\$ 8,000	\$ -
Minus Fund Balance	\$ 1,492,202	100%	\$ 1,492,202	\$ -
<b>Grand Total</b>	<b>\$ 22,362,811</b>		<b>\$ 10,515,798</b>	<b>\$11,847,013</b>

As shown above, the Caldwell Fire Department/Caldwell Rural Fire District plan to purchase approximately \$23.8 million in stations, apparatus and equipment over the next ten years, \$12.0 million of which is impact fee eligible. The City currently has \$1.5 million in fire impact fee fund balance which reduces the amount to be collected by growth over the next ten years to \$10.5 million.

Growth-related capital items include two additional fire stations and the apparatus needed to provide service from these stations. These new assets will allow the Caldwell Fire Department/Caldwell

Rural Fire District to sustain the current level of service in the future. The commencement and completion dates for the Fire Department's growth-related capital infrastructure depend on the timing and pace of the projected growth.

The remaining approximately \$11.8 million is the price for the Department/District to replace existing apparatus, vehicles and other equipment, and facilitate a 3-Bay Maintenance Station and Training Facility remodel. Replacement of existing capital is not eligible for inclusion in the impact fee calculations. The Department will therefore have to use other sources of revenue including all of those listed in Idaho Code 67- 8207(iv)(2)(h).

**7. What impact fee is required to pay for the new capital improvements?**

The following Exhibit III-4 takes the projected future growth from Exhibit III-1 and the growth-related CIP from Exhibit III-3 to calculate impact fees for the Caldwell Fire Department/Caldwell Rural Fire District.

**Exhibit III-4.**

**Caldwell Fire Department/Caldwell Rural Fire District Fee Calculation**

Amount to Include in Impact Fee Calculation		\$10,515,798
Percentage of Future Growth		
Residential		87%
Non Residential		13%
Amount Attributable to Future Growth		
Residential	\$	9,180,852
Non Residential	\$	1,334,946
Future Growth 2017-2026		
Residential (per unit)		13,807
Non Residential (per square foot)		4,015,324
Impact Fee		
Residential (per unit)	\$	665
Non Residential (per square foot)	\$	0.33

As shown above, we have calculated impact fees for the Caldwell Fire Department at \$665 per residential unit and \$0.33 per nonresidential square foot. This is less than the \$789 per residential unit and \$0.43 per square foot existing property owners have already paid into the system as indicated in #4 above. Fees not to exceed these amounts are recommended for the Department/District. The Department/District cannot assess fees greater than the amounts shown above. The Department/District may assess fees lower than these amounts, but would then experience a decline in service levels unless the Department/District used other revenues to make up the difference.

## Section IV. Summary

The following Exhibit IV-1 summarizes the calculated Impact Fees for the City of Caldwell/Caldwell Rural Fire District.

### Exhibit IV-1.

#### City of Caldwell/Caldwell Rural Fire District Impact Fee Summary

Impact Fee		
Residential (per unit)	\$	665
Non Residential (per square foot)	\$	0.33

A comparison of the proposed fees to similar fees in Nampa, Boise, Meridian, Eagle, Star, Kuna, Middleton, Wilder and Marsing is provided in Exhibit IV-2:

### Exhibit IV-2.

#### Impact Fee Comparisons

	City of Caldwell/ Caldwell Rural Fire draft	City of Nampa/ Nampa Rural Fire	Middleton Rural Fire District	Wilder Fire District	Marsing Fire District	City of Boise	City of Meridian/ Meridian Rural	Eagle Fire District draft	Star Fire District	Kuna Fire District	North Ada Co. Fire and Rescue
per Residential Unit	\$ 665	\$ 560	\$ 849	\$ 825	\$ 1,285	\$ 526	\$ 693	\$ 897	\$ 829	\$ 824	\$ 647
per Non-Residential sf	\$ 0.33	\$ 0.28	\$ 0.42	\$ 0.41	\$ 0.64	\$ 0.15	\$ 0.53	\$ 0.36	\$ 0.39	\$ 0.41	\$ 0.32

## City Participation

The City/District would assume the responsibility of paying for those portions of the capital improvements that are not attributable to new growth. These payments would come from other sources of revenue including all of those listed in Idaho Code 67-8207(iv)(2)(h).

To arrive at this participation amount, the expected impact fee revenue and any shared facility amount need to be subtracted from the total CIP value. Exhibit IV-3 divides the City/Districts' participation amount into two categories: the portion of purely non-growth-related improvements, and the portion of growth-related improvements that are attributable to repair, replacement, or upgrade, but are not impact fee eligible.

It should be noted that the participation amount associated with purely non-growth improvements is discretionary. The City/District can choose not to fund these capital improvements (although this could result in a decrease in the level of service if the deferred repairs or replacements were urgent). However, the non-growth-related portion of improvements that are impact fee eligible *must* be funded in order to maintain the integrity of the impact fee program.

**Exhibit IV-3.****City of Caldwell/Caldwell Rural Fire District  
Participation Summary, 2020-2029**

	Required	Discretionary	Total
Fire	\$ -	\$ 11,847,013	\$ 11,847,013

**Implementation Recommendations**

As City Council evaluates whether or not to adopt the Capital Improvement Plans and impact fees presented in this report, we also offer the following information for your consideration. Please note that this information will be included each individual impact fee enabling ordinance.

**Capital Improvements Plan.** Should the Advisory Committee recommend this study to City Council and should City Council adopt the study, the City should revise its existing Capital Improvement Plans using the information in this study. A revised capital improvement plan would then be presented to the City for adoption as an element of the Comprehensive Plan pursuant to the procedures of the Local Land Use Planning Act.

**Impact Fee Ordinance.** Following adoption of the Capital Improvement Plan, City Council should review the proposed Impact Fee Ordinance for adoption as reviewed and recommended by the Advisory Committee.

**Advisory Committee.** The Advisory Committee is in a unique position to work with and advise City Council to ensure that the capital improvement plans and impact fees are routinely reviewed and modified as appropriate.

**Impact fee service area.** Some municipalities have fee differentials for various city zones under the assumption that some areas utilize more or less current and future capital improvements. The study team, however, does not recommend the City assess different fees by dividing the areas into zones. The capital improvements identified in this report inherently serve a system-wide function.

**Specialized assessments.** If permit applicants are concerned they would be paying more than their fair share of future infrastructure purchases, the applicant can request an individualized assessment to ensure they will only be paying their proportional share. The applicant would be required to prepare and pay for all costs related to such an assessment.

**Donations.** If the City receives donations for capital improvements listed on the CIP, they must account for the donation in one of two ways. If the donation is for a non- or partially growth-related improvement, the donation can contribute to the City's General Fund participation along with more traditional forms, such as revenue transfers from the General Fund. If, however, the donation is for a growth-related project in the CIP, the donor's impact fees should be reduced dollar for dollar. This means that the City will either credit the donor or reimburse the donor for that portion of the impact fee.

**Grants.** If a grant is expected and regular, the growth-related portion of that grant amount should be reflected upfront in the fee calculations, meaning that the impact fees will be lower in anticipation of the contribution. If the grant is speculative or uncertain, this should not be reflected up-front in the fee calculations since the entity cannot count on those dollars as it undergoes capital planning.

The rational nexus is still maintained because the unexpected higher fund balance, due to the receipt of a grant, is deducted from the calculations as a "down payment on the CIP" when the fee study is updated.

**Credit/reimbursement.** If a developer constructs or contributes all or part of a growth-related project that would otherwise be financed with impact fees, that developer must receive a credit against the fees owed for this category or, at the developer's choice, be reimbursed from impact fees collected in the future.<sup>37</sup> This prevents "double dipping" by the City.

The presumption would be that builders/developers owe the entirety of the impact fee amount until they make the City aware of the construction or contribution. If credit or reimbursement is due, the governmental entity must enter into an agreement with the fee payer that specifies the amount of the credit or the amount, time and form of reimbursement.<sup>38</sup>

**Impact fee accounting.** The City should maintain Impact Fee Funds separate and apart from the General Fund. All current and future impact fee revenue should be immediately deposited into this account and withdrawn only to pay for growth-related capital improvements of the same category. General Funds should be reserved solely for the receipt of tax revenues, grants, user fees and associated interest earnings, and ongoing operational expenses including the repair and replacement of existing capital improvements not related to growth.

**Spending policy.** The City should establish and adhere to a policy governing their expenditure of monies from the Impact Fee Fund. The Fund should be prohibited from paying for any operational expenses and the repair and replacement or upgrade of existing infrastructure not necessitated by growth. In cases when *growth-related capital improvements are constructed*, impact fees are an allowable revenue source as long as only new growth is served. In cases when new capital improvements are expected *to partially replace existing capacity and to partially serve new growth*, cost sharing between the General Fund or other sources of revenue listed in Idaho Code 67-8207(I)(iv), (2)(h) and Impact Fee Fund should be allowed on a pro rata basis.

**Update procedures.** The City is expected to grow rapidly over the 10-year span of the CIPs. Therefore, the fees calculated in this study should be updated annually as the City invests in additional infrastructure beyond what is listed in this report, and/or as the City's projected development changes significantly. Fees can be updated on an annual basis using an inflation factor for building material from a reputable source such as McGraw Hill's Engineering News Record. As described in Idaho Code 67-8205(3)(c)(d)(e), the Advisory Committee will play an important role in these updates and reviews.



# CANYON HIGHWAY DISTRICT NO. 4

## Traffic Impact Fee Program

Prepared by Kittelson & Associates, Inc.

May 7, 2021

Prepared for:

Canyon Highway District No. 4  
City of Star, Idaho  
City of Middleton, Idaho

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Appendix A – Individual Assessment Methodology

# INTRODUCTION

## What is a Traffic Impact Fee?

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Canyon Highway District No. 4 (CHD4) has developed a Traffic Impact Fee (TIF) program in coordination with the City of Middleton, the City of Star, Canyon County, and the Development Impact Fee Advisory Committees (DIFAC) from these agencies. The TIF program was created in conjunction with the Middleton-Star (Mid-Star) Service Area Capital Improvements Plan (CIP) (Reference 1) and meets the requirements of the Idaho Development Impact Fee Act (Idaho Code 67-82) (Reference 2). The TIF program identifies impact-fee eligible projects from the Mid-Star Service Area CIP to fund through transportation impact fees collected from new growth and development within the Mid-Star service area.

Traffic impact fees are one-time fees charged to new developments to pay for capital improvement projects associated with increased demand. Impact fees are attributed to new developments using a proportionate share concept, ensuring that developments and all partner agencies only pay their proportionate share for roadway facility improvements. Capital improvement project costs may be entirely or partially eligible for traffic impact fees, based on the Idaho Development Impact Fee Act.

This TIF program establishes traffic impact fees that represent the cost *per service unit* for new developments – service units are defined as the additional vehicle miles traveled on the eligible highway network as a result of new vehicle trips generated by new growth and development. Service units from a variety of land use types (e.g. single-family residential, multi-family residential, retail, office, light industrial) are considered based on established trip generation rates and other factors related to the land use.

## State Requirements

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The following defines the basic requirements for impact fees under Idaho Code 67-82:

- Impact fee programs must be based on an accompanying CIP, to be updated at least once every five years. The CIP must include projected demand for improvement projects over a reasonable period of time, not to exceed twenty years<sup>1</sup>.
- Impact fees must not exceed a proportionate share of the cost of system improvements. Proportionate share should be determined in consideration of a number of factors, including the cost and funding of existing system improvements.
- Impact fee programs must provide a detailed description of the methodology by which costs per service unit are determined.
- Impact fee programs must include a schedule of development impact fees for various land uses per unit of development.

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<sup>1</sup> Further discussion regarding CIP requirements is available in the CHD4 Capital Improvements Plan (2020).

- Impact fee programs must include a description of acceptable levels of service for system improvements.
- Development of an impact fee program must be in coordination with a development impact fee advisory committee.
- Development impact fee ordinances shall allow the developer to provide an individual assessment of the proportionate share of development impact fees. The individual assessment may be used to justify traffic impact fees lower than required of a development as part of the CHD4 Traffic Impact Fee Program for the Mid-Star service area. *The methodology for individual assessments is presented in Appendix A.*

## Service Area

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Figure 1 shows the service area for CHD4's TIF program. The service area includes multiple jurisdictions, including the City of Middleton, the western portion of the City of Star, portions of unincorporated Canyon County, and CHD4. The service area is defined as that portion of Canyon County lying north of the Boise River, east of Interstate 84, south of Payette and Gem Counties, and west of Ada County; and also the City of Middleton Area of Impact south of the Boise River lying east of KCID Road, north of Lincoln Road, and west of Midland Boulevard.

## METHODOLOGY

### Land Use Assumptions

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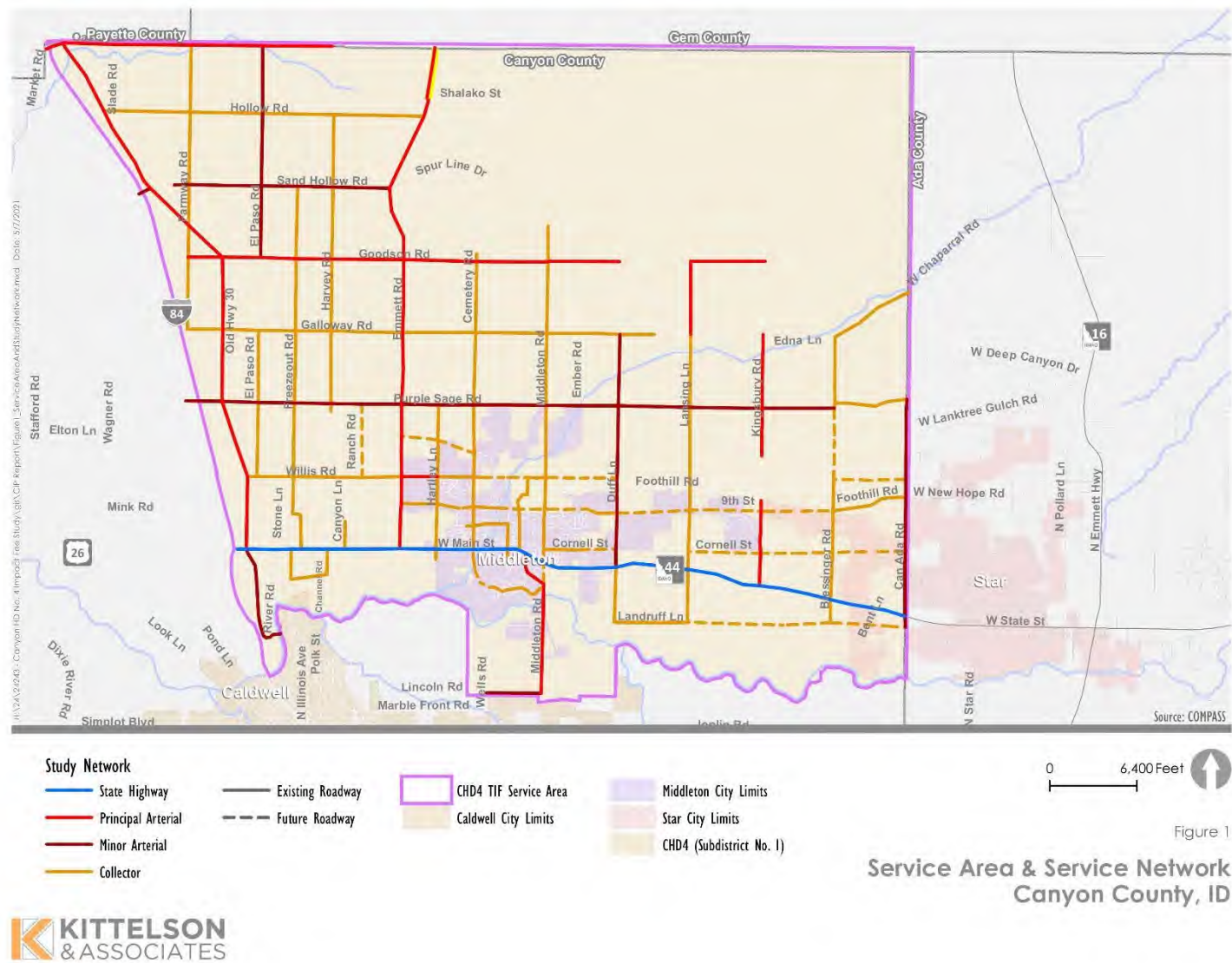
Traffic impact fee calculations are based on the cost of capital improvements projects identified in the Mid-Star Service Area CIP (Reference 1). The CIP identified existing and future roadway and intersection deficiencies using output from the COMPASS Regional Travel Demand Model.

Land use and demographic assumptions within the 2020 COMPASS model were modified to depict existing residential density using the 2019 orthophotography provided by COMPASS, and to include expected development in the service area based on current growth patterns identified in Canyon County, the City of Middleton, and the City of Star Comprehensive Plans (References 3, 4, and 5). Population and employment estimates for years 2020 and 2040 are provided in Table 1. The growth assumptions developed for the 20-year planning period are equivalent to approximately 4% annual population growth, which is conservatively below the 6% average annual traffic growth measured in the service area between 2000 and 2018.

Table 1. Year 2020 and Year 2040 Demographics in Mid-Star Service Area

Jurisdiction	Population				Employment			
	2020	2040	Change	Percent	2020	2040	Change	Percent
City of Middleton	9,710	27,342	+17,632	+182%	1,521	3,952	+2,431	+160%
City of Star (in Canyon County)	150	12,646	+12,496	+8,331%	20	361	+341	+1,705%
Unincorporated Canyon County	10,544	4,287	-6,257	-59%	801	600	-201	-25%
<b>Total Service Area</b>	<b>20,414</b>	<b>44,315</b>	<b>+23,901</b>	<b>+117%</b>	<b>2,342</b>	<b>4,939</b>	<b>+2,597</b>	<b>+111%</b>

Figure 1 Service Area and Service Network



## Traffic Impact Fee Calculation

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Traffic impact fees are calculated for different land uses (i.e., single-family residential, multi-family residential, retail, office, light industrial) based on their trip generation characteristics using an average vehicle-miles-traveled (VMT) cost.

Impact fees are calculated by multiplying a static cost-per-mile value by the total number of new miles generated from a development. The TIF calculation is shown below followed by a description of each factor included in the TIF calculation.

$$\text{Traffic Impact Fee} = \frac{\text{Total TIF-Eligible Costs}}{\text{Change in VMT from New Development}} \times \text{Peak Hour Trip Generation Rate} \times \text{New Trip Factor} \times \text{Average Trip Length} \times \text{Network Adjustment Factor}$$

### Total TIF-Eligible Costs

Total TIF-eligible costs for capital improvement projects were estimated as part of the Mid-Star Service Area CIP. Each project in the Mid-Star Service Area CIP includes a total project cost, as well as the proportion of that cost that is TIF-eligible. The sum of these TIF-eligible costs represents the maximum amount that may be charged as impact fees. Impact fee eligibility is based on the requirements in Idaho Code 67-82, which states that impact fee funding should meet the following criteria:

- Address deficiencies in capacity
- Address deficiencies that are attributable to future development (not existing deficiencies)
- Are included in the CIP (requiring updating every five years)

Impact fee eligibility is further discussed in the Mid-Star Service Area CIP.

**The total TIF-Eligible costs in the Mid-Star Service Area CIP is equal to \$67,126,695.**

### Change in VMT & VMT Cost

Vehicle-Miles-Traveled (VMT) measures the total number of miles traveled on CHD4 arterials and collectors within the service area during the PM peak hour. Trips on facilities maintained by the Idaho Transportation Department, including SH-44 and I-84, are excluded from the VMT calculation.

The change in total VMT within the service area between the year 2020 and year 2040 is used to determine the relative impact of new growth and development. Dividing total TIF-eligible costs by the change in VMT results in cost per mile associated with new development (VMT cost) and acts as the basis for the TIF calculation. This VMT cost is then multiplied by various factors to determine final TIF values.

COMPASS's travel demand model provides total VMT for the service area based on land use characteristics approved by partner agencies and the DIFAC. Table 2 shows the total system VMT for years 2020 and 2040 from the COMPASS travel demand model.

Table 2. Change in Vehicle Miles Traveled (Year 2020 to Year 2040)	
	Total Service Area VMT
Year 2020	11,743
Year 2040	35,023
Net New System VMT (Change in VMT from New Development)	23,280

The resulting VMT cost calculation is shown below. The VMT cost is equal to \$2,883 per VMT.

$$VMT\ Cost = \frac{Total\ TIF\ Eligible\ Costs}{Change\ in\ VMT\ from\ New\ Development} = \frac{\$67,126,695}{23,280\ VMT} = \$2,883/VMT$$

Peak Hour Trip Generation Rate & New Trip Factor

Peak hour trip generation rates are used to estimate the number of peak hour trips generated by various land uses. This program uses rates published in the Institute of Transportation Engineers’ (ITE) *Trip Generation Manual, 10<sup>th</sup> Edition* (Reference 6), except where modified by local data. For each new development, the number of new peak hour trips is determined using the trip generation per unit shown in Table 3 to establish the proportionate share of growth attributable to the development. Peak hour trips are used for the PM peak hour and are divided by two to reduce to one-way trips and avoid double counting both the origin and destination.

Some new developments attract trips that are already in the system, rather than generating new trips. These are known as pass-by trips. Since impact fees are associated with new trips to the system, pass-by trips are eliminated from the calculation. A new trip factor is applied to the total peak hour trips for each land use to account for pass-by trips. New trip factors are provided for each land use type as established in Table 3.

Average Trip Length

The average trip length within the service area is multiplied by the number of generated trips to determine the total number of vehicle-miles-traveled generated by a new development. COMPASS’s travel demand model provides an average trip length for all PM peak hour trips within the service area.

The average trip length used in the traffic impact fee calculation is equal to 11.2 miles.

Different land uses can result in different trip patterns and trip lengths. According to the National Household Travel Survey *Summary of Travel Trends* (Reference 7), trip lengths vary by trip purpose, and trips to shopping destinations are approximately 32% shorter than average trip lengths. Trip Length adjustment factors of 75%, 50%, and 25% are applied to the average trip length for certain commercial and industrial uses as shown in Table 3.



**Network Adjustment Factor**

A network adjustment factor is applied to the VMT to account for vehicle-miles-traveled on Idaho Transportation Department (ITD) roadways within the service area, since ITD facilities are not TIF-eligible. These include State Highway 44 and Interstate 84. COMPASS’s travel demand model provides a network adjustment factor for all trips within the service area, and shows that approximately 68% of all VMT within the service area is on ITD facilities.

The network adjustment factor used in the traffic impact fee calculation is equal to 0.317.

**IMPACT FEE SCHEDULE**

The traffic impact fee schedule for the service area is shown in Table 3. Traffic impact fees were calculated using the process described in previous sections and using the equation shown below:

$$\text{Traffic Impact Fee} = \text{VMT Cost} \times \text{Peak Hour Trip Generation Rate} \times \text{New Trip Factor} \times \frac{\text{Average Trip Length}}{\text{Trip Length}} \times \text{Network Adjustment Factor}$$

Table 3. Impact Fee Schedule

Land Use Type		ITE Land Use Code	Peak Hour Trip Gen Rate	Trip Gen Unit-Type	Network Adjustment Factor	New Trip Factor (Pass-By)	Average Trip Length (miles) (See Note 2)	VMT Cost (per mile)	Traffic Impact Fee per Unit
Residential Uses	Single Family Housing	210	0.495	per dwelling unit	0.317	1.00	11.2	\$2,883	\$5,050
	Multifamily Housing, Low-Rise	220	0.28	per dwelling unit	0.317	1.00	11.2	\$2,883	\$2,857
	Multifamily Housing, Mid-Rise	221	0.22	per dwelling unit	0.317	1.00	11.2	\$2,883	\$2,245
	Mobile Home	240	0.23	per dwelling unit	0.317	1.00	11.2	\$2,883	\$2,347
	Accessory Dwelling Unit	See Note 1	0.155	per dwelling unit	0.317	1.00	11.2	\$2,883	\$1,581
	Senior Adult Housing - Attached	252	0.13	per dwelling unit	0.317	1.00	11.2	\$2,883	\$1,326
	Senior Adult Housing - Detached	251	0.15	per dwelling unit	0.317	1.00	11.2	\$2,883	\$1,530
	Assisted Living	254	0.13	per bed	0.317	1.00	11.2	\$2,883	\$1,326
Commercial Uses	Hotel	310	0.3	per room	0.317	1.00	11.2	\$2,883	\$3,061
	Motel	320	0.19	per room	0.317	1.00	11.2	\$2,883	\$1,939
	Automobile Care Center/Repair	942	1.555	per 1000 SF	0.317	0.72	2.8	\$2,883	\$2,856
	Automobile Parts Sales	843	2.455	per 1000 SF	0.317	0.57	2.8	\$2,883	\$3,569
	Bank (No Drive-Thru)	911	6.065	per 1000 SF	0.317	0.65	2.8	\$2,883	\$10,056
	Bank (With Drive-Thru)	912	10.225	per 1000 SF	0.317	0.65	2.8	\$2,883	\$16,953
	Building Materials and Lumber	812	1.03	per 1000 SF	0.317	1.00	11.2	\$2,883	\$10,509
	Church	560	0.245	per 1000 SF	0.317	1.00	5.6	\$2,883	\$1,250
	Coffee / Donut Shop No Drive-Thru	936	18.155	per 1000 SF	0.317	0.50	2.8	\$2,883	\$23,154
	Coffee / Donut Shop with Drive-Thru	937	21.69	per 1000 SF	0.317	0.50	2.8	\$2,883	\$27,663
	Coffee Shop with Drive-Thru No Indoor Seats	938	41.665	per 1000 SF	0.317	0.11	2.8	\$2,883	\$11,690
	Convenience Market (24hrs, No Gas)	851	24.555	per 1000 SF	0.317	0.49	2.8	\$2,883	\$30,690
	Day Care	565	5.56	per 1000 SF	0.317	1.00	2.8	\$2,883	\$14,182
	Discount Club	857	2.09	per 1000 SF	0.317	0.63	8.4	\$2,883	\$10,076
	High-Cube Transload and Short-Term Storage Warehouse	154	0.05	per 1000 SF	0.317	1.00	11.2	\$2,883	\$510
	Drinking Place/Bar	925	5.68	per 1000 SF	0.317	0.57	2.8	\$2,883	\$8,258
	Free-standing Discount Store	815	2.415	per 1000 SF	0.317	0.83	8.4	\$2,883	\$15,339
	Free-standing Discount Superstore	813	2.165	per 1000 SF	0.317	0.83	8.4	\$2,883	\$13,751
	Furniture Store	890	0.26	per 1000 SF	0.317	0.47	8.4	\$2,883	\$935
	Hardware/Paint Store	816	1.34	per 1000 SF	0.317	0.74	8.4	\$2,883	\$7,588
	Home Improvement Superstore	862	1.165	per 1000 SF	0.317	0.58	8.4	\$2,883	\$5,171
	Hospital	610	0.485	per 1000 SF	0.317	1.00	8.4	\$2,883	\$3,711
	Light Industrial	110	0.315	per 1000 SF	0.317	1.00	11.2	\$2,883	\$3,214
	Manufacturing	140	0.335	per 1000 SF	0.317	1.00	11.2	\$2,883	\$3,418
	Mini-Warehouse (Self Storage)	See Note 1	0.052	per 1000 SF	0.317	1.00	5.6	\$2,883	\$265
	Automobile Sales, New	840	1.215	per 1000 SF	0.317	1.00	8.4	\$2,883	\$9,297
	Automobile Sales, Used	841	1.875	per 1000 SF	0.317	1.00	8.4	\$2,883	\$14,348
	Pharmacy/Drug store (No Drive-Thru)	880	4.255	per 1000 SF	0.317	0.47	2.8	\$2,883	\$5,101
	Pharmacy/Drug store (With Drive-Thru)	881	5.145	per 1000 SF	0.317	0.51	2.8	\$2,883	\$6,693
	Restaurant - Fast Food (No Drive-Thru)	933	14.17	per 1000 SF	0.317	0.57	2.8	\$2,883	\$20,602
	Restaurant - Fast Food (With Drive-Thru)	934	16.335	per 1000 SF	0.317	0.50	2.8	\$2,883	\$20,833
	Restaurant - High Turnover	932	4.885	per 1000 SF	0.317	0.57	2.8	\$2,883	\$7,102
	Shopping Center	820	1.905	per 1000 SF	0.317	0.66	5.6	\$2,883	\$6,414
	Supermarket (Free Standing)	850	4.62	per 1000 SF	0.317	0.64	2.8	\$2,883	\$7,542
	Tire Store	848	1.99	per 1000 SF	0.317	0.72	8.4	\$2,883	\$10,964
	Variety Store (Dollar Store)	814	3.42	per 1000 SF	0.317	0.66	8.4	\$2,883	\$17,273
	Warehousing	150	0.095	per 1000 SF	0.317	1.00	11.2	\$2,883	\$969
	Gas Station with Conv Mkt (Fueling Position)	945	6.995	per fueling position	0.317	0.44	2.8	\$2,883	\$7,851
	Gas Station (Fueling Position)	944	7.015	per fueling position	0.317	0.58	2.8	\$2,883	\$10,378
	Golf Course (Hole)	430	1.455	per hole	0.317	1.00	11.2	\$2,883	\$14,845
	Movie Theater	444	0.045	per seat	0.317	1.00	8.4	\$2,883	\$344
	Public Park	411	0.055	per acre	0.317	1.00	5.6	\$2,883	\$281
	Quick Lubrication	941	2.425	per servicing positions	0.317	0.58	2.8	\$2,883	\$3,588
	Self-Service Car Wash	947	2.77	per stall	0.317	0.58	2.8	\$2,883	\$4,098
	Sup Conv Mkt/Gas Station >3,000 sf and >10 FP	960	11.48	per fueling position	0.317	0.44	2.8	\$2,883	\$12,884
Office Uses	Dental/Vision	See Note 1	1.315	per 1000 SF	0.317	1.00	8.4	\$2,883	\$10,063
	General Office	710	0.575	per 1000 SF	0.317	1.00	8.4	\$2,883	\$4,400
	Medical	720	1.73	per 1000 SF	0.317	1.00	8.4	\$2,883	\$13,238

<sup>1</sup>Trip generation data based on local data. Collected by Ada County Highway District (ACHD) through individual assessment process.

<sup>2</sup>Vehicle trips generated by commercial land uses typically have lower lengths than trips generated by residential or office land-uses. The U.S. Department of Transportation's Summary of Travel Trends: 2017 National Household Travel Survey states that the average trip length of shopping trips and other family/personal errands are approximately 32% shorter than the average trip lengths for all trips. The COMPASS 2012 Regional Household Travel Survey states that Home-Based-Shop trips are approximately 59% shorter than Home-Based-Work trips. Trip reduction factors of 75% (correlates with 25% decrease), 50%, and 25% were applied to land uses that are expected to have average trip lengths lower than 11.2 miles. These reduction factors were applied based on the guidance in the travel surveys and expected development patterns in the Mid-Star service area. Commercial and office-related development is expected to be centered on the SH 44 corridor and will result in trip lengths significantly shorter than trips that require travel external to the Mid-Star service area.

## REFERENCES

1. Canyon Highway District No. 4. *Draft Capital Improvements Plan*. Accessed 2021 (Plan is in progress).
2. Idaho Statutes. *Title 67 Chapter 82 Development Impact Fees*. Accessed 2020.
3. Canyon County. *Canyon County 2020 Comprehensive Plan*. 2020.
4. City of Middleton. *City of Middleton Comprehensive Plan*. 2016.
5. City of Star. *City of Star Comprehensive Plan*. 2019.
6. Institute of Transportation Engineers. *Trip Generation Manual, 10<sup>th</sup> Edition*. 2017.
7. National Household Travel Survey. *Summary of Travel Trends*. 2017.

APPENDIX A:

# Individual Assessment Methodology

# INDIVIDUAL ASSESSMENT METHODOLOGY

## Introduction

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The methodology for individual assessments of the Middleton-Star (Mid-Star) Service Area Traffic Impact Fee (TIF) Program is discussed in this document. As per Idaho Code 67-82, development impact fee ordinances shall allow the developer to provide an individual assessment of the proportionate share of development impact fees. The individual assessment may be used to justify traffic impact fees lower than required of a development as part of the CHD4 Traffic Impact Fee Program for the Middleton-Star (Mid-Star) service area.

## Individual Assessment Methodology

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An individual assessment consists of the evaluation of traffic impact fee calculation factors for site-specific conditions. The traffic impact fee calculation is shown below and the calculation factors that are eligible for individual assessment are underlined. The Vehicle-Miles-Traveled (VMT) Cost is calculated based on project costs in the Mid-Star Service Area Capital Improvements Plan and COMPASS travel demand model output and cannot be changed based on site-specific assessments.

$$\text{Traffic Impact Fee} = \frac{\text{Vehicle-Miles-Traveled (VMT) Cost Rate}}{\text{Rate}} \times \frac{\text{Peak Hour Trip Generation Rate}}{\text{Rate}} \times \frac{\text{New Trip Factor}}{\text{Factor}} \times \frac{\text{Average Trip Length}}{\text{Length}} \times \frac{\text{Network Adjustment Factor}}{\text{Factor}}$$

To show that a proposed development is paying impact fees greater than their proportionate share, the developer should prove that one or more of the impact fee calculation factors is not representative of the proposed development. Site-specific data should be used to support the re-calculation and assessment of the impact fee. This section describes the necessary steps and data required for assessment of each traffic impact fee calculation factor.

## Site Selection

---

Site-specific data should be collected from the development after it has been constructed or from a representative development site. If the data is collected from the development, it should be collected after the development, or a representative portion of the development, is constructed and occupied. The *Institute of Transportation Engineer's (ITE) Trip Generation Handbook 3<sup>rd</sup> Edition* (Reference 1) recommends an occupancy rate of at least 75% to 90% depending on land use type. Collecting data from the development provides the most accurate data and can be used to justify a partial refund on impact fees that have already

been paid by the applicant. If the data is collected from a different site, the site should be representative of the proposed development in land-use type and location.

Assumptions related to site-specific data should be discussed with the Mid-Star Service Area Impact Fee administrators prior to data collection.

## Peak Hour Trip Generation

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The Peak Hour Trip Generation represents the average number of one-way trips that a development unit (i.e., residential unit, 1,000 square feet of retail land use, 1,000 square feet of retail land use, 1,000 square feet of industrial land use) generates in the PM peak hour. The traffic impact fee schedule was calculated with peak hour trip generation rates from the *ITE Generation Manual 10<sup>th</sup> Edition* (Reference 2).

A developer may establish site-specific trip generation rates by collecting traffic counts at the development (post-construction) or at sites with representative land-uses to the proposed development. The traffic counts should be collected during a weekday PM peak period (4 p.m. to 6 p.m.). Traffic counts should be collected in fifteen-minute intervals and at each site access point.

Additional information regarding traffic count collection may be found in *ITE's Trip Generation Handbook 3<sup>rd</sup> Edition*.

## New Trip Factor

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The New Trip Factor represents the percent of trips that are newly generated. The factor is used to reduce the trip generation rate to account for pass-by trips. This factor is typically only applicable to retail land uses. *ITE's Trip Generation Handbook 3<sup>rd</sup> Edition* provides pass-by trip reduction factors that are used to determine the New Trip Factors in the Mid-Star Service Area traffic impact fee schedule.

A site-specific New Trip Factor should be determined through origin-destination surveys at the development (post-construction) or at sites with representative land-uses to the proposed development. The origin-destination survey should ask participants if the trip was of primary nature (e.g., was the development the primary destination of the trip). Trips to the development that are not primary in nature may be considered as pass-by trips.

## Average Trip Length

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The Average Trip Length indicates the average, one-way vehicle trip length generated by a land-use within the Mid-Star Service Area. The Average Trip Length was determined from the COMPASS travel demand model (Reference 3) and adjusted based on data from the National Household Travel Survey (Reference 4).

A site-specific Average Trip Length should be determined through origin-destination surveys at the development (post-construction) or at sites with representative land-uses to the proposed development. The origin-destination survey should ask participants about their trip origin, trip destination and trip routes. This information can be used to determine average trip lengths.

## Network Adjustment Factor

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The Network Adjustment Factor indicates the proportion of trips that take place on non-impact fee eligible roadways (i.e., Idaho Transportation Department facilities) within the Mid-Star Service Area. The Network Adjustment Factor is obtained from the COMPASS travel demand model.

A site-specific Network Adjustment Factor should be determined at the development (post-construction) or at sites with representative land-uses to the proposed development. The survey should ask participants about their trip route. The percent of the trip routes that take place on non-impact fee eligible roadways should determine the Network Adjustment Factor.

## REFERENCES

1. Institute of Transportation Engineers. *Trip Generation Handbook 3<sup>rd</sup> Edition*. 2017.
2. Institute of Transportation Engineers. *Trip Generation Manual 10<sup>th</sup> Edition*. 2017.
3. Community Planning Association of Southwest Idaho. *Communities in Motion 2040 2.0*. 2018.
4. Federal Highway Administration. *Summary of Travel Trends 2017 National Household Travel Survey*. 2017.





# CANYON HIGHWAY DISTRICT NO. 4

# Mid-Star Service Area Capital Improvements Plan

Prepared by Kittelson & Associates, Inc.  
May 7, 2021

Prepared for:  
Canyon Highway District No. 4  
City of Star, Idaho  
City of Middleton, Idaho

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## INTRODUCTION

Canyon Highway District No. 4 (CHD4) has prepared this Middleton-Star Capital Improvements Plan (herein referred to as “Mid-Star Service Area CIP”) to identify, plan and prioritize transportation projects through the year 2040 within the CHD4 Subdistrict No. 1 planning area. Improvements were identified based on an analysis of the existing and future transportation system, utilizing the Community Planning Association of Southwest Idaho’s (COMPASS) travel demand model. CHD4, Canyon County, City of Middleton and City of Star were all involved in the CIP development for joint use in adopting transportation impact fees to fund improvements to the highway system, to serve new growth and development, and to protect the health, safety, and general welfare of the citizens of these communities.

A Traffic Impact Fee program (TIF) (*Reference 1*) was developed in conjunction with this CIP so that impact-fee eligible projects from the CIP could be funded through development impact fees in accordance with Idaho Code 67-82 (Idaho Development Impact Fee Act). Development Impact Fee Advisory Committees from Canyon County, City of Star, and City of Middleton (DIFAC) were engaged for the development of the CIP and TIF Program. The joint DIFAC met four times (June 3, 2020; September 15, 2020; November 10, 2020; January 13, 2021) to review materials and provide comments on development of the CIP and TIF. *Meeting materials and summary notes are included in Appendix A. Appendix B contains the requirements laid out in the Idaho code and a general description of how each is addressed in this CIP.*

In order to meet the requirements set forth in Idaho Code 67-8208 (1) (b)- “Commitment for non-Impact Fee revenues to cure Existing System Deficiencies”, CHD4, the City of Star, and the City of Middleton commits to using revenue sources other than development impact fees to cure existing system deficiencies, where practical, with the adoption of this Capital Improvement Plan.

## Service Area & Service Network

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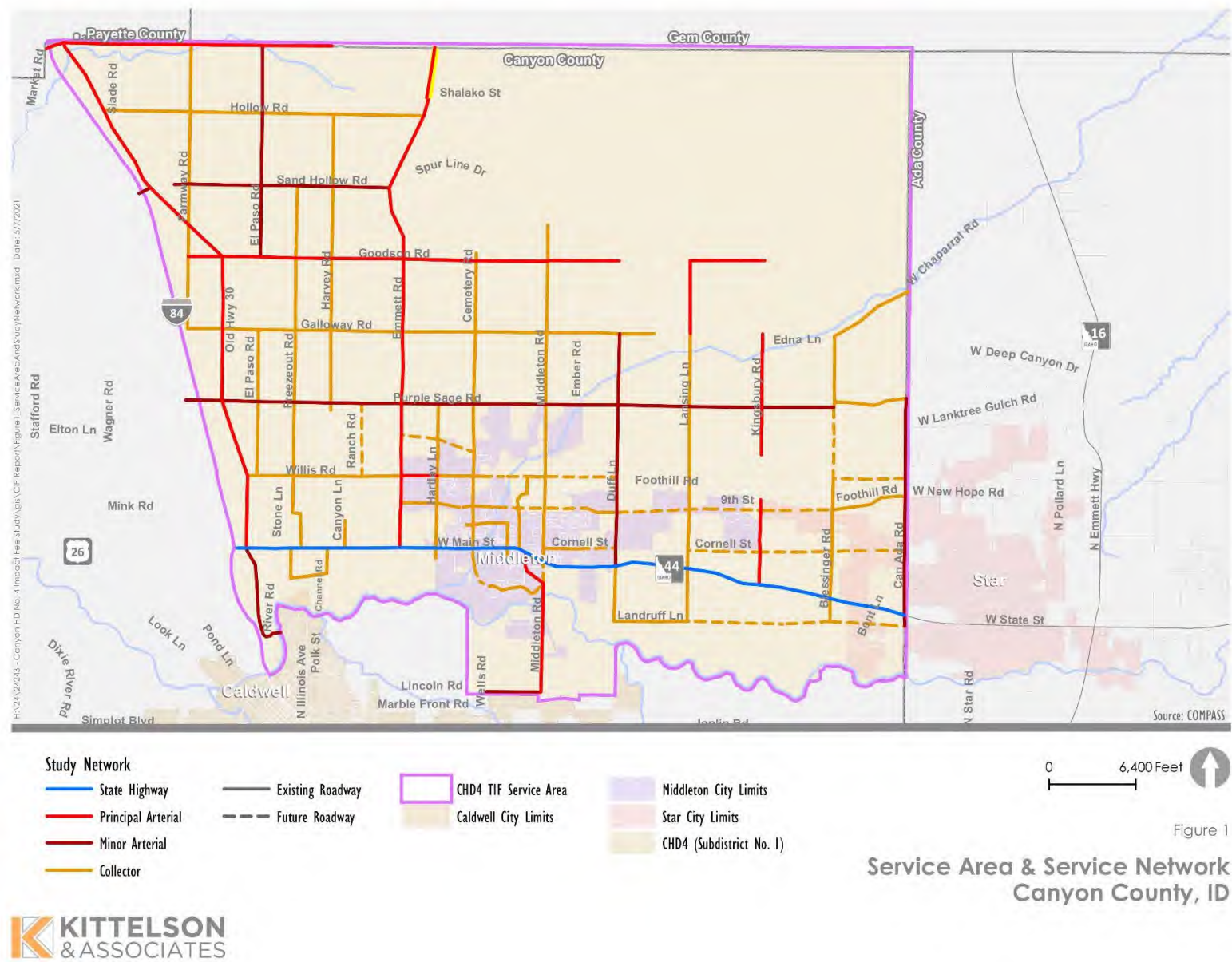
The service area for this CIP and for CHD4’s Traffic Impact Fee program include multiple jurisdictions: City of Middleton, the western portion of the City of Star, unincorporated Canyon County and CHD4. The City of Caldwell also has a small park in the southwest corner of the service area but does not have jurisdiction over or maintain any public roadways in the service area. The service area is bounded to the north by Gem County and Payette County, to the south by the Boise River and Lincoln Road, to the west by I-84, and to the east by Ada County. The service area also includes the City of Middleton Area of Impact south of the Boise River, described as the lands east of KCID Road, north of Lincoln Road, and west of Midland Boulevard.

Arterial and certain collector roadways within the service area were identified as the service network for this CIP. These roadways are typically eligible for traffic impact fees as they are utilized by trips of significant length within or through the service area. Those collector roadways deemed regionally significant are generally located on section lines at one-mile intervals, and are likely to develop into a minor arterial function as urban growth expands within the service area. Local roadways and some minor collectors are excluded from this study, as their principal purpose is to distribute trips to and from the regional arterial/collector network. State Highway 44 is maintained by the Idaho Transportation Department (ITD) and is included in this analysis to

evaluate the CHD4-maintained roadway intersections with the highway, and may require improvements due to new growth and development. Improvements to the state highway system maintained by ITD are not included in this CIP and are not eligible for impact fee funding; however, improvements to the local road approaches to the state highway system and the local share of the cost of traffic signal equipment at these intersections are impact fee eligible, and are included in this plan.

Figure 1 shows the boundaries of the service area and arterial and collector roadways included in the service network. *Appendix E includes Technical Memorandum #1B, which provides additional discussion on service area demographics and roadway facilities in the study area.*

Figure 1. Service Area & Service Network



## Existing Service Network

There are three separate roadway jurisdictions within the Mid-Star service area: Canyon Highway District No. 4 (CHD4), City of Middleton, and City of Star. By agreement<sup>1</sup> with City of Star, CHD4 acts as the highway jurisdiction for those portions of Star within Canyon County, and receives from Star the roadway-related tax revenues generated within city limits in Canyon County. City of Middleton has a functioning street department and has jurisdiction over all roadways within its city limits.

There are three existing improved intersections in the service area, consisting of two dual-lane roundabouts on Emmett Road adjacent to Middleton High School, and the existing signalized intersection at SH 44 and Middleton Road in downtown Middleton. All other intersections within the service area are stop controlled (two-way or all-way). All highways included in the service network are two lane rural roads, except at isolated locations where development-related frontage improvements have been constructed.

The existing and anticipated year 2040 service network is described in Table 1, and consists of approximately 116 miles of existing highways:

**Table 1. 2020 and 2040 Service Network Mileage by Functional Classification**

	2020 Network	2040 Network
<b>Total Network Mileage</b>	<b>116.2</b>	<b>138.2</b>
<b>State Highway</b>	<b>9.4 (8.1%)</b>	<b>9.4 (6.8%)</b>
<b>Principal Arterial</b>	<b>28.5 (24.5%)</b>	<b>28.6 (20.7%)</b>
<b>Minor Arterial</b>	<b>23.8 (20.5%)</b>	<b>23.8 (17.2%)</b>
<b>Collector</b>	<b>54.5 (46.9%)</b>	<b>76.5 (55.3%)</b>

*Note: Values represent directional mileage of study network roadways (excludes local roadways)*

*Source: COMPASS*

Existing system deficiencies are described in detail beginning on page 20 of this document.

## CIP Process

The following transportation plans, capital improvement plans, and corridor studies were reviewed to identify transportation projects within the service area. These projects were reviewed and considered for inclusion in the CIP to ensure consistency between previous planning efforts.

- CHD4 Transportation Master Plan (*Reference 2*)
- City of Middleton Capital Improvements Plan (*Reference 3*)
- City of Star Comprehensive Plan (*Reference 4*)

<sup>1</sup> Canyon 4/Star Public Agency Coordination Agreement, June 6, 2007.

- SH-44, I-84 to Eagle, Corridor Study (*Reference 5*)
- Middleton Road Corridor Plan (*Reference 6*)

Projects included in this CIP were selected through a planning-level traffic operations analysis. Analyses were completed to identify corridors and intersections with existing (2020) and future (2040) capacity-related deficiencies. The CIP development process is briefly outlined below.

- The COMPASS Travel Demand Model was updated to include current residential land use, and population and employment forecasts for 2040.
- COMPASS model output (existing and future traffic volumes) was used to identify existing and future deficiencies through a planning level traffic operations analysis.
- CIP projects and cost estimates were developed from the list of deficient roadways and intersections.
- TIF-eligibility and other funding mechanisms were determined through discussions with partner agencies, review of funding sources for transportation projects by jurisdiction, and a review of the Idaho Development Impact Fee Act.



## METHODOLOGY & ASSUMPTIONS

### Land Use

Existing and future roadway and intersection deficiencies were identified using output from the COMPASS Travel Demand Model. COMPASS provided existing and future year traffic volumes for roadways, based on the existing and projected future year demographic data in the Traffic Analysis Zones (TAZ). The COMPASS network includes arterial and collector roadways within the service area. Figure 1 shows the roadways included in the COMPASS model and considered in development of this CIP.

For purposes of this study, the 2040 COMPASS Travel Demand Model was used as a basis for the demographic and land use assumptions in the service area. The current year 2020 demographics from the baseline COMPASS model were adjusted to quantify the existing residential population using aerial photography commissioned by COMPASS in 2019 to identify total existing residential development for each TAZ. Future year 2040 demographics were also modified from the base COMPASS travel demand model to reflect recent and expected development trends in the service area, based on current and planned growth patterns identified in the Canyon County, City of Middleton, and City of Star Comprehensive Plans (References 7, 8, and 9). Table 2 summarizes the year 2020 and year 2040 demographics for the service area. Figure 2 and Figure 3 show the year 2040 population and employment estimates by TAZ. *Appendix C includes figures showing year 2020 population and employment by TAZ.*

**Table 2. Year 2020 and Year 2040 Demographics in Mid-Star Service Area**

Jurisdiction	Population				Employment			
	2020	2040	Change	Percent	2020	2040	Change	Percent
City of Middleton	9,710	27,342	+17,632	+182%	1,521	3,952	+2,431	+160%
City of Star (in Canyon County)	150	12,646	+12,496	+8,331%	20	361	+341	+1,705%
Unincorporated Canyon County	10,544	4,287	-6,257	-59%	801	600	-201	-25%
<b>Total Service Area</b>	<b>20,414</b>	<b>44,315</b>	<b>+23,901</b>	<b>+117%</b>	<b>2,342</b>	<b>4,939</b>	<b>+2,597</b>	<b>+111%</b>

Additional coordination occurred with COMPASS and relevant agencies to identify new arterial and collector roadway alignments that are likely to be constructed by year 2040 for inclusion in the model. These roadway alignments were primarily in areas that are expected to experience high population and employment growth by the year 2040.

Service Units by Land Use Category

Traffic impact fees must be developed through use of service units to be consistent with the Idaho Development Impact Fee Act. Service units, or the measure of system demand associated with each new development, are measured in Vehicle Miles Traveled (VMT) on the service network during the PM peak hour. The total amount of PM peak hour trips are used to estimate VMT generated by different land use types. Table 3 shows the estimated growth in PM peak hour trips and in employment by different land-use types as assumed in the COMPASS demographic forecasts.

Table 3. Year 2020 and Year 2040 Demographics in Mid-Star Service Area – Land-Use Categories								
Year	P.M. Peak Hour Trips	Population	Employment					
			Retail	Office	Industrial	Government	Agriculture	Education
2020	3,252	20,414	427	757	460	79	107	512
2040	7,384	44,315	1,246	1,946	924	135	83	669

Figure 2. Year 2040 Population by Traffic Analysis Zone

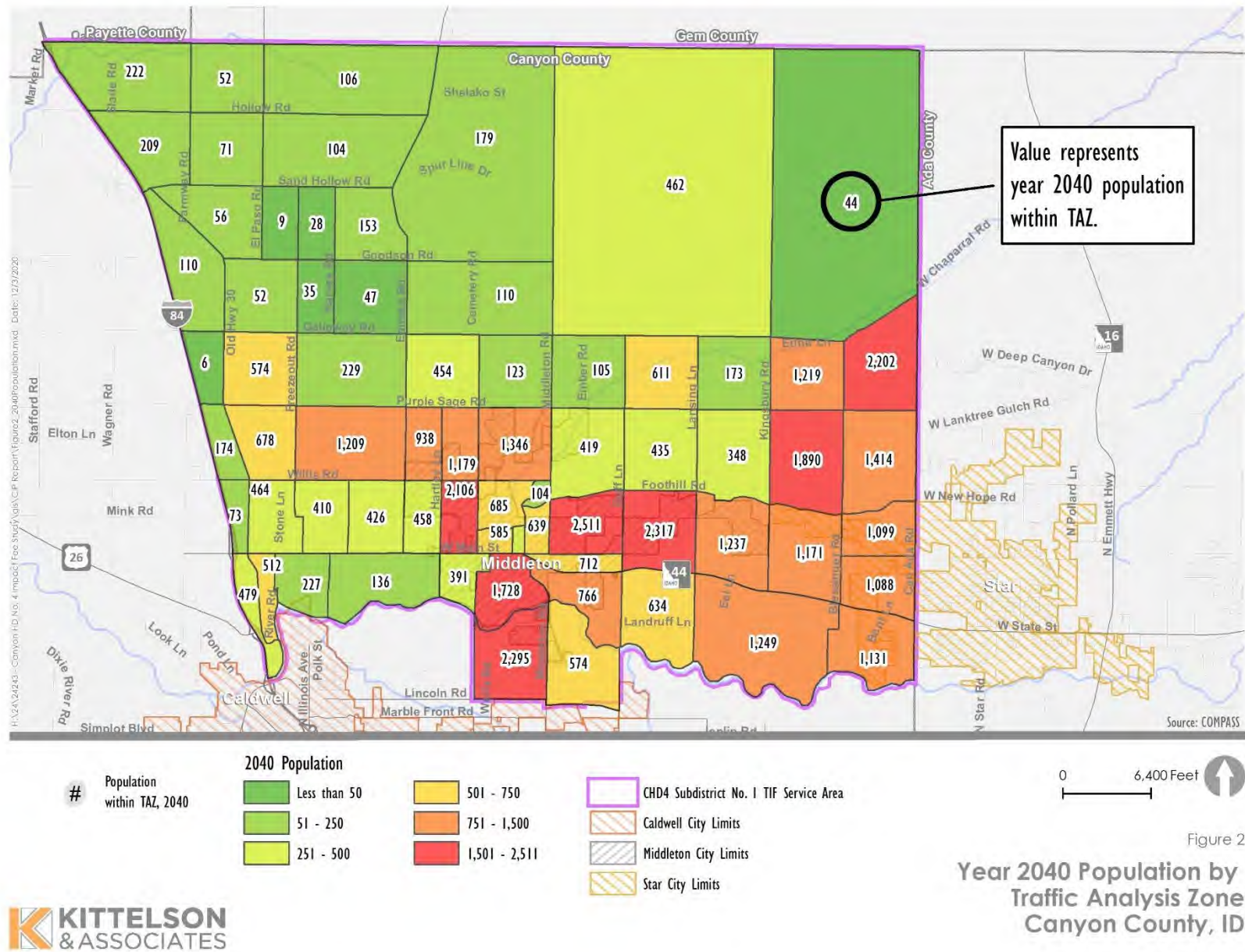




Figure 3. Year 2040 Employment by Traffic Analysis Zone

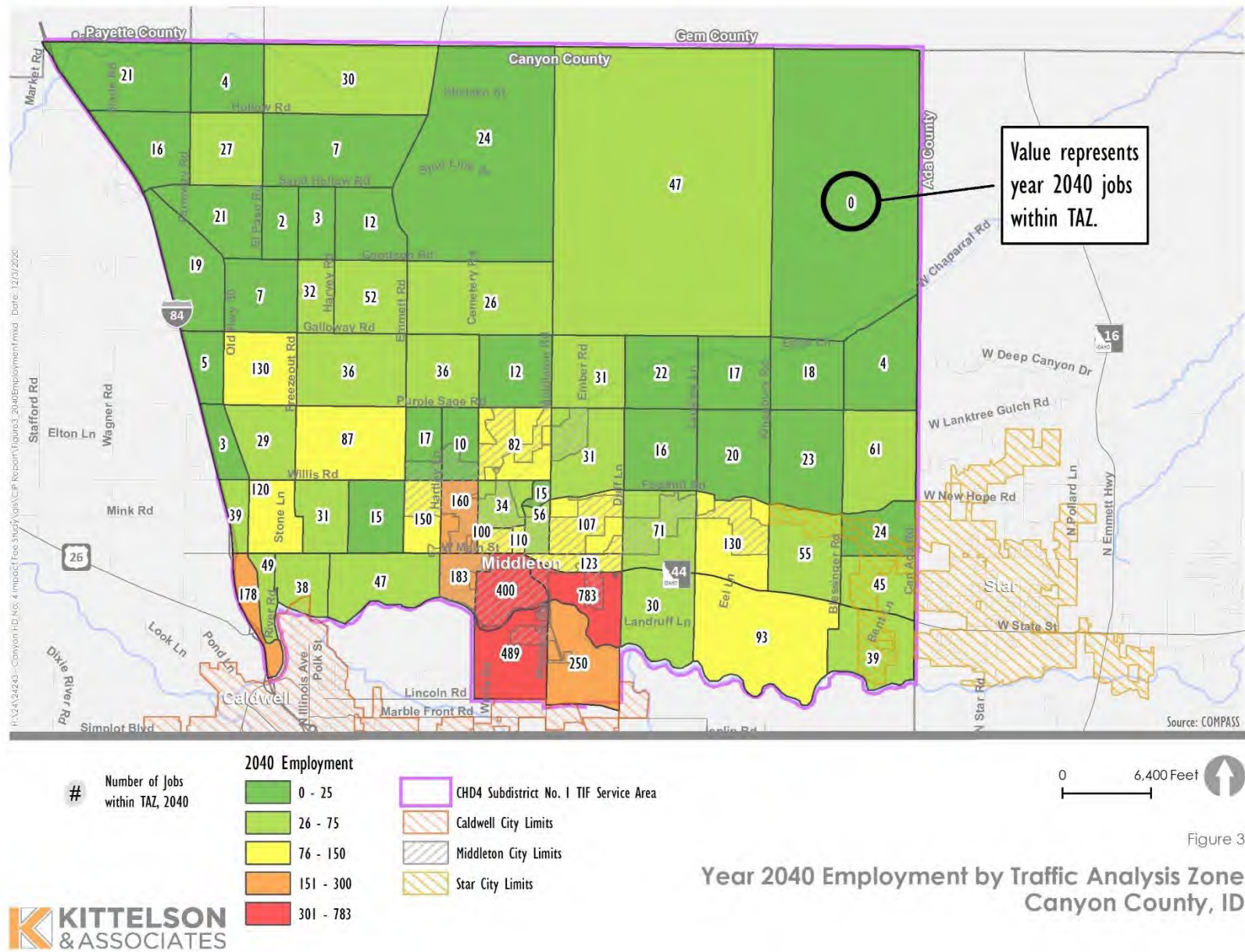


Figure 3

Year 2040 Employment by Traffic Analysis Zone  
Canyon County, ID

## Performance Measures & Traffic Operations

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A traffic operations analysis was conducted for existing and future roadways and intersections within the service area. The following section outlines the methodologies and processes used in the analysis, as well as the performance measure used to determine deficient segments and intersections. *Appendix D includes Technical Memorandum #1A, which includes additional discussion on traffic operations methodology and performance measures.*

### Performance Measure

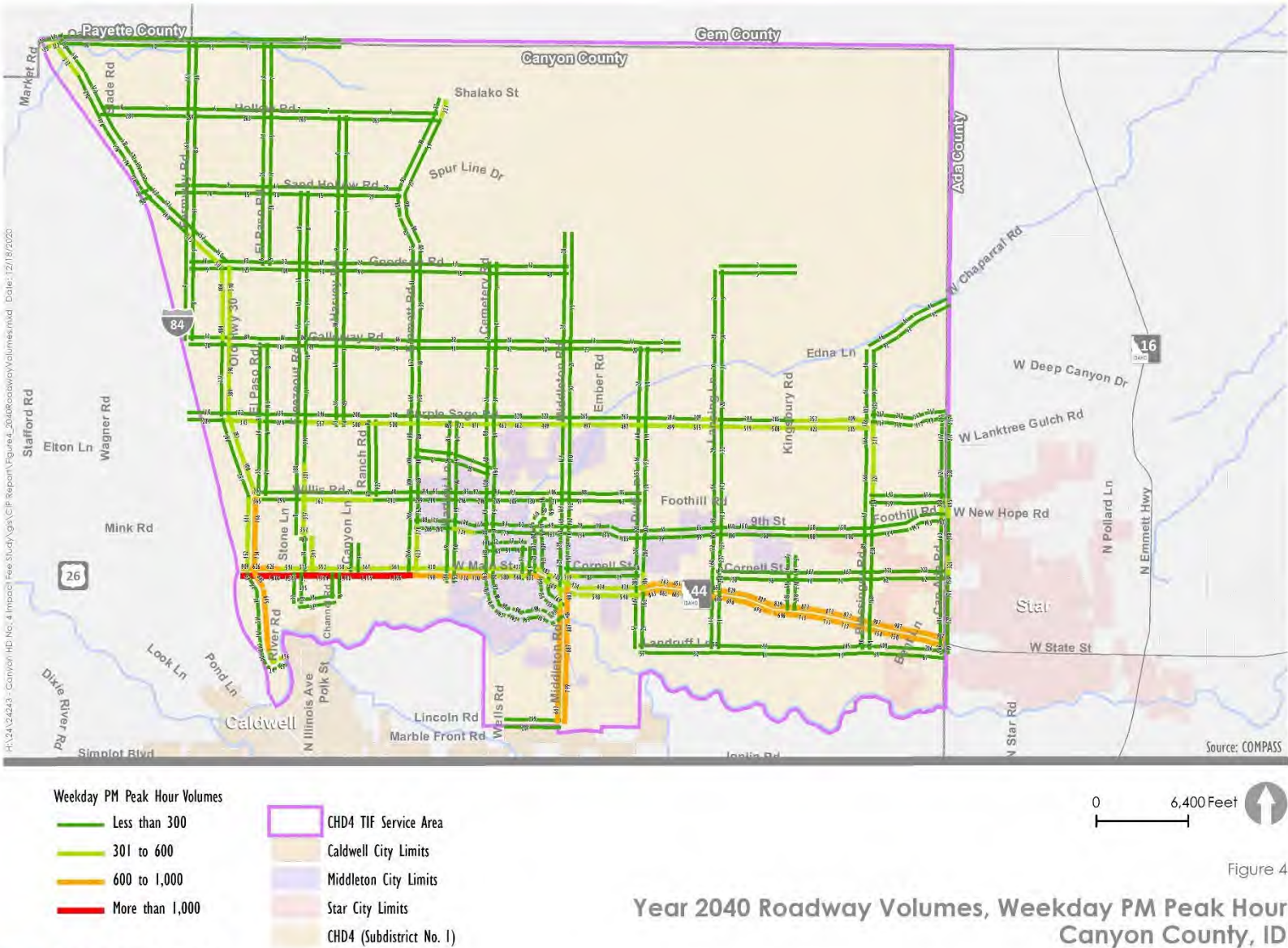
The traffic operations analysis performed in this CIP utilized a performance measure of **level of service (LOS) D** for roadway segments and intersections, based on the following characteristics:

- Goals and objectives for the service area.
- Consistent with current practice by CHD4 and City of Star.
- Consistent with other transportation agencies in the Treasure Valley.
- The measure is tied to the capacity of the roadway segments and intersections consistent with the Idaho Code 67-82.
- The measure can be calculated via HCM methodology.

### Roadway Volumes

The revised year 2040 land use assumptions embedded in the COMPASS travel demand model were used to develop future roadway volumes for the study network. COMPASS provided daily volumes as well as PM peak hour, directional volumes for year 2020 and 2040 analysis years. Figure 4 shows weekday PM peak hour roadway volumes for year 2040.

Figure 4. Year 2040 Roadway Volumes, Weekday PM Peak Hour





## Roadway Methodology

Roadway operations were evaluated within the service area using service volume thresholds based on methodologies from the Highway Capacity Manual (HCM), 6<sup>th</sup> Edition. The specific values used in this analysis were developed using the Florida Department of Transportation's (FDOT) 2020 generalized service volume tables. *For more information regarding this process and other service volume tables, see Technical Memorandum #2 in Appendix F.*

Table 4 provides two distinct sets of service volumes for different roadway classifications, lane configurations, and the presence of turn lanes, center turn-lane, or median. These sets include:

- CHD4 Service Volumes: Urbanized Areas – developed using 2020 FDOT “Urbanized Area” service volume table
- CHD4 Service Volumes: Transitioning Areas – developed using 2020 FDOT “Transitioning and Areas Over 5,000 Not in Urbanized Areas” service volume table

The context of each roadway was categorized as follows: “urbanized area” for roadways within an incorporated city and “transitioning area” for roadways within an unincorporated area of the county. The following describes the methodology for evaluating roadway segments:

**Step 1:** COMPASS Regional Travel Demand Model output was obtained. Existing (2020) and future (2040) peak-hour directional volumes (weekday PM peak hour) for each roadway were provided from COMPASS model link volumes.

**Step 2:** Each roadway segment was evaluated by comparing the peak-hour directional volumes calculated in Step 1 with the selected thresholds outlined in Table 4 (on the next page). Using LOS D as the threshold, roadways that require capacity improvements were identified, and project types were recommended for each roadway to meet this performance measure.

**Step 3:** The list of recommended projects was presented to partner agencies. The project list was refined based on input from partner agencies and incorporated into the CIP. The Freezeout Rd- SH 44 to Willis Rd roadway project exceeded the LOS D threshold. It was removed by observation as it would not logically function as arterial or major collector components to the network.

Table 4. Roadway Service Volume Thresholds

Functional Classification	Characteristics	Number of Lanes per Direction of Travel	Directional Peak Hour Volume Level of Service Planning Thresholds			
			Urbanized Areas		Transitioning Areas	
			LOS D	LOS E	LOS D	LOS E
Principal Arterial	Undivided; No left turn lanes at intersections	1	620	**	560	**
		1	790	**	720	**
	Undivided; Left turn lanes at intersections	2	1,700	**	1,550	**
		3	2,570	**	2,330	**
	Divided (Continuous center left turn lane or median); Left turn lanes at intersections	1	840	**	760	**
		2	1,800	**	1,640	**
		3	2,720	**	2,470	**
	Undivided; No left turn lanes at intersections	1	530	560	480	500
		1	680	720	610	650
Minor Arterial	Undivided; Left turn lanes at intersections	2	1,390	1,450	1,240	1,360
		3	2,140	2,180	1,940	2,060
	Divided (Continuous center left turn lane or median); Left turn lanes at intersections	1	710	760	650	680
		2	1,470	1,530	1,310	1,440
		3	2,270	2,300	2,050	2,180
	Undivided; No left turn lanes at intersections	1	340	360	310	320
Collector		1	490	520	440	470
	Undivided; Left turn lanes at intersections	2	980	1,020	880	960
		3	1,510	1,540	1,370	1,450
	Divided (Continuous center left turn lane or median); Left turn lanes at intersections	1	530	560	480	500
		2	1,060	1,110	950	1,040



## Intersection Methodology

Intersection operations were evaluated using methodologies outlined in the HCM and the National Cooperative Highway Research Program (NCHRP) *Report 825: Planning and Preliminary Engineering Applications Guide to the Highway Capacity Manual* (Reference 10). The methodology required the following data:

- Year 2020 and 2040 peak hour traffic volume projections on all service area roadways
- Year 2020 and 2040 peak hour intersection turning movement volume projections on certain service area intersections
- Existing peak hour traffic volumes on service area roadways and intersections (not a requirement, but preferred where data is available)

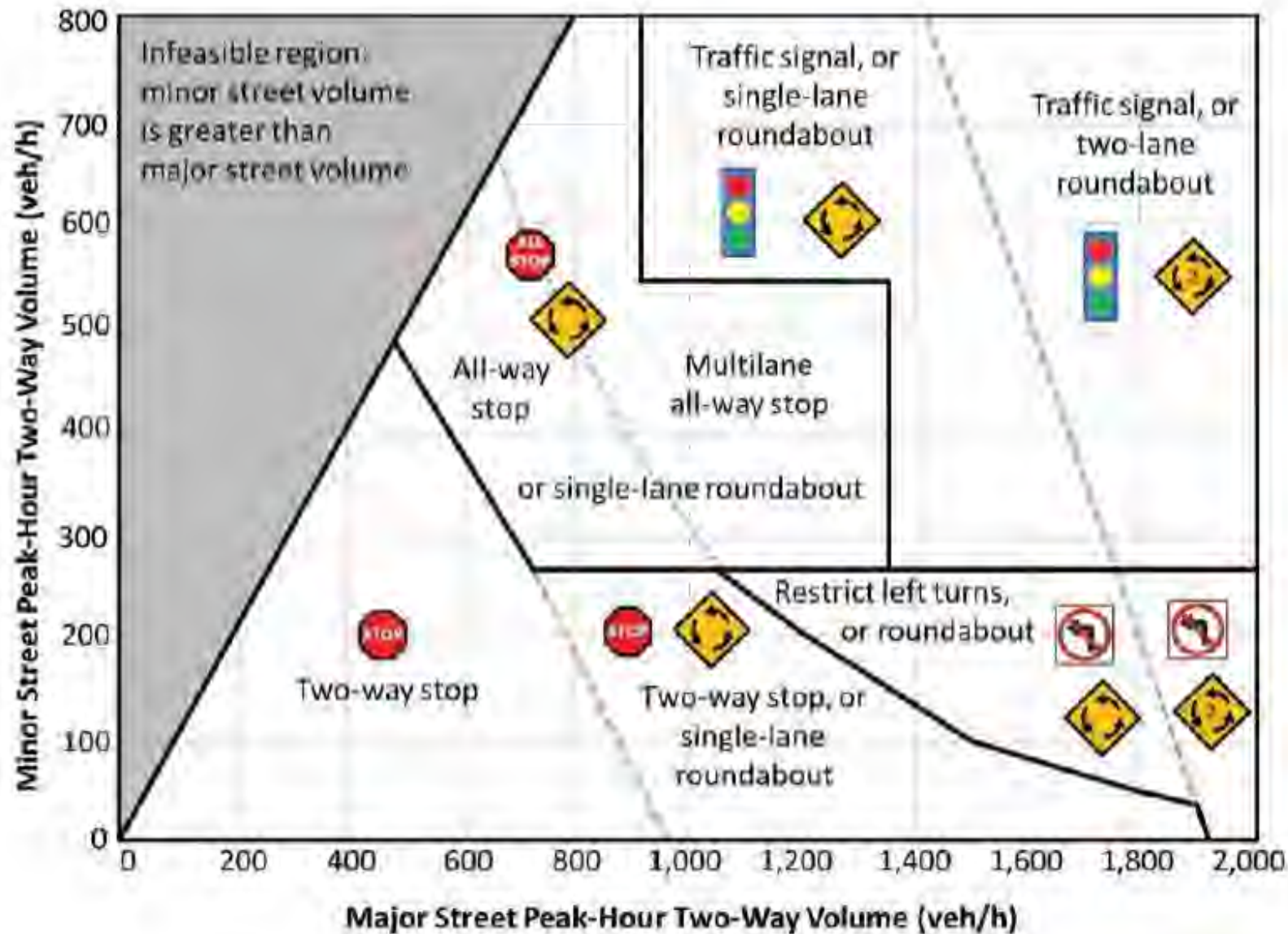
This methodology led to identifying deficiencies and improvements, such as converting a two-way stop-control intersection to an all-way stop-control, roundabout or traffic signal at the intersections. The following steps outline the methodology used for intersection operations analysis.

**Step 1:** Each intersection within the service area was evaluated under year 2020 and 2040 traffic conditions (weekday PM peak hour) using Exhibit 17 from NCHRP Report 825 (Reference 10), as shown in Figure 5 and Figure 6. This exhibit is based on methodologies of the 6<sup>th</sup> Edition of the HCM and identifies intersections that warrant a different intersection control type (e. g. stop control, all-way stop, roundabout, signal), based on future traffic volumes on the roadway approaches. This step resulted in a list of intersections in the service area that may warrant an improvement.

**Step 2:** The compiled list of intersections and preliminary recommendations for intersection control types (created in Step 1) was sent to partner agencies and the DIFAC for review and comment. Based on feedback from partner agencies and the DIFAC, a refined list of intersections and respective control types was developed for inclusion into the CIP.

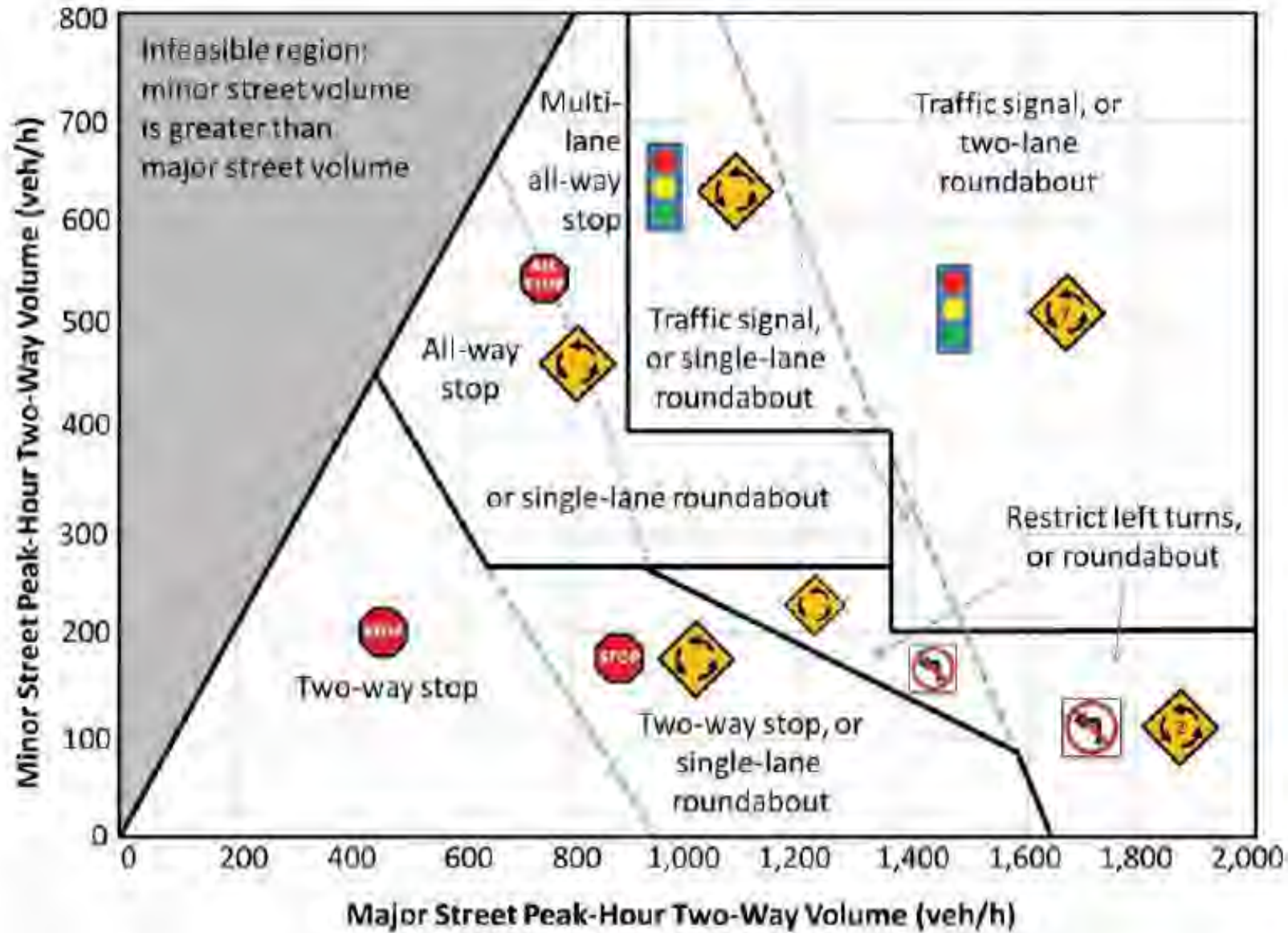
**Step 3:** Some intersections are identified for further analysis to determine appropriate control type. Previous planning documents for the service area were reviewed for consistency with intersection needs and control types.

Figure 5. Intersection Control Type by Peak Hour Volume – 50/50 Volume Distribution



Source: National Cooperative Highway Research Program (NCHRP) Report 825 (Exhibit 17a)

Figure 6. Intersection Control Type by Peak Hour Volume – 67/33 Volume Distribution



Source: National Cooperative Highway Research Program (NCHRP) Report 825 (Exhibit 17b)

## ROADWAY & INTERSECTION DEFICIENCIES

### Existing Capacity & Deficiencies

This section identifies the existing capacity and deficiencies of the transportation system as required by Idaho Code 67-82. Five intersections and two roadway segments have traffic demand that exceeds current year 2020 service capacity. All five of the intersections are along SH 44, and all are currently two-way stop-controlled intersections. The critical movement(s) of these intersections are expected to operate over-capacity during the PM peak hour which corresponds with a performance measure of LOS E or worse. The two roadway segments currently operate at LOS E or worse during the PM peak hour and include a small segment of SH 44, less than 1,000 feet from I-84 to Old Highway 30 and a segment of Middleton Road, about 1.5 miles from Lincoln Road to Sawtooth Lake Drive. Capacity improvements that address existing deficiencies are not eligible for TIF funding. Table 5 and Figure 7 identify the existing system deficiencies. The total estimated cost to address existing system deficiencies is \$6,312,500, as shown in Table 5.

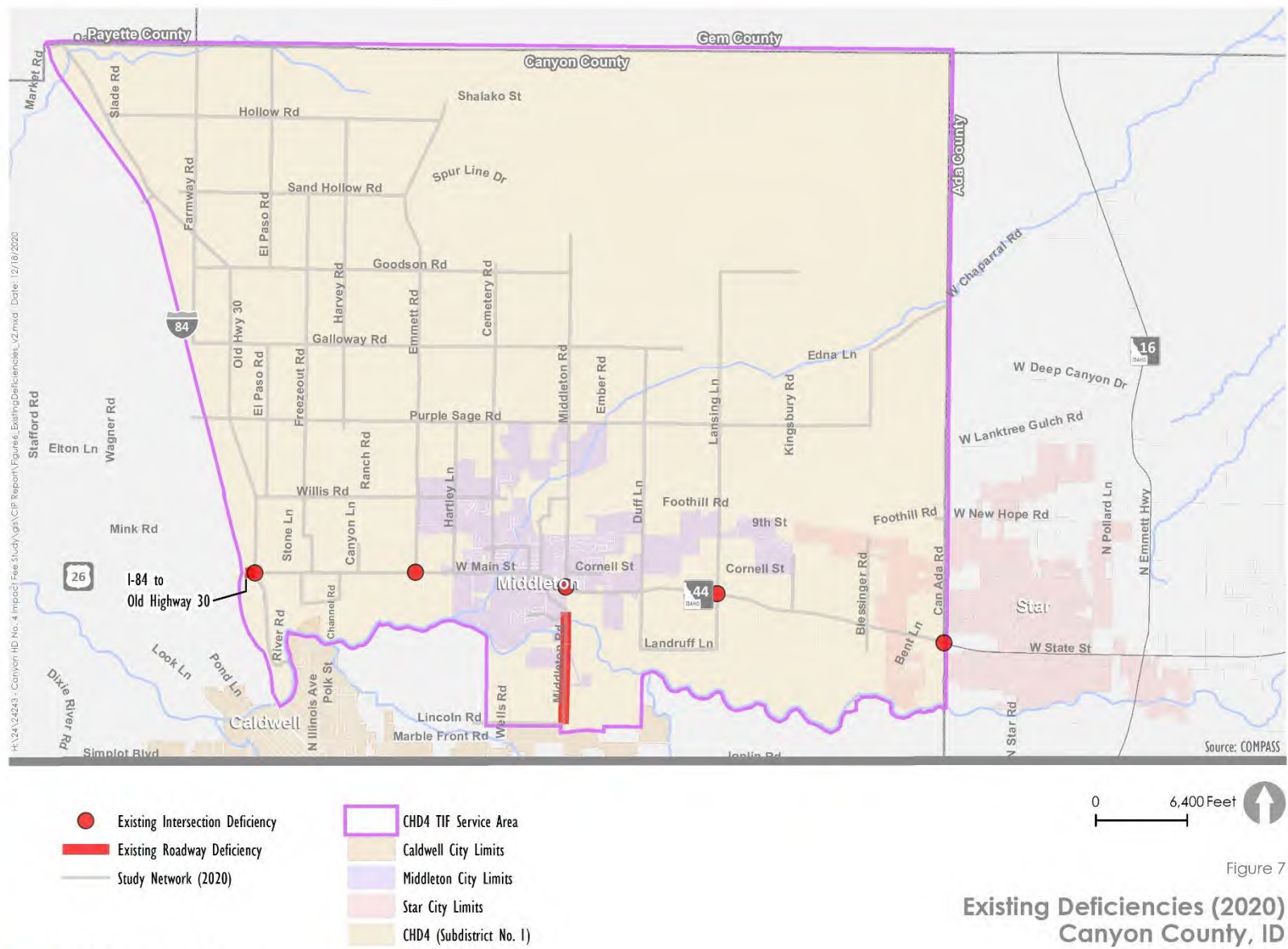
**Table 5. Deficient Intersections & Roadways (Year 2020, Existing System)**

Intersection	Existing Control Type		Improvement Needed to Address Existing Deficiency		Cost
SH 44 & Middleton Road <sup>1</sup>	Two-Way Stop		3x5 Traffic Signal		\$962,500
SH 44 & Emmett Road <sup>1</sup>	Two-Way Stop		3x5 Traffic Signal		\$362,500
SH 44 & Lansing Lane <sup>1</sup>	Two-Way Stop		3x5 Traffic Signal		\$1,262,500
SH 44 & Old Highway 30 <sup>1</sup>	Two-Way Stop		3x5 Traffic Signal		\$1,262,500
SH 44 & Can Ada Road <sup>1</sup>	Two-Way Stop		3x5 Traffic Signal		\$1,262,500
Roadway	Threshold	Peak Hour Volume	Existing Configuration	Improvement Needed to Address Existing Deficiency	Cost
SH 44 <sup>2</sup> I-84 to Old Highway 30	720	923	2 Lanes	Widen to 3 Lanes	\$0 (ITD only)
Middleton Road <sup>3</sup> Lincoln Road to Sawtooth Lake Drive	560 to 620	676 to 682	3 Lanes	Widen to 3 Lanes	\$1,200,000

<sup>1</sup>Mitigation requires traffic signal or roundabout; <sup>2</sup>Mitigation requires two travel lanes in each direction; <sup>3</sup>Mitigation requires turn lanes at intersections



Figure 7. Existing Deficiencies (2020)



## 2040 Capacity & Deficiencies

Future travel demand estimates for the Mid-Star service area are based on the land use and growth assumptions described above and are developed through output from the COMPASS travel demand model. The model forecasts the PM peak hour vehicle trips for 2040 horizon year based on the growth assumptions (size, type, and location of new developments), and assigns these trips to roadway segments in the service network.

Service units, or the measure of system demand associated with each new development, are measured in Vehicle Miles Traveled (VMT) on the service network during the PM peak hour. The additional demand attributable to the estimated new growth and development during the 2020 to 2040 planning horizon is 23,280 VMT as shown in Table 6.

Table 6. Change in Vehicle Miles Traveled (Year 2020 to Year 2040)	
	Total Service Area VMT
Year 2020	11,743
Year 2040	35,023
Net New System VMT (Change in VMT from New Development)	23,280

The service network was evaluated using the COMPASS travel demand model for the projected 2040 total demand, with 23,280 additional PM peak hour vehicle miles traveled (VMT). Those improvements needed to return the service network intersections and roadway corridors to a LOS D (excluding any 2020 existing deficiencies) are considered the proportionate share of improvements attributable to new growth and development.

Projected traffic demand is expected to exceed service capacity on thirty-two intersections and eleven roadway segments by 2040. Most of the deficient intersections are located along a few major roadways within the service area:

- Sixteen along SH 44 (50%),
- Eight along Purple Sage Road (25%) and
- Four along Old Highway 30 (12.5%).

Five of the thirty-two identified intersections have existing deficiencies in the 2020 year. The portions of projects that address these existing deficiencies are not impact fee eligible, and are excluded from the impact fee-eligible costs in the CIP.

The majority of SH 44 within the service area exceeds service capacity thresholds in year 2040, except for the segment within the City of Middleton. These segments are under the jurisdiction of ITD and therefore are not impact-fee eligible. Other deficient segments in the year 2040 include:

- Purple Sage Road between Freezeout Road and Emmett Road and between Middleton Road and Kingsbury Road, and
- Portions of Old Highway 30, Freezeout Road, Middleton Road, Blessinger Road, Can Ada Road, and Willis Road.

Table 7, Table 8, and Figure 8 illustrate intersection and roadway deficiencies in the year 2040.

Table 7. Deficient Intersections (Year 2040)

Intersection	Existing Deficiency	Existing Control Type
Old Highway 30 & Galloway Road	No	Two-Way Stop
Old Highway 30 & Purple Sage Road	No	Two-Way Stop
Old Highway 30 & Willis Road	No	Two-Way Stop
Purple Sage Road & Middleton Road	No	Two-Way Stop
Purple Sage Road & Duff Lane	No	Two-Way Stop
Purple Sage Road & Lansing Lane	No	Two-Way Stop
Purple Sage Road & Emmett Road	No	Two-Way Stop
Purple Sage Road & Harvey Road	No	Two-Way Stop
Purple Sage Road & Freezeout Road	No	Two-Way Stop
Purple Sage Road & Blessinger Road	No	Two-Way Stop
Freezeout Road & Willis Road	No	Two-Way Stop
SH 44 & Middleton Road	Yes	Two-Way Stop
SH 44 & Dewey Avenue	No	Two-Way Stop
SH 44 & Hawthorne Drive	No	Two-Way Stop
SH 44 & Cemetery Road	No	Two-Way Stop
SH 44 & Hartley Road	No	Two-Way Stop
SH 44 & Emmett Road	Yes	Two-Way Stop
SH 44 & Duff Lane	No	Two-Way Stop
SH 44 & Canyon Lane	No	Two-Way Stop
SH 44 & Channel Road	No	Two-Way Stop
SH 44 & Lansing Lane	Yes	Two-Way Stop
SH 44 & River Road	No	Two-Way Stop
SH 44 & Freezeout Road	No	Two-Way Stop
SH 44 & Old Highway 30	Yes	Two-Way Stop
SH 44 & Kingsbury Lane	No	Two-Way Stop
SH 44 & Blessinger Road	No	Two-Way Stop
SH 44 & Can Ada Road	Yes	Two-Way Stop
Middleton Road & Sawtooth Lake Drive	No	Two-Way Stop
Middleton Road & Lincoln Road	No	Two-Way Stop
Middleton Road & Cornell Street	No	All-Way Stop
Can Ada Road & Willis Road	No	Two-Way Stop <sup>1</sup>
Can Ada Road & Foothill Road	No	All-Way Stop

1. Future intersection – TWSC assumed for all future intersections in this analysis



**Table 8. Deficient Roadway Segments (2040)**

Roadway	Threshold <sup>1</sup>	Peak Hour Volume
<b>Blessinger Road</b> <i>Willis Road to Purple Sage Road</i>	310	321
<b>Can Ada Road</b> <i>New Hope Road to Willis Road</i>	480	495
<b>Middleton Road</b> <i>Lincoln Road to SH 44</i>	490 to 620	533 to 887
<b>Old Highway 30</b> <i>US 26 to Willis Road</i>	480 to 560	645 to 754
<b>Purple Sage Road</b> <i>Freezeout Road to Emmett Road</i>	480	500 to 557
<b>Purple Sage Road</b> <i>Middleton Road to Kingsbury Road</i>	480	497 to 519
<b>SH 44</b> <i>Old Highway 30 to Rainbow Ridge</i>	1,550	1,600
<b>SH 44</b> <i>Canyon Lane to Hartley Lane</i>	720	798 to 1,135
<b>SH 44</b> <i>Duff Lane to Can Ada Road</i>	720	742 to 987
<b>Willis Road</b> <i>Old Highway 30 to El Paso Road</i>	310	365
<b>Willis Road</b> <i>Freezeout Road to Ranch Road</i>	310	362

1. See Table 4 for service volume threshold definitions

Figure 8. Future Deficiencies (2040)

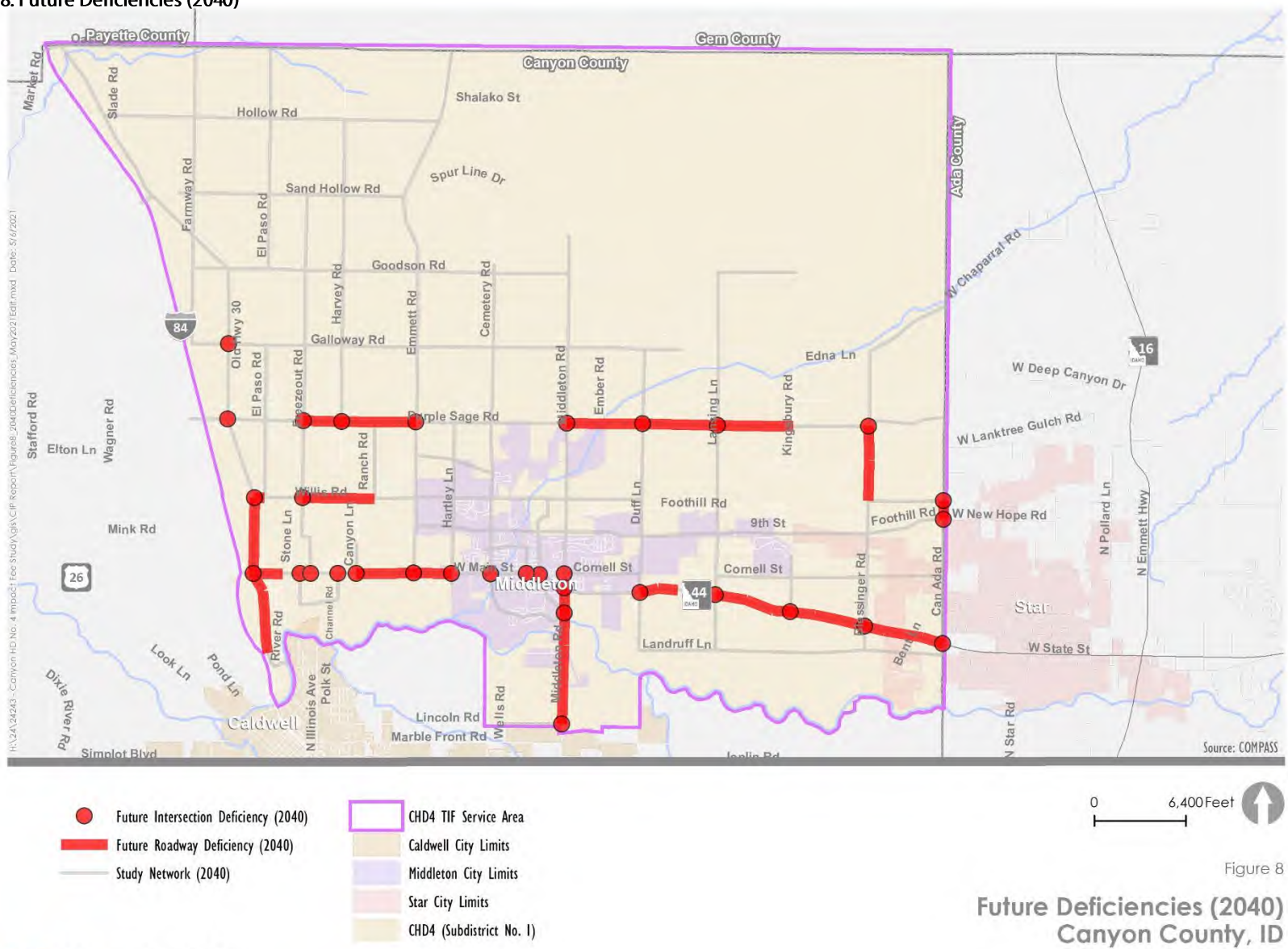


Figure 8

Future Deficiencies (2040)  
Canyon County, ID

## CIP PROJECTS

This section presents the proposed CIP projects to address the intersection and roadway deficiencies identified in year 2020 and 2040.

### Cost Estimates

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The total cost of each project in the CIP was estimated at the planning-level. Table 9 shows unit costs for different project types that were used as a baseline for project costs. The project unit costs were developed based on recent cost estimates for similar projects in the region and collaboration with CHD4. The final CIP project costs were adjusted from the baseline costs shown in Table 9 to account for right-of-way (ROW) impacts, topography challenges, bridges or large culverts, and other potential constraints or design considerations (i.e., number of turn lanes required).

ROW costs are included in the intersection project unit costs. ROW costs for roadway projects were determined on a case-by-case basis using available parcel data and a unit cost of \$2.50 per square feet. The unit cost was based on recent project costs in the region. It was assumed that a ROW width of 74 feet is required for two-three lane roadways and that a ROW width of 94 feet is required for four-five lane roadways.

Bridge and/or culvert costs were added for significant waterway crossings using \$400 per square foot for design and construction costs. A contingency factor was applied to each project unit cost on a case-by-case basis to account for topographic features and other potential constraints.

Table 9. Cost Estimates - Unit Costs

Project Type	Project Unit Cost	Notes
Single-Lane Roundabout	\$2,000,000 per intersection	Cost includes bicycle and pedestrian facilities and limited ROW impacts.
Multi-Lane Roundabout	\$3,000,000 per intersection	
Traffic Signal (3x3) <sup>1</sup>	\$325,000 per intersection	Cost does not include widening of roadway. Costs associated with turn-lanes added based on need to widen roadway approaches. Cost includes limited ROW impacts and bicycle and pedestrian facilities.
Traffic Signal (5x5) <sup>2</sup>	\$400,000 per intersection	
Roadway Widening	\$1,500,000 per lane per mile	ROW not included and determined on a case-by-case basis. Assumes cross-section with 12' travel lanes, 14' center-turn lanes, sidewalks, bike lanes, and/or multi-use path.
New Roadway	\$1,300,000 per lane per mile	ROW not included and determined on a case-by-case basis assuming a unit cost of \$2.50 per square foot. Assumes cross-section with 12' travel lanes, 14' center-turn lanes, sidewalks, bike lanes, and/or multi-use path.
Turn-Lane Improvement	\$300,000 per turn lane	Assumes cost of \$75 per square foot. Project unit cost is for 250' turn lane with 150' taper.
Bridge or Major Culvert	\$400 per square foot	From ITD planning level estimates.

1. 3x3 assumes one through lane, one left-turn lane, and one through lane on each approach.

2. 5x5 assumes two through lanes, one left-turn lane, and two through lanes on each approach.

## Impact Fee Eligibility

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The overall cost of impact fee eligible projects is used to determine the final impact fee schedule. The proportion of impact fee eligible costs was calculated for each CIP project. Impact fee eligibility is based on the requirements in Idaho Code 67-82 which states that impact fee funding should meet the following criteria:

- *Address deficiencies in capacity*
- *Address deficiencies that are attributable to future development (not existing deficiencies)*
- *Are included in the CIP (requiring updating every five years)*

Intersection projects on SH 44 (ITD facility) should be jointly funded by ITD and CHD4, the City of Star, or the City of Middleton. Only those portions of the SH 44 intersection projects that are outside of the ITD right-of-way (excluding the local share of signal equipment costs) are considered impact fee eligible. Projects, or portions of projects, that address existing deficiencies are not impact fee eligible.

Certain other projects that lie on the boundaries of the service area (for example, Can Ada Road, or the Middleton Road /Lincoln Road intersection), are only partially eligible for impact fee funds collected within the Mid-Star service area. Those projects costs are estimated as a percentage of the total cost, as portions of the total project cost will be borne by the adjacent jurisdiction or service area. The percentage varies with the specific project location and configuration.

In accordance with Idaho Code 67-82, development impact fees may not charge growth and development more than their proportionate share of the system improvements required to serve that growth. Portions of the CIP project costs are fully impact fee eligible to serve this new demand, including right-of-way costs, storm drain facilities, traffic signals, curbs and gutters, intersection approaches, and additional travel lanes. Other project costs do not serve the demand created by new growth, and are not impact fee eligible. These components include re-construction of existing travel lanes, bicycle lanes, sidewalks, irrigation to serve landscaping, landscaping amenities, and street lighting. The percent of each project cost that is attributable to these non-eligible components was determined based on regional project cost estimates and used to create a series of impact fee eligible adjustment factors. The adjustment factors represent the percent of each project's cost estimate that is not impact fee eligible due to the project components. The impact fee eligible project cost adjustment factors are as follows:

- Bicycle and Pedestrian Facilities:
  - Intersection Projects – 4% of total cost
  - New Roadway and Roadway Widening Projects – 10% of total cost
- Re-Construction of Existing Travel Lanes
  - Intersection Projects – 0% of total cost
    - *Roundabout projects planned for use throughout the service area change intersection configuration and do not utilize existing intersection capacity. Traffic signal intersections improvements on the SH-44 corridor are assumed to utilize the existing travel lanes on the minor public road approaches, and can be improved by addition of turn lanes added to the existing roadway.*
  - Roadway Widening Projects – 3% of total cost

- *Roadway widening unit costs assume minimal re-construction of existing travel lanes – re-construction of existing travel lanes is limited to sawcut, fog seal, and striping.*

Landscaping and irrigation are also assumed to be non-impact fee eligible, but the costs associated with landscaping and irrigation were assumed to be negligible (less than 1% of total project costs). The costs associated with ROW acquisition services, utility re-location, engineering design and engineering inspection were assumed to be impact fee eligible, and are calculated as 20% of the construction cost of the project.

Certain future collector and arterial roadways within the service area were included in the year 2040 deficiencies analysis to provide a more realistic distribution of year 2040 traffic volumes. The project costs associated with these roadways were considered for impact fee eligibility if the roadways were expected to serve significant amounts of regional traffic. Future roadways shown on the map but not included in the CIP project list are principally for local property access, are not impact fee eligible, and will be constructed by development. These future roadways may be added to subsequent capital improvement plans for this service area if their function becomes more regionally significant as the area develops.

## Project List

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The final CIP project list is shown in Table 10. , and project locations are displayed in Figure 9. Projects include roadways and intersections with existing and future deficiencies, as well as previously planned future roadways and intersections. Table 10. includes the project cost estimates, TIF eligible costs, and estimated project timeframe.



Figure 9. Mid-Star Service Area Capital Improvement Projects

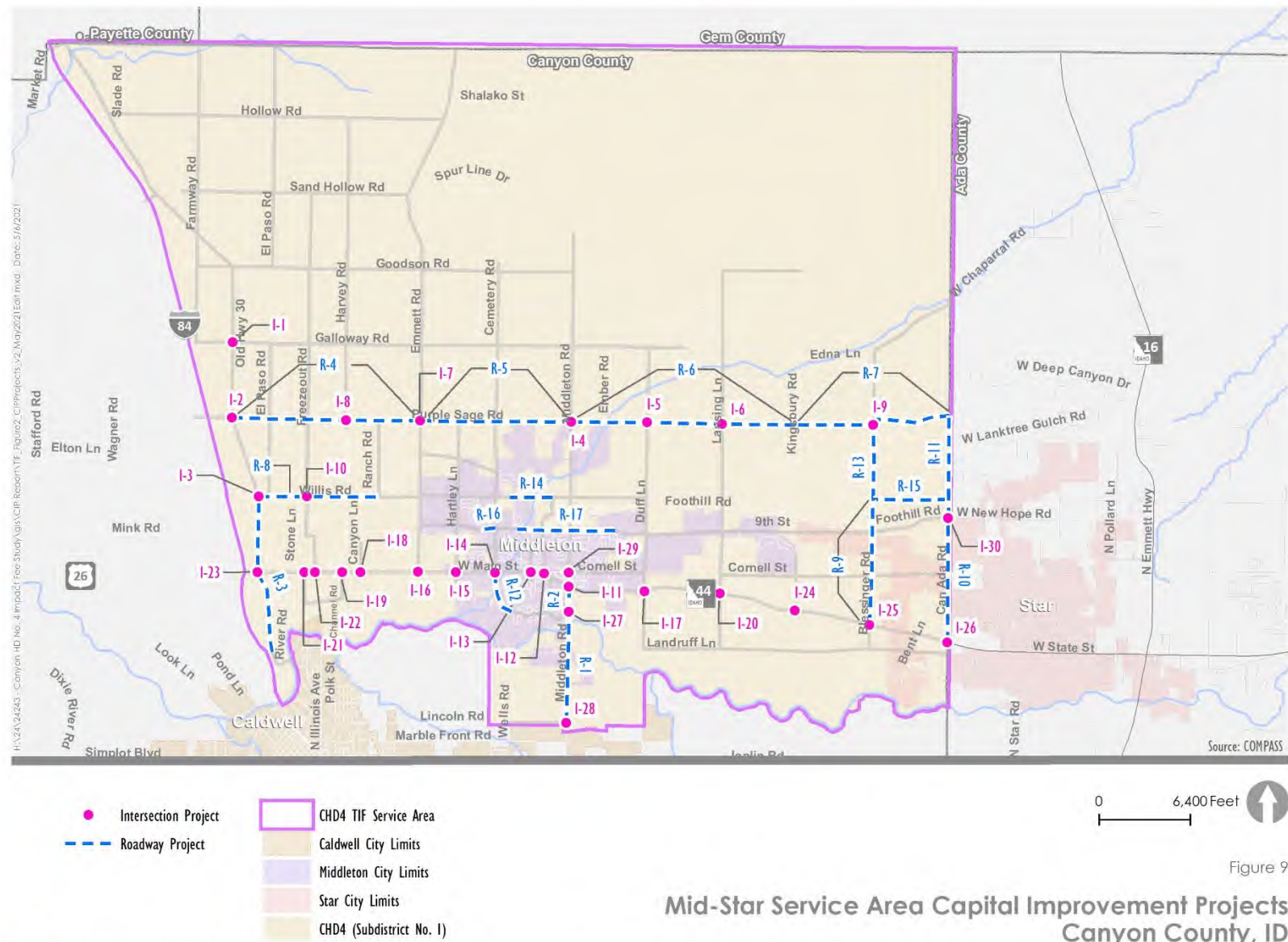


Table 10. Mid-Star Service Area CIP Projects

Project ID	Intersection	Existing Deficiency	Project Description	Project Cost Estimate	TIF-Eligible Cost	Timeframe
I-1	Old Highway 30 & Galloway Road	No	Single-Lane Roundabout	\$1,600,000	\$1,536,000	2035-2040
I-2	Old Highway 30 & Purple Sage Road	No	Single-Lane Roundabout	\$2,000,000	\$1,920,000	2025-2030
I-3	Old Highway 30 & Willis Road <sup>2</sup>	No	Single-Lane Roundabout	\$2,200,000	\$2,112,000	2035-2040
I-4	Purple Sage Road & Middleton Road	No	Single-Lane Roundabout	\$2,000,000	\$1,920,000	2035-2040
I-5	Purple Sage Road & Duff Lane	No	Single-Lane Roundabout	\$1,800,000	\$1,728,000	2035-2040
I-6	Purple Sage Road & Lansing Lane <sup>3</sup>	No	Single-Lane Roundabout	\$2,400,000	\$2,304,000	2035-2040
I-7	Purple Sage Road & Emmett Road <sup>2</sup>	No	Single-Lane Roundabout	\$2,000,000	\$1,920,000	2035-2040
I-8	Purple Sage Road & Harvey Road	No	Single-Lane Roundabout	\$1,900,000	\$1,824,000	2035-2040
I-9	Purple Sage Road & Blessinger Road	No	Single-Lane Roundabout	\$2,400,000	\$2,304,000	2025-2030
I-10	Freezeout Road & Willis Road	No	Single-Lane Roundabout	\$2,000,000	\$1,920,000	2035-2040
I-11	SH 44 & Middleton Road	Yes	Traffic Signal	\$962,500	\$0	2020-2025
I-12	SH 44 & Dewey Avenue	No	Traffic Signal	\$362,500	\$166,750	2020-2025
I-13	SH 44 & Hawthorne Drive	No	Traffic Signal	\$362,500	\$166,750	2020-2025
I-14	SH 44 & Cemetery Road	No	Traffic Signal	\$1,262,500	\$730,750	2020-2025
I-15	SH 44 & Hartley Road <sup>4</sup>	No	Traffic Signal	\$1,562,500	\$718,750	2025-2030
I-16	SH 44 & Emmett Road <sup>2</sup>	Yes	Traffic Signal	\$362,500	\$0	2035-2040
I-17	SH 44 & Duff Lane	No	Traffic Signal	\$962,500	\$742,750	2020-2025
I-18	SH 44 & Canyon Lane	No	Restricted Left Turn	N.A. <sup>1</sup>	N.A. <sup>1</sup>	2035-2040
I-19	SH 44 & Channel Road <sup>2</sup>	No	Restricted Left Turn	N.A. <sup>1</sup>	N.A. <sup>1</sup>	2035-2040
I-20	SH 44 & Lansing Lane	Yes	Traffic Signal	\$1,262,500	\$0	2020-2025
I-21	SH 44 & River Road <sup>2</sup>	No	Restricted Left Turn	N.A. <sup>1</sup>	N.A. <sup>1</sup>	2035-2040



I-22	SH 44 & Freezeout Road <sup>2</sup>	No	Traffic Signal	\$1,262,500	\$430,750	2035-2040
I-23	SH 44 & Old Highway 30 <sup>2</sup>	Yes	Traffic Signal	\$1,262,500	\$0	2035-2040
I-24	SH 44 & Kingsbury Lane	No	Traffic Signal	\$1,262,500	\$430,750	2020-2025
I-25	SH 44 & Blessinger Road	No	Traffic Signal	\$1,562,500	\$718,750	2030-2035
I-26	SH 44 & Can Ada Road	Yes	Traffic Signal	\$1,262,500	\$0	2020-2025
I-27	Middleton Road & Sawtooth Lake Drive	No	Multi-Lane Roundabout <sup>5</sup>	\$3,000,000	\$2,880,000	2020-2025
I-28	Middleton Road & Lincoln Road <sup>7</sup>	No	Multi-Lane Roundabout <sup>5</sup>	\$4,200,000	\$2,016,000	2020-2025
I-29	Middleton Road & Cornell Street	No	Single-Lane Roundabout	\$2,000,000	\$1,920,000	2025-2030
I-30	Can Ada Road & Foothill Road <sup>6</sup>	No	Single-Lane Roundabout	\$2,000,000	\$1,440,000	2025-2030
Project ID	Roadway	Existing Deficiency	Project Description	Project Cost Estimate	TIF-Eligible Cost	Timeframe
R-1	Middleton Road <sup>2</sup> <i>Lincoln Road to Sawtooth Lake Drive</i>	Partial – Existing Deficiency Mitigated by Turn Lanes at Intersections	Widen to 5 Lanes (Lincoln Road to Bass Lane); Add Continuous Left Turn Lane (Bass Lane to Middleton Rd) (3.2 lane miles)	\$12,569,545	\$9,735,505	2020-2025
R-2	Middleton Road Alignment <sup>2,4</sup> <i>Sawtooth Lake Drive to SH 44</i>	Future Roadway	Construct a 4-5 Lane Roadway connecting Sawtooth Lake Drive to SH 44 at the N Middleton Road Alignment	\$2,665,909	\$2,399,318	2025-2030
R-3	Old Highway 30 <sup>2</sup> <i>US 26 to Willis Road</i>	No	Widen to 4 Lanes and Add Left Turn Lanes at Intersections (where absent)	\$3,705,000	\$3,223,350	2035-2040
R-4	Purple Sage Road <i>Old Hwy 30 to Emmett Road</i>	No	Add Left Turn Lanes at Intersections (4 turn lanes)	\$1,296,000	\$1,257,120	2030-2035
R-5	Purple Sage Road <sup>3</sup> <i>Emmett Road to Middleton Road</i>	No	Add Left Turn Lanes at Intersections (4 turn lanes)	\$1,296,000	\$1,257,120	2035-2040

R-6	<b>Purple Sage Road<sup>3</sup></b> <i>Middleton Road to Kingsbury Road</i>	No	Add Left Turn Lanes at Intersections (5 turn lanes)	\$1,620,000	\$1,571,400	2035-2040
R-7	<b>Purple Sage Road<sup>3</sup></b> <i>Kingsbury Road to Can Ada Road</i>	No	Add Left Turn Lanes at Intersections (5 turn lanes)	\$648,000	\$628,560	2035-2040
R-8	<b>Willis Road</b> <i>Old Highway 30 to Ranch Road</i>	No	Add Left Turn Lanes at Intersections (2 turn lanes)	\$768,000	\$744,960	2030-2035
R-9	<b>Blessinger Road<sup>3</sup></b> <i>SH 44 to Willis Road</i>	No	Add Left Turn Lanes at Intersections (4 turn lanes)	\$1,296,000	\$1,257,120	2035-2040
R-10	<b>Can Ada Road<sup>6</sup></b> <i>SH 44 to Willis Road</i>	No	Add Left Turn Lanes at Intersections (3 turn lanes)	\$972,000	\$471,420	2025-2030
R-11	<b>Can Ada Road<sup>6</sup></b> <i>Willis Road to Purple Sage Road</i>	No	Add Left Turn Lanes at Intersections (2 turn lanes)	\$648,000	\$471,420	2030-2035
R-12	<b>Cemetery Road<sup>4</sup></b> <i>Sawtooth Lake Drive to SH 44</i>	Future Roadway	Construct Two Lane Roadway	\$2,749,242	\$2,474,318	2020-2025
R-13	<b>Blessinger Road<sup>3</sup></b> <i>Willis Road to Purple Sage Road</i>	Future Roadway	Construct Two Lane Roadway with Left Turn Lanes at Intersections (4 turn lanes)	\$1,552,400	\$1,200,000	2035-2040
R-14	<b>Willis Road</b> <i>Wanda Way to Old Middleton Road</i>	Future Roadway	Construct Two Lane Roadway (0.74 lane miles)	\$2,150,821	\$1,935,739	2035-2040
R-15	<b>Willis Road</b> <i>Blessinger Road to Can Ada Road</i>	Future Roadway	Construct Two Lane Roadway (1.3 lane miles)	\$2,423,300	\$2,180,970	2030-2035
R-16	<b>9<sup>th</sup> Street</b> <i>Connection west of Cemetery Road</i>	Future Roadway	Construct Two Lane Roadway (0.2 lane miles)	\$256,061	\$230,455	2030-2035
R-17	<b>9<sup>th</sup> Street</b> <i>Willow Drive to Magic Ave</i>	Future Roadway	Construct Two Lane Roadway (2.4 lane miles)	\$4,708,800	\$4,237,920	2030-2035
<b>Total Cost</b>				<b>\$86,537,579</b>	<b>\$67,126,695</b>	

1. Negligible capital costs

2. Previously Identified in CHD4 Transportation Master Plan

3. Previously identified in City of Star Comprehensive Plan

4. Previously Identified in City of Middleton CIP

5. Minor roadway will have single-lane entry/exit

6. Reduced TIF Eligible costs due to anticipated participation by ACHD

7. Reduced TIF Eligible costs due to anticipated participation by new service area south of Mid-Star.

## FUNDING SOURCES

There are three separate roadway jurisdictions within the Mid-Star service area: CHD4, City of Middleton, and City of Star. By agreement<sup>2</sup> with City of Star, CHD4 acts as this highway jurisdiction for those city streets located within Canyon County, similar to the role of Ada County Highway District for Star within Ada County.

Each of these agencies receives, or is eligible to receive, funding for transportation improvements from a variety of sources:

- Property taxes
- Highway User Fund taxes (fuel taxes)
- Vehicle Registration Fees
- Federal Aid or State grant programs
- Traffic Impact Fees (currently City of Middleton only)

Over the 2015-2019 period, total transportation revenues as described in the Annual Road and Streets Report for each agency is shown in Table 11.

**Table 11. Annual Transportation Revenues by Agency (\$1,000)**

Year	CHD4	City of Middleton	City of Star
2019	9,439	1,614	0.587
2018	8,402	1,639	0.598
2017	8,019	1,331	0.553
2016	7,422	1,694	0.541
2015	6,336	2,344	0.528

Note: City of Star collects only 50% of property tax revenue allocated for Road & Bridge construction over a small (< 660 acres) portion of Canyon County. It submits this revenue to CHD4 for use in road maintenance.

Average annual transportation revenues for the service area during the previous 5 reported years is approximately \$9.65 M. Assuming a 5% annual growth rate in funding (historical average for CHD4), total transportation revenues for the 2021-2040 CIP horizon can be estimated to be \$319,013,000. Historically, capital improvement expenditures have accounted for 5% or less of CHD4 and Middleton's transportation budget, as maintenance and operation of the existing system has been the principal focus for small urban and rural areas. The projected \$19,411,000 non-impact fee eligible cost for the CIP projects is equivalent to 6.14% of the estimated total revenue over the 20-year CIP. The agencies participating in funding the CIP will need to account for a moderate additional increment of annual expenditures on capital improvements, which is consistent with the current recognized needs.

<sup>2</sup> Canyon 4/Star Public Agency Coordination Agreement, June 6, 2007.

## INTERGOVERNMENTAL AGREEMENTS

The land use and transportation agencies active within the Mid-Star service area will enter into intergovernmental agreements to fund and construct the multi-jurisdictional transportation improvement projects. Those intergovernmental agreements will detail the proportionate share of funding for each agency based on contributing trips from each jurisdiction, location with each jurisdiction, and anticipated new growth within each jurisdiction.

## REFERENCES

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2. Canyon Highway District No. 4. Transportation Master Plan. 2020.
3. City of Middleton. Transportation Study and Capital Improvement Plan 2017 Update. 2017.
4. City of Star. City of Star Comprehensive Plan. 2019.
5. Idaho Transportation Department, District 3. SH-44, I-84 to Eagle, Corridor Study. 2019.
6. Kittelson & Associates. Middleton Road Corridor Plan. 2016.
7. Canyon County. Canyon County 2020 Comprehensive Plan. 2016.
8. City of Middleton. City of Middleton Comprehensive Plan. 2016.
9. City of Star. City of Star Comprehensive Plan. 2019.
10. National Cooperative Highway Research Program. NCHRP Report 825: Planning and Preliminary Engineering Applications Guide to the Highway Capacity Manual. 2016.

# **Capital Improvement Plan and Development Impact Fee Study**

Submitted to:  
**Homedale Rural Fire Protection District**

January 27, 2025

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Homedale Rural Fire Protection District**

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## EXECUTIVE SUMMARY

The Homedale Rural Fire Protection District ("Fire District") retained TischlerBise to prepare a Capital Improvement Plan and Development Impact Fee Study in order to meet the new demands generated by new development within the Fire District. This report presents the methodology and calculation used to generate current levels of service and updated maximum supportable impact fees. It is intended to serve as supporting documentation for establishing impact fees in the Fire District.

The purpose of this study is to demonstrate the Fire District's compliance with Idaho Statutes as authorized by the Idaho Legislature. Consistent with the authorization (Idaho Code 67-8202(1-4)), it is the intent of the Fire District to:

1. Collect impact fees to ensure that adequate public facilities are available to serve new growth and development;
2. Promote orderly growth and development by establishing uniform standards by which local governments may require that those who benefit from new growth and development pay a proportionate share of the cost of new public facilities needed to serve new growth and development;
3. Establish minimum standards for the adoption of development impact fee ordinances by government entities;
4. Ensure that those who benefit from new growth and development are required to pay no more than their proportionate share of the cost of public facilities needed to serve new growth and development and to prevent duplicate and ad hoc development requirements;

Impact fees are one-time payments used to construct system improvements needed to accommodate new development. An impact fee represents new growth's fair share of capital facility needs. By law, impact fees can only be used for capital improvements, not operating or maintenance costs. Impact fees are subject to legal standards, which require fulfillment of three key elements: need, benefit and proportionality.

- First, to justify a fee for public facilities, it must be demonstrated that new development will create a need for capital improvements.
- Second, new development must derive a benefit from the payment of the fees (i.e., in the form of public facilities constructed within a reasonable timeframe).
- Third, the fee paid by a particular type of development should not exceed its proportional share of the capital cost for system improvements.

TischlerBise evaluated possible methodologies and documented appropriate demand indicators by type of development for the levels of service and fees. Local demographic data and improvement costs were used to identify specific capital costs attributable to growth. This report includes summary tables

indicating the specific factors, referred to as level of service standards, used to derive the impact fees. The service area for the analysis and fee collection is districtwide. Lastly, the fees are calculated for both residential and nonresidential development.

## **IDAHO DEVELOPMENT IMPACT FEE ENABLING LEGISLATION**

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The Enabling Legislation governs how development fees are calculated for municipalities in Idaho. All requirements of the Idaho Development Impact Fee Act have been met in the supporting documentation prepared by TischlerBise. There are four requirements of the Idaho Act that are not common in the development impact fee enabling legislation of other states. This overview offers further clarification of these unique requirements.

First, as specified in 67-8204(2) of the Idaho Act, “development impact fees shall be calculated on the basis of levels of service for public facilities . . . applicable to existing development as well as new growth and development.”

Second, Idaho requires a Capital Improvements Plan (CIP) [see 67-8208]. The CIP requirements are summarized in this report, with detailed documentation provided in the discussion on infrastructure.

Third, the Idaho Act also requires documentation of any existing deficiencies in the types of infrastructure to be funded by development impact fees [see 67-8208(1)(a)]. The intent of this requirement is to prevent charging new development to cure existing deficiencies. In the context of development impact fees for the Fire District, the term “deficiencies” means a shortage or inadequacy of current system improvements when measured against the levels of service to be applied to new development. It does not mean a shortage or inadequacy when measured against some “hoped for” level of service.

TischlerBise used the current infrastructure cost per service unit (i.e., existing standards), or future levels of service where appropriate, multiplied by the projected increase in service units over an appropriate planning timeframe, to yield the cost of growth-related system improvements. The relationship between these three variables can be reduced to a mathematical formula, expressed as  $A \times B = C$ . In section 67-8204(16), the Idaho Act simply reorganizes this formula, stating the cost per service unit (i.e., development impact fee) may not exceed the cost of growth-related system improvements divided by the number of projected service units attributable to new development (i.e.,  $A = C \div B$ ). By using existing infrastructure standards to determine the need for growth-related capital improvements, the Fire District ensures the same level-of-service standards are applicable to existing and new development. Using existing infrastructure standards also means there are no existing deficiencies in the current system that must be corrected from non-development impact fee funding.

Fourth, Idaho requires a proportionate share determination [see 67-8207]. Basically, local government must consider various types of applicable credits and/or other revenues that may reduce the capital costs

attributable to new development. The development impact fee methodologies and the cash flow analysis have addressed the need for credits to avoid potential double payment for growth-related infrastructure.

Importantly, stated in [67-8204A], “Governmental entities . . . that are jointly affected by development are authorized to enter into intergovernmental agreements with each other or with . . . fire districts, ambulance districts . . . for the purpose of developing joint plans for capital improvements or for the purpose of agreeing to collect and expend development impact fees for system improvements, or both, provided that such agreement complies with any applicable state laws.” Thus, the impact fees for the Homedale Rural Fire Protection District will be collected by the City of Homedale, Canyon County, and Owyhee County. To ensure that the Fire District captures the full potential revenue of the impact fees an intergovernmental agreement (IGA) is necessary for the City and Counties to collect the impact fees on the District’s behalf. Those revenues would be remitted to the Fire District periodically.

### SUMMARY OF CAPITAL IMPROVEMENT PLANS AND DEVELOPMENT IMPACT FEES

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Development impact fees can be calculated by any one of several legitimate methods. The choice of a particular method depends primarily on the service characteristics and planning requirements for each facility type. Each method has advantages and disadvantages in a particular situation, and to some extent can be interchangeable, because each allocates facility costs in proportion to the needs created by development.

Reduced to its simplest terms, the process of calculating development impact fees involves two main steps: (1) determining the cost of development-related capital improvements and (2) allocating those costs equitably to various types of development. In practice, though, the calculation of impact fees can become quite complicated because of the many variables involved in defining the relationship between development and the need for facilities. The following paragraphs discuss three basic methods for calculating development impact fees, and how each method can be applied.

**Cost Recovery.** The rationale for the cost recovery approach is that new development is paying for its share of the useful life and remaining capacity of facilities already built or land already purchased from which new growth will benefit. This methodology is often used for systems that were oversized such as sewer and water facilities.

**Incremental Expansion.** The incremental expansion method documents the current level of service (LOS) for each type of public facility in both quantitative and qualitative measures, based on an existing service standard (such as park land acres per 1,000 residents). This approach ensures that there are no existing infrastructure deficiencies or surplus capacity in infrastructure. New development is only paying its proportionate share for growth-related infrastructure. An incremental expansion cost method is best suited for public facilities that will be expanded in regular increments, with LOS standards based on current conditions in the community.



**Plan-Based.** The plan-based method allocates costs for a specified set of improvements to a specified amount of development. Facility plans identify needed improvements, and land use plans identify development. In this method, the total cost of relevant facilities is divided by total demand to calculate a cost per unit of demand. Then, the cost per unit of demand is multiplied by the amount of demand per unit of development (e.g., housing units or square feet of building area) in each category to arrive at a cost per specific unit of development (e.g., single family detached unit).

**Credits.** Regardless of the methodology, a consideration of “credits” is integral to the development of a legally valid impact fee methodology. There are two types of “credits,” each with specific and distinct characteristics, but both of which should be addressed in the calculation of development impact fees. The first is a credit due to possible double payment situations. This could occur when contributions are made by the property owner toward the capital costs of the public facility covered by the impact fee. This type of credit is integrated into the impact fee calculation. The second is a credit toward the payment of a fee for dedication of public sites or improvements provided by the developer and for which the facility fee is imposed. This type of credit is addressed in the administration and implementation of a facility fee program.

#### PROPOSED FEE METHODS AND COST COMPONENTS

Figure 1 lists impact fee service area, the components to the impact fee, and the methodologies used in the analysis.

**Figure 1. Summary of Impact Fee Methodologies**

Fee Category	Service Area	Cost Recovery	Incremental Expansion	Plan-Based	Cost Allocation
Fire	Districtwide	Impact Fee Study	Fire Stations, Fire Apparatus, and Fire Equipment		Equivalent Dwelling Units (EDUs)

#### CAPITAL IMPROVEMENT PLAN

Below in Figure 2 is the ten-year capital improvement plan the Fire District is anticipating to accommodate future demand. In the Plan, there are facility expansion, apparatus, and equipment that is consistent with the projected need to serve growth at the current level of service. The capital improvement plan is to be updated annually and will be revised to reflect any shift in demand, market, and costs.

**Figure 2. Capital Improvement Plan**

10-Year Growth-Related Capital Needs	Current Cost
Station Expansion: Office & Bunk House	\$700,000
Station Expansion: Additional Bays	\$500,000
Fire Engine & Brush Truck	\$550,000
New Equipment (15 units)	\$90,000
	\$1,840,000

### MAXIMUM SUPPORTABLE DEVELOPMENT IMPACT FEES

Figure 3 provides a schedule of the maximum supportable development impact fees by type of land use for the Fire District. The fees represent the highest supportable amount for each type of applicable land use and represent new growth's fair share of the cost for capital facilities. The Fire Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

The service unit for the Fire Impact Fee is an equivalent dwelling unit, or EDU. The functional population is based factors by residential and nonresidential land use type for fire services are converted into EDUs. The description of the functional population methodology, the calculation of the EDU factors, and the determination of existing and projected EDUs in each service area are presented below.

**Figure 3. Summary of Maximum Supportable Development Impact Fee**

Residential	
Housing Type	Maximum Supportable Fee
Residential (per housing unit)	
Single Family	\$1,349
Multifamily	\$769

Nonresidential	
Development Type	Maximum Supportable Fee
Nonresidential (per 1,000 square feet)	
Retail	\$1,362
Office	\$985
Industrial	\$472
Institutional	\$971

## CAPITAL IMPROVEMENT PLAN

The following section provides a summary of the Capital Improvement Plans depicting growth-related capital demands. First, Figure 4 lists the projected growth over the next ten years in the Fire District. Overall, there is an estimated 20 percent increase in population (1,133 new residents) a 22 percent increase in housing development (440 housing units) and a 20 percent increase in nonresidential development (221 new jobs and 99,000 square feet of development). Further details on the growth projections can be found in Appendix B. Demographic Assumptions

**Figure 4. Ten-Year Growth Projections**

	Base Year 2023	5-Year Increment						Total Increase
		1 2024	2 2025	3 2026	4 2027	5 2028	10 2033	
Population [1]	5,702	5,816	5,929	6,042	6,155	6,269	6,835	1,133
<b>Housing Units by Type [1]</b>								
Single Family	1,932	1,965	1,998	2,031	2,064	2,097	2,262	330
Multifamily	83	94	105	116	127	138	193	110
Total Housing Units	2,015	2,059	2,103	2,147	2,191	2,235	2,455	440
<b>Jobs [1]</b>								
Retail	465	474	484	493	502	511	557	92
Office	141	144	147	149	152	155	169	28
Industrial	201	205	209	213	217	221	241	40
Institutional	305	311	317	323	329	335	366	61
Total Jobs	1,112	1,134	1,156	1,178	1,200	1,223	1,333	221
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>								
Retail	219	223	228	232	236	241	263	44
Office	43	44	45	46	47	48	52	9
Industrial	128	131	133	136	138	141	153	25
Institutional	107	109	111	113	115	117	128	21
Total Floor Area	497	507	517	527	537	546	596	99
<b>Vehicle Trips [2]</b>								
Single Family Trips	11,476	11,674	11,870	12,066	12,262	12,458	13,438	1,963
Multifamily Trips	238	269	300	332	363	395	552	314
Residential Subtotal	11,714	11,943	12,170	12,398	12,625	12,853	13,990	2,277
Nonresidential Subtotal	4,201	4,285	4,369	4,452	4,536	4,619	5,036	835
Total Vehicle Trips	15,915	16,228	16,539	16,850	17,161	17,472	19,026	3,111

[1] Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates; ESRI Business Analyst; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, Trip Generation, 2021

The Idaho Development Fee Act requires Capital Improvement Plans to be updated regularly, at least once every five years (Idaho Code 67-8208(2)). This report projects revenue and fees based on ten-year forecast in an effort to provide the public and elected officials with illustrative guidance of probable growth demands based on current trends however, per Idaho Code, it is expected that an update to all Capital Improvement Plans included in this study will occur within five years.

The development impact fee is based on the existing level of service provided for fire facilities. To serve projected growth at current levels of service, the following infrastructure is projected over the next ten years:

- 1,547 square feet of new station space
- 1.8 new apparatus units
- 14.5 new equipment units
- \$590,000 growth-related costs

Below in Figure 5 is the ten-year capital improvement plan the Fire District is anticipating to accommodate future demand. In the plan are facility expansion and equipment that is consistent with the projected need to serve growth at the current level of service. The capital improvement plan is to be updated annually and will be revised to reflect any shift in demand, market, and costs.

**Figure 5. Capital Improvement Plan**

10-Year Growth-Related Capital Needs	Current Cost
Station Expansion: Office & Bunk House	\$700,000
Station Expansion: Additional Bays	\$500,000
Fire Engine & Brush Truck	\$550,000
New Equipment (15 units)	\$90,000
	<b>\$1,840,000</b>

#### **FUNDING SOURCES FOR CAPITAL IMPROVEMENTS**

In determining the proportionate share of capital costs attributable to new development, the Idaho Development Fee Act states that local governments must consider historical, available, and alternative sources of funding for system improvements (Idaho Code 67-8209(2)). Currently, there are no dedicated revenues being collected by the Fire District to fund growth-related projects.

Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs for facilities. Evidence is given in the specific chapters of this report that the projected capital costs from new development will be entirely offset by the development impact fees. Thus, no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no further revenue credits.



## **FIRE PROTECTION DEVELOPMENT IMPACT FEES**

The Fire Development Impact Fee is based on the cost per service unit method specified in Idaho Code 67-8204(16), also referred to as the incremental expansion method elsewhere in this report.

The Fire infrastructure components included in the impact fee analysis are:

- Fire stations
- Fire apparatus
- Fire equipment
- Cost of development impact fee study

The service unit for the Fire Impact Fee is an equivalent dwelling unit, or EDU. The functional population is based factors by residential and nonresidential land use type for fire services are converted into EDUs. For residential land uses, the impact of a dwelling unit on the need for capital facilities is generally proportional to the number of persons residing in the dwelling unit. This can be measured for different housing types and in this analysis, average household size is used to develop the functional population factors. The functional population methodology for nonresidential land uses is based on trip generation and employee density data. Functional population per 1,000 square feet is derived by dividing the total number of hours spent by employees and visitors during a weekday by 24 hours. The description of the functional population methodology, the calculation of the EDU factors, and the determination of existing and projected EDUs in each service area are presented below.

Specified in Idaho Code 67-8209(2), local governments must consider historical, available, and alternative sources of funding for system improvements. Currently, there are no dedicated revenues being collected by the Fire District to fund growth-related projects for fire facilities. Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs for facilities. Evidence is given in this chapter that the projected capital costs from new development will be entirely offset by the development impact fees. Thus, no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no further revenue credits.

## **COST ALLOCATION FOR FIRE PROTECTION INFRASTRUCTURE**

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### **RESIDENTIAL FUNCTIONAL POPULATION**

For residential land uses, the impact of a dwelling unit on the need for capital facilities is generally proportional to the number of persons residing in the dwelling unit. This can be measured for different housing types and in this analysis, average household size is used to develop the functional population factors.

It is estimated that residents, on average, spend 14 hours, or 58 percent, of each 24-hour weekday at their place of residence. Shown in Figure 6 is the functional population for single family and multifamily units in Homedale Rural Fire Protection District.



**Figure 6. Residential Functional Population per Housing Unit**

Development Type	Unit	Persons per Household [1]	Percent of Day at Home	Functional Population/Unit
Single Family	dwelling	2.88	58%	1.68
Multifamily	dwelling	1.65	58%	0.96

Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates

#### NONRESIDENTIAL FUNCTIONAL POPULATION

The functional population methodology for nonresidential land uses is based on trip generation and employee density data. Functional population per 1,000 square feet is derived by dividing the total number of hours spent by employees and visitors during a weekday by 24 hours. Employees are estimated to spend eight hours per day at their place of employment and visitors are estimated to spend one hour per visit.

Using this formula and information on trip generation rates, vehicle occupancy rates, and employee density, nonresidential functional population estimates per 1,000 square feet of floor area is calculated in Figure 7.

**Figure 7. Nonresidential Functional Population per 1,000 Square Feet**

Development Type	Unit	Vehicle Trips/ Unit [1]	Persons/ Trip [2]	Employee/ Unit [1]	Visitors/ Unit [3]	Functional Population/Unit [4]
Retail	1,000 sq. ft.	14.06	1.82	2.12	23.46	1.69
Office	1,000 sq. ft.	5.42	1.18	3.26	3.14	1.22
Industrial	1,000 sq. ft.	2.44	1.18	1.57	1.31	0.58
Institutional	1,000 sq. ft.	5.39	1.67	2.86	6.14	1.21

[1] Source: Trip Generation, Institute of Transportation Engineers, 10th Edition (2017)

[2] Source: Summary of Travel Trends 2017 National Household Travel Survey, US Department of Transportation Federal Highway Administration, 2017

[3] The visitors per unit factor is found by multiplying vehicles trips and persons per trip then subtracting employees per unit.

[4] Functional population is found by multiplying the employee per unit by 8 hours and visitors for unit by 1 hour and then dividing the total by 24 hours.

#### EQUIVALENT DWELLING UNIT FACTORS

In each service area an equivalent dwelling unit (EDU) is set to the functional population of a single family unit. For example, in the District an EDU is set to a functional population of 1.68. This is compared to the functional population factors for the other development types to calculate its equivalent EDU. For example, a multifamily unit in the district has a functional population of 0.96, which results in 0.57 EDUs (0.96 functional population / 1.68 functional population per EDU = 0.57 EDUs).

**Figure 8. Homedale Rural Fire Protection District EDU Factors**

Development Type	Unit	Functional Population/Unit	EDUs/Unit
Single Family	dwelling	1.68	1.00
Multifamily	dwelling	0.96	0.57
Retail	1,000 sq. ft.	1.69	1.01
Office/Service	1,000 sq. ft.	1.22	0.73
Industrial	1,000 sq. ft.	0.58	0.35
Institutional	1,000 sq. ft.	1.21	0.72

#### SERVICE AREA BASE YEAR EDUs

To calculate the current level of service of fire facilities, it is necessary to determine the base year EDUs in each service area. This is done by applying the EDU factors to the base year housing and nonresidential floor area estimates. Shown at the bottom of Figure 9, there are a total of 2,354 EDUs in the Homedale Rural Fire Protection District.

**Figure 9. Homedale Rural Fire Protection District Base Year EDUs**

Development Type	Base Year Housing Units	EDUs/Unit	Base Year EDUs
Single Family	1,932	1.00	1,932
Multifamily	83	0.57	47
Residential Subtotal	2,015		1,979

Development Type	Base Year 1,000 Sq. Ft.	EDUs/Unit	Base Year EDUs
Retail	219	1.01	221
Office	43	0.73	32
Industrial	128	0.35	45
Institutional	107	0.72	77
Nonresidential Subtotal	497		375

Development Type	Base Year EDUs	Percent of Total EDUs
Residential EDUs	1,979	84%
Nonresidential EDUs	375	16%
Total	2,354	100%

## FIRE PROTECTION LEVEL OF SERVICE AND COST ANALYSIS

As shown in Figure 10, Homedale Rural Fire Protection District has two stations, totaling 7,800 square feet. To determine the level of service, the floor area is divided by the base year demand factor (EDUs) then multiplied by 1,000. As a result, there are 3,314 square feet per 1,000 EDUs.

Based on the District's CIP, the average cost per square foot is \$113. To find the capital cost per EDU, the level of service standard is applied to the average cost per square foot. This results in a capital cost of \$375 per EDU (3,314 square feet per 1,000 EDUs x \$113 per square foot = \$375 per EDU, rounded).

**Figure 10. Fire Station Level of Service and Cost Analysis**

Fire Stations	Square Feet	Construction Cost
Fire Station	4,000	\$453,119
Ambulance Station	3,800	\$430,463
<b>Total</b>	<b>7,800</b>	<b>\$883,583</b>

Level-of-Service Standards	EDU
Proportionate Share	100%
Share of Square Feet	7,800
2023 Equivalent Dwelling Unit (EDU)	2,354
<b>Square Feet per 1,000 EDUs</b>	<b>3,314</b>

Cost Analysis	EDU
Square Feet per 1,000 EDUs	3,314
Average Cost per Square Foot [1]	\$113
<b>Capital Cost per EDU</b>	<b>\$375</b>

[1] Source: Homedale Rural Fire Protection District Capital Improvement Plan

As shown in Figure 11, Homedale Rural Fire Protection District has nine vehicles to provided fire services. To determine the level of service, the fleet is divided by the base year demand factor (EDUs) then multiplied by 1,000. As a result, there are 3.82 vehicles per 1,000 EDUs.

Based on the District's expectation to replace the fleet, the average cost per vehicle is \$184,000. To find the capital cost per EDU, the level of service standard is applied to the average cost. This results in a capital cost of \$703 per EDU (3.82 vehicles per 1,000 EDUs x \$184,000 per vehicle = \$703 per EDU, rounded).

**Figure 11. Fire Apparatus Level of Service and Cost Analysis**

Apparatus	Units	Total Replacement
Fire Engine	2	\$577,500
Tanker	2	\$440,000
Ambulance	3	\$445,000
Command Vehicle	2	\$190,000
<b>Total</b>	<b>9</b>	<b>\$1,652,500</b>

<i>Level-of-Service Standards</i>	EDU
Proportionate Share	100%
Share of Units	9.0
2023 Equivalent Dwelling Unit (EDU)	2,354
<b>Units per 1,000 EDUs</b>	<b>3.82</b>

<i>Cost Analysis</i>	EDU
Units per 1,000 EDUs	3.82
Average Cost per Unit	\$184,000
<b>Capital Cost per EDU</b>	<b>\$703</b>

As shown in Figure 12, Homedale Rural Fire Protection District has 73 units of equipment to provided fire services. To determine the level of service, the equipment is divided by the base year demand factor (EDUs). As a result, there are 31.01 equipment units per 1,000 EDUs.

To find the capital cost per EDU, the level of service standard is applied to the average cost. This results in a capital cost of \$186 per EDU (31.01 units per 1,000 EDUs x \$6,000 per unit = \$186 per EDU, rounded).

**Figure 12. Fire Equipment Level of Service and Cost Analysis**

Equipment Type	Units	Current Cost per Unit	Total Replacement Cost
Fleet Equipment	7	\$16,629	\$116,400
Turnout Gear	25	\$3,600	\$90,000
Air Packs	14	\$10,500	\$147,000
Air Bottles	24	\$1,200	\$28,800
Truck Hoses	3	\$8,333	\$25,000
<b>Total</b>	<b>73</b>		<b>\$407,200</b>

<i>Level-of-Service Standards</i>	EDU
Proportionate Share	100%
Share of Units	73.0
2023 Equivalent Dwelling Unit (EDU)	2,354
<b>Units per 1,000 EDUs</b>	<b>31.01</b>

<i>Cost Analysis</i>	EDU
Units per 1,000 EDUs	31.01
Average Cost per Unit	\$6,000
<b>Capital Cost per EDU</b>	<b>\$186</b>

#### SHARE OF THE DEVELOPMENT IMPACT FEE STUDY

Under the Idaho enabling legislation, the Fire District is able to recover the cost of the study through the collection of future fees. An impact fee study must be completed every five years, so the study cost is compared to the five-year projected increase in equivalent dwelling units (EDUs). As a result, the cost per EDU is \$85.

**Figure 13. Share of the Development Impact Fee Study**

Study Cost	Five-Year EDU Increase	Capital Cost per EDU
\$19,720	233	\$85

#### CAPITAL IMPROVEMENTS NEEDED TO SERVE GROWTH

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Needs due to future growth were calculated using the levels of service and cost factors for the infrastructure components. Growth-related needs are a projection of the amount of infrastructure and estimated costs over the next ten years needed to maintain levels of service.

To estimate the 10-year growth needs for fire facilities in Homedale Fire Protection District, the current level of service (3,314 square feet per 1,000 EDUs) is applied to the projected growth of EDUs in the district. The district is projected to increase by 467 EDUs over the next ten years. Listed in Figure 14, there will need to be a total of 1,547 square feet of additional fire station space in the district to accommodate the growth. By applying the average cost (\$113 per square feet), the total expenditure for the growth is calculated (1,547 square feet x \$113 = \$175,243).

Similarly, the current level of service for apparatus (3.82 units per 1,000 EDUs) is applied to the projected growth of EDUs in the district. There will be a need for 1.8 new units to accommodate growth. By applying the average cost (\$184,000 per unit), the total expenditure for the growth is calculated.

Lastly, the current level of service for equipment (31.01 units per 1,000 EDUs) is applied to the projected growth of EDUs in the district. There will be a need for 14.5 new units of equipment to accommodate growth. By applying the average cost (\$6,000 per unit), the total expenditure for the growth is calculated. Overall, the combined projected need for growth is \$593,443.



**Figure 14. Projected Demand for Fire Facilities & Equipment**

	Level of Service	Demand Unit	Unit Cost
3,314	Fire Station Square Feet	per 1,000 EDUs	\$113
3.82	Fire Apparatus Units	per 1,000 EDUs	\$184,000
31.01	Fire Equipment Units	per 1,000 EDUs	\$6,000

	Year	Equivalent Dwelling	Fire Station Square Feet	Fire Apparatus Units	Fire Equipment Units
Base	2023	2,354	7,800	9.0	73.0
Year 1	2024	2,401	7,954	9.2	74.4
Year 2	2025	2,447	8,109	9.3	75.9
Year 3	2026	2,494	8,264	9.5	77.3
Year 4	2027	2,541	8,418	9.7	78.8
Year 5	2028	2,587	8,573	9.9	80.2
Year 6	2029	2,634	8,728	10.1	81.7
Year 7	2030	2,681	8,883	10.2	83.1
Year 8	2031	2,727	9,037	10.4	84.6
Year 9	2032	2,774	9,192	10.6	86.0
Year 10	2033	2,821	9,347	10.8	87.5
Ten-Year Increase		467	1,547	1.8	14.5
Growth-Related Expenditures			\$175,243	\$331,200	\$87,000

<b>Homedale Fire Growth-Related Capital Cost</b>	<b>\$593,443</b>
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## SUMMARY OF INPUT VARIABLES AND MAXIMUM SUPPORTABLE IMPACT FEES

Figure 15 provides a summary of the input variables (described in the chapter sections above) used to calculate the net cost per EDU. The residential Fire Development Impact Fees are the product of equivalent dwelling unit by type multiplied by the total net capital cost per EDU. For example, the multifamily maximum impact fee is \$769 per unit (\$1,349 per EDU x 0.57 EDUs per housing unit = \$769, rounded). The nonresidential fees are the product of equivalent dwelling unit by type multiplied by the total net capital cost per EDU.

The Fire Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

**Figure 15. Summary of Input Variables and Maximum Supportable Impact Fees**

Fee Component	Cost per EDU
Fire Stations	\$375
Fire Apparatus	\$703
Fire Equipment	\$186
Impact Fee Study	\$85
<b>Gross Total</b>	<b>\$1,349</b>
<b>Net Total</b>	<b>\$1,349</b>

### Residential

Housing Type	EDUs per Housing Unit	Maximum Supportable Fee
<b>Residential (per housing unit)</b>		
Single Family	1.00	\$1,349
Multifamily	0.57	\$769

### Nonresidential

Development Type	EDUs per 1,000 Sq. Ft.	Maximum Supportable Fee
<b>Nonresidential (per 1,000 square feet)</b>		
Retail	1.01	\$1,362
Office	0.73	\$985
Industrial	0.35	\$472
Institutional	0.72	\$971

## CASH FLOW PROJECTIONS FOR MAXIMUM SUPPORTABLE IMPACT FEE

This section summarizes the potential cash flow to the Fire District if the development impact fees are implemented at the maximum supportable amounts. The cash flow projections are based on the assumptions detailed in this chapter and the development projections discussed in Appendix B. Demographic Assumptions.

The summary provides an indication of the impact fee revenue generated by new development. Shown at the bottom of the figure, the maximum supportable fire impact fee is estimated to generate \$630,000 in revenue while there is a growth-related cost of \$633,000. The gap in funding is the result of rounding, thus the revenue is able to mitigate 100 percent of growth-related costs.

**Figure 16. Cash Flow Summary for Maximum Supportable Impact Fees**

### Infrastructure Costs for Fire Facilities

	Total Cost	Growth Cost
Fire Stations	\$175,243	\$175,243
Fire Apparatus	\$331,200	\$331,200
Fire Equipment	\$87,000	\$87,000
Impact Fee Study	\$39,440	\$39,440
<b>Total Expenditures</b>	<b>\$632,883</b>	<b>\$632,883</b>

### Projected Development Impact Fee Revenue

		Single Family \$1,349 per unit	Multifamily \$769 per unit	Retail \$1,362 per KSF	Office \$985 per KSF	Industrial \$472 per KSF	Institutional \$971 per KSF
Year		Housing Units	Housing Units	KSF	KSF	KSF	KSF
Base	2023	1,932	83	219	43	128	107
1	2024	1,965	94	223	44	131	109
2	2025	1,998	105	228	45	133	111
3	2026	2,031	116	232	46	136	113
4	2027	2,064	127	236	47	138	115
5	2028	2,097	138	241	48	141	117
6	2029	2,130	149	245	48	143	119
7	2030	2,163	160	249	49	146	122
8	2031	2,196	171	254	50	148	124
9	2032	2,229	182	258	51	151	126
10	2033	2,262	193	263	52	153	128
Ten-Year Increase		330	110	44	9	25	21
Projected Revenue		\$445,643	\$84,465	\$59,255	\$8,470	\$12,005	\$20,590
		Projected Revenue =>					<u>\$630,000</u>
		Projected Expenditures =>					<u>\$633,000</u>
		Non-Impact Fee Funding =>					<u>\$3,000</u>



## **PROPORTIONATE SHARE ANALYSIS**

Development impact fees for Homedale Rural Fire Protection District are based on reasonable and fair formulas or methods. The fees do not exceed a proportionate share of the costs incurred or to be incurred by the District in the provision of system improvements to serve new development. The District will fund non-growth-related improvements with non-development impact fee funds as it has in the past. Specified in the Idaho Development Impact Fee Act (Idaho Code 67-8207), several factors must be evaluated in the development impact fee study and are discussed below.

- 1) The development impact fees for Homedale Rural Fire Protection District are based on new growth's share of the costs of previously built projects along with planned public facilities as provided by the Fire District. Projects are included in the District's capital improvements plan and will be included in annual capital budgets.
- 2) TischlerBise estimated development impact fee revenue based on the maximum supportable development impact fees for the one, districtwide service area; results are shown in the cash flow analyses in this report. Existing and future development impact fee revenue will entirely fund growth-related improvements.
- 3) TischlerBise has evaluated the extent to which new development may contribute to the cost of public facilities.
- 4) The relative extent to which properties will make future contributions to the cost of existing public facilities has also been evaluated in regards to existing debt.
- 5) The District will evaluate the extent to which newly developed properties are entitled to a credit for system improvements that have been provided by property owners or developers. These "site-specific" credits will be available for system improvements identified in the annual capital budget and long-term Capital Improvement Plans. Administrative procedures for site-specific credits should be addressed in the development impact fee ordinance.
- 6) Extraordinary costs, if any, in servicing newly developed properties should be addressed through administrative procedures that allow independent studies to be submitted to the District. These procedures should be addressed in the development impact fee ordinance.
- 7) The time-price differential inherent in fair comparisons of amounts paid at different times has been addressed. All costs in the development impact fee calculations are given in current dollars with no assumed inflation rate over time. Necessary cost adjustments can be made as part of the annual evaluation and update of development impact fees.

## **IMPLEMENTATION AND ADMINISTRATION**

The Idaho Development Impact Fee Act (hereafter referred to as the Idaho Act) requires jurisdictions to form a Development Impact Fee Advisory Committee (DIFAC). The committee must have at least five members with a minimum of two members active in the business of real estate, building, or development. The committee acts in an advisory capacity and is tasked to do the following:

- Assist the governmental entity in adopting land use assumptions;
- Review the capital improvements plan, and proposed amendments, and file written comments;
- Monitor and evaluate implementation of the capital improvements plan;
- File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees; and
- Advise the governmental entity of the need to update or revise land use assumptions, the capital improvements plan, and development impact fees.

Furthermore, it is the collecting jurisdiction that is required to form the DIFAC. In this case, Homedale Rural Fire Protection Impact Fees will be collected by the City of Homedale, Canyon County, and Owyhee County. Thus, those jurisdictions will form separate DIFACs.

Per the above, each jurisdiction has formed a DIFAC. TischlerBise has met with each DIFAC during the process and provided information on land use assumptions, level of service and cost assumptions, and draft development impact fee schedules. This report reflects comments and feedback received from the DIFACs.

The Fire District must develop and adopt a capital improvements plan (CIP) that includes those improvements for which fees were developed. The Idaho Act defines a capital improvement as an “improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility.” Requirements for the CIP are outlined in Idaho Code 67-8208. Certain procedural requirements must be followed for adoption of the CIP and the development impact fee ordinance. Requirements are described in detail in Idaho Code 67-8206. The Fire District has a CIP that meets the above requirements.

TischlerBise recommends that development impact fees be updated annually to reflect recent data. One approach is to adjust for inflation in construction costs by means of an index like the RSMeans or Engineering News Record (ENR). This index can be applied against the calculated development impact fee. If cost estimates change significantly the Fire District should evaluate an adjustment to the CIP and development impact fees.

Idaho's enabling legislation requires an annual development impact fees report that accounts for fees collected and spent during the preceding year (Idaho Code 67-8210). Development impact fees must be deposited in interest-bearing accounts earmarked for the associated capital facilities as outlined in capital improvements plans. Also, fees must be spent within eight years of when they are collected (on a first in, first out basis) unless the local governmental entity identifies in writing (a) a reasonable cause why the fees should be held longer than eight years; and (b) an anticipated date by which the fees will be expended but in no event greater than eleven years from the date they were collected.

Credits must be provided for in accordance with Idaho Code Section 67-8209 regarding site-specific credits or developer reimbursements for system improvements that have been included in the development impact fee calculations. Project improvements normally required as part of the development approval process are not eligible for credits against development impact fees. Specific policies and procedures related to site-specific credits or developer reimbursements for system improvements should be addressed in the ordinance that establishes the fees.

The general concept is that developers may be eligible for site-specific credits or reimbursements only if they provide system improvements that have been included in CIP and development impact fee calculations. If a developer constructs a system improvement that was included in the fee calculations, it is necessary to either reimburse the developer or provide a credit against the fees in the area that benefits from the system improvement. The latter option is more difficult to administer because it creates unique fees for specific geographic areas. Based on TischlerBise's experience, it is better for a reimbursement agreement to be established with the developer that constructs a system improvement. For example, if a developer elects to construct a system improvement, then a reimbursement agreement can be established to payback the developer from future development impact fee revenue. The reimbursement agreement should be based on the actual documented cost of the system improvement, if less than the amount shown in the CIP. However, the reimbursement should not exceed the CIP amount that has been used in the development impact fee calculations.

## APPENDIX A. LAND USE DEFINITIONS

### RESIDENTIAL DEVELOPMENT

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As discussed below, residential development categories are based on data from the U.S. Census Bureau, American Community Survey.

#### Single Family Units:

1. Single family detached is a one-unit structure detached from any other house, that is, with open space on all four sides. Such structures are considered detached even if they have an adjoining shed or garage. A one-family house that contains a business is considered detached as long as the building has open space on all four sides.
2. Single family attached (townhouse) is a one-unit structure that has one or more walls extending from ground to roof separating it from adjoining structures. In row houses (sometimes called townhouses), double houses, or houses attached to nonresidential structures, each house is a separate, attached structure if the dividing or common wall goes from ground to roof.
3. Mobile home includes both occupied and vacant mobile homes, to which no permanent rooms have been added. Mobile homes used only for business purposes or for extra sleeping space and mobile homes for sale on a dealer's lot, at the factory, or in storage are not counted in the housing inventory.

#### Multifamily Units:

1. 2+ units (duplexes and apartments) are units in structures containing two or more housing units, further categorized as units in structures with "2, 3 or 4, 5 to 9, 10 to 19, 20 to 49, and 50 or more apartments."
2. Boat, RV, Van, etc. includes any living quarters occupied as a housing unit that does not fit the other categories (e.g., houseboats, railroad cars, campers, and vans). Recreational vehicles, boats, vans, railroad cars, and the like are included only if they are occupied as a current place of residence.

## NONRESIDENTIAL DEVELOPMENT CATEGORIES

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Nonresidential development categories used throughout this study are based on land use classifications from the book *Trip Generation* (ITE, 2021). A summary description of each development category is provided below.

**Retail:** Establishments primarily selling merchandise, eating/drinking places, and entertainment uses. By way of example, *Retail* includes shopping centers, banks, restaurants, and movie theaters.

**Office:** Establishments providing management, administrative, professional, or business services. By way of example, *Office* includes offices and business services.

**Industrial:** Establishments primarily engaged in the production and transportation of goods. By way of example, *Industrial* includes manufacturing plants, distribution facilities, warehousing facilities.

**Institutional:** Public and quasi-public buildings providing educational, social assistance, or religious services. By way of example, *Institutional* includes schools, churches, daycare facilities, and health care facilities.



## APPENDIX B. DEMOGRAPHIC ASSUMPTIONS

### POPULATION AND HOUSING CHARACTERISTICS

Impact fees often use per capita standards and persons per housing unit or persons per household to derive proportionate share fee amounts. Housing types have varying household sizes and, consequently, a varying demand on District infrastructure and services. Thus, it is important to differentiate between housing types and size.

When persons per housing unit (PPHU) is used in the development impact fee calculations, infrastructure standards are derived using year-round population. In contrast, when persons per household (PPHH) is used in the development impact fee calculations, the fee methodology assumes all housing units will be occupied, thus requiring seasonal or peak population to be used when deriving infrastructure standards. TischlerBise recommends that fees for residential development in Homedale Rural Fire Protection District be imposed according to persons per housing unit.

Based on housing characteristics, TischlerBise recommends using two housing unit categories for the Impact Fee study: (1) Single Family and (2) Multifamily. Each housing type has different characteristics which results in a different demand on District facilities and services.

The boundaries of the Fire District are not contiguous with available US Census geographies. In this case, geographies have been chosen that best represent the demographics of each area. The estimates in Figure 17 are for PPHU calculations for Homedale CCD. A map of the Homedale CCD geography can be found in Figure 30 at the end of the report.

Homedale CCD is a US Census defined geography that is larger than the City of Homedale, including portions of unincorporated areas surrounding the city. This provides a better sample of demographics in the Homedale Rural Fire Protection District. As a result, single family units have an average household size of 2.88 persons and multifamily units have an average household size of 1.65 persons. Additionally, there is a housing mix of 96 percent single family and 4 percent multifamily.

Figure 17. Persons per Housing Unit

Housing Type	Persons	Housing Units	Persons per Housing Unit	Households	Persons per Household	Housing Unit Mix
Single Family [1]	4,415	1,533	2.88	1,480	2.98	96%
Multifamily [2]	109	66	1.65	66	1.65	4%
Total	4,524	1,599	2.83	1,546	2.93	

[1] Includes attached and detached single family homes and mobile homes

[2] Includes all other types

Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates

## BASE YEAR HOUSING UNITS AND POPULATION

Base year population is derived from 2021 U.S Census Bureau data for the City of Homedale and Owyhee County sections of the District, PPHU factors, and Canyon County Parcel Data. Based off of this data, the base year population estimate for Homedale Rural Fire Protection District is 5,702. PPHU data shown in Figure 17 is used to convert this total population number to a total housing unit number, which is estimated to be 2,015 units. Then the housing unit mix percentage is applied to this total housing unit estimate to get a breakdown between single and multifamily units.

**Figure 18. Base Year Housing Units and Population**

Homedale Rural Fire Protection District	Base Year 2023
Population [1]	5,702
Housing Units [2]	
Single Family	1,932
Multifamily	83
Total Housing Units	2,015

[1] U.S Census Bureau, 2021 American Community Survey 5-Year Estimates, TischlerBise Analysis, Canyon County Parcel Data

[2] U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates, TischlerBise analysis

## NEW RESIDENTIAL CONSTRUCTION TREND

To illustrate residential development trends in the District, Figure 19 lists the past five years of new construction in Homedale Rural Fire Protection District which includes sections of Canyon County, Owyhee County, and City of Homedale. As seen in Figure 19, over the past five years in the Homedale Rural Fire Protection District there has been a total of 220 housing units added with 165 being single family homes and 55 being multifamily homes. This leads to a five-year average of 44 housing units added annually.

**Figure 19. Annual New Construction Estimates by Housing Type**

Housing Type	2018	2019	2020	2021	2022	Total	5-Year Average
Single Family	32	41	35	33	24	165	33
Multifamily	3	3	5	39	5	55	11
Total	35	44	40	72	29	220	44

## HOUSING UNIT AND POPULATION PROJECTIONS

Past housing construction trends are assumed to continue through the next ten years, so the five-year annual average totals are included in the projections to estimate housing growth in the Fire District. Population growth is estimated based on housing development and PPHU by housing type.

As a result, there are 440 new housing units projected in the Fire District over the next ten years, 330 units single family and 110 units multifamily. Based on the housing development, population in the Fire District is estimated to grow by 1,133 residents or 20 percent.

Figure 20. Residential Development Projections

Homedale Rural Fire Protection District	Base Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
Population [1]		5,702	5,816	5,929	6,042	6,155	6,269	6,382	6,495	6,608	6,721	6,835	1,133
Housing Units [2]													
Single Family		1,932	1,965	1,998	2,031	2,064	2,097	2,130	2,163	2,196	2,229	2,262	330
Multifamily		83	94	105	116	127	138	149	160	171	182	193	110
Total Housing Units		2,015	2,059	2,103	2,147	2,191	2,235	2,279	2,323	2,367	2,411	2,455	440

[1] Population projections are based on housing growth and PPHU factors

[2] Housing projections are based on building permit trends



## CURRENT EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA

The impact fee study will include nonresidential development as well. Utilizing ESRI Business Analyst data, 2023 total employment in the district is estimated at 1,112 jobs. Listed in Figure 21, there are an estimated 465 retail jobs, 141 office jobs, 201 industrial jobs, and 305 institutional jobs located in the district.

To estimate the nonresidential floor area, employee density factors from the Institute of Transportation Engineers (ITE) *Trip Generation* Manual (2021) are applied to job estimated. Figure 22 lists the land use type and density factors that are included in the analysis. Overall, there is 497,089 square feet estimated in the district. Retail and industrial development make up the majority of this with a combined 70 percent of the total floor area.

**Figure 21. Base Year Employment and Nonresidential Floor Area**

Employment Industries	Base Year Jobs [1]	Sq. Ft. per job [2]	Floor Area (sq. ft.)	Percent of Total
Retail	465	471	219,015	44%
Office	141	307	43,287	9%
Industrial	201	637	128,037	26%
Institutional	305	350	106,750	21%
<b>Total</b>	<b>1,112</b>		<b>497,089</b>	<b>100%</b>

[1] Source: ESRI Business Analyst

[2] Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

**Figure 22. Institute of Transportation Engineers (ITE) Employment Density Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Emp per Dmd Unit	Sq. Ft. per Emp
Retail	820	Shopping Center	1,000 Sq Ft	2.12	471
Office	710	General Office	1,000 Sq Ft	3.26	307
Industrial	110	Light Industrial	1,000 Sq Ft	1.57	637
Institutional	610	Hospital	1,000 Sq Ft	2.86	350

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

## EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA PROJECTIONS

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Job growth is projected using a jobs per resident factor shown in Figure 23 which is calculated by dividing base year jobs by base year population (1,112 jobs / 5,702 residents = 0.20 jobs per resident).

**Figure 23. Jobs per Resident Factor Homedale Rural Fire Protection District**

Homedale Rural Fire Protection District	Base Year 2023
Jobs [1]	1,112
Population [2]	5,702
Jobs per Resident	0.20

[1] ESRI Business Analyst, TischlerBise analysis

[2] U.S Census Bureau, 2021 American Community Survey 5-Year Estimates, TischlerBise Analysis, Canyon County Parcel Data

Job and nonresidential floor area projections for the next ten years are provided in Figure 24. Job growth is converted into nonresidential floor area using the ITE square feet per employee averages shown in Figure 22. Over the next ten years, the nonresidential floor area is projected to increase by approximately 99,000 square feet. Additionally, there is a projected increase of 221 jobs in the district, a 20 percent increase from the base year. Retail and institutional developments account for the greatest share of the increase.

Figure 24. Employment and Nonresidential Floor Area Projections

Homedale Rural Fire Protection District	Base Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Jobs [1]</b>													
Retail		465	474	484	493	502	511	520	530	539	548	557	92
Office		141	144	147	149	152	155	158	161	163	166	169	28
Industrial		201	205	209	213	217	221	225	229	233	237	241	40
Institutional		305	311	317	323	329	335	341	347	353	360	366	61
<b>Total</b>		<b>1,112</b>	<b>1,134</b>	<b>1,156</b>	<b>1,178</b>	<b>1,200</b>	<b>1,223</b>	<b>1,245</b>	<b>1,267</b>	<b>1,289</b>	<b>1,311</b>	<b>1,333</b>	<b>221</b>
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>													
Retail		219	223	228	232	236	241	245	249	254	258	263	44
Office		43	44	45	46	47	48	48	49	50	51	52	9
Industrial		128	131	133	136	138	141	143	146	148	151	153	25
Institutional		107	109	111	113	115	117	119	122	124	126	128	21
<b>Total</b>		<b>497</b>	<b>507</b>	<b>517</b>	<b>527</b>	<b>537</b>	<b>546</b>	<b>556</b>	<b>566</b>	<b>576</b>	<b>586</b>	<b>596</b>	<b>99</b>

[1] ESRI Business Analyst; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, Trip Generation, 2021

## FUNCTIONAL POPULATION

Both residential and nonresidential developments increase the demand on District services and facilities. To calculate the proportional share between residential and nonresidential demand on service and facilities, a functional population approach is used. The functional population approach allocates the cost of the facilities to residential and nonresidential development based on the activity of residents and workers in the district through the 24 hours in a day. As mentioned, the analysis uses the US Census Homedale CCD geography instead of the City of Homedale to provide a more accurate sample of the Fire District's boundary.

Residents that do not work are assigned 20 hours per day to residential development and 4 hours per day to nonresidential development (annualized averages). Residents that work in the Homedale Rural Fire Protection District are assigned 14 hours to residential development and 10 hours to nonresidential development. Residents that work outside the district are assigned 14 hours to residential development, the remaining hours in the day are assumed to be spent outside of the district working. Inflow commuters are assigned 10 hours to nonresidential development. Based on the most recent functional population data (2020), residential development accounts for 79 percent of the functional population, while nonresidential development accounts for 21 percent.

**Figure 25. Homedale Rural Fire Protection District Functional Population**

Homedale CCD (2020)			
<i>Residential</i>		<i>Demand</i>	<i>Person</i>
Population*	4,376	Hours/Day	Hours
Residents Not Working	2,459	20	49,180
Employed Residents	1,917		
Employed in Homedale CCD	351	14	4,914
Employed outside Homedale CCD	1,566	14	21,924
	Residential Subtotal		76,018
	Residential Share =>		79%
<i>Nonresidential</i>			
Non-working Residents	2,459	4	9,836
Jobs Located in Homedale CCD	1,069		
Residents Employed in Homedale CCD	718	10	7,180
Non-Resident Workers (inflow commuters)	351	10	3,510
	Nonresidential Subtotal		20,526
	Nonresidential Share =>		21%
	TOTAL		96,544

Source: U.S. Census Bureau, OnTheMap 6.1.1 Application and LEHD Origin-Destination Employment Statistics.

\* Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

## VEHICLE TRIP GENERATION

### RESIDENTIAL VEHICLE TRIPS ADJUSTMENT FACTORS

A vehicle trip end is the out-bound or in-bound leg of a vehicle trip. As a result, so as not to double count trips, a standard 50 percent adjustment is applied to trip ends to calculate a vehicle trip. For example, the out-bound trip from a person's home to work is attributed to the housing unit and the trip from work back home is attributed to the employer.

However, an additional adjustment is necessary to capture District residents' work bound trips that are outside of the district. The trip adjustment factor includes two components. According to the National Household Travel Survey, home-based work trips are typically 31 percent of out-bound trips (which are 50 percent of all trip ends). Also, utilizing the most recent data from the Census Bureau's web application "OnTheMap", 82 percent of Homedale CCD workers travel outside the district for work. In combination, these factors account for 13 percent of additional production trips ( $0.31 \times 0.50 \times 0.82 = 0.13$ ). Shown in Figure 26, the total adjustment factor for residential housing units includes attraction trips (50 percent of trip ends) plus the journey-to-work commuting adjustment (13 percent of production trips) for a total of 63 percent.

Figure 26. Residential Trip Adjustment Factor for Commuters

Employed Homedale Residents (2020)	1,917
Residents Working in Homedale (2020)	351
Residents Commuting Outside of Homedale for Work	1,566
Percent Commuting Out of Homedale	82%
Additional Production Trips	13%

Standard Trip Adjustment Factor	50%
Residential Trip Adjustment Factor	63%

Source: U.S. Census, OnTheMap Application, 2020

### NONRESIDENTIAL VEHICLE TRIPS

Vehicle trip generation for nonresidential land uses are calculated by using ITE's average daily trip end rates and adjustment factors found in their recently published 11<sup>th</sup> edition of *Trip Generation*. To estimate the trip generation in the Homedale Rural Fire Protection District, the weekday trip end per 1,000 square feet factors listed in Figure 27 are used.

**Figure 27. Institute of Transportation Engineers Nonresidential Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Wkdy Trip Ends per Dmd Unit	Wkdy Trip Ends per Employee
Retail	820	Shopping Center	1,000 Sq Ft	37.01	17.42
Office	710	General Office	1,000 Sq Ft	10.84	3.33
Industrial	110	Light Industrial	1,000 Sq Ft	4.87	3.10
Institutional	610	Hospital	1,000 Sq Ft	10.77	3.77

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

For nonresidential land uses, the standard 50 percent adjustment is applied to office, industrial, and institutional. A lower vehicle trip adjustment factor is used for retail because this type of development attracts vehicles as they pass-by on arterial and collector roads. For example, when someone stops at a convenience store on their way home from work, the convenience store is not their primary destination.

In Figure 28, the Institute for Transportation Engineers' land use code, daily vehicle trip end rate, and trip adjustment factor is listed for each land use.

**Figure 28. Daily Vehicle Trip Factors**

Land Use	ITE Codes	Daily Vehicle Trip Ends	Trip Adj. Factor	Daily Vehicle Trips
<b>Residential (per housing unit)</b>				
Single Family	210	9.43	65%	6.13
Multifamily	220	6.74	65%	4.38
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	820	37.01	38%	14.06
Office	710	10.84	50%	5.42
Industrial	110	4.87	50%	2.44
Institutional	610	10.77	50%	5.39

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021); 'National Household Travel Survey, 2009



## VEHICLE TRIP PROJECTIONS

The base year vehicle trip totals and vehicle trip projections are calculated by combining the vehicle trip end factors, the trip adjustment factors, and the residential and nonresidential assumptions for housing stock and floor area. Districtwide, residential land uses account for 11,714 vehicle trips and nonresidential land uses account for 4,201 vehicle trips in the base year (Figure 29).

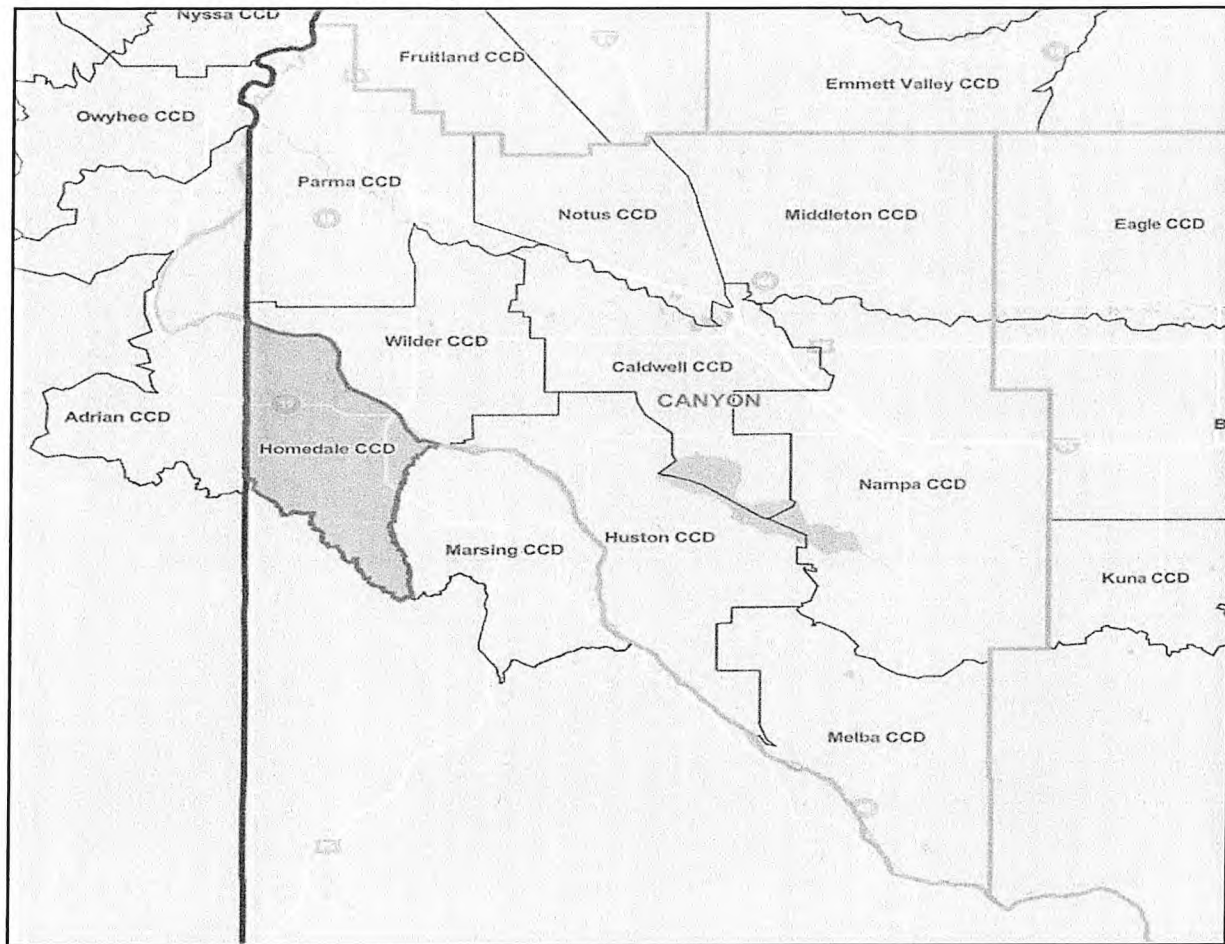
Through 2033, it is projected that daily vehicle trips will increase by 3,112 trips with the majority of the growth being generated by single family (63 percent) and retail (20 percent) development which leads to a 20 percent increase in vehicle trips from the base year through 2033.

Figure 29. Homedale Rural Fire Protection District Vehicle Trip Projections

Homedale Rural Fire Protection District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Residential Trips</b>												
Single Family	11,476	11,674	11,870	12,066	12,262	12,458	12,654	12,850	13,046	13,242	13,438	1,963
Multifamily	238	269	300	332	363	395	426	458	489	521	552	314
Subtotal	11,714	11,943	12,170	12,398	12,625	12,853	13,080	13,308	13,535	13,763	13,990	2,277
<b>Nonresidential Trips</b>												
Retail	3,080	3,142	3,203	3,264	3,325	3,386	3,447	3,509	3,570	3,631	3,692	612
Office	235	239	244	249	253	258	263	267	272	277	281	47
Industrial	312	318	324	330	337	343	349	355	361	368	374	62
Institutional	575	586	598	609	621	632	643	655	666	678	689	114
Subtotal	4,201	4,285	4,369	4,452	4,536	4,619	4,702	4,786	4,869	4,953	5,036	835
<b>Vehicle Trips</b>												
Grand Total	15,915	16,228	16,539	16,850	17,161	17,472	17,783	18,094	18,404	18,715	19,026	3,112

Source: Institute of Transportation Engineers, *Trip Generation*, 11th Edition (2021)

Figure 30. Homedale CCD Census Map





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**FINAL REPORT – November 30, 2021**

## **Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan**

### **Prepared By**

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# Section I.

## Introduction

This report regarding impact fees for the Kuna Rural Fire District is organized into the following sections:

- An overview of the report's background and objectives;
- A definition of impact fees and a discussion of their appropriate use;
- An overview of land use and demographics;
- A step-by-step calculation of impact fees under the Capital Improvement Plan (CIP) approach;
- A list of implementation recommendations; and
- A brief summary of conclusions.

## Background and Objectives

The Kuna Rural Fire District hired Galena Consulting to calculate impact fees.

This document presents impact fees based on the District's demographic data and infrastructure costs before credit adjustment; calculates the District's monetary participation; examines the likely cash flow produced by the recommended fee amount; and outlines specific fee implementation recommendations. Credits can be granted on a case-by-case basis; these credits are assessed when each individual building permit is pulled.

## Definition of Impact Fees

Impact fees are one-time assessments established by local governments to assist with the provision of Capital Improvements necessitated by new growth and development. Impact fees are governed by principles established in Title 67, Chapter 82, Idaho Code, known as the Idaho Development Impact Fee Act (Impact Fee Act). The Idaho Code defines an impact fee as "... a payment of money imposed as a condition of development approval to pay for a proportionate share of the cost of system improvements needed to serve development."<sup>1</sup>

**Purpose of impact fees.** The Impact Fee Act includes the legislative finding that "... an equitable program for planning and financing public facilities needed to serve new growth and development is necessary in order to promote and accommodate orderly growth and development and to protect the public health, safety and general welfare of the citizens of the state of Idaho."<sup>2</sup>

**Idaho fee restrictions and requirements.** The Impact Fee Act places numerous restrictions on the calculation and use of impact fees, all of which help ensure that local governments adopt impact fees that are consistent with federal law.<sup>3</sup> Some of those restrictions include:

- Impact fees shall not be used for any purpose other than to defray system improvement costs incurred to provide additional public facilities to serve new growth;<sup>4</sup>
- Impact fees must be expended within 8 years from the date they are collected. Fees may be held in certain circumstances beyond the 8-year time limit if the governmental entity can provide reasonable cause;<sup>5</sup>
- Impact fees must not exceed the proportionate share of the cost of capital improvements needed to serve new growth and development;<sup>6</sup>
- Impact fees must be maintained in one or more interest-bearing accounts within the capital projects fund.<sup>7</sup>

In addition, the Impact Fee Act requires the following:

- Establishment of and consultation with a development impact fee advisory committee (Advisory Committee);<sup>8</sup>
- Identification of all existing public facilities;
- Determination of a standardized measure (or service unit) of consumption of public facilities;
- Identification of the current level of service that existing public facilities provide;
- Identification of the deficiencies in the existing public facilities;
- Forecast of residential and nonresidential growth;<sup>9</sup>
- Identification of the growth-related portion of the District's Capital Improvement Plan;<sup>10</sup>
- Analysis of cash flow stemming from impact fees and other capital improvement funding sources;<sup>11</sup>
- Implementation of recommendations such as impact fee credits, how impact fee revenues should be accounted for, and how the impact fees should be updated over time;<sup>12</sup>
- Preparation and adoption of a Capital Improvement Plan pursuant to state law and public hearings regarding the same;<sup>13</sup> and
- Preparation and adoption of a resolution authorizing impact fees pursuant to state law and public hearings regarding the same.<sup>14</sup>

**How should fees be calculated?** State law requires the District to implement the Capital Improvement Plan methodology to calculate impact fees. The District can implement fees of any amount not to exceed the fees as calculated by the CIP approach. This methodology requires the District to describe its service areas, forecast the land uses, densities and population that are expected to occur in those service areas over the 10-year CIP time horizon, and identify the capital improvements that will be needed to serve the forecasted growth at the planned levels of service, assuming the planned levels of service do not exceed the current levels of service.<sup>15</sup> Only those items identified as growth-related on the CIP are eligible to be funded by impact fees.

The governmental entity intending to adopt an impact fee must first prepare a capital improvements plan.<sup>17</sup> Once the essential capital planning has taken place, impact fees can be calculated. The Impact Fee Act places many restrictions on the way impact fees are calculated and spent, particularly via the principal that local governments cannot charge new development more than a “proportionate share” of the cost of public facilities to serve that new growth. “Proportionate share” is defined as “. . . that portion of the cost of system improvements . . . which reasonably relates to the service demands and needs of the project.”<sup>19</sup> Practically, this concept requires the District to carefully project future growth and estimate capital improvement costs so that it prepares reasonable and defensible impact fee schedules.

The proportionate share concept is designed to ensure that impact fees are calculated by measuring the needs created for capital improvements by development being charged the impact fee; do not exceed the cost of such improvements; and are “earmarked” to fund growth-related capital improvements to benefit those that pay the impact fees.

There are various approaches to calculating impact fees and to crediting new development for past and future contributions made toward system improvements. The Impact Fee Act does not specify a single type of fee calculation, but it does specify that the formula be “reasonable and fair.” Impact fees should take into account the following:

- Any appropriate credit, offset or contribution of money, dedication of land, or construction of system improvements;
- Payments reasonably anticipated to be made by or as a result of a new development in the form of user fees and debt service payments;
- That portion of general tax and other revenues allocated by the District to growth-related system improvements; and
- All other available sources of funding such system improvements.<sup>20</sup>

Through data analysis and interviews with the District and Galena Consulting identified the share of each capital improvement needed to serve growth. The total projected capital improvements needed to serve growth are then allocated to residential and nonresidential development with the resulting amounts divided by the appropriate growth projections from 2021 to 2031. This is consistent with the Impact Fee Act.<sup>21</sup> Among the advantages of the CIP approach is its establishment of a spending plan to give developers and new residents more certainty about the use of the particular impact fee revenues.

**Other fee calculation considerations.** The basic CIP methodology used in the fee calculations is presented above. However, implementing this methodology requires a number of decisions. The considerations accounted for in the fee calculations include the following:

- Allocation of costs is made using a service unit which is “a standard measure of consumption, use, generation or discharge attributable to an individual unit<sup>22</sup> of development calculated in accordance with generally accepted engineering or planning standards for a particular category of capital improvement.”<sup>23</sup> The service units chosen by the study team for every fee calculation in this study are linked directly to residential dwelling units and nonresidential development square feet.<sup>24</sup>
- A second consideration involves refinement of cost allocations to different land uses. According to Idaho Code, the CIP must include a “conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, agricultural and industrial.”<sup>25</sup> In this analysis, the study team has chosen to use the highest level of detail supportable by available data and, as a result, in this study, the fee is allocated between aggregated residential (i.e., all forms of residential housing) and nonresidential development by land use type (retail, office and industrial).

### **Current Assets and Capital Improvement Plans**

The CIP approach estimates future capital improvement investments required to serve growth over a fixed period of time. The Impact Fee Act calls for the CIP to “. . . project demand for system improvements required by new service units . . . over a reasonable period of time not to exceed 20 years.”<sup>26</sup> The impact fee study team recommends a 10-year time period based on the District’s best available capital planning data.

The types of costs eligible for inclusion in this calculation include any land purchases, construction of new facilities and expansion of existing facilities to serve growth over the next 10 years at planned and/or adopted service levels.<sup>27</sup> Equipment and vehicles with a useful life of 10 years or more are also impact fee eligible under the Impact Fee Act.<sup>28</sup> The total cost of improvements over the 10 years is referred to as the “CIP Value” throughout this report. The cost of this impact fee study is also impact fee eligible for all impact fee categories.

The forward-looking 10-year CIP for the District includes some facilities that are only partially necessitated by growth (e.g., facility expansion). The study team met with the District to determine a defensible metric for including a portion of these facilities in the impact fee calculations. A general methodology used to determine this metric is discussed below. In some cases, a more specific metric was used to identify the growth-related portion of such improvements. In these cases, notations were made in the applicable section.

## Fee Calculation

In accordance with the CIP approach described above, we calculated the impact fee for the District by answering the following seven questions:

1. **Who is currently served by the District?** This includes the number of residents as well as residential and nonresidential land uses.
2. **What is the current level of service provided by the District?** Since an important purpose of impact fees is to help the District *achieve* its planned level of service<sup>29</sup>, it is necessary to know the levels of service it is currently providing to the community.
3. **What current assets allow the District to provide this level of service?** This provides a current inventory of assets used by the District, such as facilities, land and equipment. In addition, each asset's replacement value was calculated and summed to determine the total value of the District's current assets.
4. **What is the current investment per residential and nonresidential land use?** In other words, how much of the District's current assets' total value is needed to serve current residential households and nonresidential square feet?
5. **What future growth is expected in the District?** How many new residential households and nonresidential square footage will the District serve over the CIP period?
6. **What new infrastructure is required to serve future growth?** For example, how many stations will be needed by the Kuna Rural Fire District within the next ten years to achieve the planned level of service of the District?<sup>30</sup>
7. **What impact fee is required to pay for the new infrastructure?** We calculated an apportionment of new infrastructure costs to future residential and nonresidential land- uses for the District. Then, using this distribution, the impact fees were determined.

Addressing these seven questions, in order, provides the most effective and logical way to calculate impact fees for the District. In addition, these seven steps satisfy and follow the regulations set forth earlier in this section.

## "GRUM" Analysis

In the District, not all capital costs are associated with growth. Some capital costs are for repair and replacement of facilities e.g., standard periodic investment in existing facilities such as roofing. These costs *are not* impact fee eligible. Some capital costs are for betterment of facilities, or implementation of new services (e.g., development of an expanded training facility). These costs *are generally not entirely* impact fee eligible. Some costs are for expansion of facilities to accommodate new development at the current level of service (e.g., purchase of new fire station to accommodate expanding population). These costs *are* impact fee eligible.

Because there are different reasons why the District invests in capital projects, the study team conducted a "GRUM" analysis on all projects listed in each CIP:

- **Growth.** The “G” in GRUM stands for growth. To determine if a project is solely related to growth, we ask “Is this project designed to maintain the current level of service as growth occurs?” and “Would the District still need this capital project if it weren’t growing at all?” “G” projects are only necessary to maintain the District’s current level of service as growth occurs. It is thus appropriate to include 100 percent of their cost in the impact fee calculations.
- **Repair & Replacement.** The “R” in GRUM stands for repair and replacement. We ask, “Is this project related only to fixing existing infrastructure?” and “Would the District still need it if it weren’t growing at all?” “R” projects have nothing to do with growth. It is thus not appropriate to include any of their cost in the impact fee calculations.
- **Upgrade.** The “U” in GRUM stands for upgrade. We ask, “Would this project improve the District’s current level of service?” and “Would the District still do it even if it weren’t growing at all?” “U” projects have nothing to do with growth. It is thus not appropriate to include any of their cost in the impact fee calculations.
- **Mixed.** The “M” in GRUM stands for mixed. It is reserved for capital projects that have some combination of G, R and U. “M” projects by their very definition are partially necessitated by growth, but also include an element of repair, replacement and/or upgrade. In this instance, a cost amount between 0 and 100 percent should be included in the fee calculations. Although the need for these projects is triggered by new development, they will also benefit existing residents.

Projects that are 100 percent growth-related were determined by our study to be necessitated solely by growth. Alternatively, some projects are determined to be “mixed,” with some aspects of growth and others aspects of repair and replacement. In these situations, only a portion of the total cost of each project is included in the final impact fee calculation.

It should be understood that growth is expected to pay only the portion of the cost of capital improvements that are growth-related. The District will need to plan to fund the pro rata share of these partially growth-related capital improvements with revenue sources other than impact fees within the time frame that impact fees must be spent. These values will be calculated and discussed in Section IV of this report.

Exhibits found in Section III of this report detail all capital improvements planned for purchase over the next ten years by the District.

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<sup>1</sup> See Section 67-8203(9), Idaho Code. “System improvements” are capital improvements (i.e., improvements with a useful life of 10 years or more) that, in addition to a long life, increase the service capacity of a public facility. Public facilities include fire, emergency medical and rescue facilities. See Sections 67-8203(3), (24) and (28), Idaho Code.

<sup>2</sup> See Section 67-8202, Idaho Code.

<sup>3</sup> As explained further in this study, proportionality is the foundation of a defensible impact fee. To meet substantive due process requirements, an impact fee must provide a rational relationship (or nexus) between the impact fee assessed against new development and the actual need for additional capital improvements. An impact fee must substantially advance legitimate local government interests. This relationship must be of “rough proportionality.” Adequate consideration of the factors outlined in Section 67-8207(2) ensure that rough proportionality is reached. See *Banbury Development Corp. v. South Jordan*, 631 P.2d 899 (1981); *Dollan v. District of Tigard*, 512 U.S. 374 (1994).



See Sections 67-8202(4) and 67-8203(29), Idaho Code.

See Section 67-8210(4), Idaho Code.

See Sections 67-8204(1) and 67-8207, Idaho Code.

See Section 67-8210(1), Idaho Code

See Section 67-8205, Idaho Code.

See Section 67-8206(2), Idaho Code.

See Section 67-8208, Idaho Code.

See Section 67-8207, Idaho Code.

See Sections 67-8209 and 67-8210, Idaho Code.

See Section 67-8208, Idaho Code.

See Sections 67-8204 and 67-8206, Idaho Code.

As a comparison and benchmark for the impact fees calculated under the Capital Improvement Plan approach, Galena Consulting also calculated the District's current level of service by quantifying the District's current investment in capital improvements, allocating a portion of these assets to residential and nonresidential development, and dividing the resulting amount by current housing units (residential fees) or current square footage (nonresidential fees). By using current assets to denote the current service standard, this methodology guards against using fees to correct existing deficiencies.

See Section 67-8208, Idaho Code.

See Section 67-8203(23), Idaho Code.

See Section 67-8207, Idaho Code.

The impact fee that can be charged to each service unit (in this study, residential dwelling units and nonresidential square feet) cannot exceed the amount determined by dividing the cost of capital improvements attributable to new development (in order to provide an adopted service level) by the total number of service units attributable to new development. See Sections 67-8204(16), 67-8208(1)(f) and 67-8208(1)(g), Idaho Code.

See Section 67-8203(27), Idaho Code.

See Section 67-8203(27), Idaho Code.

The construction of detached garages alongside residential units does not typically trigger the payment of additional impact fees unless that structure will be the site of a home-based business with significant outside employment.

See Section 67-8208(1)(e), Idaho Code.

See Section 67-8208(1)(h).

This assumes the planned levels of service do not exceed the current levels of service.

The Impact Fee Act allows a broad range of improvements to be considered as "capital" improvements, so long as the improvements have useful life of at least 10 years and also increase the service capacity of public facilities. See Sections 67-8203(28) and 50-1703, Idaho Code.

This assumes that the planned level of service does not exceed the current level of service.

This assumes the planned level of service does not exceed the current level of service.

## Section II. Land Uses

As noted in Section I, it is necessary to allocate capital improvement plan (CIP) costs to both residential and nonresidential development when calculating impact fees. The study team performed this allocation based on the number of projected new households and nonresidential square footage projected to be added from 2021 through 2031 for the District. These projections were based on the most recent growth estimates from COMPASS, building permit history from the City of Kuna, regional real estate market reports, interviews with developers and recommendations from District Staff and the Impact Fee Advisory Committee.

Demographic and land-use projections are some of the most variable and potentially debatable components of an impact fee study, and in all likelihood the projections used in our study will not prove to be 100 percent correct. The purpose of the Advisory Committee's annual review is to account for these inconsistencies. As each CIP is tied to the District's land use growth, the CIP and resulting fees can be revised based on actual growth as it occurs.

The District serves the population of the City of Kuna, as well as portions of unincorporated Ada and Canyon Counties.

The following Exhibit II-1 presents the current and estimated future population for the District.

### **Exhibit II-1.**

#### **Current and Future Population within the boundaries of the Kuna Rural Fire District**

	2021	2031	Net Increase	Percent Increase
Population	33,390	58,235	24,845	74%

The District currently has approximately 33,390 persons residing within its service boundary. Current and future population estimates were derived by isolating the population within each Transportation Analysis Zone (TAZ) within the District's boundaries according to current COMPASS and Census data. This data was compared to current population estimates from the City of Kuna, which is within the Fire District boundaries.

Over the next ten years, COMPASS models indicate the District to grow by approximately 24,845 people, or at an average annual growth rate of 7.4 percent.

Based on this population, the following Exhibit II-2 presents the current and future number of residential units and nonresidential square feet for the District.

**Exhibit II-2.**  
**Current and Future Land Uses, Kuna Rural Fire District**

	2021	2031	Net Growth	Net Increase in Square Feet	Percent of Total Growth
Population	33,390	58,235	24,845		
Residential (in units)	10,434	18,199	7,764	19,410,546	93.38%
Nonresidential (in square feet)	444,079	1,819,859	1,375,780	1,375,780	6.62%
Retail	277,188	727,944	450,756	450,756	2.17%
Office	96,661	727,944	631,283	631,283	3.04%
Industrial	70,230	363,972	293,742	293,742	1.41%
Total				20,786,326	100%

As shown above, the Kuna Rural Fire District is expected to grow by approximately 7,764 residential units and 1.37 million nonresidential square feet over the next ten years. 93.38% of the total increase in square feet is attributable to residential land uses, while the remaining 6.62% is attributable to nonresidential growth. Of the non-residential growth, 3.04% is attributable to growth in office uses, 2.17% is attributable to growth in retail development and the remaining 1.4% is attributable to industrial development. These growth projections will be used in the following sections to calculate the appropriate impact fees for the District.

Non-residential development (office, retail and industrial) can be difficult to predict. Generally, “retail follows rooftops” but it is unclear how quickly this development will occur over the next ten years. Kuna is primarily a residential community and has only 42 square feet of non-residential development per current household, compared to 232 square feet per household in the City of Eagle. In this study we have estimated the total number of square feet per household increasing from 42 to 100 square feet over 10 years of residential development. Based on the absorption of non-residential land uses in other similar cities in Ada County, the majority of this development will be retail and office uses.

## Section III.

### Impact Fee Calculation

In this section, we calculate impact fees for the Kuna Rural Fire District according to the seven - question method outlined in Section I of this report.

#### 1. Who is currently served by the Kuna Rural Fire District?

As shown in Exhibit II-2, the District currently serves 10,434 residential units and approximately 444,079 square feet of nonresidential land use.

#### 2. What is the current level of service provided by the Kuna Rural Fire District?

The Kuna Rural Fire District provides a level of service of a 90 percent fractile response time of between 4 minutes (in the urban area) to 6 minutes (in the rural portions of the District). As the population of the District grows, additional infrastructure and equipment will be needed to sustain this level of service.

#### 3. What current assets allow the Kuna Rural Fire District to provide this level of service?

The following Exhibit III-1 displays the current assets of the Kuna Rural Fire District.

#### Exhibit III-1. Current Assets – Kuna Rural Fire District

Type of Capital Asset	Replacement Value
<b>Facilities</b>	
Station #1	\$ 6,500,000
Station #2 Land	\$ 500,000
<b>Apparatus/Vehicles</b>	
2015 Pierce Engine	\$ 800,000
1993 Pierce Engine	\$ 800,000
Water Tender	\$ 300,000
2001 Brush Truck	\$ 400,000
2003 Brush Truck	\$ 400,000
2011 Ford 150	\$ 45,000
2012 Ford Explorer	\$ 45,000
2018 GMC 1500 Pickup	\$ 60,000
<b>Equipment</b>	
22 SCBAs	\$ 255,000
SCBA Compressor and Charging Station	\$ 80,000
Thermal Imager	\$ 7,500
Extrication Equipment	\$ 86,541
Cardiac Monitors and AEDs	\$ 106,119
Radios	\$ 145,000
6 MDTs	\$ 30,720
<b>Total Assets</b>	<b>\$ 10,560,880</b>
<b>Plus Cost of Fee-Related Research</b>	
Impact Fee Study	\$ 8,000
<b>Plus Current Fund Balance</b>	<b>\$ 2,139,480</b>
<b>Grand Total</b>	<b>\$ 12,708,360</b>

As shown above, the District currently owns approximately \$12.7 million of eligible current assets. These assets are used to provide the District's current level of service.

#### 4. What is the current investment per residential unit and nonresidential square foot?

The Kuna Rural Fire District has already invested \$991 per residential unit and \$.99 per non-residential square foot into the capital necessary to provide the current level of service. This figure is derived by allocating the value of the District's current assets between the current number of residential units and nonresidential square feet.

We will compare our final impact fee calculations with these figures to determine if the two results will be similar; this represents a "check" to see if future District residents will be paying for infrastructure at a level commensurate with what existing District residents have invested in infrastructure. Geographical spread of new development may require an impact fee higher than the current investment per unit because increased response distances warrant more stations than currently exist per unit.

#### 5. What future growth is expected in the Kuna Rural Fire District?

As shown in Exhibit II-2, the Kuna Rural Fire District is expected to grow by approximately 7,764 residential units and 1.4 million square feet of nonresidential land use over the next ten years.

#### 6. What new infrastructure is required to serve future growth?

The following Exhibit III-2 displays the capital improvements planned for purchase by the Kuna Rural Fire District over the next ten years.

#### **Exhibit III-2. Kuna Rural Fire District CIP 2021 to 2030**

Type of Capital Infrastructure	CIP Value	Growth times	Portion equals	Amount to Include in Fees	Amount from Other Sources
<b>Facilities</b>					
Remodel and Expand Station #1	\$ 2,000,000		50%	\$ 1,000,000	\$ 1,000,000
Logistics Building	\$ 80,000		50%	\$ 40,000	\$ 40,000
Station #2 for Growth - have land	\$ 6,000,000		100%	\$ 6,000,000	\$ -
Station #3 for Growth - includes land acquisition	\$ 6,525,000		100%	\$ 6,525,000	\$ -
<b>Vehicles</b>					
Ladder Truck	\$ 1,000,000		100%	\$ 1,000,000	\$ -
Engine for Station #2	\$ 800,000		100%	\$ 800,000	\$ -
Engine for Station #3	\$ 800,000		100%	\$ 800,000	\$ -
Command Vehicle for Growth	\$ 70,000		100%	\$ 70,000	\$ -
Brush Truck for Growth	\$ 340,000		100%	\$ 340,000	\$ -
Utility Side-By-Side Rescue for Growth	\$ 55,000		100%	\$ 55,000	\$ -
Squad Vehicle	\$ 250,000		100%	\$ 250,000	\$ -
Replace 2 Command Vehicles	\$ 110,000		0%	\$ -	\$ 110,000
Replace 1 Engine	\$ 300,000		0%	\$ -	\$ 300,000
Replace 2 Brush Trucks	\$ 800,000		0%	\$ -	\$ 800,000
<b>Equipment</b>					
SCBAs - for new staffing	\$ 72,000		100%	\$ 72,000	\$ -
SCBAs - scheduled replacement	\$ 184,300		0%	\$ -	\$ 184,300
Air Filling Compressor Replacement	\$ 80,000		0%	\$ -	\$ 80,000
Cardiac Monitors for Growth	\$ 30,000		100%	\$ 30,000	\$ -
Cardiac Monitors - scheduled replacement	\$ 138,000		0%	\$ -	\$ 138,000
Radios for Growth	\$ 50,000		100%	\$ 50,000	\$ -
Radio Replacement	\$ 145,000		0%	\$ -	\$ 145,000
Replacement of Turnouts/Wildland Gear	\$ 230,846		0%	\$ -	\$ 230,846
<b>Total Infrastructure</b>	<b>\$20,060,146</b>			<b>\$ 17,032,000</b>	<b>\$ 3,028,146</b>
<b>Plus Cost of Fee-Related Research</b>					
Impact Fee Study	\$ 10,000		100%	\$ 10,000	
<b>Minus Current Fund Balance</b>	<b>\$ 2,139,480</b>			<b>\$ 2,139,480</b>	
<b>Grand Total</b>	<b>\$17,930,666</b>			<b>\$ 14,902,520</b>	

As shown above, the District plans to purchase approximately \$20 million in capital improvements over the next ten years, \$17 million of which is impact fee eligible. Of this \$17 million, over \$2 million is currently in fund balance which brings the amount to be funded from growth in the next ten years to approximately \$15 million.

These new assets will allow the District to continue its current level of service in the future. Assuming current housing and development trends continue at projected rates the purchase of the ladder truck, the expansion of Station #1 and the construction of the Logistics facility are estimated to occur in 2025. Construction of Station #2 and purchase of an additional engine is planned for 2026. Construction of Station #3 and purchase of an additional engine is planned for 2030. The acquisition of other pieces of apparatus will depend on cash flow from impact fee revenues.

The remaining \$3 million is the price for the District to replace existing apparatus, vehicles and other equipment; and for the non-growth-related portion of the expansion of Station #1 and the Logistics facility. Replacement of existing capital and non-growth-related capital are not eligible for inclusion in the impact fee calculations. The District will therefore have to use other sources of revenue including all of those listed in Idaho Code 67- 8207(iv)(2)(h). The District has identified property tax revenue as the source for funding non-growth-related capital improvements. This revenue will fund the non-growth-related portion of the expansion of Station #1 and the Logistics facility in 2025. The District will replace its non-growth-related apparatus and equipment as they reach their industry life span throughout the 10-year period.

## 7. What impact fee is required to pay for the new capital improvements?

The demand for fire and emergency medical services from the projected amount of growth is best determined using calls for service data. The land use with the highest percentage of calls for service per land use units should bear a larger “share” of the cost of the capital infrastructure needed to support growth. As shown in Exhibit III-3, below, each land use type creates a different level of demand for service, which must be converted into units that can be compared to one residential dwelling unit.

### Exhibit III-3. Equivalent Dwelling Units (EDUs), Kuna Rural Fire District

Land Use	Unit of Measure	Existing Units	Average Annual CFS	Structure Calls/ Unit	Fire EDUs/ Unit	2021		2031		Fire EDUs/ Unit		2031		Fire Net EDU Increase
Total Residential Units	Dwelling Unit	10,434	1,151	0.11	1.00	10,434	81%	18,199	1.00	18,199	66%			7,764
Non-Residential														
Industrial	1,000 sq. ft.	70	30	0.43	3.87	272	2%	364	3.87	1,409	5%			1,138
Retail	1,000 sq. ft.	277	176	0.63	5.74	1,591	12%	728	5.74	4,178	15%			2,587
Office	1,000 sq. ft.	97	59	0.61	5.49	530	4%	728	5.49	3,994	14%			3,464
		444	264			2,393	19%	1,820		9,582	34%			7,188

Source: 2019-2021 Calls for Service for Structure Fires, Kuna Rural Fire

Note: The District does not currently have the data necessary to split out single vs. multi-family residential units, or to assess the proportional demand for medical calls.

Residential dwelling units and Industrial, Retail and Office development per 1,000 square feet were divided by the 2020 number of calls for service to determine the proportional calls per unit (dwelling or 1,000 square feet of non-residential use). To be able to determine the proportional split between a dwelling unit and a non-residential square foot, the Industrial, Retail and Office/Institutional land uses were converted to equivalent dwelling units (EDUs) and multiplied by the number of units of each land use in 2021. This determined that 81% of the demand for fire services comes from residential uses, while 19% comes from non-residential uses. Moreover, this data also demonstrates that residential and office/institutional land uses create the largest demand for fire services among non-residential uses.

This process was repeated for the projected number of dwelling units and Industrial, Retail and Office/Institutional square feet in 2031 to determine the net EDU increase over the next ten years. This information will be used in the calculation of the impact fee.

The following Exhibit III-4 takes the projected future growth from Exhibits II-2 and the growth-related CIP from Exhibit III-2 to calculate impact fees for the Kuna Rural Fire District.

**Exhibit III-4.**  
**DRAFT Impact Fee Calculation, Kuna Rural Fire District**

Impact Fee Calculation	
Amount to Include in Fee Calculation	\$ 14,902,520
Distribution of Future Calls for Service	
Residential	93%
Nonresidential	7%
Future Assets by Land Use	
Residential	\$ 13,916,170
Nonresidential	\$ 986,350
Future Growth	
Residential unit increase	7,764
Industrial EDU Increase	1,138
Retail EDU Increase	2,587
Office EDU Increase	3,464
Impact Fee per Unit	
Residential (per dwelling)	\$ 1,792
Industrial (per 1,000 sf)	\$ 531
Retail (per 1,000 sf)	\$ 788
Office (per 1,000 sf)	\$ 753

As shown above, we have calculated impact fees for the Kuna Rural Fire District at \$1,792 per residential unit, \$531 per 1,000 square feet for Industrial development, \$788 per 1,000 square feet for retail development, and \$753 per 1,000 square feet per office and institutional development.

In comparison, as indicated in question #4 above, property taxpayers within the District have already invested \$991 per residential unit and \$0.99 per 1,000 nonresidential square feet in the capital inventory necessary to provide today's level of service. The calculated impact fee is higher than the current investment as non-contiguous growth within the District will require two additional stations to continue the current level of service (measured in response time) as the District increases in population by 75%. If growth in the District was estimated to be more densely located in one geographic area, it is likely that only one new station would be needed in the next ten years.

The District cannot assess fees greater than the amounts shown above. The District may assess fees lower than these amounts, but would then experience a decline in service levels unless the District used other revenues to make up the difference.

Because not all the capital improvements listed in the CIP are 100 percent growth-related, the District would assume the responsibility of paying for those portions of the capital improvements that are not attributable to new growth. These payments would come from other sources of revenue including all of those listed in Idaho Code 67-8207(iv)(2)(h). The District has identified property tax revenue as the source for funding non-growth-related capital improvements.



To arrive at this participation amount, the expected impact fee revenue needs to be subtracted from the total CIP value. Exhibit III-5 divides the District's participation amount into two categories: the portion of purely non-growth-related improvements, and the portion of growth-related improvements that are attributable to repair, replacement, or upgrade, but are not impact fee eligible.

It should be noted that the participation amount associated with purely non-growth improvements is discretionary. The District can choose not to fund these capital improvements (although this could result in a decrease in the level of service if the deferred repairs or replacements were urgent). However, the non-growth-related portion of improvements that are impact fee eligible *must* be funded in order to maintain the integrity of the impact fee program.

**Exhibit III-5.**

**Kuna Rural Fire District Participation Summary, 2021-2030**

	Required	Discretionary	Total
Fire	\$ 1,040,000	\$ 1,988,146	\$ 3,028,146

The total amount the District would be *required* to contribute over 10 years, should the District adopt fees at the calculated amount, is \$1,040,000 for the non-growth portion of the expansion to Station #1 and the non-growth portion of the Logistics building.

The District could also choose to fund the discretionary infrastructure of \$1.98 million for apparatus and equipment replacement. While District has the option to fund these capital improvements over the 10-year period, these payments are not required.

The District has identified property tax revenue as the source for funding non-growth-related capital improvements.

## Section IV.

# Fee Analysis and Administrative Recommendations

A comparison of the calculated Fire impact fee to similar fees to that being assessed by fire departments and fire districts within Southwest Idaho is shown in Exhibit IV-1:

### Exhibit IV-1. DRAFT Impact Fee Comparison - Fire

Fire/Fire District	City of Kuna/ Kuna Fire District DRAFT	City of Nampa/ Nampa Fire District DRAFT	City of Boise DRAFT	City of Meridian adopted 2019	City of Caldwell/ Caldwell Fire District adopted 2020	City of Eagle/ Eagle Fire District adopted 2020	City of Star/ Star Fire District adopted 2019	City of Middleton/ Middleton Fire District adopted 2019	Twin Falls/ Twin Falls Fire District adopted 2021	City of Emmett adopted 2021	Gem County/ Gem Fire District adopted 2021	City of Mountain Home DRAFT
per Residential Unit	\$ 1,792	\$ 1,567	\$ 2,119	\$ 693	\$ 649	\$ 897	\$ 829	\$ 849	\$ 657	\$ 1,555	\$ 1,407	\$ 1,338
per Non-Residential sf		\$ 0.63			\$ 0.32	\$ 0.36	\$ 0.39	\$ 0.42	\$ 0.33	\$ 0.83	\$ 0.56	\$ 0.74
Retail	\$ 0.79		\$ 1.76	\$ 0.64								
Office	\$ 0.75		\$ 0.70	\$ 0.41								
Industrial	\$ 0.53		\$ 0.96	\$ 0.41								

As cities and fire districts are updating their fire impact fees in 2021, these fees are increasing due to the dramatic increase in construction costs over the past 5 years. The cities of Meridian and Caldwell and the Eagle, Star and Middleton Fire Districts will likely be updating their fire impact fees within the next 1-2 years to account for these cost increases. As their current fees are in line with Kuna's previous fees, it is anticipated that their impact fees will likely double when updated as well.

Some communities express concern that impact fees will stifle growth. Empirical data indicates this is not the case. Factors including the price of land and construction, market demand, the availability of skilled workers, access to major transportation modes, amenities for quality of life, etc. all weigh more heavily in decisions to construct new homes or businesses, as well for business relocation. Ultimately the impact fee, which is paid at the time of building permit, is passed along to the buyer in the purchase price or wrapped into a lease rate. Therefore, in a market with a high demand for development, an impact fee higher than other jurisdictions is unlikely to slow growth.

On the positive side, an impact fee program will enable the District to plan for growth without decreasing its service levels (response time), which can decrease buyer satisfaction and cause property insurance premiums to increase. It will also allow the District to collect a proportionate share of the cost of capital improvements from growth instead of funding all future capital through property taxes assessed to existing residents and businesses.

At the recommendation of the Development Impact Fee Advisory Committee, the Commission may wish to incorporate into its enacting resolution means for a development to seek an exemption from impact fees when it can be proven that this development will contribute significant benefits to the taxpayers of the District, such as the development of affordable housing. This issue is discussed in more detail in the following section.

### Implementation Recommendations

The following implementation recommendations should be considered:

**Intergovernmental Agreements.** The Kuna Rural Fire District is enabled under Idaho Code as a governmental entity to adopt impact fees. However, because impact fees are paid upon building permit, and the District does not participate in this process, and because fire districts do not have the authority to adopt fees via ordinance, the Kuna Rural Fire District must rely on Ada and Canyon Counties, and the City of Kuna to collect these fees on its behalf. Idaho Code 67-8204(a) authorizes the District to enter into an intergovernmental agreement with a city or county which can collect fire fees and distribute the revenue to the District.

In 2019, the City of Kuna and Ada County entered into intergovernmental agreements with the Kuna Rural Fire District to collect impact fees on their behalf. In 2020, Canyon County entered a similar agreement.

**Capital Improvements Plan.** The District should formally adopt this Capital Improvement Plan. While not subject to the procedures of the Local Land Use Planning Act (LLUPA), the adoption of the Capital Improvement Plan would comply with the Act's requirements of other governmental entities to adopt capital improvement plans into a Comprehensive Plan as part of the adoption of impact fees. Any city or county adopting and collecting fire impact fees for the Kuna Rural Fire District must formally adopt the Capital Improvement Plan as an amendment to their current Comprehensive Plan concurrent to a public hearing.

**Impact Fee Ordinance.** Following adoption of the Capital Improvement Plan, each city and county collecting fees on the District's behalf must adopt the impact fees by ordinance after a public hearing on said fees.

**Advisory Committee.** The Advisory Committee is in a unique position to work with and advise Commission and District staff to ensure that the capital improvement plans and impact fees are routinely reviewed and modified as appropriate.

**Impact fee service area.** Some municipalities have fee differentials for various zones under the assumption that some areas utilize more or less current and future capital improvements. The study team, however, does not recommend the District assess different fees by dividing the areas into zones. The capital improvements identified in this report inherently serve a system-wide function.

**Specialized assessments.** If permit applicants are concerned they would be paying more than their fair share of future infrastructure purchases, the applicant can request an individualized assessment to ensure they will only be paying their proportional share. The applicant would be required to prepare and pay for all costs related to such an assessment.

**Donations.** If the District receives donations for capital improvements listed on the CIP, they must account for the donation in one of two ways. If the donation is for a non- or partially growth-related improvement, the donation can contribute to the District's General Fund participation along with more traditional forms, such as revenue transfers from the General Fund. If, however, the donation is for a growth-related project in the CIP, the donor's impact fees should be reduced dollar for dollar. This means that the District will either credit the donor or reimburse the donor for that portion of the impact fee.

**Credit/reimbursement.** If a developer constructs or contributes all or part of a growth-related project that would otherwise be financed with impact fees, that developer must receive a credit against the fees owed for this category or, at the developer's choice, be reimbursed from impact fees collected in the future.<sup>37</sup> This prevents "double dipping" by the District.

The presumption would be that builders/developers owe the entirety of the impact fee amount until they make the District aware of the construction or contribution. If credit or reimbursement is due, the governmental entity must enter into an agreement with the fee payer that specifies the amount of the credit or the amount, time and form of reimbursement.<sup>38</sup>

**Impact fee accounting.** The District should maintain Impact Fee Funds separate and apart from the General Fund. All current and future impact fee revenue should be immediately deposited into this account and withdrawn only to pay for growth-related capital improvements of the same category. General Funds should be reserved solely for the receipt of tax revenues, grants, user fees and associated interest earnings, and ongoing operational expenses including the repair and replacement of existing capital improvements not related to growth. Specific accounting protocol

should be included in the District's Policy Code.

**Spending policy.** The District should establish and adhere to a policy governing their expenditure of monies from the Impact Fee Fund. The Fund should be prohibited from paying for any operational expenses and the repair and replacement or upgrade of existing infrastructure not necessitated by growth. In cases when *growth-related capital improvements are constructed*, impact fees are an allowable revenue source as long as only new growth is served. In cases when new capital improvements are expected *to partially replace existing capacity and to partially serve new growth*, cost sharing between the General Fund or other sources of revenue listed in Idaho Code 67-8207(I)(iv), (2)(h) and Impact Fee Fund should be allowed on a pro rata basis.

**Update procedures.** The District is expected to grow rapidly over the 10-year span of the CIPs. Therefore, the fees calculated in this study should be updated annually as the District invests in additional infrastructure beyond what is listed in this report, and/or as the District's projected development changes significantly. Fees can be updated on an annual basis using an inflation factor for building material from a reputable source such as McGraw Hill's Engineering News Record. As described in Idaho Code 67-8205(3)(c)(d)(e), the Advisory Committee will play an important role in these updates and reviews.

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<sup>37</sup> See Section 67-8209(3), Idaho Code.

<sup>38</sup> See Section 67-8209(4), Idaho Code

# **Capital Improvement Plan and Development Impact Fee Study**

Submitted to:  
**Marsing Rural Fire District**

January 13, 2025

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## EXECUTIVE SUMMARY

The Marsing Rural Fire District (“Fire District”) retained TischlerBise to prepare a Capital Improvement Plan and Development Impact Fee Study in order to meet the new demands generated by new development within the Fire District. This report presents the methodology and calculation used to generate current levels of service and updated maximum supportable impact fees. It is intended to serve as supporting documentation for establishing impact fees in the Fire District.

The purpose of this study is to demonstrate the Fire District’s compliance with Idaho Statutes as authorized by the Idaho Legislature. Consistent with the authorization (Idaho Code 67-8202(1-4)), it is the intent of the Fire District to:

1. Collect impact fees to ensure that adequate public facilities are available to serve new growth and development;
2. Promote orderly growth and development by establishing uniform standards by which local governments may require that those who benefit from new growth and development pay a proportionate share of the cost of new public facilities needed to serve new growth and development;
3. Establish minimum standards for the adoption of development impact fee ordinances by government entities;
4. Ensure that those who benefit from new growth and development are required to pay no more than their proportionate share of the cost of public facilities needed to serve new growth and development and to prevent duplicate and ad hoc development requirements;

Impact fees are one-time payments used to construct system improvements needed to accommodate new development. An impact fee represents new growth’s fair share of capital facility needs. By law, impact fees can only be used for capital improvements, not operating or maintenance costs. Impact fees are subject to legal standards, which require fulfillment of three key elements: need, benefit and proportionality.

- First, to justify a fee for public facilities, it must be demonstrated that new development will create a need for capital improvements.
- Second, new development must derive a benefit from the payment of the fees (i.e., in the form of public facilities constructed within a reasonable timeframe).
- Third, the fee paid by a particular type of development should not exceed its proportional share of the capital cost for system improvements.

TischlerBise evaluated possible methodologies and documented appropriate demand indicators by type of development for the levels of service and fees. Local demographic data and improvement costs were used to identify specific capital costs attributable to growth. This report includes summary tables

indicating the specific factors, referred to as level of service standards, used to derive the impact fees. The service area for the analysis and fee collection is districtwide. Lastly, the fees are calculated for both residential and nonresidential development.

## IDAHO DEVELOPMENT IMPACT FEE ENABLING LEGISLATION

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The Enabling Legislation governs how development fees are calculated for municipalities in Idaho. All requirements of the Idaho Development Impact Fee Act have been met in the supporting documentation prepared by TischlerBise. There are four requirements of the Idaho Act that are not common in the development impact fee enabling legislation of other states. This overview offers further clarification of these unique requirements.

First, as specified in 67-8204(2) of the Idaho Act, “development impact fees shall be calculated on the basis of levels of service for public facilities . . . applicable to existing development as well as new growth and development.”

Second, Idaho requires a Capital Improvements Plan (CIP) [see 67-8208]. The CIP requirements are summarized in this report, with detailed documentation provided in the discussion on infrastructure.

Third, the Idaho Act also requires documentation of any existing deficiencies in the types of infrastructure to be funded by development impact fees [see 67-8208(1)(a)]. The intent of this requirement is to prevent charging new development to cure existing deficiencies. In the context of development impact fees for the Fire District, the term “deficiencies” means a shortage or inadequacy of current system improvements when measured against the levels of service to be applied to new development. It does not mean a shortage or inadequacy when measured against some “hoped for” level of service.

TischlerBise used the current infrastructure cost per service unit (i.e., existing standards), or future levels of service where appropriate, multiplied by the projected increase in service units over an appropriate planning timeframe, to yield the cost of growth-related system improvements. The relationship between these three variables can be reduced to a mathematical formula, expressed as  $A \times B = C$ . In section 67-8204(16), the Idaho Act simply reorganizes this formula, stating the cost per service unit (i.e., development impact fee) may not exceed the cost of growth-related system improvements divided by the number of projected service units attributable to new development (i.e.,  $A = C \div B$ ). By using existing infrastructure standards to determine the need for growth-related capital improvements, the Fire District ensures the same level-of-service standards are applicable to existing and new development. Using existing infrastructure standards also means there are no existing deficiencies in the current system that must be corrected from non-development impact fee funding.

Fourth, Idaho requires a proportionate share determination [see 67-8207]. Basically, local government must consider various types of applicable credits and/or other revenues that may reduce the capital costs

attributable to new development. The development impact fee methodologies and the cash flow analysis have addressed the need for credits to avoid potential double payment for growth-related infrastructure.

Importantly, stated in [67-8204A], “Governmental entities . . . that are jointly affected by development are authorized to enter into intergovernmental agreements with each other or with . . . fire districts, ambulance districts . . . for the purpose of developing joint plans for capital improvements or for the purpose of agreeing to collect and expend development impact fees for system improvements, or both, provided that such agreement complies with any applicable state laws.” Thus, the impact fees for the Marsing Rural Fire District will be collected by the City of Marsing, Canyon County, and Owyhee County. To ensure that the Fire District captures the full potential revenue of the impact fees an intergovernmental agreement (IGA) is necessary for the City and Counties to collect the impact fees on the District’s behalf. Those revenues would be remitted to the Fire District periodically.

### SUMMARY OF CAPITAL IMPROVEMENT PLANS AND DEVELOPMENT IMPACT FEES

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Development impact fees can be calculated by any one of several legitimate methods. The choice of a particular method depends primarily on the service characteristics and planning requirements for each facility type. Each method has advantages and disadvantages in a particular situation, and to some extent can be interchangeable, because each allocates facility costs in proportion to the needs created by development.

Reduced to its simplest terms, the process of calculating development impact fees involves two main steps: (1) determining the cost of development-related capital improvements and (2) allocating those costs equitably to various types of development. In practice, though, the calculation of impact fees can become quite complicated because of the many variables involved in defining the relationship between development and the need for facilities. The following paragraphs discuss three basic methods for calculating development impact fees, and how each method can be applied.

**Cost Recovery.** The rationale for the cost recovery approach is that new development is paying for its share of the useful life and remaining capacity of facilities already built or land already purchased from which new growth will benefit. This methodology is often used for systems that were oversized such as sewer and water facilities.

**Incremental Expansion.** The incremental expansion method documents the current level of service (LOS) for each type of public facility in both quantitative and qualitative measures, based on an existing service standard (such as park land acres per 1,000 residents). This approach ensures that there are no existing infrastructure deficiencies or surplus capacity in infrastructure. New development is only paying its proportionate share for growth-related infrastructure. An incremental expansion cost method is best suited for public facilities that will be expanded in regular increments, with LOS standards based on current conditions in the community.

**Plan-Based.** The plan-based method allocates costs for a specified set of improvements to a specified amount of development. Facility plans identify needed improvements, and land use plans identify development. In this method, the total cost of relevant facilities is divided by total demand to calculate a cost per unit of demand. Then, the cost per unit of demand is multiplied by the amount of demand per unit of development (e.g., housing units or square feet of building area) in each category to arrive at a cost per specific unit of development (e.g., single family detached unit).

**Credits.** Regardless of the methodology, a consideration of “credits” is integral to the development of a legally valid impact fee methodology. There are two types of “credits,” each with specific and distinct characteristics, but both of which should be addressed in the calculation of development impact fees. The first is a credit due to possible double payment situations. This could occur when contributions are made by the property owner toward the capital costs of the public facility covered by the impact fee. This type of credit is integrated into the impact fee calculation. The second is a credit toward the payment of a fee for dedication of public sites or improvements provided by the developer and for which the facility fee is imposed. This type of credit is addressed in the administration and implementation of a facility fee program.

#### PROPOSED FEE METHODS AND COST COMPONENTS

Figure 1 lists impact fee service area, the components to the impact fee, and the methodologies used in the analysis.

**Figure 1. Summary of Impact Fee Methodologies**

Fee Category	Service Area	Cost Recovery	Incremental Expansion	Plan-Based	Cost Allocation
Fire	Districtwide	Impact Fee Study	Fire Apparatus, and Fire Equipment		Equivalent Dwelling Units (EDUs)

#### CAPITAL IMPROVEMENT PLAN

Below in Figure 2 is the ten-year capital improvement plan (CIP) the Fire District is anticipating to accommodate future demand. In the CIP, there are fire apparatus and equipment that is consistent with the projected need to serve growth at the current level of service. The CIP is to be updated annually and will be revised to reflect any shift in demand, market, and costs.

**Figure 2. Capital Improvement Plan**

Marsing Rural Fire District 10-Year Capital Improvement Plan		
Project	Unit	Cost
New Fire Engine	1	\$500,000
New Pumper Truck	1	\$500,000
New Fire Equipment	20	\$40,000
<b>Total</b>		<b>\$1,040,000</b>

### MAXIMUM SUPPORTABLE DEVELOPMENT IMPACT FEES

Figure 3 provides a schedule of the maximum supportable development impact fees by type of land use for the Fire District. The fees represent the highest supportable amount for each type of applicable land use, and represents new growth's fair share of the cost for capital facilities. The Fire Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service. Currently, Marsing Rural Fire District is collecting impact fees in the Canyon County portion of the district amounting to \$1,238 per housing unit and \$620 per 1,000 nonresidential square feet.

The service unit for the Fire Impact Fee is an equivalent dwelling unit, or EDU. EDU factors by land use is determined with functional population factors such as persons per housing unit and employees per 1,000 square feet. The description of the functional population methodology, the calculation of the EDU factors, and the determination of existing and projected EDUs is presented in the body of the report.

**Figure 3. Summary of Maximum Supportable Development Impact Fee**

Residential		
Housing Type	EDUs per Housing Unit	Maximum Supportable Fee
<b>Residential (per housing unit)</b>		
Single Family	1.00	\$1,500
Multifamily	0.48	\$720
Nonresidential		
Development Type	EDUs per 1,000 Sq. Ft.	Maximum Supportable Fee
<b>Nonresidential (per 1,000 square feet)</b>		
Retail	0.99	\$1,485
Office	0.72	\$1,080
Industrial	0.34	\$510
Institutional	0.71	\$1,065

## CAPITAL IMPROVEMENT PLAN

The following section provides a summary of the Capital Improvement Plans depicting growth-related capital demands. First, Figure 4 lists the projected growth over the next ten years in the Fire District. Overall, there is an estimated 986 new residents and 114 new jobs projected (16 percent increase from the base year). Further details on the growth projections can be found in Appendix B. Demographic Assumptions

**Figure 4. Ten-Year Growth Projections**

	Base Year	5-Year Increment						Total
	2023	1 2024	2 2025	3 2026	4 2027	5 2028	10 2033	Increase
Population [1]	6,225	6,393	6,562	6,642	6,722	6,803	7,211	<b>986</b>
<b>Housing Units by Type [1]</b>								
Single Family	2,233	2,293	2,353	2,383	2,413	2,442	2,594	<b>361</b>
Multifamily	59	60	61	62	63	64	69	<b>10</b>
Total Housing Units	2,292	2,353	2,414	2,445	2,476	2,506	2,663	<b>371</b>
<b>Jobs [1]</b>								
Retail	270	277	285	288	292	295	313	<b>43</b>
Office	94	97	99	100	102	103	109	<b>15</b>
Industrial	307	315	324	328	332	335	356	<b>49</b>
Institutional	160	164	169	171	173	175	185	<b>25</b>
Total Jobs	831	853	876	887	897	908	963	<b>132</b>
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>								
Retail	127	131	134	136	137	139	147	<b>20</b>
Office	29	30	30	31	31	32	33	<b>5</b>
Industrial	196	201	206	209	211	214	227	<b>31</b>
Institutional	56	58	59	60	60	61	65	<b>9</b>
Total Floor Area	408	419	430	435	440	445	472	<b>65</b>
<b>EDUs [1]</b>								
Residential Subtotal	2,261	2,322	2,382	2,413	2,443	2,473	2,627	<b>366</b>
Nonresidential Subtotal	253	260	267	270	273	276	293	<b>40</b>
Total EDUs	2,514	2,582	2,649	2,682	2,716	2,750	2,920	<b>406</b>

[1] Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates; COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; ESRI Business Analyst; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, Trip Generation, 2021

The Idaho Development Fee Act requires Capital Improvement Plans (CIP) to be updated regularly, at least once every five years (Idaho Code 67-8208(2)). This report projects revenue and fees based on ten-year forecast in an effort to provide the public and elected officials with illustrative guidance of probable growth demands based on current trends however, per Idaho Code, it is expected that an update to all CIPs included in this study will occur within five years.

The development impact fee is based on the existing level of service provided for fire facilities. To serve projected growth at current levels of service, the following infrastructure is projected over the next ten years:

- 1.77 new apparatus units
- 18.46 new equipment units
- \$580,000 growth-related costs

Below in Figure 5 is the ten-year CIP the Fire District is anticipating to accommodate future demand. In the plan are fire apparatus and equipment that is consistent with the projected need to serve growth at the current level of service. At the moment, additional fire station space is not needed to accommodate growth, however, that may be revised in the future. The CIP is to be updated annually and will be revised to reflect any shift in demand, market, and costs.

**Figure 5. Capital Improvement Plan**

Marsing Rural Fire District 10-Year Capital Improvement Plan		
Project	Unit	Cost
New Fire Engine	1	\$500,000
New Pumper Truck	1	\$500,000
New Fire Equipment	20	\$40,000
Total		\$1,040,000

#### **FUNDING SOURCES FOR CAPITAL IMPROVEMENTS**

In determining the proportionate share of capital costs attributable to new development, the Idaho Development Fee Act states that local governments must consider historical, available, and alternative sources of funding for system improvements (Idaho Code 67-8209(2)). Currently, there are no dedicated revenues being collected by the Fire District to fund growth-related projects.

Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs for facilities. Evidence is given in the specific chapters of this report that the projected capital costs from new development will be entirely offset by the development impact fees. Thus, no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no further revenue credits.

## FIRE PROTECTION DEVELOPMENT IMPACT FEES

The Fire Development Impact Fee is based on the cost per service unit method specified in Idaho Code 67-8204(16), also referred to as the incremental expansion method elsewhere in this report.

The Fire infrastructure components included in the impact fee analysis are:

- Fire apparatus
- Fire equipment
- Cost of development impact fee study

At the moment, additional fire station space is not needed to accommodate growth, however, that may be revised in the future. The CIP is to be updated annually and future updates to the impact fee program will be revised to reflect any shift in demand, market, and costs.

The service unit for the Fire Impact Fee is an equivalent dwelling unit, or EDU. The functional population per unit factors by land use such as persons per housing unit and employees per 1,000 square feet are converted into EDUs, with a single family home being equivalent to one EDU. For residential land uses, the impact of a dwelling unit on the need for capital facilities is generally proportional to the number of persons residing in the dwelling unit. This can be measured for different housing types and in this analysis, average household size is used to develop the functional population factors. The functional population methodology for nonresidential land uses is based on trip generation and employee density data. Functional population per 1,000 square feet is derived by dividing the total number of hours spent by employees and visitors during a weekday by 24 hours. The description of the functional population methodology, the calculation of the EDU factors, and the determination of existing and projected EDUs in the service area are presented below.

Specified in Idaho Code 67-8209(2), local governments must consider historical, available, and alternative sources of funding for system improvements. Currently, there are no dedicated revenues being collected by the Fire District to fund growth-related projects for fire facilities. Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs for facilities. Evidence is given in this chapter that the projected capital costs from new development will be entirely offset by the development impact fees. Thus, no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no further revenue credits.

## COST ALLOCATION FOR FIRE PROTECTION INFRASTRUCTURE

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### RESIDENTIAL FUNCTIONAL POPULATION

For residential land uses, the impact of a dwelling unit on the need for capital facilities is generally proportional to the number of persons residing in the dwelling unit. This can be measured for different housing types and in this analysis, average household size is used to develop the functional population factors.



It is estimated that residents, on average, spend 14 hours, or 58 percent, of each 24-hour weekday at their place of residence. Shown in Figure 6 is the functional population for single family and multifamily units in Marsing Rural Fire District.

**Figure 6. Residential Functional Population per Housing Unit**

Development Type	Unit	Persons per Household	Percent of Day at Home	Functional Population/Unit
Single Family	dwelling	2.92	58%	1.70
Multifamily	dwelling	1.39	58%	0.81

Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates

### NONRESIDENTIAL FUNCTIONAL POPULATION

The functional population methodology for nonresidential land uses is based on trip generation and employee density data. Functional population per 1,000 square feet is derived by dividing the total number of hours spent by employees and visitors during a weekday by 24 hours. Employees are estimated to spend eight hours per day at their place of employment and visitors are estimated to spend one hour per visit.

Using this formula and information on trip generation rates, vehicle occupancy rates, and employee density, nonresidential functional population estimates per 1,000 square feet of floor area is calculated in Figure 7.

**Figure 7. Nonresidential Functional Population per 1,000 Square Feet**

Development Type	Unit	Vehicle Trips/ Unit [1]	Persons/ Trip [2]	Employee/ Unit [1]	Visitors/ Unit [3]	Functional Population/Unit [4]
Retail	1,000 sq. ft.	14.06	1.82	2.12	23.46	1.69
Office	1,000 sq. ft.	5.42	1.18	3.26	3.14	1.22
Industrial	1,000 sq. ft.	2.44	1.18	1.57	1.31	0.58
Institutional	1,000 sq. ft.	5.39	1.67	2.86	6.14	1.21

[1] Source: Trip Generation, Institute of Transportation Engineers, 10th Edition (2017)

[2] Source: Summary of Travel Trends 2017 National Household Travel Survey, US Department of Transportation Federal Highway Administration, 2017

[3] The visitors per unit factor is found by multiplying vehicles trips and persons per trip then subtracting employees per unit.

[4] Functional population is found by multiplying the employee per unit by 8 hours and visitors for unit by 1 hour and then dividing the total by 24 hours.

### EQUIVALENT DWELLING UNIT FACTORS

In the service area an equivalent dwelling unit (EDU) is set to the functional population of a single family unit. In Marsing Rural Fire District an EDU is set to a functional population of 1.70. This is compared to the functional population factors for the other development types to calculate its EDU. For example, a multifamily unit in the District has a functional population of 0.81, which results in 0.48 EDUs ( $0.81 \text{ functional population} / 1.70 \text{ functional population per EDU} = 0.48 \text{ EDUs}$ ).

**Figure 8. Marsing Rural Fire District EDU Factors**

Development Type	Unit	Functional Population/Unit	EDUs/Unit
Single Family	dwelling	1.70	1.00
Multifamily	dwelling	0.81	0.48
Retail	1,000 sq. ft.	1.69	0.99
Office/Service	1,000 sq. ft.	1.22	0.72
Industrial	1,000 sq. ft.	0.58	0.34
Institutional	1,000 sq. ft.	1.21	0.71

### BASE YEAR EDUs

To calculate the current level of service of fire facilities, it is necessary to determine the base year EDUs. This is done by applying the EDU factors to the base year housing and nonresidential floor area estimates. Shown at the bottom of Figure 9, there are a total of 2,516 EDUs in the Marsing Rural Fire District.

**Figure 9. Marsing Rural Fire District Base Year EDUs**

Development Type	Base Year Housing Units	EDUs/Unit	Base Year EDUs
Single Family	2,235	1.00	2,235
Multifamily	59	0.48	28
Residential Subtotal	2,294		2,263

Development Type	Base Year 1,000 Sq. Ft.	EDUs/KSF	Base Year EDUs
Retail	127	0.99	126
Office	29	0.72	21
Industrial	196	0.34	66
Institutional	56	0.71	40
Nonresidential Subtotal	408		253

Development Type	Base Year EDUs	Percent of Total EDUs
Residential EDUs	2,263	90%
Nonresidential EDUs	253	10%
Total	2,516	100%

## FIRE PROTECTION LEVEL OF SERVICE AND COST ANALYSIS

As shown in Figure 10, Marsing Rural Fire District has 11 vehicles to provide fire services. To determine the level of service, the fleet is divided by the base year demand factor (EDUs) then multiplied by 1,000. As a result, there are 4.37 vehicles per 1,000 EDUs.

Based on the District's expectation to replace the fleet, the average cost per vehicle is \$308,000. To find the capital cost per EDU, the level of service standard is applied to the average cost. This results in a capital cost of \$1,346 per EDU (4.37 vehicles per 1,000 EDUs x \$308,000 per vehicle = \$1,346 per EDU, rounded).

**Figure 10. Fire Apparatus Level of Service and Cost Analysis**

Apparatus	Units	Current Cost per Unit	Total Replacement Cost
Brush Truck	4	\$188,000	\$752,000
Fire Engine	4	\$500,000	\$2,000,000
Fire Tender	2	\$292,360	\$584,720
Ford Truck	1	\$45,980	\$45,980
<b>Total</b>	<b>11</b>		<b>\$3,382,700</b>

<i>Level-of-Service Standards</i>	EDU
Proportionate Share	100%
Share of Units	11.0
2023 Equivalent Dwelling Unit (EDU)	2,516
<b>Units per 1,000 EDUs</b>	<b>4.37</b>

<i>Cost Analysis</i>	EDU
Units per 1,000 EDUs	4.37
Average Cost per Unit	\$308,000
<b>Capital Cost per EDU</b>	<b>\$1,346</b>

As shown in Figure 11, Marsing Rural Fire District has 115 units of equipment to provided fire services. To determine the level of service, the equipment is divided by the base year demand factor (EDUs) then multiplied by 1,000. As a result, there are 45.71 equipment units per 1,000 EDUs.

To find the capital cost per EDU, the level of service standard is applied to the average cost. This results in a capital cost of \$91 per EDU (45.71 units per 1,000 EDUs x \$2,000 per unit = \$91 per EDU, rounded).

**Figure 11. Fire Equipment Level of Service and Cost Analysis**

Equipment Type	Units	Current Cost per Unit	Total Replacement Cost
MSA G1	12	\$7,789	\$93,468
MSA Bottles	12	\$1,210	\$14,520
Survive Air	16	\$7,789	\$124,624
Bottles	16	\$1,210	\$19,360
Motorola HT1250	45	\$131	\$5,900
Mounted Radios	14	\$1,450	\$20,300
<b>Total</b>	<b>115</b>		<b>\$278,172</b>

<i>Level-of-Service Standards</i>	EDU
Proportionate Share	100%
Share of Units	115
2023 Equivalent Dwelling Unit (EDU)	2,516
<b>Units per 1,000 EDU</b>	<b>45.71</b>

<i>Cost Analysis</i>	EDU
Units per 1,000 EDU	45.71
Average Cost per Unit	\$2,000
<b>Capital Cost per EDU</b>	<b>\$91</b>

#### SHARE OF THE DEVELOPMENT IMPACT FEE STUDY

Under the Idaho enabling legislation, the Fire District is able to recover the cost of the study through the collection of future fees. An impact fee study must be completed every five years, so the study cost is compared to the five-year projected increase in equivalent dwelling units (EDUs). As a result, the cost per EDU is \$63.

**Figure 12. Share of the Development Impact Fee Study**

Share of Study Cost	Residential Share	Nonresidential Share
\$16,300	90%	10%

Residential Growth Share	Five-Year EDU Increase	Capital Cost per EDU
100%	234	\$63

#### CAPITAL IMPROVEMENTS NEEDED TO SERVE GROWTH

Needs due to future growth were calculated using the levels of service and cost factors for the infrastructure components. Growth-related needs are a projection of the amount of infrastructure and estimated costs over the next ten years needed to maintain levels of service.

To estimate the 10-year growth needs for fire apparatus in Marsing Rural Fire District, the current level of service (4.37 units per 1,000 EDUs) is applied to the projected growth of EDUs in the district. The district is projected to increase by 404 EDUs over the next ten years. Listed in Figure 13, there will need to be a total of 1.77 additional fire apparatus added to the fleet to accommodate the growth. By applying the average cost (\$308,000 per unit), the total expenditure for the growth is calculated (1.77 units x \$308,000 = \$543,656).

Lastly, the current level of service for equipment (45.71 units per 1,000 EDUs) is applied to the projected growth of EDUs in the district. There will be a need for 18.46 new units of equipment to accommodate growth. By applying the average cost (\$2,000 per unit), the total expenditure for the growth is calculated. Overall, the combined projected need for growth is \$580,582.

**Figure 13. Projected Demand for Fire Apparatus & Equipment**

Level of Service		Demand Unit	Unit Cost
4.37	Fire Apparatus	per 1,000 EDUs	\$308,000
45.71	Fire Equipment Units	per 1,000 EDUs	\$2,000

Year		Equivalent Dwelling Unit	Fire Apparatus	Fire Equipment
Base	2023	2,516	10.99	115.01
Year 1	2024	2,582	11.28	118.00
Year 2	2025	2,649	11.58	121.08
Year 3	2026	2,682	11.72	122.61
Year 4	2027	2,716	11.87	124.15
Year 5	2028	2,750	12.02	125.68
Year 6	2029	2,783	12.16	127.21
Year 7	2030	2,817	12.31	128.75
Year 8	2031	2,851	12.46	130.32
Year 9	2032	2,885	12.61	131.90
Year 10	2033	2,920	12.76	133.47
Ten-Year Increase		404	1.77	18.46
Growth-Related Expenditures			\$543,656	\$36,926

Marsing Fire Growth-Related Capital Cost			\$580,582
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## SUMMARY OF INPUT VARIABLES AND MAXIMUM SUPPORTABLE IMPACT FEES

Figure 14 provides a summary of the input variables (described in the chapter sections above) used to calculate the net cost per EDU. The Fire Development Impact Fees are the product of equivalent dwelling unit by type multiplied by the total net capital cost per EDU. For example, the multifamily maximum impact fee is \$720 per unit (\$1,500 per EDU x 0.48 EDUs per housing unit = \$720, rounded).

The Fire Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service. Currently, Marsing Rural Fire District is collecting impact fees in the Canyon County portion of the district amounting to \$1,238 per housing unit and \$620 per 1,000 nonresidential square feet.

**Figure 14. Summary of Input Variables and Maximum Supportable Impact Fees**

Fee Component	Cost per EDU
Fire Apparatus	\$1,346
Fire Equipment	\$91
Impact Fee Study	\$63
<b>Gross Total</b>	<b>\$1,500</b>
<b>Net Total</b>	<b>\$1,500</b>

### Residential

Housing Type	EDUs per Housing Unit	Maximum Supportable Fee
<b>Residential (per housing unit)</b>		
Single Family	1.00	<b>\$1,500</b>
Multifamily	0.48	<b>\$720</b>

### Nonresidential

Development Type	EDUs per 1,000 Sq. Ft.	Maximum Supportable Fee
<b>Nonresidential (per 1,000 square feet)</b>		
Retail	0.99	<b>\$1,485</b>
Office	0.72	<b>\$1,080</b>
Industrial	0.34	<b>\$510</b>
Institutional	0.71	<b>\$1,065</b>

## CASH FLOW PROJECTIONS FOR MAXIMUM SUPPORTABLE IMPACT FEE

This section summarizes the potential cash flow to the Fire District if the development impact fees are implemented at the maximum supportable amounts. The cash flow projections are based on the assumptions detailed in this chapter and the development projections discussed in Appendix B. Demographic Assumptions.

The summary provides an indication of the impact fee revenue generated by new development. Shown at the bottom of the figure, the maximum supportable fire impact fee is estimated to generate \$608,000 in revenue while there is a growth-related cost of \$613,000. The gap in funding is the result of rounding, thus the revenue is able to mitigate 100 percent of growth-related costs.

**Figure 15. Cash Flow Summary for Maximum Supportable Impact Fees**

### Infrastructure Costs for Fire Facilities

	Total Cost	Growth Cost
Fire Apparatus	\$543,656	\$543,656
Fire Equipment	\$36,926	\$36,926
Impact Fee Study	\$32,600	\$32,600
<b>Total Expenditures</b>	<b>\$613,182</b>	<b>\$613,182</b>

### Projected Development Impact Fee Revenue

		Single Family \$1,500 per unit	Multifamily \$720 per unit	Retail \$1,485 per KSF	Office \$1,080 per KSF	Industrial \$510 per KSF	Institutional \$1,065 per KSF
Year		Housing Units	Housing Units	KSF	KSF	KSF	KSF
Base	2023	2,233	59	127	29	196	56
1	2024	2,293	60	131	30	201	58
2	2025	2,353	61	134	30	206	59
3	2026	2,383	62	136	31	209	60
4	2027	2,413	63	137	31	211	60
5	2028	2,442	64	139	32	214	61
6	2029	2,472	65	141	32	216	62
7	2030	2,502	66	142	32	219	63
8	2031	2,533	67	144	33	221	63
9	2032	2,563	68	146	33	224	64
10	2033	2,594	69	147	33	227	65
Ten-Year Increase		361	10	20	5	31	9
Projected Revenue		\$541,145	\$7,226	\$29,919	\$4,938	\$15,801	\$9,449
Projected Revenue =>							<b>\$608,000</b>
Projected Expenditures =>							<b>\$613,000</b>
Non-Impact Fee Funding =>							<b>\$5,000</b>

## PROPORTIONATE SHARE ANALYSIS

Development impact fees for Marsing Rural Fire District are based on reasonable and fair formulas or methods. The fees do not exceed a proportionate share of the costs incurred or to be incurred by the District in the provision of system improvements to serve new development. The District will fund non-growth-related improvements with non-development impact fee funds as it has in the past. Specified in the Idaho Development Impact Fee Act (Idaho Code 67-8207), several factors must be evaluated in the development impact fee study and are discussed below.

- 1) The development impact fees for Marsing Rural Fire District are based on new growth's share of the costs of previously built projects along with planned public facilities as provided by the Fire District. Projects are included in the District's capital improvements plan and will be included in annual capital budgets.
- 2) TischlerBise estimated development impact fee revenue based on the maximum supportable development impact fees for the one, districtwide service area; results are shown in the cash flow analyses in this report. Existing and future development impact fee revenue will entirely fund growth-related improvements.
- 3) TischlerBise has evaluated the extent to which new development may contribute to the cost of public facilities.
- 4) The relative extent to which properties will make future contributions to the cost of existing public facilities has also been evaluated in regards to existing debt.
- 5) The District will evaluate the extent to which newly developed properties are entitled to a credit for system improvements that have been provided by property owners or developers. These "site-specific" credits will be available for system improvements identified in the annual capital budget and long-term Capital Improvement Plans. Administrative procedures for site-specific credits should be addressed in the development impact fee ordinance.
- 6) Extraordinary costs, if any, in servicing newly developed properties should be addressed through administrative procedures that allow independent studies to be submitted to the District. These procedures should be addressed in the development impact fee ordinance.
- 7) The time-price differential inherent in fair comparisons of amounts paid at different times has been addressed. All costs in the development impact fee calculations are given in current dollars with no assumed inflation rate over time. Necessary cost adjustments can be made as part of the annual evaluation and update of development impact fees.



## IMPLEMENTATION AND ADMINISTRATION

The Idaho Development Impact Fee Act (hereafter referred to as the Idaho Act) requires jurisdictions to form a Development Impact Fee Advisory Committee (DIFAC). The committee must have at least five members with a minimum of two members active in the business of real estate, building, or development. The committee acts in an advisory capacity and is tasked to do the following:

- Assist the governmental entity in adopting land use assumptions;
- Review the capital improvements plan, and proposed amendments, and file written comments;
- Monitor and evaluate implementation of the capital improvements plan;
- File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees; and
- Advise the governmental entity of the need to update or revise land use assumptions, the capital improvements plan, and development impact fees.

Furthermore, it is the collecting jurisdiction that is required to form the DIFAC. In this case, Marsing Rural Fire Protection Impact Fees will be collected by the City of Marsing, Canyon County, and Owyhee County. Thus, those jurisdictions will form separate DIFACs.

Per the above, each jurisdiction has formed a DIFAC. TischlerBise has met with each DIFAC during the process and provided information on land use assumptions, level of service and cost assumptions, and draft development impact fee schedules. This report reflects comments and feedback received from the DIFACs.

The Fire District must develop and adopt a capital improvements plan (CIP) that includes those improvements for which fees were developed. The Idaho Act defines a capital improvement as an “improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility.” Requirements for the CIP are outlined in Idaho Code 67-8208. Certain procedural requirements must be followed for adoption of the CIP and the development impact fee ordinance. Requirements are described in detail in Idaho Code 67-8206. The Fire District has a CIP that meets the above requirements.

TischlerBise recommends that development impact fees be updated annually to reflect recent data. One approach is to adjust for inflation in construction costs by means of an index like the RSMeans or Engineering News Record (ENR). This index can be applied against the calculated development impact fee. If cost estimates change significantly the Fire District should evaluate an adjustment to the CIP and development impact fees.

Idaho's enabling legislation requires an annual development impact fees report that accounts for fees collected and spent during the preceding year (Idaho Code 67-8210). Development impact fees must be deposited in interest-bearing accounts earmarked for the associated capital facilities as outlined in capital improvements plans. Also, fees must be spent within eight years of when they are collected (on a first in, first out basis) unless the local governmental entity identifies in writing (a) a reasonable cause why the fees should be held longer than eight years; and (b) an anticipated date by which the fees will be expended but in no event greater than eleven years from the date they were collected.

Credits must be provided for in accordance with Idaho Code Section 67-8209 regarding site-specific credits or developer reimbursements for system improvements that have been included in the development impact fee calculations. Project improvements normally required as part of the development approval process are not eligible for credits against development impact fees. Specific policies and procedures related to site-specific credits or developer reimbursements for system improvements should be addressed in the ordinance that establishes the fees.

The general concept is that developers may be eligible for site-specific credits or reimbursements only if they provide system improvements that have been included in CIP and development impact fee calculations. If a developer constructs a system improvement that was included in the fee calculations, it is necessary to either reimburse the developer or provide a credit against the fees in the area that benefits from the system improvement. The latter option is more difficult to administer because it creates unique fees for specific geographic areas. Based on TischlerBise's experience, it is better for a reimbursement agreement to be established with the developer that constructs a system improvement. For example, if a developer elects to construct a system improvement, then a reimbursement agreement can be established to payback the developer from future development impact fee revenue. The reimbursement agreement should be based on the actual documented cost of the system improvement, if less than the amount shown in the CIP. However, the reimbursement should not exceed the CIP amount that has been used in the development impact fee calculations.

## APPENDIX A. LAND USE DEFINITIONS

### RESIDENTIAL DEVELOPMENT

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As discussed below, residential development categories are based on data from the U.S. Census Bureau, American Community Survey.

#### Single Family Units:

1. Single family detached is a one-unit structure detached from any other house, that is, with open space on all four sides. Such structures are considered detached even if they have an adjoining shed or garage. A one-family house that contains a business is considered detached as long as the building has open space on all four sides.
2. Single family attached (townhouse) is a one-unit structure that has one or more walls extending from ground to roof separating it from adjoining structures. In row houses (sometimes called townhouses), double houses, or houses attached to nonresidential structures, each house is a separate, attached structure if the dividing or common wall goes from ground to roof.
3. Mobile home includes both occupied and vacant mobile homes, to which no permanent rooms have been added. Mobile homes used only for business purposes or for extra sleeping space and mobile homes for sale on a dealer's lot, at the factory, or in storage are not counted in the housing inventory.

#### Multifamily Units:

1. 2+ units (duplexes and apartments) are units in structures containing two or more housing units, further categorized as units in structures with "2, 3 or 4, 5 to 9, 10 to 19, 20 to 49, and 50 or more apartments."
2. Boat, RV, Van, etc. includes any living quarters occupied as a housing unit that does not fit the other categories (e.g., houseboats, railroad cars, campers, and vans). Recreational vehicles, boats, vans, railroad cars, and the like are included only if they are occupied as a current place of residence.

## NONRESIDENTIAL DEVELOPMENT CATEGORIES

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Nonresidential development categories used throughout this study are based on land use classifications from the book *Trip Generation* (ITE, 2021). A summary description of each development category is provided below.

**Retail:** Establishments primarily selling merchandise, eating/drinking places, and entertainment uses. By way of example, *Retail* includes shopping centers, banks, restaurants, and movie theaters.

**Office:** Establishments providing management, administrative, professional, or business services. By way of example, *Office* includes offices and business services.

**Industrial:** Establishments primarily engaged in the production and transportation of goods. By way of example, *Industrial* includes manufacturing plants, distribution facilities, warehousing facilities.

**Institutional:** Public and quasi-public buildings providing educational, social assistance, or religious services. By way of example, *Institutional* includes schools, churches, daycare facilities, and health care facilities.

## APPENDIX B. DEMOGRAPHIC ASSUMPTIONS

### POPULATION AND HOUSING CHARACTERISTICS

Impact fees often use per capita standards and persons per housing unit or persons per household to derive proportionate share fee amounts. Housing types have varying household sizes and, consequently, a varying demand on District infrastructure and services. Thus, it is important to differentiate between housing types and size.

When persons per housing unit (PPHU) is used in the development impact fee calculations, infrastructure standards are derived using year-round population. In contrast, when persons per household (PPHH) is used in the development impact fee calculations, the fee methodology assumes all housing units will be occupied, thus requiring seasonal or peak population to be used when deriving infrastructure standards. TischlerBise recommends that fees for residential development in Marsing Rural Fire District be imposed according to persons per housing unit.

Based on housing characteristics, TischlerBise recommends using two housing unit categories for the Impact Fee study: (1) Single Family and (2) Multifamily. Each housing type has different characteristics which results in a different demand on District facilities and services.

The boundaries of the Fire District are not contiguous with available US Census geographies. In this case, geographies have been chosen that best represent the demographics of each area. The estimates in Figure 16 are for PPHU calculations for Marsing CCD, Census Tract 223.02, and Census Tract 223.03. A map of the Marsing CCD geography can be found in Figure 29 at the end of the report.

Marsing CCD is a US Census defined geography that is larger than the City of Marsing, including portions of unincorporated areas surrounding the city. This, combined with Census Tracts within the boundaries of the district, provides a better sample of demographics in the Marsing Rural Fire District. As a result, single family units have an average household size of 2.92 persons and multifamily units have an average household size of 1.39 persons. Additionally, there is a housing mix of 97 percent single family and 3 percent multifamily.

**Figure 16. Persons per Housing Unit**

Housing Type	Persons	Housing Units	Persons per Housing Unit	Households	Persons per Household	Housing Unit Mix
Single Family [1]	7,220	2,473	2.92	2,320	3.11	97%
Multifamily [2]	107	77	1.39	77	1.39	3%
Total	7,327	2,550	2.87	2,397	3.06	

[1] Includes attached and detached single family homes and mobile homes

[2] Includes all other types

Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates

## BASE YEAR HOUSING UNITS AND POPULATION

Base year population is derived from 2021 U.S Census Bureau data for Marsing CCD and Canyon County sections of the District, PPHU factors, and Owyhee County Parcel Data. Based off of this data, the base year population estimate for Marsing Rural Fire District is 6,225. PPHU data shown in Figure 16 is used to convert this total population number to a total housing unit number, which is estimated to be 2,294 units. Then the housing unit mix percentage is applied to this total housing unit estimate to get a breakdown between single and multifamily units.

**Figure 17. Base Year Housing Units and Population**

Marsing Rural Fire District	Base Year 2023
Population [1]	6,225
<b>Housing Units [2]</b>	
Single Family	2,235
Multifamily	59
Total Housing Units	2,294

[1] COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model

[2] U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates, TischlerBise analysis

## NEW RESIDENTIAL CONSTRUCTION TREND

To illustrate residential development trends in the District, Figure 18 lists the past five years of new construction in Marsing Rural Fire District which includes sections of Canyon County, Owyhee County, and the City of Marsing. This building permit data is only for Owyhee County while the Canyon County portion of the District uses COMPASS data for projections. As seen in Figure 18, over the past five years in the Marsing Rural Fire District there has been a total of 141 housing units added with 136 being single family homes and 5 being multifamily homes. This leads to a five-year average of 29 housing units added annually.

**Figure 18. Annual New Construction Estimates by Housing Type – Owyhee County**

Housing Type	2019	2020	2021	2022	2023	Total	5-Year Average
Single Family	22	27	31	30	26	136	28
Multifamily	1	0	0	0	4	5	1
Total	23	27	31	30	30	141	29

Source: Owyhee County Building Department

## HOUSING UNIT AND POPULATION PROJECTIONS

Past housing construction trends are assumed to continue through the next ten years, so the five-year annual average totals are combined with COMPASS projections for the Canyon County portion of the Fire District to estimate housing growth. Population growth is estimated based on housing development and PPHU by housing type.

As a result, there are 371 new housing units projected in the Fire District over the next ten years, 361 units single family and 10 units multifamily. Based on the housing development, the population in the Fire District is estimated to grow by 986 residents or 15.8 percent.

**Figure 19. Residential Development Projections**

Marsing Rural Fire District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
Population	6,225	6,393	6,562	6,642	6,722	6,803	6,883	6,963	7,046	7,128	7,211	<b>986</b>
Percent Increase		2.7%	2.6%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	1.2%	15.8%
<b>Housing Units [1]</b>												
Single Family	2,233	2,293	2,353	2,383	2,413	2,442	2,472	2,502	2,533	2,563	2,594	<b>361</b>
Multifamily	59	60	61	62	63	64	65	66	67	68	69	<b>10</b>
Total Housing Units	2,292	2,353	2,414	2,445	2,476	2,506	2,537	2,568	2,600	2,631	2,663	<b>371</b>

[1] Annual average new construction totals in the Fire District are assumed to continue over the next ten years.

Source: COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; Owyhee County Building Department; TischlerBise analysis

## CURRENT EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA

The impact fee study will include nonresidential development as well. Utilizing the COMPASS TAZ Model and ESRI Business Analyst data, 2023 total employment in the district is estimated at 831 jobs. Listed in Figure 20, there are an estimated 270 retail jobs, 94 office jobs, 307 industrial jobs, and 160 institutional jobs located in the district.

To estimate the nonresidential floor area, employee density factors from the Institute of Transportation Engineers (ITE) *Trip Generation* Manual (2021) are applied to job estimated. Figure 21 lists the land use type and density factors that are included in the analysis. Overall, there is 407,587 square feet estimated in the district. Retail and industrial development make up the majority of this with a combined 79 percent of the total floor area.

**Figure 20. Base Year Employment and Nonresidential Floor Area**

Employment Industries	Base Year Jobs [1]	Sq. Ft. per Job [2]	Floor Area (sq. ft.)	Percent of Total
Retail	270	471	127,170	31%
Office	94	307	28,858	7%
Industrial	307	637	195,559	48%
Institutional	160	350	56,000	14%
<b>Total</b>	<b>831</b>		<b>407,587</b>	<b>100%</b>

[1] COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; ESRI Business Analyst

[2] Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

**Figure 21. Institute of Transportation Engineers (ITE) Employment Density Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Emp per Dmd Unit	Sq. Ft. per Emp
Retail	820	Shopping Center	1,000 Sq Ft	2.12	471
Office	710	General Office	1,000 Sq Ft	3.26	307
Industrial	110	Light Industrial	1,000 Sq Ft	1.57	637
Institutional	610	Hospital	1,000 Sq Ft	2.86	350

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)



## EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA PROJECTIONS

---

Job growth is projected using a jobs per resident factor shown in Figure 22 which is calculated by dividing base year jobs by base year population (831 jobs / 6,225 residents = 0.133 jobs per resident).

**Figure 22. Jobs per Resident Factor Marsing Rural Fire District**

Marsing Rural Fire District	Base Year 2023
Jobs [1]	831
Population [2]	6,225
Jobs per Resident	0.133

[1] COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model, TischlerBise Analysis  
[2] U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates, TischlerBise analysis

Job and nonresidential floor area projections for the next ten years are provided in Figure 23. Job growth is converted into nonresidential floor area using the ITE square feet per employee averages shown in Figure 21. Over the next ten years, the nonresidential floor area is projected to increase by approximately 65,000 square feet. Additionally, there is a projected increase of 132 jobs in the district, a 16 percent increase from the base year. Retail and industrial developments account for the greatest share of the increase.

Figure 23. Employment and Nonresidential Floor Area Projections

Marsing Rural Fire District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Jobs [1]</b>												
Retail	270	277	285	288	292	295	299	302	306	309	313	<b>43</b>
Office	94	97	99	100	102	103	104	105	106	108	109	<b>15</b>
Industrial	307	315	324	328	332	335	339	343	347	352	356	<b>49</b>
Institutional	160	164	169	171	173	175	177	179	181	183	185	<b>25</b>
Total	831	853	876	887	897	908	919	930	941	952	963	<b>132</b>
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>												
Retail	127	131	134	136	137	139	141	142	144	146	147	<b>20</b>
Office	29	30	30	31	31	32	32	32	33	33	33	<b>5</b>
Industrial	196	201	206	209	211	214	216	219	221	224	227	<b>31</b>
Institutional	56	58	59	60	60	61	62	63	63	64	65	<b>9</b>
Total	408	419	430	435	440	445	451	456	461	467	472	<b>65</b>

[1] COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; ESRI Business Analyst; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, *Trip Generation*, 2021

## FUNCTIONAL POPULATION

Both residential and nonresidential developments increase the demand on District services and facilities. To calculate the proportional share between residential and nonresidential demand on service and facilities, a functional population approach is used. The functional population approach allocates the cost of the facilities to residential and nonresidential development based on the activity of residents and workers in the district through the 24 hours in a day. As mentioned, the analysis uses the US Census Marsing CCD geography instead of the City of Marsing to provide a more accurate sample of the Fire District's boundary.

Residents that do not work are assigned 20 hours per day to residential development and 4 hours per day to nonresidential development (annualized averages). Residents that work in the Marsing Rural Fire District are assigned 14 hours to residential development and 10 hours to nonresidential development. Residents that work outside the district are assigned 14 hours to residential development, the remaining hours in the day are assumed to be spent outside of the district working. Inflow commuters are assigned 10 hours to nonresidential development. Based on the most recent functional population data (2020), residential development accounts for 79 percent of the functional population, while nonresidential development accounts for 21 percent.

**Figure 24. Marsing Rural Fire District Functional Population**

Marsing CCD (2020)			
<b>Residential</b>		<i>Demand Hours/Day</i>	<i>Person Hours</i>
Population*	3,518		
Residents Not Working	2,207	20	44,140
Employed Residents	1,311		
Employed in Marsing	210	14	2,940
Employed outside Marsing	1,101	14	15,414
	Residential Subtotal		62,494
	<b>Residential Share =&gt;</b>		<b>79%</b>
<b>Nonresidential</b>			
Non-working Residents	2,207	4	8,828
Jobs Located in Marsing	788		
Residents Employed in Marsing	578	10	5,780
Non-Resident Workers (inflow commuters)	210	10	2,100
	Nonresidential Subtotal		16,708
	<b>Nonresidential Share =&gt;</b>		<b>21%</b>
	TOTAL		79,202

Source: U.S. Census Bureau, OnTheMap 6.1.1 Application and LEHD Origin-Destination Employment Statistics.

\* Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

## VEHICLE TRIP GENERATION

### RESIDENTIAL VEHICLE TRIPS ADJUSTMENT FACTORS

A vehicle trip end is the out-bound or in-bound leg of a vehicle trip. As a result, so to not double count trips, a standard 50 percent adjustment is applied to trip ends to calculate a vehicle trip. For example, the out-bound trip from a person's home to work is attributed to the housing unit and the trip from work back home is attributed to the employer.

However, an additional adjustment is necessary to capture District residents' work bound trips that are outside of the district. The trip adjustment factor includes two components. According to the National Household Travel Survey, home-based work trips are typically 31 percent of out-bound trips (which are 50 percent of all trip ends). Also, utilizing the most recent data from the Census Bureau's web application "OnTheMap", 82 percent of Marsing CCD workers travel outside the district for work. In combination, these factors account for 13 percent of additional production trips ( $0.31 \times 0.50 \times 0.82 = 0.13$ ). Shown in Figure 25, the total adjustment factor for residential housing units includes attraction trips (50 percent of trip ends) plus the journey-to-work commuting adjustment (13 percent of production trips) for a total of 63 percent.

**Figure 25. Residential Trip Adjustment Factor for Commuters**

#### *Trip Adjustment Factor for Commuters*

Employed Marsing CCD Residents (2020)	1,311
Residents Working in Marsing CCD (2020)	210
Residents Commuting Outside of Marsing CCD for Work	1,101
Percent Commuting Out of Marsing CCD	84%
<b>Additional Production Trips</b>	<b>13%</b>

<b>Standard Trip Adjustment Factor</b>	<b>50%</b>
<b>Residential Trip Adjustment Factor</b>	<b>63%</b>

Source: U.S. Census, OnTheMap Application, 2020

### NONRESIDENTIAL VEHICLE TRIPS

Vehicle trip generation for nonresidential land uses are calculated by using ITE's average daily trip end rates and adjustment factors found in their recently published 11<sup>th</sup> edition of *Trip Generation*. To estimate the trip generation in the Marsing Rural Fire District, the weekday trip end per 1,000 square feet factors listed in Figure 26 are used.

**Figure 26. Institute of Transportation Engineers Nonresidential Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Wkdy Trip Ends per Dmd Unit	Wkdy Trip Ends per Employee
Retail	820	Shopping Center	1,000 Sq Ft	37.01	17.42
Office	710	General Office	1,000 Sq Ft	10.84	3.33
Industrial	110	Light Industrial	1,000 Sq Ft	4.87	3.10
Institutional	610	Hospital	1,000 Sq Ft	10.77	3.77

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

For nonresidential land uses, the standard 50 percent adjustment is applied to office, industrial, and institutional. A lower vehicle trip adjustment factor is used for retail because this type of development attracts vehicles as they pass-by on arterial and collector roads. For example, when someone stops at a convenience store on their way home from work, the convenience store is not their primary destination.

In Figure 27, the Institute for Transportation Engineers' land use code, daily vehicle trip end rate, and trip adjustment factor is listed for each land use.

**Figure 27. Daily Vehicle Trip Factors**

Land Use	ITE Codes	Daily Vehicle Trip Ends	Trip Adj. Factor	Daily Vehicle Trips
<b>Residential (per housing unit)</b>				
Single Family	210	9.43	63%	5.94
Multifamily	220	6.74	63%	4.25
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	820	37.01	38%	14.06
Office	710	10.84	50%	5.42
Industrial	110	4.87	50%	2.44
Institutional	610	10.77	50%	5.39

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021); 'National Household Travel Survey, 2009

## VEHICLE TRIP PROJECTIONS

The base year vehicle trip totals and vehicle trip projections are calculated by combining the vehicle trip end factors, the trip adjustment factors, and the residential and nonresidential assumptions for housing stock and floor area. Districtwide, residential land uses account for 13,517 vehicle trips and nonresidential land uses account for 2,723 vehicle trips in the base year (Figure 28).

Through 2033, it is projected that daily vehicle trips will increase by 2,617 trips with the majority of the growth being generated by single family (82 percent) and retail (11 percent) development which leads to a 16 percent increase in vehicle trips from the base year through 2033.

**Figure 28. Marsing Rural Fire District Vehicle Trip Projections**

Marsing Rural Fire District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Residential Trips</b>												
Single Family	13,266	13,622	13,979	14,156	14,333	14,510	14,687	14,864	15,046	15,228	15,410	2,143
Multifamily	250	255	259	263	268	272	276	280	284	289	293	43
Subtotal	13,517	13,877	14,238	14,419	14,601	14,782	14,963	15,144	15,330	15,516	15,702	2,186
<b>Nonresidential Trips</b>												
Retail	1,788	1,837	1,885	1,908	1,931	1,954	1,978	2,001	2,024	2,048	2,072	283
Office	156	161	165	167	169	171	173	175	177	179	181	25
Industrial	476	489	502	508	514	520	527	533	539	545	552	75
Institutional	302	310	318	322	326	330	333	337	341	345	349	48
Subtotal	2,723	2,796	2,870	2,905	2,940	2,975	3,010	3,046	3,082	3,118	3,154	431
<b>Vehicle Trips</b>												
Grand Total	16,239	16,674	17,108	17,324	17,541	17,757	17,974	18,190	18,412	18,634	18,856	2,617

Source: Institute of Transportation Engineers, *Trip Generation*, 11th Edition (2021)

**Figure 29. Marsing CCD Census Map**





# **Capital Improvement Plan and Development Impact Fee Study**

Submitted to:  
**Middleton Rural Fire District**

September 15, 2023

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## EXECUTIVE SUMMARY

The Middleton Rural Fire District (“The Fire District”) retained TischlerBise to prepare a Capital Improvement Plan and Development Impact Fee Study in order to meet the new demands generated by new development within the district. This report presents the methodology and calculation used to generate current levels of service and updated maximum supportable impact fees. It is intended to serve as supporting documentation for the evaluation and update of the Fire District’s impact fees.

The purpose of this study is to demonstrate the Fire District’s compliance with Idaho Statutes as authorized by the Idaho Legislature. Consistent with the authorization, it is the intent of the Fire District to: (Idaho Code 67-8202(1-4))

1. Collect impact fees to ensure that adequate public facilities are available to serve new growth and development;
2. Promote orderly growth and development by establishing uniform standards by which local governments may require that those who benefit from new growth and development pay a proportionate share of the cost of new public facilities needed to serve new growth and development;
3. Establish minimum standards for the adoption of development impact fee ordinances by government entities;
4. Ensure that those who benefit from new growth and development are required to pay no more than their proportionate share of the cost of public facilities needed to serve new growth and development and to prevent duplicate and ad hoc development requirements;

Impact fees are one-time payments used to construct system improvements needed to accommodate new development. An impact fee represents new growth’s fair share of capital facility needs. By law, impact fees can only be used for capital improvements, not operating or maintenance costs. Impact fees are subject to legal standards, which require fulfillment of three key elements: need, benefit and proportionality.

- First, to justify a fee for public facilities, it must be demonstrated that new development will create a need for capital improvements.
- Second, new development must derive a benefit from the payment of the fees (i.e., in the form of public facilities constructed within a reasonable timeframe).
- Third, the fee paid by a particular type of development should not exceed its proportional share of the capital cost for system improvements.

TischlerBise evaluated possible methodologies and documented appropriate demand indicators by type of development for the levels of service and fees. Local demographic data and improvement costs were used to identify specific capital costs attributable to growth. This report includes summary tables indicating the specific factors, referred to as level of service standards, used to derive the impact fees.

## 2023 Capital Improvement Plan and Development Impact Fee Study

**FEE METHODOLOGY**

A summary of impact fee components is provided below:

**Figure 1. Summary of Impact Fee Methodology**

Fee Category	Service Area	Cost Recovery	Incremental Expansion	Plan-Based	Cost Allocation
Fire	Districtwide	Impact Fee Study		Fire Stations, Fire Apparatuses, and Fire Equipment	Person & Vehicle Trips

**CAPITAL IMPROVEMENT PLAN**

Below in Figure 2 is the ten-year capital improvement plan the Fire District is anticipating to accommodate future demand. In the Plan, there are facility, fleet, and equipment expansions that are consistent with or below the projected need to serve growth at the current level of service. The capital improvement plan can be updated annually and revised to reflect any shift in demand, market, and costs.

A CIP project to note is the Station #54 improvement. At the moment, the structure is a storage facility that is being improved to an operational fire station. The finished station will be 4,032 square feet and serving existing and future demand. It has been determined that one-third (1,344 square feet) is growth-related.

**Figure 2. Growth-Related Capital Improvement Plan**

10-Year Capital Improvement Plan	Need	Time Frame (Yrs)	Current Cost	Growth Related Cost
Station #54: Harvey (improving existing structure)	1,344 square feet	1 to 3	\$1,000,000	\$1,000,000
Station #56: Purple Sage (50% split with Star Fire)	4,196 square feet	7 to 10	\$3,000,000	\$3,000,000
Station #54 units: Refurb Brush & Engines	2 units	1 to 3	\$850,000	\$850,000
Station #54 units: New Engine	1 unit	3 to 5	\$900,000	\$900,000
Station #54 units: New SCBAs	8 units	10	\$80,000	\$80,000
Station #56 units: New Brush & Engine (50% split with Star Fire)	2 units	7 to 10	\$825,000	\$825,000
Station #53 units: Replace Water Tender	1 unit	1 to 2	\$429,000	\$0
Station #53 units: Replace Brush	1 unit	2 to 5	\$400,000	\$0
Station #53 units: Replace Engine	1 unit	5 to 10	\$1,200,000	\$0
Station #53: Replace SCBAs	27 units	10	\$324,000	\$0
Replace Battalion Command (50% split with Star Fire)	1 unit	2 to 3	\$70,000	\$0
Replace Command 503 Pickup	1 unit	5 to 10	\$95,000	\$0
<b>Total</b>			<b>\$9,173,000</b>	<b>\$6,655,000</b>

### MAXIMUM SUPPORTABLE DEVELOPMENT IMPACT FEES

Figure 3 provides a schedule of the maximum supportable development impact fees by type of land use for the Fire District. The fees represent the highest supportable amount for each type of applicable land use and represent new growth's fair share of the cost for capital facilities. The Fire District may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

The fees for residential development are to be assessed per housing unit. For nonresidential development, the fees are assessed per square foot of floor area. Nonresidential development categories are consistent with the terminology and definitions contained in the reference book, Trip Generation 11<sup>th</sup> Edition, published by the Institute of Transportation Engineers. These definitions are provided in Appendix A.

**Figure 3. Summary of Maximum Supportable Development Impact Fees**

#### Residential

Housing Type	Persons per Housing Unit	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Residential (per housing unit)</b>				
Single Family	3.14	\$1,481	\$849	\$632
Multifamily	2.38	\$1,123	\$849	\$274

#### Nonresidential

Development Type	Vehicle Trips per KSF	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	14.06	\$780	\$420	\$360
Office	5.42	\$300	\$420	(\$120)
Industrial	2.44	\$135	\$420	(\$285)
Institutional	9.76	\$541	\$420	\$121

## DEVELOPMENT IMPACT FEE FRAMEWORK

### IDAHO DEVELOPMENT IMPACT FEE ENABLING LEGISLATION

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The Enabling Legislation governs how development fees are calculated for municipalities in Idaho. All requirements of the Idaho Development Impact Fee Act have been met in the supporting documentation prepared by TischlerBise. There are four requirements of the Idaho Act that are not common in the development impact fee enabling legislation of other states. This overview offers further clarification of these unique requirements.

First, as specified in 67-8204(2) of the Idaho Act, “development impact fees shall be calculated on the basis of levels of service for public facilities . . . applicable to existing development as well as new growth and development.”

Second, Idaho requires a Capital Improvements Plan (CIP) [see 67-8208]. The CIP requirements are summarized in this report, with detailed documentation provided in the discussion on infrastructure.

Third, the Idaho Act also requires documentation of any existing deficiencies in the types of infrastructure to be funded by development impact fees [see 67-8208(1)(a)]. The intent of this requirement is to prevent charging new development to cure existing deficiencies. In the context of development impact fees for the Fire District, the term “deficiencies” means a shortage or inadequacy of current system improvements when measured against the levels of service to be applied to new development. It does not mean a shortage or inadequacy when measured against some “hoped for” level of service.

TischlerBise used the current infrastructure cost per service unit (i.e., existing standards), or future levels of service where appropriate, multiplied by the projected increase in service units over an appropriate planning timeframe, to yield the cost of growth-related system improvements. The relationship between these three variables can be reduced to a mathematical formula, expressed as  $A \times B = C$ . In section 67-8204(16), the Idaho Act simply reorganizes this formula, stating the cost per service unit (i.e., development impact fee) may not exceed the cost of growth-related system improvements divided by the number of projected service units attributable to new development (i.e.,  $A = C \div B$ ). By using existing infrastructure standards to determine the need for growth-related capital improvements, the Fire District ensures the same level-of-service standards are applicable to existing and new development. Using existing infrastructure standards also means there are no existing deficiencies in the current system that must be corrected from non-development impact fee funding.

Fourth, Idaho requires a proportionate share determination [see 67-8207]. Basically, local government must consider various types of applicable credits and/or other revenues that may reduce the capital costs attributable to new development. The development impact fee methodologies and the cash flow analysis have addressed the need for credits to avoid potential double payment for growth-related infrastructure.

## SUMMARY OF CAPITAL IMPROVEMENT PLAN AND DEVELOPMENT IMPACT FEES

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Development impact fees can be calculated by any one of several legitimate methods. The choice of a particular method depends primarily on the service characteristics and planning requirements for each facility type. Each method has advantages and disadvantages, and to some extent can be interchangeable, because each allocates facility costs in proportion to the needs created by development.

Reduced to its simplest terms, the process of calculating development impact fees involves two main steps: (1) determining the cost of development-related capital improvements and (2) allocating those costs equitably to various types of development. In practice, though, the calculation of impact fees can become quite complicated because of the many variables involved in defining the relationship between development and the need for facilities. The following paragraphs discuss three basic methods for calculating development impact fees, and how each method can be applied.

- **Cost Recovery.** The rationale for the cost recovery approach is that new development is paying for its share of the useful life and remaining capacity of facilities already built or land already purchased from which new growth will benefit. This methodology is often used for systems that were oversized such as sewer and water facilities.
- **Incremental Expansion.** The incremental expansion method documents the current level of service (LOS) for each type of public facility in both quantitative and qualitative measures, based on an existing service standard (such as park land acres per 1,000 residents). This approach ensures that there are no existing infrastructure deficiencies or surplus capacity in infrastructure. New development is only paying its proportionate share for growth-related infrastructure. An incremental expansion cost method is best suited for public facilities that will be expanded in regular increments, with LOS standards based on current conditions in the community.
- **Plan-Based.** The plan-based method allocates costs for a specified set of improvements to a specified amount of development. Facility plans identify needed improvements, and land use plans identify development. In this method, the total cost of relevant facilities is divided by total demand to calculate a cost per unit of demand. Then, the cost per unit of demand is multiplied by the amount of demand per unit of development (e.g., housing units or square feet of building area) in each category to arrive at a cost per specific unit of development (e.g., single family detached unit).
- **Credits.** Regardless of the methodology, a consideration of “credits” is integral to the development of a legally valid impact fee methodology. There are two types of “credits,” each with specific and distinct characteristics, but both of which should be addressed in the calculation of development impact fees. The first is a credit due to possible double payment situations. This could occur when contributions are made by the property owner toward the capital costs of the public facility covered by the impact fee. This type of credit is integrated into the impact fee calculation. The second is a credit toward the payment of a fee for dedication of public sites or improvements provided by the developer and for which the facility fee is imposed. This type of credit is addressed in the administration and implementation of a facility fee program.



## FIRE PROTECTION DEVELOPMENT IMPACT FEES

The Fire District's development impact fee includes three components: station space, vehicles/apparatus, and equipment. TischlerBise recommends a *plan-based* approach, based on current capital expansion plans. Per the Idaho Act, capital improvements are limited to those improvements that have a certain lifespan. As specified in 67-8203(3) of the Idaho Act, "Capital improvements' means improvements with a useful life of ten (10) years or more, by new construction or other action, which increase the service capacity of a public facility." The residential portion of the fee is derived from the product of persons per housing unit (by type of unit) multiplied by the net capital cost per person. The nonresidential portion is derived from the product of nonresidential vehicle trips per 1,000 square feet of nonresidential space multiplied by the net capital cost per vehicle trip.

### COST ALLOCATION FOR FIRE PROTECTION INFRASTRUCTURE

Both residential and nonresidential developments increase the demand for fire services and facilities. To calculate the proportional share between residential and nonresidential demand on service and facilities, calls for service data is analyzed. Shown at the top of Figure 4, 62 percent of calls are to residential locations, 4 percent to nonresidential locations, and 35 percent are classified as traffic or other calls.

Base year vehicle trips are used to assign traffic calls to residential and nonresidential land uses. This results in 393 additional residential calls (74,978 residential vehicle trips / 86,422 total vehicle trips X 453 traffic or other calls for service) and 60 additional nonresidential calls (11,444 nonresidential vehicle trips / 86,422 total vehicle trips X 453 traffic or other calls for service).

After this adjustment, 92 percent of calls are attributed to resident development, and 8 percent are attributed to nonresidential development. These percentages are used to attribute facilities to respective demand units.

**Figure 4. Calls for Service**

Land Use	Annual Calls for Service	% of Total
Residential	813	62%
Nonresidential	47	4%
Traffic	453	35%
<b>Total</b>	<b>1,313</b>	<b>100%</b>

Land Use	Base Year Vehicle Trips	% of Total
Residential	74,978	87%
Nonresidential	11,444	13%
<b>Total</b>	<b>86,422</b>	<b>100%</b>

Land Use	Adj. Calls for Service	% of Total
Residential	1,206	92%
Nonresidential	107	8%
<b>Total</b>	<b>1,313</b>	<b>100%</b>

Source: Middleton Rural Fire District

## FIRE PROTECTION CURRENT LEVEL OF SERVICE

The following section details the level of service calculations for the Fire District.

### FIRE STATIONS

As shown in Figure 5, after the current improvement of Station #54, the Fire District will operate two stations, which total 12,688 square feet. The existing level of service for residential development is 410 square feet per 1,000 persons. The nonresidential level of service is 90 square feet per 1,000 vehicle trips. This is determined by multiplying the total square footage by the proportionate share factors (92 percent for residential development and 8 percent for nonresidential development), and then dividing the respective totals by the current service units (28,394 persons and 11,444 nonresidential vehicle trips) and multiplying by 1,000.

**Figure 5. Existing Fire Station Level of Service**

Fire Stations	Square Feet
Station #53	10,000
Station #54 Harvey (2/3)	2,688
<b>Total</b>	<b>12,688</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	92%	8%
Share of Square Feet	11,654	1,034
2023 Population/Nonres. Vehicle Trips	28,394	11,444
<b>Square Feet per 1,000 Persons/Vehicle Trips</b>	<b>410</b>	<b>90</b>

### FIRE APPARATUS

As shown in Figure 6, the Fire District currently has 10 pieces of apparatus. The existing level of service for residential development is 0.323 pieces of apparatus for every 1,000 persons. The nonresidential level of service is 0.071 pieces of apparatus per 1,000 vehicle trips. This is determined by multiplying the total apparatus inventory by the proportionate share factors (92 percent for residential development and 8 percent for nonresidential development), and then dividing the respective totals by the current service units (28,394 persons for residential and 11,444 nonresidential vehicle trips) and multiplying by 1,000.

Figure 6. Existing Fire Apparatus Level of Service

Apparatus	Units
Fire Engine	2
Brush Truck	2
Water Tender	1
Command Vehicle	4
Trailer	1
<b>Total</b>	<b>10</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	92%	8%
Share of Units	9.2	0.8
2023 Population/Nonres. Vehicle Trips	28,394	11,444
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>0.323</b>	<b>0.071</b>

**FIRE EQUIPMENT**

As shown in Figure 7, the Fire District currently has 48 pieces of equipment with a useful life of 10 years or longer. The existing level of service for residential development is 1.55 pieces of equipment for every 1,000 persons. The nonresidential level of service is 0.34 pieces of equipment per 1,000 vehicle trips. This is determined by multiplying the total equipment inventory by the proportionate share factors (92 percent for residential development and 8 percent for nonresidential development), and then dividing the respective totals by the current service units (28,394 persons for residential and 11,444 nonresidential vehicle trips) and multiplying by 1,000.

Figure 7. Existing Fire Equipment Level of Service

Equipment Type	Units
SCBAs	30
Radios	12
Generators	2
Extrication Equipment	1
Thermal Imaging Equipment	1
Extractor	1
Air Compressor Fill Station	1
<b>Total</b>	<b>48</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	92%	8%
Share of Units	44.1	3.9
2023 Population/Nonres. Vehicle Trips	28,394	11,444
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>1.55</b>	<b>0.34</b>

## PLANNED GROWTH-RELATED INFRASTRUCTURE IMPROVEMENTS

The following section details the future capital plans to accommodate growth.

### FIRE STATIONS

The Fire District currently plans on expanding the Harvey fire station and constructing a new joint station at a 50 percent split of costs with Star Fire Protection District. Shown in Figure 8, the Fire District estimates adding 5,540 square feet, with an estimated cost of \$3,480,458, would be sufficient through the year 2033.

The cost per residential and nonresidential service unit is determined by multiplying the planned square footage by the proportionate share factors (92 percent for residential and 8 percent for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2033 (10,576 persons and 8,056 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (481 square feet per 1,000 persons and 56 square feet per 1,000 nonresidential trips) are compared to the cost per square foot (\$628), the resulting cost per service units are \$302 per person and \$35 per nonresidential vehicle trip.

Based on development trends, market needs, and projections the demand on fire services is going to shift further towards housing development compared to commercial development.

**Figure 8. Planned Fire Station Level of Service & Cost Analysis**

Fire Stations	Square Feet	Replacement Cost
Station #54 Harvey (1/3)	1,344	\$480,458
Station #56 (50% split with Star)	4,196	\$3,000,000
<b>Total</b>	<b>5,540</b>	<b>\$3,480,458</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	92%	8%
Share of Square Feet	5,089	451
10-Year Population/Nonres. Vehicle Trips Increase	10,576	8,056
<b>Square Feet per 1,000 Persons/Vehicle Trips</b>	<b>481</b>	<b>56</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Square Feet per 1,000 Persons/Vehicle Trips	481	56
Average Cost per Square Foot	\$628	\$628
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$302</b>	<b>\$35</b>

## FIRE APPARATUS

To complement the planned additional stations, the Fire District plans on purchasing five additional apparatus. Shown in Figure 9, the estimated cost of the apparatus is \$2,575,000. Similar to the planned station, the Fire District estimates the additional apparatus will be sufficient through the year 2033.

In Figure 9, the cost per residential and nonresidential service unit is determined by multiplying the planned vehicle/apparatus by the proportionate share factors (92 percent for residential and 8 percent for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2033 (10,576 persons and 8,056 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (0.434 units per 1,000 persons and 0.051 units per 1,000 nonresidential trips) are compared to the average cost for the apparatus (\$515,000), the resulting cost per service units are \$224 per person and \$26 per nonresidential vehicle trip.

Based on development trends, market needs, and projections the demand on fire services is going to shift further towards housing development compared to commercial development.

**Figure 9. Planned Fire Apparatus Level of Service & Cost Analysis**

Apparatus	Units	Replacement Cost
<b>Station #54 Harvey:</b>		
Refurb 2022 Pierce Enforcer	1	\$450,000
Refurb Brush Type 3/4	1	\$400,000
New Engine	1	\$900,000
<b>Station #56 Purple Sage:</b>		
New Brush Type 3	1	\$275,000
New Engine (50% split)	1	\$550,000
<b>Total</b>	<b>5</b>	<b>\$2,575,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	92%	8%
Share of Units	4.6	0.4
10-Year Population/Nonres. Vehicle Trips Increase	10,576	8,056
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>0.434</b>	<b>0.051</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Units per 1,000 Persons/Vehicle Trips	0.43	0.05
Average Cost per Unit	\$515,000	\$515,000
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$224</b>	<b>\$26</b>

## FIRE EQUIPMENT

To facilitate the addition of growth-related personnel, the Fire District plans on purchasing eight self-contained breathing apparatus (SCBA). Shown in Figure 10, the estimated cost of the equipment is \$80,000. Similar to the planned station, the Fire District estimates the equipment will be sufficient through the year 2033.

## 2023 Capital Improvement Plan and Development Impact Fee Study

In Figure 10 the cost per residential and nonresidential service unit is determined by multiplying the planned equipment by the proportionate share factors (92 percent for residential and 8 percent for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2033 (10,576 persons and 8,056 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (0.69 equipment units per 1,000 persons and 0.08 equipment units per 1,000 nonresidential trip) are compared to the average cost per piece of equipment (\$10,000), the resulting cost per service units are \$7 per person and \$1 per nonresidential vehicle trip.

Figure 10. Planned Fire Equipment Level of Service &amp; Cost Analysis

Equipment Type	Units	Replacement Cost
SCBAs	8	\$80,000
<b>Total</b>	<b>8</b>	<b>\$80,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	92%	8%
Share of Units	7.3	0.7
10-Year Population/Nonres. Vehicle Trips Increase	10,576	8,056
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>0.69</b>	<b>0.08</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Units per 1,000 Persons/Vehicle Trips	0.69	0.08
Average Cost per Unit	\$10,000	\$10,000
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$7</b>	<b>\$1</b>

## SHARE OF THE DEVELOPMENT IMPACT FEE STUDY

The cost to prepare the Capital Improvement Plan and Development Impact Fee Report totals \$19,720. The Fire District will need to update its report every five years. Based on this cost, proportionate share, and five-year projections of new residential and nonresidential development from Appendix B. Demographic Assumptions, the cost is \$3 per person and \$1 per nonresidential vehicle trip.

Figure 11. Share of the Development Impact Fee Study

Share of Study Cost	Residential Share	Nonresidential Share
\$19,720	92%	8%

Residential Growth Share	Five-Year Population Increase	Capital Cost per Person
100%	5,393	\$3

Nonresidential Growth Share	Five-Year Veh. Trip Increase	Capital Cost per Trip
100%	3,927	\$1

## FIRE IMPACT FEE CREDIT ANALYSIS

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The district currently has an impact fee fund balance of \$828,132, which requires consideration of a credit. As shown below in Figure 12, this balance accounts for 12 percent of the ten-year projected growth expenditures, resulting in a 12 percent credit in the impact fee to ensure the Fire District is only collecting the remaining costs to complete the Capital Improvement Plan.

**Figure 12. Fire Impact Fee Credit Analysis**

Fire Impact Fee Credit	
Available Fund Balance	\$828,132
10-Year Capital Plan	\$6,655,000
Available Fund Balance % of Plan	12%

## INPUT VARIABLES AND MAXIMUM SUPPORTABLE IMPACT FEES

Figure 13 provides a summary of the input variables (described in the chapter sections above) used to calculate the net cost per person and vehicle trip. The residential Fire Development Impact Fees are the product of persons per housing unit by type multiplied by the total net capital cost per person. For example, the single family maximum impact fee is \$1,481 per unit (\$472 per person x 3.14 persons per housing unit = \$1,481, rounded). The nonresidential fees are the product of vehicle trips per 1,000 square feet multiplied by the net capital cost per nonresidential vehicle trip.

The Fire District Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

**Figure 13. Middleton Rural Fire District Maximum Supportable Impact Fees**

Fee Component	Cost per Person	Cost per Vehicle Trip
Fire Stations	\$302	\$35
Fire Apparatus	\$224	\$26
Fire Equipment	\$7	\$1
Impact Fee Study	\$3	\$1
<b>Gross Total</b>	<b>\$536</b>	<b>\$63</b>
<b>Credit for Fund Balance (12%)</b>	<b>(\$64)</b>	<b>(\$8)</b>
<b>Net Total</b>	<b>\$472</b>	<b>\$55</b>

### Residential

Housing Type	Persons per Housing Unit	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Residential (per housing unit)</b>				
Single Family	3.14	<b>\$1,481</b>	\$849	\$632
Multifamily	2.38	<b>\$1,123</b>	\$849	\$274

### Nonresidential

Development Type	Vehicle Trips per KSF	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	14.06	<b>\$780</b>	\$420	\$360
Office	5.42	<b>\$300</b>	\$420	(\$120)
Industrial	2.44	<b>\$135</b>	\$420	(\$285)
Institutional	9.76	<b>\$541</b>	\$420	\$121



## CASH FLOW PROJECTIONS FOR MAXIMUM SUPPORTABLE IMPACT FEE

This section summarizes the potential cash flow to the Fire District if the development impact fees are implemented at the maximum supportable amounts. The cash flow projections are based on the assumptions detailed in this chapter and the development projections discussed in Appendix B. Demographic Assumptions.

The summary provides an indication of the impact fee revenue generated by new development. Shown at the bottom of Figure 14, the maximum supportable fire impact fee is estimated to generate \$5.4 million in revenue while there is a growth-related cost of \$6.1 million. The revenue is able to mitigate 88 percent of growth-related costs. The remaining funding gap is the result of the credit included for the existing fund balance, which will in turn fund the funding gap.

**Figure 14. Projected Revenue from Maximum Supportable Impact Fees**

### Infrastructure Costs for Fire Facilities

	Total Cost	Growth Cost
Fire Stations	\$3,480,458	\$3,480,458
Fire Apparatus	\$2,575,000	\$2,575,000
Fire Equipment	\$80,000	\$80,000
Impact Fee Study	\$39,440	\$39,440
<b>Total Expenditures</b>	<b>\$6,174,898</b>	<b>\$6,174,898</b>

### Projected Development Impact Fee Revenue

		Single Family \$1,481 per unit	Multifamily \$1,123 per unit	Retail \$780 per KSF	Office \$300 per KSF	Industrial \$135 per KSF	Institutional \$541 per KSF
Year		Housing Units	Housing Units	KSF	KSF	KSF	KSF
Base	2023	8,931	239	202	144	315	723
1	2024	9,261	248	218	155	340	780
2	2025	9,591	257	234	167	365	838
3	2026	9,921	266	247	176	384	882
4	2027	10,251	275	259	185	403	927
5	2028	10,581	284	271	193	423	971
6	2029	10,911	293	284	202	442	1,016
7	2030	11,241	302	296	211	461	1,060
8	2031	11,571	311	312	223	486	1,117
9	2032	11,901	320	328	234	511	1,175
10	2033	12,231	329	344	245	536	1,232
Ten-Year Increase		3,300	90	142	101	222	509
Projected Revenue		\$4,887,718	\$100,753	\$110,945	\$30,407	\$29,904	\$275,322
Projected Revenue =>							<b>\$5,435,000</b>
Projected Expenditures =>							<b>\$6,175,000</b>
Non-Impact Fee Funding =>							<b>\$740,000</b>

## CAPITAL IMPROVEMENT PLAN

The following section provides a summary of the Capital Improvement Plans depicting growth-related capital demands. First, Figure 15 lists the projected growth over the next ten years in the Fire District. Overall, there is an estimated 37 percent increase in residential development (10,576 new residents and 3,390 housing units) and a 70 percent increase in nonresidential development (1,453 new jobs and 974,000 square feet of development). Further details on the growth projections can be found in Appendix B. Demographic Assumptions.

**Figure 15. Ten-Year Growth Projections**

	Base Year	5-Year Increment						Total
	2023	1 2024	2 2025	3 2026	4 2027	5 2028	10 2033	Increase
Population [1]	28,394	29,452	30,510	31,567	32,625	33,683	38,971	<b>10,576</b>
<b>Housing Units by Type [1]</b>								
Single Family	8,931	9,261	9,591	9,921	10,251	10,581	12,231	<b>3,300</b>
Multifamily	239	248	257	266	275	284	329	<b>90</b>
Total Housing Units	9,170	9,509	9,848	10,187	10,526	10,865	12,560	<b>3,390</b>
<b>Jobs [1]</b>								
Retail	429	463	497	523	550	576	731	<b>302</b>
Office	469	506	543	572	601	630	799	<b>330</b>
Industrial	494	533	572	603	633	664	842	<b>348</b>
Institutional	672	725	778	820	861	903	1,145	<b>473</b>
Total Jobs	2,064	2,228	2,391	2,518	2,645	2,772	3,517	<b>1,453</b>
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>								
Retail	202	218	234	247	259	271	344	<b>142</b>
Office	144	155	167	176	185	193	245	<b>101</b>
Industrial	315	340	365	384	403	423	536	<b>222</b>
Institutional	723	780	838	882	927	971	1,232	<b>509</b>
Total Floor Area	1,384	1,493	1,603	1,688	1,773	1,858	2,358	<b>974</b>
<b>Vehicle Trips [2]</b>								
Residential Subtotal	74,978	77,750	80,521	83,292	86,064	88,835	102,691	<b>27,714</b>
Nonresidential Subtotal	11,444	12,351	13,258	13,962	14,667	15,371	19,500	<b>8,056</b>
Total Vehicle Trips	86,422	90,101	93,779	97,255	100,730	104,206	122,192	<b>35,770</b>

[1] Source: COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, Trip Generation, 2021

The Idaho Development Fee Act requires Capital Improvement Plans to be updated regularly, at least once every five years (Idaho Code 67-8208(2)). This report projects revenue and fees based on ten-year forecast in an effort to provide the public and elected officials with illustrative guidance of probable growth demands based on current trends however, per Idaho Code, it is expected that an update to all Capital Improvement Plans included in this study will occur within five years.

## 2023 Capital Improvement Plan and Development Impact Fee Study

The development impact fee is based on the capital improvement plan to accommodate future growth. To serve projected growth over the next ten years, the following infrastructure is planned:

- 5,540 square feet of station space
- 5 new fleet units
- 8 new equipment units
- 2 updates to impact fee study (once every five years)
- \$6.6 million growth-related costs

Additionally, there are replacement plans in the CIP that are not growth-related, thus not included in the impact fee study and not eligible for impact fee funding.

A CIP project to note is the Station #54 improvement. At the moment, the structure is a storage facility that is being improved to an operational fire station. The finished station will be 4,032 square feet and serving existing and future demand. It has been determined that one-third (1,344 square feet) is growth-related.

**Figure 16. Capital Improvement Plan**

10-Year Capital Improvement Plan	Need	Time Frame (Yrs)	Current Cost	Growth Related Cost
Station #54: Harvey (improving existing structure)	1,344 square feet	1 to 3	\$1,000,000	\$1,000,000
Station #56: Purple Sage (50% split with Star Fire)	4,196 square feet	7 to 10	\$3,000,000	\$3,000,000
Station #54 units: Refurb Brush & Engines	2 units	1 to 3	\$850,000	\$850,000
Station #54 units: New Engine	1 unit	3 to 5	\$900,000	\$900,000
Station #54 units: New SCBAs	8 units	10	\$80,000	\$80,000
Station #56 units: New Brush & Engine (50% split with Star Fire)	2 units	7 to 10	\$825,000	\$825,000
Station #53 units: Replace Water Tender	1 unit	1 to 2	\$429,000	\$0
Station #53 units: Replace Brush	1 unit	2 to 5	\$400,000	\$0
Station #53 units: Replace Engine	1 unit	5 to 10	\$1,200,000	\$0
Station #53: Replace SCBAs	27 units	10	\$324,000	\$0
Replace Battalion Command (50% split with Star Fire)	1 unit	2 to 3	\$70,000	\$0
Replace Command 503 Pickup	1 unit	5 to 10	\$95,000	\$0
<b>Total</b>			<b>\$9,173,000</b>	<b>\$6,655,000</b>

#### FUNDING SOURCES FOR CAPITAL IMPROVEMENTS

In determining the proportionate share of capital costs attributable to new development, the Idaho Development Fee Act states that local governments must consider historical, available, and alternative sources of funding for system improvements (Idaho Code 67-8209(2)). Currently, there are no other dedicated revenues being collected by the Fire District to fund growth-related projects. However, there is an existing balance in the Fire District's impact fee fund which has been set aside for future expansions in the CIP. A credit is included in the impact fee analysis to account for the balance's share of the future CIP.

## PROPORTIONATE SHARE ANALYSIS

Development impact fees for the Fire District are based on reasonable and fair formulas or methods. The fees do not exceed a proportionate share of the costs incurred or to be incurred by the Fire District in the provision of system improvements to serve new development. The Fire District will fund non-growth-related improvements with non-development impact fee funds as it has in the past. Specified in the Idaho Development Impact Fee Act (Idaho Code 67-8207), several factors must be evaluated in the development impact fee study and are discussed below.

- 1) The development impact fees for the Fire District are based on new growth's share of the costs of previously built projects along with planned public facilities as provided by the Fire District. Projects are included in the Fire District's capital improvements plan and will be included in annual capital budgets.
- 2) Estimated development impact fee revenue was based on the maximum supportable development impact fees for the one, districtwide service area; results are shown in the cash flow analyses in this report. Development impact fee revenue will entirely fund growth-related improvements.
- 3) TischlerBise has evaluated the extent to which new development may contribute to the cost of public facilities. Also, the report has shown that all applicable growth-related public facility costs will be entirely funded by impact fees, thus no credit is necessary for general tax dollar funding.
- 4) The Fire District will evaluate the extent to which newly developed properties are entitled to a credit for system improvements that have been provided by property owners or developers. These "site-specific" credits will be available for system improvements identified in the annual capital budget and long-term Capital Improvements Plans. Administrative procedures for site-specific credits should be addressed in the development impact fee ordinance.
- 5) Extraordinary costs, if any, in servicing newly developed properties should be addressed through administrative procedures that allow independent studies to be submitted to the Fire District. These procedures should be addressed in the development impact fee ordinance. One service area represented by the Fire District's geographic boundary is appropriate for the fees herein.
- 6) The time-price differential inherent in fair comparisons of amounts paid at different times has been addressed. All costs in the development impact fee calculations are given in current dollars with no assumed inflation rate over time. Necessary cost adjustments can be made as part of the annual evaluation and update of development impact fees.

## IMPLEMENTATION AND ADMINISTRATION

The Idaho Development Impact Fee Act (hereafter referred to as the Idaho Act) requires jurisdictions to form a Development Impact Fee Advisory Committee. The committee must have at least five members with a minimum of two members active in the business of real estate, building, or development. The committee acts in an advisory capacity and is tasked to do the following:

- Assist the governmental entity in adopting land use assumptions;
- Review the capital improvements plan, and proposed amendments, and file written comments;
- Monitor and evaluate implementation of the capital improvements plan;
- File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees; and
- Advise the governmental entity of the need to update or revise land use assumptions, the capital improvements plan, and development impact fees.

Furthermore, it is the collecting jurisdiction that is required to form the DIFAC. In this case, Middleton Rural Fire Protection Impact Fees will be collected by the City of Middleton and Canyon County. Thus, those jurisdictions will form separate DIFACs.

Per the above, each jurisdiction has formed a DIFAC. TischlerBise has met with each DIFAC during the process and provided information on land use assumptions, level of service and cost assumptions, and draft development impact fee schedules. This report reflects comments and feedback received from the DIFACs.

The Fire District must develop and adopt a capital improvements plan (“CIP”) that includes those improvements for which fees were developed. The Idaho Act defines a capital improvement as an “improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility.” Requirements for the CIP are outlined in Idaho Code 67-8208. Certain procedural requirements must be followed for adoption of the CIP and the development impact fee ordinance. Requirements are described in detail in Idaho Code 67-8206. The Fire District has a CIP that meets the above requirements.

TischlerBise recommends that development impact fees be updated annually to reflect recent data. One approach is to adjust for inflation in construction costs by means of an index like the RSMeans or Engineering News Record (ENR). This index can be applied against the calculated development impact fee. If cost estimates change significantly, the Fire District should evaluate an adjustment to the CIP and development impact fees.

Idaho's enabling legislation requires an annual development impact fees report that accounts for fees collected and spent during the preceding year (Idaho Code 67-8210). Development impact fees must be deposited in interest-bearing accounts earmarked for the associated capital facilities as outlined in capital improvements plans. Also, fees must be spent within eight years of when they are collected (on a first in, first out basis) unless the local governmental entity identifies in writing (a) a reasonable cause why the fees should be held longer than eight years; and (b) an anticipated date by which the fees will be expended but in no event greater than eleven years from the date they were collected.

Credits must be provided for in accordance with Idaho Code Section 67-8209 regarding site-specific credits or developer reimbursements for system improvements that have been included in the development impact fee calculations. Project improvements normally required as part of the development approval process are not eligible for credits against development impact fees. Specific policies and procedures related to site-specific credits or developer reimbursements for system improvements should be addressed in the ordinance that establishes the Fire District's fees.

The general concept is that developers may be eligible for site-specific credits or reimbursements only if they provide system improvements that have been included in CIP and development impact fee calculations. If a developer constructs a system improvement that was included in the fee calculations, it is necessary to either reimburse the developer or provide a credit against the fees in the area that benefits from the system improvement. The latter option is more difficult to administer because it creates unique fees for specific geographic areas. Based on TischlerBise's experience, it is better for a reimbursement agreement to be established with the developer that constructs a system improvement. For example, if a developer elects to construct a system improvement, then a reimbursement agreement can be established to payback the developer from future development impact fee revenue. The reimbursement agreement should be based on the actual documented cost of the system improvement, if less than the amount shown in the CIP. However, the reimbursement should not exceed the CIP amount that has been used in the development impact fee calculations.

## APPENDIX A. LAND USE DEFINITIONS

- **Single Family:**

1. Single family detached is a one-unit structure detached from any other house, that is, with open space on all four sides. Such structures are considered detached even if they have an adjoining shed or garage. A one-family house that contains a business is considered detached as long as the building has open space on all four sides.
2. Single family attached (townhouse) is a one-unit structure that has one or more walls extending from ground to roof separating it from adjoining structures. In row houses (sometimes called townhouses), double houses, or houses attached to nonresidential structures, each house is a separate, attached structure if the dividing or common wall goes from ground to roof.
3. Mobile home includes both occupied and vacant mobile homes, to which no permanent rooms have been added. Mobile homes used only for business purposes or for extra sleeping space and mobile homes for sale on a dealer's lot, at the factory, or in storage are not counted in the housing inventory.

- **Multifamily:**

1. 2+ units (duplexes and apartments) are units in structures containing two or more housing units, further categorized as units in structures with "2 or more units."
2. Boat, RV, Van, etc. includes any living quarters occupied as a housing unit that does not fit the other categories (e.g., houseboats, railroad cars, campers, and vans). RVs, boats, vans, and the like are included only if they are occupied as a current place of residence.

Nonresidential development categories used throughout this study are based on land use classifications from the book *Trip Generation* (ITE, 2021). A summary description of each development category is provided below.

- **Retail:** Establishments primarily selling merchandise, eating/drinking places, and entertainment uses. By way of example, *Retail* includes shopping centers, supermarkets, pharmacies, restaurants, bars, nightclubs, automobile dealerships, movie theaters, and lodging (hotel/motel).
- **Office:** Establishments providing management, administrative, professional, or business services. By way of example, *Office* includes banks, business offices.
- **Industrial:** Establishments primarily engaged in the production and transportation of goods. By way of example, *Industrial* includes manufacturing plants, trucking companies, warehousing facilities, utility substations, power generation facilities, and telecommunications buildings.
- **Institutional:** Public and quasi-public buildings providing educational, social assistance, or religious services. By way of example, *Institutional* includes schools, universities, churches, daycare facilities, hospitals, health care facilities, and government buildings.

## APPENDIX B. DEMOGRAPHIC ASSUMPTIONS

### POPULATION AND HOUSING CHARACTERISTICS

Impact fees often use per capita standards and persons per housing unit or persons per household to derive proportionate share fee amounts. Housing types have varying household sizes and, consequently, a varying demand on District infrastructure and services. Thus, it is important to differentiate between housing types and size.

When persons per housing unit (PPHU) is used in the development impact fee calculations, infrastructure standards are derived using year-round population. In contrast, when persons per household (PPHH) is used in the development impact fee calculations, the fee methodology assumes all housing units will be occupied, thus requiring seasonal or peak population to be used when deriving infrastructure standards. TischlerBise recommends that fees for residential development in Middleton Rural Fire District be imposed according to persons per housing unit.

Based on housing characteristics, TischlerBise recommends using two housing unit categories for the Impact Fee study: (1) Single Family and (2) Multifamily. Each housing type has different characteristics which results in a different demand on District facilities and services.

The boundaries of the Fire District are not contiguous with available US Census geographies. In this case, geographies have been chosen that best represent the demographics of each area. The estimates in Figure 17 are for PPHU calculations for Middleton CCD. Base year population and housing units are estimated with another, more recent data source.

Middleton CCD is a US Census defined geography that is larger than the City of Middleton, including portions of unincorporated areas surrounding the city. This provides a better sample of demographics in the Middleton Rural Fire District. As a result, single family units have a household size of 3.14 persons and multifamily units have a household size of 2.38 persons. Additionally, there is a housing mix of 97 percent single family and 3 percent multifamily.

**Figure 17. Persons per Housing Unit – Middleton Rural Fire District**

Housing Type	Persons	Housing Units	Persons per Housing Unit	Households	Persons per Household	Housing Unit Mix
Single Family [1]	18,860	6,009	3.14	5,873	3.21	97%
Multifamily [2]	383	161	2.38	161	2.38	3%
Total	19,243	6,170	3.12	6,034	3.19	

[1] Includes attached and detached single family homes and mobile homes

[2] Includes all other types

Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates



## BASE YEAR HOUSING UNITS AND POPULATION

Base year population is derived from Middleton Rural Fire District Population and Housing Growth estimate data provided by the district. Based off of this data, the base year population estimate for Middleton Rural Fire District is 28,394. PPHU data shown in Figure 18 is used to convert this total population number to a total housing unit number, which is estimated to be 9,170 units. Then the housing unit mix percentage is applied to this total housing unit estimate to get a breakdown between single and multifamily units.

**Figure 18. Base Year Housing Units and Population**

Middleton Rural Fire District	Base Year 2023
Population [1]	28,394
<b>Housing Units [2]</b>	
Single Family	8,931
Multifamily	239
Total Housing Units	9,170

[1] Middleton Rural Fire District Population Estimate

[2] Middleton Rural Fire District Housing Estimate, TischlerBise analysis

## NEW RESIDENTIAL CONSTRUCTION TREND

To illustrate residential development trends in the district, Figure 19 lists the past five years of new construction in Middleton CCD. The Fire District provides service to areas in Canyon County, Gem County, and Ada County. Housing growth estimates provided by the Fire District were analyzed to calculate the annual totals.

As seen in Figure 19, over the past five years in the Middleton Rural Fire District there has been a total of 1,694 housing units added with 1,650 being single family homes and 44 being multifamily homes. This leads to a five-year average of 339 housing units added annually.

**Figure 19. Annual New Construction Estimates by Housing Type Middleton Rural Fire District**

Housing Type	2018	2019	2020	2021	2022	Total	5-Year Average
Single Family	291	286	328	504	241	1,650	330
Multifamily	0	24	0	20	0	44	9
Total	291	310	328	524	241	1,694	339

Source: Middleton Rural Fire District building permit history

## HOUSING UNIT AND POPULATION PROJECTIONS

Past housing construction trends are assumed to continue through the next ten years. The five-year annual average totals are included in the projections to estimate housing growth in the Fire District. Population growth is estimated based on housing development and PPHU by housing type. As a result, there are 3,390 new housing units projected in the Fire District over the next ten years, 3,300 units single family and 90 units multifamily. Based on the housing development, population in the Fire District is estimated to grow by 10,576 residents or 37.2 percent.

**Figure 20. Residential Development Projections**

Middleton Rural Fire District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
Population [1]	28,394	29,452	30,510	31,567	32,625	33,683	34,740	35,798	36,855	37,913	38,971	<b>10,576</b>
Percent Increase		3.7%	3.6%	3.5%	3.4%	3.2%	3.1%	3.0%	3.0%	2.9%	2.8%	<b>37.2%</b>
<b>Housing Units [2]</b>												
Single Family	8,931	9,261	9,591	9,921	10,251	10,581	10,911	11,241	11,571	11,901	12,231	<b>3,300</b>
Multifamily	239	248	257	266	275	284	293	302	311	320	329	<b>90</b>
Total Housing Units	9,170	9,509	9,848	10,187	10,526	10,865	11,204	11,543	11,882	12,221	12,560	<b>3,390</b>

[1] Population projections are based on housing growth and PPHU factors

[2] Housing projections are based on building permit trends

## CURRENT EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA

The impact fee study will include nonresidential development as well. Utilizing ESRI Business Analyst data, 2023 total employment in the district is estimated at 2,064 jobs. ESRI Business Analyst profile data is used to breakdown this job total. Listed in Figure 21, there are an estimated 429 retail jobs, 469 office jobs, 494 industrial jobs, and 672 institutional jobs located in the district.

To estimate the nonresidential floor area, employee density factors from the Institute of Transportation Engineers (ITE) *Trip Generation* Manual (2021) are applied to job estimated. Figure 22 lists the land use type and density factors that are included in the analysis. Overall, there are 1,383,671 square feet estimated in the district. Institutional and industrial development make up the majority of this with a combined 75 percent of the total floor area.

**Figure 21. Base Year Employment and Nonresidential Floor Area**

Employment Industries	Base Year Jobs [1]	Sq. Ft. per job [2]	Floor Area (sq. ft.)	Percent of Total
Retail	429	471	202,059	15%
Office	469	307	143,983	10%
Industrial	494	637	314,678	23%
Institutional	672	1,076	722,951	52%
<b>Total</b>	<b>2,064</b>		<b>1,383,671</b>	<b>100%</b>

[1] ESRI Business Analyst

[2] Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

**Figure 22. Institute of Transportation Engineers (ITE) Employment Density Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Emp per Dmd Unit	Sq. Ft. per Emp
Retail	820	Shopping Center	1,000 Sq Ft	2.12	471
Office	710	General Office	1,000 Sq Ft	3.26	307
Industrial	110	Light Industrial	1,000 Sq Ft	1.57	637
Institutional	520	Elementary School	1,000 Sq Ft	0.93	1076

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

## EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA PROJECTIONS

Job and nonresidential floor area projections for the next ten years are provided in Figure 23. Job growth is projected using Community Planning Association of Southwest Idaho (COMPASS) traffic analysis zone data. Over the next ten years there is a projected increase of 1,453 jobs in the district, a 70 percent increase from the base year. Institutional and industrial developments account for the greatest share of the increase.

Job growth is converted into nonresidential floor area using the ITE square feet per employee averages shown in Figure 22. Over the next ten years, the nonresidential floor area is projected to increase by approximately 974,000 square feet, a 70 percent increase from the base year.

**Figure 23. Employment and Nonresidential Floor Area Projections**

Middleton Rural Fire District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Jobs [1]</b>												
Retail	429	463	497	523	550	576	603	629	663	697	731	302
Office	469	506	543	572	601	630	659	688	725	762	799	330
Industrial	494	533	572	603	633	664	694	724	763	803	842	348
Institutional	672	725	778	820	861	903	944	985	1,039	1,092	1,145	473
Total	2,064	2,228	2,391	2,518	2,645	2,772	2,899	3,026	3,190	3,353	3,517	1,453
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>												
Retail	202	218	234	247	259	271	284	296	312	328	344	142
Office	144	155	167	176	185	193	202	211	223	234	245	101
Industrial	315	340	365	384	403	423	442	461	486	511	536	222
Institutional	723	780	838	882	927	971	1,016	1,060	1,117	1,175	1,232	509
Total	1,384	1,493	1,603	1,688	1,773	1,858	1,944	2,029	2,138	2,248	2,358	974

[1] COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, *Trip Generation*, 2021

## VEHICLE TRIP GENERATION

### RESIDENTIAL VEHICLE TRIPS BY HOUSING TYPE

A customized trip rate is calculated for the single family and multifamily units in the Middleton Rural Fire District. In Figure 24, the most recent data from the US Census American Community Survey is inputted into equations provided by the ITE to calculate the trip ends per housing unit factor. A single family unit is estimated to generate 12.91 trip ends and a multifamily unit is estimated to generate 7.76 trip ends on an average weekday.

**Figure 24. Customized Residential Trip Ends by Housing Type**

Tenure by Units in Structure	Vehicles Available <sup>1</sup>	Households by Structure Type <sup>2</sup>			Vehicles per HH by Tenure
		Single Family	Multifamily	Total	
Owner-Occupied	14,117	5,365	0	5,365	2.63
Renter-Occupied	1,485	508	161	669	2.22
Total	15,602	5,873	161	6,034	2.59
Housing Units <sup>3</sup>		6,009	161	6,170	

Housing Type	Persons in Households <sup>4</sup>	Trip Ends <sup>5</sup>	Vehicles by Type of Unit	Trip Ends <sup>6</sup>	Average Trip Ends	Local Trip Ends per HH	National Trip Ends per Unit <sup>7</sup>
Single Family	18,860	52,391	15,238	99,309	75,850	12.91	9.43
Multifamily	383	796	357	1,702	1,249	7.76	4.54
Total	19,243	53,187	15,595	101,011	77,099	12.78	

1. Vehicles available by tenure from Table B25046, 2020 American Community Survey 5-Year Estimates.
2. Households by tenure and units in structure from Table B25032, 2020 American Community Survey 5-Year Estimates.
3. Housing units from Table B25024, 2020 American Community Survey 5-Year Estimates.
4. Total population in households from Table B25033, 2020 American Community Survey 5-Year Estimates.
5. Vehicle trips ends based on persons using formulas from ITE Trip Generation. For single-family housing (ITE 210), the fitted curve equation is  $\text{EXP}(0.89 \cdot \text{LN}(\text{persons}) + 1.72)$  [ITE 2017]. To approximate the average population of the ITE studies, persons were divided by 33 and the equation result multiplied by 33. For multi-family housing (ITE 221), the fitted curve equation is  $(2.29 \cdot \text{persons}) - 81.02$  [ITE 2017].
6. Vehicle trip ends based on vehicles available using formulas from ITE Trip Generation. For single-family housing (ITE 210), the fitted curve equation is  $\text{EXP}(0.99 \cdot \text{LN}(\text{vehicles}) + 1.93)$  [ITE 2017]. To approximate the average number of vehicles in the ITE studies, vehicles available were divided by 59 and the equation result multiplied by 59. For multifamily housing (ITE 220), the fitted curve equation is  $(3.94 \cdot \text{vehicles}) + 293.58$  [ITE 2012].
7. Trip Generation, Institute of Transportation Engineers, 11th Edition (2021).

### RESIDENTIAL VEHICLE TRIPS ADJUSTMENT FACTORS

A vehicle trip end is the out-bound or in-bound leg of a vehicle trip. As a result, so to not double count trips, a standard 50 percent adjustment is applied to trip ends to calculate a vehicle trip. For example, the out-bound trip from a person's home to work is attributed to the housing unit and the trip from work back home is attributed to the employer.

However, an additional adjustment is necessary to capture District residents' work bound trips that are outside of the district. The trip adjustment factor includes two components. According to the National Household Travel Survey, home-based work trips are typically 31 percent of out-bound trips (which are 50 percent of all trip ends). Also, utilizing the most recent data from the Census Bureau's web application "OnTheMap", 93 percent of Middleton workers travel outside the district for work. In combination, these factors account for 14 percent of additional production trips ( $0.31 \times 0.50 \times 0.93 = 0.14$ ). Shown in Figure 25, the total adjustment factor for residential housing units includes attraction trips (50 percent of trip ends) plus the journey-to-work commuting adjustment (14 percent of production trips) for a total of 64 percent.

**Figure 25. Residential Trip Adjustment Factor for Commuters**

<i><b>Trip Adjustment Factor for Commuters</b></i>	
Employed Middleton Residents (2020)	7,572
Residents Working in Middleton (2020)	649
Residents Commuting Outside of Middleton for Work	6,923
Percent Commuting Out of Middleton	91%
<b>Additional Production Trips</b>	<b>14%</b>
<b>Standard Trip Adjustment Factor</b>	<b>50%</b>
<b>Residential Trip Adjustment Factor</b>	<b>64%</b>

Source: U.S. Census, OnTheMap Application, 2020

### NONRESIDENTIAL VEHICLE TRIPS

Vehicle trip generation for nonresidential land uses are calculated by using ITE's average daily trip end rates and adjustment factors found in their recently published 11<sup>th</sup> edition of *Trip Generation*. To estimate the trip generation in the Middleton Rural Fire District, the weekday trip end per 1,000 square feet factors listed in Figure 26 are used.

**Figure 26. Institute of Transportation Engineers Nonresidential Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Wkdy Trip Ends per Dmd Unit	Wkdy Trip Ends per Employee
Retail	820	Shopping Center	1,000 Sq Ft	37.01	17.42
Office	710	General Office	1,000 Sq Ft	10.84	3.33
Industrial	110	Light Industrial	1,000 Sq Ft	4.87	3.10
Institutional	520	Elementary School	1,000 Sq Ft	19.52	21.00

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

For nonresidential land uses, the standard 50 percent adjustment is applied to office, industrial, and institutional. A lower vehicle trip adjustment factor is used for retail because this type of development attracts vehicles as they pass-by on arterial and collector roads. For example, when someone stops at a convenience store on their way home from work, the convenience store is not their primary destination.

In Figure 27, the Institute for Transportation Engineers' land use code, daily vehicle trip end rate, and trip adjustment factor is listed for each land use.

**Figure 27. Daily Vehicle Trip Factors**

Land Use	ITE Codes	Daily Vehicle Trip Ends	Trip Adj. Factor	Daily Vehicle Trips
<b>Residential (per housing unit)</b>				
Single Family	210	12.91	64%	8.26
Multifamily	220	7.76	64%	4.97
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	820	37.01	38%	14.06
Office	710	10.84	50%	5.42
Industrial	110	4.87	50%	2.44
Institutional	520	19.52	50%	9.76

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021); 'National Household Travel Survey, 2009

## VEHICLE TRIP PROJECTIONS

The base year vehicle trip totals and vehicle trip projections are calculated by combining the vehicle trip end factors, the trip adjustment factors, and the residential and nonresidential assumptions for housing stock and floor area. Districtwide, residential land uses account for 74,978 vehicle trips and nonresidential land uses account for 11,444 vehicle trips in the base year (Figure 28).

Through 2033, it is projected that daily vehicle trips will increase by 35,770 trips with the majority of the growth being generated by single family (76 percent) and institutional (14 percent) development which leads to a 41 percent increase in vehicle trips from the base year through 2033.

**Figure 28. Middleton Rural Fire District Vehicle Trip Projections**

Middleton Rural Fire District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Residential Trips</b>												
Single Family	73,789	76,518	79,245	81,971	84,698	87,424	90,151	92,878	95,604	98,331	101,057	27,268
Multifamily	1,188	1,232	1,276	1,321	1,366	1,410	1,455	1,500	1,545	1,589	1,634	446
Subtotal	74,978	77,750	80,521	83,292	86,064	88,835	91,606	94,377	97,149	99,920	102,691	27,714
<b>Nonresidential Trips</b>												
Retail	2,842	3,067	3,292	3,467	3,642	3,817	3,992	4,167	4,392	4,617	4,842	2,000
Office	780	842	904	952	1,000	1,048	1,096	1,144	1,206	1,268	1,330	549
Industrial	766	827	888	935	982	1,029	1,076	1,123	1,184	1,245	1,306	539
Institutional	7,056	7,615	8,174	8,608	9,043	9,477	9,911	10,346	10,905	11,464	12,023	4,967
Subtotal	11,444	12,351	13,258	13,962	14,667	15,371	16,076	16,780	17,687	18,594	19,500	8,056
<b>Vehicle Trips</b>												
Grand Total	86,422	90,101	93,779	97,255	100,730	104,206	107,682	111,158	114,836	118,514	122,192	35,770

Source: Institute of Transportation Engineers, *Trip Generation*, 11th Edition (2021)





# Capital Improvement Plan and Development Impact Fee Study

Submitted to:  
Nampa Fire Protection District

February 21, 2025

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## EXECUTIVE SUMMARY

The Nampa Fire Protection District (“Fire District”) retained TischlerBise to update its Capital Improvement Plan and Development Impact Fee Study in order to meet the new demands generated by new development within the Fire District. This report presents the methodology and calculation used to generate current levels of service and updated maximum supportable impact fees. It is intended to serve as supporting documentation for updating of the current impact fees in the Fire District.

The purpose of this study is to demonstrate the Fire District’s compliance with Idaho Statutes as authorized by the Idaho Legislature. Consistent with the authorization (Idaho Code 67-8202(1-4)), it is the intent of the Fire District to:

1. Collect impact fees to ensure that adequate public facilities are available to serve new growth and development;
2. Promote orderly growth and development by establishing uniform standards by which local governments may require that those who benefit from new growth and development pay a proportionate share of the cost of new public facilities needed to serve new growth and development;
3. Establish minimum standards for the adoption of development impact fee ordinances by government entities;
4. Ensure that those who benefit from new growth and development are required to pay no more than their proportionate share of the cost of public facilities needed to serve new growth and development and to prevent duplicate and ad hoc development requirements;

Impact fees are one-time payments used to construct system improvements needed to accommodate new development. An impact fee represents new growth’s fair share of capital facility needs. By law, impact fees can only be used for capital improvements, not operating or maintenance costs. Impact fees are subject to legal standards, which require fulfillment of three key elements: need, benefit and proportionality.

- First, to justify a fee for public facilities, it must be demonstrated that new development will create a need for capital improvements.
- Second, new development must derive a benefit from the payment of the fees (i.e., in the form of public facilities constructed within a reasonable timeframe).
- Third, the fee paid by a particular type of development should not exceed its proportional share of the capital cost for system improvements.

TischlerBise evaluated possible methodologies and documented appropriate demand indicators by type of development for the levels of service and fees. Local demographic data and improvement costs were used to identify specific capital costs attributable to growth. This report includes summary tables

indicating the specific factors, referred to as level of service standards, used to derive the impact fees. The service area for the analysis and fee collection is districtwide. Lastly, the fees are calculated for both residential and nonresidential development.

## IDAHO DEVELOPMENT IMPACT FEE ENABLING LEGISLATION

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The Enabling Legislation governs how development fees are calculated for jurisdictions in Idaho. All requirements of the Idaho Development Impact Fee Act have been met in the supporting documentation prepared by TischlerBise. There are four requirements of the Idaho Act that are not common in the development impact fee enabling legislation of other states. This overview offers further clarification of these unique requirements.

First, as specified in 67-8204(2) of the Idaho Act, “development impact fees shall be calculated on the basis of levels of service for public facilities . . . applicable to existing development as well as new growth and development.”

Second, Idaho requires a Capital Improvements Plan (CIP) [see 67-8208]. The CIP requirements are summarized in this report, with detailed documentation provided in the discussion on infrastructure.

Third, the Idaho Act also requires documentation of any existing deficiencies in the types of infrastructure to be funded by development impact fees [see 67-8208(1)(a)]. The intent of this requirement is to prevent charging new development to cure existing deficiencies. In the context of development impact fees for the Fire District, the term “deficiencies” means a shortage or inadequacy of current system improvements when measured against the levels of service to be applied to new development. It does not mean a shortage or inadequacy when measured against some “hoped for” level of service.

TischlerBise used the current infrastructure cost per service unit (i.e., existing standards), or future levels of service where appropriate, multiplied by the projected increase in service units over an appropriate planning timeframe, to yield the cost of growth-related system improvements. The relationship between these three variables can be reduced to a mathematical formula, expressed as  $A \times B = C$ . In section 67-8204(16), the Idaho Act simply reorganizes this formula, stating the cost per service unit (i.e., development impact fee) may not exceed the cost of growth-related system improvements divided by the number of projected service units attributable to new development (i.e.,  $A = C \div B$ ). By using existing infrastructure standards to determine the need for growth-related capital improvements, the Fire District ensures the same level-of-service standards are applicable to existing and new development. Using existing infrastructure standards also means there are no existing deficiencies in the current system that must be corrected from non-development impact fee funding.

Fourth, Idaho requires a proportionate share determination [see 67-8207]. Basically, local government must consider various types of applicable credits and/or other revenues that may reduce the capital costs

attributable to new development. The development impact fee methodologies and the cash flow analysis have addressed the need for credits to avoid potential double payment for growth-related infrastructure.

Importantly, stated in [67-8204A], “Governmental entities . . . that are jointly affected by development are authorized to enter into intergovernmental agreements with each other or with . . . fire districts, ambulance districts . . . for the purpose of developing joint plans for capital improvements or for the purpose of agreeing to collect and expend development impact fees for system improvements, or both, provided that such agreement complies with any applicable state laws.” Thus, the impact fees for the Nampa Fire Protection District will be collected by the City of Nampa and Canyon County. To ensure that the Fire District captures the full potential revenue of the impact fees an intergovernmental agreement (IGA) is necessary for the City and County to collect the impact fees on the District’s behalf. Those revenues would be remitted to the Fire District periodically.

## **SUMMARY OF CAPITAL IMPROVEMENT PLANS AND DEVELOPMENT IMPACT FEES**

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Development impact fees can be calculated by any one of several legitimate methods. The choice of a particular method depends primarily on the service characteristics and planning requirements for each facility type. Each method has advantages and disadvantages in a particular situation, and to some extent can be interchangeable, because each allocates facility costs in proportion to the needs created by development.

Reduced to its simplest terms, the process of calculating development impact fees involves two main steps: (1) determining the cost of development-related capital improvements and (2) allocating those costs equitably to various types of development. In practice, though, the calculation of impact fees can become quite complicated because of the many variables involved in defining the relationship between development and the need for facilities. The following paragraphs discuss three basic methods for calculating development impact fees, and how each method can be applied.

**Cost Recovery.** The rationale for the cost recovery approach is that new development is paying for its share of the useful life and remaining capacity of facilities already built or land already purchased from which new growth will benefit. This methodology is often used for systems that were oversized such as sewer and water facilities.

**Incremental Expansion.** The incremental expansion method documents the current level of service (LOS) for each type of public facility in both quantitative and qualitative measures, based on an existing service standard (such as park land acres per 1,000 residents). This approach ensures that there are no existing infrastructure deficiencies or surplus capacity in infrastructure. New development is only paying its proportionate share for growth-related infrastructure. An incremental expansion cost method is best suited for public facilities that will be expanded in regular increments, with LOS standards based on current conditions in the community.

**Plan-Based.** The plan-based method allocates costs for a specified set of improvements to a specified amount of development. Facility plans identify needed improvements, and land use plans identify development. In this method, the total cost of relevant facilities is divided by total demand to calculate a cost per unit of demand. Then, the cost per unit of demand is multiplied by the amount of demand per unit of development (e.g., housing units or square feet of building area) in each category to arrive at a cost per specific unit of development (e.g., single family detached unit).

**Credits.** Regardless of the methodology, a consideration of “credits” is integral to the development of a legally valid impact fee methodology. There are two types of “credits,” each with specific and distinct characteristics, but both of which should be addressed in the calculation of development impact fees. The first is a credit due to possible double payment situations. This could occur when contributions are made by the property owner toward the capital costs of the public facility covered by the impact fee. This type of credit is integrated into the impact fee calculation. The second is a credit toward the payment of a fee for dedication of public sites or improvements provided by the developer and for which the facility fee is imposed. This type of credit is addressed in the administration and implementation of a facility fee program.

Figure 1 lists impact fee service area, the components to the impact fee, and the methodologies used in the analysis.

**Figure 1. Summary of Impact Fee Methodologies**

Fee Category	Service Area	Cost Recovery	Incremental Expansion	Plan-Based	Cost Allocation
Fire	Districtwide	Impact Fee Study	Fire Stations, Fire Admin, Fire Land, Fire Apparatus, and Fire Equipment		Person & Vehicle Trips

#### **CAPITAL IMPROVEMENT PLAN**

Below in Figure 2 is the ten-year capital improvement plan the Fire District is anticipating to accommodate future demand. In the Plan, there are facility, fleet, and equipment expansion that is consistent with the projected need to serve growth at the current level of service. The capital improvement plan is to be updated annually and will be revised to reflect any shift in demand, market, and costs.



## 2025 Capital Improvement Plan and Development Impact Fee Study

Figure 2. Capital Improvement Plan

Type of Capital Infrastructure	Estimated Year	Total Cost	Growth Share	Growth Related Cost	Total Square Feet	Growth Square Feet	Growth Acres	Growth Units
<b>Facilities</b>								
Storage/Logistics Facility	2025	\$2,000,000	0%	\$0	-	-	-	-
Land for Station 8 & 9	2025/2027	\$1,500,000	100%	\$1,500,000	-	-	5	-
Administration Building	2026	\$4,350,000	52%	\$2,262,000	15,000	7,800	-	-
Addition at Station #2 for squad vehicle capability	2027	\$4,330,000	50%	\$2,165,000	5,000	2,500	-	-
Remodel Station #4 for squad vehicle capability	2028	\$5,629,000	50%	\$2,814,500	6,500	3,250	-	-
West Training Site	2028	\$4,000,000	37%	\$1,495,200	4,000	1,495	-	-
Fire Station #7 - location TBD	2029	\$10,392,000	100%	\$10,392,000	12,000	12,000	-	-
East Classroom & Training Facility	2030	\$2,500,000	100%	\$2,500,000	7,000	7,000	-	-
Station #8	2032	\$10,392,000	100%	\$10,392,000	12,000	12,000	-	-
Fleet Facility Expansion for growth	-	\$674,650	100%	\$674,650	2,575	2,575	-	-
<b>Apparatus &amp; Vehicles</b>								
1 Engine for Fire Station #6	2025	\$1,300,000	100%	\$1,300,000	-	-	-	1
2 Squad vehicles	2026/2028	\$500,000	50%	\$250,000	-	-	-	2
1 Engine for Fire Station #7	2027	\$1,300,000	100%	\$1,300,000	-	-	-	1
1 Engine for Fire Station #8	2030	\$1,300,000	100%	\$1,300,000	-	-	-	1
Growth related support vehicles	-	\$400,000	100%	\$400,000	-	-	-	2
Scheduled apparatus/vehicle replacement	-	\$5,052,000	0%	\$0	-	-	-	-
Battalion 2 Command vehicle	2030	\$100,000	100%	\$100,000	-	-	-	2
<b>Equipment</b>								
SCBA for 3 additional stations	-	\$187,500	100%	\$187,500	-	-	-	27
SCBA Compressor/Filling Station	-	\$70,000	100%	\$70,000	-	-	-	1
3 additional Cardiac Monitors	-	\$120,000	100%	\$120,000	-	-	-	3
PPE for additional firefighters	-	\$150,000	100%	\$150,000	-	-	-	19
SCBA Replacement	-	\$700,000	0%	\$0	-	-	-	-
Cardiac Monitor Replacement	-	\$252,500	0%	\$0	-	-	-	-
Standards of Cover update	-	\$50,000	100%	\$50,000	-	-	-	-
<b>Total</b>		<b>\$57,249,650</b>		<b>\$39,422,850</b>	<b>64,075</b>	<b>48,620</b>	<b>5</b>	<b>59</b>

### MAXIMUM SUPPORTABLE DEVELOPMENT IMPACT FEES

Figure 3 provides a schedule of the maximum supportable development impact fees by type of land use for the Fire District. The fees represent the highest supportable amount for each type of applicable land use, and represents new growth's fair share of the cost for capital facilities. The Fire Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

The fees for residential development are to be assessed per housing unit based on the person per housing unit factors for single family and multifamily development. For nonresidential development, the fees are assessed per square foot of floor area based on vehicle trip rates. Nonresidential development categories are consistent with the terminology and definitions contained in the reference book, Trip Generation 11<sup>th</sup> Edition, published by the Institute of Transportation Engineers. These definitions are provided in the Appendix A. Land Use Definitions.

**Figure 3. Summary of Maximum Supportable Development Impact Fee**

#### Residential

Housing Type	Persons per Housing Unit	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Residential (per housing unit)</b>				
Single Family	2.83	\$1,267	\$1,621	(\$354)
Multifamily	1.98	\$886	\$1,621	(\$735)

#### Nonresidential

Development Type	Vehicle Trips per KSF	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	14.06	\$2,311	\$650	\$1,661
Office	5.42	\$891	\$650	\$241
Institutional	5.39	\$885	\$650	\$235
Industrial	2.44	\$400	\$650	(\$250)
Manufacturing	2.38	\$391	\$650	(\$259)
Warehouse/Distribution	0.86	\$141	\$650	(\$509)
Self-Storage	0.73	\$120	\$650	(\$530)

## CAPITAL IMPROVEMENT PLAN

The following section provides a summary of the Capital Improvement Plan depicting growth-related capital demands. First, Figure 4 lists the projected growth over the next ten years in the Fire District. Overall, there is an estimated 35 percent increase in residential development (45,162 new residents and 17,581 new housing units) and a 40 percent increase in nonresidential development (18,490 new jobs and 9.9 million square feet of development). Further details on the growth projections can be found in Appendix B. Demographic Assumptions

**Figure 4. Ten-Year Growth Projections**

Nampa Fire Protection District	Base Year 2023	1 2024	2 2025	3 2026	4 2027	5 2028	10 2033	Total Increase
Population [1]	127,834	132,173	136,512	141,053	145,594	150,136	172,997	45,162
<b>Housing Units by Type [1]</b>								
Single Family	39,968	41,132	42,296	43,523	44,750	45,977	52,161	12,192
Multifamily	7,554	8,082	8,611	9,151	9,691	10,232	12,942	5,389
Total Housing Units	47,522	49,214	50,906	52,674	54,441	56,209	65,103	17,581
<b>Jobs [2]</b>								
Retail	11,764	11,964	12,165	12,340	12,515	12,690	13,641	1,877
Office	7,507	7,824	8,140	8,441	8,741	9,041	10,592	3,085
Industrial	15,461	16,642	17,822	18,970	20,117	21,264	27,101	11,640
Institutional	11,406	11,607	11,809	11,985	12,162	12,339	13,296	1,889
Total Jobs	46,139	48,037	49,936	51,735	53,535	55,334	64,629	18,490
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>								
Retail	5,541	5,635	5,730	5,812	5,894	5,977	6,425	884
Office	2,305	2,402	2,499	2,591	2,684	2,776	3,252	947
Industrial	15,901	16,653	17,405	18,136	18,867	19,598	23,315	7,414
Institutional	3,992	4,063	4,133	4,195	4,257	4,319	4,653	661
Total Floor Area	27,739	28,753	29,767	30,734	31,701	32,669	37,645	9,906
<b>Vehicle Trips [2]</b>								
Single Family Trips	264,043	271,729	279,418	287,524	295,631	303,737	344,589	80,546
Multifamily Trips	25,112	26,870	28,626	30,423	32,219	34,015	43,027	17,915
Residential Subtotal	289,155	298,598	308,044	317,947	327,850	337,753	387,616	98,461
Nonresidential Subtotal	141,846	144,998	148,149	150,258	152,367	154,476	168,148	26,302
Total Vehicle Trips	431,001	443,596	456,193	468,205	480,217	492,228	555,765	124,763

[1] COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; City of Nampa Impact Fee Study; TischlerBise analysis

[1] Five-year average of building permit trend is assumed to continue over the next ten years

[2] Source: COMPASS Traffic Analysis Zone Model; City of Nampa Impact Fee Study; TischlerBise analysis; Institute of Transportation Engineers, [Trip Generation](#), 2021

The Idaho Development Fee Act requires Capital Improvement Plans to be updated regularly, at least once every five years (Idaho Code 67-8208(2)). This report projects revenue and fees based on ten-year forecast in an effort to provide the public and elected officials with illustrative guidance of probable growth demands based on current trends however, per Idaho Code, it is expected that an update to all Capital Improvement Plans included in this study will occur within five years.

The development impact fee is based on the existing level of service provided for fire facilities. To serve projected growth at current levels of service, the following infrastructure is projected over the next ten years:

- 16,247 square feet of new station space
- 8,146 square feet of new administrative and training facility space
- 3.57 acres of land
- 5.8 new fleet units
- 89.3 new equipment units
- \$26.6 million growth-related costs

Below in Figure 5 is the ten-year capital improvement plan the Fire District is anticipating to accommodate future demand. In the plan, there are facility, fleet, and equipment expansion that is consistent with the projected need to serve growth at the current level of service.

#### **FUNDING SOURCES FOR CAPITAL IMPROVEMENTS**

In determining the proportionate share of capital costs attributable to new development, the Idaho Development Fee Act states that local governments must consider historical, available, and alternative sources of funding for system improvements (Idaho Code 67-8209(2)). Currently, there are no other dedicated revenues being collected by the Fire District to fund growth-related projects.

Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs for facilities. Evidence is given in in the specific chapters of this report that the projected capital costs from new development will be entirely offset by the development impact fees. Thus, no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no further revenue credits.

## 2025 Capital Improvement Plan and Development Impact Fee Study

Figure 5. Capital Improvement Plan

Type of Capital Infrastructure	Estimated Year	Total Cost	Growth Share	Growth Related Cost	Total Square Feet	Growth Square Feet	Growth Acres	Growth Units
<b>Facilities</b>								
Storage/Logistics Facility	2025	\$2,000,000	0%	\$0	-	-	-	-
Land for Station 8 & 9	2025/2027	\$1,500,000	100%	\$1,500,000	-	-	5	-
Administration Building	2026	\$4,350,000	52%	\$2,262,000	15,000	7,800	-	-
Addition at Station #2 for squad vehicle capability	2027	\$4,330,000	50%	\$2,165,000	5,000	2,500	-	-
Remodel Station #4 for squad vehicle capability	2028	\$5,629,000	50%	\$2,814,500	6,500	3,250	-	-
West Training Site	2028	\$4,000,000	37%	\$1,495,200	4,000	1,495	-	-
Fire Station #7 - location TBD	2029	\$10,392,000	100%	\$10,392,000	12,000	12,000	-	-
East Classroom & Training Facility	2030	\$2,500,000	100%	\$2,500,000	7,000	7,000	-	-
Station #8	2032	\$10,392,000	100%	\$10,392,000	12,000	12,000	-	-
Fleet Facility Expansion for growth	-	\$674,650	100%	\$674,650	2,575	2,575	-	-
<b>Apparatus &amp; Vehicles</b>								
1 Engine for Fire Station #6	2025	\$1,300,000	100%	\$1,300,000	-	-	-	1
2 Squad vehicles	2026/2028	\$500,000	50%	\$250,000	-	-	-	2
1 Engine for Fire Station #7	2027	\$1,300,000	100%	\$1,300,000	-	-	-	1
1 Engine for Fire Station #8	2030	\$1,300,000	100%	\$1,300,000	-	-	-	1
Growth related support vehicles	-	\$400,000	100%	\$400,000	-	-	-	2
Scheduled apparatus/vehicle replacement	-	\$5,052,000	0%	\$0	-	-	-	-
Battalion 2 Command vehicle	2030	\$100,000	100%	\$100,000	-	-	-	2
<b>Equipment</b>								
SCBA for 3 additional stations	-	\$187,500	100%	\$187,500	-	-	-	27
SCBA Compressor/Filling Station	-	\$70,000	100%	\$70,000	-	-	-	1
3 additional Cardiac Monitors	-	\$120,000	100%	\$120,000	-	-	-	3
PPE for additional firefighters	-	\$150,000	100%	\$150,000	-	-	-	19
SCBA Replacement	-	\$700,000	0%	\$0	-	-	-	-
Cardiac Monitor Replacement	-	\$252,500	0%	\$0	-	-	-	-
Standards of Cover update	-	\$50,000	100%	\$50,000	-	-	-	-
<b>Total</b>		<b>\$57,249,650</b>		<b>\$39,422,850</b>	<b>64,075</b>	<b>48,620</b>	<b>5</b>	<b>59</b>

## FIRE DEVELOPMENT IMPACT FEES

The Fire Development Impact Fee is based on the cost per service unit method specified in Idaho Code 67-8204(16), also referred to as the incremental expansion method elsewhere in this report. The Fire infrastructure components included in the impact fee analysis are:

- Fire stations
- Fire administrative and training facilities
- Fire land
- Fire apparatus
- Fire equipment
- Cost of development impact fee study

The residential portion of the fee is derived from the product of persons per housing unit by type of dwelling unit multiplied by the net capital cost per person. To calculate nonresidential development impact fees, nonresidential vehicle trips are used as the demand indicator. Trip generation rates are highest for commercial developments, such as shopping centers, and lowest for industrial development. The trip rates for office and institutional land uses fall between the other two categories. This ranking of trip rates is consistent with the relative demand for fire services from nonresidential development and thus are the best demand indicators. Other possible nonresidential demand indicators, such as employment or floor area, do not accurately reflect the demand for service. If employees per thousand square feet were used as the demand indicator, the Fire Development Impact Fees would be too high for office and institutional development. If floor area were used as the demand indicator, the development impact fees would be too high for industrial development. (See the Appendix for further discussion on trip rates and calculations.)

Specified in Idaho Code 67-8209(2), local governments must consider historical, available, and alternative sources of funding for system improvements. Currently, there are no other dedicated revenues being collected by the Fire District to fund growth-related projects for fire facilities. Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs for facilities. Evidence is given in this chapter that the projected capital costs from new development will be entirely offset by the development impact fees. Thus, no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no further revenue credits.

## COST ALLOCATION FOR FIRE PROTECTION INFRASTRUCTURE

Both residential and nonresidential developments increase the demand for fire services and facilities. To calculate the proportional share between residential and nonresidential demand on service and facilities, calls for service data is analyzed. Shown at the top of Figure 6, 64 percent of calls are to residential locations, 27 percent to nonresidential locations, and 9 percent are classified as traffic calls.

Base year vehicle trips are used to assign traffic calls to residential and nonresidential land uses. This results in 663 additional residential calls (66 percent of vehicle trips x 1,008 traffic calls for service = 663 additional residential calls) and 345 additional nonresidential calls.

After this adjustment 70 percent of calls are attributed to residential development and 30 percent are attributed to nonresidential development. These percentages are used to attribute facilities to respective demand units.

**Figure 6. Calls for Service**

Land Use	Annual Calls for Service	% of Total
Residential	7,260	64%
Nonresidential	3,082	27%
Traffic/Other	1,008	9%
<b>Total</b>	<b>11,350</b>	<b>100%</b>

Land Use	Base Year Vehicle	% of Total
Residential	289,155	66%
Nonresidential	150,635	34%
<b>Total</b>	<b>439,790</b>	<b>100%</b>

Land Use	Adj. Calls for Service	% of Total
Residential	7,923	70%
Nonresidential	3,427	30%
<b>Total</b>	<b>11,350</b>	<b>100%</b>

Source: Nampa Fire Protection District

## FIRE PROTECTION LEVEL OF SERVICE AND COST ANALYSIS

The following section details the level of service calculations and capital cost for each infrastructure category.

### FIRE STATIONS

Listed in Figure 7, the Fire District occupies 50,059 square feet of fire station space and based on current construction cost estimates, average cost is \$866 per square foot. The proportionate share between residential and nonresidential demand of the facilities is found by applying the calls for service percentages. As a result, 34,943 square feet is attributed to residential demand and 15,116 square feet is attributed to nonresidential demand. The current level of service is found by comparing the attributed square footage to the current population and nonresidential vehicles trips. As a result, there is 273 square feet per 1,000 residents and 100 square feet per 1,000 vehicles trips.

The average cost per square foot is combined with the current levels of service to find the capital cost per demand unit. This results in a cost of \$236 per person and \$87 per vehicle trip (273 square feet per 1,000 persons x \$866 per square foot = \$236 per person, rounded).

**Figure 7. Fire Station Level of Service & Cost Analysis**

Facility	Square Feet	Replacement Cost
Fire Station #1	15,000	\$12,990,000
Fire Station #2	5,000	\$4,330,000
Fire Station #3	5,000	\$4,330,000
Fire Station #4	6,500	\$5,629,000
Fire Station #5	8,761	\$7,587,026
Fire Station #6	9,798	\$8,485,068
<b>Total</b>	<b>50,059</b>	<b>\$43,351,094</b>

<i>Level-of-Service Standards</i>	Residential	Nonres
Proportionate Share	70%	30%
Share of Square Feet	34,943	15,116
2023 Population/Nonres. Vehicle Trips	127,834	150,635
<b>Square Feet per 1,000 Persons/Vehicle Trips</b>	<b>273</b>	<b>100</b>

<i>Cost Analysis</i>	Residential	Nonres
Square Feet per 1,000 Persons/Vehicle Trips	273	100
Average Cost per Square Foot [1]	\$866	\$866
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$236</b>	<b>\$87</b>

Source: Nampa Fire Protection District

[1] Estimated construction cost from construction plans for Station #6



**FIRE ADMINISTRATIVE & TRAINING FACILITIES**

Listed in Figure 8, the Fire District occupies 25,131 square feet of fire admin facility space and based on current construction cost estimates, average cost is \$548 per square foot. The proportionate share between residential and nonresidential demand of the facilities is found by applying the calls for service percentages. As a result, 17,542 square feet is attributed to residential demand and 7,589 square feet is attributed to nonresidential demand. The current level of service is found by comparing the attributed square footage to the current population and nonresidential vehicles trips. As a result, there is 137 square feet per 1,000 residents and 50 square feet per 1,000 vehicles trips.

The average cost per square foot is combined with the current levels of service to find the capital cost per demand unit. This results in a cost of \$75 per person and \$27 per vehicle trip (137 square feet per 1,000 persons x \$548 per square foot = \$75 per person, rounded).

**Figure 8. Fire Administrative & Training Facility Level of Service & Cost Analysis**

Facility	Square Feet	Replacement Cost
Fire Administration	7,200	\$2,088,000
Fire Safe House	1,250	\$362,500
Training Facilities	16,681	\$11,319,250
<b>Total</b>	<b>25,131</b>	<b>\$13,769,750</b>

<i>Level-of-Service Standards</i>	Residential	Nonres
Proportionate Share	70%	30%
Share of Square Feet	17,542	7,589
2023 Population/Nonres. Vehicle Trips	127,834	150,635
<b>Square Feet per 1,000 Persons/Vehicle Trips</b>	<b>137</b>	<b>50</b>

<i>Cost Analysis</i>	Residential	Nonres
Square Feet per 1,000 Persons/Vehicle Trips	137	50
Average Cost per Square Foot	\$548	\$548
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$75</b>	<b>\$27</b>

Source: Nampa Fire Protection District

**FIRE LAND**

Listed in Figure 9, there is a total of 10.97 acres owned by the Nampa Fire Protection District. The proportionate share between residential and nonresidential demand of the facilities is found by applying the calls for service data percentages. As a result, 7.66 acres are attributed to residential demand and 3.31 acres are attributed to nonresidential demand. The current level of service is found by comparing the attributed acreage to the base year population and nonresidential vehicles trips. As a result, there is 0.060 acres per 1,000 residents and 0.022 acres per 1,000 vehicles trips.

The anticipated cost to purchase more land is combined with the current levels of service to find the capital cost per demand unit. This results in a cost of \$23 per person and \$9 per vehicle trip (0.060 acres per 1,000 persons x \$388,588 per acre = \$23 per person, rounded).

**Figure 9. Fire Land Level of Service & Cost Analysis**

Facility	Acres	Current Value
Fire Station #1	0.48	\$186,522
Fire Station #2	1.50	\$582,881
Fire Station #3	0.74	\$287,555
Fire Station #4	2.00	\$777,175
Fire Station #6	2.00	\$777,175
Future Station/Facility Land	4.25	\$1,651,497
<b>Total</b>	<b>10.97</b>	<b>\$4,262,806</b>

<i>Level-of-Service Standards</i>	Residential	Nonres
Proportionate Share	70%	30%
Share of Acres	7.66	3.31
2023 Population/Nonres. Vehicle Trips	127,834	150,635
<b>Acres per 1,000 Persons/Vehicle Trips</b>	<b>0.060</b>	<b>0.022</b>

<i>Cost Analysis</i>	Residential	Nonres
Acres per 1,000 Persons/Vehicle Trips	0.060	0.022
Average Cost per Acre [1]	\$388,588	\$388,588
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$23</b>	<b>\$9</b>

Source: Nampa Fire Protection District

[1] Estimated acreage cost comes from a survey of current listings provided by the City of Nampa

**FIRE APPARATUS**

Per the Idaho Act, capital improvements are limited to those improvements that have a certain lifespan. As specified in 67-8203(3) of the Idaho Act, “‘Capital improvements’ means improvements with a useful life of ten (10) years or more, by new construction or other action, which increase the service capacity of a public facility.” Listed in Figure 10 are fire apparatus that have a useful life of ten or more years qualifying to be impact fee-eligible.

Shown in Figure 10, the Fire District has 18 units in its fleet with a total replacement of \$17.5 million. The proportionate share between residential and nonresidential demand of the facilities is found by applying the calls for service percentages. As a result, 12.56 units are attributed to residential demand and 5.44 units are attributed to nonresidential demand. The current level of service is found by comparing the attributed units to the current population and nonresidential vehicles trips. As a result, there is 0.098 units per 1,000 residents and 0.036 units per 1,000 vehicles trips.

The average cost per unit is combined with the current levels of service to find the capital cost per demand unit. This results in a cost of \$96 per person and \$35 per vehicle trip (0.098 units per 1,000 persons x \$975,000 per unit = \$96 per person, rounded).

**Figure 10. Fire Apparatus Level of Service & Cost Analysis**

Apparatus	Units	Cost per Unit	Replacement Cost
Fire Engine	10	\$1,300,000	\$13,000,000
Ladder Truck	1	\$2,300,000	\$2,300,000
Quint	1	\$900,000	\$900,000
Water Tender	1	\$400,000	\$400,000
Squad Truck	1	\$250,000	\$250,000
Brush Truck	1	\$100,000	\$100,000
Support Vehicles	3	\$200,000	\$600,000
<b>Total</b>	<b>18</b>		<b>\$17,550,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonres
Proportionate Share	70%	30%
Share of Fleet	12.56	5.44
2023 Population/Nonres. Vehicle Trips	127,834	150,635
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>0.098</b>	<b>0.036</b>

<i>Cost Analysis</i>	Residential	Nonres
Units per 1,000 Persons/Vehicle Trips	0.098	0.036
Average Cost per Unit	\$975,000	\$975,000
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$96</b>	<b>\$35</b>

Source: Nampa Fire Protection District

## FIRE EQUIPMENT

Per the Idaho Act, capital improvements are limited to those improvements that have a certain lifespan. As specified in 67-8203(3) of the Idaho Act, “Capital improvements’ means improvements with a useful life of ten (10) years or more, by new construction or other action, which increase the service capacity of a public facility.” Listed in Figure 11 are fire equipment that have a useful life of ten or more years qualifying to be impact fee-eligible.

Shown in Figure 11, the Fire District has 275 equipment units with a total replacement of \$3.0 million. The proportionate share between residential and nonresidential demand of the facilities is found by applying the calls for service percentages. As a result, 191.96 units are attributed to residential demand and 83.04 units are attributed to nonresidential demand. The current level of service is found by comparing the attributed units to the current population and nonresidential vehicles trips. As a result, there is 1.50 units per 1,000 residents and 0.55 units per 1,000 vehicles trips.

The average cost per unit is combined with the current levels of service to find the capital cost per demand unit. This results in a cost of \$17 per person and \$6 per vehicle trip (1.50 units per 1,000 persons x \$11,043 per unit = \$17 per person, rounded).

**Figure 11. Fire Equipment Level of Service & Cost Analysis**

Equipment	Units	Replacement Cost
SCBAs	50	\$612,000
Cardiac Monitors	9	\$450,000
Turnout Gear	212	\$1,674,800
SCBA Fill Station	3	\$210,000
SCBA Fill Trailer	1	\$90,000
<b>Total</b>	<b>275</b>	<b>\$3,036,800</b>

<i>Level-of-Service Standards</i>	Residential	Nonres
Proportionate Share	70%	30%
Share of Equipment	191.96	83.04
2023 Population/Nonres. Vehicle Trips	127,834	150,635
<b>Units per 1,000 Persons/Vehicles Trips</b>	<b>1.50</b>	<b>0.55</b>

<i>Cost Analysis</i>	Residential	Nonres
Units per 1,000 Persons/Vehicle Trips	1.50	0.55
Average Cost per Unit	\$11,043	\$11,043
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$17</b>	<b>\$6</b>

Source: Nampa Fire Protection District

**SHARE OF THE DEVELOPMENT IMPACT FEE STUDY**

Under the Idaho enabling legislation, the Fire District is able to recover the cost of the study through the collection of future fees. An impact fee study must be completed every five years, so the study cost is compared to the five-year projected increase in population and nonresidential vehicle trips. As a result, the cost per person is \$0.66 and the cost per vehicle trip is \$0.33.

**Figure 12. Share of the Development Impact Fee Study**

Share of Study Cost	Residential Share	Nonresidential Share
\$21,240	70%	30%

Residential Growth Cost	Five-Year Population Increase	Capital Cost per Person
\$14,826	22,301	\$0.66

Nonresidential Growth Cost	Five-Year Vehicle Trip Increase	Capital Cost per Vehicle Trip
\$6,414	19,443	\$0.33

## CAPITAL IMPROVEMENTS NEEDED TO SERVE GROWTH

Needs due to future growth were calculated using the levels of service and cost factors for the infrastructure components. Growth-related needs are a projection of the amount of infrastructure and estimated costs over the next ten years needed to maintain levels of service.

### FIRE STATIONS

The current levels of service are combined with the population and vehicle trip projections to illustrate the need for new fire stations. Shown in Figure 13, over the next ten years, there is a need for 16,247 square feet. The average cost per square foot is multiplied by the need to find the projected capital need from growth (\$14,069,983).

**Figure 13. Projected Demand for Fire Stations**

Infrastructure		Level of Service			Cost/Unit	
Fire Stations		273.0	square feet	per 1,000 persons	\$866	
		100.0		per 1,000 vehicle trips		

Growth-Related Need for Fire Stations						
Year		Population	Nonres. Vehicle Trips	Residential Square Feet	Nonresidential Square Feet	Total Square Feet
Base	2023	127,834	150,635	34,899	15,064	49,962
Year 1	2024	132,173	154,699	36,083	15,470	51,553
Year 2	2025	136,512	158,762	37,268	15,876	53,144
Year 3	2026	141,053	162,534	38,507	16,253	54,761
Year 4	2027	145,594	166,306	39,747	16,631	56,378
Year 5	2028	150,136	170,078	40,987	17,008	57,995
Year 6	2029	154,677	173,850	42,227	17,385	59,612
Year 7	2030	159,218	177,622	43,467	17,762	61,229
Year 8	2031	163,811	181,686	44,720	18,169	62,889
Year 9	2032	168,404	185,750	45,974	18,575	64,549
Year 10	2033	172,997	189,813	47,228	18,981	66,209
Ten-Year Increase		45,162	39,178	12,329	3,918	16,247
Projected Expenditure				\$10,677,166	\$3,392,816	\$14,069,983

Growth-Related Expenditures for Fire Stations					\$14,069,983
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**FIRE ADMINISTRATIVE & TRAINING FACILITIES**

The current levels of service are combined with the population and vehicle trip projections to illustrate the need for new fire admin facilities. Shown in Figure 14, over the next ten years, there is a need for 8,146 square feet. The average cost per square foot is multiplied by the need to find the projected capital need from growth (\$4,464,078).

**Figure 14. Projected Demand for Fire Administrative & Training Facilities**

Infrastructure		Level of Service			Cost/Unit
Fire Admin Facilities		137.0	square feet	per 1,000 persons	\$548
		50.0		per 1,000 vehicle trips	

Growth-Related Need for Fire Admin Facilities						
Year		Population	Nonres. Vehicle Trips	Residential Square Feet	Nonresidential Square Feet	Total Square Feet
Base	2023	127,834	150,635	17,513	7,532	25,045
Year 1	2024	132,173	154,699	18,108	7,735	25,843
Year 2	2025	136,512	158,762	18,702	7,938	26,640
Year 3	2026	141,053	162,534	19,324	8,127	27,451
Year 4	2027	145,594	166,306	19,946	8,315	28,262
Year 5	2028	150,136	170,078	20,569	8,504	29,073
Year 6	2029	154,677	173,850	21,191	8,693	29,883
Year 7	2030	159,218	177,622	21,813	8,881	30,694
Year 8	2031	163,811	181,686	22,442	9,084	31,526
Year 9	2032	168,404	185,750	23,071	9,287	32,359
Year 10	2033	172,997	189,813	23,701	9,491	33,191
Ten-Year Increase		45,162	39,178	6,187	1,959	8,146
Projected Expenditure				\$3,390,600	\$1,073,478	\$4,464,078

Growth-Related Expenditures for Fire Admin Facilities					\$4,464,078
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**FIRE LAND**

The current levels of service are combined with the population and vehicle trip projections to illustrate the need for new fire land acres. Shown in Figure 15, over the next ten years, there is a need for 3.57 acres. The average cost per acre is multiplied by the need to find the projected capital need from growth (\$1,387,901).

**Figure 15. Projected Demand for Fire Land Acres**

Infrastructure		Level of Service			Cost/Unit
Fire Land		0.060	acres	per 1,000 persons	\$388,588
		0.022		per 1,000 vehicle trips	

Growth-Related Need for Fire Land						
Year		Population	Nonres. Vehicle	Residential Acres	Nonresidential Acres	Total Acres
Base	2023	127,834	150,635	7.67	3.31	10.98
Year 1	2024	132,173	154,699	7.93	3.40	11.33
Year 2	2025	136,512	158,762	8.19	3.49	11.68
Year 3	2026	141,053	162,534	8.46	3.58	12.04
Year 4	2027	145,594	166,306	8.74	3.66	12.39
Year 5	2028	150,136	170,078	9.01	3.74	12.75
Year 6	2029	154,677	173,850	9.28	3.82	13.11
Year 7	2030	159,218	177,622	9.55	3.91	13.46
Year 8	2031	163,811	181,686	9.83	4.00	13.83
Year 9	2032	168,404	185,750	10.10	4.09	14.19
Year 10	2033	172,997	189,813	10.38	4.18	14.56
Ten-Year Increase		45,162	39,178	2.71	0.86	3.57
Projected Expenditure				\$1,052,970	\$334,930	\$1,387,901

Growth-Related Expenditures for Fire Land					\$1,387,901
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**FIRE APPARATUS**

The current levels of service are combined with the population and vehicle trip projections to illustrate the need for new fleet units. Shown in Figure 16, over the next ten years, there is a need for 5.8 units. The average cost per unit is multiplied by the need to find the projected capital need from growth (\$5,690,400).

**Figure 16. Projected Demand for Fire Apparatus**

Infrastructure		Level of Service			Cost/Unit
Apparatus		0.098	units	per 1,000 persons	\$975,000
		0.036		per 1,000 vehicle trips	

Growth-Related Need for Apparatus						
Year		Population	Nonres. Vehicle	Residential Units	Nonresidential Units	Total Units
Base	2023	127,834	150,635	12.5	5.4	18.0
Year 1	2024	132,173	154,699	13.0	5.6	18.5
Year 2	2025	136,512	158,762	13.4	5.7	19.1
Year 3	2026	141,053	162,534	13.8	5.9	19.7
Year 4	2027	145,594	166,306	14.3	6.0	20.3
Year 5	2028	150,136	170,078	14.7	6.1	20.8
Year 6	2029	154,677	173,850	15.2	6.3	21.4
Year 7	2030	159,218	177,622	15.6	6.4	22.0
Year 8	2031	163,811	181,686	16.1	6.5	22.6
Year 9	2032	168,404	185,750	16.5	6.7	23.2
Year 10	2033	172,997	189,813	17.0	6.8	23.8
Ten-Year Increase		45,162	39,178	4.4	1.4	5.8
Projected Expenditure				\$4,315,252	\$1,375,148	\$5,690,400

Growth-Related Expenditures for Apparatus					\$5,690,400
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**FIRE EQUIPMENT**

The current levels of service are combined with the population and vehicle trip projections to illustrate the need for new equipment units. Shown in Figure 17, over the next ten years, there is a need for 89.3 units. The average cost per unit is multiplied by the need to find the projected capital need from growth (\$986,043).

**Figure 17. Projected Demand for Fire Equipment**

Infrastructure		Level of Service			Cost/Unit
Equipment		1.500	units	per 1,000 persons	\$11,043
		0.550		per 1,000 vehicle trips	

Growth-Related Need for Equipment						
Year		Population	Nonres. Vehicle	Residential Units	Nonresidential Units	Total Units
Base	2023	127,834	150,635	191.8	82.8	274.6
Year 1	2024	132,173	154,699	198.3	85.1	283.3
Year 2	2025	136,512	158,762	204.8	87.3	292.1
Year 3	2026	141,053	162,534	211.6	89.4	301.0
Year 4	2027	145,594	166,306	218.4	91.5	309.9
Year 5	2028	150,136	170,078	225.2	93.5	318.7
Year 6	2029	154,677	173,850	232.0	95.6	327.6
Year 7	2030	159,218	177,622	238.8	97.7	336.5
Year 8	2031	163,811	181,686	245.7	99.9	345.6
Year 9	2032	168,404	185,750	252.6	102.2	354.8
Year 10	2033	172,997	189,813	259.5	104.4	363.9
Ten-Year Increase		45,162	39,178	67.7	21.5	89.3
Projected Expenditure				\$748,090	\$237,954	\$986,043

Growth-Related Expenditures for Equipment					\$986,043
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## SUMMARY OF INPUT VARIABLES AND MAXIMUM SUPPORTABLE IMPACT FEES

Figure 18 provides a summary of the input variables (described in the chapter sections above) used to calculate the net cost per person and vehicle trip. The residential Fire Development Impact Fees are the product of persons per housing unit by type multiplied by the total net capital cost per person. For example, the single family maximum impact fee is \$1,267 per unit (\$447.66 per person x 2.83 persons per housing unit = \$1,267, rounded). The nonresidential fees are the product of vehicle trips per 1,000 square feet multiplied by the net capital cost per nonresidential vehicle trip.

The Fire District Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

**Figure 18. Summary of Input Variables and Maximum Supportable Impact Fees**

Fee Component	Cost per Person	Cost per Vehicle Trip
Fire Stations	\$236.00	\$87.00
Fire Admin Facilities	\$75.00	\$27.00
Fire Land	\$23.00	\$9.00
Fire Apparatus	\$96.00	\$35.00
Fire Equipment	\$17.00	\$6.00
Share of Fee Study	\$0.66	\$0.33
<b>Gross Total</b>	<b>\$447.66</b>	<b>\$164.33</b>
<b>Net Total</b>	<b>\$447.66</b>	<b>\$164.33</b>

### Residential

Housing Type	Persons per Housing Unit	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Residential (per housing unit)</b>				
Single Family	2.83	<b>\$1,267</b>	\$1,621	(\$354)
Multifamily	1.98	<b>\$886</b>	\$1,621	(\$735)

### Nonresidential

Development Type	Vehicle Trips per KSF	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	14.06	<b>\$2,311</b>	\$650	\$1,661
Office	5.42	<b>\$891</b>	\$650	\$241
Institutional	5.39	<b>\$885</b>	\$650	\$235
Industrial	2.44	<b>\$400</b>	\$650	(\$250)
Manufacturing	2.38	<b>\$391</b>	\$650	(\$259)
Warehouse/Distribution	0.86	<b>\$141</b>	\$650	(\$509)
Self-Storage	0.73	<b>\$120</b>	\$650	(\$530)

## CASH FLOW PROJECTIONS FOR MAXIMUM SUPPORTABLE IMPACT FEE

This section summarizes the potential cash flow to the Fire District if the development impact fees are implemented at the maximum supportable amounts. The cash flow projections are based on the assumptions detailed in this chapter and the development projections discussed in Appendix B. Demographic Assumptions.

The summary provides an indication of the impact fee revenue generated by new development. Shown at the bottom of the figure, the maximum supportable fire impact fee is estimated to generate \$26.6 million in revenue while there is a growth-related cost of \$26.6 million. Thus, the impact fees offset all growth-related capital costs.

**Figure 19. Cash Flow Summary for Maximum Supportable Impact Fees**

### Infrastructure Costs for Fire Facilities

	Total Cost	Growth Cost
Fire Stations	\$14,069,983	\$14,069,983
Fire Admin Facilities	\$4,464,078	\$4,464,078
Fire Land	\$1,387,901	\$1,387,901
Apparatus	\$5,690,400	\$5,690,400
Equipment	\$986,043	\$986,043
Share of Fee Study	\$42,480	\$42,480
<b>Total Expenditures</b>	<b>\$26,640,885</b>	<b>\$26,640,885</b>

### Projected Development Impact Fee Revenue

		Single Family \$1,267 per unit	Multifamily \$886 per unit	Retail \$2,311 per unit	Office \$891 per unit	Industrial \$400 per unit	Institutional \$885 per unit
		Housing Units	Housing Units	KSF	KSF	KSF	KSF
Base	2023	39,968	7,554	5,541	2,305	15,901	3,992
1	2024	41,132	8,082	5,635	2,402	16,653	4,063
2	2025	42,296	8,611	5,730	2,499	17,405	4,133
3	2026	43,523	9,151	5,812	2,591	18,136	4,195
4	2027	44,750	9,691	5,894	2,684	18,867	4,257
5	2028	45,977	10,232	5,977	2,776	19,598	4,319
6	2029	47,204	10,772	6,059	2,868	20,329	4,380
7	2030	48,431	11,312	6,142	2,960	21,059	4,442
8	2031	49,674	11,856	6,236	3,057	21,811	4,513
9	2032	50,917	12,399	6,330	3,155	22,563	4,583
10	2033	52,161	12,942	6,425	3,252	23,315	4,653
Ten-Year Increase		12,192	5,389	884	947	7,414	661
Projected Revenue		\$15,447,658	\$4,774,397	\$2,042,669	\$843,733	\$2,965,760	\$585,174
						<b>Projected Revenue</b>	<b>\$26,659,000</b>
						<b>Total Expenditures</b>	<b>\$26,641,000</b>
						<b>Non-Impact Fee Funding</b>	<b>\$0</b>

## PROPORTIONATE SHARE ANALYSIS

Development impact fees for Nampa Fire Protection District are based on reasonable and fair formulas or methods. The fees do not exceed a proportionate share of the costs incurred or to be incurred by the District in the provision of system improvements to serve new development. The District will fund non-growth-related improvements with non-development impact fee funds as it has in the past. Specified in the Idaho Development Impact Fee Act (Idaho Code 67-8207), several factors must be evaluated in the development impact fee study and are discussed below.

- 1) The development impact fees for Nampa Fire Protection District are based on new growth's share of the costs of previously built projects along with planned public facilities as provided by the Fire District. Projects are included in the District's capital improvements plan and will be included in annual capital budgets.
- 2) TischlerBise estimated development impact fee revenue based on the maximum supportable development impact fees for the one, districtwide service area; results are shown in the cash flow analyses in this report. Existing and future development impact fee revenue will entirely fund growth-related improvements.
- 3) TischlerBise has evaluated the extent to which new development may contribute to the cost of public facilities.
- 4) The relative extent to which properties will make future contributions to the cost of existing public facilities has also been evaluated in regards to existing debt.
- 5) The District will evaluate the extent to which newly developed properties are entitled to a credit for system improvements that have been provided by property owners or developers. These "site-specific" credits will be available for system improvements identified in the annual capital budget and long-term Capital Improvement Plans. Administrative procedures for site-specific credits should be addressed in the development impact fee ordinance.
- 6) Extraordinary costs, if any, in servicing newly developed properties should be addressed through administrative procedures that allow independent studies to be submitted to the District. These procedures should be addressed in the development impact fee ordinance.
- 7) The time-price differential inherent in fair comparisons of amounts paid at different times has been addressed. All costs in the development impact fee calculations are given in current dollars with no assumed inflation rate over time. Necessary cost adjustments can be made as part of the annual evaluation and update of development impact fees.

## IMPLEMENTATION AND ADMINISTRATION

The Idaho Development Impact Fee Act (hereafter referred to as the Idaho Act) requires jurisdictions to form a Development Impact Fee Advisory Committee (DIFAC). The committee must have at least five members with a minimum of two members active in the business of real estate, building, or development. The committee acts in an advisory capacity and is tasked to do the following:

- Assist the governmental entity in adopting land use assumptions;
- Review the capital improvements plan, and proposed amendments, and file written comments;
- Monitor and evaluate implementation of the capital improvements plan;
- File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees; and
- Advise the governmental entity of the need to update or revise land use assumptions, the capital improvements plan, and development impact fees.

Furthermore, the Nampa Fire District formed a DIFAC that meets the Idaho Act which has been recognized by the City of Nampa and Canyon County as their DIFAC for fire impact fees in the Nampa Fire District. TischlerBise has met with the DIFAC during the process and provided information on land use assumptions, level of service and cost assumptions, and draft development impact fee schedules. This report reflects comments and feedback received from the DIFAC.

The Fire District must develop and adopt a capital improvements plan (CIP) that includes those improvements for which fees were developed. The Idaho Act defines a capital improvement as an “improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility.” Requirements for the CIP are outlined in Idaho Code 67-8208. Certain procedural requirements must be followed for adoption of the CIP and the development impact fee ordinance. Requirements are described in detail in Idaho Code 67-8206. The Fire District has a CIP that meets the above requirements.

TischlerBise recommends that development impact fees be updated annually to reflect recent data. One approach is to adjust for inflation in construction costs by means of an index like the RSMeans or Engineering News Record (ENR). This index can be applied against the calculated development impact fee. If cost estimates change significantly the Fire District should evaluate an adjustment to the CIP and development impact fees.

Idaho’s enabling legislation requires an annual development impact fees report that accounts for fees collected and spent during the preceding year (Idaho Code 67-8210). Development impact fees must be deposited in interest-bearing accounts earmarked for the associated capital facilities as outlined in capital improvements plans. Also, fees must be spent within eight years of when they are collected (on a first in,

first out basis) unless the local governmental entity identifies in writing (a) a reasonable cause why the fees should be held longer than eight years; and (b) an anticipated date by which the fees will be expended but in no event greater than eleven years from the date they were collected.

Credits must be provided for in accordance with Idaho Code Section 67-8209 regarding site-specific credits or developer reimbursements for system improvements that have been included in the development impact fee calculations. Project improvements normally required as part of the development approval process are not eligible for credits against development impact fees. Specific policies and procedures related to site-specific credits or developer reimbursements for system improvements should be addressed in the ordinance that establishes the fees.

The general concept is that developers may be eligible for site-specific credits or reimbursements only if they provide system improvements that have been included in CIP and development impact fee calculations. If a developer constructs a system improvement that was included in the fee calculations, it is necessary to either reimburse the developer or provide a credit against the fees in the area that benefits from the system improvement. The latter option is more difficult to administer because it creates unique fees for specific geographic areas. Based on TischlerBise's experience, it is better for a reimbursement agreement to be established with the developer that constructs a system improvement. For example, if a developer elects to construct a system improvement, then a reimbursement agreement can be established to payback the developer from future development impact fee revenue. The reimbursement agreement should be based on the actual documented cost of the system improvement, if less than the amount shown in the CIP. However, the reimbursement should not exceed the CIP amount that has been used in the development impact fee calculations.

## APPENDIX A. LAND USE DEFINITIONS

### RESIDENTIAL DEVELOPMENT

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As discussed below, residential development categories are based on data from the U.S. Census Bureau, American Community Survey.

#### Single Family Units:

1. Single family detached is a one-unit structure detached from any other house, that is, with open space on all four sides. Such structures are considered detached even if they have an adjoining shed or garage. A one-family house that contains a business is considered detached as long as the building has open space on all four sides.
2. Single family attached (townhouse) is a one-unit structure that has one or more walls extending from ground to roof separating it from adjoining structures. In row houses (sometimes called townhouses), double houses, or houses attached to nonresidential structures, each house is a separate, attached structure if the dividing or common wall goes from ground to roof.
3. Mobile home includes both occupied and vacant mobile homes, to which no permanent rooms have been added. Mobile homes used only for business purposes or for extra sleeping space and mobile homes for sale on a dealer's lot, at the factory, or in storage are not counted in the housing inventory.

#### Multifamily Units:

1. 2+ units (duplexes and apartments) are units in structures containing two or more housing units, further categorized as units in structures with “2, 3 or 4, 5 to 9, 10 to 19, 20 to 49, and 50 or more apartments.”
2. Boat, RV, Van, etc. includes any living quarters occupied as a housing unit that does not fit the other categories (e.g., houseboats, railroad cars, campers, and vans). Recreational vehicles, boats, vans, railroad cars, and the like are included only if they are occupied as a current place of residence.



## NONRESIDENTIAL DEVELOPMENT CATEGORIES

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Nonresidential development categories used throughout this study are based on land use classifications from the book *Trip Generation* (ITE, 2021). A summary description of each development category is provided below.

**Retail:** Establishments primarily selling merchandise, eating/drinking places, and entertainment uses. By way of example, *Retail* includes shopping centers, banks, restaurants, and movie theaters.

**Office:** Establishments providing management, administrative, professional, or business services. By way of example, *Office* includes offices and business services.

**Industrial:** Establishments primarily engaged in the production and transportation of goods. By way of example, *Industrial* includes manufacturing plants and distribution facilities.

**Institutional:** Public and quasi-public buildings providing educational, social assistance, or religious services. By way of example, *Institutional* includes schools, churches, daycare facilities, and health care facilities.

**Manufacturing:** A manufacturing facility is an area where the primary activity is the conversion of raw materials or parts into finished products. Size and type of activity may vary substantially from one facility to another. In addition to the actual production of goods, a manufacturing facility typically has an office and may provide space for warehouse, research, and associated functions.

**Warehousing:** A warehouse is primarily devoted to the storage of materials, but it may also include office and maintenance areas. By way of example, *Warehousing* includes high-cube transload and short-term storage warehouse, high-cube fulfillment center warehouse, high-cube parcel hub warehouse, and high-cube cold storage warehouse.

**Self-storage:** A mini-warehouse is a building in which a number of storage units or vaults are rented for the storage of goods. They are typically referred to as “self-storage” facilities. Each unit is physically separated from other units, and access is usually provided through an overhead door or other common access point

## APPENDIX B. DEMOGRAPHIC ASSUMPTIONS

### POPULATION AND HOUSING CHARACTERISTICS

Impact fees often use per capita standards and persons per housing unit or persons per household to derive proportionate share fee amounts. Housing types have varying household sizes and, consequently, a varying demand on District infrastructure and services. Thus, it is important to differentiate between housing types and size.

When persons per housing unit (PPHU) is used in the development impact fee calculations, infrastructure standards are derived using year-round population. In contrast, when persons per household (PPHH) is used in the development impact fee calculations, the fee methodology assumes all housing units will be occupied, thus requiring seasonal or peak population to be used when deriving infrastructure standards. TischlerBise recommends that fees for residential development in Nampa Fire Protection District be imposed according to persons per housing unit.

Based on housing characteristics, TischlerBise recommends using two housing unit categories for the Impact Fee study: (1) Single Family and (2) Multifamily. Each housing type has different characteristics which results in a different demand on District facilities and services. Figure 20 shows the US Census American Community Survey 2021 5-Year Estimates data for the City of Nampa. The boundaries of only the City of Nampa were used to provide the most accurate geographic representation of the district boundaries using Census data. Single family units have a PPHU of 2.83 persons and multifamily units have a household size of 1.98 persons. Additionally, there is a housing mix of 84 percent single family and 16 percent multifamily.

The estimates in Figure 20 are for PPHU calculations. Base year population and housing units are estimated with another, more recent data source.

**Figure 20. Persons per Housing Unit**

Housing Type	Persons	Housing Units	Persons per Housing Unit	Households	Persons per Household	Housing Unit Mix
Single Family [1]	85,668	30,271	2.83	29,588	2.90	84%
Multifamily [2]	11,312	5,721	1.98	5,312	2.13	16%
Total	96,980	35,992	2.69	34,900	2.78	

[1] Includes attached and detached single family homes and mobile homes

[2] Includes all other types

Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates

## BASE YEAR HOUSING UNITS AND POPULATION

Base year population is derived from the base year population estimate from the City of Nampa Impact Fee Study and Community Planning Association of Southwest Idaho (COMPASS) traffic analysis zone data from the areas of the District outside of city limits. Based off of this data, the base year population estimate for the Fire District is 127,834. PPHU data shown in Figure 20 is used to convert this total population number to a total housing unit number, which is estimated to be 47,522. Then the housing unit mix percentage is applied to this total housing unit estimate to get a breakdown between single and multifamily units leading to an estimated 39,968 single family units and 7,554 multifamily units.

**Figure 21. Base Year Housing Units and Population**

Nampa Fire Protection District	Base Year 2023
Population [1]	127,834
<b>Housing Units [2]</b>	
Single Family	39,968
Multifamily	7,554
Total Housing Units	47,522

[1] COMPASS Traffic Analysis Zone Model; City of Nampa Impact Fee Study

[2] U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates, TischlerBise analysis

## NEW RESIDENTIAL CONSTRUCTION TREND

To illustrate residential development trends in the Fire District, Figure 22 lists the past six years of new construction in City of Nampa excluding the peak of 2021. Over the past six years there has been a total of 9,791 housing units added with 6,574 being single family homes and 3,155 being multifamily homes. Excluding the peak of 2021, this leads to a weighted average of 1,520 housing units added annually with 1,019 being single family homes and 501 being multifamily homes.

**Figure 22. City of Nampa Building Permit History**

Housing Type	2018	2019	2020	2021	2022	2023	Total	Weighted Average
Single Family	857	1,113	1,278	1,481	895	950	6,574	1,019
Multifamily	232	642	458	651	882	290	3,155	501
Total	1,089	1,755	1,736	2,132	1,777	1,240	9,729	1,520

Source: City of Nampa Department of Building Safety

[1] Excludes the peak of 2021

## HOUSING UNIT AND POPULATION PROJECTIONS

The residential projections are based on building permit trends within the City of Nampa and COMPASS traffic analysis zone data for the areas of the District outside of city limits. Past housing construction trends are assumed to continue through the next ten years. The annual average totals are included in the projections to estimate housing growth in the District. Population growth is estimated based on housing development and PPHU by housing type. As a result, there are 17,581 new housing units projected in the District over the next ten years, broken down into 12,192 single family units and 5,389 multifamily units. Based on the housing development, population in the District is estimated to grow by 45,162 residents or a 35 percent increase from the base year.

**Figure 23. Residential Development Projections**

Nampa Fire Protection District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
Population [1]	127,834	132,173	136,512	141,053	145,594	150,136	154,677	159,218	163,811	168,404	172,997	45,162
<b>Housing Units [2]</b>												
Single Family	39,968	41,132	42,296	43,523	44,750	45,977	47,204	48,431	49,674	50,917	52,161	12,192
Multifamily	7,554	8,082	8,611	9,151	9,691	10,232	10,772	11,312	11,856	12,399	12,942	5,389
Total Housing Units	47,522	49,214	50,906	52,674	54,441	56,209	57,976	59,743	61,530	63,317	65,103	17,581

[1] Population projections are based on housing growth and PPHU factors

[2] Housing projections are based on annual average without peak in Nampa and COMPASS projections outside of Nampa

## CURRENT EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA

The impact fee study will include nonresidential development as well. Utilizing employment data from the City of Nampa Impact Fee Study, COMPASS TAZ data for the areas of the District outside of city limits, and the City of Nampa website, 2023 total employment in the District is estimated at 46,139 jobs. Employment data from the City of Nampa website is used to breakdown this job total. Listed in Figure 24, there are an estimated 11,764 retail jobs, 7,507 office jobs, 15,461 industrial jobs, and 11,406 institutional jobs located in the District.

To estimate the nonresidential floor area, employee density factors from the Institute of Transportation Engineers (ITE) *Trip Generation* Manual (2021) are applied to job estimates. Figure 24 lists the land use type and density factors that are included in the analysis. Overall, there is 27.7 million square feet estimated in the District in the base year. Industrial and retail development make up the majority of this with a combined 77 percent of the total floor area.

**Figure 24. Base Year Employment and Nonresidential Floor Area**

Nampa Fire Protection District	Base Year Jobs [1]	% of Total	Base Year Sq. Ft. [2]	% of Total
Retail	11,764	25%	5,540,925	20%
Office	7,507	16%	2,304,725	8%
Industrial	15,461	34%	15,901,010	57%
Institutional	11,406	25%	3,992,211	14%
<b>Total</b>	<b>46,139</b>	<b>100%</b>	<b>27,738,871</b>	<b>100%</b>

[1] COMPASS (Community Planning Association of Southwest Idaho) Traffic Analysis Zone Model; City of Nampa Impact Fee Study; cityofnampa.us

[2] Trip Generation, Institute of Transportation Engineers, 11th

[3] Note: To account for the recent boom in construction, industrial floor area has been calculated based on recent development and 2021 estimates.

**Figure 25. Institute of Transportation Engineers (ITE) Employment Density Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Emp Per Dmd Unit	Sq Ft Per Emp
Retail	820	Shopping Center	1,000 Sq Ft	2.12	471
Office	710	General Office	1,000 Sq Ft	3.26	307
Industrial	110	Light Industrial	1,000 Sq Ft	1.57	637
Institutional	610	Hospital	1,000 Sq Ft	2.86	350

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

## NONRESIDENTIAL CONSTRUCTION TREND

To illustrate nonresidential development trends in the District, Figure 26 shows the average nonresidential construction in square feet over the last 5 years excluding the peak year (2022) and the Amazon Fulfillment Center (AFC) constructed in 2019 since this was a large, unique development. This average will be used for employment and floor area projections within the City of Nampa.

**Figure 26. Annual Nonresidential Construction Estimates**

Industry	2018	2019	2020	2021	2022	Total	5-Year Average	w/o 2022 Peak & AFC
Retail	76,677	53,111	52,838	41,951	111,062	335,639	67,128	56,144
Office	84,864	95,738	65,552	78,978	297,384	622,516	124,503	81,283
Industrial	655,730	3,338,413	490,116	836,289	3,260,783	8,581,331	1,716,266	684,126
Institutional	55,811	29,359	16,062	70,325	35,436	206,993	41,399	42,889
Total	873,082	3,516,621	624,568	1,027,543	3,704,665	9,746,479	1,949,296	864,443

Source: City of Nampa Department of Building Safety

[1] Includes Amazon Fulfillment Center, 2.6 million sq. ft. Without AFC industrial growth was 754,000 sq. ft.

## EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA PROJECTIONS

Job and nonresidential floor area projections for the next ten years are provided in Figure 27. Floor area is projected using commercial building permit data and COMPASS TAZ data for areas of the District outside of city limits. Over the next ten years, the nonresidential floor area is projected to increase by approximately 9.9 million square feet, a 36 percent increase from the base year.

Job growth is converted into nonresidential floor area using the ITE square feet per employee averages shown in Figure 25. Over the next ten years there is a projected increase of 18,490 jobs in the District, a 40 percent increase from the base year. Industrial development accounts for the greatest share of the increase at 75 percent of the total projected new jobs.

**Figure 27. Employment and Nonresidential Floor Area Projections**

Industry	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Jobs [1]</b>												
Retail	11,764	11,964	12,165	12,340	12,515	12,690	12,865	13,040	13,240	13,441	13,641	<b>1,877</b>
Office	7,507	7,824	8,140	8,441	8,741	9,041	9,342	9,642	9,959	10,275	10,592	<b>3,085</b>
Industrial	15,461	16,642	17,822	18,970	20,117	21,264	22,412	23,559	24,740	25,920	27,101	<b>11,640</b>
Institutional	11,406	11,607	11,809	11,985	12,162	12,339	12,515	12,692	12,893	13,094	13,296	<b>1,889</b>
Total	46,139	48,037	49,936	51,735	53,535	55,334	57,134	58,933	60,832	62,730	64,629	<b>18,490</b>
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>												
Retail	5,541	5,635	5,730	5,812	5,894	5,977	6,059	6,142	6,236	6,330	6,425	<b>884</b>
Office	2,305	2,402	2,499	2,591	2,684	2,776	2,868	2,960	3,057	3,155	3,252	<b>947</b>
Industrial	15,901	16,653	17,405	18,136	18,867	19,598	20,329	21,059	21,811	22,563	23,315	<b>7,414</b>
Institutional	3,992	4,063	4,133	4,195	4,257	4,319	4,380	4,442	4,513	4,583	4,653	<b>661</b>
Total	27,739	28,753	29,767	30,734	31,701	32,669	33,636	34,604	35,618	36,631	37,645	<b>9,906</b>

[1] Source: Institute of Transportation Engineers, *Trip Generation*, 2021

[2] Source: Building permit analysis by TischlerBise

## VEHICLE TRIP GENERATION

### RESIDENTIAL VEHICLE TRIPS BY HOUSING TYPE

A customized trip rate is calculated for the single family and multifamily units in the Nampa Fire Protection District. In Figure 28, the most recent data from the US Census American Community Survey is inputted into equations provided by the ITE to calculate the trip ends per housing unit factor. A single family unit is estimated to generate 10.83 trip ends and a multifamily unit is estimated to generate 5.45 trip ends on an average weekday.

**Figure 28. Customized Residential Trip End Rates by Housing Type**

Tenure by Units in Structure	Vehicles Available <sup>1</sup>	Households by Structure Type <sup>2</sup>			Vehicles per HH by Tenure
		Single Family	Multifamily	Total	
Owner-Occupied	53,591	23,358	109	23,467	2.28
Renter-Occupied	19,632	6,230	5,203	11,433	1.72
Total	73,223	29,588	5,312	34,900	2.10
Housing Units <sup>3</sup>		30,271	5,721	35,992	

Housing Type	Persons in Households <sup>4</sup>	Trip Ends <sup>5</sup>	Vehicles by Type of Unit	Trip Ends <sup>6</sup>	Average Trip Ends	Local Trip Ends per Unit	National Trip Ends per Unit <sup>7</sup>
Single Family	85,668	238,513	63,972	416,946	327,729	10.83	9.43
Multifamily	11,312	25,823	9,198	36,532	31,178	5.45	4.54
Total	96,980	264,336	73,170	453,478	358,907	9.97	

1. Vehicles available by tenure from Table B25046, American Community Survey, 2021 5-Year Estimates.
2. Households by tenure and units in structure from Table B25032, American Community Survey, 2021 5-Year Estimates.
3. Housing units from Table B25024, American Community Survey, 2021 5-Year Estimates.
4. Total population in households from Table B25033, American Community Survey, 2021 5-Year Estimates.
5. Vehicle trips ends based on persons using formulas from ITE *Trip Generation*. For single-family housing (ITE 210), the fitted curve equation is  $\text{EXP}(0.89 \cdot \text{LN}(\text{persons}) + 1.72)$  [ITE 2017]. To approximate the average population of the ITE studies, persons were divided by 66 and the equation result multiplied by 66. For multi-family housing (ITE 221), the fitted curve equation is  $(2.29 \cdot \text{persons}) - 81.02$  [ITE 2017].
6. Vehicle trip ends based on vehicles available using formulas from ITE *Trip Generation*. For single-family housing (ITE 210), the fitted curve equation is  $\text{EXP}(0.99 \cdot \text{LN}(\text{vehicles}) + 1.93)$  [ITE 2017]. To approximate the average number of vehicles in the ITE studies, vehicles available were divided by 118 and the equation result multiplied by 118. For multifamily housing (ITE 220), the fitted curve equation is  $(3.94 \cdot \text{vehicles}) + 293.58$  [ITE 2012].
7. Trip Generation, Institute of Transportation Engineers, 11th Edition (2021).



### RESIDENTIAL VEHICLE TRIPS ADJUSTMENT FACTORS

A vehicle trip end is the out-bound or in-bound leg of a vehicle trip. As a result, so to not double count trips, a standard 50 percent adjustment is applied to trip ends to calculate a vehicle trip. For example, the out-bound trip from a person's home to work is attributed to the housing unit and the trip from work back home is attributed to the employer.

However, an additional adjustment is necessary to capture Nampa residents' work bound trips that are outside of the city. The trip adjustment factor includes two components. According to the National Household Travel Survey, home-based work trips are typically 31 percent of out-bound trips (which are 50 percent of all trip ends). Also, utilizing the most recent data from the Census Bureau's web application "OnTheMap", 73 percent of Nampa workers travel outside the District for work. In combination, these factors account for 11 percent of additional production trips ( $0.31 \times 0.50 \times 0.73 = 0.11$ ). Shown in Figure 29, the total adjustment factor for residential housing units includes attraction trips (50 percent of trip ends) plus the journey-to-work commuting adjustment (11 percent of production trips) for a total of 61 percent.

**Figure 29. Residential Trip Adjustment Factor for Commuters**

***Trip Adjustment Factor for Commuters***

Employed Nampa Residents (2020)	45,307
Residents Working in Nampa (2020)	12,170
Residents Commuting Outside of Nampa for Work	33,137
Percent Commuting Out of Nampa	73%
<b>Additional Production Trips</b>	<b>11%</b>

<b>Standard Trip Adjustment Factor</b>	<b>50%</b>
<b>Residential Trip Adjustment Factor</b>	<b>61%</b>

Source: U.S. Census, OnTheMap Application, 2020

**NONRESIDENTIAL VEHICLE TRIPS**

Vehicle trip generation for nonresidential land uses are calculated by using ITE's average daily trip end rates and adjustment factors found in their recently published 11<sup>th</sup> edition of Trip Generation. To estimate the trip generation in the Nampa Fire Protection District, the weekday trip end per 1,000 square feet factors listed in Figure 30 are used.

**Figure 30. Institute of Transportation Engineers Nonresidential Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Wkdy Trip Ends per Dmd Unit	Wkdy Trip Ends per Employee
Retail	820	Shopping Center	1,000 Sq Ft	37.01	17.42
Office	710	General Office	1,000 Sq Ft	10.84	3.33
Industrial	110	Light Industrial	1,000 Sq Ft	4.87	3.10
Institutional	610	Hospital	1,000 Sq Ft	10.77	3.77

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

For nonresidential land uses, the standard 50 percent adjustment is applied to office, industrial, and institutional. A lower vehicle trip adjustment factor is used for retail because this type of development attracts vehicles as they pass-by on arterial and collector roads. For example, when someone stops at a convenience store on their way home from work, the convenience store is not their primary destination.

In Figure 31, the Institute for Transportation Engineers' land use code, daily vehicle trip end rate, and trip adjustment factor is listed for each land use.

**Figure 31. Daily Vehicle Trip Factors**

Land Use	ITE Codes	Daily Vehicle Trip Ends	Trip Adj. Factor	Daily Vehicle Trips
<b>Residential (per housing unit)</b>				
Single Family	210	10.83	61%	6.61
Multifamily	220	5.45	61%	3.32
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	820	37.01	38%	14.06
Office	710	10.84	50%	5.42
Industrial	110	4.87	50%	2.44
Institutional	610	10.77	50%	5.39

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021); National Household Travel Survey, 2009

## VEHICLE TRIP PROJECTIONS

The base year vehicle trip totals and vehicle trip projections are calculated by combining the vehicle trip end factors, the trip adjustment factors, and the residential and nonresidential assumptions for housing stock and floor area. Districtwide, residential land uses account for 289,155 vehicle trips and nonresidential land uses account for 150,635 vehicle trips in the base year (Figure 32).

Through 2033, it is projected that daily vehicle trips will increase by 137,639 trips with the majority of the growth being generated by single family (59 percent) and multifamily (13 percent) development which leads to a 31 percent increase in vehicle trips from the base year through 2033.

**Figure 32. Vehicle Trip Projections**

Nampa Fire Protection District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Residential Trips</b>												
Single Family	264,043	271,729	279,418	287,524	295,631	303,737	311,844	319,951	328,163	336,376	344,589	80,546
Multifamily	25,112	26,870	28,626	30,423	32,219	34,015	35,812	37,608	39,414	41,221	43,027	17,915
Subtotal	289,155	298,598	308,044	317,947	327,850	337,753	347,656	357,558	367,578	377,597	387,616	98,461
<b>Nonresidential Trips</b>												
Retail	77,926	79,253	80,580	81,739	82,899	84,058	85,218	86,377	87,704	89,031	90,357	12,431
Office	12,492	13,018	13,545	14,045	14,545	15,044	15,544	16,044	16,571	17,097	17,624	5,132
Industrial	38,719	40,550	42,381	44,161	45,941	47,720	49,500	51,280	53,111	54,942	56,773	18,054
Institutional	21,498	21,877	22,256	22,589	22,922	23,255	23,588	23,921	24,300	24,680	25,059	3,561
Subtotal	150,635	154,699	158,762	162,534	166,306	170,078	173,850	177,622	181,686	185,750	189,813	39,178
<b>Vehicle Trips</b>												
Grand Total	439,790	453,297	466,806	480,481	494,156	507,831	521,506	535,181	549,264	563,346	577,429	137,639

Source: Institute of Transportation Engineers, *Trip Generation*, 11th Edition (2021)

# Capital Improvement Plan and Development Impact Fee Study

Final Report Submitted to:  
Parma Rural Fire Protection District

August 25, 2022

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## EXECUTIVE SUMMARY

The Parma Rural Fire Protection District (“Fire District”) retained TischlerBiseGalena to prepare a Capital Improvement Plan and Development Impact Fee Study in order to meet the new demands generated by new development within the Fire District. This report presents the methodology and calculation used to generate current levels of service and updated maximum supportable impact fees. It is intended to serve as supporting documentation for the evaluation and establishment of impact fees in the Fire District.

The purpose of this study is to demonstrate the Fire District’s compliance with Idaho Statutes as authorized by the Idaho Legislature. Consistent with the authorization, it is the intent of the Fire District to: (Idaho Code 67-8202(1-4))

1. Collect impact fees to ensure that adequate public facilities are available to serve new growth and development;
2. Promote orderly growth and development by establishing uniform standards by which local governments may require that those who benefit from new growth and development pay a proportionate share of the cost of new public facilities needed to serve new growth and development;
3. Establish minimum standards for the adoption of development impact fee ordinances by government entities;
4. Ensure that those who benefit from new growth and development are required to pay no more than their proportionate share of the cost of public facilities needed to serve new growth and development and to prevent duplicate and ad hoc development requirements;

Impact fees are one-time payments used to construct system improvements needed to accommodate new development. An impact fee represents new growth’s fair share of capital facility needs. By law, impact fees can only be used for capital improvements, not operating or maintenance costs. Impact fees are subject to legal standards, which require fulfillment of three key elements: need, benefit and proportionality.

- First, to justify a fee for public facilities, it must be demonstrated that new development will create a need for capital improvements.
- Second, new development must derive a benefit from the payment of the fees (i.e., in the form of public facilities constructed within a reasonable timeframe).
- Third, the fee paid by a particular type of development should not exceed its proportional share of the capital cost for system improvements.

TischlerBiseGalena evaluated possible methodologies and documented appropriate demand indicators by type of development for the levels of service and fees. Local demographic data and improvement costs were used to identify specific capital costs attributable to growth. This report includes summary tables indicating the specific factors, referred to as level of service standards, used to derive the impact fees.

## IDAHO DEVELOPMENT IMPACT FEE ENABLING LEGISLATION

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The Enabling Legislation governs how development fees are calculated for municipalities in Idaho. All requirements of the Idaho Development Impact Fee Act have been met in the supporting documentation prepared by TischlerBiseGalena. There are four requirements of the Idaho Act that are not common in the development impact fee enabling legislation of other states. This overview offers further clarification of these unique requirements.

First, as specified in 67-8204(2) of the Idaho Act, “development impact fees shall be calculated on the basis of levels of service for public facilities . . . applicable to existing development as well as new growth and development.”

Second, Idaho requires a Capital Improvements Plan (CIP) [see 67-8208]. The CIP requirements are summarized in this report, with detailed documentation provided in the discussion on infrastructure.

Third, the Idaho Act also requires documentation of any existing deficiencies in the types of infrastructure to be funded by development impact fees [see 67-8208(1)(a)]. The intent of this requirement is to prevent charging new development to cure existing deficiencies. In the context of development impact fees for the Fire District, the term “deficiencies” means a shortage or inadequacy of current system improvements when measured against the levels of service to be applied to new development. It does not mean a shortage or inadequacy when measured against some “hoped for” level of service.

TischlerBiseGalena used the current infrastructure cost per service unit (i.e., existing standards), or future levels of service where appropriate, multiplied by the projected increase in service units over an appropriate planning timeframe, to yield the cost of growth-related system improvements. The relationship between these three variables can be reduced to a mathematical formula, expressed as  $A \times B = C$ . In section 67-8204(16), the Idaho Act simply reorganizes this formula, stating the cost per service unit (i.e., development impact fee) may not exceed the cost of growth-related system improvements divided by the number of projected service units attributable to new development (i.e.,  $A = C \div B$ ). By using existing infrastructure standards to determine the need for growth-related capital improvements, the Fire District ensures the same level-of-service standards are applicable to existing and new development. Using existing infrastructure standards also means there are no existing deficiencies in the current system that must be corrected from non-development impact fee funding.

Fourth, Idaho requires a proportionate share determination [see 67-8207]. Basically, local government must consider various types of applicable credits and/or other revenues that may reduce the capital costs attributable to new development. The development impact fee methodologies and the cash flow analysis have addressed the need for credits to avoid potential double payment for growth-related infrastructure.



## SUMMARY OF CAPITAL IMPROVEMENT PLAN AND DEVELOPMENT IMPACT FEES

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### METHODOLOGIES AND CREDITS

Development impact fees can be calculated by any one of several legitimate methods. The choice of a particular method depends primarily on the service characteristics and planning requirements for each facility type. Each method has advantages and disadvantages in a particular situation, and to some extent can be interchangeable, because each allocates facility costs in proportion to the needs created by development.

Reduced to its simplest terms, the process of calculating development impact fees involves two main steps: (1) determining the cost of development-related capital improvements and (2) allocating those costs equitably to various types of development. In practice, though, the calculation of impact fees can become quite complicated because of the many variables involved in defining the relationship between development and the need for facilities. The following paragraphs discuss three basic methods for calculating development impact fees, and how each method can be applied.

- **Plan-Based Fee Calculation.** The plan-based method allocates costs for a specified set of improvements to a specified amount of development. Facility plans identify needed improvements, and land use plans identify development. In this method, the total cost of relevant facilities is divided by total demand to calculate a cost per unit of demand. Then, the cost per unit of demand is multiplied by the amount of demand per unit of development (e.g., housing units or square feet of building area) in each category to arrive at a cost per specific unit of development (e.g., single family detached unit).
- **Cost Recovery or Buy-In Fee Calculation.** The rationale for the cost recovery approach is that new development is paying for its share of the useful life and remaining capacity of facilities already built or land already purchased from which new growth will benefit. This methodology is often used for systems that were oversized such as sewer and water facilities.
- **Incremental Expansion Fee Calculation.** The incremental expansion method documents the current level of service (LOS) for each type of public facility in both quantitative and qualitative measures, based on an existing service standard (such as square feet per student). This approach ensures that there are no existing infrastructure deficiencies or surplus capacity in infrastructure. New development is only paying its proportionate share for growth-related infrastructure. The level of service standards are determined in a manner similar to the current replacement cost approach used by property insurance companies. However, in contrast to insurance practices, the fee revenues would not be for renewal and/or replacement of existing facilities. Rather, revenue will be used to expand or provide additional facilities, as needed, to accommodate new development. An incremental expansion cost method is best suited for public facilities that will be expanded in regular increments, with LOS standards based on current conditions in the community.

- **Credits.** Regardless of the methodology, a consideration of “credits” is integral to the development of a legally valid impact fee methodology. There are two types of “credits,” each with specific and distinct characteristics, but both of which should be addressed in the calculation of development impact fees. The first is a credit due to possible double payment situations. This could occur when contributions are made by the property owner toward the capital costs of the public facility covered by the impact fee. This type of credit is integrated into the impact fee calculation. The second is a credit toward the payment of a fee for dedication of public sites or improvements provided by the developer and for which the impact fee is imposed. This type of credit is addressed in the administration and implementation of a facility fee program.

## FEE METHODOLOGY

Of the fee methodologies discussed above, the *plan-based* methodology is used to calculate impact fees for the Fire District. A summary of impact fee components is provided below:

**Figure 1: Summary of Impact Fee Methodology**

Fee Category	Service Area	Incremental Expansion	Plan-Based	Cost Recovery	Cost Allocation
Fire	Districtwide	n/a	Station Facilities, Vehicles and Apparatus, Equipment	n/a	Population, Nonresidential Vehicle Trips

## CAPITAL IMPROVEMENT PLAN

The Fire District impact fee contains components for additional station space and vehicles and apparatus. Functional population is used to determine residential and nonresidential proportionate share factors (i.e., how much of the current infrastructure serves residential or nonresidential land uses).

To serve projected growth over the next ten years, the following infrastructure investment is planned:

- 1,000 square feet of station space
- 5.0 new pieces of apparatus
- 14 new pieces of equipment
- Cost recovery for Impact Fee Study

## MAXIMUM SUPPORTABLE DEVELOPMENT IMPACT FEES BY TYPE OF LAND USE

Figure 2 provides a schedule of the maximum supportable development impact fees by type of land use for the Fire District. The fees represent the highest supportable amount for each type of applicable land use, and represents new growth’s fair share of the cost for capital facilities. The Fire District may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

The fees for residential development are to be assessed per housing unit. For nonresidential development, the fees are assessed per square foot of floor area. Nonresidential development categories are consistent with the terminology and definitions contained in the reference book, Trip Generation 11<sup>th</sup> Edition, published by the Institute of Transportation Engineers. These definitions are provided in the Appendix A. Land Use Definitions.

**Figure 2: Summary of Maximum Supportable Development Impact Fees by Land Use**

Residential		
Housing Type	Persons per Housing Unit	Maximum Supportable Fee per Unit
Single Family	2.98	\$1,984
Multifamily	1.24	\$825

Nonresidential		
Development Type	Trips per 1,000 Sq. Ft.	Maximum Supportable Fee per 1,000 Sq. Ft.
Retail	14.06	\$4,126
Office	5.42	\$1,590
Industrial	2.44	\$714
Institutional	11.30	\$3,314

Calculations throughout this technical memo are based on an analysis conducted using Excel software. Results are discussed in the memo using one-and two-digit places (in most cases), which represent rounded figures. However, the analysis itself uses figures carried to their ultimate decimal places; therefore, the sums and products generated in the analysis may not equal the sum or product if the reader replicates the calculation with the factors shown in the report (due to the rounding of figures shown, not in the analysis).

## DEVELOPMENT IMPACT FEE ANALYSIS

### METHODOLOGY

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The Fire District development impact fee includes three components: station expansion, vehicles/apparatus, and equipment. TischlerBiseGalena recommends a *plan-based* approach, based on current capital expansion plans. Per the Idaho Act, capital improvements are limited to those improvements that have a certain lifespan. As specified in 67-8203(3) of the Idaho Act, “‘Capital improvements’ means improvements with a useful life of ten (10) years or more, by new construction or other action, which increase the service capacity of a public facility.”

The residential portion of the fee is derived from the product of persons per housing unit (by type of unit) multiplied by the net capital cost per person. The nonresidential portion is derived from the product of nonresidential vehicle trips per 1,000 square feet of nonresidential space multiplied by the net capital cost per vehicle trip.

Specified in Idaho Code 67-8209(2), local governments must consider historical, available, and alternative sources of funding for system improvements. Currently, there are no dedicated revenues being collected by the Fire District to fund growth-related projects for Fire District facilities. Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs for Fire District facilities. Evidence is given in this chapter that the projected capital costs from new development will be entirely offset by the development impact fees. Thus, no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no further revenue credits.

### PROPORTIONATE SHARE

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TischlerBiseGalena recommends functional population to allocate the cost of Fire District infrastructure to residential and nonresidential development. Functional population is similar to what the U.S. Census Bureau calls “daytime population,” by accounting for people living and working in a jurisdiction, but also considers commuting patterns and time spent at home and at nonresidential locations. OnTheMap is a web-based mapping and reporting application that shows where workers are employed and where they live. It describes geographic patterns of jobs by their employment locations and residential locations as well as the connections between the two locations. OnTheMap was developed through a unique partnership between the U.S. Census Bureau and its Local Employment Dynamics (LED) partner states. OnTheMap data is used, as shown in Figure 3, to derive Functional Population shares for Fire District.

Residents that do not work are assigned 20 hours per day to residential development and 4 hours per day to nonresidential development (annualized averages). Residents that work in the Fire District boundary are assigned 14 hours to residential development and 10 hours to nonresidential development. Residents that work outside Parma are assigned 14 hours to residential development. Inflow commuters are assigned 10 hours to nonresidential development. Based on 2019 functional population data for the Fire

District, the cost allocation for residential development is 76 percent while nonresidential development accounts for 24 percent of the demand for Fire District facilities, apparatus and equipment.

**Figure 3: Proportionate Share Factors**

Parma RFPD - Parma, ID (2019)			
<b>Residential</b>		Demand Hours/Day	Person Hours
Population*	5,858		
Residents Not Working	3,504	20	70,080
Employed Residents	2,354		
Employed in Parma	362	14	5,068
Employed outside Parma	1,992	14	27,888
	Residential Subtotal		103,036
	<b>Residential Share =&gt;</b>		<b>76%</b>
<b>Nonresidential</b>			
Non-working Residents	3,504	4	14,016
Jobs Located in Parma	1,790		
Residents Employed in Parma	1,428	10	14,280
Non-Resident Workers (inflow commuters)	362	10	3,620
	Nonresidential Subtotal		31,916
	<b>Nonresidential Share =&gt;</b>		<b>24%</b>
	<b>TOTAL</b>		<b>134,952</b>

Source: U.S. Census Bureau, OnTheMap 6.1.1 Application and LEHD Origin-Destination Employment Statistics.

\* Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

## SERVICE UNITS

Figure 4 displays the service units for residential and nonresidential land uses. For residential development, the service units are persons per housing unit by type of unit. For nonresidential development, the service units are average day nonresidential vehicle trips.

**Figure 4: Parma Rural Fire Protection District Service Units**

*Residential (per housing unit)*

Type of Housing Unit	Persons per Housing Unit*
Single-Family	2.98
Multi-Family	1.24

*Nonresidential Development (per 1,000 square feet)*

Type	Trips per 1,000 Sq. Ft.**	Trip Rate Adjustment	Adjusted Trips per 1,000 Sq. Ft.
Retail	37.01	38%	14.06
Office	10.84	50%	5.42
Industrial	4.87	50%	2.44
Institutional	22.59	50%	11.30

\*Derived from the U.S. Census Bureau American Community

\*\*ITE Trip Generation Rates, 11th Edition (2021)

## PARMA RURAL FIRE PROTECTION DISTRICT LEVEL OF SERVICE ANALYSIS

The following section details the level of service calculations for the Fire District.

### STATION SPACE

As shown in Figure 5, the Fire District currently operates two stations, Station 1, which totals 12,000 square feet and is owned by the Fire District and Station 2 which is leased. The existing level of service for residential development is 1.51 square feet per person, and the nonresidential level of service is 0.72 square feet per nonresidential vehicle trip. This is determined by multiplying the total square footage by the proportionate share factors (76% for residential development and 24% for nonresidential development), and then dividing the respective totals by the current service units (6,045 persons for residential and 4,017 nonresidential vehicle trips).

**Figure 5: Existing Level of Service for Station Space**

Facility	Square Feet
Station 1	12,000
<b>Total</b>	<b>12,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	76%	24%
Share of Facility Square Feet	9,120	2,880
2021 Population/Nonres. Vehicle Trips	6,045	4,017
<b>Square Feet per Person/Nonres. Trips</b>	<b>1.51</b>	<b>0.72</b>

## VEHICLES/APPARATUS

As shown in Figure 6, the Fire District currently has 12 pieces of apparatus. The existing level of service for residential development is 1.51 pieces of apparatus for every 1,000 persons, and the nonresidential level of service is 0.72 pieces of apparatus per 1,000 nonresidential vehicle trips. This is determined by multiplying the total apparatus inventory by the proportionate share factors (76% for residential development and 24% for nonresidential development), and then dividing the respective totals by the current service units (6,045 persons for residential and 4,017 nonresidential vehicle trips) and multiplying by 1,000.

**Figure 6: Existing Level of Service for Vehicles and Apparatus**

Apparatus	Total Units
Engine	3
Water Tenders	1
Brush Rigs	2
Air Trailer	1
Support Vehicles	2
Ambulance	3
<b>Total</b>	<b>12</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	76%	24%
Share of Apparatus	9.12	2.88
2021 Population/Nonres. Vehicle Trips	6,045	4,017
<b>Apparatus per 1,000 Persons/Nonres. Trips</b>	<b>1.51</b>	<b>0.72</b>

## EQUIPMENT

As shown in Figure 7, the Fire District currently has 45 pieces of equipment. The existing level of service for residential development is 5.66 pieces of equipment for every 1,000 persons, and the nonresidential level of service is 2.69 pieces of equipment per 1,000 nonresidential vehicle trips. This is determined by multiplying the total equipment inventory by the proportionate share factors (76% for residential development and 24% for nonresidential development), and then dividing the respective totals by the current service units (6,045 persons for residential and 4,017 nonresidential vehicle trips) and multiplying by 1,000.

**Figure 7: Existing Level of Service for Equipment**

Equipment	Total Units
SCBA	32
Portable Radios	10
Cardiac Monitors	3
<b>Total</b>	<b>45</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	76%	24%
Share of Equipment	34.20	10.80
2021 Population/Nonres. Vehicle Trips	6,045	4,017
<b>Equipment per 1,000 Persons/Nonres. Trips</b>	<b>5.66</b>	<b>2.69</b>

## PLANNED GROWTH-RELATED INFRASTRUCTURE IMPROVEMENTS

### PLANNED FIRE STATIONS

The Fire District plans on expanding the current fire station by adding living and dorm space to allow for full-time employees. As shown in Figure 8, the Fire District estimates adding approximately 1,000 square feet at the station, with an estimated cost of \$250,000 would be sufficient through the year 2031. To ensure new development is not paying to elevate the level of service in the Fire District, we compared the square footage of the planned station expansion (1,000 square feet) to the increase in residential and nonresidential service units through 2031. As shown in Figure 8, new development is being charged for a level of service that is substantially below what currently exists in the Fire District. For example, as shown previously in Figure 5, the existing level of service per person is 1.51 square feet, compared to 0.37 square feet per person for the impact fee calculation.

As shown in Figure 8, the cost per residential and nonresidential service unit is determined by multiplying the planned square footage (1,000) by the proportionate share factors (76% for residential and 24% for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2031 (2,079 persons and 1,477 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (0.37 square feet per person and 0.16 square feet per nonresidential trip) are compared to the cost per square foot (\$250), the resulting cost per service units are \$93 per person and \$40 per nonresidential vehicle trip.



**Figure 8: Planned Fire Station Infrastructure and Cost per Service Unit**

Facility	Square Feet	Cost per Square Foot	Estimated Cost
Station 1	1,000	\$250	\$250,000
<b>Total</b>	<b>1,000</b>	<b>\$250</b>	<b>\$250,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	76%	24%
Share of Facility Square Feet	760	240
Projected 2031 Population/Nonres. Vehicle Trips	2,079	1,477
<b>Square Feet per Person/Nonres. Trips</b>	<b>0.37</b>	<b>0.16</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Square Feet per Person/Nonres. Trips	0.37	0.16
Average Cost per Square Foot	\$250	\$250
<b>Capital Cost Per Person/Nonres. Trip</b>	<b>\$93</b>	<b>\$40</b>

### PLANNED VEHICLES/APPARATUS

To compliment the planned additional station, the Fire District plans on purchasing 5.0 additional pieces of apparatus. As shown in Figure 9, the estimated cost of the apparatus is \$1,425,000. Similar to the planned station, the Fire District estimates the apparatus will be sufficient through the year 2031. To ensure new development is not paying to elevate the level of service in the Fire District, we compared the number of planned apparatus (5.0 pieces) to the increase in residential and nonresidential service units through 2031. As shown in Figure 9, similar to station space new development is actually being charged for a higher level of service than what currently exists in the Fire District. For example, as shown previously in Figure 6, the existing level of service per 1,000 persons is 1.51 vehicles/apparatus, compared to 1.83 vehicles/apparatus per 1,000 persons for the impact fee calculation. If this were the only item on the capital improvement plan, steps would need to be taken to lower the plan to ensure that the proposed level of service is at or below the current service levels. However, the facility proposed capital improvement plan provides a level of service that is well below current levels, providing additional capacity for apparatus and equipment.

As shown in Figure 9, the cost per residential and nonresidential service unit is determined by multiplying the planned vehicle/apparatus (5.0) by the proportionate share factors (76% for residential and 24% for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2031 (2,079 persons and 1,477 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (1.83 vehicles/apparatus per 1,000 persons and 0.81 vehicles/apparatus per 1,000 nonresidential trips) are compared to the weighted average cost per vehicle/apparatus (\$285,000), the resulting cost per service units are \$522 per person and \$231 per nonresidential vehicle trip.

**Figure 9: Planned Vehicles/Apparatus and Cost per Service Unit**

Apparatus	Total Units	Cost per Vehicle	Estimated Cost
Engine	1.0	\$500,000	\$500,000
Water Tenders	1.0	\$350,000	\$350,000
Brush Rigs	1.0	\$300,000	\$300,000
Support Vehicles	1.0	\$75,000	\$75,000
Ambulance	1.0	\$200,000	\$200,000
<b>Total</b>	<b>5.0</b>	<b>\$285,000</b>	<b>\$1,425,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	76%	24%
Share of Apparatus	3.80	1.20
Projected 2031 Population/Nonres. Vehicle Trips	2,079	1,477
<b>Apparatus per 1,000 Persons/Nonres. Trips</b>	<b>1.83</b>	<b>0.81</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Apparatus per 1,000 Persons/Nonres. Trips	1.83	0.81
Average Cost per Unit	\$285,000	\$285,000
<b>Capital Cost Per Person/Nonres. Trip</b>	<b>\$522</b>	<b>\$231</b>

## PLANNED EQUIPMENT

To facilitate the addition of growth-related personnel, the Fire District plans on purchasing 14 pieces of equipment. As shown in Figure 10, the estimated cost of the equipment is \$118,000. Similar to the planned station, the Fire District estimates the equipment will be sufficient through the year 2031. To ensure new development is not paying to elevate the level of service in the Fire District, we compared the number of planned equipment (14 pieces) to the increase in residential and nonresidential service units through 2031. As shown in Figure 10, similar to station space new development is actually being charged for a lower level of service than what currently exists in the Fire District. For example, as shown previously in Figure 7, the existing level of service per 1,000 persons is 5.66 equipment units, compared to 5.12 equipment units per 1,000 persons for the impact fee calculation.

As shown in Figure 10, the cost per residential and nonresidential service unit is determined by multiplying the planned equipment (14) by the proportionate share factors (76% for residential and 24% for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2031 (2,079 persons and 1,477 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (5.12 equipment units per 1,000 persons and 2.27 equipment units per 1,000 nonresidential trip) are compared to the weighted average cost per vehicle/equipment (\$8,429), the resulting cost per service units are \$43 per person and \$19 per nonresidential vehicle trip.

**Figure 10: Planned Equipment and Cost per Service Unit**

Equipment	Total Units	Cost per Unit	Estimated Cost
SCBA	6.0	\$8,000	\$48,000
Turnouts/PPE	6.0	\$3,000	\$18,000
Ultrasonic Washer	1.0	\$7,000	\$7,000
Cardiac Monitors	1.0	\$45,000	\$45,000
<b>Total</b>	<b>14.0</b>	<b>\$8,429</b>	<b>\$118,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	76%	24%
Share of Equipment	10.64	3.36
Projected 2031 Population/Nonres. Vehicle Trips	2,079	1,477
<b>Equipment per 1,000 Persons/Nonres. Trips</b>	<b>5.12</b>	<b>2.27</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Equipment per 1,000 Persons/Nonres. Trips	5.12	2.27
Average Cost per Unit	\$8,429	\$8,429
<b>Capital Cost Per Person/Nonres. Trip</b>	<b>\$43</b>	<b>\$19</b>

### COST TO PREPARE DEVELOPMENT IMPACT FEE REPORT

The cost to prepare the Capital Improvement Plan and Development Impact Fee Report totals \$10,000. The Fire District will need to update its report every five years. Based on this cost, proportionate share, and five-year projections of new residential and nonresidential development from the Appendix B (Demographic Assumptions), the cost is \$8 per person and \$3 per nonresidential vehicle trip.

**Figure 11: Cost to Prepare Development Impact Fee Report**

Component	Cost	Demand Indicator	Proportionate Share	Cost Allocation			Cost per Demand Unit Increase	
				Units	2022	2027	Increase	
Fire	\$10,000	Residential	76%	Population	6,232	7,224	992	\$8
		Nonresidential	24%	Vehicle Trips	4,145	4,848	703	\$3

### INPUT VARIABLES AND DEVELOPMENT IMPACT FEES

Cost factors for fire facilities, apparatus, and professional services are summarized at the top of Figure 12. The residential impact fees are calculated by multiplying the \$824 cost per person by the service unit ratios (persons per housing unit) for each housing type. Nonresidential development fees are calculated by multiplying the \$364 per nonresidential vehicle trip by the average weekday vehicle trips per 1,000 square feet ratios and the trip adjustment factors for each development type.

**Figure 12: Parma Rural Fire Protection District Maximum Supportable Impact Fees**

Fee Component	Proposed Fees	
	Cost per Person	Cost per Nonres. Vehicle Trips
Fire Stations	\$93	\$40
Fire Vehicles and Apparatuses	\$522	\$231
Fire Equipment	\$43	\$19
Impact Fee Study	\$8	\$3
<b>Gross Total</b>	<b>\$666</b>	<b>\$293</b>
<b>Net Total</b>	<b>\$666</b>	<b>\$293</b>

**Residential**

Housing Type	Persons per Housing Unit	Maximum Supportable Fee per Unit
Single Family	2.98	\$1,984
Multifamily	1.24	\$825

**Nonresidential**

Development Type	Trips per 1,000 Sq. Ft.	Maximum Supportable Fee per 1,000 Sq. Ft.
Retail	14.06	\$4,126
Office	5.42	\$1,590
Industrial	2.44	\$714
Institutional	11.30	\$3,314

## CAPITAL IMPROVEMENT PLAN

The following section provides a summary of the Capital Improvement Plans depicting growth-related capital demands and costs on which the Fire District impact fees are based.

First, Figure 13 lists the projected growth over the next ten years in the Fire District. Overall, there is about a 34 percent increase in residential development (2,079 new residents and 742 new housing units) and a 37 percent increase in nonresidential development (698 new jobs and 396,000 square feet of development).

**Figure 13: Ten-Year Projected Residential and Nonresidential Growth**

Parma RFPD - Parma, ID	Base Year 2021	1 2022	2 2023	3 2024	4 2025	5 2026	6 2027	7 2028	8 2029	9 2030	10 2031	Total Increase
Population [1]	6,045	6,232	6,418	6,605	6,791	7,007	7,224	7,440	7,657	7,873	8,124	2,079
<b>Housing Units by Type [2]</b>												
Single Family	1,934	1,994	2,054	2,114	2,174	2,243	2,312	2,381	2,450	2,519	2,599	665
Multifamily	227	234	241	248	255	263	271	279	287	295	304	77
Total Housing Units	2,161	2,228	2,295	2,362	2,429	2,506	2,583	2,660	2,737	2,814	2,903	742
<b>Jobs [3]</b>												
Retail	111	115	119	122	126	130	134	139	143	148	152	41
Office	134	138	142	147	151	156	161	166	172	177	183	49
Industrial	1,428	1,473	1,520	1,568	1,618	1,670	1,723	1,778	1,834	1,893	1,953	525
Institutional	226	233	241	248	256	264	273	281	290	300	309	83
Total Jobs	1,899	1,959	2,022	2,086	2,152	2,221	2,291	2,364	2,439	2,517	2,597	698
<b>Nonresidential Floor Area (1,000 sq. ft.) [4]</b>												
Retail	52	54	56	58	59	61	63	65	67	70	72	19
Office	41	42	44	45	47	48	50	51	53	54	56	15
Industrial	910	938	968	999	1,031	1,064	1,098	1,132	1,168	1,206	1,244	334
Institutional	75	77	79	82	85	87	90	93	96	99	102	27
Total Floor Area	1,078	1,112	1,147	1,184	1,221	1,260	1,300	1,342	1,384	1,428	1,474	396

[1] Population growth is based on housing development and persons per housing unit factors

[2] Five-year average of building permits is assumed to continue over the next ten years

[3] Source: American Census Bureau OnTheMap

[4] Source: TischlerBise analysis; Institute of Transportation Engineers, [Trip Generation](#), 2021

The Idaho Development Fee Act requires Capital Improvement Plans to be updated regularly, at least once every five years (Idaho Code 67-8208(2)). This report projects revenue and fees based on 10-year forecast in an effort to provide the public and elected officials with illustrative guidance of probable growth demands based on current trends however, per Idaho Code, it is expected that an update to the Capital Improvement Plan included in this study will occur within five years.

## CAPITAL IMPROVEMENT PLAN

A summary of the Fire District is shown below in Figure 14. As shown, the following additional infrastructure is needed to maintain current levels of service over the next ten years: 1,000 square feet of station space with an estimated cost of \$250,000, 5.0 pieces of apparatus with an estimated cost of \$1,175,000, 14 pieces of equipment with an estimated cost of \$118,000 and the cost of the first of two required Impact Fee Studies.

**Figure 14: Parma Rural Fire Protection District Capital Improvement Plan**

Type of Capital Infrastructure	Description	Units #/Sq.Ft	Cost \$/Unit	Total Cost	Growth Allocation	Subject to Impact Fees	Funding from Other Sources
<b>Facilities</b>							
Station 1	Add Living and Dorm Space for FF's	1,000	250	250,000	100%	250,000	0
Station 2	Add Living and Dorm Space for FF's	1,000	250	250,000	0%	0	250,000
Total Facilities	Growth Adjusted Number of Units	1,000		500,000		250,000	250,000
<b>Vehicles</b>							
Engine	Add for Station 2	1	500,000	500,000	100%	500,000	0
Water Tenders	Add	1	350,000	350,000	100%	350,000	0
Brush Rigs	Add for Station 2	1	300,000	300,000	100%	300,000	0
Support Vehicles		1	75,000	75,000	100%	75,000	0
Existing Replacement		1	950,000	950,000	0%	0	950,000
Ambulance	Add for Station 2	1	200,000	200,000	100%	200,000	0
Total Vehicles	Growth Adjusted Number of Units	5.0		2,375,000		1,425,000	950,000
<b>Equipment</b>							
SCBA	New for Growth	6	8,000	48,000	100%	48,000	0
SCBA	Replace	35	8,000	280,000		0	280,000
Turnouts/PPE	New for Growth	6	3,000	18,000	100%	18,000	0
Turnouts/PPE	Replace	60	3,000	180,000		0	180,000
Ultrasonic Washer	To clean turnouts and gear	1	7,000	7,000	100%	7,000	0
Cardiac Monitors	Replace	2	45,000	90,000		0	90,000
Cardiac Monitors	Add for Station 2	1	45,000	45,000	100%	45,000	0
Total Equipment	Growth Adjusted Number of Units	14.0		668,000		118,000	550,000
Total Capital Needs		1,019		3,543,000		1,793,000	1,750,000
Minus Current Impact Fee Fund Balance				0	100%	0	0
Plus Impact Fee Study				10,000	100%	10,000	0
Total Capital Improvement Plan				3,553,000		1,803,000	1,750,000

## FUNDING SOURCES FOR CAPITAL IMPROVEMENTS

In determining the proportionate share of capital costs attributable to new development, the Idaho Development Fee Act states that local governments must consider historical, available, and alternative sources of funding for system improvements (Idaho Code 67-8209(2)). Currently, there are no dedicated revenues being collected by the Fire District to fund growth-related projects.

Furthermore, the maximum supportable impact fees are constructed to offset all growth-related capital costs to the Fire District for Fire facilities. Evidence is given in Figure 15 in the specific chapters of this report that the projected capital costs from new development will be offset by the development impact fees. Actual results will vary from projections so no general tax dollars are assumed to be used to fund growth-related capital costs, requiring no revenue credits.

Potential development impact fee revenues are summarized in Figure 15, assuming implementation of the fees at the maximum supportable level as indicated in this report. Based on the land use assumptions detailed in the Appendix, over the next ten years the Fire development impact fees are projected to generate approximately \$1.8 million. At the bottom of the figure, the estimated revenues are compared to the estimated growth-related capital costs. The impact fee revenues are projected to offset the capital costs.

Figure 15: Projected Development Impact Fee Revenue

		Single Family \$1,984 per unit	Multifamily \$825 per unit	Retail \$4,126 per KSF	Office \$1,590 per KSF	Industrial \$714 per KSF	Institutional \$3,314 per KSF
Year		Housing Units	Housing Units	KSF	KSF	KSF	KSF
Base	2021	1,934	227	52	41	910	75
Year 1	2022	1,994	234	54	42	938	77
Year 2	2023	2,054	241	56	44	968	79
Year 3	2024	2,114	248	58	45	999	82
Year 4	2025	2,174	255	59	47	1,031	85
Year 5	2026	2,243	263	61	48	1,064	87
Year 6	2027	2,312	271	63	50	1,098	90
Year 7	2028	2,381	279	65	51	1,132	93
Year 8	2029	2,450	287	67	53	1,168	96
Year 9	2030	2,519	295	70	54	1,206	99
Year 10	2031	2,599	304	72	56	1,244	102
Ten-Year Increase		665	77	19	15	334	27
Projected Revenue =>		\$1,319,360	\$63,690	\$79,603	\$23,994	\$238,820	\$90,873
Projected Revenue =>						<u>\$1,816,000</u>	
Total Expenditures =>						<u>\$1,803,000</u>	
Non-Impact Fee Funding =>						<u>\$0</u>	

## PROPORTIONATE SHARE ANALYSIS

Development impact fees for the Fire District are based on reasonable and fair formulas or methods. The fees do not exceed a proportionate share of the costs incurred or to be incurred by the Fire District in the provision of system improvements to serve new development. The Fire District will fund non-growth-related improvements with non-development impact fee funds as it has in the past. Specified in the Idaho Development Impact Fee Act (Idaho Code 67-8207), several factors must be evaluated in the development impact fee study and are discussed below.

- 1) The development impact fees for the Fire District are based on new growth's share of the costs of previously built projects along with planned public facilities as provided by the Fire District. Projects are included in the Fire District's capital improvements plan and will be included in annual capital budgets.
- 2) Estimated development impact fee revenue was based on the maximum supportable development impact fees for the one, districtwide service area; results are shown in the cash flow analyses in this report. Development impact fee revenue will entirely fund growth-related improvements.
- 3) TischlerBiseGalena has evaluated the extent to which new development may contribute to the cost of public facilities. The development impact fees will replace the current dedicated revenues for applicable public facilities. Also, the report has shown that all applicable growth-related public facility costs will be entirely funded by impact fees, thus no credit is necessary for general tax dollar funding.
- 4) The relative extent to which properties will make future contributions to the cost of existing public facilities has also been evaluated in regards to existing debt. Outstanding debt for growth's portion of already constructed facilities will be paid from development impact fee revenue, therefore a future revenue credit is not necessary.
- 5) The Fire District will evaluate the extent to which newly developed properties are entitled to a credit for system improvements that have been provided by property owners or developers. These "site-specific" credits will be available for system improvements identified in the annual capital budget and long-term Capital Improvements Plans. Administrative procedures for site-specific credits should be addressed in the development impact fee ordinance.
- 6) Extraordinary costs, if any, in servicing newly developed properties should be addressed through administrative procedures that allow independent studies to be submitted to the Fire District. These procedures should be addressed in the development impact fee ordinance. One service area represented by the Fire District's geographic boundary is appropriate for the fees herein.
- 7) The time-price differential inherent in fair comparisons of amounts paid at different times has been addressed. All costs in the development impact fee calculations are given in current dollars with no assumed inflation rate over time. Necessary cost adjustments can be made as part of the annual evaluation and update of development impact fees.



## IMPLEMENTATION AND ADMINISTRATION

The Idaho Development Impact Fee Act (hereafter referred to as the Idaho Act) requires jurisdictions to form a Development Impact Fee Advisory Committee. The committee must have at least five members with a minimum of two members active in the business of real estate, building, or development. The committee acts in an advisory capacity and is tasked to do the following:

- Assist the governmental entity in adopting land use assumptions;
- Review the capital improvements plan, and proposed amendments, and file written comments;
- Monitor and evaluate implementation of the capital improvements plan;
- File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees; and
- Advise the governmental entity of the need to update or revise land use assumptions, the capital improvements plan, and development impact fees.

Per the above, the Fire District formed a Development Impact Fee Advisory Committee (“DIFAC”). TischlerBiseGalena and Fire District staff met with the DIFAC during the process and provided information on land use assumptions, level of service and cost assumptions, and draft development impact fee schedules. This report reflects comments and feedback received from the DIFAC.

The Fire District must develop and adopt a capital improvements plan (“CIP”) that includes those improvements for which fees were developed. The Idaho Act defines a capital improvement as an “improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility.” Requirements for the CIP are outlined in Idaho Code 67-8208. Certain procedural requirements must be followed for adoption of the CIP and the development impact fee ordinance. Requirements are described in detail in Idaho Code 67-8206. The Fire District has a CIP that meets the above requirements.

TischlerBiseGalena recommends that development impact fees be updated annually to reflect recent data. One approach is to adjust for inflation in construction costs by means of an index like the RSMeans or Engineering News Record (ENR). This index can be applied against the calculated development impact fee. If cost estimates change significantly, the Fire District should evaluate an adjustment to the CIP and development impact fees.

Idaho’s enabling legislation requires an annual development impact fees report that accounts for fees collected and spent during the preceding year (Idaho Code 67-8210). Development impact fees must be deposited in interest-bearing accounts earmarked for the associated capital facilities as outlined in capital improvements plans. Also, fees must be spent within eight years of when they are collected (on a first in, first out basis) unless the local governmental entity identifies in writing (a) a reasonable cause why the fees should be held longer than eight years; and (b) an anticipated date by which the fees will be expended but in no event greater than eleven years from the date they were collected.

Credits must be provided for in accordance with Idaho Code Section 67-8209 regarding site-specific credits or developer reimbursements for system improvements that have been included in the development impact fee calculations. Project improvements normally required as part of the development approval process are not eligible for credits against development impact fees. Specific policies and procedures related to site-specific credits or developer reimbursements for system improvements should be addressed in the ordinance that establishes the Fire District's fees.

The general concept is that developers may be eligible for site-specific credits or reimbursements only if they provide system improvements that have been included in CIP and development impact fee calculations. If a developer constructs a system improvement that was included in the fee calculations, it is necessary to either reimburse the developer or provide a credit against the fees in the area that benefits from the system improvement. The latter option is more difficult to administer because it creates unique fees for specific geographic areas. Based on TischlerBiseGalena's experience, it is better for a reimbursement agreement to be established with the developer that constructs a system improvement. For example, if a developer elects to construct a system improvement, then a reimbursement agreement can be established to payback the developer from future development impact fee revenue. The reimbursement agreement should be based on the actual documented cost of the system improvement, if less than the amount shown in the CIP. However, the reimbursement should not exceed the CIP amount that has been used in the development impact fee calculations.

## APPENDIX A. LAND USE DEFINITIONS

### RESIDENTIAL DEVELOPMENT

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As discussed below, residential development categories are based on data from the U.S. Census Bureau, American Community Survey. The Fire District will collect impact fees from all new residential units. One-time impact fees are determined by site capacity (i.e., number of residential units).

#### Single Family Units:

1. Single family detached is a one-unit structure detached from any other house, that is, with open space on all four sides. Such structures are considered detached even if they have an adjoining shed or garage. A one-family house that contains a business is considered detached as long as the building has open space on all four sides.
2. Single family attached (townhouse) is a one-unit structure that has one or more walls extending from ground to roof separating it from adjoining structures. In row houses (sometimes called townhouses), double houses, or houses attached to nonresidential structures, each house is a separate, attached structure if the dividing or common wall goes from ground to roof.
3. Mobile home includes both occupied and vacant mobile homes, to which no permanent rooms have been added. Mobile homes used only for business purposes or for extra sleeping space and mobile homes for sale on a dealer's lot, at the factory, or in storage are not counted in the housing inventory.

#### Multifamily Units:

1. 2+ units (duplexes and apartments) are units in structures containing two or more housing units, further categorized as units in structures with “2, 3 or 4, 5 to 9, 10 to 19, 20 to 49, and 50 or more apartments.”
2. Boat, RV, Van, etc. includes any living quarters occupied as a housing unit that does not fit the other categories (e.g., houseboats, railroad cars, campers, and vans). Recreational vehicles, boats, vans, railroad cars, and the like are included only if they are occupied as a current place of residence.

### NONRESIDENTIAL DEVELOPMENT CATEGORIES

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Nonresidential development categories used throughout this study are based on land use classifications from the book *Trip Generation* (ITE, 2021). A summary description of each development category is provided below.

**Retail:** Establishments primarily selling merchandise, eating/drinking places, and entertainment uses. By way of example, *Retail* includes shopping centers, supermarkets, pharmacies, restaurants, bars, nightclubs, automobile dealerships, movie theaters, and lodging (hotel/motel).

**Office:** Establishments providing management, administrative, professional, or business services. By way of example, *Office* includes banks, business offices, medical offices, and veterinarian clinics.

**Industrial:** Establishments primarily engaged in the production and transportation of goods. By way of example, *Industrial* includes manufacturing plants, trucking companies, warehousing facilities, utility substations, power generation facilities, and telecommunications buildings.

**Institutional:** Public and quasi-public buildings providing educational, social assistance, or religious services. By way of example, *Institutional* includes schools, universities, churches, daycare facilities, hospitals, health care facilities, and government buildings.

## APPENDIX B. DEMOGRAPHIC ASSUMPTIONS

### POPULATION AND HOUSING CHARACTERISTICS

Impact fees often use per capita standards and persons per housing unit or persons per household to derive proportionate share fee amounts. Housing types have varying household sizes and, consequently, a varying demand on City infrastructure and services. Thus, it is important to differentiate between housing types and size.

When persons per housing unit (PPHU) is used in the development impact fee calculations, infrastructure standards are derived using year-round population. In contrast, when persons per household (PPHH) is used in the development impact fee calculations, the fee methodology assumes all housing units will be occupied, thus requiring seasonal or peak population to be used when deriving infrastructure standards. Thus, TischlerBiseGalena recommends that fees for residential development in the Fire District be imposed according to persons per housing unit.

Based on housing characteristics, TischlerBiseGalena recommends using two housing unit categories for the Impact Fee study: (1) Single Family and (2) Multifamily. Each housing type has different characteristics which results in a different demand on Fire District facilities and services. Figure 16 shows TischlerBiseGalena estimates for the Fire District using data from the US Census American Community Survey 2020 5-Year Estimates data for the City of Parma. Total housing units and population were provided by the Community Planning Association of Southwest Idaho ("COMPASS") for the Fire District and a proportionate share was then allocated to single family and multifamily types. Single family units have a person per housing unit factor of 2.98 persons and multifamily units have an average of 1.24 persons per unit.

**Figure 16: Persons per Housing Unit**

Housing Type	Persons	Housing Units	Persons per Housing Unit	Households	Persons per Household	Housing Unit Mix
Single Family [1]	5,586	1,874	2.98	2,047	2.73	89%
Multifamily [2]	272	220	1.24	254	1.07	11%
Total	5,858	2,094	2.80	2,301	2.55	

[1] Includes attached and detached single family homes and mobile homes

[2] Includes structures with 2+ units

Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates, COMPASS, TischlerBiseGalena Analysis

## BASE YEAR POPULATION AND HOUSING UNITS

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Data derived from the 2020 U.S. Census Bureau and the Payette County Assessor along with statistics from the 2020 American Community Survey data were used to estimate the number of housing units for the base year. The proportionate number of persons per housing unit portrayed in Figure 16 for both single family and multifamily units were then multiplied by the number of housing units to estimate the base year household population of 6,045 as illustrated in Figure 17 below.

**Figure 17: Base Year Population and Housing Units**

Parma RFPD - Parma, ID	Base Year 2021
Population [1]	6,045
<b>Housing Units [1]</b>	
Single Family	1,934
Multifamily	227
Total Housing Units	2,161

[1] Source: U.S. Census Bureau,  
2020 American Community Survey  
5-Year Estimates, COMPASS,  
TischlerBiseGalena Analysis

## POPULATION AND HOUSING UNIT PROJECTIONS

Single family housing development in the City of Parma is based on the existing development pipeline. Between several proposed subdivisions, there is an estimated buildout of 230 to 250 single family homes. These units, along with the normal anticipated growth in the remainder of the Fire District have been taken into account when estimating the overall growth for the district. Population growth is based on persons per housing unit factors and housing development.

Estimates based upon the development data show a growth rate of approximately 3 percent annually, 34.4 percent over the next ten years, as shown in Figure 18. Resulting in an increase of 2,079 residents and a housing unit increase of 742. Single family development accounts for approximately 90 percent of the total housing growth.

**Figure 18. Residential Development Projections**

Parma RFPD - Parma, ID	Base Year 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Increase
Population [1]	6,045	6,232	6,418	6,605	6,791	7,007	7,224	7,440	7,657	7,873	8,124	2,079
Percent Increase		3.1%	3.0%	2.9%	2.8%	3.2%	3.1%	3.0%	2.9%	2.8%	3.2%	34.4%
<b>Housing Units [2]</b>												
Single Family	1,934	1,994	2,054	2,114	2,174	2,243	2,312	2,381	2,450	2,519	2,599	665
Multifamily	227	234	241	248	255	263	271	279	287	295	304	77
Total Housing Units	2,161	2,228	2,295	2,362	2,429	2,506	2,583	2,660	2,737	2,814	2,903	742

[1] Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

[2] Housing units are assumed to grow at the same rate as population

## CURRENT EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA

Industry employment totals were determined using the United States Census Bureau's OnTheMap resource, using a Fire District shapefile provided by the State of Idaho. OnTheMap provides employment breakdowns by industry for the Fire District, most recently in the year 2019. By applying the industry specific employment breakdowns from 2019 to the previously determined growth projections, we are able to provide complete employment estimates by industry. As can be seen in Figure 19, nearly 75 percent of employment is in the Industrial industry predominantly in the agricultural sector, with the retail industry featuring the lowest percentage share.

**Figure 19. Base Year Employment by Industry**

Employment Industries	Base Year Jobs [1]	Percent of Total
Retail	111	6%
Office	134	7%
Industrial	1,428	75%
Institutional	226	12%
Total	1,899	100%

[1] Source: American Census Bureau  
OnTheMap Parma Work Area Profile  
Analysis

The base year nonresidential floor area for the industry sectors is calculated with the Institution of Transportation Engineers' (ITE) square feet per employee averages, Figure 20. For Industrial the Light Industrial factors are used; for Institutional the Government Office factors are used; for Retail the Shopping Center factors are used; for Office the General Office factors are used.

**Figure 20. Institute of Transportation Engineers (ITE) Employment Density Factors**

ITE Code	Land Use Group	Demand Unit	Wkdy Trip Ends Per Dmd Unit	Wkdy Trip Ends Per Employee	Emp Per Dmd Unit	Sq Ft Per Emp
110	Light Industrial	1,000 Sq Ft	4.87	3.10	1.57	637
130	Industrial Park	1,000 Sq Ft	3.37	2.91	1.16	864
140	Manufacturing	1,000 Sq Ft	4.75	2.51	1.89	528
150	Warehousing	1,000 Sq Ft	1.71	5.05	0.34	2,953
254	Assisted Living	1,000 Sq Ft	4.19	4.24	0.99	1,012
520	Elementary School	student	2.27	22.50	0.10	na
610	Hospital	1,000 Sq Ft	10.77	3.77	2.86	350
710	General Office	1,000 Sq Ft	10.84	3.33	3.26	307
730	Government Office	1,000 Sq Ft	22.59	7.45	3.03	330
760	Research & Dev Center	1,000 Sq Ft	11.08	3.37	3.29	304
770	Business Park	1,000 Sq Ft	12.44	4.04	3.08	325
820	Shopping Center	1,000 Sq Ft	37.01	17.42	2.12	471

Source: Trip Generation, Institute of Transportation Engineers, 11th Edition (2021)

By combining the base year job totals and the ITE square feet per employee factors, the nonresidential



floor area is calculated in Figure 21. There is an estimated total of 1.1 million square feet of nonresidential floor area in the Fire District. The Industrial/(agricultural) industry accounts for the highest amount of the total nonresidential floor area in the Fire District, with approximately 84 percent. Office accounts for 4 percent, Retail accounts for 5 percent, and Institutional accounts for 7 percent of the total.

**Figure 21. Base Year Nonresidential Floor Area**

Employment Industries	Base Year Jobs [1]	Sq. Ft. per job [2]	Floor Area (sq. ft.)
Retail	111	471	52,462
Office	134	307	41,034
Industrial	1,428	637	909,528
Institutional	226	330	74,563
Total	1,899		1,077,587

[1] Source: American Census Bureau OnTheMap

[2] Source: Trip Generation, Institute of Transportation Engineers, 11th Edition (2021)

## NONRESIDENTIAL FLOOR AREA PROJECTIONS

Based on the growth projections described earlier, over the ten-year projection period, it is estimated that there will be an increase of 698 jobs. The majority of the increase comes from the Industrial industry (75%); however, the Institutional industry (12%) would have significant impacts as well.

The nonresidential floor area projections are calculated by applying the ITE square feet per employee factors to the job growth. In the next ten years, the nonresidential floor area is projected to increase by 396 thousand square feet, a 37 percent increase from the base year. The Industrial sector has the greatest increase, predominantly driven by agriculture.

**Figure 22. Employment Floor Area and Employment Projections**

Industry	Base Year 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Increase
<b>Jobs [1]</b>												
Retail	111	115	119	122	126	130	134	139	143	148	152	41
Office	134	138	142	147	151	156	161	166	172	177	183	49
Industrial	1,428	1,473	1,520	1,568	1,618	1,670	1,723	1,778	1,834	1,893	1,953	525
Institutional	226	233	241	248	256	264	273	281	290	300	309	83
Total	1,899	1,959	2,022	2,086	2,152	2,221	2,291	2,364	2,439	2,517	2,597	698
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>												
Retail	52	54	56	58	59	61	63	65	67	70	72	19
Office	41	42	44	45	47	48	50	51	53	54	56	15
Industrial	910	938	968	999	1,031	1,064	1,098	1,132	1,168	1,206	1,244	334
Institutional	75	77	79	82	85	87	90	93	96	99	102	27
Total	1,078	1,112	1,147	1,184	1,221	1,260	1,300	1,342	1,384	1,428	1,474	396

[1] Source: American Census Bureau OnTheMap

[2] Source: TischlerBise analysis; Institute of Transportation Engineers, [Trip Generation](#), 2021



# Capital Improvement Plan and Development Impact Fee Study

Submitted to:  
Star Fire Protection District

August 23, 2023

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## EXECUTIVE SUMMARY

The Star Fire Protection District (“The Fire District”) retained TischlerBise to prepare a Capital Improvement Plan and Development Impact Fee Study in order to meet the new demands generated by new development within the district. This report presents the methodology and calculation used to generate current levels of service and updated maximum supportable impact fees. It is intended to serve as supporting documentation for the evaluation and update of the Fire District’s impact fees.

The purpose of this study is to demonstrate the Fire District’s compliance with Idaho Statutes as authorized by the Idaho Legislature. Consistent with the authorization, it is the intent of the Fire District to: (Idaho Code 67-8202(1-4))

1. Collect impact fees to ensure that adequate public facilities are available to serve new growth and development;
2. Promote orderly growth and development by establishing uniform standards by which local governments may require that those who benefit from new growth and development pay a proportionate share of the cost of new public facilities needed to serve new growth and development;
3. Establish minimum standards for the adoption of development impact fee ordinances by government entities;
4. Ensure that those who benefit from new growth and development are required to pay no more than their proportionate share of the cost of public facilities needed to serve new growth and development and to prevent duplicate and ad hoc development requirements;

Impact fees are one-time payments used to construct system improvements needed to accommodate new development. An impact fee represents new growth’s fair share of capital facility needs. By law, impact fees can only be used for capital improvements, not operating or maintenance costs. Impact fees are subject to legal standards, which require fulfillment of three key elements: need, benefit and proportionality.

- First, to justify a fee for public facilities, it must be demonstrated that new development will create a need for capital improvements.
- Second, new development must derive a benefit from the payment of the fees (i.e., in the form of public facilities constructed within a reasonable timeframe).
- Third, the fee paid by a particular type of development should not exceed its proportional share of the capital cost for system improvements.

TischlerBise evaluated possible methodologies and documented appropriate demand indicators by type of development for the levels of service and fees. Local demographic data and improvement costs were used to identify specific capital costs attributable to growth. This report includes summary tables indicating the specific factors, referred to as level of service standards, used to derive the impact fees.

## FEE METHODOLOGY

A summary of impact fee components is provided below:

**Figure 1. Summary of Impact Fee Methodologies**

Fee Category	Service Area	Cost Recovery	Incremental Expansion	Plan-Based	Cost Allocation
Fire	Districtwide	Impact Fee Study		Fire Stations, Fire Apparatus, and Fire Equipment	Person & Vehicle Trips

## CAPITAL IMPROVEMENT PLAN

Below in Figure 2 is the ten-year capital improvement plan the Fire District is anticipating to accommodate future demand. In the Plan, there are facility, fleet, and equipment expansions that are consistent with or below the projected need to serve growth at the current level of service. The capital improvement plan can be updated annually and revised to reflect any shift in demand, market, and costs.

**Figure 2. Growth-Related Capital Improvement Plan**

10-Year Capital Improvement Plan	Need	Time Frame (Yrs)	Current Cost	Growth Related Cost
Station #55: Floating Feather	8,392 square feet	1 to 3	\$3,000,000	\$3,000,000
Station #52: Training Facility & Engine Bay	3,000 square feet	2 to 5	\$250,000	\$250,000
Station #52: Training Facility Prop & Storage Container	1 unit	1 to 3	\$25,000	\$25,000
Station #58: Hwy 16 & Arie	8,392 square feet	3 to 10	\$4,000,000	\$4,000,000
Station #56: Purple Sage (50% split with Middleton)	4,196 square feet	7 to 10	\$3,000,000	\$3,000,000
Station #55 units: New Brush & Engine	2 units	1 to 8	\$1,400,000	\$1,400,000
Station #56 units: New Brush & Engine (50% split with Middleton)	2 units	7 to 10	\$825,000	\$825,000
Station #58 units: New Brush/Engine/Water Tender	3 units	7 to 10	\$2,050,000	\$2,050,000
SCBAs (6) for Station #55	6 units	1 to 3	\$42,000	\$42,000
SCBAs (6) for Station #58	6 units	7 to 10	\$50,000	\$50,000
New UTV for River Rescue	1 unit	2 to 3	\$35,000	\$35,000
Station #51 units: Replace Tender/Ladder/Brush	3 units	7 to 15	\$2,700,000	\$0
Station #52 units: Replace Engines/Brush	3 units	1 to 10	\$2,150,000	\$0
Replace Battalion Command (50% split with Middleton)	1 unit	2 to 3	\$70,000	\$0
Replace Command 2017 Chevy 502	1 unit	3 to 5	\$65,000	\$0
Replace Command 2022 Chevy 501	1 unit	5 to 10	\$80,000	\$0
<b>Total</b>			<b>\$19,742,000</b>	<b>\$14,677,000</b>



### MAXIMUM SUPPORTABLE DEVELOPMENT IMPACT FEES

Figure 3 provides a schedule of the maximum supportable development impact fees by type of land use for the Fire District. The fees represent the highest supportable amount for each type of applicable land use and represent new growth's fair share of the cost for capital facilities. The Fire Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

The fees for residential development are to be assessed per housing unit based on the person per housing unit factors for single family and multifamily development. For nonresidential development, the fees are assessed per square foot of floor area based on vehicle trip rates. Nonresidential development categories are consistent with the terminology and definitions contained in the reference book, Trip Generation 11<sup>th</sup> Edition, published by the Institute of Transportation Engineers. These definitions are provided in the Appendix A. Land Use Definitions.

**Figure 3. Summary of Maximum Supportable Development Impact Fee**

#### Residential

Housing Type	Persons per Housing Unit	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Residential (per housing unit)</b>				
Single Family	2.84	\$2,152	\$809	\$1,343
Multifamily	1.62	\$1,227	\$809	\$418

#### Nonresidential

Development Type	Vehicle Trips per KSF	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	14.06	\$839	\$380	\$459
Office	5.42	\$323	\$380	(\$57)
Industrial	2.44	\$145	\$380	(\$235)
Institutional	9.76	\$582	\$380	\$202

## DEVELOPMENT IMPACT FEE FRAMEWORK

### IDAHO DEVELOPMENT IMPACT FEE ENABLING LEGISLATION

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The Enabling Legislation governs how development fees are calculated for municipalities in Idaho. All requirements of the Idaho Development Impact Fee Act have been met in the supporting documentation prepared by TischlerBise. There are four requirements of the Idaho Act that are not common in the development impact fee enabling legislation of other states. This overview offers further clarification of these unique requirements.

First, as specified in 67-8204(2) of the Idaho Act, “development impact fees shall be calculated on the basis of levels of service for public facilities . . . applicable to existing development as well as new growth and development.”

Second, Idaho requires a Capital Improvements Plan (CIP) [see 67-8208]. The CIP requirements are summarized in this report, with detailed documentation provided in the discussion on infrastructure.

Third, the Idaho Act also requires documentation of any existing deficiencies in the types of infrastructure to be funded by development impact fees [see 67-8208(1)(a)]. The intent of this requirement is to prevent charging new development to cure existing deficiencies. In the context of development impact fees for the Fire District, the term “deficiencies” means a shortage or inadequacy of current system improvements when measured against the levels of service to be applied to new development. It does not mean a shortage or inadequacy when measured against some “hoped for” level of service.

TischlerBise used the current infrastructure cost per service unit (i.e., existing standards), or future levels of service where appropriate, multiplied by the projected increase in service units over an appropriate planning timeframe, to yield the cost of growth-related system improvements. The relationship between these three variables can be reduced to a mathematical formula, expressed as  $A \times B = C$ . In section 67-8204(16), the Idaho Act simply reorganizes this formula, stating the cost per service unit (i.e., development impact fee) may not exceed the cost of growth-related system improvements divided by the number of projected service units attributable to new development (i.e.,  $A = C \div B$ ). By using existing infrastructure standards to determine the need for growth-related capital improvements, the Fire District ensures the same level-of-service standards are applicable to existing and new development. Using existing infrastructure standards also means there are no existing deficiencies in the current system that must be corrected from non-development impact fee funding.

Fourth, Idaho requires a proportionate share determination [see 67-8207]. Basically, local government must consider various types of applicable credits and/or other revenues that may reduce the capital costs attributable to new development. The development impact fee methodologies and the cash flow analysis have addressed the need for credits to avoid potential double payment for growth-related infrastructure.

## SUMMARY OF CAPITAL IMPROVEMENT PLANS AND DEVELOPMENT IMPACT FEES

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Development impact fees can be calculated by any one of several legitimate methods. The choice of a particular method depends primarily on the service characteristics and planning requirements for each facility type. Each method has advantages and disadvantages in a particular situation, and to some extent can be interchangeable, because each allocates facility costs in proportion to the needs created by development.

Reduced to its simplest terms, the process of calculating development impact fees involves two main steps: (1) determining the cost of development-related capital improvements and (2) allocating those costs equitably to various types of development. In practice, though, the calculation of impact fees can become quite complicated because of the many variables involved in defining the relationship between development and the need for facilities. The following paragraphs discuss three basic methods for calculating development impact fees, and how each method can be applied.

- **Cost Recovery.** The rationale for the cost recovery approach is that new development is paying for its share of the useful life and remaining capacity of facilities already built or land already purchased from which new growth will benefit. This methodology is often used for systems that were oversized such as sewer and water facilities.
- **Incremental Expansion.** The incremental expansion method documents the current level of service (LOS) for each type of public facility in both quantitative and qualitative measures, based on an existing service standard (such as park land acres per 1,000 residents). This approach ensures that there are no existing infrastructure deficiencies or surplus capacity in infrastructure. New development is only paying its proportionate share for growth-related infrastructure. An incremental expansion cost method is best suited for public facilities that will be expanded in regular increments, with LOS standards based on current conditions in the community.
- **Plan-Based.** The plan-based method allocates costs for a specified set of improvements to a specified amount of development. Facility plans identify needed improvements, and land use plans identify development. In this method, the total cost of relevant facilities is divided by total demand to calculate a cost per unit of demand. Then, the cost per unit of demand is multiplied by the amount of demand per unit of development (e.g., housing units or square feet of building area) in each category to arrive at a cost per specific unit of development (e.g., single family detached unit).
- **Credits.** Regardless of the methodology, a consideration of “credits” is integral to the development of a legally valid impact fee methodology. There are two types of “credits,” each with specific and distinct characteristics, but both of which should be addressed in the calculation of development impact fees. The first is a credit due to possible double payment situations. This could occur when contributions are made by the property owner toward the capital costs of the public facility covered by the impact fee. This type of credit is integrated into the impact fee calculation. The second is a credit toward the payment of a fee for dedication of public sites or improvements provided by the developer and for which the facility fee is imposed. This type of credit is addressed in the administration and implementation of a facility fee program.

## FIRE PROTECTION DEVELOPMENT IMPACT FEES

The Fire District's development impact fee includes three components: station space, vehicles/apparatus, and equipment. TischlerBise recommends a *plan-based* approach, based on current capital expansion plans. Per the Idaho Act, capital improvements are limited to those improvements that have a certain lifespan. As specified in 67-8203(3) of the Idaho Act, "Capital improvements' means improvements with a useful life of ten (10) years or more, by new construction or other action, which increase the service capacity of a public facility." The residential portion of the fee is derived from the product of persons per housing unit (by type of unit) multiplied by the net capital cost per person. The nonresidential portion is derived from the product of nonresidential vehicle trips per 1,000 square feet of nonresidential space multiplied by the net capital cost per vehicle trip.

### COST ALLOCATION FOR FIRE PROTECTION INFRASTRUCTURE

Both residential and nonresidential developments increase the demand for fire services and facilities. To calculate the proportional share between residential and nonresidential demand on service and facilities, calls for service data is analyzed. Shown at the top of Figure 4, 68 percent of calls are to residential locations, 6 percent to nonresidential locations, and 27 percent are classified as traffic calls.

Base year vehicle trips are used to assign traffic calls to residential and nonresidential land uses. This results in 273 additional residential calls (51,939 residential vehicle trips / 58,532 total vehicle trips x 308 traffic calls for service) and 35 additional nonresidential calls (6,583 nonresidential vehicle trips / 58,532 total vehicle trips x 308 traffic calls for service).

After this adjustment 91 percent of calls are attributed to residential development and 9 percent are attributed to nonresidential development. These percentages are used to attribute facilities to respective demand units.

**Figure 4. Calls for Service**

Land Use	Annual Calls for Service	% of Total
Residential	783	68%
Nonresidential	64	6%
Traffic	308	27%
<b>Total</b>	<b>1,155</b>	<b>100%</b>

Land Use	Base Year Vehicle Trips	% of Total
Residential	51,939	89%
Nonresidential	6,593	11%
<b>Total</b>	<b>58,532</b>	<b>100%</b>

Land Use	Adj. Calls for Service	% of Total
Residential	1,056	91%
Nonresidential	99	9%
<b>Total</b>	<b>1,155</b>	<b>100%</b>

Source: Star Fire Protection District & Ada County

## FIRE PROTECTION LEVEL OF SERVICE AND COST ANALYSIS

The following section details the current level of service calculations and capital cost for each infrastructure category.

### FIRE STATIONS

Listed in Figure 5, the Fire District currently operates two stations, which total 44,000 square feet. The existing level of service for residential development is 1,903 square feet per 1,000 persons. The nonresidential level of service is 570 square feet per 1,000 vehicle trips. This is determined by multiplying the total square footage by the proportionate share factors (91 percent for residential development and 9 percent for nonresidential development), and then dividing the respective totals by the current service units (21,150 persons and 6,593 nonresidential vehicle trips) and multiplying by 1,000.

**Figure 5. Existing Fire Station Level of Service**

Fire Stations	Square Feet
Station #51: State St	37,000
Station #52: Kingsbury	7,000
<b>Total</b>	<b>44,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	91%	9%
Share of Square Feet	40,240	3,760
2023 Population/Nonres. Vehicle Trips	21,150	6,593
<b>Square Feet per 1,000 Persons/Vehicle Trips</b>	<b>1,903</b>	<b>570</b>

### FIRE APPARATUS

Shown in Figure 6, the Fire District currently has 15 pieces of apparatus. The existing level of service for residential development is 0.65 pieces of apparatus for every 1,000 persons. The nonresidential level of service is 0.19 pieces of apparatus per 1,000 vehicle trips. This is determined by multiplying the total apparatus inventory by the proportionate share factors (91 percent for residential development and 9 percent for nonresidential development), and then dividing the respective totals by the current service units (21,150 persons for residential and 6,593 nonresidential vehicle trips) and multiplying by 1,000.

**Figure 6. Existing Fire Apparatus Level of Service**

Apparatus	Units
Fire Engine	3
Water Tender	1
Brush Truck	2
Command Vehicle	6
Water Rescue Boat	1
Trailers	2
<b>Total</b>	<b>15</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	91%	9%
Share of Units	13.7	1.3
2023 Population/Nonres. Vehicle Trips	21,150	6,593
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>0.65</b>	<b>0.19</b>

#### FIRE EQUIPMENT

Shown in Figure 7, the Fire District currently has 54 pieces of equipment with a useful life of 10 years or longer. The existing level of service for residential development is 2.34 pieces of equipment for every 1,000 persons. The nonresidential level of service is 0.70 pieces of equipment per 1,000 vehicle trips. This is determined by multiplying the total equipment inventory by the proportionate share factors (91 percent for residential development and 9 percent for nonresidential development), and then dividing the respective totals by the current service units (21,150 persons for residential and 6,593 nonresidential vehicle trips) and multiplying by 1,000.

**Figure 7. Existing Fire Equipment Level of Service**

Equipment Type	Units
Handheld Radios	21
SCBAs	15
Generators	2
Extrication Equipment	5
Printer/Copier	2
Thermal Imaging Equipment	5
Extractor	1
Air Compressor	1
Power Column Lift	1
Respirator Testing System	1
<b>Total</b>	<b>54</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	91%	9%
Share of Units	49.4	4.6
2023 Population/Nonres. Vehicle Trips	21,150	6,593
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>2.34</b>	<b>0.70</b>

## PLANNED GROWTH-RELATED INFRASTRUCTURE IMPROVEMENTS

The following section details the future capital plans to accommodate growth.

### FIRE STATIONS

The Fire District currently plans on constructing three new stations, one at a 50 percent split with Middleton Rural Fire Protection District and expanding one existing station. Shown in Figure 8, the Fire District estimates adding approximately 23,980 square feet, with an estimated cost of \$10,275,000, would be sufficient through the year 2033.

The cost per residential and nonresidential service unit is determined by multiplying the planned square footage by the proportionate share factors (91 percent for residential and 9 percent for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2033 (14,929 persons and 17,108 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (1,469 square feet per 1,000 persons and 120 square feet per 1,000 nonresidential trips) are compared to the cost per square foot (\$428), the resulting cost per service units are \$629 per person and \$51 per nonresidential vehicle trip.

Based on development trends, market needs, and projections the demand on fire services is going to shift further towards housing development compared to commercial development.

**Figure 8. Planned Fire Station Level of Service & Cost Analysis**

Fire Stations	Square Feet	Replacement Cost
Station #55: Floating Feather	8,392	\$3,000,000
Station #52: Training Facility & Engine Bay	3,000	\$250,000
Station #52: Prop & Storage Container	-	\$25,000
Station #58: Hwy 16 & Arie	8,392	\$4,000,000
Station #56: Purple Sage (50% split)	4,196	\$3,000,000
<b>Total</b>	<b>23,980</b>	<b>\$10,275,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	91%	9%
Share of Square Feet	21,931	2,049
10-Year Population/Nonres. Vehicle Trips Increase	14,929	17,108
<b>Square Feet per 1,000 Persons/Vehicle Trips</b>	<b>1,469</b>	<b>120</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Square Feet per 1,000 Persons/Vehicle Trips	1,469	120
Average Cost per Square Foot	\$428	\$428
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$629</b>	<b>\$51</b>

## FIRE APPARATUS

To compliment the planned additional stations, the Fire District plans on purchasing seven additional pieces of apparatus. Shown in Figure 9, the estimated cost of the apparatus is \$4,275,000. Similar to the planned station, the Fire District estimates the apparatus will be sufficient through the year 2033.

In Figure 9, the cost per residential and nonresidential service unit is determined by multiplying the planned apparatus by the proportionate share factors (91 percent for residential and 9 percent for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2033 (14,929 persons and 17,108 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (0.43 units per 1,000 persons and 0.03 units per 1,000 nonresidential trips) are compared to the cost for the apparatus (\$611,000), the resulting cost per service units are \$263 per person and \$18 per nonresidential vehicle trip.

Based on development trends, market needs, and projections the demand on fire services is going to shift further towards housing development compared to commercial development.

**Figure 9. Planned Fire Apparatus Level of Service & Cost Analysis**

Apparatus	Units	Replacement Cost
Fire Engine	2	\$1,950,000
Water Tender	1	\$500,000
Brush Truck	2	\$1,000,000
Engine & Brush (50% split)	2	\$825,000
<b>Total</b>	<b>7</b>	<b>\$4,275,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	91%	9%
Share of Units	6.4	0.6
10-Year Population/Nonres. Vehicle Trips Increase	14,929	17,108
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>0.43</b>	<b>0.03</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Units per 1,000 Persons/Vehicle Trips	0.43	0.03
Average Cost per Unit	\$611,000	\$611,000
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$263</b>	<b>\$18</b>



## FIRE EQUIPMENT

To facilitate the addition of growth-related personnel, the Fire District plans on purchasing 13 additional pieces of equipment: 12 self-contained breathing apparatus (SCBA) and 1 additional UTV. Shown in Figure 10, the estimated cost of the equipment is \$127,000. Similar to the planned station, the Fire District estimates the equipment will be sufficient through the year 2033.

In Figure 10 the cost per residential and nonresidential service unit is determined by multiplying the planned equipment by the proportionate share factors (91 percent for residential and 9 percent for nonresidential), and then dividing the respective totals by the projected increase in service units through the year 2032 (14,929 persons and 17,108 nonresidential vehicle trips). When the resulting residential and nonresidential levels of service (0.80 equipment units per 1,000 persons and 0.06 equipment units per 1,000 nonresidential trip) are compared to the average cost per piece of equipment (\$10,000), the resulting cost per service units are \$8 per person and \$1 per nonresidential vehicle trip.

**Figure 10. Planned Equipment Level of Service & Cost Analysis**

Equipment Type	Units	Replacement Cost
SCBAs	12	\$92,000
UTV - River Rescue	1	\$35,000
<b>Total</b>	<b>13</b>	<b>\$127,000</b>

<i>Level-of-Service Standards</i>	Residential	Nonresidential
Proportionate Share	91%	9%
Share of Units	11.9	1.1
10-Year Population/Nonres. Vehicle Trips I	14,929	17,108
<b>Units per 1,000 Persons/Vehicle Trips</b>	<b>0.80</b>	<b>0.06</b>

<i>Cost Analysis</i>	Residential	Nonresidential
Units per 1,000 Persons/Vehicle Trips	0.80	0.06
Average Cost per Unit	\$10,000	\$10,000
<b>Capital Cost per Person/Vehicle Trip</b>	<b>\$8</b>	<b>\$1</b>

### SHARE OF THE DEVELOPMENT IMPACT FEE STUDY

Under the Idaho enabling legislation, the Fire District is able to recover the cost of the study through the collection of future fees. An impact fee study must be completed every five years, so the study cost is compared to the five-year projected increase in population and nonresidential vehicle trips. As a result, the cost per person is \$2 and the cost per vehicle trip is \$1.

**Figure 11. Share of the Development Impact Fee Study**

Share of Study Cost	Residential Share	Nonresidential Share
\$19,720	91%	9%

Residential Growth Share	Five-Year Population Increase	Capital Cost per Person
100%	10,208	\$2

Nonresidential Growth Share	Five-Year Veh. Trip Increase	Capital Cost per Trip
100%	9,240	\$1

### FIRE IMPACT FEE CREDIT ANALYSIS

The district currently has an impact fee fund balance of \$2,390,184, which requires consideration of a credit. As shown below in Figure 12, this balance accounts for 16 percent of the ten-year projected growth expenditures, resulting in a 16 percent credit of the impact fee.

**Figure 12. Fire Impact Fee Credit Analysis**

Fire Impact Fee Credit	
Available Fund Balance	\$2,390,184
10-Year Capital Plan	\$14,677,000
<b>Available Fund Balance % of Plan</b>	<b>16%</b>

## INPUT VARIABLES AND MAXIMUM SUPPORTABLE IMPACT FEES

Figure 13 provides a summary of the input variables (described in the chapter sections above) used to calculate the net cost per person and vehicle trip. The residential Fire Development Impact Fees are the product of persons per housing unit by type multiplied by the total net capital cost per person. For example, the single family maximum impact fee is \$2,152 per unit (\$758 per person x 2.84 persons per housing unit = \$2,152, rounded). The nonresidential fees are the product of vehicle trips per 1,000 square feet multiplied by the net capital cost per nonresidential vehicle trip.

The Fire District Board may adopt fees that are less than the amounts shown. However, a reduction in impact fee revenue will necessitate an increase in other revenues, a decrease in planned capital expenditures, and/or a decrease in levels of service.

**Figure 13. Star Fire Protection District Maximum Supportable Impact Fees**

Fee Component	Cost per Person	Cost per Vehicle Trip
Fire Stations	\$629	\$51
Fire Apparatus	\$263	\$18
Fire Equipment	\$8	\$1
Impact Fee Study	\$2	\$1
<b>Gross Total</b>	<b>\$902</b>	<b>\$71</b>
<b>Credit for Fund Balance (16%)</b>	<b>(\$144)</b>	<b>(\$11)</b>
<b>Net Total</b>	<b>\$758</b>	<b>\$60</b>

### Residential

Housing Type	Persons per Housing Unit	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Residential (per housing unit)</b>				
Single Family	2.84	<b>\$2,152</b>	\$809	\$1,343
Multifamily	1.62	<b>\$1,227</b>	\$809	\$418

### Nonresidential

Development Type	Vehicle Trips per KSF	Maximum Supportable Fee	Current Fee	Increase/ (Decrease)
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	14.06	<b>\$839</b>	\$380	\$459
Office	5.42	<b>\$323</b>	\$380	(\$57)
Industrial	2.44	<b>\$145</b>	\$380	(\$235)
Institutional	9.76	<b>\$582</b>	\$380	\$202

## CASH FLOW PROJECTIONS FOR MAXIMUM SUPPORTABLE IMPACT FEE

This section summarizes the potential cash flow to the Fire District if the development impact fees are implemented at the maximum supportable amounts. The cash flow projections are based on the assumptions detailed in this chapter and the development projections discussed in Appendix B. Demographic Assumptions.

The summary provides an indication of the impact fee revenue generated by new development. Shown at the bottom of the figure, the maximum supportable fire impact fee is estimated to generate \$12.5 million in revenue while there is a growth-related cost of \$14.7 million. The revenue is able to mitigate 85 percent of growth-related costs. The remaining funding gap is the result of the credit for the existing impact fee fund balance and the impact fee program will be made whole with those funds.

**Figure 14. Projected Revenue from Maximum Supportable Impact Fees**

**Infrastructure Costs for Fire Facilities**

	Total Cost	Growth Cost
Fire Stations	\$10,275,000	\$10,275,000
Fire Apparatus	\$4,275,000	\$4,275,000
Fire Equipment	\$127,000	\$127,000
Impact Fee Study	\$39,440	\$39,440
<b>Total Expenditures</b>	<b>\$14,716,440</b>	<b>\$14,716,440</b>

**Projected Development Impact Fee Revenue**

		Single Family \$2,152 per unit	Multifamily \$1,227 per unit	Retail \$839 per KSF	Office \$323 per KSF	Industrial \$145 per KSF	Institutional \$582 per KSF
Year		Housing Units	Housing Units	KSF	KSF	KSF	KSF
Base	2023	6,494	556	223	102	204	246
1	2024	6,994	601	351	148	204	368
2	2025	7,494	646	416	176	253	438
3	2026	7,994	691	481	205	302	508
4	2027	8,494	736	546	233	351	577
5	2028	8,994	781	611	262	400	647
6	2029	9,494	826	676	290	449	717
7	2030	9,994	871	741	319	497	787
8	2031	10,494	916	806	347	546	857
9	2032	10,994	961	871	375	595	927
10	2033	11,494	1,006	936	404	644	997
Ten-Year Increase		5,000	450	713	302	439	750
Projected Revenue		\$10,760,385	\$551,931	\$597,885	\$97,644	\$63,695	\$436,652
Projected Revenue =>							<b>\$12,508,000</b>
Projected Expenditures =>							<b>\$14,716,000</b>
Non-Impact Fee Funding =>							<b>\$2,208,000</b>

## 2023 Capital Improvement Plan and Development Impact Fee Study

In Figure 15, the summary provides an indication of the impact fee revenue generated by new development if the City of Eagle does not collect the fire impact fee on the behalf of Star Fire Protection District. In this scenario, due to the estimate development to occur in the City of Eagle that will be serviced by Star Far a significant funding gap occurs for needed capital expansion. Shown at the bottom of the figure, the maximum supportable fire impact fee is estimated to generate \$8.2 million in revenue while there is a growth-related cost of \$14.7 million. Based on the revenue potential, there would be \$4.2 million in missed revenue if the impact fees are not collected in Eagle.

**Figure 15. Projected Revenue from Maximum Supportable Impact Fees without Eagle Collection**

**Infrastructure Costs for Fire Facilities**

	<b>Total Cost</b>	<b>Growth Cost</b>
Fire Stations	\$10,275,000	\$10,275,000
Fire Apparatus	\$4,275,000	\$4,275,000
Fire Equipment	\$127,000	\$127,000
Impact Fee Study	\$39,440	\$39,440
<b>Total Expenditures</b>	<b>\$14,716,440</b>	<b>\$14,716,440</b>

**Projected Development Impact Fee Revenue**

		<b>Single Family \$2,152 per unit</b>	<b>Multifamily \$1,227 per unit</b>	<b>Retail \$839 per KSF</b>	<b>Office \$323 per KSF</b>	<b>Industrial \$145 per KSF</b>	<b>Institutional \$582 per KSF</b>
<b>Year</b>		<b>Housing Units</b>	<b>Housing Units</b>	<b>KSF</b>	<b>KSF</b>	<b>KSF</b>	<b>KSF</b>
Base	2023	4,045	346	223	102	204	246
1	2024	4,356	374	351	148	204	368
2	2025	4,668	402	416	176	253	438
3	2026	4,979	430	481	205	302	508
4	2027	5,291	458	546	233	351	577
5	2028	5,602	486	611	262	400	647
6	2029	5,914	515	676	290	449	717
7	2030	6,225	543	741	319	497	787
8	2031	6,537	571	806	347	546	857
9	2032	6,848	599	871	375	595	927
10	2033	7,160	627	936	404	644	997
Ten-Year Increase		3,115	280	713	302	439	750
Projected Revenue		\$6,702,542	\$343,792	\$597,885	\$97,644	\$63,695	\$436,652
<b>Projected Revenue =&gt;</b>						<b>\$8,242,000</b>	
<b>Projected Expenditures =&gt;</b>						<b>\$14,716,000</b>	
<b>Non-Impact Fee Funding =&gt;</b>						<b>\$6,474,000</b>	

## CAPITAL IMPROVEMENT PLAN

The following section provides a summary of the Capital Improvement Plans depicting growth-related capital demands. First, Figure 16 lists the projected growth over the next ten years in the Fire District. Overall, there is an estimated 71 percent increase in population (14,929 new residents) a 77 percent increase in housing development (5,450 new housing units) and a 251 percent increase in nonresidential development (3,398 new jobs and 1,935,000 square feet of development). Further details on the growth projections can be found in Appendix B. Demographic Assumptions

**Figure 16. Ten-Year Growth Projections**

	Base Year 2023	5-Year Increment						Total Increase
	1	2	3	4	5	10		
	2024	2025	2026	2027	2028	2033		
Population [1]	21,150	22,643	24,136	25,629	27,122	28,615	36,079	14,929
<b>Housing Units by Type [1]</b>								
Single Family	6,494	6,994	7,494	7,994	8,494	8,994	11,494	5,000
Multifamily	556	601	646	691	736	781	1,006	450
Total Housing Units	7,050	7,595	8,140	8,685	9,230	9,775	12,500	5,450
<b>Jobs [1]</b>								
Retail	474	721	834	948	1,061	1,174	1,740	1,266
Office	331	468	547	626	705	784	1,179	848
Industrial	321	321	398	474	551	627	1,011	690
Institutional	229	332	386	441	496	550	824	595
Total Jobs	1,355	1,842	2,165	2,489	2,812	3,136	4,753	3,398
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>								
Retail	223	340	393	446	500	553	819	596
Office	102	144	168	192	216	241	362	260
Industrial	204	204	253	302	351	400	644	439
Institutional	246	357	416	474	533	592	886	640
Total Floor Area	776	1,045	1,230	1,415	1,600	1,785	2,711	1,935
<b>Vehicle Trips [2]</b>								
Residential Subtotal	51,939	55,948	59,957	63,966	67,975	71,984	92,027	40,088
Nonresidential Subtotal	6,593	9,538	11,111	12,685	14,259	15,832	23,701	17,108
Total Vehicle Trips	58,532	65,486	71,068	76,651	82,234	87,816	115,729	57,197

[1] Source: Star Fire Protection District Population and Housing Estimates; ESRI Business Analyst; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, Trip Generation, 2021

The Idaho Development Fee Act requires Capital Improvement Plans to be updated regularly, at least once every five years (Idaho Code 67-8208(2)). This report projects revenue and fees based on ten-year forecast in an effort to provide the public and elected officials with illustrative guidance of probable growth demands based on current trends however, per Idaho Code, it is expected that an update to all Capital Improvement Plans included in this study will occur within five years.

The development impact fee is based on capital improvement plans to accommodate future growth. To serve projected growth over the next ten years, the following infrastructure is planned:

- 23,980 square feet of new station space
- 7 new fleet units
- 13 new equipment units
- 2 updates to impact fee study (once every five years)
- \$14.7 million growth-related costs

Additionally, there are replacement plans in the CIP that are not growth-related, thus not included in the impact fee study and not eligible for impact fee funding.

**Figure 17. Capital Improvement Plan**

10-Year Capital Improvement Plan	Need	Time Frame (Yrs)	Current Cost	Growth Related Cost
Station #55: Floating Feather	8,392 square feet	1 to 3	\$3,000,000	\$3,000,000
Station #52: Training Facility & Engine Bay	3,000 square feet	2 to 5	\$250,000	\$250,000
Station #52: Training Facility Prop & Storage Container	1 unit	1 to 3	\$25,000	\$25,000
Station #58: Hwy 16 & Arie	8,392 square feet	3 to 10	\$4,000,000	\$4,000,000
Station #56: Purple Sage (50% split with Middleton)	4,196 square feet	7 to 10	\$3,000,000	\$3,000,000
Station #55 units: New Brush & Engine	2 units	1 to 8	\$1,400,000	\$1,400,000
Station #56 units: New Brush & Engine (50% split with Middleton)	2 units	7 to 10	\$825,000	\$825,000
Station #58 units: New Brush/Engine/Water Tender	3 units	7 to 10	\$2,050,000	\$2,050,000
SCBAs (6) for Station #55	6 units	1 to 3	\$42,000	\$42,000
SCBAs (6) for Station #58	6 units	7 to 10	\$50,000	\$50,000
New UTV for River Rescue	1 unit	2 to 3	\$35,000	\$35,000
Station #51 units: Replace Tender/Ladder/Brush	3 units	7 to 15	\$2,700,000	\$0
Station #52 units: Replace Engines/Brush	3 units	1 to 10	\$2,150,000	\$0
Replace Battalion Command (50% split with Middleton)	1 unit	2 to 3	\$70,000	\$0
Replace Command 2017 Chevy 502	1 unit	3 to 5	\$65,000	\$0
Replace Command 2022 Chevy 501	1 unit	5 to 10	\$80,000	\$0
<b>Total</b>			<b>\$19,742,000</b>	<b>\$14,677,000</b>

#### FUNDING SOURCES FOR CAPITAL IMPROVEMENTS

In determining the proportionate share of capital costs attributable to new development, the Idaho Development Fee Act states that local governments must consider historical, available, and alternative sources of funding for system improvements (Idaho Code 67-8209(2)). Currently, there are no other dedicated revenues being collected by the Fire District to fund growth-related projects. However, there is an existing balance in the Fire District's impact fee fund which has been set aside for future expansions in the CIP. A credit is included in the impact fee analysis to account for the balance's share of the future CIP.

## PROPORTIONATE SHARE ANALYSIS

Development impact fees for Star Fire Protection District are based on reasonable and fair formulas or methods. The fees do not exceed a proportionate share of the costs incurred or to be incurred by the District in the provision of system improvements to serve new development. The District will fund non-growth-related improvements with non-development impact fee funds as it has in the past. Specified in the Idaho Development Impact Fee Act (Idaho Code 67-8207), several factors must be evaluated in the development impact fee study and are discussed below.

- 1) The development impact fees for Star Fire Protection District are based on new growth's share of the costs of previously built projects along with planned public facilities as provided by the Fire District. Projects are included in the District's capital improvements plan and will be included in annual capital budgets.
- 2) TischlerBise estimated development impact fee revenue based on the maximum supportable development impact fees for the one, districtwide service area; results are shown in the cash flow analyses in this report. Existing and future development impact fee revenue will entirely fund growth-related improvements.
- 3) TischlerBise has evaluated the extent to which new development may contribute to the cost of public facilities.
- 4) The relative extent to which properties will make future contributions to the cost of existing public facilities has also been evaluated in regards to existing debt.
- 5) The District will evaluate the extent to which newly developed properties are entitled to a credit for system improvements that have been provided by property owners or developers. These "site-specific" credits will be available for system improvements identified in the annual capital budget and long-term Capital Improvement Plans. Administrative procedures for site-specific credits should be addressed in the development impact fee ordinance.
- 6) Extraordinary costs, if any, in servicing newly developed properties should be addressed through administrative procedures that allow independent studies to be submitted to the District. These procedures should be addressed in the development impact fee ordinance.
- 7) The time-price differential inherent in fair comparisons of amounts paid at different times has been addressed. All costs in the development impact fee calculations are given in current dollars with no assumed inflation rate over time. Necessary cost adjustments can be made as part of the annual evaluation and update of development impact fees.



## IMPLEMENTATION AND ADMINISTRATION

The Idaho Development Impact Fee Act (hereafter referred to as the Idaho Act) requires jurisdictions to form a Development Impact Fee Advisory Committee (DIFAC). The committee must have at least five members with a minimum of two members active in the business of real estate, building, or development. The committee acts in an advisory capacity and is tasked to do the following:

- Assist the governmental entity in adopting land use assumptions;
- Review the capital improvements plan, and proposed amendments, and file written comments;
- Monitor and evaluate implementation of the capital improvements plan;
- File periodic reports, at least annually, with respect to the capital improvements plan and report to the governmental entity any perceived inequities in implementing the plan or imposing the development impact fees; and
- Advise the governmental entity of the need to update or revise land use assumptions, the capital improvements plan, and development impact fees.

Furthermore, it is the collecting jurisdiction that is required to form the DIFAC. In this case, Star Fire Protection Impact Fees will be collected by the City of Star, City of Middleton, Canyon County, Gem County, and Ada County. Thus, those jurisdictions will form separate DIFACs.

Per the above, each jurisdiction has formed a DIFAC. TischlerBise has met with each DIFAC during the process and provided information on land use assumptions, level of service and cost assumptions, and draft development impact fee schedules. This report reflects comments and feedback received from the DIFACs.

The Fire District must develop and adopt a capital improvements plan (CIP) that includes those improvements for which fees were developed. The Idaho Act defines a capital improvement as an “improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility.” Requirements for the CIP are outlined in Idaho Code 67-8208. Certain procedural requirements must be followed for adoption of the CIP and the development impact fee ordinance. Requirements are described in detail in Idaho Code 67-8206. The Fire District has a CIP that meets the above requirements.

TischlerBise recommends that development impact fees be updated annually to reflect recent data. One approach is to adjust for inflation in construction costs by means of an index like the RSMeans or Engineering News Record (ENR). This index can be applied against the calculated development impact fee. If cost estimates change significantly the Fire District should evaluate an adjustment to the CIP and development impact fees.

Idaho's enabling legislation requires an annual development impact fees report that accounts for fees collected and spent during the preceding year (Idaho Code 67-8210). Development impact fees must be deposited in interest-bearing accounts earmarked for the associated capital facilities as outlined in capital improvements plans. Also, fees must be spent within eight years of when they are collected (on a first in, first out basis) unless the local governmental entity identifies in writing (a) a reasonable cause why the fees should be held longer than eight years; and (b) an anticipated date by which the fees will be expended but in no event greater than eleven years from the date they were collected.

Credits must be provided for in accordance with Idaho Code Section 67-8209 regarding site-specific credits or developer reimbursements for system improvements that have been included in the development impact fee calculations. Project improvements normally required as part of the development approval process are not eligible for credits against development impact fees. Specific policies and procedures related to site-specific credits or developer reimbursements for system improvements should be addressed in the ordinance that establishes the fees.

The general concept is that developers may be eligible for site-specific credits or reimbursements only if they provide system improvements that have been included in CIP and development impact fee calculations. If a developer constructs a system improvement that was included in the fee calculations, it is necessary to either reimburse the developer or provide a credit against the fees in the area that benefits from the system improvement. The latter option is more difficult to administer because it creates unique fees for specific geographic areas. Based on TischlerBise's experience, it is better for a reimbursement agreement to be established with the developer that constructs a system improvement. For example, if a developer elects to construct a system improvement, then a reimbursement agreement can be established to payback the developer from future development impact fee revenue. The reimbursement agreement should be based on the actual documented cost of the system improvement, if less than the amount shown in the CIP. However, the reimbursement should not exceed the CIP amount that has been used in the development impact fee calculations.

## APPENDIX A. LAND USE DEFINITIONS

- **Single Family:**

1. Single family detached is a one-unit structure detached from any other house, that is, with open space on all four sides. Such structures are considered detached even if they have an adjoining shed or garage. A one-family house that contains a business is considered detached as long as the building has open space on all four sides.
2. Single family attached (townhouse) is a one-unit structure that has one or more walls extending from ground to roof separating it from adjoining structures. In row houses (sometimes called townhouses), double houses, or houses attached to nonresidential structures, each house is a separate, attached structure if the dividing or common wall goes from ground to roof.
3. Mobile home includes both occupied and vacant mobile homes, to which no permanent rooms have been added. Mobile homes used only for business purposes or for extra sleeping space and mobile homes for sale on a dealer's lot, at the factory, or in storage are not counted in the housing inventory.

- **Multifamily:**

1. 2+ units (duplexes and apartments) are units in structures containing two or more housing units, further categorized as units in structures with “2 or more units.”
2. Boat, RV, Van, etc. includes any living quarters occupied as a housing unit that does not fit the other categories (e.g., houseboats, railroad cars, campers, and vans). RVs, boats, vans, and the like are included only if they are occupied as a current place of residence.

Nonresidential development categories used throughout this study are based on land use classifications from the book *Trip Generation* (ITE, 2021). A summary description of each development category is provided below.

- **Retail:** Establishments primarily selling merchandise, eating/drinking places, and entertainment uses. By way of example, *Retail* includes shopping centers, supermarkets, pharmacies, restaurants, bars, nightclubs, automobile dealerships, movie theaters, and lodging (hotel/motel).
- **Office:** Establishments providing management, administrative, professional, or business services. By way of example, *Office* includes banks, business offices.
- **Industrial:** Establishments primarily engaged in the production and transportation of goods. By way of example, *Industrial* includes manufacturing plants, trucking companies, warehousing facilities, utility substations, power generation facilities, and telecommunications buildings.
- **Institutional:** Public and quasi-public buildings providing educational, social assistance, or religious services. By way of example, *Institutional* includes schools, universities, churches, daycare facilities, hospitals, health care facilities, and government buildings.

## APPENDIX B. DEMOGRAPHIC ASSUMPTIONS

### POPULATION AND HOUSING CHARACTERISTICS

Impact fees often use per capita standards and persons per housing unit or persons per household to derive proportionate share fee amounts. Housing types have varying household sizes and, consequently, a varying demand on District infrastructure and services. Thus, it is important to differentiate between housing types and size.

When persons per housing unit (PPHU) is used in the development impact fee calculations, infrastructure standards are derived using year-round population. In contrast, when persons per household (PPHH) is used in the development impact fee calculations, the fee methodology assumes all housing units will be occupied, thus requiring seasonal or peak population to be used when deriving infrastructure standards. TischlerBise recommends that fees for residential development in Star Fire Protection District be imposed according to persons per housing unit.

Based on housing characteristics, TischlerBise recommends using two housing unit categories for the Impact Fee study: (1) Single Family and (2) Multifamily. Each housing type has different characteristics which results in a different demand on District facilities and services.

The boundaries of the Fire District are not contiguous with available US Census geographies. In this case, geographies have been chosen that best represent the demographics of each area. The estimates in Figure 18 are for PPHU calculations for Star Fire District. Base year population and housing units are estimated with another, more recent data source.

The U.S Census Tracts comprising Star Fire Protection District were selected for estimates to provide a better sample of demographics in the Star Fire Protection District. As a result, single family units have a household size of 2.84 persons and multifamily units have a household size of 1.62 persons. Additionally, there is a housing mix of 92 percent single family and 8 percent multifamily.

**Figure 18. Persons per Housing Unit – Star Fire Protection District**

Housing Type	Persons	Housing Units	Persons per Housing Unit	Households	Persons per Household	Housing Unit Mix
Single Family [1]	17,007	5,978	2.84	5,899	2.88	92%
Multifamily [2]	831	512	1.62	368	2.26	8%
Total	17,838	6,490	2.75	6,267	2.85	

[1] Includes attached and detached Single Family homes and mobile homes

[2] Includes all other types

Source: U.S. Census Bureau, 2021 American Community Survey 5-Year Estimates

## BASE YEAR HOUSING UNITS AND POPULATION

Base year population is derived from Star Fire Protection District Population and Housing Growth estimate data provided by the district. Based off of this data, the base year population estimate for Star Fire Protection District is 21,150. PPHU data shown in Figure 18 is used to convert the district provided housing unit estimate of 7,050 units into single family and multifamily housing units.

**Figure 19. Base Year Housing Units and Population**

Star Fire Protection District	Base Year 2023
Population [1]	21,150
<b>Housing Units [2]</b>	
Single Family	6,494
Multifamily	556
Total Housing Units	7,050

[1] Star Fire Protection District Population Estimate

[2] Star Fire Protection District Housing Estimate, TischlerBise analysis

## NEW RESIDENTIAL CONSTRUCTION TREND

To illustrate residential development trends in the district, Figure 20 lists the past five years of new construction in Star Fire Protection District. The Fire District provides service to areas in Canyon County, Gem County, and Ada County. Housing growth estimates provided by the Fire District were analyzed to calculate the annual totals.

As seen in Figure 20, over the past five years in the Star Fire Protection District there has been a total of 2,723 housing units added with 2,500 being single family homes and 223 being multifamily homes. This leads to a five-year average of 545 housing units added annually.

**Figure 20. Annual New Construction Estimates by Housing Type – Star Fire Protection District**

Housing Type	2018	2019	2020	2021	2022	Total	5-Year Average
Single Family	265	314	599	757	565	2,500	500
Multifamily	0	24	0	199	0	223	45
Total	265	338	599	956	565	2,723	545

Source: Star Fire Protection District Growth Projections; Ada County Assessor

[1] Includes attached and detached single family homes and mobile homes

[2] Includes all other types

## HOUSING UNIT AND POPULATION PROJECTIONS

Past housing construction trends are assumed to continue through the next ten years. The five-year annual average totals are included in the projections to estimate housing growth in the Fire District. Population growth is estimated based on housing development and PPHU by housing type. As a result, there are 5,450 new housing units projected in the Fire District over the next ten years, 5,000 units single family and 450 units multifamily. Based on the housing development, the population in the Fire District is estimated to grow by 14,929 residents or 70.6 percent.

**Figure 21. Residential Development Projections**

Star Fire Protection District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
Population [1]	21,150	22,643	24,136	25,629	27,122	28,615	30,108	31,601	33,093	34,586	36,079	14,929
Percent Increase		7.1%	6.6%	6.2%	5.8%	5.5%	5.2%	5.0%	4.7%	4.5%	4.3%	70.6%
<b>Housing Units [2]</b>												
Single Family	6,494	6,994	7,494	7,994	8,494	8,994	9,494	9,994	10,494	10,994	11,494	5,000
Multifamily	556	601	646	691	736	781	826	871	916	961	1,006	450
Total Housing Units	7,050	7,595	8,140	8,685	9,230	9,775	10,320	10,865	11,410	11,955	12,500	5,450

[1] Population projections are based on housing growth and PPHU factors

[2] Housing projections are based on building permit trends

## CURRENT EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA

The impact fee study will include nonresidential development as well. Utilizing ESRI Business Analyst data, 2023 total employment in the district is estimated at 1,355 jobs. ESRI Business Analyst profile data is used to breakdown this job total. Listed in Figure 22, there are an estimated 474 retail jobs, 331 office jobs, 321 industrial jobs, and 229 institutional jobs located in the district.

To estimate the nonresidential floor area, employee density factors from the Institute of Transportation Engineers (ITE) *Trip Generation* Manual (2021) are applied to job estimates. Figure 23 lists the land use type and density factors that are included in the analysis. Overall, there are 775,711 square feet estimated in the district. Institutional and retail development make up the majority of this with a combined 61 percent of the total floor area.

Figure 24 lists the average nonresidential construction in square feet over the last 5 years. This average will be used for employment and floor area projections after 2024. Currently approved is an estimated 269,000 square feet of nonresidential floor area which will be applied to the year 2024 projections.

**Figure 22. Base Year Employment and Nonresidential Floor Area**

Employment Industries	Base Year Jobs [1]	Sq. Ft. per job [2]	Floor Area (sq. ft.)	Percent of Total
Retail	474	471	223,254	29%
Office	331	307	101,617	13%
Industrial	321	637	204,477	26%
Institutional	229	1,076	246,363	32%
<b>Total</b>	<b>1,355</b>		<b>775,711</b>	<b>100%</b>

[1] ESRI Business Analyst

[2] Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

**Figure 23. Institute of Transportation Engineers (ITE) Employment Density Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Emp per Dmd Unit	Sq. Ft. per Emp
Retail	820	Shopping Center	1,000 Sq Ft	2.12	471
Office	710	General Office	1,000 Sq Ft	3.26	307
Industrial	110	Light Industrial	1,000 Sq Ft	1.57	637
Institutional	520	Elementary School	1,000 Sq Ft	0.93	1076

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

**Figure 24. Annual Nonresidential Construction Estimates**

Non-residential Construction	2019	2020	2021	2022	2023 est.	Total	5-Year Average
Total Sq. Ft.	16,781	187,993	215,400	236,637	269,000	925,811	185,162

Source: Star Fire Protection District Growth Projections

## EMPLOYMENT AND NONRESIDENTIAL FLOOR AREA PROJECTIONS

Job and nonresidential floor area projections for the next ten years are provided in Figure 25. Job growth is projected using commercial building permit data provided by the Fire District. Over the next ten years there is a projected increase of 3,398 jobs in the district, a 251 percent increase from the base year. Retail and institutional developments account for the greatest share of the increase.

Job growth is converted into nonresidential floor area using the ITE square feet per employee averages shown in Figure 23. Over the next ten years, the nonresidential floor area is projected to increase by approximately 1.9 million square feet, a 249 percent increase from the base year.

**Figure 25. Employment and Nonresidential Floor Area Projections**

Star Fire Protection District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Jobs [1]</b>												
Retail	474	721	834	948	1,061	1,174	1,287	1,400	1,513	1,626	1,740	<b>1,266</b>
Office	331	468	547	626	705	784	863	942	1,021	1,100	1,179	<b>848</b>
Industrial	321	321	398	474	551	627	704	781	857	934	1,011	<b>690</b>
Institutional	229	332	386	441	496	550	605	660	714	769	824	<b>595</b>
<b>Total</b>	<b>1,355</b>	<b>1,842</b>	<b>2,165</b>	<b>2,489</b>	<b>2,812</b>	<b>3,136</b>	<b>3,459</b>	<b>3,782</b>	<b>4,106</b>	<b>4,429</b>	<b>4,753</b>	<b>3,398</b>
<b>Nonresidential Floor Area (1,000 sq. ft.) [2]</b>												
Retail	223	340	393	446	500	553	606	659	713	766	819	<b>596</b>
Office	102	144	168	192	216	241	265	289	313	338	362	<b>260</b>
Industrial	204	204	253	302	351	400	449	497	546	595	644	<b>439</b>
Institutional	246	357	416	474	533	592	651	710	769	827	886	<b>640</b>
<b>Total</b>	<b>776</b>	<b>1,045</b>	<b>1,230</b>	<b>1,415</b>	<b>1,600</b>	<b>1,785</b>	<b>1,971</b>	<b>2,156</b>	<b>2,341</b>	<b>2,526</b>	<b>2,711</b>	<b>1,935</b>

[1] ESRI Business Analyst; TischlerBise analysis

[2] Source: Institute of Transportation Engineers, *Trip Generation*, 2021; Star Commercial Building Permit Data



## VEHICLE TRIP GENERATION

### RESIDENTIAL VEHICLE TRIPS BY HOUSING TYPE

A customized trip rate is calculated for the single family and multifamily units in the Star Fire Protection District. In Figure 26, the most recent data from the US Census American Community Survey is inputted into equations provided by the ITE to calculate the trip ends per housing unit factor. A single family unit is estimated to generate 11.72 trip ends and a multifamily unit is estimated to generate 6.83 trip ends on an average weekday.

**Figure 26. Customized Residential Trip Ends by Housing Type**

Tenure by Units in Structure	Vehicles Available <sup>1</sup>	Households by Structure Type <sup>2</sup>			Vehicles per HH by Tenure
		Single Family	Multifamily	Total	
Owner-Occupied	13,222	5,524	0	5,524	2.39
Renter-Occupied	1,490	375	368	743	2.01
Total	14,713	5,899	368	6,267	2.35
Housing Units <sup>3</sup>		5,978	512	6,490	

Housing Type	Persons in Households <sup>4</sup>	Trip Ends <sup>5</sup>	Vehicles by Type of Unit	Trip Ends <sup>6</sup>	Average Trip Ends	Local Trip Ends per HH	National Trip Ends per Unit <sup>7</sup>
Single Family	17,007	47,286	13,956	90,956	69,121	11.72	9.43
Multifamily	831	1,822	740	3,208	2,515	6.83	4.54
Total	17,838	49,108	14,696	94,163	71,635	11.43	

1. Vehicles available by tenure from Table B25046, 2020 American Community Survey 5-Year Estimates.
2. Households by tenure and units in structure from Table B25032, 2020 American Community Survey 5-Year Estimates.
3. Housing units from Table B25024, 2020 American Community Survey 5-Year Estimates.
4. Total population in households from Table B25033, 2020 American Community Survey 5-Year Estimates.
5. Vehicle trips ends based on persons using formulas from Trip Generation (ITE 2021). For single-family housing (ITE 210), the fitted curve equation is  $EXP(0.89 \cdot LN(\text{persons}) + 1.72)$ . To approximate the average population of the ITE studies, persons were divided by 30 and the equation result multiplied by 30. For multi-family housing (ITE 221), the fitted curve equation is  $(2.29 \cdot \text{persons}) - 81.02$  (ITE 2017).
6. Vehicle trip ends based on vehicles available using formulas from ITE Trip Generation. For single-family housing (ITE 210), the fitted curve equation is  $EXP(0.99 \cdot LN(\text{vehicles}) + 1.93)$  [ITE 2017]. To approximate the average number of vehicles in the ITE studies, vehicles available were divided by 54 and the equation result multiplied by 54. For multifamily housing (ITE 220), the fitted curve equation is  $(3.94 \cdot \text{vehicles}) + 293.58$  [ITE 2012].
7. Trip Generation, Institute of Transportation Engineers, 11th Edition (2021).

### RESIDENTIAL VEHICLE TRIPS ADJUSTMENT FACTORS

A vehicle trip end is the out-bound or in-bound leg of a vehicle trip. As a result, so to not double count trips, a standard 50 percent adjustment is applied to trip ends to calculate a vehicle trip. For example, the out-bound trip from a person's home to work is attributed to the housing unit and the trip from work back home is attributed to the employer.

However, an additional adjustment is necessary to capture District residents' work bound trips that are outside of the district. The trip adjustment factor includes two components. According to the National Household Travel Survey, home-based work trips are typically 31 percent of out-bound trips (which are 50 percent of all trip ends). Also, utilizing the most recent data from the Census Bureau's web application "OnTheMap", 95 percent of Star workers travel outside the district for work. In combination, these factors account for 15 percent of additional production trips ( $0.31 \times 0.50 \times 0.95 = 0.15$ ). Shown in Figure 27, the total adjustment factor for residential housing units includes attraction trips (50 percent of trip ends) plus the journey-to-work commuting adjustment (15 percent of production trips) for a total of 65 percent.

**Figure 27. Residential Trip Adjustment Factor for Commuters**

Employed Star Residents (2020)	4,369
Residents Working in Star (2020)	199
Residents Commuting Outside of Star for Work	4,170
Percent Commuting Out of Star	95%
<b>Additional Production Trips</b>	<b>15%</b>
<b>Standard Trip Adjustment Factor</b>	<b>50%</b>
<b>Residential Trip Adjustment Factor</b>	<b>65%</b>

Source: U.S. Census, OnTheMap Application, 2020

### NONRESIDENTIAL VEHICLE TRIPS

Vehicle trip generation for nonresidential land uses are calculated by using ITE's average daily trip end rates and adjustment factors found in their recently published 11<sup>th</sup> edition of *Trip Generation*. To estimate the trip generation in the Star Fire Protection District, the weekday trip end per 1,000 square feet factors listed in Figure 28 are used.

**Figure 28. Institute of Transportation Engineers Nonresidential Factors**

Employment Industry	ITE Code	Land Use	Demand Unit	Wkdy Trip Ends per Dmd Unit	Wkdy Trip Ends per Employee
Retail	820	Shopping Center	1,000 Sq Ft	37.01	17.42
Office	710	General Office	1,000 Sq Ft	10.84	3.33
Industrial	110	Light Industrial	1,000 Sq Ft	4.87	3.10
Institutional	520	Elementary School	1,000 Sq Ft	19.52	21.00

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021)

For nonresidential land uses, the standard 50 percent adjustment is applied to office, industrial, and institutional. A lower vehicle trip adjustment factor is used for retail because this type of development attracts vehicles as they pass-by on arterial and collector roads. For example, when someone stops at a convenience store on their way home from work, the convenience store is not their primary destination.

In Figure 29, the Institute for Transportation Engineers' land use code, daily vehicle trip end rate, and trip adjustment factor is listed for each land use.

**Figure 29. Daily Vehicle Trip Factors**

Land Use	ITE Codes	Daily Vehicle Trip Ends	Trip Adj. Factor	Daily Vehicle Trips
<b>Residential (per housing unit)</b>				
Single Family	210	11.72	65%	7.62
Multifamily	220	6.83	65%	4.44
<b>Nonresidential (per 1,000 square feet)</b>				
Retail	820	37.01	38%	14.06
Office	710	10.84	50%	5.42
Industrial	110	4.87	50%	2.44
Institutional	520	19.52	50%	9.76

Source: *Trip Generation*, Institute of Transportation Engineers, 11th Edition (2021); 'National Household Travel Survey, 2009

## VEHICLE TRIP PROJECTIONS

The base year vehicle trip totals and vehicle trip projections are calculated by combining the vehicle trip end factors, the trip adjustment factors, and the residential and nonresidential assumptions for housing stock and floor area. Districtwide, residential land uses account for 51,939 vehicle trips and nonresidential land uses account for 6,593 vehicle trips in the base year (Figure 30).

Through 2033, it is projected that daily vehicle trips will increase by 57,196 trips with the majority of the growth being generated by single family (67 percent) and retail (15 percent) development which leads to a 98 percent increase in vehicle trips from the base year through 2033.

**Figure 30. Star Fire Protection District Vehicle Trip Projections**

Star Fire Protection District	Base Year 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total Increase
<b>Residential Trips</b>												
Single Family	49,470	53,280	57,089	60,898	64,707	68,516	72,325	76,134	79,943	83,752	87,561	<b>38,091</b>
Multifamily	2,469	2,668	2,868	3,068	3,267	3,467	3,667	3,867	4,067	4,266	4,466	<b>1,997</b>
Subtotal	51,939	55,948	59,957	63,966	67,975	71,984	75,992	80,001	84,010	88,019	92,027	<b>40,088</b>
<b>Nonresidential Trips</b>												
Retail	3,140	4,778	5,528	6,277	7,027	7,776	8,526	9,275	10,025	10,774	11,523	<b>8,384</b>
Office	551	778	910	1,041	1,173	1,304	1,436	1,567	1,699	1,830	1,962	<b>1,411</b>
Industrial	498	498	617	736	854	973	1,092	1,211	1,330	1,449	1,568	<b>1,070</b>
Institutional	2,405	3,483	4,057	4,631	5,205	5,779	6,353	6,927	7,501	8,075	8,649	<b>6,244</b>
Subtotal	6,593	9,538	11,111	12,685	14,259	15,832	17,406	18,980	20,554	22,127	23,701	<b>17,108</b>
<b>Vehicle Trips</b>												
Grand Total	58,532	65,486	71,068	76,651	82,234	87,816	93,399	98,981	104,564	110,146	115,729	<b>57,196</b>

Source: Institute of Transportation Engineers, *Trip Generation*, 11th Edition (2021)

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**FINAL REPORT**

March 6, 2019

**Wilder Rural Fire Protection District  
Impact Fee Study and  
Capital Improvement Plan**

**Prepared By**

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# Section I.

## Introduction

This report regarding impact fees for the Wilder Rural Fire Protection District is organized into the following sections:

- An overview of the report's background and objectives;
- A definition of impact fees and a discussion of their appropriate use;
- An overview of land use and demographics;
- A step-by-step calculation of impact fees under the Capital Improvement Plan (CIP) approach;
- A list of implementation recommendations; and
- A brief summary of conclusions.

## Background and Objectives

The Wilder Rural Fire Protection District hired Galena Consulting to calculate impact fees.

This document presents impact fees based on the District's demographic data and infrastructure costs before credit adjustment; calculates the District's monetary participation; examines the likely cash flow produced by the recommended fee amount; and outlines specific fee implementation recommendations. Credits can be granted on a case-by-case basis; these credits are assessed when each individual building permit is pulled.

## Definition of Impact Fees

Impact fees are one-time assessments established by local governments to assist with the provision of Capital Improvements necessitated by new growth and development. Impact fees are governed by principles established in Title 67, Chapter 82, Idaho Code, known as the Idaho Development Impact Fee Act (Impact Fee Act). The Idaho Code defines an impact fee as "... a payment of money imposed as a condition of development approval to pay for a proportionate share of the cost of system improvements needed to serve development."<sup>1</sup>

**Purpose of impact fees.** The Impact Fee Act includes the legislative finding that "... an equitable program for planning and financing public facilities needed to serve new growth and development is necessary in order to promote and accommodate orderly growth and development and to protect the public health, safety and general welfare of the citizens of the state of Idaho."<sup>2</sup>

**Idaho fee restrictions and requirements.** The Impact Fee Act places numerous restrictions on the calculation and use of impact fees, all of which help ensure that local governments adopt impact fees that are consistent with federal law.<sup>3</sup> Some of those restrictions include:

- Impact fees shall not be used for any purpose other than to defray system improvement costs incurred to provide additional public facilities to serve new growth;<sup>4</sup>
- Impact fees must be expended within 8 years from the date they are collected. Fees may be held in certain circumstances beyond the 8-year time limit if the governmental entity can provide reasonable cause;<sup>5</sup>
- Impact fees must not exceed the proportionate share of the cost of capital improvements needed to serve new growth and development;<sup>6</sup>
- Impact fees must be maintained in one or more interest-bearing accounts within the capital projects fund.<sup>7</sup>

In addition, the Impact Fee Act requires the following:

- Establishment of and consultation with a development impact fee advisory committee (Advisory Committee);<sup>8</sup>
- Identification of all existing public facilities;
- Determination of a standardized measure (or service unit) of consumption of public facilities;
- Identification of the current level of service that existing public facilities provide;
- Identification of the deficiencies in the existing public facilities;
- Forecast of residential and nonresidential growth;<sup>9</sup>
- Identification of the growth-related portion of the District's Capital Improvement Plan;<sup>10</sup>
- Analysis of cash flow stemming from impact fees and other capital improvement funding sources;<sup>11</sup>
- Implementation of recommendations such as impact fee credits, how impact fee revenues should be accounted for, and how the impact fees should be updated over time;<sup>12</sup>
- Preparation and adoption of a Capital Improvement Plan pursuant to state law and public hearings regarding the same;<sup>13</sup> and
- Preparation and adoption of a resolution authorizing impact fees pursuant to state law and public hearings regarding the same.<sup>14</sup>

**How should fees be calculated?** State law requires the District to implement the Capital Improvement Plan methodology to calculate impact fees. The District can implement fees of any amount not to exceed the fees as calculated by the CIP approach. This methodology requires the District to describe its service areas, forecast the land uses, densities and population that are expected to occur in those service areas over the 10-year CIP time horizon, and identify the capital improvements that will be needed to serve the forecasted growth at the planned levels of service, assuming the planned levels of service do not exceed the current levels of service.<sup>15</sup> Only those items identified as growth-related on the CIP are eligible to be funded by impact fees.

The governmental entity intending to adopt an impact fee must first prepare a capital improvements plan.<sup>17</sup> Once the essential capital planning has taken place, impact fees can be calculated. The Impact Fee Act places many restrictions on the way impact fees are calculated and spent, particularly via the principal that local governments cannot charge new development more than a “proportionate share” of the cost of public facilities to serve that new growth. “Proportionate share” is defined as “. . . that portion of the cost of system improvements . . . which reasonably relates to the service demands and needs of the project.”<sup>19</sup> Practically, this concept requires the District to carefully project future growth and estimate capital improvement costs so that it prepares reasonable and defensible impact fee schedules.

The proportionate share concept is designed to ensure that impact fees are calculated by measuring the needs created for capital improvements by development being charged the impact fee; do not exceed the cost of such improvements; and are “earmarked” to fund growth-related capital improvements to benefit those that pay the impact fees.

There are various approaches to calculating impact fees and to crediting new development for past and future contributions made toward system improvements. The Impact Fee Act does not specify a single type of fee calculation, but it does specify that the formula be “reasonable and fair.” Impact fees should take into account the following:

- Any appropriate credit, offset or contribution of money, dedication of land, or construction of system improvements;
- Payments reasonably anticipated to be made by or as a result of a new development in the form of user fees and debt service payments;
- That portion of general tax and other revenues allocated by the District to growth-related system improvements; and
- All other available sources of funding such system improvements.<sup>20</sup>

Through data analysis and interviews with the District and Galena Consulting identified the share of each capital improvement needed to serve growth. The total projected capital improvements needed to serve growth are then allocated to residential and nonresidential development with the resulting amounts divided by the appropriate growth projections from 2018 to 2028. This is consistent with the Impact Fee Act.<sup>21</sup> Among the advantages of the CIP approach is its establishment of a spending plan to give developers and new residents more certainty about the use of the particular impact fee revenues.



**Other fee calculation considerations.** The basic CIP methodology used in the fee calculations is presented above. However, implementing this methodology requires a number of decisions. The considerations accounted for in the fee calculations include the following:

- Allocation of costs is made using a service unit which is “a standard measure of consumption, use, generation or discharge attributable to an individual unit<sup>22</sup> of development calculated in accordance with generally accepted engineering or planning standards for a particular category of capital improvement.”<sup>23</sup> The service units chosen by the study team for every fee calculation in this study are linked directly to residential dwelling units and nonresidential development square feet.<sup>24</sup>
- A second consideration involves refinement of cost allocations to different land uses. According to Idaho Code, the CIP must include a “conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, agricultural and industrial.”<sup>25</sup> In this analysis, the study team has chosen to use the highest level of detail supportable by available data and, as a result, in this study, the fee is allocated between aggregated residential (i.e., all forms of residential housing) and nonresidential development (all nonresidential uses including retail, office, agricultural and industrial).

### **Current Assets and Capital Improvement Plans**

The CIP approach estimates future capital improvement investments required to serve growth over a fixed period of time. The Impact Fee Act calls for the CIP to “. . . project demand for system improvements required by new service units . . . over a reasonable period of time not to exceed 20 years.”<sup>26</sup> The impact fee study team recommends a 10-year time period based on the District’s best available capital planning data.

The types of costs eligible for inclusion in this calculation include any land purchases, construction of new facilities and expansion of existing facilities to serve growth over the next 10 years at planned and/or adopted service levels.<sup>27</sup> Equipment and vehicles with a useful life of 10 years or more are also impact fee eligible under the Impact Fee Act.<sup>28</sup> The total cost of improvements over the 10 years is referred to as the “CIP Value” throughout this report. The cost of this impact fee study is also impact fee eligible for all impact fee categories.

The forward-looking 10-year CIP for the District includes some facilities that are only partially necessitated by growth (e.g., facility expansion). The study team met with the District to determine a defensible metric for including a portion of these facilities in the impact fee calculations. A general methodology used to determine this metric is discussed below. In some cases, a more specific metric was used to identify the growth-related portion of such improvements. In these cases, notations were made in the applicable section.

## Fee Calculation

In accordance with the CIP approach described above, we calculated fees for each department by answering the following seven questions:

1. **Who is currently served by the District?** This includes the number of residents as well as residential and nonresidential land uses.
2. **What is the current level of service provided by the District?** Since an important purpose of impact fees is to help the District achieve its planned level of service<sup>29</sup>, it is necessary to know the levels of service it is currently providing to the community.
3. **What current assets allow the District to provide this level of service?** This provides a current inventory of assets used by the District, such as facilities, land and equipment. In addition, each asset's replacement value was calculated and summed to determine the total value of the District's current assets.
4. **What is the current investment per residential and nonresidential land use?** In other words, how much of the District's current assets' total value is needed to serve current residential households and nonresidential square feet?
5. **What future growth is expected in the District?** How many new residential households and nonresidential square footage will the District serve over the CIP period?
6. **What new infrastructure is required to serve future growth?** For example, how many stations and apparatus will be needed by the Wilder Rural Fire Protection District within the next ten years to achieve the planned level of service of the District?<sup>30</sup>
7. **What impact fee is required to pay for the new infrastructure?** We calculated an apportionment of new infrastructure costs to future residential and nonresidential land- uses for the District. Then, using this distribution, the impact fees were determined.

Addressing these seven questions, in order, provides the most effective and logical way to calculate impact fees for the District. In addition, these seven steps satisfy and follow the regulations set forth earlier in this section.

It should be understood that growth is expected to pay only the portion of the cost of capital improvements that are growth-related. The District will need to plan to fund the pro rata share of these partially growth-related capital improvements with revenue sources other than impact fees within the time frame that impact fees must be spent. These values will be calculated and discussed in Section VI of this report.

Exhibits found in Section III of this report detail all capital improvements planned for purchase over the next ten years by the District.

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<sup>1</sup> See Section 67-8203(9), Idaho Code. “System improvements” are capital improvements (i.e., improvements with a useful life of 10 years or more) that, in addition to a long life, increase the service capacity of a public facility. Public facilities include fire, emergency medical and rescue facilities. See Sections 67-8203(3), (24) and (28), Idaho Code.

<sup>2</sup> See Section 67-8202, Idaho Code.

<sup>3</sup> As explained further in this study, proportionality is the foundation of a defensible impact fee. To meet substantive due process requirements, an impact fee must provide a rational relationship (or nexus) between the impact fee assessed against new development and the actual need for additional capital improvements. An impact fee must substantially advance legitimate local government interests. This relationship must be of “rough proportionality.” Adequate consideration of the factors outlined in Section 67-8207(2) ensure that rough proportionality is reached. See *Banbury Development Corp. v. South Jordan*, 631 P.2d 899 (1981); *Dollan v. District of Tigard*, 512 U.S. 374 (1994).

<sup>4</sup> See Sections 67-8202(4) and 67-8203(29), Idaho Code.

<sup>5</sup> See Section 67-8210(4), Idaho Code.

<sup>6</sup> See Sections 67-8204(1) and 67-8207, Idaho Code.

<sup>7</sup> See Section 67-8210(1), Idaho Code

<sup>8</sup> See Section 67-8205, Idaho Code.

<sup>9</sup> See Section 67-8206(2), Idaho Code.

<sup>10</sup> See Section 67-8208, Idaho Code.

<sup>11</sup> See Section 67-8207, Idaho Code.

<sup>12</sup> See Sections 67-8209 and 67-8210, Idaho Code.

<sup>13</sup> See Section 67-8208, Idaho Code.

<sup>14</sup> See Sections 67-8204 and 67-8206, Idaho Code.

<sup>15</sup> As a comparison and benchmark for the impact fees calculated under the Capital Improvement Plan approach, Galena Consulting also calculated the District’s current level of service by quantifying the District’s current investment in capital improvements, allocating a portion of these assets to residential and nonresidential development, and dividing the resulting amount by current housing units (residential fees) or current square footage (nonresidential fees). By using current assets to denote the current service standard, this methodology guards against using fees to correct existing deficiencies.

<sup>17</sup> See Section 67-8208, Idaho Code.

<sup>19</sup> See Section 67-8203(23), Idaho Code.

<sup>20</sup> See Section 67-8207, Idaho Code.

<sup>21</sup> The impact fee that can be charged to each service unit (in this study, residential dwelling units and nonresidential square feet) cannot exceed the amount determined by dividing the cost of capital improvements attributable to new development (in order to provide an adopted service level) by the total number of service units attributable to new development. See Sections 67-8204(16), 67-8208(1)(f) and 67-8208(1)(g), Idaho Code.

<sup>22</sup> See Section 67-8203(27), Idaho Code.

<sup>23</sup> See Section 67-8203(27), Idaho Code.

<sup>24</sup> The construction of detached garages alongside residential units does not typically trigger the payment of additional impact fees unless that structure will be the site of a home-based business with significant outside employment.

<sup>25</sup> See Section 67-8208(1)(e), Idaho Code.

<sup>26</sup> See Section 67-8208(1)(h).

<sup>27</sup> This assumes the planned levels of service do not exceed the current levels of service.

<sup>28</sup> The Impact Fee Act allows a broad range of improvements to be considered as “capital” improvements, so long as the improvements have useful life of at least 10 years and also increase the service capacity of public facilities. See Sections 67-8203(28) and 50-1703, Idaho Code.

<sup>29</sup> This assumes that the planned level of service does not exceed the current level of service.

<sup>30</sup> This assumes the planned level of service does not exceed the current level of service.

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## Section II. Land Uses

As noted in Section I, it is necessary to allocate capital improvement plan (CIP) costs to both residential and nonresidential development when calculating impact fees. The study team performed this allocation based on the number of projected new households and nonresidential square footage projected to be added from 2018 through 2028 for the District. These projections were based on the most recent growth estimates from COMPASS, regional real estate market reports, interviews with developers and recommendations from District Staff and the Impact Fee Advisory Committee.

Demographic and land-use projections are some of the most variable and potentially debatable components of an impact fee study, and in all likelihood the projections used in our study will not prove to be 100 percent correct. The purpose of the Advisory Committee's annual review is to account for these inconsistencies. As each CIP is tied to the District's land use growth, the CIP and resulting fees can be revised based on actual growth as it occurs.

The District serves the population of the City of Wilder, as well as portions of unincorporated Canyon County. The following Exhibit II-1 presents the current and estimated future population for the District.

**Exhibit II-1.**  
**Current and Future Population within the boundaries of the Wilder Rural Fire Protection District**

	2018	2028	Net Increase	Percent Increase
District Population - City of Wilder	1,720	2,000	280	16%
District Population - Unincorporated	<u>2,780</u>	<u>3,500</u>	<u>720</u>	26%
Total	4,500	5,500	1,000	22%

The District currently has approximately 4,500 persons residing within its service boundary. Current and future population estimates were derived by isolating the population within each Transportation Analysis Zone (TAZ) within the District's boundaries according to current COMPASS data. This data was compared to current population estimates for the City of Wilder, which is within the Fire District boundaries.

Over the next ten years, COMPASS models indicate the District will grow by approximately 1,000 people, or at an annual growth rate of 2.2 percent. Based on this population, the following Exhibit II-2 presents the current and future number of residential units and nonresidential square feet for the District.

**Exhibit II-2.**  
**Current and Future Land Uses, Wilder Rural Fire Protection District**

	2018	2028	Net Growth	Net Increase in Square Feet	Percent of Total Growth
Population	4,500	5,500	1,000		
Residential (in units)	1,500	1,833	333	666,667	57%
Nonresidential (in square feet)	750,000	1,250,000	500,000	500,000	43%
Total				1,166,667	100%

As shown above, the Wilder Rural Fire Protection District is expected to grow by approximately 333 residential units and 500,000 nonresidential square feet over the next ten years. Fifty-seven percent of this growth is attributable to residential land uses, while the remaining forty-three percent is attributable to nonresidential growth. These growth projections will be used in the following sections to calculate the appropriate impact fees for the District.

## Section III.

### Impact Fee Calculation

In this section, we calculate impact fees for the Wilder Rural Fire Protection District according to the seven-question method outlined in Section I of this report.

#### 1. Who is currently served by the Wilder Rural Fire Protection District?

As shown in Exhibit II-2, the District currently serves 1,500 residential units and approximately 750,000 square feet of nonresidential land use.

#### 2. What is the current level of service provided by the Wilder Rural Fire Protection District?

The Wilder Rural Fire Protection District provides a level of service measured by a response time of 4 minutes and 55 seconds. As the population of the District grows, additional infrastructure and equipment will be needed to sustain this level of service.

#### 3. What current assets allow the Wilder Rural Fire Protection District to provide this level of service?

The following Exhibit III-1 displays the current assets of the Wilder Rural Fire Protection District.

#### Exhibit III-1. Current Assets – Wilder Rural Fire Protection District

Type of Capital Asset	Replacement Value
Facilities	
Fire Station #1	\$ 1,750,000
Apparatus/Vehicles	
Engine #1 2001 BME	\$ 500,000
Engine #2 2004 E-one Tele-squirt	\$ 750,000
Ladder Truck 1994 KME platform	\$ 1,300,000
Water tender 1998 Louisville	\$ 375,000
Brush Truck 2000 Ford 350	\$ 80,000
Brush Truck 2001 International	\$ 275,000
Ambulance 2008 Ford C350	\$ 180,000
Ambulance 2009 Chev 450	\$ 220,000
2002 Support Trailer	\$ 3,000
Equipment	
21 SCBA units	\$ 136,500
2 Thermal Imagers	\$ 18,000
2 Extrication Units	\$ 90,000
2 Stryker Power Load Cot Systems	\$ 80,000
<b>Total Assets</b>	<b>\$ 5,757,500</b>

As shown above, the District currently owns approximately \$5.8 million of eligible current assets. These assets are used to provide the District's current level of service.

**4. What is the current investment per residential unit and nonresidential square foot?**

The Wilder Rural Fire Protection District has already invested \$2,193 per existing residential unit and \$3.29 per existing nonresidential square foot in the capital necessary to provide the current level of service. This figure is derived by allocating the value of the District's current assets between the current number of residential units and nonresidential square feet.

We will compare our final impact fee calculations with these figures to determine if the two results will be similar; this represents a "check" to see if future District residents will be paying for infrastructure at a level commensurate with what existing District residents have invested in infrastructure.

**5. What future growth is expected in the Wilder Rural Fire Protection District?**

As shown in Exhibit II-2, the Wilder Rural Fire Protection District is expected to grow by approximately 333 residential units and 500,000 square feet of nonresidential land use over the next ten years.

**6. What new infrastructure is required to serve future growth?**

The following Exhibit III-2 displays the capital improvements planned for purchase by the Wilder Rural Fire Protection District over the next ten years.

**Exhibit III-2.  
Wilder Rural Fire Protection District CIP 2019 to 2028**

Type of Capital Infrastructure	CIP Value	<i>times</i> Growth Portion	<i>equals</i> Amount to Include in Fees	Amount from Other Sources
Vehicles/Apparatus				
Additional Tender	\$ 375,000	100%	\$ 375,000	\$ -
Replacement of Engine	\$ 500,000	0%	\$ -	\$ 500,000
Replacement of Tender	\$ 375,000	0%	\$ -	\$ 375,000
Replacement of Brush Truck	\$ 250,000	0%	\$ -	\$ 250,000
Equipment				
Portable Air Trailer	\$ 100,000	100%	\$ 100,000	\$ -
<b>Total Infrastructure</b>	<b>\$ 1,600,000</b>		<b>\$ 475,000</b>	<b>\$ 1,125,000</b>
Plus Cost of Fee-Related Research Impact Fee Study	\$ 6,000	100%	\$ 6,000	\$ -
<b>Grand Total</b>	<b>\$ 1,606,000</b>		<b>\$ 481,000</b>	<b>\$ 1,125,000</b>

As shown above, the District plans to purchase approximately \$1.6 million in capital improvements over the next ten years, \$481,000 of which is impact fee eligible. These new assets will allow the District to continue the current level of service in the future. The commencement and completion dates for the District's growth-related capital infrastructure depend on the timing and pace of the projected growth.

The remaining approximately \$1.1 million is the price for the District to replace existing apparatus, vehicles and other equipment. Replacement of existing capital is not eligible for inclusion in the impact fee calculations. The District will therefore have to use other sources of revenue including all of those listed in Idaho Code 67- 8207(iv)(2)(h).

## 7. What impact fee is required to pay for the new capital improvements?

The following Exhibit III-3 takes the projected future growth from Exhibits II-2 and the growth-related CIP from Exhibit III-2 to calculate impact fees for the Wilder Rural Fire Protection District.

### **Exhibit III-3.**

#### **DRAFT Impact Fee Calculation, Wilder Rural Fire Protection District**

Amount to Include in Impact Fee Calculation		\$481,000
Percentage of Future Growth		
Residential		57%
Non Residential		43%
Amount Attributable to Future Growth		
Residential	\$	274,857
Non Residential	\$	206,143
Future Growth		
Residential (per unit)		333
Non Residential (per square foot)		500,000
Impact Fee		
Residential (per unit)	\$	825
Non Residential (per square foot)	\$	0.41

As shown above, we have calculated impact fees for the Wilder Rural Fire Protection District at \$825 per residential unit and \$0.41 per nonresidential square foot. In comparison, as indicated in question #4 above, property taxpayers within the District have already invested \$2,193 per residential unit and \$3.29 per nonresidential square foot in the capital inventory necessary to provide today's level of service. The difference between the current investment and the impact fee per unit indicates current taxpayers have already built in some capacity for future development.

The District cannot assess fees greater than the amounts shown above. The District may assess fees lower than these amounts, but would then experience a decline in service levels unless the District used other revenues to make up the difference.



Because not all the capital improvements listed in the CIP are 100 percent growth-related, the District would assume the responsibility of paying for those portions of the capital improvements that are not attributable to new growth. These payments would come from other sources of revenue including all of those listed in Idaho Code 67-8207(iv)(2)(h).

To arrive at this participation amount, the expected impact fee revenue needs to be subtracted from the total CIP value. Exhibit III-4 divides the District's participation amount into two categories: the portion of purely non-growth-related improvements, and the portion of growth-related improvements that are attributable to repair, replacement, or upgrade, but are not impact fee eligible.

It should be noted that the participation amount associated with purely non-growth improvements is discretionary. The District can choose not to fund these capital improvements (although this could result in a decrease in the level of service if the deferred repairs or replacements were urgent). However, the non-growth-related portion of improvements that are impact fee eligible *must* be funded in order to maintain the integrity of the impact fee program.

**Exhibit III-4.**

**Wilder Rural Fire Protection District Participation Summary, 2019-2028**

	Required		Discretionary	Total
Fire	\$	-	\$ 1,125,000	\$ 1,125,000

The District is not required to participate in any of the growth-related capital improvements as these are both 100% growth-related and require no District general fund contribution. The District could choose to fund the discretionary infrastructure of \$1,125,000 for apparatus and equipment replacement if their budget allows.

## Section IV.

# Fee Analysis and Administrative Recommendations

A comparison of the calculated Fire impact fee to similar fees being considered or assessed by municipal fire departments and rural fire districts in Canyon and Ada County is as follows:

### Exhibit IV-1. DRAFT Impact Fee Comparison - Fire

	FOR DISCUSSION PURPOSES ONLY											
	Wilder Rural Fire District	Marsing Rural Fire District	City of Caldwell/Caldwell Rural Fire	City of Nampa/Nampa Rural Fire	Middleton Rural Fire District	City of Meridian/ Meridian Rural Fire	Eagle Fire District	Star Rural Fire District	Kuna Fire District	North Ada Fire and Rescue (Garden City)	City of Boise	
	draft	draft	being updated		draft	being updated						
per Residential Unit	\$ 825	\$ 1,238	\$ 886	\$ 560	\$ 842	\$ 681	\$ 828	\$ 809	\$ 701	\$ 647	\$ 526	
per Non-Residential sf	\$ 0.41	\$ 0.62	\$ 0.44	\$ 0.28	\$ 0.42	\$ 0.35	\$ 0.33	\$ 0.38	\$ 0.35	\$ 0.32	\$ 0.15	

Some communities express concern that impact fees will stifle growth. Empirical data indicates impact fees are not a primary reason for a decision to build or not build in a particular area. Factors including the price of land and construction, market demand, the availability of skilled workers, access to major transportation modes, amenities for quality of life, etc. all weigh more heavily in decisions to construct new homes or businesses, as well for business relocation. Ultimately the impact fee, which is paid at the time of building permit, is passed along to the buyer in the purchase price or wrapped into a lease rate. Therefore, in a market with a high demand for development, an impact fee higher than other jurisdictions is unlikely to slow growth.

An impact fee program will enable the District to plan for growth without decreasing its service levels (response time), which can decrease buyer satisfaction and cause property insurance premiums to increase. It will also allow the District to collect a proportionate share of the cost of capital improvements from growth instead of funding all future capital through property taxes assessed to existing residents and businesses.

As the District Commission evaluates whether or not to adopt the Capital Improvement Plan and impact fee presented in this report, we also offer the following information regarding District participation in funding, and implementation recommendations for your consideration.

## Implementation Recommendations

The following implementation recommendations should be considered:

**Intergovernmental Agreements.** The Wilder Rural Fire Protection District is enabled under Idaho Code as a governmental entity to adopt impact fees. However, because impact fees are paid upon building permit, and the District does not participate in this process, it needs another governmental entity to collect these fees on its behalf. Idaho Code 67-8204(a) authorizes the District to enter into an intergovernmental agreement with a city or county which can collect fire fees on their behalf. In the case of this District, which includes one municipality and one county, two intergovernmental agreements for the collection of Fire District impact fees would have to be developed and adopted by the corresponding bodies.

Fire impact fees would be assessed on new developments by the appropriate building department and then distributed to the District on an agreed-upon schedule. It is customary for the District to pay a small administrative fee to the collecting entity for this service.

Pursuant to an ongoing effort to educate elected officials on the impacts of growth to various jurisdictions, fire chiefs around the valley have determined that the Canyon County Commission and various municipalities may be prepared to consider collecting on the behalf of growth-related fire capital needs. If the Wilder Rural Fire Protection District chooses to pursue fire impact fees, the Chief would join Galena Consulting and other fire agencies in a broad discussion about how to execute the required intergovernmental agreements.

**Capital Improvements Plan.** Should the Advisory Committee recommend this study to the District Commission and should the Commission adopt the study, the District should also formally adopt this Capital Improvement Plan. While not subject to the procedures of the Local Land Use Planning Act (LLUPA), the adoption of the Capital Improvement Plan would comply with the Act's requirements of other governmental entities to adopt capital improvement plans into a Comprehensive Plan as part of the adoption of impact fees.

**Impact Fee Ordinance.** Following adoption of the Capital Improvement Plan, the Commission should review the proposed Impact Fee Ordinance for adoption via resolution as reviewed and recommended by the Advisory Committee and legal counsel.

**Advisory Committee.** The Advisory Committee is in a unique position to work with and advise Commission and District staff to ensure that the capital improvement plans and impact fees are routinely reviewed and modified as appropriate.

**Impact fee service area.** Some municipalities have fee differentials for various zones under the assumption that some areas utilize more or less current and future capital improvements. The study team, however, does not recommend the District assess different fees by dividing the areas into zones. The capital improvements identified in this report inherently serve a system-wide function.

**Specialized assessments.** If permit applicants are concerned they would be paying more than their fair share of future infrastructure purchases, the applicant can request an individualized assessment to ensure they will only be paying their proportional share. The applicant would be required to prepare and pay for all costs related to such an assessment.

**Donations.** If the District receives donations for capital improvements listed on the CIP, they must account for the donation in one of two ways. If the donation is for a non- or partially growth-related improvement, the donation can contribute to the District's General Fund participation along with more traditional forms, such as revenue transfers from the General Fund. If, however, the donation is for a growth-related project in the CIP, the donor's impact fees should be reduced dollar for dollar. This means that the District will either credit the donor or reimburse the donor for that portion of the impact fee.

**Credit/reimbursement.** If a developer constructs or contributes all or part of a growth-related project that would otherwise be financed with impact fees, that developer must receive a credit against the fees owed for this category or, at the developer's choice, be reimbursed from impact fees collected in the future.<sup>37</sup> This prevents "double dipping" by the District.

The presumption would be that builders/developers owe the entirety of the impact fee amount until they make the District aware of the construction or contribution. If credit or reimbursement is due, the governmental entity must enter into an agreement with the fee payer that specifies the amount of the credit or the amount, time and form of reimbursement.<sup>38</sup>

**Impact fee accounting.** The District should maintain Impact Fee Funds separate and apart from the General Fund. All current and future impact fee revenue should be immediately deposited into this account and withdrawn only to pay for growth-related capital improvements of the same category. General Funds should be reserved solely for the receipt of tax revenues, grants, user fees and associated interest earnings, and ongoing operational expenses including the repair and replacement of existing capital improvements not related to growth.

**Spending policy.** The District should establish and adhere to a policy governing their expenditure of monies from the Impact Fee Fund. The Fund should be prohibited from paying for any operational expenses and the repair and replacement or upgrade of existing infrastructure not necessitated by growth. In cases when *growth-related capital improvements are constructed*, impact fees are an allowable revenue source as long as only new growth is served. In cases when new capital improvements are expected to *partially replace existing capacity and to partially serve new growth*, cost sharing between the General Fund or other sources of revenue listed in Idaho Code 67-8207(I)(iv), (2)(h) and Impact Fee Fund should be allowed on a pro rata basis.

**Update procedures.** The District is expected to grow rapidly over the 10-year span of the CIPs. Therefore, the fees calculated in this study should be updated annually as the District invests in additional infrastructure beyond what is listed in this report, and/or as the District's projected development changes significantly. Fees can be updated on an annual basis using an inflation factor for building material from a reputable source such as McGraw Hill's Engineering News Record. As described in Idaho Code 67-8205(3)(c)(d)(e), the Advisory Committee will play an important role in these updates and reviews.

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<sup>37</sup> See Section 67-8209(3), Idaho Code.

<sup>38</sup> See Section 67-8209(4), Idaho Code

# **CERTIFICATE OF LEGAL NOTIFICATION**

**CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT**

111 North 11<sup>th</sup> Avenue, #310, Caldwell, ID 83605

Phone: 208-454-7458



**CASE NAME: Impact Fees**

**CASE NO: OR2025-0003**

**HEARING BODY: Planning & Zoning Commission**

I, Caitlin Ross, as the representative of Canyon County Development Services, hereby certify that on this 4<sup>th</sup> day of March, 2025, I mailed by regular first-class mail, or emailed, a true and correct copy of the notice attached hereto as Exhibit A to those referenced in Exhibit B in accordance with the requirements of the Canyon County Zoning Ordinance § 07-05-01.

- ☐ Agencies – Initial Notice for Comment
- ☐ JEPA / (City of Nampa)
- ☐ Agencies – 30 Day Notice of Hearing Date
- ☒ Full Political
- ☐ Property Owners

Signed: Caitlin Ross  
(Signature of DSD staff who mailed/e-mailed notice)

Date Completed: 3/4/25



# Development Services Department



Canyon County, 111 North 11<sup>th</sup> Ave. Suite 310, Caldwell, ID 83605

(208) 454 7458 ▪ (208) 454 6633 Fax ▪ [DSDInfo@canyonco.org](mailto:DSDInfo@canyonco.org) ▪ [www.canyonco.org/dsd](http://www.canyonco.org/dsd)

## NOTICE OF APPLICATION

***\*\*Request for Comments by March 24, 2025\*\****

March 4, 2025

Dear Agencies:

*Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.*

Pursuant to the Local Land Use Planning Act, Idaho Code §67-6509, §67-6511, and §67-6512, as applicable, your agency is being notified of an upcoming **Canyon County Planning & Zoning Commission's public hearing** for the following land use case:

**Case No. OR2025-0003:** An Amendment to Canyon County 2030 Comprehensive Plan to incorporate capital improvement plans for Parks Department, Sheriff Department and Coroner allowing collection of impact fees for each entity.

To provide comments, please respond by **March 24, 2025**. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. *Comments received by the due date will be added to the Staff Report and to the hearing body's packet. Your agency's comments are an important part of our decision-making process.* Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Sincerely,

*Caitlin Ross*

Caitlin Ross  
Hearing Specialist  
Canyon County Development Services Department



**Planning • Zoning • Building • Code Enforcement • Engineering • GIS**

*While balancing diverse interests, the Canyon County Development Services Department (DSD) delivers community development services to implement the County's vision and values, provide stewardship of public resources, and maintain a prosperous future for all.*



LEGAL NOTICE TRANSMITTAL

Case #: OR2025-0003 Transmittal Date: March 4, 2025 Planner: Jay Gibbons

Applicant: \_\_\_\_\_ Applicant's Representative: \_\_\_\_\_

☐ P&Z ☐ Hearing Examiner ☐ BOCC

JEPA: \_\_\_\_\_

☒ FULL POLITICAL

<b>City</b> <input checked="" type="checkbox"/> Caldwell <input checked="" type="checkbox"/> Greenleaf <input checked="" type="checkbox"/> Homedale <input checked="" type="checkbox"/> Marsing <input checked="" type="checkbox"/> Melba <input checked="" type="checkbox"/> Middleton <input checked="" type="checkbox"/> Nampa <input checked="" type="checkbox"/> Notus <input checked="" type="checkbox"/> Parma <input checked="" type="checkbox"/> Star <input checked="" type="checkbox"/> Wilder  <b>School District</b> <input checked="" type="checkbox"/> Caldwell <input checked="" type="checkbox"/> CWI <input checked="" type="checkbox"/> Homedale <input checked="" type="checkbox"/> Kuna <input checked="" type="checkbox"/> Liberty Charter <i>HC</i> <input checked="" type="checkbox"/> Marsing <input checked="" type="checkbox"/> Melba <input checked="" type="checkbox"/> Meridian/West Ada <input checked="" type="checkbox"/> Middleton <input checked="" type="checkbox"/> Nampa <input checked="" type="checkbox"/> Notus <input checked="" type="checkbox"/> Parma <input checked="" type="checkbox"/> Vallivue <input checked="" type="checkbox"/> Wilder  <input checked="" type="checkbox"/> <b>Southwest District Health</b>	<b>Fire District</b> <input checked="" type="checkbox"/> Caldwell <input checked="" type="checkbox"/> Homedale <input checked="" type="checkbox"/> Kuna <input checked="" type="checkbox"/> Marsing <input checked="" type="checkbox"/> Melba <input checked="" type="checkbox"/> Middleton <input checked="" type="checkbox"/> Nampa Fire Dept <input checked="" type="checkbox"/> Parma <input checked="" type="checkbox"/> Star <input checked="" type="checkbox"/> Upper Deer Flat <input checked="" type="checkbox"/> Wilder <input checked="" type="checkbox"/> State Fire Marshal  <b>Highway District</b> <input checked="" type="checkbox"/> Highway District 4 <input checked="" type="checkbox"/> Golden Gate <input checked="" type="checkbox"/> Nampa <input checked="" type="checkbox"/> Notus-Parma  <b>Library District</b> <input checked="" type="checkbox"/> Kuna <input checked="" type="checkbox"/> Lizard Butte <input checked="" type="checkbox"/> Wilder <i>HC</i>  <b>Utilities</b> <input checked="" type="checkbox"/> CenturyLink <input checked="" type="checkbox"/> Intermountain Gas <input checked="" type="checkbox"/> Idaho Power <input checked="" type="checkbox"/> Ziply Fiber	<b>Irrigation, Drain &amp; Flood Districts</b> <input checked="" type="checkbox"/> Black Canyon Irrigation Dist. <input checked="" type="checkbox"/> Boise-Kuna Irrigation Dist. <input checked="" type="checkbox"/> Boise Project Board of Control <input checked="" type="checkbox"/> Caldwell Water & Sewer <i>HC</i> <input checked="" type="checkbox"/> Canyon County Water Co. <input checked="" type="checkbox"/> Canyon Hill Irrigation District <input checked="" type="checkbox"/> Eureka Irrigation District <i>HC</i> <input checked="" type="checkbox"/> Farmer Cooperative Ditch Co. <input checked="" type="checkbox"/> Farmers Union Ditch Co. <input checked="" type="checkbox"/> Franklin Ditch Co. <input checked="" type="checkbox"/> Lower Center Point <i>HC</i> <input checked="" type="checkbox"/> Mason Creek Ditch Co. <i>HC</i> <input checked="" type="checkbox"/> Middleton Mill Ditch/Irrigation <input checked="" type="checkbox"/> Nampa – Meridian <input checked="" type="checkbox"/> New York <input checked="" type="checkbox"/> Pioneer <input checked="" type="checkbox"/> Pioneer Dixie Ditch <input checked="" type="checkbox"/> Poor Boy Ditch <i>HC</i> <input checked="" type="checkbox"/> Riverside Irrigation District <input checked="" type="checkbox"/> Riverside Ditch <input checked="" type="checkbox"/> Settlers Irrigation <input checked="" type="checkbox"/> Siebenberg Co-op Ditch <input checked="" type="checkbox"/> Star Sewer & Water <input checked="" type="checkbox"/> Wilder Irrigation <input checked="" type="checkbox"/> Drainage Ditch 2 <input checked="" type="checkbox"/> Drainage Ditch 3 <input checked="" type="checkbox"/> Drainage Ditch 4 <input checked="" type="checkbox"/> Drainage Ditch 6  <input checked="" type="checkbox"/> Flood District 10 <input checked="" type="checkbox"/> Flood District 11	<b>Transportation</b> <input checked="" type="checkbox"/> ACHD <input checked="" type="checkbox"/> Brown Bus Company <input checked="" type="checkbox"/> Caldwell Transportation <i>HC</i> <input checked="" type="checkbox"/> COMPASS <input checked="" type="checkbox"/> Idaho Transportation Dept <input checked="" type="checkbox"/> Valley Regional Transit  <b>Emergency Services</b> <input checked="" type="checkbox"/> Canyon County Sheriff <input checked="" type="checkbox"/> Emergency Mgmt. Coordinator <input checked="" type="checkbox"/> CC Paramedics / EMT <input checked="" type="checkbox"/> Homedale City Ambulance <i>HC</i> <input checked="" type="checkbox"/> Marsing Ambulance <i>HC</i> <input checked="" type="checkbox"/> Melba Quick Response <i>HC</i> <input checked="" type="checkbox"/> Nampa Police Department  <b>Other</b> <input checked="" type="checkbox"/> Farm Service Agency <i>HC</i> <input checked="" type="checkbox"/> Fire Code Consultants Northwest <input checked="" type="checkbox"/> Greater Middleton Area Rec <input checked="" type="checkbox"/> Melba Gopher District <i>HC</i> <input checked="" type="checkbox"/> Mosquito Abatement <input checked="" type="checkbox"/> Natural Resource Conservation Dist. <input checked="" type="checkbox"/> Ten-Davis Recreation <input checked="" type="checkbox"/> Destination Caldwell <input checked="" type="checkbox"/> Marathon Pipeline LLC <input checked="" type="checkbox"/> Owyhee County, Dir of Planning <input checked="" type="checkbox"/> US Postal Service <input checked="" type="checkbox"/> Cemetery <u>Wilder</u> <i>HC</i> <input type="checkbox"/> Media <input type="checkbox"/> <u>ID Archaeology</u> <i>HC</i> <i>W Valley Humane HC</i>
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Canyon County

- ☒ CC Animal Control
- ☒ CC Assessor's Office
- ☒ CC Elections
- ☒ CC Farm Bureau
- ☒ CC Historical Society
- ☒ CC Parks & Recreation
- ☒ CC Soil Conservation District
- ☒ CC Weed & Gopher Control

Canyon County

- ☒ CC DSD Building Dept.
- ☒ CC DSD Code Enforcement
- ☒ CC DSD Engineering
- ☒ CC DSD GIS Department
- ☒ CC DSD Floodplain Manager
- Government**
- ☒ Bureau of Land Management
- ☒ Bureau of Reclamation
- ☒ Deer Flat Natl Wildlife Refuge
- ☒ ID Agricultural Aviation Association
- ☒ Environmental Protection Agency
- ☒ US Army Corps of Engineers

Government

- ☒ FEMA
- ☒ US Department of Agriculture
- ☒ ID Dept of Water Resources/floodplain
- ☒ ID Dept of Water Resources/water rights
- ☒ Idaho Fish & Game
- ☒ Idaho State Dept of Agriculture
- ☒ Dept of Environmental Quality
- ☒ Dept of Lands/SW Area Mgr. *HC*
- ☒ Energy and Mineral Resources





## Caitlin Ross

---

**From:** Caitlin Ross  
**Sent:** Tuesday, March 4, 2025 4:03 PM  
**To:** 'rcollins@cityofcaldwell.org'; 'P&Z@cityofcaldwell.org'; 'dgeyer@cityofcaldwell.org'; 'jdodson@cityofcaldwell.org'; 'mbessaw@cityofcaldwell.org'; 'amy@civildynamics.net'; 'alicep@cityofhomedale.org'; 'jgreen@marsingcity.com'; 'mayor@cityofmelba.org'; 'cityclerk@cityofmelba.org'; 'jhutchison@middletoncity.org'; 'jreynolds@middletoncity.org'; 'mhobbs@middletoncity.org'; 'rstewart@middletoncity.org'; 'sellersr@cityofnampa.us'; 'watkinsk@cityofnampa.us'; 'BadgerD@cityofnampa.us'; 'addressing@cityofnampa.us'; 'critchfieldd@cityofnampa.us'; 'clerks@cityofnampa.us'; 'timc@cityofnampa.us'; 'notuscityclerk@gmail.com'; 'clerk@cityofparmaidaho.org'; 'mayor@cityofparmaidaho.org'; 'publicworks@cityofparmaidaho.org'; 'cityhalladmin@cityofparmaidaho.org'; 'snickel@staridaho.org'; 'wsevery@cityofwilder.org'; 'casanderson@caldwellschools.org'; 'nicmiller@cw.edu'; 'ddenney@homedaleschools.org'; 'bgraves@kunaschools.org'; 'tejensen@kunaschools.org'; 'nstewart@marsingschools.org'; 'sadams@melbaschools.org'; 'Horner.Marci@westada.org'; 'lgrooms@msd134.org'; 'mgee@msd134.org'; 'cstauffer@nsd131.org'; 'dleon@nsd131.org'; 'krantza@notusschools.org'; 'tkelly@parmaschools.org'; 'jenny.titus@vallivue.org'; 'lisa.boyd@vallivue.org'; 'joseph.palmer@vallivue.org'; 'jdillon@wilderschools.org'; 'lrichard@cityofcaldwell.org'; 'aperry@cityofcaldwell.org'; 'homedalefd@gmail.com'; 'tlawrence@kunafire.com'; 'khinkle@kunafire.com'; 'marsingfiredistrict@yahoo.com'; 'marsingruralfire@gmail.com'; 'brian.mccormack@melbafire.id.gov'; 'kenny.hoagland@melbafire.id.gov'; 'vislas@starfirerescue.org'; 'permits@starfirerescue.org'; 'eddy@heritagewifi.com'; 'johnsonrl@nampafire.org'; 'johnsonre@nampafire.org'; 'Jeff@parmafire.us'; 'ParmaRuralFire@gmail.com'; 'permits@starfirerescue.org'; 'eddy@heritagewifi.com'; 'wfdchief@wilderfire.org'; 'jmaloney@wilderfire.org'; 'knute.sandahl@doi.idaho.gov'; 'chopper@hwydistrict4.org'; 'Iriccio@hwydistrict4.org'; 'bobw@gghd3.org'; 'office@gghd3.org'; 'eddy@nampahighway1.com'; 'gwatkins@nphd.net'; 'admin1@kunalibrary.org'; 'admin2@kunalibrary.org'; 'lizardbuttlibrary@yahoo.com'; 'brandy.walker@centurylink.com'; 'eingram@idahopower.com'; 'easements@idahopower.com'; 'mkelly@idahopower.com'; 'monica.taylor@intgas.com'; 'jessica.mansell@intgas.com'; 'Contract.Administration.Bid.Box@ziply.com'; 'developmentreview@blackcanyonirrigation.com'; 'carl@blackcanyonirrigation.com'; 'dpopoff@rh2.com'; 'aflavel.bkirrdist@gmail.com'; 'tritthaler@boiseproject.org'; 'gashley@boiseproject.org'; 'irr.water.3@gmail.com'; 'kchamberlain.fcdc@gmail.com'; 'office@idcpas.com'; 'fcdc1875@gmail.com'; 'farmers.union.ditch@gmail.com'; 'irr.water.3@gmail.com'; 'wilders04@msn.com'; 'irrigation.mm.mi@gmail.com'; 'nmid@nmid.org'; 'eolvera@nmid.org'; 'terri@nyid.org'; 'kirk@pioneerirrigation.com'; 'sheepmama25@gmail.com'; 'fcdc1875@gmail.com'; 'fcdc1875@gmail.com'; 'Mack@settlersirrigation.org'; 'kchamberlain.fcdc@gmail.com'; 'mitch.kiester@phd3.idaho.gov'; 'anthony.lee@phd3.idaho.gov'; 'wilderirrigation10@gmail.com'; 'drain.dist.2@gmail.com'; 'bryce@sawtoothlaw.com'; 'scott\_sbi@outlook.com'; 'scott\_sbi@outlook.com'; 'farmerhouston@gmail.com'; 'projectmgr@boiseriver.org'; 'scott\_sbi@outlook.com'; 'testrada@starswd.com'; 'jlucas@achdidaho.org'; 'clittle@achdidaho.org'; 'brentc@brownbuscompany.com'; 'gis@compassidaho.org'; 'D3Development.services@itd.idaho.gov'; 'niki.benyakhlef@itd.idaho.gov'; 'ITDD3PERMITS@ITD.IDAHO.GOV'; 'Airport.Planning@itd.idaho.gov'; 'webmaster@valleyregionaltransit.org'; 'smm5156



**To:** @gmail.com'; 'deb0815@yahoo.com'; 'kunacemetery@gmail.com'; '3tjj@frontiernet.net'; 'melbacemetery@gmail.com'; 'middletoncemdist13@gmail.com'; 'ann\_jacops@hotmail.com'; 'prchuston@gmail.com'; Brian Crawforth; Christine Wendelsdorf; Michael Stowell; 'tryska7307@gmail.com'; Curt Shankel; Dalia Alnajjar; Cassie Lamb; Tom Crosby; Eric Arthur; Kathy Husted; Tony Almeida; Sage Huggins; Diana Little; Loretta Tweedy; Assessor Website; Elections Clerk; 'roger@amgidaho.com'; Nichole Schwend; Nichole Schwend; Rick Britton; 'middletown.rich@gmail.com'; Jim Lunders; 'jshoemaker@blm.gov'; 'MGRodriguez@usbr.gov'; 'edward\_owens@fws.gov'; 'BRO.Admin@deq.idaho.gov'; 'kenny.huston@oer.idaho.gov'; 'Brenna.Garro@oer.idaho.gov'; 'peter.jackson@idwr.idaho.gov'; 'maureen.oshea@idwr.idaho.gov'; 'file@idwr.idaho.gov'; 'smith.carolyn.d@epa.gov'; 'John.Graves@fema.dhs.gov'; 'idahoaaa@gmail.com'; 'Zlathim@IDL.idaho.gov'; 'brandon.flack@idfg.idaho.gov'; 'Aubrie.Hunt@dhw.idaho.gov'; 'Marilyn.Peoples@dhw.idaho.gov'; 'tricia.canaday@ishs.idaho.gov'; 'dan.everhart@ishs.idaho.gov'; 'patricia.hoffman@ishs.idaho.gov'; 'stevie.harris@isda.idaho.gov'; 'laura.johnson@isda.idaho.gov'; 'tate.walters@id.usda.gov'; 'carol.chadwick@usda.gov'; 'noe.ramirez@usda.gov'; 'cenww-rd-boi-tv@usace.army.mil'; 'laura.j.freedman@usps.gov'; 'Rakesh.N.Dewan@usps.gov'; 'Chad.M.Franklin@usps.gov'; 'Melvin.B.Norton@usps.gov'; 'Tammi.L.Barth@usps.gov'; 'henry.medel@usps.gov'; 'Khrista.M.Holman@usps.gov'; 'Rochelle.Fuquay@usps.gov'; 'leroy.eyler@usps.gov'; 'marc.c.boyer@usps.gov'; 'mhuff@co.owyhee.id.us'; 'gmprdjennifer@gmail.com'; 'lisaitano@me.com'; 'scott@fccnw.com'; 'srcsbinfo@gmail.com'; 'tottens@amsidaho.com'; 'melvin.b.norton@usps.gov'; 'scott.hauser@usrtf.org'; 'info@destinationcaldwell.com'; 'makline2@marathonpetroleum.com'; 'news@kboi2.com'; 'news@kivitv.com'; 'ktvbnews@ktvb.com'; '670@kboi.com'; Newsroom; 'middletoneexpress1@gmail.com'; 'rmorgan@kellerassociates.com'

**Subject:** Legal Notice of OR2025-0003

**Attachments:** NEW - P&Z Rezone full political agency notice.pdf

Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department  
111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

**NEW** public office hours

**Effective Jan. 3, 2023**

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

**\*\*We will not be closed during lunch hour \*\***

**PUBLIC RECORD NOTICE: All communications transmitted within the Canyon County email system may be a public record and may be subject to disclosure under the Idaho Public Records Act and as such may be copied and reproduced by members of the public.**

**Jay Gibbons**

**From:** BRO Admin <BRO.Admin@deq.idaho.gov>  
**Sent:** Friday, March 7, 2025 4:34 PM  
**To:** Jay Gibbons  
**Cc:** Jennifer Lahmon  
**Subject:** [External] RE: Legal Notice of OR2025-0003

The Boise Regional Office does not have any comments at this time.

**Carlene Oberg | Administrative Assistant I**

Idaho Department of Environmental Quality | Boise Regional Office  
 1445 North Orchard Street  
 Boise, Idaho 83706  
 Office: (208) 373-0550  
 Email: [Carlene.Oberg@deq.idaho.gov](mailto:Carlene.Oberg@deq.idaho.gov)  
<http://www.deq.idaho.gov/>

**From:** Caitlin Ross <Caitlin.Ross@canyoncounty.id.gov>

**Sent:** Tuesday, March 4, 2025 4:03 PM

**To:** 'rcollins@cityofcaldwell.org' <rcollins@cityofcaldwell.org>; 'P&Z@cityofcaldwell.org' <P&Z@cityofcaldwell.org>; 'dgeyer@cityofcaldwell.org' <dgeyer@cityofcaldwell.org>; 'jdodson@cityofcaldwell.org' <jdodson@cityofcaldwell.org>; 'mbessaw@cityofcaldwell.org'; 'amy@cityofcaldwell.org' <amy@cityofcaldwell.org>; 'alicep@cityofhomedale.org' <alicep@cityofhomedale.org>; 'jgreen@marsingcity.com' <jgreen@marsingcity.com>; 'mayor@cityofmelba.org' <mayor@cityofmelba.org>; 'cityclerk@cityofmelba.org' <cityclerk@cityofmelba.org>; 'jhutchison@middletoncity.org' <jhutchison@middletoncity.org>; 'jreynolds@middletoncity.org' <jreynolds@middletoncity.org>; 'mhobbs@middletoncity.org' <mhobbs@middletoncity.org>; 'rstewart@middletoncity.org' <rstewart@middletoncity.org>; 'sellersr@cityofnampa.us' <sellersr@cityofnampa.us>; 'watkinsk@cityofnampa.us' <watkinsk@cityofnampa.us>; 'BadgerD@cityofnampa.us' <BadgerD@cityofnampa.us>; 'addressing@cityofnampa.us' <addressing@cityofnampa.us>; 'critchfieldd@cityofnampa.us' <critchfieldd@cityofnampa.us>; 'clerks@cityofnampa.us' <clerks@cityofnampa.us>; 'timc@cityofnampa.us' <timc@cityofnampa.us>; 'notuscityclerk@gmail.com' <notuscityclerk@gmail.com>; 'clerk@cityofparmaidaho.org' <clerk@cityofparmaidaho.org>; 'mayor@cityofparmaidaho.org' <mayor@cityofparmaidaho.org>; 'publicworks@cityofparmaidaho.org' <publicworks@cityofparmaidaho.org>; 'cityhalladmin@cityofparmaidaho.org' <cityhalladmin@cityofparmaidaho.org>; 'snickel@staridaho.org' <snickel@staridaho.org>; 'wsevery@cityofwilder.org' <wsevery@cityofwilder.org>; 'casanderson@caldwellschools.org' <casanderson@caldwellschools.org>; 'nicmiller@cw.edu' <nicmiller@cw.edu>; 'ddenney@homedaleschools.org'; 'bgraves@kunaschools.org' <bgraves@kunaschools.org>; 'tejensen@kunaschools.org'; 'nstewart@marsingschools.org' <nstewart@marsingschools.org>; 'sadams@melbaschools.org' <sadams@melbaschools.org>; 'Horner.Marci@westada.org' <Horner.Marci@westada.org>; 'lgrooms@msd134.org' <lgrooms@msd134.org>; 'mgee@msd134.org' <mgee@msd134.org>; 'cstauffer@nsd131.org' <cstauffer@nsd131.org>; 'dleon@nsd131.org' <dleon@nsd131.org>; 'krantz@notusschools.org' <krantz@notusschools.org>; 'tkelly@parmaschools.org' <tkelly@parmaschools.org>; 'jenny.titus@vallivue.org' <jenny.titus@vallivue.org>; 'lisa.boyd@vallivue.org' <lisa.boyd@vallivue.org>; 'joseph.palmer@vallivue.org' <joseph.palmer@vallivue.org>; 'jdillon@wilderschools.org' <jdillon@wilderschools.org>; 'lrichard@cityofcaldwell.org' <lrichard@cityofcaldwell.org>; Alan Perry <aperry@cityofcaldwell.org>; 'homedalefd@gmail.com' <homedalefd@gmail.com>; 'tlawrence@kunafire.com' <tlawrence@kunafire.com>; 'khinkle@kunafire.com' <khinkle@kunafire.com>; 'marsingfiredistrict@yahoo.com' <marsingfiredistrict@yahoo.com>; 'marsingruralfire@gmail.com' <marsingruralfire@gmail.com>; 'brian.mccormack@melbafire.id.gov' <brian.mccormack@melbafire.id.gov>; 'kenny.hoagland@melbafire.id.gov' <kenny.hoagland@melbafire.id.gov>; 'vislas@starfirerescue.org' <vislas@starfirerescue.org>; 'permits@starfirerescue.org' <permits@starfirerescue.org>; 'eddy@heritagewifi.com' <eddy@heritagewifi.com>; 'johnsonrl@nampafire.org' <johnsonrl@nampafire.org>; 'johnsonre@nampafire.org'

<johnsonre@nampafire.org>; 'Jeff@parmafire.us' <Jeff@parmafire.us>; 'ParmaRuralFire@gmail.com'  
 <ParmaRuralFire@gmail.com>; 'permits@starfirerescue.org' <permits@starfirerescue.org>; 'eddy@heritagewifi.com'  
 <eddy@heritagewifi.com>; 'wfdchief@wilderfire.org' <wfdchief@wilderfire.org>; 'jmaloney@wilderfire.org'  
 <jmaloney@wilderfire.org>; Knute Sandahl <Knute.Sandahl@doi.idaho.gov>; 'chopper@hwydistrict4.org'  
 <chopper@hwydistrict4.org>; 'lriccio@hwydistrict4.org' <lriccio@hwydistrict4.org>; 'bobw@gghd3.org'  
 <bobw@gghd3.org>; 'office@gghd3.org' <office@gghd3.org>; 'eddy@nampahighway1.com'  
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 <admin1@kunalibrary.org>; 'admin2@kunalibrary.org' <admin2@kunalibrary.org>; lizardbuttelibrary@yahoo.com;  
 'brandy.walker@centurylink.com' <brandy.walker@centurylink.com>; 'eingram@idahopower.com'  
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 'mkelly@idahopower.com' <mkelly@idahopower.com>; 'monica.taylor@intgas.com' <monica.taylor@intgas.com>;  
 'jessica.mansell@intgas.com' <jessica.mansell@intgas.com>; 'Contract.Administration.Bid.Box@ziply.com'  
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 'terri@nyid.org' <terri@nyid.org>; 'kirk@pioneerirrigation.com' <kirk@pioneerirrigation.com>;  
 'sheepmama25@gmail.com' <sheepmama25@gmail.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>;  
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 <wilderirrigation10@gmail.com>; 'drain.dist.2@gmail.com' <drain.dist.2@gmail.com>; 'bryce@sawtoothlaw.com'  
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 <projectmgr@boiseriver.org>; 'scott\_sbi@outlook.com' <scott\_sbi@outlook.com>; testrada@starswd.com;  
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 <gis@compassidaho.org>; 'D3Development.services@itd.idaho.gov' <D3Development.services@itd.idaho.gov>;  
 'niki.benyakhlef@itd.idaho.gov' <niki.benyakhlef@itd.idaho.gov>; 'ITDD3PERMITS@ITD.IDAHO.GOV'  
 <ITDD3PERMITS@ITD.IDAHO.GOV>; 'Airport.Planning@itd.idaho.gov' <Airport.Planning@itd.idaho.gov>;  
 'webmaster@valleyregionaltransit.org' <webmaster@valleyregionaltransit.org>; 'smm5156@gmail.com'  
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<brandon.flack@idfg.idaho.gov>; 'Aubrie.Hunt@dhw.idaho.gov' <Aubrie.Hunt@dhw.idaho.gov>;  
'Marilyn.Peoples@dhw.idaho.gov' <Marilyn.Peoples@dhw.idaho.gov>; Tricia Canaday <Tricia.Canaday@ishs.idaho.gov>;  
Dan Everhart <Dan.Everhart@ishs.idaho.gov>; Patricia Hoffman <Patricia.Hoffman@ishs.idaho.gov>; Stevie Harris  
<Stevie.Harris@ISDA.IDAHO.GOV>; Laura Johnson <Laura.Johnson@ISDA.IDAHO.GOV>; 'tate.walters@id.usda.gov'  
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<noe.ramirez@usda.gov>; 'cenww-rd-boi-tv@usace.army.mil' <cenww-rd-boi-tv@usace.army.mil>;  
'laura.j.freedman@usps.gov' <laura.j.freedman@usps.gov>; 'Rakesh.N.Dewan@usps.gov'  
<Rakesh.N.Dewan@usps.gov>; 'Chad.M.Franklin@usps.gov' <Chad.M.Franklin@usps.gov>; 'Melvin.B.Norton@usps.gov'  
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'melvin.b.norton@usps.gov' <melvin.b.norton@usps.gov>; 'scott.hauser@usrtf.org' <scott.hauser@usrtf.org>;  
'info@destinationcaldwell.com' <info@destinationcaldwell.com>; 'makline2@marathonpetroleum.com'  
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<newsroom@idahopress.com>; 'middletonexpress1@gmail.com' <middletonexpress1@gmail.com>;  
'rmorgan@kellerassociates.com' <rmorgan@kellerassociates.com>

**Subject:** Legal Notice of OR2025-0003

**CAUTION:** This email originated outside the State of Idaho network. Verify links and attachments BEFORE you click or open, even if you recognize and/or trust the sender. Contact your agency service desk with any concerns.

Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department

111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

**NEW** public office hours

**Effective Jan. 3, 2023**

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Wednesday

1pm – 5pm

\*\*We will not be closed during lunch hour \*\*

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## Jay Gibbons

**From:** Doug Critchfield <critchfielddd@cityofnampa.us>  
**Sent:** Thursday, June 12, 2025 4:11 PM  
**To:** Jay Gibbons  
**Subject:** [External] RE: Legal Notice OR2025-0003 / Impact Fees

Hi Jay – Nampa has no comments. Thanks - Doug



**Doug Critchfield, Principal Planner, ASLA**

O: 208.468.5442, F: 208.468.5439

500 12<sup>th</sup> Ave. S., Nampa, ID 83651

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**NAMPA**Ready

**From:** Caitlin Ross <Caitlin.Ross@canyoncounty.id.gov>  
**Sent:** Thursday, June 12, 2025 10:29 AM  
**To:** 'rcollins@cityofcaldwell.org' <rcollins@cityofcaldwell.org>; 'P&Z@cityofcaldwell.org' <P&Z@cityofcaldwell.org>; 'dgeyer@cityofcaldwell.org' <dgeyer@cityofcaldwell.org>; 'jdodson@cityofcaldwell.org' <jdodson@cityofcaldwell.org>; 'mbessaw@cityofcaldwell.org' <mbessaw@cityofcaldwell.org>; 'amy@civildynamics.net' <amy@civildynamics.net>; 'alicep@cityofhomedale.org' <alicep@cityofhomedale.org>; 'jgreen@marsingcity.com' <jgreen@marsingcity.com>; 'mayor@cityofmelba.org' <mayor@cityofmelba.org>; 'cityclerk@cityofmelba.org' <cityclerk@cityofmelba.org>; 'jhutchison@middletoncity.org' <jhutchison@middletoncity.org>; 'mhobbs@middletoncity.org' <mhobbs@middletoncity.org>; 'rstewart@middletoncity.org' <rstewart@middletoncity.org>; Robyn Sellers <sellersr@cityofnampa.us>; Kristi Watkins <watkinsk@cityofnampa.us>; Daniel Badger <BadgerD@cityofnampa.us>; Addressing <Addressing@cityofnampa.us>; Doug Critchfield <critchfielddd@cityofnampa.us>; Clerks <clerks@cityofnampa.us>; Char Tim <timc@cityofnampa.us>; 'notuscityclerk@gmail.com' <notuscityclerk@gmail.com>; 'clerk@cityofparmaidaho.org' <clerk@cityofparmaidaho.org>; 'mayor@cityofparmaidaho.org' <mayor@cityofparmaidaho.org>; 'publicworks@cityofparmaidaho.org' <publicworks@cityofparmaidaho.org>; 'cityhalladmin@cityofparmaidaho.org' <cityhalladmin@cityofparmaidaho.org>; 'snickel@staridaho.org' <snickel@staridaho.org>; 'jmckillican@cityofwilder.org' <jmckillican@cityofwilder.org>; 'kbagley@cityofwilder.org' <kbagley@cityofwilder.org>; 'casanderson@caldwellschools.org' <casanderson@caldwellschools.org>; 'nicmiller@cw.edu' <nicmiller@cw.edu>; 'ddenney@homedaleschools.org' <ddenney@homedaleschools.org>; 'bgraves@kunaschools.org' <bgraves@kunaschools.org>; 'tejensen@kunaschools.org' <tejensen@kunaschools.org>; 'nstewart@marsingschools.org' <nstewart@marsingschools.org>; 'sadams@melbaschools.org' <sadams@melbaschools.org>; 'Horner.Marci@westada.org' <Horner.Marci@westada.org>; 'lgrooms@msd134.org' <lgrooms@msd134.org>; 'mgee@msd134.org' <mgee@msd134.org>; 'cstauffer@nsd131.org' <cstauffer@nsd131.org>; 'dleon@nsd131.org' <dleon@nsd131.org>; 'krantz@notusschools.org' <krantz@notusschools.org>; 'tkelly@parmaschools.org' <tkelly@parmaschools.org>; 'jenny.titus@vallivue.org' <jenny.titus@vallivue.org>; lisa.boyd <lisa.boyd@vallivue.org>; 'joseph.palmer@vallivue.org' <joseph.palmer@vallivue.org>; 'jdillon@wilderschools.org' <jdillon@wilderschools.org>; 'lrichard@cityofcaldwell.org' <lrichard@cityofcaldwell.org>; 'aperry@cityofcaldwell.org' <aperry@cityofcaldwell.org>; 'homedalefd@gmail.com' <homedalefd@gmail.com>; 'tlawrence@kunafire.com' <tlawrence@kunafire.com>; 'khinkle@kunafire.com' <khinkle@kunafire.com>; 'marsingfiredistrict@yahoo.com' <marsingfiredistrict@yahoo.com>; 'marsingruralfire@gmail.com' <marsingruralfire@gmail.com>; 'brian.mccormack@melbafire.id.gov' <brian.mccormack@melbafire.id.gov>; 'kenny.hoagland@melbafire.id.gov' <kenny.hoagland@melbafire.id.gov>; 'vislas@starfirerescue.org' <vislas@starfirerescue.org>;



'permits@starfirerescue.org' <permits@starfirerescue.org>; 'eddy@heritagewifi.com' <eddy@heritagewifi.com>; Ron Johnson <johnsonrl@nampafire.org>; 'prevention@nampafire.org' <prevention@nampafire.org>; 'Jeff@parmafire.us' <Jeff@parmafire.us>; 'ParmaRuralFire@gmail.com' <ParmaRuralFire@gmail.com>; 'permits@starfirerescue.org' <permits@starfirerescue.org>; 'wfdchief@wilderfire.org' <wfdchief@wilderfire.org>; 'jmaloney@wilderfire.org' <jmaloney@wilderfire.org>; 'knute.sandahl@doi.idaho.gov' <knute.sandahl@doi.idaho.gov>; 'chopper@hwydistrict4.org' <chopper@hwydistrict4.org>; 'lriccio@hwydistrict4.org' <lriccio@hwydistrict4.org>; 'bobw@gghd3.org' <bobw@gghd3.org>; 'office@gghd3.org' <office@gghd3.org>; 'eddy@nampahighway1.com' <eddy@nampahighway1.com>; 'gwatkins@nphd.net' <gwatkins@nphd.net>; 'admin1@kunalibrary.org' <admin1@kunalibrary.org>; 'admin2@kunalibrary.org' <admin2@kunalibrary.org>; 'lizardbuttelibrary@yahoo.com' <lizardbuttelibrary@yahoo.com>; 'brandy.walker@centurylink.com' <brandy.walker@centurylink.com>; 'eingram@idahopower.com' <eingram@idahopower.com>; 'easements@idahopower.com' <easements@idahopower.com>; 'arobins@idahopower.com' <arobins@idahopower.com>; 'monica.taylor@intgas.com' <monica.taylor@intgas.com>; 'jessica.mansell@intgas.com' <jessica.mansell@intgas.com>; 'Contract.Administration.Bid.Box@ziply.com' <Contract.Administration.Bid.Box@ziply.com>; 'developmentreview@blackcanyonirrigation.com' <developmentreview@blackcanyonirrigation.com>; 'carl@blackcanyonirrigation.com' <carl@blackcanyonirrigation.com>; 'dpopoff@rh2.com' <dpopoff@rh2.com>; 'aflavel.bkirrdist@gmail.com' <aflavel.bkirrdist@gmail.com>; 'tritthaler@boiseproject.org' <tritthaler@boiseproject.org>; 'gashley@boiseproject.org' <gashley@boiseproject.org>; 'irr.water.3@gmail.com' <irr.water.3@gmail.com>; 'kchamberlain.fcdc@gmail.com' <kchamberlain.fcdc@gmail.com>; 'office@idcpas.com' <office@idcpas.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>; 'farmers.union.ditch@gmail.com' <farmers.union.ditch@gmail.com>; 'irr.water.3@gmail.com' <irr.water.3@gmail.com>; 'wilders04@msn.com' <wilders04@msn.com>; 'irrigation.mm.mi@gmail.com' <irrigation.mm.mi@gmail.com>; 'nmid@nmid.org' <nmid@nmid.org>; 'eolvera@nmid.org' <eolvera@nmid.org>; 'nyirrigation@nyid.org' <nyirrigation@nyid.org>; 'kirk@pioneerirrigation.com' <kirk@pioneerirrigation.com>; 'sheepmama25@gmail.com' <sheepmama25@gmail.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>; 'Mack@settlersirrigation.org' <Mack@settlersirrigation.org>; 'kchamberlain.fcdc@gmail.com' <kchamberlain.fcdc@gmail.com>; 'mitch.kiester@phd3.idaho.gov' <mitch.kiester@phd3.idaho.gov>; 'anthony.lee@phd3.idaho.gov' <anthony.lee@phd3.idaho.gov>; 'wilderirrigation10@gmail.com' <wilderirrigation10@gmail.com>; 'drain.dist.2@gmail.com' <drain.dist.2@gmail.com>; 'bryce@sawtoothlaw.com' <bryce@sawtoothlaw.com>; 'scott\_sbi@outlook.com' <scott\_sbi@outlook.com>; 'scott\_sbi@outlook.com' <scott\_sbi@outlook.com>; 'farmerhouston@gmail.com' <farmerhouston@gmail.com>; 'projectmgr@boiseriver.org' <projectmgr@boiseriver.org>; 'scott\_sbi@outlook.com' <scott\_sbi@outlook.com>; 'testrada@starswd.com' <testrada@starswd.com>; 'jlucas@achdidaho.org' <jlucas@achdidaho.org>; 'clittle@achdidaho.org' <clittle@achdidaho.org>; 'brentc@brownbuscompany.com' <brentc@brownbuscompany.com>; 'gis@compassidaho.org' <gis@compassidaho.org>; 'D3Development.services@itd.idaho.gov' <D3Development.services@itd.idaho.gov>; 'niki.benyakhlef@itd.idaho.gov' <niki.benyakhlef@itd.idaho.gov>; 'ITDD3PERMITS@ITD.IDAHO.GOV' <ITDD3PERMITS@ITD.IDAHO.GOV>; 'Airport.Planning@itd.idaho.gov' <Airport.Planning@itd.idaho.gov>; 'webmaster@valleyregionaltransit.org' <webmaster@valleyregionaltransit.org>; 'smm5156@gmail.com' <smm5156@gmail.com>; 'deb0815@yahoo.com' <deb0815@yahoo.com>; 'kunacemetery@gmail.com' <kunacemetery@gmail.com>; '3tjj@frontiernet.net' <3tjj@frontiernet.net>; 'melbacemetery@gmail.com' <melbacemetery@gmail.com>; 'middletoncemdist13@gmail.com' <middletoncemdist13@gmail.com>; 'ann\_jacops@hotmail.com' <ann\_jacops@hotmail.com>; 'prchuston@gmail.com' <prchuston@gmail.com>; Brian Crawford <Brian.Crawford@canyoncounty.id.gov>; Christine Wendelsdorf <Christine.Wendelsdorf@canyoncounty.id.gov>; Michael Stowell <mstowell@ccparamedics.com>; 'tryska7307@gmail.com' <tryska7307@gmail.com>; Curt Shankel <shankelc@cityofnampa.us>; Dalia Alnajjar <Dalia.Alnajjar@canyoncounty.id.gov>; Lucy Ostyn <lucy.ostyn@canyoncounty.id.gov>; Tom Crosby <Tom.Crosby@canyoncounty.id.gov>; Eric Arthur <Eric.Arthur@canyoncounty.id.gov>; Kathy Husted <kathy.husted@canyoncounty.id.gov>; GIS and Addressing Division <GISAddressing@canyoncounty.id.gov>; Diana Little <Diana.Little@canyoncounty.id.gov>; Loretta Tweedy <Loretta.Tweedy@canyoncounty.id.gov>; Assessor Website <2cAsr@canyoncounty.id.gov>; Elections Clerk <electionsclerk@canyoncounty.id.gov>; 'roger@amgidaho.com' <roger@amgidaho.com>; Nichole Schwend <Nichole.Schwend@canyoncounty.id.gov>; Chelsea Boehm <Chelsea.Boehm@canyoncounty.id.gov>; Nichole Schwend <Nichole.Schwend@canyoncounty.id.gov>; Rick Britton <Rick.Britton@canyoncounty.id.gov>; 'middletown.rich@gmail.com' <middletown.rich@gmail.com>; Jim Lunders



<jlunders@2cmad.org>; 'jshoemaker@blm.gov' <jshoemaker@blm.gov>; 'MGRodriguez@usbr.gov' <MGRodriguez@usbr.gov>; 'edward\_owens@fws.gov' <edward\_owens@fws.gov>; 'BRO.Admin@deq.idaho.gov' <BRO.Admin@deq.idaho.gov>; 'kenny.huston@oer.idaho.gov' <kenny.huston@oer.idaho.gov>; 'Brenna.Garro@oer.idaho.gov' <Brenna.Garro@oer.idaho.gov>; 'peter.jackson@idwr.idaho.gov' <peter.jackson@idwr.idaho.gov>; 'maureen.oshea@idwr.idaho.gov' <maureen.oshea@idwr.idaho.gov>; 'file@idwr.idaho.gov' <file@idwr.idaho.gov>; 'smith.carolyn.d@epa.gov' <smith.carolyn.d@epa.gov>; 'John.Graves@fema.dhs.gov' <John.Graves@fema.dhs.gov>; 'idahoooo@gmail.com' <idahoooo@gmail.com>; 'Zlathim@IDL.idaho.gov' <Zlathim@IDL.idaho.gov>; 'brandon.flack@idfg.idaho.gov' <brandon.flack@idfg.idaho.gov>; 'Aubrie.Hunt@dhw.idaho.gov' <Aubrie.Hunt@dhw.idaho.gov>; 'tricia.canaday@ishs.idaho.gov' <tricia.canaday@ishs.idaho.gov>; 'dan.everhart@ishs.idaho.gov' <dan.everhart@ishs.idaho.gov>; 'patricia.hoffman@ishs.idaho.gov' <patricia.hoffman@ishs.idaho.gov>; 'stevie.harris@isda.idaho.gov' <stevie.harris@isda.idaho.gov>; 'laura.johnson@isda.idaho.gov' <laura.johnson@isda.idaho.gov>; 'tate.walters@id.usda.gov' <tate.walters@id.usda.gov>; 'shawn.cafferty@usda.gov' <shawn.cafferty@usda.gov>; 'noe.ramirez@usda.gov' <noe.ramirez@usda.gov>; 'cenww-rd-boi-tv@usace.army.mil' <cenww-rd-boi-tv@usace.army.mil>; 'laura.j.freedman@usps.gov' <laura.j.freedman@usps.gov>; 'Rakesh.N.Dewan@usps.gov' <Rakesh.N.Dewan@usps.gov>; 'Chad.M.Franklin@usps.gov' <Chad.M.Franklin@usps.gov>; 'Don.g.cassity@usps.gov' <Don.g.cassity@usps.gov>; 'Sandra.D.Karling@usps.gov' <Sandra.D.Karling@usps.gov>; 'Connie.m.bishop@usps.gov' <Connie.m.bishop@usps.gov>; 'Melvin.B.Norton@usps.gov' <Melvin.B.Norton@usps.gov>; 'Tammi.L.Barth@usps.gov' <Tammi.L.Barth@usps.gov>; 'henry.medel@usps.gov' <henry.medel@usps.gov>; 'Khrista.M.Holman@usps.gov' <Khrista.M.Holman@usps.gov>; 'Rochelle.Fuquay@usps.gov' <Rochelle.Fuquay@usps.gov>; 'leroy.eyler@usps.gov' <leroy.eyler@usps.gov>; 'rob.l.herndon@usps.gov' <rob.l.herndon@usps.gov>; 'constance.j.hill@usps.gov' <constance.j.hill@usps.gov>; 'marc.c.boyer@usps.gov' <marc.c.boyer@usps.gov>; 'mhuff@co.owyhee.id.us' <mhuff@co.owyhee.id.us>; 'gmprdjennifer@gmail.com' <gmprdjennifer@gmail.com>; 'lisaitano@me.com' <lisaitano@me.com>; 'scott@fccnw.com' <scott@fccnw.com>; 'srcsbinfo@gmail.com' <srcsbinfo@gmail.com>; 'tottens@amsidaho.com' <tottens@amsidaho.com>; 'melvin.b.norton@usps.gov' <melvin.b.norton@usps.gov>; 'scott.hauser@usrtf.org' <scott.hauser@usrtf.org>; 'info@destinationcaldwell.com' <info@destinationcaldwell.com>; 'makline2@marathonpetroleum.com' <makline2@marathonpetroleum.com>; Media - KBOI TV News <news@kboi2.com>; Media - KIVI News <news@kivitv.com>; Media - KTVB News <ktvbnews@ktvb.com>; Media - KBOI Radio News <670@kboi.com>; Media - IPT Newsroom <newsroom@idahopress.com>; 'middletonexpress1@gmail.com' <middletonexpress1@gmail.com>; 'rmorgan@kellerassociates.com' <rmorgan@kellerassociates.com>

**Subject:** Legal Notice OR2025-0003 / Impact Fees

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Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

This is the notification that a hearing date of **July 17, 2025** at 10:30 a.m. has been set for this case along with a final deadline of **July 7, 2025** for agency comments. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department

111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

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**Effective Jan. 3, 2023**

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

\*\*We will not be closed during lunch hour \*\*

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**Jay Gibbons**

**From:** BRO Admin <BRO.Admin@deq.idaho.gov>  
**Sent:** Tuesday, June 17, 2025 2:47 PM  
**To:** Jay Gibbons  
**Cc:** Jennifer Lahmon  
**Subject:** [External] RE: Legal Notice OR2025-0003 / Impact Fees

The Boise Regional DEQ Administration has no comments at this time.

Sincerely,

**Carlene Oberg**

**Administrative Assistant I**

Idaho Department of Environmental Quality  
 1445 North Orchard Street Boise, Idaho 83706  
 P: (208) 373-0550 | [www.deq.idaho.gov](http://www.deq.idaho.gov)

**From:** Caitlin Ross <Caitlin.Ross@canyoncounty.id.gov>

**Sent:** Thursday, June 12, 2025 10:29 AM

**To:** 'rcollins@cityofcaldwell.org' <rcollins@cityofcaldwell.org>; 'P&Z@cityofcaldwell.org' <P&Z@cityofcaldwell.org>; 'dgeyer@cityofcaldwell.org' <dgeyer@cityofcaldwell.org>; 'jdodson@cityofcaldwell.org' <jdodson@cityofcaldwell.org>; 'mbessaw@cityofcaldwell.org' <mbessaw@cityofcaldwell.org>; 'amy@cityofcaldwell.org' <amy@cityofcaldwell.org>; 'alicep@cityofhomedale.org' <alicep@cityofhomedale.org>; 'jgreen@marsingcity.com' <jgreen@marsingcity.com>; 'mayor@cityofmelba.org' <mayor@cityofmelba.org>; 'cityclerk@cityofmelba.org' <cityclerk@cityofmelba.org>; 'jhutchison@middletoncity.org' <jhutchison@middletoncity.org>; 'mhobbs@middletoncity.org' <mhobbs@middletoncity.org>; 'rstewart@middletoncity.org' <rstewart@middletoncity.org>; 'sellersr@cityofnampa.us' <sellersr@cityofnampa.us>; 'watkinsk@cityofnampa.us' <watkinsk@cityofnampa.us>; 'BadgerD@cityofnampa.us' <BadgerD@cityofnampa.us>; 'addressing@cityofnampa.us' <addressing@cityofnampa.us>; 'critchfielddd@cityofnampa.us' <critchfielddd@cityofnampa.us>; 'clerks@cityofnampa.us' <clerks@cityofnampa.us>; 'timc@cityofnampa.us' <timc@cityofnampa.us>; 'notuscityclerk@gmail.com' <notuscityclerk@gmail.com>; 'clerk@cityofparmaidaho.org' <clerk@cityofparmaidaho.org>; 'mayor@cityofparmaidaho.org' <mayor@cityofparmaidaho.org>; 'publicworks@cityofparmaidaho.org' <publicworks@cityofparmaidaho.org>; 'cityhalladmin@cityofparmaidaho.org' <cityhalladmin@cityofparmaidaho.org>; 'snickel@staridaho.org' <snickel@staridaho.org>; 'jmckillican@cityofwilder.org' <jmckillican@cityofwilder.org>; 'kbagley@cityofwilder.org' <kbagley@cityofwilder.org>; 'casanderson@caldwellschools.org' <casanderson@caldwellschools.org>; 'nicmiller@cw.edu' <nicmiller@cw.edu>; 'ddenney@homedaleschools.org' <ddenney@homedaleschools.org>; 'bgraves@kunaschools.org' <bgraves@kunaschools.org>; 'tejensen@kunaschools.org' <tejensen@kunaschools.org>; 'nstewart@marsingschools.org' <nstewart@marsingschools.org>; 'sadams@melbaschools.org' <sadams@melbaschools.org>; 'Horner.Marci@westada.org' <Horner.Marci@westada.org>; 'lgrooms@msd134.org' <lgrooms@msd134.org>; 'mgee@msd134.org' <mgee@msd134.org>; 'cstauffer@nsd131.org' <cstauffer@nsd131.org>; 'dleon@nsd131.org' <dleon@nsd131.org>; 'krantz@notusschools.org' <krantz@notusschools.org>; 'tkelly@parmaschools.org' <tkelly@parmaschools.org>; 'jenny.titus@vallivue.org' <jenny.titus@vallivue.org>; 'lisa.boyd@vallivue.org' <lisa.boyd@vallivue.org>; 'joseph.palmer@vallivue.org' <joseph.palmer@vallivue.org>; 'jdillon@wilderschools.org' <jdillon@wilderschools.org>; 'lrichard@cityofcaldwell.org' <lrichard@cityofcaldwell.org>; Alan Perry <aperry@cityofcaldwell.org>; 'homedalefd@gmail.com' <homedalefd@gmail.com>; 'tlawrence@kunafire.com' <tlawrence@kunafire.com>; 'khinkle@kunafire.com' <khinkle@kunafire.com>; 'marsingfiredistrict@yahoo.com' <marsingfiredistrict@yahoo.com>; 'marsingruralfire@gmail.com' <marsingruralfire@gmail.com>; 'brian.mccormack@melbafire.id.gov' <brian.mccormack@melbafire.id.gov>;

'kenny.hoagland@melbafire.id.gov' <kenny.hoagland@melbafire.id.gov>; 'vislas@starfirerescue.org' <vislas@starfirerescue.org>; 'permits@starfirerescue.org' <permits@starfirerescue.org>; 'eddy@heritagewifi.com' <eddy@heritagewifi.com>; 'johnsonrl@nampafire.org' <johnsonrl@nampafire.org>; 'prevention@nampafire.org' <prevention@nampafire.org>; 'Jeff@parmafire.us' <Jeff@parmafire.us>; 'ParmaRuralFire@gmail.com' <ParmaRuralFire@gmail.com>; 'permits@starfirerescue.org' <permits@starfirerescue.org>; 'wfdchief@wilderfire.org' <wfdchief@wilderfire.org>; 'jmaloney@wilderfire.org' <jmaloney@wilderfire.org>; Knute Sandahl <Knute.Sandahl@doi.idaho.gov>; 'chopper@hwydistrict4.org' <chopper@hwydistrict4.org>; 'Iriccio@hwydistrict4.org' <Iriccio@hwydistrict4.org>; 'bobw@gghd3.org' <bobw@gghd3.org>; 'office@gghd3.org' <office@gghd3.org>; 'eddy@nampahighway1.com' <eddy@nampahighway1.com>; 'gwatkins@nphd.net' <gwatkins@nphd.net>; 'admin1@kunalibrary.org' <admin1@kunalibrary.org>; 'admin2@kunalibrary.org' <admin2@kunalibrary.org>; lizardbuttelibrary@yahoo.com; 'brandy.walker@centurylink.com' <brandy.walker@centurylink.com>; 'eingram@idahopower.com' <eingram@idahopower.com>; 'easements@idahopower.com' <easements@idahopower.com>; 'arobins@idahopower.com' <arobins@idahopower.com>; 'monica.taylor@intgas.com' <monica.taylor@intgas.com>; 'jessica.mansell@intgas.com' <jessica.mansell@intgas.com>; 'Contract.Administration.Bid.Box@ziply.com' <Contract.Administration.Bid.Box@ziply.com>; 'developmentreview@blackcanyonirrigation.com' <developmentreview@blackcanyonirrigation.com>; 'carl@blackcanyonirrigation.com' <carl@blackcanyonirrigation.com>; 'dpopoff@rh2.com' <dpopoff@rh2.com>; 'aflavel.bkirrdist@gmail.com' <aflavel.bkirrdist@gmail.com>; 'tritthaler@boiseproject.org' <tritthaler@boiseproject.org>; 'gashley@boiseproject.org' <gashley@boiseproject.org>; 'irr.water.3@gmail.com' <irr.water.3@gmail.com>; 'kchamberlain.fcdc@gmail.com' <kchamberlain.fcdc@gmail.com>; 'office@idcpas.com' <office@idcpas.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>; 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**Subject:** Legal Notice OR2025-0003 / Impact Fees

**CAUTION:** This email originated outside the State of Idaho network. Verify links and attachments BEFORE you click or open, even if you recognize and/or trust the sender. Contact your agency service desk with any concerns.

Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

This is the notification that a hearing date of **July 17, 2025** at 10:30 a.m. has been set for this case along with a final deadline of **July 7, 2025** for agency comments. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department

111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

**NEW** public office hours

**Effective Jan. 3, 2023**

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

\*\*We will not be closed during lunch hour \*\*

**PUBLIC RECORD NOTICE: All communications transmitted within the Canyon County email system may be a public record and may be subject to disclosure under the Idaho Public Records Act and as such may be copied and reproduced by members of the public.**

**Jay Gibbons**

**From:** Caitlin Ross  
**Sent:** Tuesday, June 17, 2025 9:45 AM  
**To:** Jay Gibbons  
**Subject:** FW: [External] RE: Legal Notice OR2025-0003 / Impact Fees

FYI – thanks!  
 -Caitlin

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**From:** D3 Development Services <D3Development.Services@itd.idaho.gov>  
**Sent:** Tuesday, June 17, 2025 9:18 AM  
**To:** Caitlin Ross <Caitlin.Ross@canyoncounty.id.gov>  
**Subject:** [External] RE: Legal Notice OR2025-0003 / Impact Fees

Hello,

After careful review of the transmittal submitted to ITD on June 12, 2025 regarding, OR2025-0003/Impact Fees, the Department has no comments or concerns to make at this time. If you have any questions please contact Niki Benyakhlef at (208) 334-8337/ [Niki.Benyakhlef@itd.idaho.gov](mailto:Niki.Benyakhlef@itd.idaho.gov).

Thank you

*Mila Kinakh*

D3 Planning and Development  
 Administrative Assistant



**YOUR Safety ••• YOUR Mobility ••• YOUR Economic Opportunity**

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**From:** Caitlin Ross <[Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)>  
**Sent:** Thursday, June 12, 2025 10:29 AM  
**To:** 'rcollins@cityofcaldwell.org' <[rcollins@cityofcaldwell.org](mailto:rcollins@cityofcaldwell.org)>; 'P&Z@cityofcaldwell.org' <[P&Z@cityofcaldwell.org](mailto:P&Z@cityofcaldwell.org)>; 'dgeyer@cityofcaldwell.org' <[dgeyer@cityofcaldwell.org](mailto:dgeyer@cityofcaldwell.org)>; 'jdodson@cityofcaldwell.org' <[jdodson@cityofcaldwell.org](mailto:jdodson@cityofcaldwell.org)>; 'mbessaw@cityofcaldwell.org' <[mbessaw@cityofcaldwell.org](mailto:mbessaw@cityofcaldwell.org)>; 'amy@civildynamics.net' <[amy@civildynamics.net](mailto:amy@civildynamics.net)>; 'alicep@cityofhomedale.org' <[alicep@cityofhomedale.org](mailto:alicep@cityofhomedale.org)>; 'jgreen@marsingcity.com' <[jgreen@marsingcity.com](mailto:jgreen@marsingcity.com)>; 'mayor@cityofmelba.org' <[mayor@cityofmelba.org](mailto:mayor@cityofmelba.org)>; 'cityclerk@cityofmelba.org' <[cityclerk@cityofmelba.org](mailto:cityclerk@cityofmelba.org)>; 'jhutchison@middletoncity.org' <[jhutchison@middletoncity.org](mailto:jhutchison@middletoncity.org)>; 'mhobbs@middletoncity.org' <[mhobbs@middletoncity.org](mailto:mhobbs@middletoncity.org)>; 'rstewart@middletoncity.org' <[rstewart@middletoncity.org](mailto:rstewart@middletoncity.org)>; 'sellersr@cityofnampa.us' <[sellersr@cityofnampa.us](mailto:sellersr@cityofnampa.us)>; 'watkinsk@cityofnampa.us' <[watkinsk@cityofnampa.us](mailto:watkinsk@cityofnampa.us)>; 'BadgerD@cityofnampa.us' <[BadgerD@cityofnampa.us](mailto:BadgerD@cityofnampa.us)>; 'addressing@cityofnampa.us' <[addressing@cityofnampa.us](mailto:addressing@cityofnampa.us)>; 'critchfieldd@cityofnampa.us' <[critchfieldd@cityofnampa.us](mailto:critchfieldd@cityofnampa.us)>; 'clerks@cityofnampa.us' <[clerks@cityofnampa.us](mailto:clerks@cityofnampa.us)>; 'timc@cityofnampa.us' <[timc@cityofnampa.us](mailto:timc@cityofnampa.us)>; 'notuscityclerk@gmail.com' <[notuscityclerk@gmail.com](mailto:notuscityclerk@gmail.com)>; 'clerk@cityofparmaidaho.org' <[clerk@cityofparmaidaho.org](mailto:clerk@cityofparmaidaho.org)>; 'mayor@cityofparmaidaho.org' <[mayor@cityofparmaidaho.org](mailto:mayor@cityofparmaidaho.org)>; 'publicworks@cityofparmaidaho.org' <[publicworks@cityofparmaidaho.org](mailto:publicworks@cityofparmaidaho.org)>; 'cityhalladmin@cityofparmaidaho.org' <[cityhalladmin@cityofparmaidaho.org](mailto:cityhalladmin@cityofparmaidaho.org)>; 'snickel@staridaho.org'







<ITDD3Permits@itd.idaho.gov>; Airport Planning <Airport.Planning@itd.idaho.gov>;  
 'webmaster@valleyregionaltransit.org' <webmaster@valleyregionaltransit.org>; 'smm5156@gmail.com'  
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 <kunacemetery@gmail.com>; '3tjj@frontiernet.net' <3tjj@frontiernet.net>; 'melbacemetery@gmail.com'  
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 'tate.walters@id.usda.gov' <tate.walters@id.usda.gov>; 'shawn.cafferty@usda.gov' <shawn.cafferty@usda.gov>;  
 'noe.ramirez@usda.gov' <noe.ramirez@usda.gov>; 'cenww-rd-boi-tv@usace.army.mil' <cenww-rd-boi-  
 tv@usace.army.mil>; 'laura.j.freedman@usps.gov' <laura.j.freedman@usps.gov>; 'Rakesh.N.Dewan@usps.gov'  
 <Rakesh.N.Dewan@usps.gov>; 'Chad.M.Franklin@usps.gov' <Chad.M.Franklin@usps.gov>; 'Don.g.cassity@usps.gov'  
 <Don.g.cassity@usps.gov>; 'Sandra.D.Karling@usps.gov' <Sandra.D.Karling@usps.gov>; 'Connie.m.bishop@usps.gov'  
 <Connie.m.bishop@usps.gov>; 'Melvin.B.Norton@usps.gov' <Melvin.B.Norton@usps.gov>; 'Tammi.L.Barth@usps.gov'  
 <Tammi.L.Barth@usps.gov>; 'henry.medel@usps.gov' <henry.medel@usps.gov>; 'Khrista.M.Holman@usps.gov'  
 <Khrista.M.Holman@usps.gov>; 'Rochelle.Fuquay@usps.gov' <Rochelle.Fuquay@usps.gov>; 'leroy.eyler@usps.gov'  
 <leroy.eyler@usps.gov>; 'rob.l.herndon@usps.gov' <rob.l.herndon@usps.gov>; 'constance.j.hill@usps.gov'  
 <constance.j.hill@usps.gov>; 'marc.c.boyer@usps.gov' <marc.c.boyer@usps.gov>; 'mhuff@co.owyhee.id.us'  
 <mhuff@co.owyhee.id.us>; 'gmprdjennifer@gmail.com' <gmprdjennifer@gmail.com>; 'lisaitano@me.com'  
 <lisaitano@me.com>; 'scott@fccnw.com' <scott@fccnw.com>; 'srcsbinfo@gmail.com' <srcsbinfo@gmail.com>;  
 'tottens@amsidaho.com' <tottens@amsidaho.com>; 'melvin.b.norton@usps.gov' <melvin.b.norton@usps.gov>;  
 'scott.hauser@usrtf.org' <scott.hauser@usrtf.org>; 'info@destinationcaldwell.com' <info@destinationcaldwell.com>;  
 'makline2@marathonpetroleum.com' <makline2@marathonpetroleum.com>; 'news@kboi2.com' <news@kboi2.com>;  
 'news@kivitv.com' <news@kivitv.com>; KTVB TV <ktvbnews@ktvb.com>; '670@kboi.com' <670@kboi.com>; Idaho  
 Press Tribune <newsroom@idahopress.com>; 'middletonexpress1@gmail.com' <middletonexpress1@gmail.com>;  
 'rmorgan@kellerassociates.com' <rmorgan@kellerassociates.com>

**Subject:** Legal Notice OR2025-0003 / Impact Fees

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Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

This is the notification that a hearing date of **July 17, 2025** at 10:30 a.m. has been set for this case along with a final deadline of **July 7, 2025** for agency comments. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department  
111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

**NEW** public office hours

**Effective Jan. 3, 2023**

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

**\*\*We will not be closed during lunch hour \*\***

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## Jay Gibbons

**From:** Doug Critchfield <critchfielddd@cityofnampa.us>  
**Sent:** Monday, July 28, 2025 3:32 PM  
**To:** Jay Gibbons  
**Subject:** [External] RE: Legal Notice OR2025-0003 / Impact Fees

Hi Jay – Nampa Planning and Zoning has no comment on this proposal. Thank you - Doug



**Doug Critchfield, Principal Planner, ASLA**

O: 208.468.5442, F: 208.468.5439

500 12<sup>th</sup> Ave. S., Nampa, ID 83651

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[Citizen's Guide to Planning](#) - Learn More About Planning!

**NAMPA**Ready

**From:** Caitlin Ross <Caitlin.Ross@canyoncounty.id.gov>  
**Sent:** Wednesday, July 16, 2025 10:56 AM  
**To:** 'rcollins@cityofcaldwell.org' <rcollins@cityofcaldwell.org>; 'P&Z@cityofcaldwell.org' <P&Z@cityofcaldwell.org>; 'dgeyer@cityofcaldwell.org' <dgeyer@cityofcaldwell.org>; 'jdodson@cityofcaldwell.org' <jdodson@cityofcaldwell.org>; 'mbessaw@cityofcaldwell.org' <mbessaw@cityofcaldwell.org>; 'amy@civildynamics.net' <amy@civildynamics.net>; 'alicep@cityofhomedale.org' <alicep@cityofhomedale.org>; 'jgreen@marsingcity.com' <jgreen@marsingcity.com>; 'mayor@cityofmelba.org' <mayor@cityofmelba.org>; 'cityclerk@cityofmelba.org' <cityclerk@cityofmelba.org>; 'jhutchison@middletoncity.org' <jhutchison@middletoncity.org>; 'mhobbs@middletoncity.org' <mhobbs@middletoncity.org>; 'rstewart@middletoncity.org' <rstewart@middletoncity.org>; Robyn Sellers <sellersr@cityofnampa.us>; Kristi Watkins <watkinsk@cityofnampa.us>; Daniel Badger <BadgerD@cityofnampa.us>; Addressing <Addressing@cityofnampa.us>; Doug Critchfield <critchfielddd@cityofnampa.us>; Clerks <clerks@cityofnampa.us>; Char Tim <timc@cityofnampa.us>; 'notuscityclerk@gmail.com' <notuscityclerk@gmail.com>; 'clerk@cityofparmaidaho.org' <clerk@cityofparmaidaho.org>; 'mayor@cityofparmaidaho.org' <mayor@cityofparmaidaho.org>; 'publicworks@cityofparmaidaho.org' <publicworks@cityofparmaidaho.org>; 'cityhalladmin@cityofparmaidaho.org' <cityhalladmin@cityofparmaidaho.org>; 'snickel@staridaho.org' <snickel@staridaho.org>; 'jmckillican@cityofwilder.org' <jmckillican@cityofwilder.org>; 'kbagley@cityofwilder.org' <kbagley@cityofwilder.org>; 'casanderson@caldwellschools.org' <casanderson@caldwellschools.org>; 'nicmiller@cw.edu' <nicmiller@cw.edu>; 'ddenney@homedaleschools.org' <ddenney@homedaleschools.org>; 'bgraves@kunaschools.org' <bgraves@kunaschools.org>; 'tejensen@kunaschools.org' <tejensen@kunaschools.org>; 'nstewart@marsingschools.org' <nstewart@marsingschools.org>; 'sadams@melbaschools.org' <sadams@melbaschools.org>; 'Horner.Marci@westada.org' <Horner.Marci@westada.org>; 'lgrooms@msd134.org' <lgrooms@msd134.org>; 'mgee@msd134.org' <mgee@msd134.org>; 'cstauffer@nsd131.org' <cstauffer@nsd131.org>; 'dleon@nsd131.org' <dleon@nsd131.org>; 'krantz@notusschools.org' <krantz@notusschools.org>; 'tkelly@parmaschools.org' <tkelly@parmaschools.org>; 'jenny.titus@vallivue.org' <jenny.titus@vallivue.org>; lisa.boyd <lisa.boyd@vallivue.org>; 'joseph.palmer@vallivue.org' <joseph.palmer@vallivue.org>; 'jdillon@wilderschools.org' <jdillon@wilderschools.org>; 'lrichard@cityofcaldwell.org' <lrichard@cityofcaldwell.org>; 'aperry@cityofcaldwell.org' <aperry@cityofcaldwell.org>; 'homedalefd@gmail.com' <homedalefd@gmail.com>; 'tlawrence@kunafire.com' <tlawrence@kunafire.com>; 'Office@KunaFire.com' <Office@KunaFire.com>; 'marsingfiredistrict@yahoo.com' <marsingfiredistrict@yahoo.com>; 'marsingruralfire@gmail.com' <marsingruralfire@gmail.com>; 'brian.mccormack@melbafire.id.gov' <brian.mccormack@melbafire.id.gov>; 'kenny.hoagland@melbafire.id.gov' <kenny.hoagland@melbafire.id.gov>; 'vislas@starfirerescue.org' <vislas@starfirerescue.org>;

'permits@starfirerescue.org' <permits@starfirerescue.org>; 'eddy@heritagewifi.com' <eddy@heritagewifi.com>; Ron Johnson <johnsonrl@nampafire.org>; 'prevention@nampafire.org' <prevention@nampafire.org>; 'Jeff@parmafire.us' <Jeff@parmafire.us>; 'ParmaRuralFire@gmail.com' <ParmaRuralFire@gmail.com>; 'permits@starfirerescue.org' <permits@starfirerescue.org>; 'eddy@heritagewifi.com' <eddy@heritagewifi.com>; 'wfdchief@wilderfire.org' <wfdchief@wilderfire.org>; 'jmaloney@wilderfire.org' <jmaloney@wilderfire.org>; 'knute.sandahl@doi.idaho.gov' <knute.sandahl@doi.idaho.gov>; 'chopper@hwydistrict4.org' <chopper@hwydistrict4.org>; 'Iriccio@hwydistrict4.org' <Iriccio@hwydistrict4.org>; 'bobw@gghd3.org' <bobw@gghd3.org>; 'office@gghd3.org' <office@gghd3.org>; 'eddy@nampahighway1.com' <eddy@nampahighway1.com>; 'gwatkins@nphd.net' <gwatkins@nphd.net>; 'admin1@kunalibrary.org' <admin1@kunalibrary.org>; 'admin2@kunalibrary.org' <admin2@kunalibrary.org>; 'lizardbuttelibrary@yahoo.com' <lizardbuttelibrary@yahoo.com>; 'brandy.walker@centurylink.com' <brandy.walker@centurylink.com>; 'eingram@idahopower.com' <eingram@idahopower.com>; 'easements@idahopower.com' <easements@idahopower.com>; 'arobins@idahopower.com' <arobins@idahopower.com>; 'monica.taylor@intgas.com' <monica.taylor@intgas.com>; 'jessica.mansell@intgas.com' <jessica.mansell@intgas.com>; 'Contract.Administration.Bid.Box@ziply.com' <Contract.Administration.Bid.Box@ziply.com>; 'developmentreview@blackcanyonirrigation.com' <developmentreview@blackcanyonirrigation.com>; 'carl@blackcanyonirrigation.com' <carl@blackcanyonirrigation.com>; 'dpopoff@rh2.com' <dpopoff@rh2.com>; 'aflavel.bkirrdist@gmail.com' <aflavel.bkirrdist@gmail.com>; 'tritthaler@boiseproject.org' <tritthaler@boiseproject.org>; 'gashley@boiseproject.org' <gashley@boiseproject.org>; 'irr.water.3@gmail.com' <irr.water.3@gmail.com>; 'kchamberlain.fcdc@gmail.com' <kchamberlain.fcdc@gmail.com>; 'office@idcpas.com' <office@idcpas.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>; 'farmers.union.ditch@gmail.com' <farmers.union.ditch@gmail.com>; 'irr.water.3@gmail.com' <irr.water.3@gmail.com>; 'wilders04@msn.com' <wilders04@msn.com>; 'irrigation.mm.mi@gmail.com' <irrigation.mm.mi@gmail.com>; 'nmid@nmid.org' <nmid@nmid.org>; 'eolvera@nmid.org' <eolvera@nmid.org>; 'nyirrigation@nyid.org' <nyirrigation@nyid.org>; 'kirk@pioneerirrigation.com' <kirk@pioneerirrigation.com>; 'sheepmama25@gmail.com' <sheepmama25@gmail.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>; 'Mack@settlersirrigation.org' <Mack@settlersirrigation.org>; 'kchamberlain.fcdc@gmail.com' <kchamberlain.fcdc@gmail.com>; 'mitch.kiester@phd3.idaho.gov' <mitch.kiester@phd3.idaho.gov>; 'anthony.lee@phd3.idaho.gov' <anthony.lee@phd3.idaho.gov>; 'wilderirrigation10@gmail.com' <wilderirrigation10@gmail.com>; 'drain.dist.2@gmail.com' <drain.dist.2@gmail.com>; 'bryce@sawtoothlaw.com' <bryce@sawtoothlaw.com>; 'scott\_sbi@outlook.com' <scott\_sbi@outlook.com>; 'scott\_sbi@outlook.com' <scott\_sbi@outlook.com>; 'farmerhouston@gmail.com' <farmerhouston@gmail.com>; 'projectmgr@boiseriver.org' <projectmgr@boiseriver.org>; 'scott\_sbi@outlook.com' <scott\_sbi@outlook.com>; 'testrada@starswd.com' <testrada@starswd.com>; 'jlucas@achdidaho.org' <jlucas@achdidaho.org>; 'clittle@achdidaho.org' <clittle@achdidaho.org>; 'brentc@brownbuscompany.com' <brentc@brownbuscompany.com>; 'gis@compassidaho.org' <gis@compassidaho.org>; 'D3Development.services@itd.idaho.gov' <D3Development.services@itd.idaho.gov>; 'niki.benyakhlef@itd.idaho.gov' <niki.benyakhlef@itd.idaho.gov>; 'ITDD3PERMITS@ITD.IDAHO.GOV' <ITDD3PERMITS@ITD.IDAHO.GOV>; 'Airport.Planning@itd.idaho.gov' <Airport.Planning@itd.idaho.gov>; 'webmaster@valleyregionaltransit.org' <webmaster@valleyregionaltransit.org>; 'smm5156@gmail.com' <smm5156@gmail.com>; 'deb0815@yahoo.com' <deb0815@yahoo.com>; 'kunacemetery@gmail.com' <kunacemetery@gmail.com>; '3tjj@frontiernet.net' <3tjj@frontiernet.net>; 'melbacemetery@gmail.com' <melbacemetery@gmail.com>; 'middletoncemdist13@gmail.com' <middletoncemdist13@gmail.com>; 'ann\_jacobs@hotmail.com' <ann\_jacobs@hotmail.com>; 'prchuston@gmail.com' <prchuston@gmail.com>; Brian Crawford <Brian.Crawford@canyoncounty.id.gov>; Christine Wendelsdorf <Christine.Wendelsdorf@canyoncounty.id.gov>; Michael Stowell <mstowell@ccparamedics.com>; 'tryska7307@gmail.com' <tryska7307@gmail.com>; Curt Shankel <shankelc@cityofnampa.us>; Dalia Alnajjar <Dalia.Alnajjar@canyoncounty.id.gov>; Lucy Ostyn <Lucy.ostyn@canyoncounty.id.gov>; Tom Crosby <Tom.Crosby@canyoncounty.id.gov>; Eric Arthur <Eric.Arthur@canyoncounty.id.gov>; Kathy Husted <kathy.husted@canyoncounty.id.gov>; GIS and Addressing Division <GISAddressing@canyoncounty.id.gov>; Diana Little <Diana.Little@canyoncounty.id.gov>; Loretta Tweedy <Loretta.Tweedy@canyoncounty.id.gov>; Assessor Website <2cAsr@canyoncounty.id.gov>; Elections Clerk <electionsclerk@canyoncounty.id.gov>; 'roger@amgidaho.com' <roger@amgidaho.com>; Nichole Schwend <Nichole.Schwend@canyoncounty.id.gov>; Chelsea Boehm <Chelsea.Boehm@canyoncounty.id.gov>; Nichole Schwend <Nichole.Schwend@canyoncounty.id.gov>; Rick Britton

<Rick.Britton@canyoncounty.id.gov>; 'middletown.rich@gmail.com' <middletown.rich@gmail.com>; Jim Lunders <jlunders@2cmad.org>; 'jshoemaker@blm.gov' <jshoemaker@blm.gov>; 'MGRodriguez@usbr.gov' <MGRodriguez@usbr.gov>; 'edward\_owens@fws.gov' <edward\_owens@fws.gov>; 'BRO.Admin@deq.idaho.gov' <BRO.Admin@deq.idaho.gov>; 'kenny.huston@oer.idaho.gov' <kenny.huston@oer.idaho.gov>; 'Brenna.Garro@oer.idaho.gov' <Brenna.Garro@oer.idaho.gov>; 'peter.jackson@idwr.idaho.gov' <peter.jackson@idwr.idaho.gov>; 'maureen.oshea@idwr.idaho.gov' <maureen.oshea@idwr.idaho.gov>; 'file@idwr.idaho.gov' <file@idwr.idaho.gov>; 'smith.carolyn.d@epa.gov' <smith.carolyn.d@epa.gov>; 'John.Graves@fema.dhs.gov' <John.Graves@fema.dhs.gov>; 'idahoaaa@gmail.com' <idahoaaa@gmail.com>; 'Zlathim@IDL.idaho.gov' <Zlathim@IDL.idaho.gov>; 'brandon.flack@idfg.idaho.gov' <brandon.flack@idfg.idaho.gov>; 'Aubrie.Hunt@dhw.idaho.gov' <Aubrie.Hunt@dhw.idaho.gov>; 'tricia.canaday@ishs.idaho.gov' <tricia.canaday@ishs.idaho.gov>; 'dan.everhart@ishs.idaho.gov' <dan.everhart@ishs.idaho.gov>; 'patricia.hoffman@ishs.idaho.gov' <patricia.hoffman@ishs.idaho.gov>; 'stevie.harris@isda.idaho.gov' <stevie.harris@isda.idaho.gov>; 'laura.johnson@isda.idaho.gov' <laura.johnson@isda.idaho.gov>; 'tate.walters@id.usda.gov' <tate.walters@id.usda.gov>; 'shawn.cafferty@usda.gov' <shawn.cafferty@usda.gov>; 'noe.ramirez@usda.gov' <noe.ramirez@usda.gov>; 'cenww-rd-boi-tv@usace.army.mil' <cenww-rd-boi-tv@usace.army.mil>; 'laura.j.freedman@usps.gov' <laura.j.freedman@usps.gov>; 'Rakesh.N.Dewan@usps.gov' <Rakesh.N.Dewan@usps.gov>; 'Chad.M.Franklin@usps.gov' <Chad.M.Franklin@usps.gov>; 'Melvin.B.Norton@usps.gov' <Melvin.B.Norton@usps.gov>; 'Tammi.L.Barth@usps.gov' <Tammi.L.Barth@usps.gov>; 'henry.medel@usps.gov' <henry.medel@usps.gov>; 'Khrista.M.Holman@usps.gov' <Khrista.M.Holman@usps.gov>; 'Rochelle.Fuquay@usps.gov' <Rochelle.Fuquay@usps.gov>; 'leroy.eyler@usps.gov' <leroy.eyler@usps.gov>; 'marc.c.boyer@usps.gov' <marc.c.boyer@usps.gov>; 'mhuff@co.owyhee.id.us' <mhuff@co.owyhee.id.us>; 'gmprdjennifer@gmail.com' <gmprdjennifer@gmail.com>; 'lisaitano@me.com' <lisaitano@me.com>; 'scott@fccnw.com' <scott@fccnw.com>; 'srcsbinfo@gmail.com' <srcsbinfo@gmail.com>; 'tottens@amsidaho.com' <tottens@amsidaho.com>; 'melvin.b.norton@usps.gov' <melvin.b.norton@usps.gov>; 'scott.hauser@usrtf.org' <scott.hauser@usrtf.org>; 'info@destinationcaldwell.com' <info@destinationcaldwell.com>; 'makline2@marathonpetroleum.com' <makline2@marathonpetroleum.com>; Media - KBOI TV News <news@kboi2.com>; Media - KIVI News <news@kivitv.com>; Media - KTVB News <ktvbnews@ktvb.com>; Media - KBOI Radio News <670@kboi.com>; Media - IPT Newsroom <newsroom@idahopress.com>; 'middletonexpress1@gmail.com' <middletonexpress1@gmail.com>; 'rmorgan@kellerassociates.com' <rmorgan@kellerassociates.com>

**Subject:** Legal Notice OR2025-0003 / Impact Fees

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Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

This is the notification that a hearing date of **August 20, 2025** at 1:30 p.m. has been set for this case along with a final deadline of **August 10, 2025** for agency comments. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department

111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

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\*\*We will not be closed during lunch hour \*\*

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**Jay Gibbons**

**From:** BRO Admin <BRO.Admin@deq.idaho.gov>  
**Sent:** Monday, July 21, 2025 9:07 AM  
**To:** Jay Gibbons  
**Cc:** Jennifer Lahmon  
**Subject:** [External] RE: Legal Notice OR2025-0003 / Impact Fees

The Boise Regional DEQ Administration has no comments at this time.

Sincerely,

**Carlene Oberg**

**Administrative Assistant I**

Idaho Department of Environmental Quality  
 1445 North Orchard Street Boise, Idaho 83706  
 P: (208) 373-0550 | [www.deq.idaho.gov](http://www.deq.idaho.gov)

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**From:** Caitlin Ross <Caitlin.Ross@canyoncounty.id.gov>  
**Sent:** Wednesday, July 16, 2025 10:56 AM  
**To:** 'rcollins@cityofcaldwell.org' <rcollins@cityofcaldwell.org>; 'P&Z@cityofcaldwell.org' <P&Z@cityofcaldwell.org>; 'dgeyer@cityofcaldwell.org' <dgeyer@cityofcaldwell.org>; 'jdodson@cityofcaldwell.org' <jdodson@cityofcaldwell.org>; 'mbessaw@cityofcaldwell.org'; 'amy@civilodynamics.net' <amy@civilodynamics.net>; 'alicep@cityofhomedale.org' <alicep@cityofhomedale.org>; 'jgreen@marsingcity.com' <jgreen@marsingcity.com>; 'mayor@cityofmelba.org' <mayor@cityofmelba.org>; 'cityclerk@cityofmelba.org' <cityclerk@cityofmelba.org>; 'jhutchison@middletoncity.org' <jhutchison@middletoncity.org>; 'mhobbs@middletoncity.org' <mhobbs@middletoncity.org>; 'rstewart@middletoncity.org' <rstewart@middletoncity.org>; 'sellersr@cityofnampa.us' <sellersr@cityofnampa.us>; 'watkinsk@cityofnampa.us' <watkinsk@cityofnampa.us>; 'BadgerD@cityofnampa.us' <BadgerD@cityofnampa.us>; 'addressing@cityofnampa.us' <addressing@cityofnampa.us>; 'critchfieldd@cityofnampa.us' <critchfieldd@cityofnampa.us>; 'clerks@cityofnampa.us' <clerks@cityofnampa.us>; 'timc@cityofnampa.us' <timc@cityofnampa.us>; 'notuscityclerk@gmail.com' <notuscityclerk@gmail.com>; 'clerk@cityofparmaidaho.org' <clerk@cityofparmaidaho.org>; 'mayor@cityofparmaidaho.org' <mayor@cityofparmaidaho.org>; 'publicworks@cityofparmaidaho.org' <publicworks@cityofparmaidaho.org>; 'cityhalladmin@cityofparmaidaho.org' <cityhalladmin@cityofparmaidaho.org>; 'snickel@staridaho.org' <snickel@staridaho.org>; 'jmckillican@cityofwilder.org' <jmckillican@cityofwilder.org>; 'kbagley@cityofwilder.org' <kbagley@cityofwilder.org>; 'casanderson@caldwellschools.org' <casanderson@caldwellschools.org>; 'nicmiller@cw.edu' <nicmiller@cw.edu>; 'ddenney@homedaleschools.org'; 'bgraves@kunaschools.org' <bgraves@kunaschools.org>; 'tejensen@kunaschools.org'; 'nstewart@marsingschools.org' <nstewart@marsingschools.org>; 'sadams@melbaschools.org' <sadams@melbaschools.org>; 'Horner.Marci@westada.org' <Horner.Marci@westada.org>; 'lgrooms@msd134.org' <lgrooms@msd134.org>; 'mgee@msd134.org' <mgee@msd134.org>; 'cstauffer@nsd131.org' <cstauffer@nsd131.org>; 'dleon@nsd131.org' <dleon@nsd131.org>; 'krantz@notusschools.org' <krantz@notusschools.org>; 'tkelly@parmaschools.org' <tkelly@parmaschools.org>; 'jenny.titus@vallivue.org' <jenny.titus@vallivue.org>; 'lisa.boyd@vallivue.org' <lisa.boyd@vallivue.org>; 'joseph.palmer@vallivue.org' <joseph.palmer@vallivue.org>; 'jdillon@wilderschools.org' <jdillon@wilderschools.org>; 'lrichard@cityofcaldwell.org' <lrichard@cityofcaldwell.org>; Alan Perry <aperry@cityofcaldwell.org>; 'homedalefd@gmail.com' <homedalefd@gmail.com>; 'tlawrence@kunafire.com' <tlawrence@kunafire.com>; 'Office@KunaFire.com' <Office@KunaFire.com>; 'marsingfiredistrict@yahoo.com' <marsingfiredistrict@yahoo.com>; 'marsingruralfire@gmail.com'

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 <prevention@nampafire.org>; 'Jeff@parmafire.us' <Jeff@parmafire.us>; 'ParmaRuralFire@gmail.com'  
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 <eddy@heritagewifi.com>; 'wfdchief@wilderfire.org' <wfdchief@wilderfire.org>; 'jmaloney@wilderfire.org'  
 <jmaloney@wilderfire.org>; Knute Sandahl <Knute.Sandahl@doi.idaho.gov>; 'chopper@hwydistrict4.org'  
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 'brandy.walker@centurylink.com' <brandy.walker@centurylink.com>; 'eingram@idahopower.com'  
 <eingram@idahopower.com>; 'easements@idahopower.com' <easements@idahopower.com>;  
 'arobins@idahopower.com' <arobins@idahopower.com>; 'monica.taylor@intgas.com' <monica.taylor@intgas.com>;  
 'jessica.mansell@intgas.com' <jessica.mansell@intgas.com>; 'Contract.Administration.Bid.Box@ziply.com'  
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 <developmentreview@blackcanyonirrigation.com>; 'carl@blackcanyonirrigation.com'  
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 <aflavel.bkirrdist@gmail.com>; 'tritthaler@boiseproject.org' <tritthaler@boiseproject.org>; 'gashley@boiseproject.org'  
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 'nyirrigation@nyid.org' <nyirrigation@nyid.org>; 'kirk@pioneerirrigation.com' <kirk@pioneerirrigation.com>;  
 'sheepmama25@gmail.com' <sheepmama25@gmail.com>; 'fcdc1875@gmail.com' <fcdc1875@gmail.com>;  
 'fcdc1875@gmail.com' <fcdc1875@gmail.com>; 'Mack@settlersirrigation.org' <Mack@settlersirrigation.org>;  
 'kchamberlain.fcdc@gmail.com' <kchamberlain.fcdc@gmail.com>; Mitch Kiester <mitch.kiester@phd3.idaho.gov>;  
 'anthony.lee@phd3.idaho.gov' <anthony.lee@phd3.idaho.gov>; 'wilderirrigation10@gmail.com'  
 <wilderirrigation10@gmail.com>; 'drain.dist.2@gmail.com' <drain.dist.2@gmail.com>; 'bryce@sawtoothlaw.com'  
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 'jlucas@achdidaho.org' <jlucas@achdidaho.org>; 'clittle@achdidaho.org' <clittle@achdidaho.org>;  
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 'niki.benyakhlef@itd.idaho.gov' <niki.benyakhlef@itd.idaho.gov>; 'ITDD3PERMITS@ITD.IDAHO.GOV'  
 <ITDD3PERMITS@ITD.IDAHO.GOV>; 'Airport.Planning@itd.idaho.gov' <Airport.Planning@itd.idaho.gov>;  
 'webmaster@valleyregionaltransit.org' <webmaster@valleyregionaltransit.org>; 'smm5156@gmail.com'  
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 'ann\_jacops@hotmail.com' <ann\_jacops@hotmail.com>; 'prchuston@gmail.com' <prchuston@gmail.com>; Brian  
 Crawford <Brian.Crawford@canyoncounty.id.gov>; Christine Wendelsdorf  
 <Christine.Wendelsdorf@canyoncounty.id.gov>; Michael Stowell <mstowell@ccparamedics.com>;  
 'tryska7307@gmail.com' <tryska7307@gmail.com>; Curt Shankel <shankelc@cityofnampa.us>; Dalia Alnajjar  
 <Dalia.Alnajjar@canyoncounty.id.gov>; Lucy Ostyn <lucy.ostyn@canyoncounty.id.gov>; Tom Crosby  
 <Tom.Crosby@canyoncounty.id.gov>; Eric Arthur <Eric.Arthur@canyoncounty.id.gov>; Kathy Husted  
 <kathy.husted@canyoncounty.id.gov>; GIS and Addressing Division <GISAddressing@canyoncounty.id.gov>; Diana Little  
 <Diana.Little@canyoncounty.id.gov>; Loretta Tweedy <Loretta.Tweedy@canyoncounty.id.gov>; Assessor Website  
 <2cAsr@canyoncounty.id.gov>; Elections Clerk <electionsclerk@canyoncounty.id.gov>; 'roger@amgidaho.com'



<roger@amgidaho.com>; Nichole Schwend <Nichole.Schwend@canyoncounty.id.gov>; Chelsea Boehm <Chelsea.Boehm@canyoncounty.id.gov>; Nichole Schwend <Nichole.Schwend@canyoncounty.id.gov>; Rick Britton <Rick.Britton@canyoncounty.id.gov>; 'middletown.rich@gmail.com' <middletown.rich@gmail.com>; Jim Lunders <jlunders@2cmad.org>; 'jshoemaker@blm.gov' <jshoemaker@blm.gov>; 'MGRodriguez@usbr.gov' <MGRodriguez@usbr.gov>; 'edward\_owens@fws.gov' <edward\_owens@fws.gov>; BRO Admin <BRO.Admin@deq.idaho.gov>; Kenny Huston <kenny.huston@oer.idaho.gov>; Brenna Garro <Brenna.Garro@oer.idaho.gov>; Jackson, Peter <Peter.Jackson@idwr.idaho.gov>; O'Shea, Maureen <Maureen.OShea@idwr.idaho.gov>; IDWR File <file@idwr.idaho.gov>; 'smith.carolyn.d@epa.gov' <smith.carolyn.d@epa.gov>; 'John.Graves@fema.dhs.gov' <John.Graves@fema.dhs.gov>; 'idahoooo@gmail.com' <idahoooo@gmail.com>; 'Zlathim@IDL.idaho.gov' <Zlathim@IDL.idaho.gov>; Flack, Brandon <brandon.flack@idfg.idaho.gov>; 'Aubrie.Hunt@dhw.idaho.gov' <Aubrie.Hunt@dhw.idaho.gov>; Tricia Canaday <Tricia.Canaday@ishs.idaho.gov>; Dan Everhart <Dan.Everhart@ishs.idaho.gov>; Patricia Hoffman <Patricia.Hoffman@ishs.idaho.gov>; Stevie Harris <Stevie.Harris@ISDA.IDAHO.GOV>; Laura Johnson <Laura.Johnson@ISDA.IDAHO.GOV>; 'tate.walters@id.usda.gov' <tate.walters@id.usda.gov>; 'shawn.cafferty@usda.gov' <shawn.cafferty@usda.gov>; 'noe.ramirez@usda.gov' <noe.ramirez@usda.gov>; 'cenww-rd-boi-tv@usace.army.mil' <cenww-rd-boi-tv@usace.army.mil>; 'laura.j.freedman@usps.gov' <laura.j.freedman@usps.gov>; 'Rakesh.N.Dewan@usps.gov' <Rakesh.N.Dewan@usps.gov>; 'Chad.M.Franklin@usps.gov' <Chad.M.Franklin@usps.gov>; 'Melvin.B.Norton@usps.gov' <Melvin.B.Norton@usps.gov>; 'Tammi.L.Barth@usps.gov' <Tammi.L.Barth@usps.gov>; 'henry.medel@usps.gov' <henry.medel@usps.gov>; 'Khrista.M.Holman@usps.gov' <Khrista.M.Holman@usps.gov>; 'Rochelle.Fuquay@usps.gov' <Rochelle.Fuquay@usps.gov>; 'leroy.eyler@usps.gov' <leroy.eyler@usps.gov>; 'marc.c.boyer@usps.gov' <marc.c.boyer@usps.gov>; 'mhuff@co.owyhee.id.us' <mhuff@co.owyhee.id.us>; 'gmprdjennifer@gmail.com' <gmprdjennifer@gmail.com>; 'lisaitano@me.com' <lisaitano@me.com>; 'scott@fccnw.com' <scott@fccnw.com>; 'srcsbinfo@gmail.com' <srcsbinfo@gmail.com>; 'tottens@amsidaho.com' <tottens@amsidaho.com>; 'melvin.b.norton@usps.gov' <melvin.b.norton@usps.gov>; 'scott.hauser@usrtf.org' <scott.hauser@usrtf.org>; 'info@destinationcaldwell.com' <info@destinationcaldwell.com>; 'makline2@marathonpetroleum.com' <makline2@marathonpetroleum.com>; 'news@kboi2.com' <news@kboi2.com>; 'news@kivitv.com' <news@kivitv.com>; 'ktvbnews@ktvb.com' <ktvbnews@ktvb.com>; '670@kboi.com' <670@kboi.com>; Newsroom <newsroom@idahopress.com>; 'm MiddletonExpress1@gmail.com' <m MiddletonExpress1@gmail.com>; 'rmorgan@kellerassociates.com' <rmorgan@kellerassociates.com>  
**Subject:** Legal Notice OR2025-0003 / Impact Fees

**CAUTION:** This email originated outside the State of Idaho network. Verify links and attachments BEFORE you click or open, even if you recognize and/or trust the sender. Contact your agency service desk with any concerns.

Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

This is the notification that a hearing date of **August 20, 2025** at 1:30 p.m. has been set for this case along with a final deadline of **August 10, 2025** for agency comments. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department  
111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

**NEW** public office hours

**Effective Jan. 3, 2023**

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

\*\*We will not be closed during lunch hour \*\*

**PUBLIC RECORD NOTICE: All communications transmitted within the Canyon County email system may be a public record and may be subject to disclosure under the Idaho Public Records Act and as such may be copied and reproduced by members of the public.**

AFFIDAVIT OF PUBLICATION  
STATE OF IDAHO

County of Canyon and Ada

23096 651584

CANYON COUNTY DEVELOPMENT SER-  
VICE111 No 11th Ave. Suite 140  
CALDWELL, ID 83605

## LEGAL NOTICE

NOTICE OF PUBLIC HEARING  
BEFORE THE CANYON  
COUNTY PLANNING AND  
ZONING COMMISSION

LEGAL NOTICE IS HEREBY GIVEN that the Board of County Commissioners is scheduled to hold a public hearing on July 17, 2025 beginning at 10:30 a.m. on the following case. The hearing will be held in the Commissioners Meeting Room on the 1st floor of the Canyon County Courthouse located at 1115 Albany Street, Caldwell, Idaho.

Case No. OR2025-0003: An Amendment to Canyon County 2030 Comprehensive Plan to incorporate capital improvement plans for Parks Department, Sheriff Department and Coroner allowing collection of impact fees for each entity.

All interested citizens are invited to attend this Public Meeting and present oral testimony concerning these matters. All written testimony received by July 7, 2025 will be provided to the Commissioners. For language translation or assistance for the physically challenged, please call (208) 454-7458 at least five (5) days prior to the hearing so that arrangements can be made.

July 2, 2025

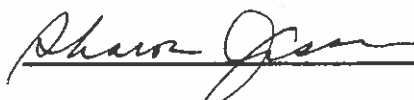
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SHARON JESSEN

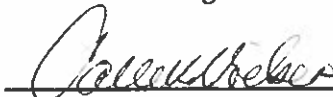
of the State of Idaho, being of first duly sworn, deposes and says:

1. That I am a citizen of the United States, and at all times hereinafter mentioned was over the age of eighteen years, and not a party to the above entitled action.
2. That I am the Principle Clerk of the Idaho Press-Tribune, a daily newspaper published in the Counties of Canyon and Ada, State of Idaho; that the said newspaper is in general circulation in the said counties of Canyon and Ada, and in the vicinity of Nampa, Caldwell, and Boise, and has been uninterruptedly published in said Counties during a period of seventy-eight consecutive weeks prior to the first publication of this notice, a copy of which is hereto attached.
3. That the notice, of which the annexed is a printed copy, was published in said newspaper and on IdahoPublicNotices.com 1 time(s) in the regular and entire issue of said paper, and was printed in the newspaper proper, and not in a supplement

That said notice was published the following: 07/02/2025


SHARON JESSEN  
STATE OF IDAHO

On this 1st day of July, in the year of 2025 before me a Notary Public, personally appeared. SHARON JESSEN, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledge to me that he/she executed the same.


Notary Public of Idaho  
My commission expires

SCANNED

AFFIDAVIT OF PUBLICATION  
STATE OF IDAHO

County of Canyon and Ada

23096 646212

CANYON COUNTY DEVELOPMENT SER-  
VICE111 No 11th Ave. Suite 140  
CALDWELL, ID 83605

## LEGAL NOTICE

NOTICE OF PUBLIC HEARING  
BEFORE THE CANYON BOARD  
OF COUNTY COMMISSIONERS

LEGAL NOTICE IS HEREBY GIVEN that the Board of County Commissioners is scheduled to hold a public hearing on July 17, 2025 beginning at 10:30 a.m. on the following case. The hearing will be held in the Commissioners Meeting Room on the 1st floor of the Canyon County Courthouse located at 1115 Albany Street, Caldwell, Idaho.

Case No. OR2025-0003: An Amendment to Canyon County 2030 Comprehensive Plan to incorporate capital improvement plans for Parks Department, Sheriff Department and Coroner allowing collection of impact fees for each entity.

All interested citizens are invited to attend this Public Meeting and present oral testimony concerning these matters. Additional written testimony received by July 7, 2025 will also be provided to the Board of County Commissioners. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. For language translation or assistance for the physically challenged, please call (208) 454-7458 at least two weeks prior to the hearing so that arrangements can be made.

June 17, 2025

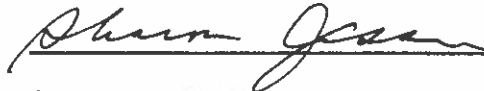
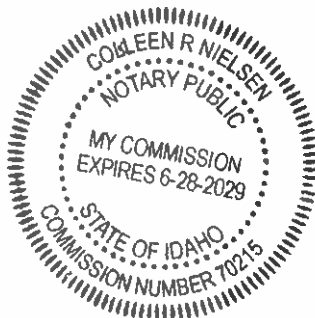
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SHARON JESSEN

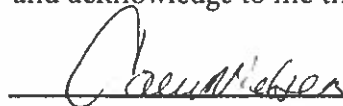
of the State of Idaho, being of first duly sworn, deposes  
and says:

1. That I am a citizen of the United States, and at all times hereinafter mentioned was over the age of eighteen years, and not a party to the above entitled action.
2. That I am the Principle Clerk of the Idaho Press-Tribune, a daily newspaper published in the Counties of Canyon and Ada, State of Idaho; that the said newspaper is in general circulation in the said counties of Canyon and Ada, and in the vicinity of Nampa, Caldwell, and Boise, and has been uninterruptedly published in said Counties during a period of seventy -eight consecutive weeks prior to the first publication of this notice, a copy of which is hereto attached.
3. That the notice, of which the annexed is a printed copy, was published in said newspaper and on IdahoPublicNotices.com 1 times(s) in the regular and entire issue of said paper, and was printed in the newspaper proper, and not in a supplement

That said notice was published the following: 06/17/2025


SHARON JESSEN  
STATE OF IDAHO

On this 17th day of June, in the year of 2025 before me a Notary Public, personally appeared. SHARON JESSEN, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledge to me that he/she executed the same.


Notary Public of Idaho  
My commission expires

SCANNED

**CERTIFICATE OF LEGAL NOTIFICATION****CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT**111 North 11<sup>th</sup> Avenue, #310, Caldwell, ID 83605

Phone: 208-454-7458

**CASE NAME: Impact Fees****CASE NO: OR2025-0003****HEARING BODY: Board of County Commissioners**

I, Caitlin Ross, as the representative of Canyon County Development Services, hereby certify that on this 16<sup>th</sup> day of July, 2025, I mailed by regular first-class mail, or emailed, a true and correct copy of the notice attached hereto as Exhibit A to those referenced in Exhibit B in accordance with the requirements of the Canyon County Zoning Ordinance § 07-05-01.

Agencies – Initial Notice for Comment

- ☐ JEPA / (City of Nampa)
- ☐ Agencies – 30 Day Notice of Hearing Date
- ☒ Full Political
- ☐ Property Owners

Signed: Caitlin Ross  
(Signature of DSD staff who mailed/e-mailed notice)

Date Completed: 7/16/25

**SCANNED**



# Development Services Department



**Canyon County, 111 North 11<sup>th</sup> Avenue, Suite 310, Caldwell, ID 83605**

Administration : 208-402-4162 ▪ [dsdadmin@canyoncounty.id.gov](mailto:dsdadmin@canyoncounty.id.gov) ▪ [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

July 16, 2025

Dear Agencies:

*Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.*

Pursuant to the Local Land Use Planning Act, Idaho Code §67-6509, §67-6511, and §67-6512, as applicable, your agency is being notified of an upcoming **Board of Canyon County's public hearing on August 20, 2025 at 1:30 p.m.** for the following land use case:

**Case No. OR2025-0003:** An Amendment to Canyon County 2030 Comprehensive Plan to incorporate capital improvement plans for Parks Department, Sheriff Department and Coroner allowing collection of impact fees for each entity.

To provide comments, please respond by **August 10, 2025**. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. *Comments received by the due date will be added to the Staff Report and to the hearing body's packet. Your agency's comments are an important part of our decision-making process.* Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Respectfully,

*Caitlin Ross*

Caitlin Ross  
Hearing Specialist  
Canyon County DSD

Planning • Zoning • Building • Code Enforcement • Engineering • GIS



While balancing diverse interests, the Canyon County Development Services Department (DSD) delivers community development services to implement the County's vision and values, provide stewardship of public resources, and maintain a prosperous future for all.





# CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT

111 N. 11<sup>TH</sup> Ave. Ste 310 • Caldwell, Idaho 83605

Phone (208) 454-7458 • ZoningInfo@canyoncounty.id.gov

## LEGAL NOTICE TRANSMITTAL

EXHIBIT

B

Case #: OR2025-0003

Transmittal Date: July 16, 2025

Planner: Jay Gibbons

Applicant: \_\_\_\_\_

Applicant's Representative: \_\_\_\_\_

☐ P&Z

☐ Hearing Examiner

☐ BOCC

JEPA: \_\_\_\_\_

☒ FULL POLITICAL

<b>City</b> <input checked="" type="checkbox"/> Caldwell <input checked="" type="checkbox"/> Greenleaf <input checked="" type="checkbox"/> Homedale <input checked="" type="checkbox"/> Marsing <input checked="" type="checkbox"/> Melba <input checked="" type="checkbox"/> Middleton <input checked="" type="checkbox"/> Nampa <input checked="" type="checkbox"/> Notus <input checked="" type="checkbox"/> Parma <input checked="" type="checkbox"/> Star <input checked="" type="checkbox"/> Wilder  <b>School District</b> <input checked="" type="checkbox"/> Caldwell <input checked="" type="checkbox"/> CWI <input checked="" type="checkbox"/> Homedale <input checked="" type="checkbox"/> Kuna <input checked="" type="checkbox"/> Liberty Charter <input checked="" type="checkbox"/> Marsing <input checked="" type="checkbox"/> Melba <input checked="" type="checkbox"/> Meridian/West Ada <input checked="" type="checkbox"/> Middleton <input checked="" type="checkbox"/> Nampa <input checked="" type="checkbox"/> Notus <input checked="" type="checkbox"/> Parma <input checked="" type="checkbox"/> Vallivue <input checked="" type="checkbox"/> Wilder  <input checked="" type="checkbox"/> <b>Southwest District Health</b>	<b>Fire District</b> <input checked="" type="checkbox"/> Caldwell <input checked="" type="checkbox"/> Homedale <input checked="" type="checkbox"/> Kuna <input checked="" type="checkbox"/> Marsing <input checked="" type="checkbox"/> Melba <input checked="" type="checkbox"/> Middleton <input checked="" type="checkbox"/> Nampa Fire Dept <input checked="" type="checkbox"/> Parma <input checked="" type="checkbox"/> Star <input checked="" type="checkbox"/> Upper Deer Flat <input checked="" type="checkbox"/> Wilder <input checked="" type="checkbox"/> State Fire Marshal  <b>Highway District</b> <input checked="" type="checkbox"/> Highway District 4 <input checked="" type="checkbox"/> Golden Gate <input checked="" type="checkbox"/> Nampa <input checked="" type="checkbox"/> Notus-Parma  <b>Library District</b> <input checked="" type="checkbox"/> Kuna <input checked="" type="checkbox"/> Lizard Butte <input checked="" type="checkbox"/> Wilder  <b>Utilities</b> <input checked="" type="checkbox"/> CenturyLink <input checked="" type="checkbox"/> Intermountain Gas <input checked="" type="checkbox"/> Idaho Power <input checked="" type="checkbox"/> Ziply Fiber	<b>Irrigation, Drain &amp; Flood Districts</b> <input checked="" type="checkbox"/> Black Canyon Irrigation Dist. <input checked="" type="checkbox"/> Boise-Kuna Irrigation Dist. <input checked="" type="checkbox"/> Boise Project Board of Control <input checked="" type="checkbox"/> Caldwell Water & Sewer <input checked="" type="checkbox"/> Canyon County Water Co. <input checked="" type="checkbox"/> Canyon Hill Irrigation District <input checked="" type="checkbox"/> Eureka Irrigation District <input checked="" type="checkbox"/> Farmer Cooperative Ditch Co. <input checked="" type="checkbox"/> Farmers Union Ditch Co. <input checked="" type="checkbox"/> Franklin Ditch Co. <input checked="" type="checkbox"/> Lower Center Point <input checked="" type="checkbox"/> Mason Creek Ditch Co. <input checked="" type="checkbox"/> Middleton Mill Ditch/Irrigation <input checked="" type="checkbox"/> Nampa – Meridian <input checked="" type="checkbox"/> New York <input checked="" type="checkbox"/> Pioneer <input checked="" type="checkbox"/> Pioneer Dixie Ditch <input checked="" type="checkbox"/> Poor Boy Ditch <input checked="" type="checkbox"/> Riverside Irrigation District <input checked="" type="checkbox"/> Riverside Ditch <input checked="" type="checkbox"/> Settlers Irrigation <input checked="" type="checkbox"/> Siebenberg Co-op Ditch <input checked="" type="checkbox"/> Star Sewer & Water <input checked="" type="checkbox"/> Wilder Irrigation <input checked="" type="checkbox"/> Drainage Ditch 2 <input checked="" type="checkbox"/> Drainage Ditch 3 <input checked="" type="checkbox"/> Drainage Ditch 4 <input checked="" type="checkbox"/> Drainage Ditch 6  <input checked="" type="checkbox"/> Flood District 10 <input checked="" type="checkbox"/> Flood District 11	<b>Transportation</b> <input checked="" type="checkbox"/> ACHD <input checked="" type="checkbox"/> Brown Bus Company <input checked="" type="checkbox"/> Caldwell Transportation <input checked="" type="checkbox"/> COMPASS <input checked="" type="checkbox"/> Idaho Transportation Dept <input checked="" type="checkbox"/> Valley Regional Transit  <b>Emergency Services</b> <input checked="" type="checkbox"/> Canyon County Sheriff <input checked="" type="checkbox"/> Emergency Mgmt. Coordinator <input checked="" type="checkbox"/> CC Paramedics / EMT <input checked="" type="checkbox"/> Homedale City Ambulance <input checked="" type="checkbox"/> Marsing Ambulance <input checked="" type="checkbox"/> Melba Quick Response <input checked="" type="checkbox"/> Nampa Police Department  <b>Other</b> <input checked="" type="checkbox"/> Farm Service Agency <input checked="" type="checkbox"/> Fire Code Consultants Northwest <input checked="" type="checkbox"/> Greater Middleton Area Rec <input checked="" type="checkbox"/> Melba Gopher District <input checked="" type="checkbox"/> Mosquito Abatement <input checked="" type="checkbox"/> Natural Resource Conservation Dist. <input checked="" type="checkbox"/> Ten-Davis Recreation <input checked="" type="checkbox"/> Destination Caldwell <input checked="" type="checkbox"/> Marathon Pipeline LLC <input checked="" type="checkbox"/> Owyhee County, Dir of Planning <input checked="" type="checkbox"/> US Postal Service _____ <input checked="" type="checkbox"/> Cemetery _____ <input checked="" type="checkbox"/> Media _____ <input type="checkbox"/> _____
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### Canyon County

- ☒ CC Animal Control
- ☒ CC Assessor's Office
- ☒ CC Elections
- ☒ CC Farm Bureau
- ☒ CC Historical Society
- ☒ CC Parks & Recreation
- ☒ CC Soil Conservation District
- ☒ CC Weed & Gopher Control

### Canyon County

- ☒ CC DSD Building Dept.
- ☒ CC DSD Code Enforcement
- ☒ CC DSD Engineering
- ☒ CC DSD GIS Department
- ☒ CC DSD Floodplain Manager
- Government**
- ☒ Bureau of Land Management
- ☒ Bureau of Reclamation
- ☒ Deer Flat Natl Wildlife Refuge
- ☒ ID Agricultural Aviation Association
- ☒ Environmental Protection Agency
- ☒ US Army Corps of Engineers

### Government

- ☒ FEMA
- ☒ US Department of Agriculture
- ☒ ID Dept of Water Resources/floodplain
- ☒ ID Dept of Water Resources/water rights
- ☒ Idaho Fish & Game
- ☒ Idaho State Dept of Agriculture
- ☒ Dept of Environmental Quality
- ☒ Dept of Lands/SW Area Mgr.
- ☒ Energy and Mineral Resources

## Caitlin Ross

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**From:** Caitlin Ross  
**Sent:** Wednesday, July 16, 2025 10:56 AM  
**To:** 'rcollins@cityofcaldwell.org'; 'P&Z@cityofcaldwell.org'; 'dgeyer@cityofcaldwell.org'; 'jdodson@cityofcaldwell.org'; 'mbessaw@cityofcaldwell.org'; 'amy@civildynamics.net'; 'alicep@cityofhomedale.org'; 'jgreen@marsingcity.com'; 'mayor@cityofmelba.org'; 'cityclerk@cityofmelba.org'; 'jhutchison@middletoncity.org'; 'mhobbs@middletoncity.org'; 'rstewart@middletoncity.org'; 'sellersr@cityofnampa.us'; 'watkinsk@cityofnampa.us'; 'BadgerD@cityofnampa.us'; 'addressing@cityofnampa.us'; 'critchfieldd@cityofnampa.us'; 'clerks@cityofnampa.us'; 'timc@cityofnampa.us'; 'notuscityclerk@gmail.com'; 'clerk@cityofparmaidaho.org'; 'mayor@cityofparmaidaho.org'; 'publicworks@cityofparmaidaho.org'; 'cityhalladmin@cityofparmaidaho.org'; 'snickel@staridaho.org'; 'jmckillican@cityofwilder.org'; 'kbagley@cityofwilder.org'; 'casanderson@caldwellschools.org'; 'nicmiller@cw.edu'; 'ddenney@homedaleschools.org'; 'bgraves@kunaschools.org'; 'tejensen@kunaschools.org'; 'nstewart@marsingschools.org'; 'sadams@melbaschools.org'; 'Horner.Marci@westada.org'; 'lgrooms@msd134.org'; 'mgee@msd134.org'; 'cstauffer@nsd131.org'; 'dleon@nsd131.org'; 'krantza@notusschools.org'; 'tkelly@parmaschools.org'; 'jenny.titus@vallivue.org'; 'lisa.boyd@vallivue.org'; 'joseph.palmer@vallivue.org'; 'jdillon@wilderschools.org'; 'lrichard@cityofcaldwell.org'; 'aperry@cityofcaldwell.org'; 'homedalefd@gmail.com'; 'tlawrence@kunafire.com'; 'Office@KunaFire.com'; 'marsingfiredistrict@yahoo.com'; 'marsingruralfire@gmail.com'; 'brian.mccormack@melbafire.id.gov'; 'kenny.hoagland@melbafire.id.gov'; 'vislas@starfirerescue.org'; 'permits@starfirerescue.org'; 'eddy@heritagewifi.com'; 'johnsonrl@nampafire.org'; 'prevention@nampafire.org'; 'Jeff@parmafire.us'; 'ParmaRuralFire@gmail.com'; 'permits@starfirerescue.org'; 'eddy@heritagewifi.com'; 'wfdchief@wilderfire.org'; 'jmaloney@wilderfire.org'; 'knute.sandahl@doi.idaho.gov'; 'chopper@hwydistrict4.org'; 'lriccio@hwydistrict4.org'; 'bobw@gghd3.org'; 'office@gghd3.org'; 'eddy@nampahighway1.com'; 'gwatkins@nphd.net'; 'admin1@kunalibrary.org'; 'admin2@kunalibrary.org'; 'lizardbuttlibrary@yahoo.com'; 'brandy.walker@centurylink.com'; 'eingram@idahopower.com'; 'easements@idahopower.com'; 'arobins@idahopower.com'; 'monica.taylor@intgas.com'; 'jessica.mansell@intgas.com'; 'Contract.Administration.Bid.Box@ziplay.com'; 'developmentreview@blackcanyonirrigation.com'; 'carl@blackcanyonirrigation.com'; 'dpopoff@rh2.com'; 'aflavel.bkirrdist@gmail.com'; 'tritthaler@boiseproject.org'; 'gashley@boiseproject.org'; 'irr.water.3@gmail.com'; 'kchamberlain.fcdc@gmail.com'; 'office@idcpas.com'; 'fcdc1875@gmail.com'; 'farmers.union.ditch@gmail.com'; 'irr.water.3@gmail.com'; 'wilders04@msn.com'; 'irrigation.mm.mi@gmail.com'; 'nmid@nmid.org'; 'eolvera@nmid.org'; 'nyirrigation@nyid.org'; 'kirk@pioneerirrigation.com'; 'sheepmama25@gmail.com'; 'fcdc1875@gmail.com'; 'fcdc1875@gmail.com'; 'Mack@settlersirrigation.org'; 'kchamberlain.fcdc@gmail.com'; 'mitch.kiester@phd3.idaho.gov'; 'anthony.lee@phd3.idaho.gov'; 'wilderirrigation10@gmail.com'; 'drain.dist.2@gmail.com'; 'bryce@sawtoothlaw.com'; 'scott\_sbi@outlook.com'; 'scott\_sbi@outlook.com'; 'farmerhouston@gmail.com'; 'projectmgr@boiseriver.org'; 'scott\_sbi@outlook.com'; 'testrada@starswd.com'; 'jlucas@achdidaho.org'; 'clittle@achdidaho.org'; 'brentc@brownbuscompany.com'; 'gis@compassidaho.org'; 'D3Development.services@itd.idaho.gov'; 'niki.benyakhlef@itd.idaho.gov'; 'ITDD3PERMITS@ITD.IDAHO.GOV'; 'Airport.Planning@itd.idaho.gov'; 'webmaster@valleyregionaltransit.org'; 'smm5156



**To:** @gmail.com'; 'deb0815@yahoo.com'; 'kunacemetery@gmail.com'; '3tjj@frontiernet.net'; 'melbacemetery@gmail.com'; 'middletoncemdist13@gmail.com'; 'ann\_jacops@hotmail.com'; 'prchuston@gmail.com'; Brian Crawforth; Christine Wendelsdorf; Michael Stowell; 'tryska7307@gmail.com'; Curt Shankel; Dalia Alnajjar; Lucy Ostyn; Tom Crosby; Eric Arthur; Kathy Husted; GIS and Addressing Division; Diana Little; Loretta Tweedy; Assessor Website; Elections Clerk; 'roger@amgidaho.com'; Nichole Schwend; Chelsea Boehm; Nichole Schwend; Rick Britton; 'middleton.rich@gmail.com'; Jim Lunders; 'jshoemaker@blm.gov'; 'MGRodriguez@usbr.gov'; 'edward\_owens@fws.gov'; 'BRO.Admin@deq.idaho.gov'; 'kenny.huston@oer.idaho.gov'; 'Brenna.Garro@oer.idaho.gov'; 'peter.jackson@idwr.idaho.gov'; 'maureen.oshea@idwr.idaho.gov'; 'file@idwr.idaho.gov'; 'smith.carolyn.d@epa.gov'; 'John.Graves@fema.dhs.gov'; 'idahoaaa@gmail.com'; 'Zlathim@IDL.idaho.gov'; 'brandon.flack@idfg.idaho.gov'; 'Aubrie.Hunt@dhw.idaho.gov'; 'tricia.canaday@ishs.idaho.gov'; 'dan.everhart@ishs.idaho.gov'; 'patricia.hoffman@ishs.idaho.gov'; 'stevie.harris@isda.idaho.gov'; 'laura.johnson@isda.idaho.gov'; 'tate.walters@id.usda.gov'; 'shawn.cafferty@usda.gov'; 'noe.ramirez@usda.gov'; 'cenww-rd-boi-tv@usace.army.mil'; 'laura.j.freedman@usps.gov'; 'Rakesh.N.Dewan@usps.gov'; 'Chad.M.Franklin@usps.gov'; 'Melvin.B.Norton@usps.gov'; 'Tammi.L.Barth@usps.gov'; 'henry.medel@usps.gov'; 'Khrista.M.Holman@usps.gov'; 'Rochelle.Fuquay@usps.gov'; 'leroy.eyler@usps.gov'; 'marc.c.boyer@usps.gov'; 'mhuff@co.owyhee.id.us'; 'gmprdjennifer@gmail.com'; 'lisaitano@me.com'; 'scott@fccnw.com'; 'srcsbinfo@gmail.com'; 'tottens@amsidaho.com'; 'melvin.b.norton@usps.gov'; 'scott.hauser@usrtf.org'; 'info@destinationcaldwell.com'; 'makline2@marathonpetroleum.com'; 'news@kboi2.com'; 'news@kivitv.com'; 'ktvbnews@ktvb.com'; '670@kboi.com'; Newsroom; 'middletonexpress1@gmail.com'; 'rmorgan@kellerassociates.com'

**Subject:** Legal Notice OR2025-0003 / Impact Fees

**Attachments:** NEW - BOCC Rezone full political agency notice 7.16.25.pdf

Dear Agencies,

Your agency is being notified pursuant to the Local Land Use Planning Act, Idaho Code 67-6509, to all political subdivisions providing services within the planning jurisdiction of Canyon County, including school districts and media.

This is the notification that a hearing date of **August 20, 2025** at 1:30 p.m. has been set for this case along with a final deadline of **August 10, 2025** for agency comments. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. No response is required from your agency unless you have input on the proposed project.

Contact the planner of record, **Jay Gibbons** at [jay.gibbons@canyoncounty.id.gov](mailto:jay.gibbons@canyoncounty.id.gov) with any questions or additional agency comments or concerns if applicable.

Thank you,



**Caitlin Ross**

Hearing Specialist

Canyon County Development Services Department

111 N. 11<sup>th</sup> Ave., #310, Caldwell, ID 83605

Direct Line: 208-454-7463

Email: [Caitlin.Ross@canyoncounty.id.gov](mailto:Caitlin.Ross@canyoncounty.id.gov)

Website: [www.canyoncounty.id.gov](http://www.canyoncounty.id.gov)

Development Services Department (DSD)

**NEW** public office hours

**Effective Jan. 3, 2023**

Monday, Tuesday, Thursday and Friday

8am – 5pm

Wednesday

1pm – 5pm

**\*\*We will not be closed during lunch hour \*\***

**PUBLIC RECORD NOTICE: All communications transmitted within the Canyon County email system may be a public record and may be subject to disclosure under the Idaho Public Records Act and as such may be copied and reproduced by members of the public.**

**AFFIDAVIT OF PUBLICATION  
STATE OF IDAHO****County of Canyon and Ada**

23096 656648

**CANYON COUNTY DEVELOPMENT SERVICE**111 No 11th Ave. Suite 140  
CALDWELL, ID 83605**LEGAL NOTICE****NOTICE OF PUBLIC HEARING  
BEFORE THE CANYON BOARD  
OF COUNTY COMMISSIONERS**

LEGAL NOTICE IS HEREBY GIVEN that the Board of County Commissioners is scheduled to hold a public hearing on **August 20, 2025 beginning at 1:30 p.m.** on the following case. The hearing will be held in the Commissioners Meeting Room on the 1st floor of the Canyon County Courthouse located at 1115 Albany Street, Caldwell, Idaho.

**Case No. OR2025-0003:** An Amendment to Canyon County 2030 Comprehensive Plan to incorporate capital improvement plans for Parks Department, Sheriff Department and Coroner allowing collection of impact fees for each entity.

All interested citizens are invited to attend this Public Meeting and present oral testimony concerning these matters. Additional written testimony received by August 10, 2025 will also be provided to the Board of County Commissioners. If the comment deadline is on a weekend or holiday, it will move to close of business 5pm the next business day. For language translation or assistance for the physically challenged, please call (208) 454-7458 at least two weeks prior to the hearing so that arrangements can be made.

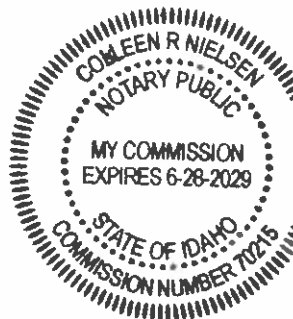
July 21, 2025

646648

**SHARON JESSEN****of the State of Idaho, being of first duly sworn, deposes and says:**

1. That I am a citizen of the United States, and at all times hereinafter mentioned was over the age of eighteen years, and not a party to the above entitled action.
2. That I am the Principle Clerk of the Idaho Press-Tribune, a daily newspaper published in the Counties of Canyon and Ada, State of Idaho; that the said newspaper is in general circulation in the said counties of Canyon and Ada, and in the vicinity of Nampa, Caldwell, and Boise, and has been uninterruptedly published in said Counties during a period of seventy-eight consecutive weeks prior to the first publication of this notice, a copy of which is hereto attached.
3. That the notice, of which the annexed is a printed copy, was published in said newspaper and on IdahoPublicNotices.com 1 time(s) in the regular and entire issue of said paper, and was printed in the newspaper proper, and not in a supplement

That said notice was published the following: 07/21/2025


**SHARON JESSEN  
STATE OF IDAHO**

On this 21st day of July, in the year of 2025 before me a Notary Public, personally appeared. SHARON JESSEN, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledge to me that he/she executed the same.


Notary Public of Idaho  
My commission expires**SCANNED**

# AFFIDAVIT OF PUBLICATION STATE OF IDAHO

County of Canyon and Ada

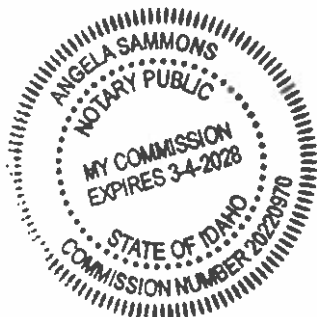
23096 657410  
CANYON COUNTY DEVELOPMENT SER-  
VICE

SHARON JESSEN

of the State of Idaho, being of first duly sworn, deposes  
and says:

1. That I am a citizen of the United States, and at all times hereinafter mentioned was over the age of eighteen years, and not a party to the above entitled action.
2. That I am the Principle Clerk of the Idaho Press-Tribune, a daily newspaper published in the Counties of Canyon and Ada, State of Idaho; that the said newspaper is in general circulation in the said counties of Canyon and Ada, and in the vicinity of Nampa, Caldwell, and Boise, and has been uninterruptedly published in said Counties during a period of seventy -eight consecutive weeks prior to the first publication of this notice, a copy of which is hereto attached.
3. That the notice, of which the annexed is a printed copy, was published in said newspaper and on IdahoPublicNotices.com 1 times(s) in the regular and entire issue of said paper, and was printed in the newspaper proper, and not in a supplement

That said notice was published the following: 07/24/2025



*Sharon Jessen*

SHARON JESSEN  
STATE OF IDAHO

On this 24th day of July, in the year of 2025 before me a Notary Public, personally appeared. SHARON JESSEN, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledge to me that he/she executed the same.

*Angela Sammons*

Notary Public of Idaho  
My commission expires

SCANNED

## LEGAL NOTICE

NOTICE OF COMBINED PUBLIC HEARINGS  
PURSUANT TO IDAHO CODE §§ 47-606(a), 47-626(2) (b) and 63-1311A  
BY: THE COMMISSIONERS OF CANYON COUNTY

NOTICE IS HEREBY GIVEN That the Board of Commissioners of Canyon County conduct the following combined public hearings

## PURPOSE OF THE THREE COMBINED PUBLIC HEARINGS

Hearing 1 Canyon County Commissioners adoption of Fire Districts' Capital Improvements Plans: To receive comments regarding the Canyon County Commissioners intent to consider adoption of the following Fire District Capital Improvement Plans

- [Homedale Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study January 27, 2025
- Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan Final Report November 30, 2021
- [Marsing Rural Fire District] Capital Improvement Plan and Development Impact Fee Study January 13, 2025
- [Middleton Rural Fire District] Capital Improvement Plan and Development Impact Fee Study September 15, 2023
- [Nampa Fire Protection District] Capital Improvement Plan and Development Impact Fee Study February 21, 2025
- [Parma Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 25, 2022
- [Star Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 23, 2023

Hearing 2 Canyon County Commissioners and Fire Districts Boards of Commissioners consideration of increased and new development impact fees

## • New Development Impact Fee

• The impact fee schedule costs per service unit for the Parma Rural Fire Protection District is as follows:

Residential (per Single Family Dwelling Unit)	\$1,984.00
Residential (per Multi-Family Dwelling Unit)	\$ 825.00
Non-Residential (per 1000 retail square feet)	\$4,126.00
Non-Residential (per 1000 office square feet)	\$1,560.00
Non-Residential (per 1000 industrial square feet)	\$ 714.00
Non-Residential (per 1000 institutional square feet)	\$3,314.00

• The impact fee schedule costs per service unit for the Homedale Rural Fire Protection District is as follows:

Residential (per Single Family Dwelling Unit)	\$1,349.00
Residential (per Multi-Family Dwelling Unit)	\$ 789.00
Non-Residential (per 1000 retail square feet)	\$1,362.00
Non-Residential (per 1000 office square feet)	\$ 885.00
Non-Residential (per 1000 industrial square feet)	\$ 477.00
Non-Residential (per 1000 institutional square feet)	\$ 971.00

• Increased Development Impact Fees (strike throughs are the existing development impact fees and the underlined are the new proposed development impact fees) as follows:

• The impact fee schedule costs per service unit for the Kuna Rural Fire District is as follows:

Residential (per dwelling unit)	<del>\$625.89</del>
Non-residential (per square foot)	<del>\$0.44</del>
Residential (per dwelling unit)	<u>\$ 792</u>
Industrial (per 1,000 sq ft)	<u>\$ 531</u>
Retail (per 1,000 sq ft)	<u>\$ 788</u>
Office (per 1,000 sq ft)	<u>\$ 753</u>

• The impact fee schedule costs per service unit for the Marsing Rural Fire District is as follows:

Residential (per dwelling unit)	<del>\$1,038.00</del>
Non-residential (per square foot)	<del>\$0.86</del>
Residential (per Single Family per Housing Unit)	<u>\$1,500.00</u>
Residential (per Multi-Family per Housing Unit)	<u>\$ 720.00</u>
Non-Residential (per 1000 retail square feet)	<u>\$ 1,465.00</u>
Non-Residential (per 1000 office square feet)	<u>\$ 1,050.00</u>
Non-Residential (per 1000 industrial square feet)	<u>\$ 510.00</u>
Non-Residential (per 1000 institutional square feet)	<u>\$ 1,065.00</u>

• The impact fee schedule costs per service unit for the Middleton Rural Fire District is as follows:

Residential (per dwelling unit)	<del>\$849.60</del>
Non-residential (per square foot)	<del>\$0.43</del>
Residential (per Single Family per Housing Unit)	<u>\$1,481.00</u>
Residential (per Multi-Family per Housing Unit)	<u>\$1,123.00</u>
Non-Residential (per 1000 retail square feet)	<u>\$ 750.00</u>
Non-Residential (per 1000 office square feet)	<u>\$ 300.00</u>
Non-Residential (per 1000 industrial square feet)	<u>\$ 135.00</u>
Non-Residential (per 1000 institutional square feet)	<u>\$ 541.00</u>

• The impact fee schedule costs per service unit for the Nampa Fire Protection District is as follows:

Residential (per dwelling unit)	<del>\$500.96</del>
Non-residential (per square foot)	<del>\$0.46</del>
Residential (per Single Family per Housing Unit)	<u>\$1,267.00</u>
Residential (per Multi-Family per Housing Unit)	<u>\$ 866.00</u>
Non-Residential (per 1000 retail square feet)	<u>\$2,411.00</u>
Non-Residential (per 1000 office square feet)	<u>\$ 891.00</u>
Non-Residential (per 1000 industrial square feet)	<u>\$ 400.00</u>
Non-Residential (per 1000 institutional square feet)	<u>\$ 945.00</u>
Non-Residential (per 1000 Warehouse/Distribution square feet)	<u>\$ 979.00</u>
Non-Residential (per 1000 Self-Storage square feet)	<u>\$ 1,110.00</u>
Non-Residential (per 1000 Institutional square feet)	<u>\$ 1,120.00</u>

• The impact fee schedule costs per service unit for the Star Fire Protection District is as follows:

Residential (per dwelling unit)	<del>\$809.60</del>
Non-residential (per square foot)	<del>\$0.98</del>
Residential (per Single Family per Housing Unit)	<u>\$2,152.00</u>
Residential (per Multi-Family per Housing Unit)	<u>\$1,221.00</u>
Non-Residential (per 1000 retail square feet)	<u>\$839.00</u>
Non-Residential (per 1000 office square feet)	<u>\$323.00</u>
Non-Residential (per 1000 industrial square feet)	<u>\$155.00</u>
Non-Residential (per 1000 institutional square feet)	<u>\$537.00</u>

Hearing 3: To receive comments regarding the County Board of Commissioners' consideration or approval of the amendments to the Canyon County 2030 Comprehensive Plan and adoption of capital improvements plans as follows:

• Amending Table 7: Public Services, Facilities, Utilities Goals, Policies, and Actions by amending G701.00 to be amended to read as follows:  
G701.00 Endeavor to continue providing reliable public services, public safety facilities, & public utilities that support existing developed areas and future growth. Enter into intergovernmental agreements with state or local governments, authorized by Idaho Code Section 47-8204A, for the purpose of agreeing to a collection and expenditure of development impact fees to assist in the new development pay for no impact on district facilities, utilities, and services.

• Amending Table 7: Public Services, Facilities, Utilities Goals, Policies, and Actions by the addition of a new section A701.00a to read as follows:  
A701.00a Include as Comprehensive Plan appendices all approved development impact fee capital improvements plans

• By the addition to the Comprehensive Plan of new appendix B to read as follows:

Appendix B - Intergovernmental Agreement Capital Improvements Plans

## CAPITAL IMPROVEMENTS PLANS

The following Capital Improvements Plans are the basis of development impact fees set forth in Article 1 of Chapter 11 Development Impact Fee Ordinance of the Canyon County Code of Ordinances.

- B-1 City of Caldwell Fire Department & Caldwell Rural Fire District Impact Fee Study and Capital Improvements Plan Final Report July 2, 2019
- B-2 Canyon Highway District No. 4 Traffic Impact Fee Program May 7 2021 and the Canyon Highway District No. 4 Mid-Star Service Area Capital Improvements Plan May 7, 2021
- B-3 [Homedale Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study January 27, 2025
- B-4 Kuna Rural Fire District Impact Fee Study and Capital Improvement Plan Final Report November 30, 2021
- B-5 [Marsing Rural Fire District] Capital Improvement Plan and Development Impact Fee Study January 13, 2025
- B-6 [Middleton Rural Fire District] Capital Improvement Plan and Development Impact Fee Study September 15, 2023
- B-7 [Nampa Fire Protection District] Capital Improvement Plan and Development Impact Fee Study February 21, 2025
- B-8 [Parma Rural Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 25, 2022
- B-9 [Star Fire Protection District] Capital Improvement Plan and Development Impact Fee Study August 23, 2023
- B-10 [Wilder Rural Fire Protection District] Impact Fee Study and Capital Improvement Plan March 6, 2019

Hearing 4: To receive comment regarding the County Board of Commissioners' intent to make a decision to:

• Amend Section 07: Article 01, Chapter 11 Canyon County Code of Ordinances regarding the establishment of the Canyon County Fire Districts and Highway District development impact fee advisory committees to comply with the amendments to I.C. § 67-8205, and

• Amend Sections 01, Article 2 of Chapter 11 Canyon County Code of Ordinances Fire Districts development impact fees advisory committees, and  
Amending Sections 01.05.09.11, 13.15, 17, 19 Article 2, Chapter 11 Canyon County Code of Ordinances amending Kuna Rural Fire Districts, Marsing Rural Fire Districts, Middleton Rural Fire Districts, Nampa Fire Protection Districts, and Star Fire Protection Districts development impact fees schedules, and

• Repealing Section 07: Article 03, Chapter 11 Canyon County Code of Ordinances removing the provision regarding highway district development impact fee advisory committees, and

• Amending Sections 08.11.12.15.17.21, 27 Article 03, Chapter 11 Canyon County Code of Ordinances updating due to a name change the references to Highway District No. 4, and

• Amending Sections 01.03.05.07.09 Article 04, Chapter 11 Canyon County Code of Ordinances establishment of Highway District No. 4 development impact fee advisory committees and references to the Highway District's name change.

**MATERIALS AVAILABLE FOR INSPECTION:** The County and each of the Fire Districts have made available to the public, upon request, the following proposed land use assumptions, and a copy of each of the proposed Capital Improvements Plan. Any member of the public, affected by the amendments of the County's Comprehensive Plan, any of the Capital Improvements Plans, the new impact fees and/or the ordinance, has the right to appear at the public hearing and present evidence regarding any of these matters. The County will send notice of this noticed intent to hold these public hearings by mail to any person who has requested, in writing, notification of the hearing date at least fifteen (15) days prior to the hearing date.

**DATE, TIME AND LOCATION OF PUBLIC HEARING:** The public hearing will be conducted on August 20, 2025, at 1:30 p.m. in the Canyon County Commissioners meeting room on the first floor of the Canyon County Courthouse 1115 Albany Street, Caldwell, Idaho or as soon thereafter as the hearing is convened by the Board of Commissioners.

CANYON COUNTY BOARD OF COMMISSIONERS  
By: Rick Hoggins, County Clerk

July 24, 2025

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