

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 3, 2025

No meetings were held this day.

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 4, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Daniel Carrero, Misdemeanor Probation
- Colton Daugherty-Fredrickson, Assessor – Reappraisal

MEETING TO CONSIDER MATTER RELATED TO COUNTY ASSISTANCE

The Board met today to discuss matters related to County Assistance. Present were: Commissioner Leslie Van Beek Brad Holton and Zach Brooks, Director of County Assistance Yvonne Baker, and Deputy Clerk Diana Hoffman.

Ms. Baker presented Case No. 2019-477. This case had never received payment. At this time, the applicant's home has been sold, and full payment is now being received. Ms. Baker requested the release of the lien. Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve the lien being released. Upon a motion by Commissioner Holton and a second by Commissioner Brooks, the Board voted unanimously to adjourn at 9:19 AM.

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATES AND TO CONSIDER ACTION ITEMS

The Board met today at 9:31 AM for legal staff updates and to consider multiple action items. Present were: Commissioner Leslie Van Beek, Brad Holton, Zach Brooks, COO Greg Rast, Chief Deputy PA Aaron Bazzoli, Deputy PA Ben Cramer, Deputy PA Trent McRae, Deputy PA Zach Wesley, Canyon County Treasurer Jennifer Watters, Banking and Finance Manager Melissa Tucker, Landfill Director David Loper, and Deputy Clerk Diana Hoffman.

Consider a Resolution Authorizing the Inclusion of Certain Charges Other Than Property Taxes, on Tax Notices: Mr. McRae stated that there were some changes to the attachments, as well as additional documents included. Ms. Watters made note the fees that would be associated with this resolution. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to approve the resolution as presented.

Commissioner Holton asked COO Rast to add this discussion on fees to be added to the list of ongoing items.

****Consider a Resolution Renewing Appointed Members to the Solid Waste Advisory Committee (SWAC) - ~~David Murray~~, Russ Shroll, Hubert Osborne, and Tom Points, Mark Christiansen:***
****AMENDED:*** Deputy Prosecuting Attorney Wagner requested this item be moved to the bottom of the agenda, due to a correction. The Board agreed unanimously to consider this resolution last.

Mr. Wagner asked the Board to amend the agenda, as one of the members was listed incorrectly. He stated that David Murray will not be returning, and they would like to appoint Mark Christiansen, per Mr. Loper's recommendation. This is a seven-member committee. Mr. Christiansen will take the seat for City of Middleton. The terms are staggered and renewed every two years. Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to amend the agenda to remove the name David Murry and replace it with Mark Christiansen. Upon a roll call vote, the Board voted unanimously to approve the amendment to the agenda. Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve the amended resolution.

Consider a Resolution Consenting to the Sale of Surplus County Property: Mr. Loper stated that they are looking to sale the 2010 John Deere Grader. The FY2026 budget includes funds to purchase a new grader. The engine has failed, and John Deer is offering a buy-back, as-is, for \$25,000. Mr. Loper recommends selling the grader as-is at a reduced price. Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve the resolution as presented.

Consider Resolution Classifying Records of the Canyon County Prosecuting Attorney's Office and Authorizing the Imaging and/or Destruction of Certain Civil Case Files/Records: Commissioner Holton stated that all three resolutions would be considered together. Per Deputy Prosecuting Attorney Cramer, these resolutions use standard boilerplate language that meets or exceeds the Idaho Code requirements. Upon a motion Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve all three resolutions.

Consider Resolution Classifying Records of the Canyon County Prosecuting Attorney's Office and Authorizing the Destruction of Certain Juvenile Case Files/Records: Upon a motion Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve all three resolutions.

Consider a Resolution Classifying Records of the Canyon County Prosecuting Attorney's Office and Authorizing the Destruction of Certain Criminal Case Files/Records: Upon a motion Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve all three resolutions.

Upon a motion made at 9:54 AM by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn the meeting. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS THE JAIL INSPECTION FORM PRECEDING THE QUARTERLY JAIL INSPECTION

The Board met today to discuss matters related to the jail inspection form. Present were: Commissioner Leslie Van Beek, Brad Holton, Zach Brooks, Chief Deputy PA Aaron Bazzoli, Deputy PA Ben Cramer, Chief Deputy Doug Hart, Lieutenant Travis Engle.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation, specifically to discuss tort claim forms. After a roll call vote by Commissioner Holton, the Board voted unanimously to approve the motion at 10:01 AM. The Executive Session concluded at 11:05 AM with no decisions being made. Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn and move onto the jail inspection at 11:06 AM. An audio recording is on file in the Commissioners' Office.

QUARTERLY JAIL INSPECTION

PUBLIC HEARING TO CONSIDER A REQUEST BY DESCHUTES INVESTMENTS, LLC FOR A CONDITIONAL REZONE, CASE NO. CR2025-0005

- Action Item: The Board will consider whether to approve, deny, or table the request

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 5, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Jacqlynn Gonzales, Courts

CONDUCT SURPLUS PROPERTY AUCTION/TAX DEED SALE

PUBLIC HEARING TO CONSIDER AREA OF IMPACT ORDINANCES

- City of Star (OR2025-0014)
- City of Nampa (OR2025-0011)

Action Item: The Board will consider whether to approve, deny, or table each request

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 6, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Audrey Pearson, Facilities
- Ethan Ault, CCSO

MINISTERIAL: FILE INTO THE MINUTES THE TREASURER'S YEARLY REPORT, QUARTERLY REPORT, AND MONTHLY REPORT FOR SEPTEMBER

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATES AND TO CONSIDER ACTION ITEMS

The Board met today at 9:33 AM for legal staff update and to consider multiple action items. Present were: Commissioners Leslie Van Bee, Brad Holton, Zach Brooks, COO Greg Rast, Chief Deputy PA Aaron Bazzoli, Deputy PA Ben Cramer, Deputy PA Zach Wesley, UI District Director Joey Puetz, Office Coordinator Shelly Towner, Chief Deputy Doug Hart, HR Director Marty Danner, Director of Trial Courts Benita Miller, Jury Commissioner Christina Jeffes, Office Manager Jennifer Almeda, and Deputy Clerk Diana Hoffman.

Consider a Loaned Employee Agreement for Shelly Towner with the University of Idaho for the Canyon County Extension: Deputy PA Wesley stated this is the same agreement with updated university office staff changes. Commissioners and UI District Director discussed the strong relationship between Canyon County and UI Extension. District Director Puetz also provided information on the resources Extension can offer to Canyon County. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to approve the agreement as presented.

Consider Application for Lengthy Trial Reimbursement: Commissioner Jeffes provided a summary of the Idaho Code § 2-222 and the purpose of the application. Chief Deputy Bazzoli confirmed that the application has been reviewed by legal. The statute requires the Board to submit a signed request for reimbursement. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to approve the application.

Consider Resolution of the Development Services Department and Authorizing Destruction of Certain Files/Records: Commissioner Holton confirmed with legal that this is the standard boilerplate resolution. Deputy PA Wesley clarified that it is. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to approve the resolution as presented.

Consider Agreement Regarding Personnel Matter: Deputy PA Cramer presented the Board with a signature page for a separation severance, and release agreement. Mr. Cramer noted that he had copies of the full agreement, but it would not be disclosable to the public. Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(b) and (f), regarding personnel matters and to communicate with legal counsel regarding pending or imminently likely litigation, specifically to review the clauses within the separation severance, and release agreement, at 9:44

AM. The Executive Session concluded at 9:52 AM with no decisions being made. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to sign the agreement regarding this personnel matter with the funds coming from the respective office or department.

COO Rast requested an Executive Session to discuss County financial accounts and authority.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(f) to communicate with legal counsel regarding pending or imminently likely litigation at 9:54 AM. The Executive Session concluded at 10:30 AM with no decisions being made.

Consider Resolution Granting a New Alcoholic beverage License for G & G Investment Idaho, LLLP dba Bud's: Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to approve the alcoholic beverage license.

Consider Resolution Granting a New Alcoholic beverage License for County Line Wine Company LLC, dba County Line Wine Company: Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to approve the alcoholic beverage license.

Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn at 10:32 AM.

DSD GENERAL BUSINESS

Consider the FCOs and modified development agreement for Alyson Meadows Subdivision, Case no. RZ2021-0047-MOD: Ms. Barron gave a brief history of the Alyson Meadows Subdivision. Commissioner Van Beek requested continued conversation with Cities to coordinate development. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to sign the FCOs and Modification of Development Agreement for Alyson Meadows, Case No. RZ2021-0047. Upon the motion by Commissioner Brooks and the second by Commissioner Van Beek, the Board voted unanimously to sign the FCOs for Case No. SD2021-0039 as presented.

General Business: Assistant Director Johnson stated that he has had discussion with the health district, which would like to see development applications modified to require a record of a pre-development meeting with the health district. Mr. Johnson noted that other agencies would also prefer this process. This would provide a more complete application for the County Planner to review from the beginning stages. The application processes and the value of a pre-development meeting were discussed. Mr. Lister stated that DSD would like to brainstorm some application modifications and return to the Board at a later date for further discussion.

Mr. Johnson has provided the Board with a flowchart showing the subdivision processes once a final plat is signed. He said that, based on public feedback, there was a request to explain how a parcel number and address are created. Those steps include:

- The Assessor's Office Creates parcel numbers
- The GIS division creates addresses
- Emergency services review the address number (final step)

The Canyon County Assessor provided an additional handout.

Mr. King noted that their office processes applications as they are received, with a typical turnaround time of 2-3 weeks.

Mr. Stender mentioned the number of applications their department processed for the County and cities within the County. In 2024, there were approximately 2,700 new subdivision parcels. This year, there have been 3,100 new parcels. The possibility of shared software between departments – or the lack thereof – was discussed. Commissioner Holton recommended that, somehow and in some way, there needs to be a single reviewer of land divisions and lot splits. Discussion was had about land divisions and lot splits. Canyon County Assessor stated there are approximately 30,000 rural parcels.

Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn at 11:30 AM to proceed to the Elections Office to canvass the votes.

CANVASS THE NOVEMBER 4, 2025 GENERAL ELECTION

Location: Canyon County Elections Office - 5815 Graye Ln., Caldwell, ID 83607

PUBLIC HEARING TO CONSIDER A REQUEST BY BEST INVESTMENTS, LLC APPEALING A DIRECTOR'S DECISION, CASE NOS. AD2025-0046-APL, AD2025-0047-APL, AD2025-0048-APL, AD2025-0049-APL, AND RD2025-0008-APL

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 7, 2025

MEETING TO CONSIDER LIENS AND A LIEN RELEASE FOR THE FOLLOWING PROPERTIES

Liens:

- Consider a notice of lien for property located 20929 Tucker Rd., Greenleaf, ID 83626 (Parcel no. R3627401200)
- Consider a notice of lien for property located at 0 Rim Rd., Nampa, ID 83686 (Parcel no. R30101011C0)
- Consider a notice of lien for property located at 5620 Stamm Lane, Nampa, ID 83687 (Parcel no. R2298801000)
- Consider a notice of lien for property located at 0 S Kelsie Lane, Nampa, ID 83686 (Parcel no. R2940501000)

Lien Release:

- Consider a release of lien for property located at 7108 Southern Vista Ct. Star, ID 83606 (Parcel no. R3381112300)

ACTION ITEM: CONSIDER THE FINAL PLAT FOR JACK'S PLACE NO. 2 - SD2025-0009

ACTION ITEM: CONSIDER THE FCOS FOR CALLISTER, LLC, CASE NO. CR2022-0025 CONDITIONAL REZONE

EXECUTIVE SESSION PURSUANT TO IDAHO CODE § 74-206 (1)(D) AND (F) REGARDING RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 10, 2025

No meetings were held this day.

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 12, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Karah Fullerton, Courts
- Karina V. Ramirez, Trial Courts

CONTINUED PUBLIC HEARING TO CONSIDER AREA OF IMPACT ORDINANCE

- City of Caldwell (OR2025-0006) - Public testimony has been closed

Action Item: The Board will consider whether to approve, deny, or table the request

CONTINUED PUBLIC HEARING TO CONSIDER AREA OF IMPACT ORDINANCE

- City of Melba (OR2025-0009) - Public testimony will be limited to modification reducing the existing proposed drawing

Action Item: The Board will consider whether to approve, deny, or table the request

PUBLIC HEARING TO CONSIDER A REQUEST BY ERIC AND SARA HIBBARD FOR A CONDITIONAL REZONE FROM AN "A" ZONE TO A "CR-RR" ZONE AND A COMPREHENSIVE PLAN MAP AMENDMENT FROM "A" TO "RR", CASE NOS. CR2023-0013 AND OR2025-0016

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206(1)(D) AND (F) REGARDING RECORDS
EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL
REGARDING/IMMINENTLY LIKELY LITIGATION

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 13, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Bradley Julian, Fleet
- Alison Dennis, Assessor's Office

APPROVED CATERING PERMITS

The Board approved Idaho Liquor Catering Permits for:

- Craft Lounge LLC dba Craft Lounge to be used 11/22/2025

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATES AND TO CONSIDER ACTION
ITEMS

The Board met today at 9:34 AM for legal staff update and to consider action items. Present were: Commissioner Leslie Van Beek, Brad Holton, Zach Brooks, COO Greg Rast, Chief Deputy PA Aaron Bazzoli, Deputy PA Ben Cramer, Deputy PA Laura Keys, Deputy PA Zach Wesley, Controller Kyle Wilmot, Director of Constituent Services Aaron Williams, other interested members of the public, and Deputy Clerk Diana Hoffman.

Consider agreement with Forte: Deputy PA Cramer stated that this contract is for microphone installation in the fair building. Per COO Rast, this project was discussed during budget season. Work was done to renegotiate the annual contract for this anticipated installation in the Center at the Fair. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to approve the contract.

Consider Notice of Intent to Award Contract for the Animal Shelter Services Project: Director Williams noted that he intended to make an announcement today; however, he is looking at moving it to December 2 or 4 due to scheduling conflicts. Committee members listed. After a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to leave the date flexible for staff to schedule the presentation in the coming weeks. An announcement will be made on the agenda indicating whether the decision will be set for December 4th or December 8th, depending on timing, depending on timing.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(b)(d) and (f) regarding personnel matters, regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation, specifically to

discuss personnel matters at 9:40 AM. After a roll call vote by Commissioner Holton, the Board voted unanimously to approve the motion. The Executive Session concluded at 10:24 AM with no decisions being made. Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to adjourn at 10:24 AM. An audio recording is on file in the Commissioners' Office.

DSD GENERAL BUSINESS

The Board met today at 10:35 AM for DSD general business meeting. Present were: Commissioner Leslie Van Beek, Brad Holton, Zach Brooks, COO Greg Rast, Deputy PA Laura Keys, Deputy PA Zach Wesley, Planning Supervisor Dan Lister, Director of Development Services Jay Gibbons, Assistant DSD Director Joshua Johnson, and Deputy Clerk Diana Hoffman.

Mr. Johnson will provide a statistical overview of the month, along with two handouts:

- 10 AOI applications received
- 36 entitlement verification requests
- Administrative land divisions: \$23,000 ahead of last year
- Planning applications: approximately \$123,000 ahead of last year
- New single-family residence: 65 more than last year
- Floodplain development: slightly lower than last year
- Building revenue: approximately \$321,000 over last year
- Code enforcement cases: approximately 200
- Year-over-year revenue comparison: up about \$444,000 from this time last year
- Currently seeking an associate planner, the position will be advertised soon

Mr. Johnson noted that the overall trend since 2015 shows revenue is increasing, but expenses are also rising, and the department is not currently breaking even.

There was discussion about code enforcement, their caseload, and processes. Mr. Johnson shared that in admin land divisions, they have begun tackling non-viable cases. He also mentioned contacting areal spray companies to coordinate efforts. Mr. Johnson stated he would like to hold a workshop on code enforcement before the end of the year.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation, specifically to discuss land use. After a roll call vote by Commissioner Holton, the Board voted unanimously to approve the motion at 10:56 AM. The Executive Session concluded at 11:48 AM with no decisions being made. Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn and move onto the jail inspection at 11:48 AM. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY WILLIAM AND GENA WERHANE FOR A
CONDITIONAL REZONE TO AMEND THE COUNTY ZONING MAP FROM AN “A” (AGRICULTURAL)
ZONE TO A “CR-C-1” (CONDITIONAL REZONE – NEIGHBORHOOD COMMERCIAL) ZONE; CASE NO.
CR2022-0031

CONTINUED PUBLIC HEARING TO CONSIDER AREA OF IMPACT ORDINANCE

- City of Parma (OR2025-0013) – Public testimony limited to the northern boundary incorporating the University of Idaho facilities parcels - approved

Action Item: The Board will consider whether to approve, deny, or table each request

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 14, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Amy Purvis, CCSO Dispatch
- Rebekah Capistran, CCSO

WORKSHOP ON THE ALCOHOLIC BEVERAGE CATERING PERMIT, APPLICATION, AND ORDINANCE

ACTION ITEM: CONSIDER FCOS FOR DESCHUTES INVESTMENTS, CR2025-0005.

NOVEMBER 2025 TERM
CALDWELL, IDAHO NOVEMBER 17, 2025

CONTINUED PUBLIC HEARING TO CONSIDER AREA OF IMPACT ORDINANCE

- City of Middleton (OR2025-0010) - Public testimony has been closed

Action Item: The Board will consider whether to approve, deny, or table the request

UPDATE MEETING WITH THE SHERIFF’S OFFICE

The Board met today at 1:34 PM for an update from the Sheriff’s Office on the Emergency Preparedness Team and civil fees. Present were: Commissioner Leslie Van Beek, Brad Holton, Zach Brooks, COO Greg Rast, Captain Ray Talbot, Chief Doug Hart, Emergency Manager Christine Wendelsdorf, Lieutenant Doug Gately, Lieutenant Martin Flores, Deputy PA Ben Cramer, Director Constituent Services Aaron Williams, Controller Kyle Wilmot, Deputy Clerk Diana Hoffman.

Chief Talbot noted that the Board has been very involved in the development of Emergency Management Program development and plans. This meeting serves as an update and summary of achievements to date. Additionally, an update on civil fees and related analysis was provided. A PowerPoint presentation accompanied the discussion:

- Plan for the 2024 EMPG Grant
 - 2024 Emergency Management Performance Grant (EMPG) Expenses: The budget needs to be adjusted. Grant total: \$83,838.19. A reimbursement of \$41,919 will be received. The grant amount may be reduced if not fully utilized
 - The grant extends beyond FY2026, allowing there to not be a full expense in FY2026. Future grants will align with the budget beginning in FY2027
- Emergency Operation Plan (EOP)
 - Planning partner meetings have been completed
 - A draft version is complete; currently reviewing the second draft
 - Working with GIS to add maps and links
 - Midway through reviewing the second draft to ensure all corrections are made
 - Chief Hart noted that the plan meets the highest standards for a working document
 - Ms. Wendelsdorf stated that Canyon County is the first in the state of Idaho to implement FEMA's new lifelines
- IMT Update (Incident Management Team)
 - All position-specific classes have been completed
 - A full-scale exercise was conducted at the end of June
 - Currently working on several planned events within the County
 - Efforts are underway to bring more training events
 - Participating Agencies:
 - CCSO
 - Caldwell Police
 - Caldwell Fire
 - Nampa Fire
 - Nampa Police
 - Parma Police
 - Canyon County Paramedics
 - Idaho State Police
 - First all hazard team in Idaho:
 - The Canyon County Incident Management Team deployed to the Sunset Fire in Athol, ID
 - Future Goals:
 - Bring in additional training and exercises
 - Continue supporting planned events to strengthen the team
 - Serve as a resource for the State of Idaho during emergencies
- 2024 Civil Software Purchase
 - The new software purchase, approved for FY2024, went live in August 2024
 - It has eliminated the backlog of garnishments and significantly reduced staff overtime

- Customers now receive faster and more accurate service
- Civil Fees
 - FY2025 is the first full year using the adjusted fees – revenues are \$300,000 over budget
 - Current fees are sufficient to cover the cost of services provided
 - In compliance with Idaho Code § 11-729
 - No fee increase is recommended at this time; fees will be reviewed again for FY2026

Upon a motion by Commission Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn at 2:12 PM. An audio recording is on file in the Commissioners' Office.

MEETING TO REVIEW ANNUAL COUNTY JUVENILE JUSTICE REPORT

The Board met today at 2:34 PM with Juvenile Probation to review the annual County Juvenile Justice Report. Present were Commission Leslie Van Beek, Brad Holton, Zach Brooks, Director of Juvenile Probation Elda Catalano, Assistant Juvenile Probation Director Jose Orozco, and Deputy Clerk Diana Hoffman.

Director Catalano stated that this is the time of year when her department is required to report to the Idaho Department of Juvenile Corrections the work they have done and the numbers they have managed in Juvenile Probation.

Assistant Director Orozco explained that this report is a one-day snapshot from September 30, as well as annual reporting for those placed on diversion and those placed on informal probation. Mr. Orozco provided a review of the included report.

Commissioner Holton inquired whether Opioid Settlement funds could be used to help prevent juveniles from progressing further into incarceration. According to Ms. Catalano, the Idaho Department of Juvenile Corrections has been very generous and has made funding available to address substance abuse. They have begun testing offenders for fentanyl, and the results have been low. Ms. Catalano also noted that a key difference in this year's report compared to previous year's report compared to previous years is that restitution is no longer required to be reported.

Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to authorize Chairman Holton to sign and accept the report as presented. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to adjourn at 2:47 PM

EXECUTIVE SESSION PURSUANT TO IDAHO CODE § 74-206 (1)(D) AND (F) REGARDING RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

The Board met today for an Executive Session regarding Transfer Stations in Canyon County. Present were: Commissioner Leslie Van Beek, Brad Holton, Zach Brooks, COO Greg Rast, Landfill Director David Loper, Deputy Landfill Director Daniel Pecunia, Chief Deputy PA Aaron Bazzoli, and Deputy Clerk Diana Hoffman.

Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(d) and (f), regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The session, which included discussion related to Transfer Stations in Canyon County, began at 3:03 PM and concluded at 4:15 PM. No decisions were made. Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to adjourn at 4:16 PM. An audio recording is on file in the Commissioner's Office.

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 18, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Madison Thomas, Prosecuting Attorney's Office
- Kristina Anderson, Prosecuting Attorney's Office

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS:

- Action Item: Consider Law Enforcement Mutual Assistance Compact Agreement
- Action Item: Consider Notice of Cooperative Purchase of 2026 Kenworth T880 Roll off Truck Chassis
- Action Item: Consider Invitation for Bids for the Landfill Shop Addition Project
- Action Item: Consider Legal Notice for the Landfill Shop Addition Project
- Action Item: Open Bids for the FY2026 Dale Haile Detention Center Boiler Replacement Project

MEETING TO CONSIDER ACTION ITEM:

- Action Item: Consider a resolution granting a refund to Matt Wilke/White Barn Real Estate - Case No. AD2025-0119

PUBLIC HEARING TO CONSIDER A REQUEST OF A PRELIMINARY PLAT FOR GILBERT SUBDIVISION; CASE NO. SD2024-0011

- Action Item: The Board will consider whether to approve, deny or table the request

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 19, 2025

ACTION ITEM: CONSIDER ADOPTION DAY PROCLAMATION

CONTINUED PUBLIC HEARING TO CONSIDER AREA OF IMPACT ORDINANCES

- City of Star (OR2025-0014) - Continued from November 5, 2025; Public testimony remains open
- City of Nampa (OR2025-0011)- Continued from November 5, 2025; Public testimony remains open

Action Item: The Board will consider whether to approve, deny, or table each request

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 20, 2025

APPROVED EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Koalden Moore, Weed & Pest Control

APPROVED CATERING PERMITS

The Board approved Idaho Liquor Catering Permits for:

- Raising Our Bar LLC, dba Raising Our Bar to be used 12/05/2025; 12/06/2025; 12/09/2025; 12/11/2025; 12/12/2025; 12/20/2025

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

- Action Item: Consider Notice of Intent to Award Contract for the FY2026 Dale Haile Detention Center Boiler Replacement Project - *No action taken
- Action Item: Consider Addendum No. 1 to the 2030 Comprehensive Plan Implementation Consultant Project - *Continued to legal staff on Tuesday for additional revisions
- Action item: Consider FFY26 Office of Highway Safety TEGPA Agreement.
- Action item: Consider agreement with Thomson Reuters for Westlaw
- *CANCELLED - Action Item: Consider Notice of Intent to Award Contract with Consultant for the Rural Landscape and Agricultural Resources Survey (Phase III)
- Action Item: Consider Historic Preservation Support Award Agreement for the Snake River Canyon Scenic Byway (Sign Project)
- Action Item: Consider Historic Preservation Support Award Agreement for the Snake River Canyon Scenic Byway (Audio Tour)
- Action Item: Consider Historic Preservation Support Award Agreement for the Idaho PEO Chapter House (Dining Room Renovation)

- Action Item: Consider Historic Preservation Support Award Agreement for the Historical Society of Middleton (Interpretive Sign for Trolley Station Grounds)
- Action Item: Consider Historic Preservation Support Award Agreement for the Melba Valley Historical Society (Interpretive Panels)
- Action Item: Consider Historic Preservation Support Award Agreement for Preservation Idaho (Due Diligence Survey Parma Library)
- Action Item: Consider Historic Preservation Support Award Agreement for Preservation Idaho (National Register Nomination Parma Library)

DSD GENERAL BUSINESS AND TO CONSIDER ACTION ITEMS:

- Action Item: Consider release of certificate of non-compliance for property located at 9045 & 0 Owyhee, Nampa (R25979 & 25978) CDEF2021-0114
- Action Item: Consider a certificate of non-compliance for property located at 20135 Linda Ln, Caldwell (R27215011) CDEF2024-0271
- Action Item: Consider a certificate of non-compliance for property located at 16964 Sand Hollow, Caldwell (R24353) CDEF2025-0237

MEETING TO CONSIDER MATTERS RELATED TO COUNTY ASSISTANCE

- Action Item: Consider approval/denial of indigent decisions and signing of liens

MEETING TO UPDATE ON 2025 PROPERTY TAX REDUCTION (PTR)

- Update on certified levy rates

PUBLIC HEARING TO CONSIDER A REQUEST BY KM ENGINEERING, LLP FOR A PRELIMINARY PLAT FOR EASY FLYER SUBDIVISION, CASE NO. SD2025-0004

- Action Item: The Board will consider whether to approve, deny or table the request

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 21, 2025

ADOPTION DAY 2025 CEREMONY

Location: Admin building public meeting room

*Although a Board majority may attend and participate, this is not a Commissioner meeting. There will be no motions, action items, or Board direction entertained or given.

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 24, 2025

TREASURE VALLEY PARTNERSHIP MEETING

Location: Idaho Hispanic Community Center (315 Stampede Dr, Nampa, ID 83687)

*Although a Board majority may attend and participate, this is not a Commissioner meeting. There will be no motions, action items, or Board direction entertained or given.

CONTINUED PUBLIC HEARING TO CONSIDER AREA OF IMPACT ORDINANCE

- City of Middleton (OR2025-0010) - Public testimony has been closed

Action Item: The Board will consider whether to approve, deny, or table the request

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 25, 2025

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

- Consider a Resolution Appointing Successor Trustee to the Board of Health Trustees
- Consider Addendum No. 1 to the 2030 Comprehensive Plan Implementation Consultant Project
- Consider Notice of Public Auction - Surplus Fleet Vehicles
- Consider a Resolution Designating Surplus Property with Nominal Value and Authorizing the Destruction of Canyon County Information Technology Department Equipment
- Consider a Resolution Granting Certain Property of Nominal Value to Computers for Kids, Inc.
- Consider a resolution granting a new alcoholic beverage license to Redfort ID LLC, dba Red Fort Cuisine of India

MEETING TO CONSIDER MATTERS RELATED TO DEVELOPMENT SERVICES

- Consider FCOs for Gilbert Subdivision, Case No. SD2024-0011
- Consider a Resolution for Fee Modification Request for Matt Wilke – OR2025-0016
- Consider a Resolution for Fee Waiver Request for Kenneth Jorgensen and Joyce Jorgensen – RD2025-0019
- Consider a Resolution for Fee Waiver Request for Highway District No. 4 - CU2025-0030

MEETING TO CONSIDER MATTERS RELATED TO CODE ENFORCEMENT

- Consider the release of certificate of non-compliance for property located at 23743 Viking Lane, Wilder (Parcel No. R33438010A)
- Consider abatement of property located at 13516 Chrisholm Rd

NOVEMBER 2025 TERM

CALDWELL, IDAHO NOVEMBER 26, 2025

THE MINUTES OF THE FISCAL TERM OF NOVEMBER 2025 WERE READ AND APPROVED AND
FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY
COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this _____ day of _____, 2025.

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Leslie Van Beek

Commissioner Brad Holton

Commissioner Zach Brooks

ATTEST: RICK HOGABOAM, CLERK

By: _____, Deputy Clerk