

# Canyon County Historic Preservation Commission

## Meeting Minutes

### Meeting #137

**Date:** 11-25-2025      **Time:** 6:30 pm

**Location:** Lake Lowell Parks Office (12996 Iowa Ave, Nampa ID 83686)

**Commission Members:** George DeFord, Jr (Attorney), Nikki Gorrell (Anthropologist), Dr. Rachel Miller (Historian) Bruce Poe (Architect), Dr. Justin Vance (Historian), Zachary Wesley (Attorney), Chelsee Boehm (Canyon County Staff Rep.)

#### Commission Members in Attendance:

- George DeFord, Jr. (*virtual*)
- Nikki Gorrell
- Rachel Miller (*virtual*)
- Bruce Poe (*virtual*)
- Justin Vance (*virtual*)
- Zach Wesley (*virtual*)
- Chelsee Boehm

#### Other Attendees:

- Nicki Schwend, Director  
Canyon County Parks
- Mike Farrell,  
Assistant Director (*virtual*)
- Gail Christianity,  
Canyon County Historical Society
- Alan Hochhalter,  
Canyon County Historical Society

#### Call to Order

- Meeting began at 6:32pm

#### Welcome and Introductions

- Chelsee welcomed everyone to the meeting.

#### ACTION:

- **Approve Minutes** – Meeting #136, October 14, 2025
  - Chelsee noted that she did not include the names of who voted to adjourn the meeting in the October minutes, which she will fix. George **motions to approve minutes with previously mentioned change. Bruce seconds.**  
**AYES:** Rachel, George, Bruce, Justin, Chelsee  
**NOES:** None  
**ABSTAIN:** None  
**Motion passes.**
- **Approve Survey for Partner Organizations**
  - Chelsee asked if there were any changes needed to this document. None were suggested. **Bruce motioned to approve the survey and send it to partner organizations. George seconded.**  
**AYES:** Rachel, George, Bruce, Justin, Zach, Chelsee  
**NOES:** None

**ABSTAIN:** None.

**Motion passes.**

- **December Meeting**

- Discussion on if it was necessary to have a December meeting, and ultimately the group decided it wasn't. **Bruce motioned to not hold an HPC meeting in December. George seconded.**
- **AYES:** Rachel, George, Bruce, Justin, Zach, Chelsee  
**NOES:** None  
**ABSTAIN:** None.  
**Motion passes.**

- **Adopt Amended HPC Bylaws**

- Chelsee briefly described the most recent changes to the drafted amended bylaws, which summarized how a youth member would be added. County staff updated this draft with a non-voting youth member, as that was proposed in the 2018 Historic Preservation Plan. Staff hope to test out the youth member program in this format and change the position to voting if it proves to be successful.
- **Chelsee motioned to approve the bylaws as presented. Rachel seconded.**
- **AYES:** Rachel, George, Bruce, Justin, Chelsee  
**NOES:** None  
**ABSTAIN:** Zach  
**Motion passes.**

- **DSD Applications Comments**

- Chelsee and Nicki updated the HPC on recent conversations with the County's Development Services Department (Planning), so everyone can work better together to preserve historic resources. In the future, Chelsee and Nicki hope that a DSD staff member will attend HPC meetings on a regular basis.

## **New Business**

- Youth Membership Proposal
  - Chelsee and Nicki still need to present to the BOCC, and hope to do so at the same time as when the newly adopted bylaws go before them.
- Grant Updates
  - All outgoing grant agreements are signed. First payment to grant recipients will go out in January. Annual grant workshop will be in February.
  - Chelsee working on getting an agreement signed for the FY25 CLG grant from SHPO, so that TAG Historical Research can start the project in Parma.
- Mitigation Updates
  - Discussion ongoing for mitigation for the Verbena Ranch development in Caldwell.

## **Public Comments**

- None

**Adjourn**

- **Bruce motions to end the meeting, George seconds.**

**AYES: Rachel, George, Zach, Bruce, Justin, Chelsee**

**NOES: None**

**Motion passes.**

**Meeting adjourned at 7:45pm**