

Canyon County Historic Preservation Commission

Meeting Minutes

Meeting #137

Date: 11-25-2025 **Time:** 6:30 pm

Location: Lake Lowell Parks Office (12996 Iowa Ave, Nampa ID 83686)

Commission Members: George DeFord, Jr (Attorney), Nikki Gorrell (Anthropologist), Dr. Rachel Miller (Historian) Bruce Poe (Architect), Dr. Justin Vance (Historian), Zachary Wesley (Attorney), Chelsea Boehm (Canyon County Staff Rep.)

Commission Members in Attendance:

- ☒ George DeFord, Jr. (*virtual*)
- ☐ Nikki Gorrell
- ☒ Rachel Miller (*virtual*)
- ☒ Bruce Poe (*virtual*)
- ☒ Justin Vance (*virtual*)
- ☒ Zach Wesley (*virtual*)
- ☒ Chelsea Boehm

Other Attendees:

- ☒ Nicki Schwend, Director
Canyon County Parks
- ☒ Mike Farrell,
Assistant Director (*virtual*)
- ☒ Gail Christiancy,
Canyon County Historical Society
- ☒ Alan Hochhalter,
Canyon County Historical Society

Call to Order

- Meeting began at 6:32pm

Welcome and Introductions

- Chelsea welcomed everyone to the meeting.

ACTION:

- **Approve Minutes** – Meeting #136, October 14, 2025
 - Chelsea noted that she did not include the names of who voted to adjourn the meeting in the October minutes, which she will fix. George **motions to approve minutes with previously mentioned change. Bruce seconds.**
AYES: Rachel, George, Bruce, Justin, Chelsea
NOES: None
ABSTAIN: None
Motion passes.
- **Approve Survey for Partner Organizations**
 - Chelsea asked if there were any changes needed to this document. None were suggested. **Bruce motioned to approve the survey and send it to partner organizations. George seconded.**
AYES: Rachel, George, Bruce, Justin, Zach, Chelsea
NOES: None

ABSTAIN: None.

Motion passes.

○ **December Meeting**

- Discussion on if it was necessary to have a December meeting, and ultimately the group decided it wasn't. **Bruce motioned to not hold an HPC meeting in December. George seconded.**
- **AYES:** Rachel, George, Bruce, Justin, Zach, Chelsea
NOES: None
ABSTAIN: None.
Motion passes.

○ **Adopt Amended HPC Bylaws**

- Chelsea briefly described the most recent changes to the drafted amended bylaws, which summarized how a youth member would be added. County staff updated this draft with a non-voting youth member, as that was proposed in the 2018 Historic Preservation Plan. Staff hope to test out the youth member program in this format and change the position to voting if it proves to be successful.
- **Chelsea motioned to approve the bylaws as presented. Rachel seconded.**
- **AYES:** Rachel, George, Bruce, Justin, Chelsea
NOES: None
ABSTAIN: Zach
Motion passes.

○ **DSD Applications Comments**

- Chelsea and Nicki updated the HPC on recent conversations with the County's Development Services Department (Planning), so everyone can work better together to preserve historic resources. In the future, Chelsea and Nicki hope that a DSD staff member will attend HPC meetings on a regular basis.

New Business

- Youth Membership Proposal
 - Chelsea and Nicki still need to present to the BOCC, and hope to do so at the same time as when the newly adopted bylaws go before them.
- Grant Updates
 - All outgoing grant agreements are signed. First payment to grant recipients will go out in January. Annual grant workshop will be in February.
 - Chelsea working on getting an agreement signed for the FY25 CLG grant from SHPO, so that TAG Historical Research can start the project in Parma.
- Mitigation Updates
 - Discussion ongoing for mitigation for the Verbena Ranch development in Caldwell.

Public Comments

- None

Adjourn

- **Bruce motions to end the meeting, George seconds.**
AYES: Rachel, George, Zach, Bruce, Justin, Chelsea
NOES: None
Motion passes.
Meeting adjourned at 7:45pm