

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 1, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 2, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 3, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 4, 2026

CATERING PERMITS

The Board approved Idaho Liquor Catering Permits for:

- Craft Lounge LLC dba Craft Lounge to be used 6/6, 6/13; 6/20, 6/27

EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Michael Mauldin, TCA
- Kyle Hilgedick, Landfill
- Josie Van Baest, Juvenile Detention
- Shaye Layton, CCSO
- Crystal Walker, CCSO

FY2027 BUDGET WORKSHOP – FACILITIES, WEED, AND PEST

The Board met today at 2:04 p.m. for a FY2027 budget workshop with the Facilities department and the Weed and Pest department. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Facilities Director Rick Britton, Assistant Facilities Director Carl Dille, Facilities Project Manager Desiree Brumley, Facilities Office Manager Becky Kearsley, Parks Director Nicki Schwend, Recording Supervisor Emily Howell, Lt. Martin Flores, HR Director Marty Danner, and Deputy Clerk Jenen Ross.

Director Britton reviewed a PowerPoint presentation for each of the department budgets as follows:

Facilities:

5-year CIP document

Reviewed PowerPoint presentation

- Data highlights
- Workorders FY2026 through May 28, 2026
- Breakdown of staff hours
- FY2026 Accomplishments
- FY2027 Goals and Objectives
- FY2027 Revenues
 - 333166 – Capital Grants - \$24,750
 - 2 HVAC Units at Juvenile Detention
 - 369158 – LED Lights - \$12,000
 - Idaho Power reimbursement for LED lights
 - 369159 Paramedics Maintenance - \$67,000
 - Paramedics maintenance reimbursement
 - Total Revenue \$103,750
- Memo regarding staffing
 - Requested compensation adjustments for PCNs 874, 560, 565, and 418
- “A” Budget – Personnel
 - 413080 New/ Reclassified positions - \$249,616.74
 - New Positions
 - 2 new Housekeepers \$72,106 x 2
 - 1 Maintenance Tech \$72,106
 - Wage Adjustments – see memo for additional details
 - PCN418 – Apprenticeship HVAC 4th year \$8871.98
 - PCN560 – Apprenticeship Electrical 3rd year \$11,488.66
 - PCN565 – Apprenticeship Electrical 4th year \$2,581.86
 - PCN874 – Tech position 6 years adjustment \$10,356.24
- “B” Budget – Operating Expenses
 - 531101 – Water/Sewer: \$239,731.24 (increased \$13,527.24)
 - 531102 – Irrigation: \$31,500 (increased \$1500)
 - 531103 – Idaho Power: \$803,095.30 (increased \$38,245.50)
 - 531104 – Intermountain Gas: \$134,519.30 (increased \$7614.30)
 - 531108 – Bottled Oxygen: \$1250.00 (increased \$250)
 - 533301 – Service Contracts: \$66,910.00 (increased \$7110)
 - 533302 – Elevator Maintenance: \$56,456.00 (increased \$2456)
 - 533309 – Fire Alarm Services: \$61,000 (increased \$1640)
 - 542203 – Cell Phone: \$29,000 (increased \$500)

- o 542215 – Satellite Equipment: \$13,125.00 (increased \$625.00)
- o 554400 – HVAC Systems: \$80,000 (increased \$10,000)
- o 554402 – Grounds Maintenance: \$150,000 (increased \$10,500)
- o 554404 – Keys and Locks: \$14,000 (increased \$5000)
- o 554410 – Janitorial Supplies: \$110,000 (increased \$10,000)
- o 554418 – Jail Repair & Maint. Supply: \$110,000 (increased \$10,000)
- o 554438 – Batteries: \$10,000 (increased \$2500)
- o 554440 – Small Tools: \$15,000 (increased \$2000)
- o 554445 – Uniforms: \$15,000 (increased \$1500)
- o 577100 – Computer Equipment \$14,400 (increased \$10,400)
- o 577110 – Software: \$1545 (decreased \$4315)
- o 577131 – Small Equipment: \$16,332.00 (increased \$16,332)

- “C” Budget – Capital Construction

"C" BUDGET - CAPITAL BUDGET					
BUDGET CODE	CODE COST	NOTES	COST	DESCRIPTION	DEPARTMENT
680220			\$7,000.00	Remodel Bryans office in Assessor's	Assessor's
680220			\$12,000.00	Breakroom, Printer Area, Ceiling Replacement	Juvenile Probation
680220			\$17,000.00	Frame in 7' wall near mechanical room and add storage cabinet/ Frame wall at end of Civil, remove existing cubicles plus removing 2 stub walls / New Tables in conference room, Replace cubicles in Civil area replace with 6 county built in cubicles/ build counter tops	Prosecuting Attorneys
680220 ->	\$43,281.00		\$7,281.00	Window Tint, Picture Frames, Metal Engraved County Seal	Elections
680260 ->	\$9,516.00		\$9,516.00	Jail Boilers DDC Controls - Sunbelt	Sheriff's Dale Haile Jail
680270			\$7,500.00	Gym Shower Wall Removal	Juvenile Detention
680270 ->	\$15,000.00		\$7,500.00	Poly Seal Shower Floors	Juvenile Detention
680340			\$7,500.00	Justice Park - ADA Historical Sign	Facilities
680340			\$10,000.00	Parks - Concrete Work - West Ramp ADA Dock (Split with Federal Wildlife)	Facilities
680340			\$12,000.00	Parks - Electrical Addition to Shop Out Buildings	Facilities
680340			\$10,000.00	Parks - Garage Door Replacements	Facilities
680340 ->	\$49,500.00		\$10,000.00	Parks - Electrical Service to Museum	Facilities
682250			\$151,690.52	Camera Project - Apex	Juvenile Detention
682250			\$38,090.00	Interlocking Floor - Wall2Wall	Juvenile Detention
682250			\$26,811.00	Roof Repairs - JB's Roofing	Juvenile Detention
682250			\$15,000.00	Upgrad Door 6 and Electric Locks	Juvenile Detention
682250 ->	\$247,591.52		\$16,000.00	Washer - Alliance Laundry	Juvenile Detention
682260 ->	\$12,000.00		\$12,000.00	Poly Seal Showers in Pod G	Sheriff's - Dale Haile Jail
683270			\$15,000.00	Recorder's Office Remodel - Countertops, Plexiglass	Recorder's
683270			\$130,000.00	Run Fiber Optics to the New Bldg Site	Sheriff's - Jail Site
683270			\$34,000.00	IT Remodel	Facilities
683270			\$48,593.00	Poly Farm Roof - JB's Roofing	Facilities
683270			\$23,495.00	Courthouse - Exterior Locks	Facilities
683270			\$12,000.00	Courthouse - LED Lighting Upgrades (Idaho Power Rebate - Revenues)	Facilities
683270 ->	\$313,088.00		\$50,000.00	Courthouse - Lenel Security Cameras APEX	Facilities

683320->	\$15,000.00		\$15,000.00	PARKS - GROUNDS - Dock Anchoring System (Split with Federal Wildlife)	Facilities
683340			\$42,073.02	Seal Coat County Parking Lots - Prime Construction	Facilities
683340			\$26,617.76	Parks - Seal Coat Parking Lot - Prime Construction	Facilities
683340			\$300,000.00	Gun Range Asphalt Track	Sheriff's - Gun Range
683340			\$7,500.00	Electrical for Power Gates and Vacuums	Fleet
683340->	\$394,663.24		\$18,472.46	Shop Gate Apex Openers	Fleet
684110			\$43,000.00	(2) New Lawn Mower's - Woody's	Facilities
684110			\$81,144.79	JDC - HVAC - Replace (2) HVAC Units	Facilities
684110			\$96,000.00	Parks - HVAC - ACCO - 5 Ton Heat Pump	Facilities
684110->	\$239,912.84		\$19,768.05	Admin Bldg - Fire Panel Repair - Johnson Controls	Facilities
117-80-355-12-682270 ->	\$10,000.00		\$10,000.00	Bookshelves and Furniture	TCA
\$ 1,349,552.60 FACILITIES CAPITAL BUDGET TOTAL					

Weed:

- Data Highlights
- FY2026 Accomplishments
- FY2027 Goals and Objectives
- FY2027 Revenue
- "A" Budget – Personnel Budget
 - 413080 – New/reclassified positions: \$16,625
 - \$2500 for a new Lead position in Weed and Pest
 - Wage adjustments for staff licensing
- "B" Budget – Operating Expenditures
 - 531103 – Idaho Power: \$3740 (increased \$340)
 - 545501 – Meals: \$1000 (increased \$550)
 - 554440 – Small Tools: \$1500 (increased \$700)
 - 554445 – Uniforms: \$7000 (increased \$1000)

Pest:

- Data Highlights
- FY2026 Accomplishments
- FY2027 Revenue
 - Anticipated revenue: \$18,500
- Owl Box flyer
- "A" Budget – Personnel Budget
 - 413080 New/reclassified positions: \$7726
 - Wage adjustments for staff licensing
- "B" Budget – Operating Expenditures
 - 531103 – Idaho Power: \$3740 (increased \$340)
 - 545501 – Meals: \$1000 (increased \$550)
 - 554403 – Repairs & Maint.: \$2000 (increased \$500)
 - 554440 – Small Tools: \$1500 (increased \$700)

- o 554445 – Uniforms: \$7000 (increased \$1000)

The meeting concluded at 3:25 p.m. An audio recording and supporting documents are on file in the Commissioners’ Office.

FY2027 BUDGET WORKSHOP – DEVELOPMENT SERVICES

The Board met today at 3:32 p.m. for a FY2027 budget workshop with the Development Services department. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, DSD Director Jay Gibbons, Assistant DSD Director Josh Johnson, Office Manager Jennifer Almeida, Code Enforcement Supervisor Eric Arthur, Building Official Tom Crosby, and Deputy Clerk Jenen Ross.

Director Gibbons and Assistant Director Johnson reviewed a PowerPoint presentation which addressed the following:

- DSD Mission
- FY2027 request

	<u>FY27 Budget Request</u>	<u>FY26 Budget Request</u>	<u>FY25 Approved Budget</u>	<u>Difference FY27/FY26</u>
<u>Total Budget</u>	\$3,834,044	\$3,597,479	\$3,473,628	6.58%
<u>Personnel-Salaries</u>	\$2,389,055	\$2,224,702	\$2,172,405	7.39%
<u>Salaries & Benefits</u>	\$3,329,904	\$3,081,297	\$3,016,828	8.07%
<u>“B” Budget</u>	\$504,140	\$516,200	\$456,800	-2.34%
<u>Revenue Assumptions</u>	\$3,315,065	\$2,982,659	\$2,563,501	11.14%

- Accomplishments
- Revenue Projections
 - o FY27 Revenue Assumptions: \$3,315,065
- Top FY2027 Priorities
- A Budget requests
 - o Request for two new positions
 - Building Inspector
 - Code Enforcement Officer
- B Budget
 - o Professional Consultants: \$125,000
 - o Engineers: \$15,000

- o Abatement: \$100,000
- o Service Contracts: \$89,500
- o Education/Training: \$25,000
- o P&Z Commission Fees: \$23,720
- o Computer Equipment: \$15,200

The Board took the requested budget under advisement and adjourned the meeting at 4:22 p.m. An audio recording and supporting documents are on file in the Commissioners' Office.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE § 74-206(1)(D) AND (F) REGARDING RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LIKELY LITIGATION TO CONSIDER MATTERS RELATED TO CODE ENFORCEMENT

Commissioner Van Beek made a motion to go into Executive Session at 4:28 p.m. pursuant to Idaho Code, Section 74-206(1)(d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation to consider matters related to Code Enforcement. The motion was seconded by Commissioner Brooks. Commissioner Holton took a roll call vote where he, along with Commissioners Van Beek and Brooks, voted in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Brad Holton, Zach Brooks and Leslie Van Beek, county legal staff, and other participants. The Executive Session concluded at 5:11 p.m. with no decision being called for in open session.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 5, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 8, 2026

EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Shelby Tonkin, Juvenile Probation
- Gary J. Clayman, Jr., Assessor's Office
- Stetson Baxter, Facilities
- Lacey Findley, Parks

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. for a legal staff update and to consider action items. Present were Commissioner Brad Holton; Commissioner Zach Brooks; Chief Deputy PA Aaron Bazzoli; Deputy PA Trent McRae; Deputy PA Laura Keys; Fair Assistant Director Morgan Lutgen; Recording Supervisor Emily Howell; Extension Educator Tasha Howard; Director of HR Marty Danner; and Deputy Clerk Diana Hoffman. The action items were considered as follows:

Consider a Resolution to Change to the Job Title and Description of One (1) Position in the County Agent Department/Extension: Director Danner explained that this action item would adjust the PCN title from Office Administrator to Sr. Administrative Specialist. She noted that this aligns with the MOU and the other Extension positions.

Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to sign the resolution to change the job title and description of one (1) position in the County Agent Department as presented. (Resolution No. 26-128)

Consider Legal Notice of Public Hearing Regarding Proposed Increases to Canyon County Fair Admission Fees: Ms. Lutgen explained that there are two different fee structures: the advanced purchase ticket prices and the day-of/gate ticket prices. These fee adjustments apply to FY2026 and FY2027. The fees were considered during last year's FY2026 budget approval and would go into effect this year. Gate fee adjustments are as follows:

- Adult: \$10 at the gate
- Youth/Senior: \$8 at the gate
- Four-day admission wristband: \$20 at the gate
- Reserve concert seats: \$49 at the gate

FY2027 fees would remain the same, but advanced admission prices would increase. Advance ticket purchase fees are as follows:

- Adult admission: \$8 in advance
- Youth/Seniors: \$6 in advance
- Reserve concert seats: \$39 in advance

Commissioner Holton noted that the business before the Board today is to agree and set notice for a public hearing on the fees specified by Ms. Lutgen. He recommended Tuesday, June 30 at 9:30 a.m. for a public comment on the proposed fee changes.

Upon a motion by Commissioner Holton and a second by Commissioner Brooks, the Board voted unanimously to agree to give legal notice for a public hearing for Tuesday, June 30 at 9:30 a.m. on admission fees charged by the Canyon County Fair.

Consider an Ordinance Amending Chapter 5, Article 1, Alcoholic Beverages and Consider Summary of Ordinance Amending Chapter 5, Article 1, Alcoholic Beverages: Ms. Howell noted that the Recorder's Office is updating the ordinances for alcohol licensing, specifically catering permits. Some of the changes discussed at the last meeting regarding this ordinance included:

- Potential expedited fee
 - State law mandates fees for Recorder and Sheriff's Office on permits
- Permissions to revoke the catering permit
 - The Sheriff already has the right to cease alcohol service
- Removal of certain definitions to defer to state code
 - This reduces the frequency with which Canyon County must update the ordinance

Ms. Keys explained that this has been a long process. The goal was to make the ordinance align with state code and remove duplicative provisions.

Commissioner Brooks confirmed that an expedited process fee was not an option. Ms. Keys noted that due to state statute, the allowable fees are enumerated in state code, so the types of fees the Recorder's Office may assess cannot be adjusted without legislative change.

Commissioner Brooks motioned to approve and sign the ordinance amending chapter 5 article 1, Alcoholic Beverages, as presented. He then amended the motion to include the next action item, "Summary of ordinance amending Chapter 5, Article 1, Alcoholic beverages." Commissioner Holton seconded the amendment motion. (Ordinance No. 26-015)

Consider a Memorandum of Understanding for the Emergency Technical Services Team: Mr. McRae explained that he doesn't have the signed copy of the agreement. The Board agreed to sign the copy that was present. Mr. McRae noted that he and Mr. Cramer had reviewed it and that IT supported the changes that were made.

Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to sign the Memorandum of Understanding for the Emergency Technical Services Team and presented.

Commissioner Holton requested the standardized Commissioner signature page be added to the MOU to clarify the Board of Canyon County Commissioners were signing. (Agreement No. 26-066)

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – REGARDING PERSONNEL MATTERS

Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(a), regarding personnel matters.

The Executive Session began at 9:39 a.m. and concluded at 9:41 a.m., with no decisions being made and no business being brought forward.

Upon a motion by Commissioner Holton and a second by Commissioner Brooks, the Board voted unanimously to adjourn the meeting at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

ACTION ITEMS

The Board met today at 9:45 a.m. to consider action items. Present were Commissioner Brad Holton; Commissioner Zach Brooks; Principal Planner Karla Nelson; Office Manager Becky Kearsley; Director of Facilities Rick Britton; and Deputy Clerk Diana Hoffman. The action items were considered as follows:

Consider a Lien Release for Property Located at 29632 Grandview Rd. Parma - Parcel Nos. R1497020300 and R23101010C0: Director Britton stated that the occupants who owed the outstanding amount have made payment. A payment of \$1,859.55 was received.

Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to approve the lien release for property located at 29632 Grandview Rd., Parma.

Consider the FCOs for Joseph and Joy Young; Case No. CR2024-0005: Ms. Nelson noted that this case was heard January 22. The case was continued until March 5 to allow Legal to review plat notes and previous decisions. Then case was continued again for the applicant to meet with the neighbors; however, this was not productive. The Board felt they could not make sufficient findings for Criteria 3 and 4 for the conditional rezone regarding compatibility with surrounding land uses and the character of the area. Legal has reviewed the FCOs.

Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to approve and sign the FCOs for Joseph and Joy Young; Case No. CR2024-0005 as presented by Karla.

Commissioner Holton noted that the Board would be attending a tour of the George Nourse Gun Range.

Upon a motion by Commissioner Holton and a second by Commissioner Brooks, the Board voted unanimously to adjourn the meeting at 9:50 a.m. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM
CALDWELL, IDAHO JUNE 9, 2026

CONSIDER ACTION ITEMS

The Board met today at 9:30 a.m. to consider action items. Present were Commissioner Brad Holton; Commissioner Zach Brooks, via phone; Deputy PA Ben Cramer; Lieutenant Martin Flores; Emergency Communications Officer Roxanne Wade; Systems Administrator Ted Winslow; and Deputy Clerk Diana Hoffman.

Consider taking Comment on the Record Regarding Notice of Sole Source Procurement with Lumen Technologies for the 911 Dispatch Center: No members of the public were present for comment, and no comments were received.

Ms. Wade noted that this is a continuing contract with Lumen Technologies. This is a temporary move of 911 services and trunks to Ada County, as they will be the host remote in the future.

Mr. Cramer explained that this has transitioned to the cost of bidding or sole-sourcing a product for which there is already a continuing agreement.

Commissioner Holton again asked if there were any comments from the public. Being that there were no comments, Commissioner Holton closed the comment portion of the meeting.

Consider Lumen Master Service Agreement Public Safety Version: Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to approve the Lumen Master Service Agreement as presented. (Agreement No. 26-065)

Commissioner Holton asked Commissioner Brooks if his signature stamp could be used in lieu of a wet signature on the agreement. Commissioner Brooks requested his signature stamp be used for the action item.

Upon a motion by Commissioner Brooks and a second by Commissioner Holton, the Board voted unanimously to adjourn the meeting at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM
CALDWELL, IDAHO JUNE 10, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 11, 2026

COMMUTER VEHICLE AUTHORIZATION FORM

The Board approved a commuter vehicle authorization form for Shaye Layton, an animal control officer.

FILE INTO MINUTES

The Board approved minutes for the December 2025 and January 2026 terms.

EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Aldo Fortanelly, Clerk of the Court

CATERING PERMITS

The Board approved Idaho Liquor Catering Permits for:

- Danelion Brewery LLC dba Danelion Brewery to be used 6/20; 8/8; 10/3; & 11/7

ALCOHOLIC BEVERAGE LICENSE

The Board approved the following alcoholic beverage licenses for renewal:

- Taqueria El Gallito LLC dba Taqueria El Gallito (Resolution 26-129)

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:31 a.m. for a legal staff update and to consider action items. Present were Commissioner Brad Holton; Commissioner Leslie Van Beek; Chief Deputy PA Aaron Bazzoli; Deputy PA Trent McRae; Deputy PA Ben Cramer; Director of IT Steve Webb; Chief Deputy IT Scott Phillips; Business Manager Caitlin Pendell; Sr. Finance Specialist Micki Schlapia; Director of Facilities Rick Britton; Captain Harold Patchett; Director of Solid Waste David Loper; Treasurer Jennifer Watters; Chief Deputy Treasurer Steve Onofrei; Director of HR Marty Danner; Director of Parks Nichole Schwend; Assistant Director of Parks Michael Farrell; Norm Brown; Luke Brown; Ryan Brodien; and Deputy Clerk Diana Hoffman.

Consider the Treasurer's Tax Charge Adjustments for May 2026: Treasurer Watters noted that there is one account that is adding the Homeowners Exemption. This is reducing the tax amount by \$808.78. It also includes the HTR credit of \$183.24, for a total decrease of \$992.02 for this account. Commissioner Van Beek noted this adjustment is based on legislation enacted by the Idaho Legislature.

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to approve the Treasurer's tax charge adjustments for May 2026 as presented.

Consider Facility Use Agreement with Caldwell Night Market, LLC: Director Britton explained that this agreement is for the Latino Market to use the front parking lot for their market held on Saturdays. They have obtained all necessary licenses from the City of Caldwell. All concerns have been addressed. Commissioner Van Beek inquired about enforcing subsection g regarding concealed carry, as well as the end date listed on the liability insurance certificate, and what kind of alcohol is being offered during the event. Director Britton confirmed he has sent an updated insurance certificate to legal. He noted it was his understanding that only beer would be served and no hard alcohol. Commissioner Van Beek inquired with legal counsel regarding potential liability. Mr. Cramer explained that the agreement provides the best level of legal protection that is available to the County. He also clarified the open carry addressed in the agreement.

Commissioner Holton recommended holding this action item. Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to continue this action item to this afternoon. (Agreement No. 26-067)

Consider Crimestoppers Service Agreement: Mr. Cramer explained that this is the annual renewal for the Crimestoppers Program services. The agreement has not changed substantively. The price did come down. Commissioner Van Beek explained that this contract states that there have been one million crimes that have been solved. Four billion dollars in stolen property and narcotics have been recovered. This is a one-year annual agreement with a non-appropriations clause, and the cost is \$4,000.

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to sign the services agreement for Crimestoppers as presented. (Agreement No. 26-068)

Consider Elevate Technology Barracuda Firewall License Renewal: Mr. Phillips explained the Barracuda Firewall service agreement is \$32,568. It is for licensing renewal for updated firmware. This service is very effective for the County. Canyon County IT has been able to work with this company to develop stable services.

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to sign the agreement with Elevate Technology for Barracuda Firewall License Renewal as presented. (Agreement No. 26-069)

Consider Purchase Order Quote for JAMF Software: Director Webb explained this is connected to every iPhone and iPad in the County. This allows the County to reset devices when employment changes. In an emergency situation, devices can be wiped or reset remotely. This is a budgeted

item. Mr. Bazzoli noted these are purchase orders or quotes that include links within them of the formal language, and everything has been vetted legally.

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to approve the JAMF agreement for \$28,215 as presented. (Agreement No. 26-070)

Consider Renewal of Jatheon Annual Support Agreement: Director Webb stated that this agreement was budgeted for. The contract cost is: \$8,416.97. This helps the PA's Office by capturing emails in and out of the county. Mr. Bazzoli noted that this is often associated with litigation holds when the County receives notices of torts and public records requests.

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to sign the Jatheon agreement for \$8,416.97 as presented. (Agreement No. 26-071)

Consider Memorandum of Agreement with Idaho Solid Waste Association for the Northwest Regional Road-E-O at Pickles Butte Sanitary Landfill: Mr. Loper explained that this is a brief memorandum of agreement with Northwest Regional Road-E-O to host an equipment rodeo. This agreement is for liability purposes. Mr. Bazzoli noted that they verified all affiliates are listed in the MOU.

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to sign the MOU with Idaho Solid Waste Association for the Northwest Regional Road-E-O at Pickles Butte Sanitary Landfill. (Agreement No. 26-072)

Mr. Loper noted that this event is being funded through the organization, and there is no expense to the County taxpayer.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – REGARDING ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(c), (d), and (f), regarding acquisition of an interest in real property, to communicate with legal counsel regarding records that are exempt from public disclosure, and regarding pending or imminently likely litigation related to on-call pay, evaluation processes, bio-solids, transfer stations, and open carry liability. The Board entered into Executive Session at 9:55 a.m. Commissioner Brooks joined the meeting during the Executive Session via phone. The Executive Session concluded at 11:21 a.m. with no decisions being reached and no business being brought forward.

Consider a Resolution Granting a New Alcoholic Beverage License to DG Retail LLC dba Dollar General Store #30702: Commissioner Holton noted that he reviewed the application, and the required Idaho State Police documentation is included.

Upon a motion by Commissioner Holton and a second by Commissioner Brooks, the Board voted unanimously to approve the new license as presented. (Resolution No. 26-130)

Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn the meeting at 11:23 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUED ACTION ITEM: CONSIDER FACILITY USE AGREEMENT WITH CALDWELL NIGHT MARKET, LLC.

The Board met today at 1:30 p.m. for a continued action item to consider a facility use agreement with Caldwell Night Market, LLC. Present were: Commissioners Leslie Van Beek and Brad Holton, Facilities Director Rick Britton, and Deputy Clerk Jenen Ross.

Commissioner Van Beek has indicated that she has received additional information, and her questions have been answered. Upon the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to sign the Facility Use Agreement with Caldwell Night Market, LLC (agreement no. 26-067)

This portion of the meeting concluded at 1:32 p.m. and an audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER MATTERS RELATED TO COUNTY ASSISTANCE

The Board met today at 1:32 p.m. to consider matters related to County Assistance. Present were: Commissioners Leslie Van Beek and Brad Holton, Director of County Assistance Yvonne Baker, Case Manager Kellie George, and Deputy Clerk Jenen Ross.

The following cases were presented for Board consideration:

Case no. 2026-21: An application for cremation was received on May 20, 2026; the decedent passed on May 15, 2026. An interview with the sister was completed and some financial documentation was provided. The decedent was unmarried with an adult child. This application was denied when it was previously presented to the Board due to lack of information on the decedent's ending bank account balance. County Assistance has since verified the amount in the account and confirmed the decedent meets the eligibility criteria for county assistance.

Commissioner Van Beek made a motion to approve case no. 2026-21 as presented. At the request of Commissioner Holton, the motion was amended to include the dollar amount of \$1000. The motion was seconded by Commissioner Holton and carried unanimously.

Case no. 2019-622: Director Baker explained this is a request for a temporary lift of the lien in order to fund a loan to purchase a home. With the medical lien in place the applicant doesn't meet the debt-to-income ratio, so the lender has requested the lien be temporarily lifted and re-recorded after the loan funds. The applicant mistakenly thought the debt had been abolished. It is not standard practice to lift a lien in order to fund a loan, however, the lender will not accept a subordination agreement. The outstanding balance still owed to the county is \$17,272.33. Commissioner Van Beek made a motion to deny the request to temporarily lift an indigent lien in order to fund a loan. The motion was seconded by Commissioner Holton and carried unanimously.

Upon the motion of Commissioner Holton and second by Commissioner Van Beek to Board voted unanimously to adjourn the meeting at 1:43 p.m. An audio recording is on file in the Commissioners' Office.

FY2027 BUDGET WORKSHOP – HISTORIC PRESERVATION

The Board met today at 1:45 p.m. for a FY2027 budget workshop regarding historic preservation. Present were: Commissioners Leslie Van Beek and Brad Holton, Clerk Jess Urresti, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Parks Director Nicki Schwend, Historic Preservation Officer Chelsea Boehm, and Deputy Clerk Jenen Ross.

Director Schwend provided background information on the Historic Preservation Commission. This year 11 applications were received from 6 different organizations with a total request of \$201,477.50. Ms. Schwend reviewed the funding recommendations with the Board.

In FY2025, the BOCC approved funding for \$76,700 worth of projects.
 In FY2026, the BOCC awarded \$74,250 in grants.
 For FY2027, the HPC recommends that the BOCC fund \$74,368 in project applications.

Organization	Project (Organized by Overall Rank)	Amount Requested FY2027	Priority	Amount Recommended FY2027	Cumulative Total
Caldwell Historical Society	Luby Park Pumphouse Restoration Project*	\$50,000	URGENT	\$30,000 (partial funding)	
American Legion, Post 18	Chateau Fascia and Gutter Repair*	\$4,765	HIGH	\$4,765	\$34,765
Canyon County Historical Society	Nampa Depot Museum Dehumidifier*	\$2,322	HIGH	\$2,322	\$37,087
College of Idaho, Orma J. Smith Museum of Natural History	State of Idaho Dinosaur Exhibit	\$5,000	HIGH	\$5,000	\$42,087
American Legion, Post 18	Chateau Exterior Paint*	\$21,305	MEDIUM	-	\$42,087
College of Idaho, Whittenberger Planetarium	LED Moon Projector Conversion	\$400	MEDIUM	\$400	\$42,487
Nampa Public Library Foundation	Curated Displays for Educating & Inspiring the Public	\$31,881	MEDIUM	\$31,881	\$74,368
Canyon County Historical Society	Depot Bathrooms*	\$17,900	MEDIUM	-	
Canyon County Historical Society	Red Building Project – Audio and QR Code Tour	\$12,780	LOW	-	
Caldwell Historical Society	Van Slyke ADA Concrete Path	\$42,324	LOW	-	
Evergreen Heights Mennonite Church	Anfloch Cemetery Restoration Project	\$12,650	Does not meet levy parameters	0	
represents buildings on the National Register of Historic Places		TOTAL			\$74,368
		INCREASE FROM FY2026			\$118

Ms. Schwend and Ms. Boehm addressed Board questions regarding the Luby Park roofing project, and the Nampa Train Depot.

Commissioner Van Beek made a motion to approve the Luby Park Pumphouse Restoration project at \$30,000, the Chateau Fascia and Gutter Repair at \$4765, the Nampa Depot Museum Dehumidifier at \$2322, the State of Idaho Dinosaur Exhibit at \$5000, the LED Moon Projector Conversion at \$400, and the Curated Displays for Educating & Inspiring the Public at \$31,881 noting that next year she would like to see a request to inventory the Nampa Depot Museum. The motion was seconded by Commissioner Holton and carried unanimously.

Upon the motion of Commissioner Holton and second by Commissioner Van Beek the Board voted unanimously to adjourn the meeting at 2:08 p.m. An audio recording is on file in the Commissioners' Office.

DSD GENERAL BUSINESS MEETING AND CONSIDER ACTION ITEMS

The Board met today at 2:30 p.m. for a DSD General Business meeting and to consider action items. Present were: Commissioners Leslie Van Beek and Brad Holton, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Ben Cramer, DSD Director Jay Gibbons, Assistant DSD Director Josh Johnson, Planning Supervisor Dan Liser, Principal Planner Emily Bunn, Code Enforcement Supervisor Eric Arthur, Code Enforcement Officer Jason Hackney, and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider FCOs and Development agreement for Shayne Cheney, case no. CR2024-0012: This case was heard on May 21, 2026 and Ms. Bunn gave a brief review of the case and conditions. Upon

the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to approve the FCOs and development agreement (agreement no. 26-074) for case no. CR2024-0012.

Consider FCOs, resolution, and development agreement for Hooker, case nos. OR2025-0017 & CR2025-0007: On May 27, 2026 the Board approved each of these cases and a brief review was provided by Mr. Lister. Upon the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to approve the FCOs, resolution (resolution no. 26-131), and development agreement (agreement no. 26-073) for Hooker, case nos. OR2025-0017 and CR2025-0007.

DSD General Business

Director Gibbons would like to update the Board on a code enforcement case that may be coming before them. A request to go into executive session was made as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 2:36 p.m. pursuant to Idaho Code, Section 74-206(1)(d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Holton. Commissioner Holton took a roll call vote where he, along with Commissioner Van Beek, voted in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Brad Holton and Leslie Van Beek, county legal staff, and other participants. The Executive Session concluded at 3:02 p.m. with no decision being called for in open session.

Following the executive session, Director Gibbons updated the Board on the following:

- Idaho Power Gateway West project letter – the project has not yet made it to Canyon County. Mr. Gibbons will forward letters to the Board as he receives them.
- Snake River Valley Building Contractors Association- The minutes from their June 2nd meeting were received this morning. Director Gibbons finds this is a good way to keep up on the builder's concerns. Based on the meeting it appears there are concerns with fire sprinklers in homes in Canyon County that they would like to discuss. Based on the minutes, it seems they are frustrated that framing inspections are failing due to not installing sprinklers. However, they are submitting plans with sprinklers, thus failing inspection. DSD may consider joining as a way to have better communication.
- Power generation will be addressed in a future meeting when Commissioner Brooks is back. Discussion ensued regarding data centers. At this point Canyon County doesn't have code that specifically addresses this or solar farms. Commissioner Holton asked DSD to look into language used by other counties related to these.

- The RFP for the Comprehensive Plan Consultant should be submitted to the Prosecutor's Office next week for review.
- Mr. Lister is working on ordinances related to appeal procedures, and fire districts regarding private roads and driveways.
- The hearings related to the original parcel ordinance are scheduled to be heard by P&Z in August and the BOCC in October.

Upon the motion of Commissioner Van Beek and second by Commissioner Holton the Board voted unanimously to adjourn at 3:19 p.m. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 12, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 15, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 16, 2026

WORKSHOP BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND THE CALDWELL CITY COUNCIL REGARDING JOINT CITY AND COUNTY PROJECTS

The Board met today at 4:00 p.m. for a workshop between the Board of Commissioners and the City of Caldwell City Council regarding joint city and county projects. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Ben Cramer, Facilities Director Rick Britton, Solid Waste Director David Loper, Fair Director Diana Sinner, Assistant Fair Director Morgan Lutgen, DSD Director Jay Gibbons, Chief Deputy Sheriff Doug Hart, Mayor Eric Phillips, City Council members Scott Tilmant, Chuck Stadick, Geoff Williams, Chris Allgood, and Mike Dittenber, City Attorney Oscar Klaas, City Engineer Hallie Hart, Other various city staff and interested citizens, and Deputy Clerk Jenen Ross.

Mayor Phillips explained that today's workshop is an opportunity for the county and city to discuss some of the joint projects. The first project discussed was the jail sewer project at the Hwy 44 property. He said that when he was sworn in there was extensive conversation about the potential of a jail being located at the Hwy 20/26 property, however, since this location falls within the city's

urban renewal area there was a request to find another location. Commissioner Holton said that there had been previous conversations between the county and city about getting water and sewer to the Hwy 20/26 property and the county would just like those considerations to be applied to the Hwy 44 property.

Other points of discussion included the following:

- Request by the city to annex the Hwy 44 property.
- If an agreement can't be reached on the Hwy 44 property, the county will continue with plans to build at the Hwy 20/26 (Pond Lane) site.
- Currently the Hwy 44 property is owned by the Landfill Enterprise fund, and the county will still need to go through the process of purchasing a certain amount of that property for a jail location.
- Idaho Power has confirmed they will be able to provide power to the facility.
- At some point in the future, the county will need to work with Intermountain Gas to bring a gas line across the property. Initially, the facility will be all electric.
- At this time, the city is working to get another well online in that area and currently doesn't have the capacity to serve a jail anywhere north of the river. Once the well is online they would be able to serve daily water flow requirements, just not fire flow requirements.
- In regard to the sewer, by extending the sewer across the canal and towards the Landfill/transfer station property, that would open up the urban renewal district for sewer and allow the Caldwell Housing Authority to connect. It is in the masterplan to extend sewer in this area.
- Per City of Caldwell standard practices, the developer is responsible for covering the cost of extending the sewer.
- Discussion ensued as to why only the City of Caldwell is being asked to contribute but no other cities within the county which also use the jail – Caldwell is the only city the county has an MSA with.
- Commissioner Holton said that while the jail is being built it makes sense for it to remain as part of the county; following completion it could then be annexed into the city.
- City code requires annexation with the connection of water and sewer.
- Debate between the council and commission regarding other costs incurred by the county on behalf of the city such as misdemeanor prosecution services and 911 dispatch services.

The meeting concluded at 5:34 p.m. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 17, 2026

EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for:

- Kristen Quiroga, Dispatch
- Jaime Cuccia, Dispatch
- Ed Campos, Facilities

CATERING PERMITS

The Board approved an Idaho Liquor Catering Permit for:

- The Getaway Bar & Grill dba The Getaway to be used 6/27

ALCOHOLIC BEVERAGE LICENSE

The Board approved the following alcoholic beverage licenses for renewal:

- Umbra LLC dba Mongolian BBQ Nampa (Resolution No. 26-132)

FY2027 BUDGET WORKSHOP - WEST VALLEY HUMANE SOCIETY

The Board met today at 9:43 a.m. for a FY2027 Budget Workshop with West Valley Humane Society. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Controller Kyle Wilmot; Auditing Supervisor Sarah Winslow; Chief Deputy PA Aaron Bazzoli; Emily with West Valley Humane; City of Nampa Chief of Police Eric Skoglund; City of Caldwell Mayor Eric Phillips; Director of Constituent Services Steve Cushman; Chris Hyde with West Valley Humane; RaeLynn North with City of Caldwell; City of Caldwell Treasurer Rachele Castleberry; Nick Lippincott with West Valley Humane; and Deputy Clerk Diana Hoffman.

Mr. Hyde provided the 2027 Budget Proposal as follows:

A complete copy of the 2027 budget proposal submitted by West Valley Humane Society is on file in the Commissioners' Office.

Current Organization Position

All numbers presented are unaudited

- Animals in Care: 305
 - Dogs: 87
 - 82 at shelter(82% of capacity)
 - 5 in foster care
 - Cats: 217
 - 57 at shelter (114% of capacity - large number of kittens)
 - 160 in foster care
 - Other: 1 Chicken
- YTD Reserve Contribution (Income) through 4/30 of ~\$107k
 - Driven by:
 - Large, non-recurring donations (bequests, one time corporate donations)
 - Staff attrition/vacancies
 - Excluding these items recurring income from operations is ~\$10k
- Adoption Revenues and Donations are recovering more slowly than anticipated
- Current cash balance ~\$320k; Accounts receivable: ~\$30k
 - ~75 days of expenses

Progress in 2026

- Finances stabilized
- Solidified Petsmart partnership; \$30k+ in support *and* adoption center space
- Executive Director role filled; progress in other corporate partnerships
- Bookkeeping outsourced to third-party firm; lower cost and higher quality
- Large decluttering and cleaning project completed
- Transport van replaced in partnership with Treasure Valley Subaru
- Boise Open partnership continues
- Expanded support for cats despite a challenging kitten season
- Increased partnership with other regional animal rescues



Commissioner Van Beek asked if tracking of stray animal pick-ups was occurring to collect demographic data. Ms. Gamble explained that WVHS used the Canyon County web assessor's map for strays coming in from the public or animal control by documenting the nearest cross-street. Mr. Hyde noted that an emphasis has been placed on internal reporting and tracking metrics.

They discussed current marking efforts and the shelter's approach to community outreach.

Commissioner Van Beek inquired about a low cost spay and neuter program. Mr. Hyde noted that currently the largest hurdle is not having a full-time veterinarian on staff. He continued with the presentation.

Challenges in 2026

- Significant disruption and staff turnover from the CQH transition
- Vet position is proving difficult to fill; part time vet resigned
 - Team has done an amazing job of finding day rate vets to help
- Veterinary vendors are aggressively passing through cost increases
- Fundraising environment is challenging
- Maintenance partnership has greatly improved, but building is aging

Looking Ahead

- **Full opening of Petsmart Adoption Center in Q1, 2027**
 - Incremental space for ~30 animals (15% capacity increase)
- New volunteer enrollment is restarting
- Community cat program
- Ordinance updates
- Long term facilities planning; minimize and manage future budget impact
- The current building is 25 years old
- Space is an issue

2027 Key Budget Changes

- Governmental Support
 - ~\$50k requested increase (5%)
 - \$12k Canyon County
 - \$24K Nampa
 - \$13.5k Caldwell
- Expenses
 - ~\$130k increase (7.5%) compared to prior budget
 - Staff Wages and Support: \$103k (7.5%)
 - Sustain expanded staffing prior budget was not fully annualized for new roles
 - Ensure ability to recruit and retain a full time vet
 - Merit-based increases and market adjustments to manage turnover
 - Clinic Expenses ~\$6k (3%)
 - Increase in veterinary supply costs (~\$21k) due to expanded services and cost increases offset by reduced outside veterinary services
 - Other Costs \$21k (10.3%)
 - Expanded staff training (\$6k from near zero)
 - Insurance and Credit Card Fees (\$6.5k)
 - Other Miscellaneous (\$8.5k) - generally inflation and volume driven
- Maintenance Fund
 - Roll over/escrow of unused funds for major building improvements and repairs

Commissioner Holton noted that WVHS should work with the Controller to see if there are credit card vendors that Canyon County uses that could offer lower fees.

Discussion was held on what items are driving the budget increase. Some of the items identified were positions that have been filled and a COLA for staff.

Mr. Hyde presented the thought of establishing a maintenance rollover fund to accumulate resources for major repairs or renovations that exceed annual budget allotments. The expectation would be to accrue funds for future maintenance and repairs of the building that could exceed the budget allotment for a single year. The primary intent is to support future renovations.

Mr. Skoglund reviewed monthly intake data for cats and dogs and noted the following:

- April Intake: Caldwell 111 animals; Nampa 70 animals
- May Intake: Caldwell – 78 animals; Nampa 51 animals

He stated that Caldwell continues to reflect the highest intake number, despite Nampa contributing nearly half of the overall cost of shelter services. He reiterated his recommendation that cost sharing among the municipalities be based on actual animal intake numbers.

Mayor Phillips inquired about the status of the City of Nampa's second animal control officer. He noted that the city of Caldwell does have two animal control officers and has budgeted for a third. It was noted that higher intake numbers may correlate with the number of active animal control officers with each municipality.

Upon a motion by Commissioner Holton and a second by Commissioner Brooks, the Board voted unanimously to adjourn the meeting at 10:26 a.m. An audio recording is on file in the Commissioners' Office.

No formal action was taken on the FY2027 budget proposal during this workshop. Additional meetings may be scheduled as needed to address follow-up questions or review updated information.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AN ACTION ITEM

The Board met today at 1:30 p.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Leslie Van Beek and Zach Brooks, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Trent McRae, Planning Supervisor Dan Lister, Assistant DSD Director Josh Johnson, and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider a Resolution Granting a Fee Waiver for DeNeal Moore, Case No. CR2026-0006: Mr. Lister provided background information on this request for a fee waiver which has been requested due to financial hardship. Commissioner Van Beek is in favor of upholding DSD's decision to deny this request and made a motion to deny the request. The motion was seconded by Commissioner Brooks and carried unanimously. Resolution no. 26-133.

There were no discussion items for the legal staff update.

The meeting concluded at 1:35 p.m. and an audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER MATTERS RELATED TO COUNTY ASSISTANCE

The Board met today at 2:16 p.m. to consider matters related to county assistance. Present were: Commissioners Leslie Van Beek and Zach Brooks, Director of County Assistance Yvonne Baker, and Deputy Clerk Jenen Ross. Ms. Baker presented the following for Board consideration:

Case no. 2026-22: An application for cremation assistance was submitted by the funeral home for a decedent who has resided in the county since July 2, 2021. They meet the criteria for county assistance as they were a Canyon County resident, received Social Security, however, all but \$40 went to her account and at the time of death her account was at \$0, and had no assets. The decedent meets the eligibility criteria of being indigent. Commissioner Van Beek made a motion to approve the application for cremation. The motion was seconded by Commissioner Brooks to approve the application for cremation assistance in the amount of \$949. The motion carried unanimously.

The meeting concluded at 2:18 p.m. and an audio recording is on file in the Commissioners' Office.

FY2027 BUDGET WORKSHOP – STATE ANIMAL DAMAGE CONTROL BOARD

The Board met today at 2:32 p.m. for a FY2027 budget workshop with the State Animal Damage Control Board. Present were: Commissioners Leslie Van Beek and Zach Brooks, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Jade Etelu, George Quenzer, and Doug Hanson representing the State Animal Damage Control Board, and Deputy Clerk Jenen Ross.

For fiscal year 2027 the State Animal Damage Control Board is requesting \$2000. Ms. Etelu provided background information on the organization and reviewed presentation materials.

The Board will take budget request into consideration.

The meeting concluded at 2:41 p.m. An audio recording and presentation materials are on file in the Commissioners' Office.

FY2027 BUDGET WORKSHOP – WESTERN ALLIANCE FOR ECONOMIC DEVELOPMENT (RURAL ECONOMIC PARTNERS OF SW IDAHO)

The Board met today at 2:43 p.m. for a FY2027 budget workshop with Western Alliance for Economic Development (now known as Rural Economic Partners of SW Idaho). Present were: Commissioners Leslie Van Beek and Zach Brooks, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Debbie Davis with Rural Economic Partners of SW Idaho, and Deputy Clerk Jenen Ross.

Ms. Davis gave an introduction of herself and the rebuilding/rebranding of Western Alliance for Economic Development to Rural Economic Partners of SW Idaho. She explained that county funding is used as match for the Department of Commerce grant funds. For FY2027 they are requesting \$20,000 in funding.

Commissioner Van Beek is in favor of changing the funding to \$26,000 vs. the \$20,000 as requested to match previous years.

Commissioners Van Beek and Brooks are in favor of adding the \$26,000 into the budget for the time being and there can be further deliberation once Commissioner Holton is back in the office.

The meeting concluded at 2:57 p.m. and an audio recording is on file in the Commissioners' Office.

FY2027 BUDGET WORKSHOP – CANYON SOIL CONSERVATION DISTRICT

The Board met today at 3:28 p.m. for a FY2027 budget workshop with Canyon Soil Conservation District. Present were: Commissioner Zach Brooks, Commissioner Brad Holton via teleconference, Chris Gross, Clay Erskine, Tyson Meeks, and Deputy Clerk Jenen Ross.

Ms. Gross provided a brief overview describing the objective of the organization. The request for FY2027 is \$30,000.

Based on a question from Commissioner Brooks, they indicated that they are a volunteer board with one employee and that Canyon County funding is generally put toward the salary of the employee.

Commissioner Holton suggested taking this request under advisement.

The meeting concluded at 3:42 p.m. and an audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 18, 2026

No meetings were held this day.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 22, 2026

No meetings were held this day.

EMPLOYEE STATUS CHANGE FORMS

The Board approved an employee status change form for:

- Michael J. Novotny, TCA

CATERING PERMITS

The Board approved an Idaho Liquor Catering Permit for:

- EKK LLC dba Boise Bubbly & Taps to be used 6/26, 6/27, & 7/3

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The board met today at 2:04 p.m. for a legal staff update and to consider action items. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Chief Deputy PA Aaron Bazzoli; Deputy PA Trent McRae; Deputy PA Zach Wesley; Deputy PA Ben Cramer; Director of IT Steve Webb; Business Manager Caitlin Pendell; and Deputy Clerk Diana Hoffman.

Consider KEMP Renewal Purchase with Right! Systems, Inc.: Mr. Bazzoli noted that Legal has reviewed the contract. Director Webb explained what the software is used for and it is a renewal from last year.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to sign the agreement with Right! Systems, Inc. for \$5,355 as presented. (Agreement No. 26-075)

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – REGARDING ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(c), (d), and (f), regarding property, public records request issues, and land use issues at 2:08 p.m. The Executive Session concluded at 2:58 p.m. with no decisions being made and no business being brought forward.

The meeting adjourned at 2:58 p.m. An audio recording is on file in the Commissioners' Office.

FY2027 BUDGET WORKSHOP #2 – COMPENSATION PROPOSAL AND EMPLOYEE HEALTH TRUST

The Board met today at 3:07 p.m. for a FY2027 budget workshop #2 regarding the compensation proposal and employee health trust. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Controller Kyle Wilmot, Deputy P.A. Ben Cramer, Chief Deputy P.A. Aaron Bazzoli, HR Director Marty Danner, Lt. Martin Flores, Court Training & Development Manager Raena Bull, Director of Court Operations Matt Alarcon, Treasurer Jennifer Watters, Banking and Finance Manager Melissa Tucker, Sr. Customer Service Specialist Debra Smart, Deputy TCA Chris Paulsen, CCSO PIO Joe Decker, Landfill Director David Loper, Assistant Landfill Director Daniel Pecunia, Chief Deputy Sheriff Doug Hart, Director of Constituent Services Steve Cushman, Facilities Director Rick Britton, Director of Misdemeanor Probation Jeff Breach, Sr. Finance Specialist Bree Ann Kilborne, Assessor Brian Stender, Chief Deputy Assessor Roger Craig, Fleet Director Mark Tolman, Other interested citizens, and Deputy Clerk Jenen Ross.

COMPENSATION PROPOSAL

Director Danner explained they have been working to create several scenarios for Board consideration. For FY27 they have taken the approach of a tiered increase vs. a COLA.

The following scenarios were presented for Board consideration:

Scenario 1:

- Grades 11-13: 3.5% increase
- Grades 14-16: 2.5% increase
- Grades 16[17] and above: 1% increase
- Fiscal impact (fully loaded): \$1.412M without CCSO commissioned staff, with CCSO commissioned staff is \$2.176M

Scenario 2:

- Grades 11-13: 3.25% increase
- Grades 14-16: 2.25% increase
- Grades 17 and above: 1% increase
- Fiscal impact: \$1.3M without CCSO commissioned staff, with CCSO commissioned staff is \$2.059M

Director Danner noted that these numbers are based on staffing numbers today and could change as employees leave or new employees are hired.

Controller Wilmot said that a COLA would be about \$520,000 per 1%, this does not include CCSO commissioned staff.

Based on a question from Commissioner Brooks, the number of employees in each category was provided as follows:

- Grades 11-13: 401
- Grades 14-16: 195
- Grades 17 and up: 49

Director Danner said this will help in getting people to the midpoint but not account for everyone. This is one step in a process of getting a compensation methodology in place that may take several fiscal years.

Commissioner Holton made a motion to take the information in under advisement. The motion was seconded by Commissioner Van Beek and carried unanimously.

EMPLOYEE HEALTH TRUST

Director Danner said they've worked with Gallagher on some options but would like to further discuss what was presented by Lt. Flores in a previous meeting. It was suggested that an allocation to the health trust be made for all employees, not just those who've elected coverage. Director Danner believes this could really help for FY27 and by making this change it would allow for employee costs to remain the same as FY26. Additionally, it would increase funding of the health trust by about \$500,000.

The second option would be the to increase the employer contribution by \$52.00. This change, only contributing based on employees who have elected coverage, would increase the health trust by about \$500,000.

The third option would be to increase based on estimated numbers; this would increase the per month premium by about \$100.

When comparing Canyon County to other municipalities and agencies, the county has the highest premium charge to employees for family coverage. Ms. Danner understands that some of the other municipalities and agencies may be making changes to their premiums this year so if the County can stay where it's been it will remain comparable.

Discussion ensued between the Board and Director Danner about the effect of funding the health trust with the full amount allocated. Following the discussion and information provided, the Board is in favor of allocating for all employees in order to keep the costs flat.

Ms. Danner and Mr. Wilmot asked for direction from the Board related to the compensation numbers, asking if there is more information needed or if there are adjustments the Board would like to see made. As of today, Commissioner Holton is comfortable using the \$2.2 million number

but if the margins aren't there, there may need to be an evaluation. Commissioners Brooks and Van Beek agreed with this direction.

Commissioner Holton made a motion to have Mr. Wilmot proceed with the approximate \$2.2, using that number to work toward a final conclusion. The motion was seconded by Commissioner Brooks and carried unanimously.

The Board adjourned the meeting at 3:43 p.m. and an audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 24, 2026

FY2027 BUDGET WORKSHOP #2

The Board met today at 9:33 a.m. for a FY2027 Budget Workshop #2 with the Assessor's Office. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Assessor Brian Stender; Chief Deputy Assessor Roger Craig; Administrative Property Appraiser Supervisor Holly Hopkins; Business Manager Lisa Walker; Controller Kyle Wilmot; Auditing Supervisor Sarah Winslow; additional Canyon County employees; and Deputy Clerk Diana Hoffman.

ASSESSOR:

Discussion was held around what should be presented and requested during budget hearings.

Assessor Stender explained that he originally requested \$280,000 for salary increases. That has been scaled back to address the imminent positions needing adjustments. The current request includes eight (8) wage changes totaling \$71,448.06. Those employees would be exempt from the proposed HR compensation increase. Initially, a request was made for three (3) additional employees due to growth. That request is being scaled back to \$155,096.77 from \$240,000.00. Clarification was given on the request for \$71,448.06. Assessor Stender noted that those funds are for increases to eight (8) current positions. The remaining staff would receive the blanket compensation increase proposed by HR.

Discussion was held around Ada County assessments compared to Canyon County assessment employment numbers and processes.

Assessor Stender explained that the current request is for two (2) new positions: one in the front office to manage PTRs and homeowner exemptions and the other is for a plat tech position. The Assessor's Office is approaching being 30 days behind on submissions to the state for PTR applications. The due date for submission is June 1, and they are still being processed. Canyon

County has roughly 65,000-67,000 homeowner exemptions to monitor. The plat room handles all the deeds coming from the Recorder's Office – new houses, name changes, and similar items. Excessive growth is affecting current staff. The request for a new appraiser will be moved to next year's budget request.

Discussion was held regarding the specific salary changes that are being requested. It was clarified that steps within positions are being developed.

In an attempt to reduce spending, the cost to print assessment notices was reviewed. With rapid growth, it was determined that the number should not be adjusted.

The largest expense is for a software upgrade. This software will be purchased in coordination with the Treasurer's Office. They too have budgeted the same amount. This will be funded over a four (4) year period.

Additional discussion was held regarding wage adjustment requests. Assessor Stender noted that one of the wage adjustments has already been put into effect. Based on certification received, the promotion has been given to PCN013. To guarantee wages were not underfunded, Assessor Stender included this particular adjustment.

It was requested that an additional meeting be scheduled with HR present to review the modifications and to vet the recommendations of HR. It was noted that the creation of steps within a job position would require a resolution and additional input from HR during a public meeting.

Mr. Wilmot noted that there is a blue sheet in the system for PCN013. The salary will be listed as part of the existing budget.

Discussion was held around specialty pay. Assessor Stender noted that there are three (3) employees who specialty pay. Mr. Wilmot noted that those amounts are now budgeted separately as of FY2026.

It was agreed that another meeting will be scheduled to include HR and allow for further discussion regarding salaries.

Assessor Stender explained that progress is being made to upgrade the JIS software countywide, which requires new computers to accommodate the software. This is being coordinated with IT.

Commissioner Holton motioned that the Board would take the information presented under advisement, and that at a date uncertain there will be a follow-up meeting with this budget, DMV, and HR, to review the wage changes and grade changes. Commissioner Brooks seconded the motion, and it passed unanimously.

Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to adjourn the meeting at 10:06 a.m. An audio recording is on file in the Commissioners' Office along with all supporting documents.

BOARD OF EQUALIZATION – TAX EXEMPTIONS FOR FIRST CITIZENS BANK AND TRUST COMPANY (PROTEST NO. 26010), CANYON HILL CHURCH OF THE NAZARENE (PROTEST NO. 26075), AND LEAP CHARITIES INC. (PROTEST NO. 26001)

The Board of County Commissioners, sitting as a Board of Equalization, met today at 2:31 p.m. to consider tax exemptions for First Citizens Bank and Trust Company (protest no. 26010), Canyon Hill Church of the Nazarene (protest no. 26075), and Leap Charities Inc. (protest no. 26001). Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Deputy P.A. Laura Keys, Deputy P.A. Trent McRae, Assessor Brian Stender, Chief Deputy Assessor Roger Craig, Certified Appraisal Supervisor Holly Hopkins, Administrative Analyst Ebony Ferreira, Business Manager Lisa Walker, Certified Property Appraiser Nicole Conrad, Certified Property Appraiser Supervisor Tracy Golder, Paul McConnel, Cleve Cushing, Nicholas Williams, Other Assessor's Office Staff, and Deputy Clerk Jenen Ross.

Commissioner Holton opened the meeting addressing the Board's policy on the rescheduling of hearings. He noted that although there has already been one hearing rescheduled, this is an anomaly, and no future hearings will be rescheduled. If a person or organization cannot attend their appointed hearing time their protest may be upheld to be forwarded to the State Board of Tax Appeals.

The exemptions were considered as follows:

First Citizens Bank and Trust Company, protest no. 26010: Ebony Ferreira testified on behalf of the Assessor's Office stating that the application was not received timely and following efforts to make contact only heard from them once they received the denial letter. Commissioner Van Beek made a motion to uphold the denial on protest no. 26010 for PIN 64941390X0 for First Citizens Bank and Trust Company. The motion was seconded by Commissioner Brooks and carried unanimously.

Canyon Hill Church of the Nazarene, protest no. 26075: Paul McConnel offered testimony on behalf of the church requesting that the full religious exemption be granted. The application was submitted timely. Ms. Ferreira offered testimony on behalf of the Assessor's Office confirming the application was received timely; however, she was waiting on additional documents which she has now received. Commissioner Van Beek motioned to grant the exemption for protest no. 26075, Canyon Hill Church of the Nazarene. The motion was seconded by Commissioner Brooks and carried unanimously.

Leap Charities, protest no. 26001: Ms. Ferreira explained they have requested a full non-profit tax exemption on the land, parcel no. 08577010, as they own the land but not the improvement on the land. The application was received timely but doesn't meet the qualifications for a charitable exemption. Mr. Craig and Ms. Keys provided information as to why they do not feel this application qualifies for the charitable exemption. Mr. Williams and Mr. Cushing offered testimony on behalf of Leap Charities as to why they believe their application qualifies for the exemption. Following testimony, Commissioner Van Beek made a motion to uphold the exemption denial on protest no. 26001 for PIN 085770100, Leap Charities. The motion was seconded by Commissioner Brooks and carried unanimously.

This portion of the hearing concluded at 2:56 p.m. and an audio recording is on file in the Commissioners' Office. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR CUSHING FAMILY LIVING TRUST, PROTEST NO.26003

The Board of County Commissioners, sitting as a Board of Equalization, met today at 2:57 p.m. to conduct a property tax assessment protest hearing for Cushing Family Living Trust, protest no. 26003. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Deputy P.A. Laura Keys, Deputy P.A. Trent McRae, Assessor Brian Stender, Chief Deputy Assessor Roger Craig, Administrative Property Appraisal Supervisor Holly Hopkins, Certified Property Appraiser Nicole Conrad, Certified Property Appraiser Supervisor Tracy Golder, Cleve Cushing, Other Assessor's Office Staff, and Deputy Clerk Jenen Ross. Cleve Cushing offered testimony in support of the protest application. Nicole Conrad offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Van Beek made a motion that the Board accepts the counteroffer presented by the Assessor's Office on protest no. 26003 for PIN 28866000 with an adjusted value of \$149,860 for the 9.23 acres. The motion was seconded by Commissioner Brooks and carried unanimously. Commissioner Van Beek motioned to adjourn the hearing. The motion was seconded by Commissioner Brooks and carried unanimously. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM
CALDWELL, IDAHO JUNE 25, 2026

CATERING PERMITS

The Board approved an Idaho Liquor Catering Permit for:

- Pub and Putt LLC DBA Pub and Putt to be used 7/10, 7/17, 7/24, & 7/31

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:33 a.m. for a legal staff update and to consider action items. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Chief Deputy PA Aaron Bazzoli; Deputy PA Trent McRae; Deputy PA Zach Wesley; Deputy PA Ben Cramer; Director of IT Steve Webb; Business Manager Caitlin Pendell; Lt. Ray Talbot; Office Manager Haley Hicks; Elections Specialist Lucy Lanning; Fair Director Diana Sinner; Office Manager Becky Kearsley; Director of Constituent Services Steve Cushman; and Deputy Clerk Diana Hoffman. The action items were considered as follows:

Consider Resolution Approving Award of Officer's Badge & Duty Weapon: Captain Talbot noted that this is a long-standing tradition in law enforcement: when a long-serving officer retires in good standing, their badge and firearm are awarded to them. Captain Patchett has been with the Canyon County Sheriff's Office for approximately 25 years, with a total of 29 years of service to the community. Commissioner Van Beek provided her support and praise for Captain Patchett.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to award the duty badge and service weapon to Captain Harrold Patchett for his dedicated years of service to Canyon County. (Resolution No. 26-134)

Consider Forte System Upgrade Agreement: Director Webb explained that this is a system upgrade for the Public Administration Room. This room is used for public hearings, community engagement, civic organizations, and local government operations. There is seating capacity for 65 people, two main display screens, a presentation screen, and microphones. Ms. Pendell noted that the equipment is at least 10 years old. Phase one (1) of this upgrade was budgeted for in FY2026. There will be another budget request for a continuation of the upgrade in FY2027. The quote exceeded the budgeted amount. IT is requesting to complete phase one (1) this year and request less in FY2027. This would allow more to be accomplished in FY2026. Cost savings have been identified to cover the over-budget amount.

Upon a motion by Commissioner Brooks and a second by Commissioner Van Beek, the Board voted unanimously to sign the Forte system upgrade agreement as presented. (Agreement No. 26-076)

Consider Resolution Classifying Records & Authorizing the Destruction of Certain Records for the Canyon County Clerk's Office: Ms. Hicks explained that the Elections Office has records that have reached their required retention period and are ready for destruction. Those include the following:

- May 2024 9 boxes of Voted Ballots (2-year retention)
- May 2024 6 boxes of Absentee Ballots (2-year retention)
- November 2025 1 box of Spoiled Ballots (60-day retention)
- May 2024 4 boxes of Absentee Affidavit Envelopes (2-year retention)
- May 2024 1 box of Absentee Request Forms (2-year retention)
- May 2020 1 box of Petitions (5-year retention)

Commissioner Holton noted that a date correction was needed for an item on the list. That correction has been made to the list above.

Commissioner Van Beek verified that the destruction guidelines meet Idaho State Statute and that everything has been reconciled in the canvassing of the election.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to sign the resolution classifying records of the County Clerk and authorizing the destruction of certain records with the exception of the spoiled ballots, that the date needs to reflect November 2025, not May 2024. (Resolution No. 26-135)

Consider Talent Buyer Agreement with Lakefront Entertainment, LLC dba Fran Romeo Agency for the Canyon County Fair: Director Sinner noted that this is the agreement with the booking agent who secures all main stage concert acts, including the Thursday, Friday, and Saturday night headliners and opening acts. This is funded over two line items but is within budget. Mr. Wesley noted that this is the same form of the agreement used in the last several years, with updates incorporated. It was noted that the first page does have a disclaimer plate. There is personal information in the artist rider that needs to be redacted. What is being presented is the front page of the agreement with Romero. The digital agreement is the full unredacted agreement. Commissioner Van Beek clarified parts of the agreement pertaining to cancellation.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to sign the talent buyer agreement with Lakefront Entertainment, LLC dba Fran Romero Agency for the Canyon County Fair. (Agreement No. 26-079)

Consider Gopher Control Cooperative Agreement with Idaho Transportation Department: Mr. Bazzoli explained that there are two contracts for gopher control and noxious weeds with ITD that can be considered at once. Ms. Kearsley explained that these are annual agreements with the Idaho Transportation Department to provide gopher and weed control services. This helps keep roadways clear. This is secondary work for the crews in this department, and much of the work is completed in the last few weeks of June and July of each year. Commissioner Van Beek provided some history and context on the agreement. She noted that this supports citizens throughout the county.

Consider Agreement for Noxious Weed Control with Idaho Transportation Department Division of Highways District No. 3.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to sign the gopher control cooperative agreement with the Idaho Transportation Department as well as the noxious weed control agreement with ITD in their Division of Highways, District 3. These are valued at \$2,000 and \$6,000, respectively. (Agreement No. 26-077 & 26-078)

A request was made for an Executive Session as follows:

EXECUTIVE SESSION – REGARDING RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(d) and (f) regarding records that are exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session began at 9:43 a.m. and concluded at 10:31 a.m. with no decisions reached and no business to bring forward as a result.

The meeting was adjourned at 10:31 a.m. An audio recording is on file in the Commissioners' Office.

2027 BUDGET WORKSHOP #2 AND GENERAL BUSINESS

The Board met today at 10:32 a.m. for a budget workshop and general business with DSD. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Director of DSD Jay Gibbons; Assistant Director of DSD Joshua Johnson; Controller Kyle Wilmot; Auditing Supervisor Sarah Winslow; Office Manager Jennifer Almeida; Code Enforcement Supervisor Eric Arthur; and Deputy Clerk Diana Hoffman.

Director Gibbons explained that the proposed budget is based on the current fiscal year's trends and averages. Numbers were run for YTD as of today. FY2026 projected income is on track. Total revenues are lagging by \$800,000, approximately 28%. There is still a quarter left in the fiscal year, making those projections accurate. Planning has doubled from the projection for FY2026. Expenses are down, maintaining fiscal responsibility. Numbers are tracked monthly to maintain oversight. These will be presented to the Board at the next DSD general business meeting. It was discussed that the next DSD general business meeting would also be used to discuss the FY2027 budget with updated data. Commissioner Van Beek requested that line item 521212 be discussed at the next meeting as well. Mr. Gibbons noted that he would prefer to go out and get bids and use those numbers when making a budget request so he can provide the most accurate information. It was decided to discuss this now during Executive Session.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – REGARDING RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Upon a motion by Commissioner Van Beek and a second by Commissioner Holton, the Board voted unanimously to enter into Executive Session pursuant to Idaho Code § 74-206(1)(d) and (f), to communicate with legal counsel regarding records that are exempt from public disclosure and regarding pending or imminently likely litigation. The Board entered into Executive Session at 10:40 a.m. The Executive Session concluded at 10:57 a.m. with no decisions reached and no business being brought forward.

Budget discussions continued as follows:

Mr. Wilmot inquired about the Board's thoughts on the DSD budget. Commissioner Holton explained that he would like to wait until more accurate projections can be provided after the next general business meeting. Mr. Johnson explained that fee adjustments would be reconsidered. The CoNC fees associated with Code Enforcement are intended to be a cost-recovery tool for the administrative cost of issuing them. Discussion was held regarding the cost to the County based on the State's legislative action. Mr. Johnson noted that the building department is bringing in much of the revenue. Commissioner Van Beek expressed her opinion regarding cost responsibility for code violations. Commissioner Holton explained that the current projected budget will not cover all current budget requests. Discussion was had on revenue for administrative splits. Mr. Johnson explained that those funds were absorbed into administrative decisions. He provided the following revenue numbers:

Administrative Splits

- 2024: \$40,500
- 2025: \$97,000
- 2026:
 - o Budget: \$28,000
 - o YTD: \$32,500

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to adjourn the meeting at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH WHITE CLOUD COMMUNICATIONS TO DISCUSS TOWER INSTALLATION AT THE LANDFILL

The Board met today at 11:42 a.m. with White Cloud Communications to discuss tower installation at the Landfill. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Director of Solid Waste David Loper; Chief Deputy PA Aaron Bazzoli; Deputy PA Zach Wesley; Deputy PA Ben Cramer; Controller Kyle Wilmot; Development Manager Ryan Cronrath; Network Architect Chris Everett; Jerry Gonterman with White Cloud; Joe with White Cloud; additional staff; and Deputy Clerk Diana Hoffman.

Director Loper explained that White Cloud recently approached the Landfill inquiring about the possible installation of a communications tower. They explained that if they constructed a communications tower at the Landfill, they would install fiber and backup power to the tower. There would be some benefits to the Landfill.

Joe provided history of the company and their equipment. He explained that they recently secured a grant to bring high-speed internet to large areas of Canyon and Ada County. The location of Pickles Butte is ideal for providing coverage. A tower was just erected in Melba yesterday as part of a grant to provide service to Owyhee County. The grant for Canyon and Ada County is intended to bring service to roughly 6,000 unserved customers. The tower would be approximately 190 feet tall and would replace the smaller tower currently located there. Joe listed previous jobs that have been completed by White Cloud Communications.

Discussion was held regarding the fiber installation and where it would originate. Canyon County is slated for 14 tower locations. The intent is to repurpose existing assets if possible. The Pickles Butte location would include replacing the current tower and all necessary components to facilitate it.

Commissioner Van Beek inquired about specifics related to cost. It was explained that White Cloud uses federal grant funding, and the installation would be at no cost to Canyon County. The asset installed would also be available for County use. It was noted that a lease agreement would need to be negotiated for the footprint of the tower. Director Loper noted that there is currently a lease agreement with SpeedyQuick for that footprint. Attempts have been made to communicate with SpeedyQuick with no response at this time.

Mr. Bazzoli inquired about the utilization of the current tower. It was explained that the intent would be to build a new, larger tower. The necessary footprint size for the tower would be approximately twenty-five by twenty-five feet.

Commissioner Holton noted that a review of the current SpeedyQuick contract would be necessary. The County would be interested in proceeding if the current contract allows. This would

be beneficial to all parties. If the option to proceed exists, the County would likely want to connect to the tower with multiple agencies. Examples were provided of the communication benefit the tower could provide.

The possible timeline for the grant was discussed. The process for moving forward after this meeting was determined. Mr. Bazzoli noted that he has the initial lease that was signed with SpeedyQuick and does not feel there will be any issues.

Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the Board voted unanimously to take the position that the Board is in favor of letting this proceed through the procedures that are set forth. At this point, the Board feels this is a positive thing for Canyon County.

Upon a motion by Commissioner Holton and a second by Commissioner Brooks, the Board voted unanimously to adjourn the meeting at 12:02 p.m.

Adjourn: Holton, Brooks 12:02 p.m. An audio recording is on file in the Commissioners' Office.

FY2027 BUDGET WORKSHOP #2 – FLEET

The Board met today at 1:31 p.m. for FY2027 budget workshop #2 with the Fleet Department. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Ben Cramer, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Fleet Director Mark Tolman, Assistant Fleet Director Dawn Pence, CCSO Personnel, and Deputy Clerk Jenen Ross.

Director Tolman said there have been no changes since the first meeting, and they haven't received any direction regarding changes to be made.

Some of the items discussed included the following:

- Heavy mechanic position which will have revenue tied directly to it.
- Regular rotation for vehicles
- New and reclassified positions – the Board has requested a written memo from HR relating to both the new and reclassified positions.

Commissioner Holton made a motion to take this under advisement with consideration of being added to the final budget.

Upon the motion of Commissioner Holton and second by Commissioner Van Beek the Board voted unanimously to close this portion of the meeting at 1:38 p.m. An audio recording is on file in the Commissioners' Office.

FY2027 BUDGET WORKSHOP #2 – SHERIFF’S OFFICE

The Board met today at 1:41 p.m. for FY2027 budget workshop #2 with the Sheriff’s Office. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy P.A. Aaron Bazzoli, Deputy P.A. Ben Cramer, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Sheriff Kieran Donahue, Chief Deputy Sheriff Doug Hart, Lt. Martin Flores, Cpt. Harold Patchett, Cpt. Ray Talbot, Sr. Finance Specialist Bree Ann Kilbourne, Other CCSO personnel, and Deputy Clerk Jenen Ross.

A request to go into executive session was made as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 1:42 p.m. pursuant to Idaho Code, Section 74-206(1)(d) and (f) regarding records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Brooks. Commissioner Holton took a roll call vote where he, along with Commissioners Van Beek and Brooks, voted in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Brad Holton, Zach Brooks and Leslie Van Beek, county legal staff, and other participants. The Executive Session concluded at 2:17 p.m. with no decision being called for in open session.

At the conclusion of the executive session, Chief Hart reviewed a PowerPoint presentation which addressed the following:

- 116-410 (Field Services)
 - A budget: Increase of \$382,902 due to compensation steps and benefits
 - B budget: Decrease of \$315,266 in large part due to the removal of furnishing the new building which was included in the FY26 budget.
 - C budget: Decrease of \$6,447,000 from FY26, FY27 projects include:
 - \$6000 – Gym and mat room completion
 - \$150,000 – Range project
 - \$18,000 – New replacement K-9
 - \$10,000 – Replace polygraph
 - \$52,245 – New report software
- 116-510 (Security Services)
 - A budget: Increase of \$358,505 due to compensation and benefits
 - B budget: Increase of \$518,957 due to unavoidable cost increases including inmate medical, food, and prescriptions. Deputy uniform allowance, education & training,

ammunition, and communications equipment were moved from the 410 budget to the 510 budget as that was the more appropriate place for them.

- C budget: Increase of \$5,500,000 to account for a possible new female detention facility
- A review was provided of the reduction to new and reclassified positions
- FY2026 Revenues YTD
 - Actual vs. projected had a variance of \$572,373 to the positive for budgets 410 and 510
- Revenue Projections
 - Increased Inmate RX Reimbursement from \$15,000 to \$30,000
- Compensation for sworn personnel
 - Increase of \$82,587 for the compensation adjustment
- Overall budget
 - For budgets 410 and 510, the overall increase from FY26 to FY27 is \$945,097.97, which is a 2% increase
- Other budgets including Emergency Management, Dispatch, E-911, Waterways/Boater Safety, and CCNU remain the same from the first budget presentation

Commissioner Van Beek motioned to adjourn the meeting at 2:46 p.m. The motion was seconded by Commissioner Brooks and carried unanimously. An audio recording and supporting documents are on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR PROMETHEUS GROUP LLC, PROTEST NO. 26073

The Board of County Commissioners, sitting as a Board of Equalization, met today at 3:05 to conduct a property tax assessment protest hearing for Prometheus Group, LLC, protest no. 26073. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Deputy P.A. Trent McRae, Assessor Brian Stender, Chief Deputy Assessor Roger Craig, Certified Appraisal Supervisor Holly Hopkins, Certified Property Appraiser Supervisor Mike Cowan, Sr. Certified Property Appraiser Katrina Ponce, Certified Property Appraiser Supervisor Tracy Golder, John Cotner, Monte Cooper, and Deputy Clerk Jenen Ross. Monte Cooper offered testimony in support of the protest application. Mike Cowan and Roger Craig offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Van Beek made a motion to grant the ag exemption contingent upon evidence of a crop being planted this fall. The motion was seconded by Commissioner Brooks and carried unanimously. The hearing concluded at 3:24 p.m. and an audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR LONE STAR LAND LLC, PROTEST NOS. 26014, 26015, 26017, 26018, 26019, 26220, 26021, AND 26022

The Board of County Commissioners, sitting as a Board of Equalization, met today at 3:25 p.m. to conduct a property tax assessment protest hearing for Lone Star Land, LLC, protest no. 26014, 26015, 26017, 26018, 26019, 26220, 26021, and 26022. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy Assessor Roger Craig, Certified Appraisal Supervisor Holly Hopkins, Certified Property Appraiser Supervisor Mike Cowan, Sr. Certified Property Appraiser Katrina Ponce, Certified Property Appraiser Supervisor Tracy Golder, John Cotner, and Deputy Clerk Jenen Ross. Ms. Hopkins noted that protest no. 26020 is no longer owned by Lone Star Land, LLC which negates their right to protest this parcel; the protest application will need to be dismissed. John Cotner offered testimony in support of the remaining protest applications. Katrina Ponce, Holly Hopkins, Roger Craig, and Tracy Golder offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Holton made a motion to continue the hearing to July 2nd at 10:30 a.m., then amended the motion to June 26th at 1:30 p.m. The amended motion was seconded by Commissioner Van Beek and carried unanimously. In response to a question from the Assessor's Office, Commissioner Holton said he is specifically looking for comparables that justify the \$440,000 assessment and are similar in lot size, subdivision, acreage, and within 1-2 miles of the subject property. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to adjourn the hearing at 4:19 p.m. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 26, 2026

COMMUTER VEHICLE AUTHORIZATION FORM

The Board approved a commuter vehicle authorization form for:

- Tim Woods, LT – inmate control

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR STAR ROAD WAREHOUSE LLC, PROTEST NO. 26071

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:36 p.m. to conduct a property tax assessment protest hearing for Star Road Warehouse, protest no. 26071. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Deputy P.A. Trent McRae, Chief Deputy Assessor Roger Craig, Administrative Appraisal Supervisor Holly Hopkins, Certified Property Appraiser Supervisor Mike Cowan, Sr. Certified Property Appraiser Katrina Ponce, Certified Property Appraiser Supervisor Tracy Golder, Other Assessor's Office staff, James Poliyanskiy, John Cotner, Brian Watt, Tracy Kasper, Jeff Bull, and Deputy Clerk Jenen Ross. Mr.

Watt offered testimony in support of the protest application. Mike Cowan offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Van Beek made a motion to uphold the Assessor's value. The motion was seconded by Commissioner Brooks and carried unanimously. The hearing concluded at 1:54 p.m. and an audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR WILBUR-ELLIS, PROTEST NO. 26083

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:55 p.m. to conduct a property tax assessment protest hearing for Wilbur-Ellis, protest no. 26083. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Deputy P.A. Trent McRae, Chief Deputy Assessor Roger Craig, Administrative Appraisal Supervisor Holly Hopkins, Certified Property Appraiser Supervisor Mike Cowan, Sr. Certified Property Appraiser Katrina Ponce, Certified Property Appraiser Supervisor Tracy Golder, Other Assessor's Office staff, James Poliyanskiy, John Cotner, Tracy Kasper, and Deputy Clerk Jenen Ross. Mike Cowan explained that he received an email today from the company notifying him that they would not be present for today's hearing but that they would allow their presentation materials to stand on their own. Due to lack of presentation by the Appellant, the Board felt the most appropriate action would be to uphold the Assessor's value and upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to uphold the Assessor's value for Wilbur-Ellis Co., PIN 36369000 0, Protest no. 26083. The hearing concluded at 1:56 p.m. and an audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR CF HIPPOLYTA NAMPA LLC, PROTEST NO. 26078

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:57 p.m. to conduct a property tax assessment protest hearing for CF Hippolyta Nampa LLC, protest no. 26078. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Deputy P.A. Trent McRae, Chief Deputy Assessor Roger Craig, Administrative Appraisal Supervisor Holly Hopkins, Certified Property Appraiser Supervisor Mike Cowan, Sr. Certified Property Appraiser Katrina Ponce, Certified Property Appraiser Supervisor Tracy Golder, Other Assessor's Office staff, James Poliyanskiy, John Cotner, Tracy Kasper, Jeff Bull and Deputy Clerk Jenen Ross. Due to CF Hippolyta and Canyon County being in active litigation, it was decided between the Board and Mr. Poliyanskiy it would be best to uphold the Assessor's value and allow this protest to continue onto the State Board of Tax Appeals if they choose. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to uphold the Assessor's value for CF Hippolyta Nampa LLC, PIN 30481012 0, protest no. 26078. The hearing concluded at 1:59 p.m. and an audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR LONE STAR LAND LLC,
PROTEST NOS. 26014, 26015, 26017, 26018, 26019, 26020, 26021, 26022

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:59 p.m. to conduct a property tax assessment protest hearing for Lone Star Land LLC, protest no. 26014, 26015, 26017, 26018, 26019, 26020, 26021, and 26022. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Deputy P.A. Trent McRae, Chief Deputy Assessor Roger Craig, Administrative Appraisal Supervisor Holly Hopkins,, Certified Property Appraiser Supervisor Mike Cowan, Sr. Certified Property Appraiser Katrina Ponce, Certified Property Appraiser Supervisor Tracy Golder, Other Assessor's Office staff, John Cotner, Tracy Kasper, Jeff Bull, and Deputy Clerk Jenen Ross.

Commissioner Holton noted for the record that during yesterday's hearing it was recognized that protest no. 26020 for PIN 32979166 0 had changed ownership and could not be considered with the Lone Star Land LLC protests. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to exclude this protest.

Mr. Cotner and Mr. Bull offered testimony in support of the remaining protest applications. Mike Cowan, Holly Hopkins, Roger Craig, and Tracy Golder offered testimony on behalf of the Assessor's Office. Commissioner Van Beek made a motion to recess until approximately 3:05 p.m. The motion was seconded by Commissioner Brooks and carried unanimously. The Board went back on the record at 3:04 p.m. Following the recess, Mr. Craig notified the Board that the Assessor's Office and Mr. Cotner had reached an agreement to value each protested parcel at \$380,000; Mr. Cotner confirmed he will agree to this value. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to change the value of protest nos. 26014 (PIN 32979142 0), 26015 (PIN 32979143 0), 26017 (PIN 32979145 0), 26018 (PIN 32979162 0), 26019 (PIN 32979165 0), 26021 (PIN 32979173 0), and 26022 (PIN 32979174 0) to \$380,000. Commissioner Brooks motioned to adjourn the hearing at 3:06 p.m. The motion was seconded by Commissioner Van Beek and carried unanimously. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 27, 2026

EMERGENCY MEETING

At approximately 9:15 a.m. the Board convened an emergency meeting to declare a local disaster emergency related to significant flooding caused by heavy rainfall and hail resulting in widespread damage across portions of the county. A declaration of local disaster emergency (flood damage) was signed by the Board which remains in effect for seven (7) days. A copy of the declaration can

be found with the minutes for Monday, June 29, 2026, due to the meeting being convened and the declaration being signed on Saturday, June 27, 2026.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 29, 2026

CATERING PERMITS

The Board approved an Idaho Liquor Catering Permit for:

- Moad LLC dba O'Michael's Pub & Grill to be used 9/05, 8/08, 8/01, 7/31, 7/25, 7/24, 7/18, 7/17, 7/11, 7/10, & 7/4
- The Balcony Club Inc. dba Bus Bar Idaho to be used 7/15 & 7/11
- County Line Wine Company, LLC to be used 7/11

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR MICHAEL AND RHONDA MARTIN LIVING TRUST, PROTEST NO. 26004

The Board of County Commissioners, sitting as a Board of Equalization, met today at 09:31 a.m. to conduct a property tax assessment protest hearing for Michael and Rhonda Martin, Protest No 26004. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Administrative Property Appraiser Supervisor Holly Hopkins; Assessor Brian Stender; Chief Deputy Assessor Roger Craig; Certified Property Appraiser Supervisor Autumn Wall; Certified Appraiser Norma Jimenez; Administrative Analyst Ebony Ferreira; Business Manager Lisa Walker; Certified Property Appraiser Supervisor Mike Cowen; Mike Martin; Tim Flaherty; Martin Flaherty; Patricia Bell; Deputy PA Laura Keys; Captain Allison Struck; Other interested members of the public, and Deputy Clerk Diana Hoffman.

Mike Martin offered testimony in support of the protest application. Norma Jimenez offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Brooks made a motion to uphold the Assessor's value for Protest No. 26004. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 9:55 a.m. and audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR PATRICIA J. BELL THOMPSON, PROTEST NO. 26106

The Board of County Commissioners, sitting as a Board of Equalization, met today at 9:55 a.m. to conduct a property tax assessment protest hearing for Patricia Bell, Protest No 26106. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Administrative Property Appraiser Supervisor Holly Hopkins; Assessor Brian Stender; Chief Deputy Assessor Roger Craig; Certified Property Appraiser Supervisor Autumn Wall; Certified Appraiser Norma Jimenez; Administrative Analyst Ebony Ferreira; Business Manager Lisa Walker; Certified Property Appraiser

Supervisor Mike Cowen; Tim Flaherty; Martin Flaherty; Patricia Bell; Deputy PA Laura Keys; Captain Allison Struck; Other interested members of the public, and Deputy Clerk Diana Hoffman.

Patricia Bell offered testimony in support of the protest application. Ebony Ferreira offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Van Beek made a motion to uphold the value for Protest No. 26106 on PIN No. 12200582 0 as presented, allowing the applicant to move to the BTA if they choose. The motion was seconded by Commissioner Brooks and carried unanimously. The hearing concluded at 10:10 a.m. and audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR ASTEGOS INC., PROTEST NO. 26002

The Board of County Commissioners, sitting as a Board of Equalization, met today at 10:11 a.m. to conduct a property tax assessment protest hearing for Astegos Inc., Protest No 26002. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Administrative Property Appraiser Supervisor Holly Hopkins; Assessor Brian Stender; Chief Deputy Assessor Roger Craig; Certified Property Appraiser Supervisor Autumn Wall; Certified Appraiser Norma Jimenez; Administrative Analyst Ebony Ferreira; Business Manager Lisa Walker; Certified Property Appraiser Supervisor Mike Cowen; Tim Flaherty; Martin Flaherty; Deputy PA Laura Keys; Captain Allison Struck; Other interested members of the public, and Deputy Clerk Diana Hoffman.

Tim and Martin Flaherty offered testimony in support of the protest application. Ebony Ferreira offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Holton made a motion to continue the hearing until 3:45 p.m. on Thursday, July 2. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 10:25 a.m. and audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR SALVATION ARMY OF CALIFORNIA CORP, PROTEST NO. 26092

The Board of County Commissioners, sitting as a Board of Equalization, met today at 10:29 a.m. to conduct a property tax assessment protest hearing for the Salvation Army of California Corp, Protest No 26092. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Administrative Property Appraiser Supervisor Holly Hopkins; Assessor Brian Stender; Chief Deputy Assessor Roger Craig; Certified Property Appraiser Supervisor Autumn Wall; Certified Appraiser Norma Jimenez; Administrative Analyst Ebony Ferreira; Business Manager Lisa Walker; Certified Property Appraiser Supervisor Mike Cowen; Deputy PA Laura Keys; Captain Allison Struck; Other interested members of the public, and Deputy Clerk Diana Hoffman.

Captain Allison Struck offered testimony in support of the protest application. Ebony Ferreira offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Brooks made a motion that on Protest No. 26092 a 50% tax exemption is given for the Assessor's assessed value of \$503,100.00 one time. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 10:41 a.m. and audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION HEARING AND MATTERS

The Board of County Commissioners, sitting as a Board of Equalization, met today at 10:41 a.m. to consider the Assessor's adjustments for the 2026 certified values, sheet #1. Present were Commissioners Leslie Van Beek, Brad Holton, and Zach Brooks; Administrative Property Appraiser Supervisor Holly Hopkins; Assessor Brian Stender; Chief Deputy Assessor Roger Craig; Certified Property Appraiser Supervisor Autumn Wall; Certified Appraiser Norma Jimenez; Administrative Analyst Ebony Ferreira; Business Manager Lisa Walker; Certified Property Appraiser Supervisor Mike Cowen; Deputy PA Laura Keys; and Deputy Clerk Diana Hoffman.

Ms. Hopkins presented a list of exemption and/or evaluation adjustments that were either withdrawn from appeals or had homeowner's exemptions applied as follows.

Homeowner Exemptions:

- 9 parcels qualified for the homeowner's exemption

Appeals:

- Jacob Lee: Ag exemption
 - The exemption was granted, and the applicant withdrew the appeal
- Leo Taylor:
 - 2 appeals
 - Cost to cure correction, and the applicant withdrew the appeal

Revalued Lots:

- Lone Star
 - 5 appeals: Lots one acre or less
 - Lots were revalued in accordance with the decision handed down from the Board

Upon a motion by Commissioner VanBeek and a second by Commissioner Brooks, the Board voted unanimously to approve the Assessor's adjustments to the 2026 certified values sheet #1 as presented.

Upon a motion by Commissioner Holton and a second by Commissioner Van Beek, the board voted unanimously to adjourn the meeting at 10:37 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR DIAMOND L DEVELOPMENT INC., PROTEST NOS. 26079, 26080, 26081, & 26020

The Board of County Commissioners, sitting as a Board of Equalization, met today at 2:01 p.m. to conduct a property tax assessment protest hearing for Diamond L Development Inc., protest nos. 26079, 26080, 26081, & 26020. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy Assessor Roger Craig, Chief Appraisal Supervisor Holly Hopkins, Assessor Brian Stender, Sr. Certified Property Appraiser Joni Irby, Certified Property Appraiser Supervisor Tracy Golder, Certified Property Appraiser Nicole Conrad, Other Assessor's Office staff, Gary Thomas, Mike Thomas, Jan Thomas, and Deputy Clerk Jenen Ross. Mike Thomas and Gary Thomas offered testimony in support of the protest application. Joni Irby, Roger Craig, and Tracy Golder offered testimony on behalf of the Assessor's Office. Upon the motion of Commissioner Brooks and second by Commissioner Holton the Board voted unanimously to recess from 2:51 p.m. to 3:00 p.m. Following the recess, there was some additional testimony, Board comments, and deliberation. Commissioner Brooks made a motion to uphold the Assessor's valuation for protest nos. 26079, 26080, 26081, and 26020. The motion was seconded by Commissioner Holton and carried unanimously. Upon the motion of Commissioner Brooks and second by Commissioner Holton the Board adjourned the hearing at 3:09 p.m. An audio recording is on file in the Commissioners' Office.

JUNE 2026 TERM

CALDWELL, IDAHO JUNE 30, 2026

CATERING PERMITS

- The Board approved an Idaho Liquor Catering Permit for Swirl Wine Shop and Lounge LLC to be used 7/4/26

EMPLOYEE STATUS CHANGE FORMS

The Board approved employee status change forms for:

- Savannah Christensen, IT
- Jennifer Tate, IT
- Nicole Nieves, IT
- Jacob McFaul, IT
- Caleb Freitag, CCSO
- Matthew Bennett, CCSO
- Robert Stewart, CCSO
- Muamer Hasanovic, CCSO
- Catriona Rost, CCSO
- Timothy Wood, CCSO
- Russell Donnelly, CCSO
- Lori Walker, County Agent

- Sofia Aguilera, Prosecutor's Office

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:33 a.m. for a legal staff update and to consider action items. Present were Commissioner Leslie Van Beek; Commissioner Zach Brooks; Chief Deputy PA Aaron Bazzoli; Deputy PA Ben Cramer; Director of IT Steve Webb; Business Manager Caitlin Pendell; Captain Chuck Gentry; Controller Kyle Wilmot; Director of Constituent Services Steve Cushman; Director of CC Fair Diana Sinner; Assistant Fair Director Morgan Lutgen; Director of Solid Waste David Loper; and Deputy Clerk Diana Hoffman. The action items were considered as follows:

Consider Resolution Approving Award of Officer's Badge and Duty Weapon: Chief Gentry noted that Detective Mike Bryant has been with CCSO for 25 years. He provided the history of his career.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to award the duty handgun and his sheriff's badge to Detective Mike Bryant for his distinguished years of service with Canyon County. (Resolution No. 26-136)

Consider the Renewed VEEAM Right Systems Agreement for 2026 Services for the Canyon County Information Technology Department: Director Webb explained that this is the annual renewal for VEEAM, a backup and recovery product used in the County's IT environment. The Prosecuting Attorney's Office has reviewed this contract. This specific product has been in use for an extended period. VEEAM is the first line of full recovery in case of a disaster. This contract will run through the next fiscal year.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve the VEEAM renewal with Right Systems Inc. in the amount of \$26,900. (Agreement No. 26-080)

Consider Summary and Ordinance Amending Chapter 02, Article 03, Solid Waste Disposal Regulations of the Canyon County Code of Ordinances: Director Loper explained that he was presenting updates to the Canyon County Solid Waste Ordinance. The changes include updates, additional definitions, descriptions, and improved penalties for uncovered loads and littering throughout the County. Additional language was included to address interference with landfill activities. Mr. Bazzoli provided a summary of the changes. Director Loper noted that language has been proactively included for transfer stations and sites throughout the County. Discussion was held regarding origination and disposal location.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to approve the ordinance amending Chapter 02, Article 03, Solid Waste disposal

regulations of the Canyon County Code of Ordinances, as well as the severability clauses and effective dates as well as approve the summary of the ordinance for the same Solid Waste disposal regulations in Canyon County as presented. (Ordinance No. 26-016)

The Board entered into a recess until 9:55 a.m. The Board resumed at 9:56 a.m.

Consider Resolution Delegating Limited Contracting to the Fair Director for Canyon County Fair Operations: Director Sinner explained that this resolution allows the Fair Director discretion to sign contracts up to \$5,000, consistent with the purchase order policy. All contracts would still be reviewed by legal. For example, some entertainment contracts are approximately \$660. This allows those contracts to be approved without having to come before the Board to sign each agreement.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to sign the resolution delegating limited contracting authority as explained and presented to the Fair Director for Canyon County Fair operations. (Resolution No. 26-137)

Public hearing to receive comment regarding proposed increases to Canyon County Fair admission fees: No public comment was received or presented.

Action Item: Consider Resolution Adopting Updated Fees for the Canyon County Fair: These fees were presented during the fiscal year 2026 budgeting process. For the 2026 fair that will run July 23–26 the cost of gate admission will increase by \$2. Advance pricing is the same for the 2026 fair. Next year, advance admission costs will increase. This year, advance pricing reflects a 40% savings. The wristband admission for livestock exhibitor families and vendor employees will increase next year from \$15 to \$20 for four (4) days of admission. Day-of-purchase reserved concert seating will increase to \$49. This cost includes fair admission. Advance reserved concert seating will increase in fiscal year 2027 from \$35 to \$39. If fiscal year 2027 pricing is approved now, ticket sales can begin at the conclusion of the 2026 fair. Per Director Sinner, fees have not been increased since 2023, and this increase will help keep pace with cost increases. Every livestock exhibitor received two complimentary wristbands.

In the last ten years, the County has upgraded the following: fair building - new interior wall finishes, interior painting, LED lighting upgrades, fans, painting of the exterior of the building, Charolais Barn – worked with City of Caldwell to provide electrical service, replacement of the livestock tie walls, interior painting, LED lighting upgrades. Purchased equipment includes: two (2) new show rings; swine pens, 60 additional sheep and goat pens, two (2) new livestock scales with partial funding provided by the Canyon County Market Livestock Sale Committee. Construction of The Center, allowing livestock events to expand into O'Connor Field House. Nine (9) species can now compete in an air-conditioned facility.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to sign the resolution adopting the updated fees for the Canyon County Fair as presented. (Resolution No. 26-138)

The meeting adjourned at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER MATTERS RELATED TO COUNTY ASSISTANCE

The Board met today at 10:16 a.m. to consider matters related to County Assistance. Present were Commissioner Leslie Van Beek; Commissioner Zach Brooks; Case Manager Kellie George; Chief Deputy PA Aaron Bazzoli; Deputy PA Ben Cramer; Director of Constituent Services Steve Cushman; Assistant Fair Director Morgan Lutgen; Director of Canyon County Fair Diana Sinner; Controller Kyle Wilmot; Auditing Supervisor Sarah Winslow; and Deputy Clerk Diana Hoffman.

Case No. 2026-23: Ms. George explained that this case came from Ada County. On May 16, the decedent was transported and hospitalized at the Boise VA after law enforcement found him in his vehicle. On June 10 the decedent passed away at the facility. On June 15 the Ada County Coroner's Office submitted a request for public administration to the Canyon County Treasurer's Office. The Canyon County Treasurer's Office issued a letter of denial, indicating the decedent did not appear to have assets requiring public administration. On June 23, the Ada County Coroner's Office submitted a request to Canyon County Assistance Indigent Services to process a cremation application for the decedent. An investigation was completed and found, the decedent was homeless since approximately April 2026, but last known residence was in Canyon County. Based on homelessness and the previous residency in Nampa, the obligated County is Canyon County. Per the investigation, the decedent was retired with no living next of kin. The decedent is eligible for VA medical benefits. Since the decedent was in non-combat service, he is not eligible for VA burial benefits. The decedent does have a paid burial plot in Roseburg, Oregon. The decedent's interment in the plot is also covered. Once the cremated remains are received by the cemetery his funeral policy ensures proper burial by staff. Assets were found but contain liens. The physical location of the items is unknown. There is an existing checking account. The decedent received income from social security retirement benefits and three (3) retirement pensions from various carpenter unions. The checking account balance as of April was \$700. County Assistance was unable to verify if May or June income was received. Since the decedent was hospitalized during that time, those funds may exist and be unused. Canyon County may not be the payer of last resort based on indigency.

Commissioner Van Beek noted that this may be a public administration case. Idaho State Code delegates the authority for pursuing that to the Treasurer's Office. Canyon County Assistance has identified resources, thus not allowing this application to qualify in addition to the fact that there is a prepaid burial plan available. Commissioner Brooks inquired what the process looks like to have the Treasurer's Office reconsider this case for public administration. Ms. George noted that

since the application came from Ada County and asked the Treasurer's Office for public administration and they declined it, and Ada County then applied with County Assistance, and this department found resources all findings will be sent back to the Treasurer's Office for review. Ada County does do their cremations differently; they may proceed with cremation on their end, and he does have a full burial policy and plot in Roseburg, Oregon. He will be respectfully interred once there.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to deny the request for cremation for case number 2026-0023. Canyon County is not the payer of last resort, and there have been identified assets.

The meeting was adjourned at 10:27 a.m. An audio recording is on file in the Commissioners' Office.

2027 BUDGET WORKSHOP #2

The Board met today at 10:38 a.m. for a FY2027 budget workshop. Present were Commissioner Leslie Van Beek, Commissioner Zach Brooks, Assistant Fair Director Morgan Lutgen, Director of Canyon County Fair Diana Sinner, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Coroner Jennifer Crawford, Director of Facilities Rick Britton, Director of Human Resources Marty Danner, and Deputy Clerk Diana Hoffman.

Canyon County Fair:

Director Sinner explained that since the first workshop, she has met with Facilities & HR. It was decided to request a maintenance technician under the fair budget, as well as a housekeeping position to be placed under the fair budget. The loaded cost for that is \$72,106. The reasoning behind this is that The Center is 45,000 square feet with approximately 300 event days. The fair building is 28,000 square feet with heavy rental days from January until May. The need includes daily housekeeping services. The intent is to have the housekeeping positions assist the maintenance technician in setups. These positions would work on a flex schedule based on scheduled events. This would alleviate the need for on-call staff. The intent is to reduce the Facilities Department's overtime budget and provide relief to current fair staff.

Discussion was held regarding the needs of both buildings and what support was provided during the initial opening of The Center. Director Britton explained that he has a staff member only assigned part time to the buildings. Adding a dedicated staff member for these facilities would help alleviate workloads and overtime for his staff. The Board declared their support for adding a maintenance tech as well as a housekeeper to the fair budget. It was estimated that adding a housekeeping position would be an overtime cost savings of roughly \$25,000.

Discussion was held regarding revenue. Currently, revenue projections are above what was estimated for FY2026. FY2027 advance ticket prices will increase, potentially providing additional revenue. There is potential for additional revenue increases that will be realized after the 2026 Canyon County Fair. There are many factors, such as weather, that are out of the control of the County.

The Board went into recess at 10:57 a.m. An audio recording is on file in the Commissioners' Office.

Coroner's Office:

The Board met today at 11:05 a.m. for a FY2027 budget workshop for the Coroner's Office. Present were Commissioner Leslie Van Beek, Commissioner Zach Brooks, Controller Kyle Wilmot, Auditing Supervisor Sarah Winslow, Coroner Jennifer Crawford, Director of HR Marty Danner, and Deputy Clerk Diana Hoffman.

Coroner Crawford recapped that additional information had been requested for positions and IT for new software. MDI Log was discussed, and vetting by Canyon County IT was requested. The letter of support has been uploaded to EUNA. Because there is a pathology agreement with Ada County, they are allowing use of their account, and Canyon County IT approved the software. Ada County manages MDI Log for the state and Canyon County will be granted a sub-account. There will not be a software contract with MDI.

Discussion was held regarding asset collection hardware. The requested items and vendor have been vetted by IT. It was clarified that a policy is in place for field work and collection.

Director Danner provided supporting documentation for the requested grade change. Reclassification would make the starting pay closer in comparison to Ada County's entry level pay. There has been another resignation in the Coroner's Office. It was stated that this employee was leaving specifically because of salary. Employee surveys show that staff are using Canyon County as a training ground then leaving for higher paying positions elsewhere. Increasing entry level pay will help with retention.

Director Danner provided a summary of education required for a Deputy Coroner and how the salaries compare with Ada County. All reclassification costs are listed in EUNA.

Coroner Crawford stated that as of Friday her office will be down two positions. This is a critical situation for this small department. Director Danner noted that the position is actively listed and the candidate search is ongoing at this time.

Discussion was held regarding adding a meeting to consider a possible pay-grade increase prior to FY2027. It was recommended that an additional meeting be scheduled when a full three (3) person quorum is present.

Clarification was made regarding availability pay for on-call employees. Controller Wilmot asked for those numbers so they could be added to the budget.

Upon a motion by Commissioner Van Beek and a second by Commissioner Brooks, the Board voted unanimously to take this information under advisement and schedule a third meeting with the Coroner's Office.

The Board adjourned the meeting at 11:24 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR CANYON CREST HOMES INC, PROTEST NOS. 26084, 26085, 26086, 26087, 26088, 26089, 26090, & 26091; TRADEWINDS GENERAL CONTRACTING INC, PROTEST NOS. 26107, 26108, & 26113; AND DOWNEY CONSTRUCTION INC., PROTEST NOS. 26099, 26100, & 26101

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:33 p.m. to conduct a property tax assessment protest hearing for Canyon Crest Homes Inc, protest nos. 26084, 26085, 26086, 26087, 26088, 26089, 26090, & 26091; Tradewinds General Contracting Inc, protest nos. 26107, 26108, & 26113; and Downey Construction Inc., protest nos. 26099, 26100, & 26101. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Assessor Brian Stender, Chief Deputy Assessor Roger Craig, Administrative Property Appraisal Supervisor Holly Hopkins, Sr. Certified Property Appraiser Joni Irby, Certified Property Appraiser Supervisor Tracy Golder, Sr. Certified Property Appraiser Kathy Kinney, Certified Property Appraiser Supervisor Autumn Wall, Bree Walker, Steve Martinez, Kevin Downey, Michael Simis, and Deputy Clerk Jenen Ross. Kevin Downey offered testimony on behalf of Downey Construction and Steve Martinez offered testimony on behalf of Tradewinds General Contracting in support of their protest applications. Kathy Kinney, Roger Craig, Holly Hopkins offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Holton made a motion to recess until approximately 2:20 p.m. to give an opportunity for the Assessor's Office to speak with Mr. Downey and Mr. Martinez to discuss compromised value. The motion was seconded by Commissioner Van Beek and carried unanimously. The Board went back on the record at 2:26 p.m. Once back on the record, Mr. Craig explained that they were able to reach an agreed value of \$380,000; Mr. Martinez said he doesn't necessarily agree with the \$380,000 but understands that is where the lot value needs to be. Commissioner Holton made a motion to uphold the amended value of approximately \$380,000 per lot depending upon the square footage and the multiplier; this applies to all the protests as noted above. The motion was seconded by Commissioner Brooks and carried unanimously. The hearing concluded at 2:32 and an audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR RORY SMITH & BREE WALKER, PROTEST NO.26009

The Board of County Commissioners, sitting as a Board of Equalization, met today at 2:32 p.m. to conduct a property tax assessment protest hearing for Rory Smith and Bree Walker, protest no. 26009. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy Assessor Roger Craig, Administrative Property Appraisal Supervisor Holly Hopkins, Sr. Certified Property Appraiser Joni Irby, Certified Property Appraiser Supervisor Tracy Golder, Sr. Certified Property Appraiser Kathy Kinney, Certified Property Appraiser Supervisor Autumn Wall, Bree Walker, and Deputy Clerk Jenen Ross. Bree Walker offered testimony in support of the protest application. Joni Irby, Tracy Golder, and Roger Craig offered testimony on behalf of the Assessor's Office. Following testimony and Board questions, discussion and deliberation, Commissioner Van Beek made a motion to uphold the Assessor's value. The motion was seconded by Commissioner Brooks and carried unanimously. The hearing concluded at 3:11 p.m. and an audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – TAX ASSESSMENT PROTEST HEARING FOR LONNIE STAHL REVOCABLE TRUST, PROTEST NO. 26074

The Board of County Commissioners, sitting as a Board of Equalization, met today at 3:11 p.m. to conduct a property tax assessment protest hearing for Lonnie Stahl Revocable Trust, protest no. 26074. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Assessor Brian Stender, Chief Deputy Assessor Roger Craig, Administrative Property Appraisal Supervisor Holly Hopkins, Sr. Certified Property Appraiser Joni Irby, Certified Property Appraiser Supervisor Tracy Golder, Sr. Certified Property Appraiser Kathy Kinney, Certified Property Appraiser Supervisor Autumn Wall, and Deputy Clerk Jenen Ross. Mr. Stahl did not appear for today's hearing but has requested the value be upheld. Upon the motion of Commissioner Brooks and second by Commissioner Van Beek the Board voted unanimously to uphold the Assessor's value for Lonnie Stahl Revocable Trust, protest no. 26074. The hearing concluded at 3:12 p.m. and an audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – ASSESSOR ADJUSTMENTS TO 2026 CERTIFIED VALUES #2

The Board of County Commissioners, sitting as a Board of Equalization, met today at 3:12 p.m. to consider the Assessor's Adjustments to 2026 Certified Values #2. Present were: Commissioners Leslie Van Beek, Brad Holton and Zach Brooks, Chief Deputy Assessor Roger Craig, Administrative Property Appraisal Supervisor Holly Hopkins, Sr. Certified Property Appraiser Joni Irby, Certified Property Appraiser Supervisor Tracy Golder, Sr. Certified Property Appraiser Kathy Kinney, Certified Property Appraiser Supervisor Autumn Wall, and Deputy Clerk Jenen Ross. Ms. Hopkins explained these adjustments are for homeowner exemptions that were received in their office

today. Upon the motion of Commissioner Van Beek and second by Commissioner Brooks the Board voted unanimously to sign the Assessor Adjustments to 2026 Certified Values #2.

Commissioner Holton motioned to adjourn the meeting at 3:13 p.m. The motion was seconded by Commissioner Van Beek and carried unanimously. An audio recording is on file in the Commissioners' Office.

THE MINUTES OF THE FISCAL TERM OF JUNE 2026 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this _____ day of _____, 2026.

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Leslie Van Beek

Commissioner Brad Holton

Commissioner Zach Brooks

ATTEST: JESS URRESTI, CLERK

By: _____, Deputy Clerk